



**Request for Proposal
For
Demolition and Removal of Homes
And Property Clean-up
Otsego County, Michigan**

BID 2015-03

Proposals for demolishing/removing two manufactured homes and a stick-built home, and removing all junk/debris on the associated properties will be received by Otsego County, Michigan to the attention of John Burt in the Administration Office, 225 West Main Street, Suite 203, Gaylord, Michigan, 49735 by **Noon on Friday, July 10, 2015**. Bids will be publicly opened and read at 1:30 p.m. on **Friday, July 10** in Room 212 at 225 W. Main Street, Gaylord, MI.

Any questions must be received by Friday, July 10, 2015 at noon.

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, to rebid the project/purchase, and to accept any bid determined by the County to be in the best interest of the County, regardless of price. The reason for rejection may include past performance issues, and compatibility with existing equipment or software. Vendors located in Otsego County are hereby granted a 5% cost variance for low bid determination.

OTSEGO COUNTY

John M. Burt
Otsego County Administrator

SECTION II. INSTRUCTIONS, INFORMATION AND REQUIREMENTS

1. **Purpose:** The purpose of this Request for Proposal (RFP) is to receive proposals for selection of a contractor to provide proposals/bids for removing three county-owned homes along with removing all junk/debris on the associated properties. The three sites included in this proposal are 219 S. Illinois, Gaylord; 13459 Balsam Street, Johannesburg; 9481 Old 27 North, Vanderbilt (See Attachment A for Location Maps and photos).

This RFP does not constitute a contract for services performed or to be performed. After selection of the successful firm (referred to as the contractor), Otsego County, and the contractor will negotiate a contract and a complete scope of services.

All proposals submitted become the property of Otsego County and will not be returned. The County is not responsible for any costs incurred by the respondent in proposal preparation, presentations, site visits, or benchmarks performed.

2. **Submittal of Proposals/Bids:** Submittal of proposals/bids shall be on the form attached hereto in **Section V** no later than noon on Friday, **July 10, 2015**. Proposals shall be sealed and clearly marked as BID 2015-03 on the outside, and sent to the following:

John Burt, Otsego County Administrator
225 W. Main Street, Suite 203
Gaylord, Michigan 49735

Bids will be publicly opened and read at 1:30 p.m. on Friday, July 10 in Room 212 at 225 W. Main Street, Gaylord, MI.

3. **Official Signature:** An authorized official/person acknowledging full understanding of the information contained in this RFP must sign the Bid/Proposal Form.
4. **Inquiries:** Questions regarding the RFP should be directed to John Burt by calling 989-731-7527 or emailing to jburt@otsegocountymi.gov.

Any questions must be received by Friday, July 10, 2015 at noon.

5. **Insurance Requirements:** Contractor shall furnish a Certificate of Insurance from an insurance company licensed to do business in the State of Michigan and acceptable to the County for the following:

Commercial General Liability Insurance in the amount of \$1,000,000.

Worker's Disability Compensation Insurance including employer's liability coverage, in accordance with applicable statutes of the State of Michigan.

Motor Vehicle Liability Insurance, including Michigan no-fault coverage.

Any other Insurance that may be needed by the Contractor in order to fulfill contractual obligations.

Copies of subcontractor worker's disability compensation insurance will be required prior to commencement of work.

6. **Licenses:** The winning bidder hold any licenses necessary to work in the State of Michigan.
7. **References:** Bidder shall provide the names of three (3) commercial accounts for similar work performed. References are also required for any subcontractors.
8. **Evaluation and Award:** Bids/proposals shall be evaluated and awarded by the County as soon as practicable. Award of the bid will be based on quality, service, completion date, experience and price. Information on each of these categories shall be included in bid responses.
9. **Compliance with the Law:** Contractor shall comply with all applicable federal, State and local laws and ordinances, rules and regulations, as well as any applicable County policies.
10. **Timeline:** Please include a project timeline with your bid response.

SECTION III. SCOPE OF SERVICE

Furnish and provide all materials, supplies, tools, equipment, labor, supervision, and expertise to properly and professionally perform all required services described in this RFP.

The Contractor Responsibilities below pertain to three sites including 219 S. Illinois, Gaylord; 13459 Balsam Street, Johannesburg; 9481 Old 27 North, Vanderbilt (See Attachment A for Location Maps and photos).

CONTRACTOR RESPONSIBILITIES

- 1) Demolition/removal of three homes (2 mobile homes and 1 stick-built home).
- 2) For Gaylord Site, remove basement/foundation and fill with clean dirt. Site should be in condition for future construction.
- 3) Place appropriate grass seed at the Gaylord site after removal of the home and cleanup.
- 4) Removal of all furniture, camper/trailers, boats, satellite dishes along with poles, and any other trash/debris found on the properties.
- 5) Cut and cap any lines linked to the mobile homes. The sites are on well and septic. Electric meters and lines have already been removed.
- 6) Contractor must obtain any necessary permits including filing of the Notice of Intent to Renovate. The cost of the permits should be built into the bid price.

*Note 1: An Asbestos Study was conducted on each of the buildings with asbestos being found at the Gaylord and Vanderbilt sites (see Attachment C for Asbestos Survey Reports). **All asbestos has been removed from the sites subsequent to the testing.***

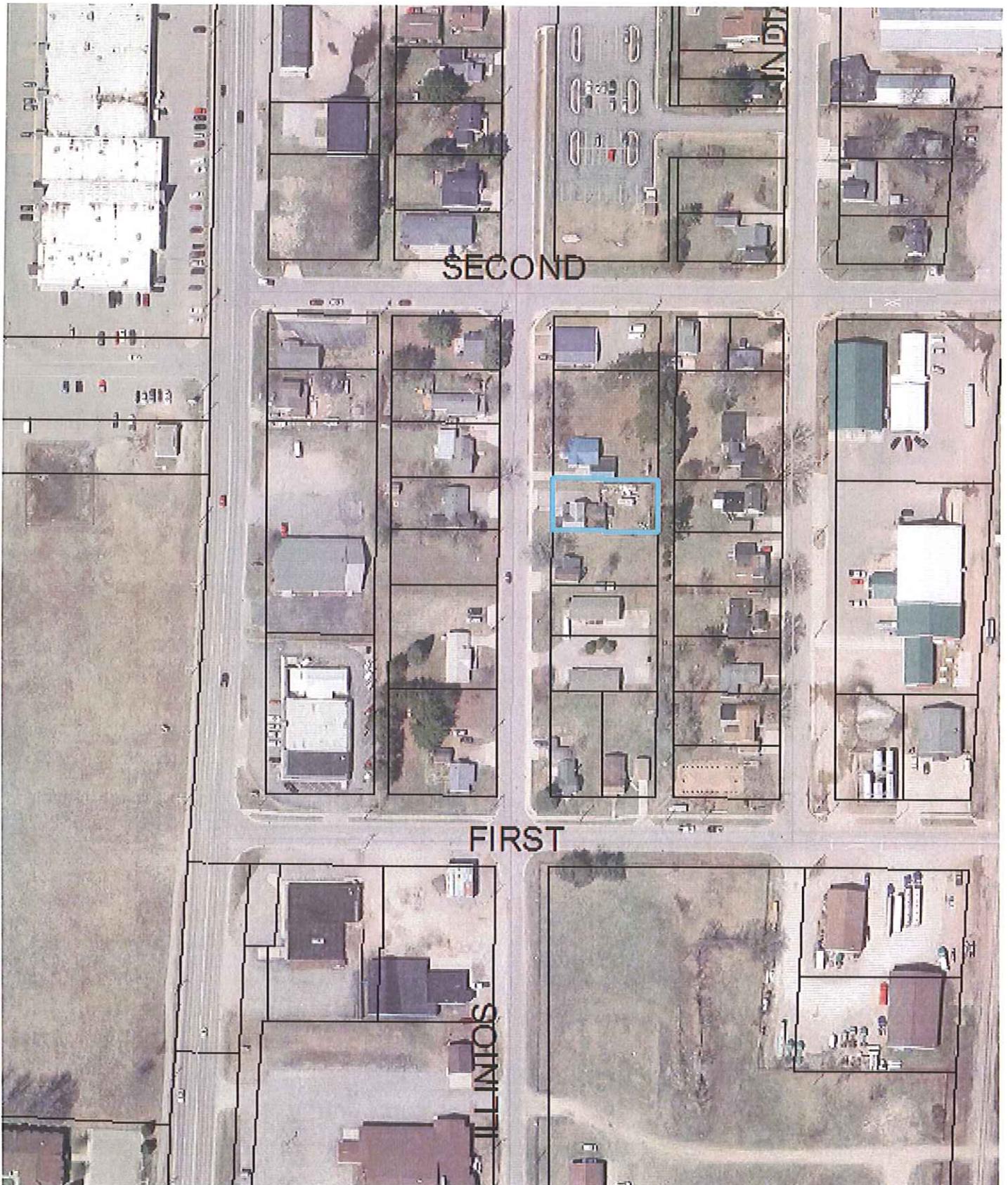
Note 2: Electrical lines and meters have been removed.

COUNTY RESPONSIBILITIES

- 1) Provide access to the facility and work areas as necessary for the project; and coordinate with County security services.
- 2) Provide prompt payment upon receipt of invoices and acceptance of the project work.

ATTACHMENT A

219 S. Illinois, Gaylord (Property I.D. 100-000-014-015-00)





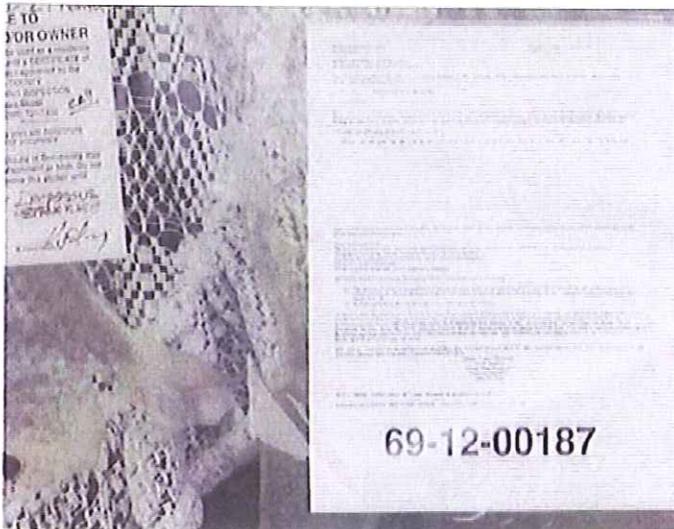
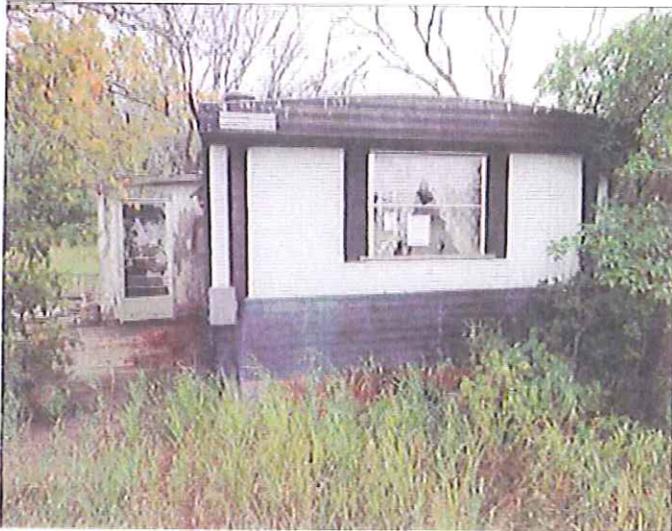
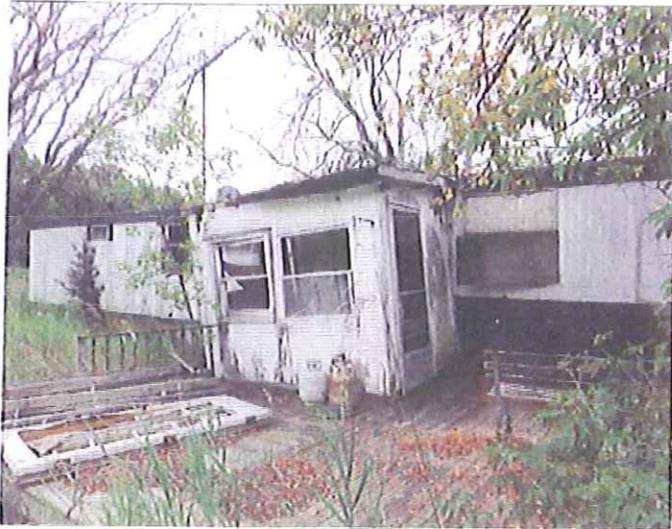
13459 Balsam Street, Johannesburg (Property I.D. 023-190-002-054-00)





9481 Old 27 North, Vanderbilt (Property I.D. 042-015-300-007-00)





ATTACHMENT B



SanAir Technologies Laboratory, Inc.

1551 Oakbridge Drive, Suite B, Powhatan, VA 23139
804.897.1177 Toll Free: 888.895.1177 Fax: 804.897.0070
Web: <http://www.sanair.com> E-mail: iaq@sanair.com

SanAir ID Number

15015797

FINAL REPORT

Name: Rightway Remediation, LLC
Address: 855 Doro Lane
Saginaw, MI 48604

Project Number: 9481 Old 27 N
P.O. Number:
Project Name: Vanderbilt

Collected Date: 6/2/2015
Received Date: 6/4/2015 10:25:00 AM
Report Date: 6/5/2015 10:30:17 AM
Analyst: Pisula, Nicholas

Asbestos Bulk PLM EPA 600/R-93/116

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
9481-A / 15015797-001 Linoleum	White Non-Fibrous Homogeneous	20% Cellulose	80% Other	None Detected

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
9481-B / 15015797-002 Fire Brick	Red Non-Fibrous Homogeneous		95% Other	5% Chrysotile

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
9481-C / 15015797-003 Textured Ceiling	White Fibrous Homogeneous	60% Cellulose 15% Glass 15% Min. Wool	10% Other	None Detected

Certification

Signature: 
Date: 6/5/2015

Reviewed: 
Date: 6/5/2015

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SanAir Technologies Laboratory, Inc.

1551 Oakbridge Drive, Suite B, Powhatan, VA 23139
804.897.1177 Toll Free: 888.895.1177 Fax: 804.897.0070
Web: <http://www.sanair.com> E-mail: iaq@sanair.com

SanAir ID Number

15015796

FINAL REPORT

Name: Rightway Remediation, LLC
Address: 855 Doro Lane
Saginaw, MI 48604

Project Number: 13459 Balsam
P.O. Number:
Project Name: Johannesburg

Collected Date: 6/2/2015
Received Date: 6/4/2015 10:25:00 AM
Report Date: 6/5/2015 10:29:48 AM
Analyst: Tallert, Jonathan G.

Asbestos Bulk PLM EPA 600/R-93/116

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-01 / 15015796-001 Ceiling Tile	White	40% Cellulose	20% Other	None Detected
	Fibrous	40% Min. Wool		
	Homogeneous			

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-02 / 15015796-002 Linoleum, Linoleum	Brown	15% Cellulose	85% Other	None Detected
	Non-Fibrous			
	Homogeneous			
AA-02 / 15015796-002 Linoleum, Mastic	Tan		100% Other	None Detected
	Non-Fibrous			
	Homogeneous			

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-03 / 15015796-003 Drywall, Drywall	White	10% Cellulose	90% Other	None Detected
	Non-Fibrous			
	Homogeneous			
AA-03 / 15015796-003 Drywall, Texture	White		100% Other	None Detected
	Non-Fibrous			
	Homogeneous			

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-04 / 15015796-004 Paneling Glue	Yellow		100% Other	None Detected
	Non-Fibrous			
	Homogeneous			

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-05 / 15015796-005 Linoleum	Brown	15% Cellulose	85% Other	None Detected
	Non-Fibrous			
	Homogeneous			

Certification

Signature:

Date: 6/5/2015

Reviewed:

Date: 6/5/2015

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1551 Oakbridge Drive, Suite B, Powhatan, VA 23139
804.897.1177 Toll Free: 888.895.1177 Fax: 804.897.0070
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SanAir ID Number

15015796

FINAL REPORT

Name: Rightway Remediation, LLC
Address: 855 Doro Lane
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Project Number: 13459 Balsam
P.O. Number:
Project Name: Johannesburg

Collected Date: 6/2/2015
Received Date: 6/4/2015 10:25:00 AM
Report Date: 6/5/2015 10:29:48 AM
Analyst: Tallert, Jonathan G.

Asbestos Bulk PLM EPA 600/R-93/116

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-01 / 15015796-001 Ceiling Tile	White Fibrous Homogeneous	40% Cellulose 40% Min. Wool	20% Other	None Detected

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-02 / 15015796-002 Linoleum, Linoleum	Brown Non-Fibrous Homogeneous	15% Cellulose	85% Other	None Detected
AA-02 / 15015796-002 Linoleum, Mastic	Tan Non-Fibrous Homogeneous		100% Other	None Detected

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-03 / 15015796-003 Drywall, Drywall	White Non-Fibrous Homogeneous	10% Cellulose	90% Other	None Detected
AA-03 / 15015796-003 Drywall, Texture	White Non-Fibrous Homogeneous		100% Other	None Detected

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-04 / 15015796-004 Paneling Glue	Yellow Non-Fibrous Homogeneous		100% Other	None Detected

SanAir ID / Description	Stereoscopic Appearance	Components		Asbestos Fibers
		% Fibrous	% Non-Fibrous	
AA-05 / 15015796-005 Linoleum	Brown Non-Fibrous Homogeneous	15% Cellulose	85% Other	None Detected

Certification

Signature: 
Date: 6/5/2015

Reviewed: 
Date: 6/5/2015

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Otsego County
Office of the County Administrator
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

Clarification/Addendum #1

Request for Proposal
Otsego County Courthouse Renovations
Gaylord, MI

RFP 2015-03

June 25, 2015

Dear Vendor:

Thank you for your participation in Otsego County's Request for Proposal process for Bid 2015-03, for the demolition and cleanup at various sites.

We have prepared a Clarification Notice Number One (1) to the RFP to provide clarification pertaining to timing of the project.

The RFP originally called for seeding the Gaylord Site, 219 S. Illinois. That has now been expanded to require the seeding of the remaining two sites at 13459 Balsam Street and 9481 Old 27 North.

If you have any questions on this Clarification or on any other aspects of the Request for Proposal, please contact me at (989) 731-7527, Fax (989) 731-7529 or Email at jburt@otsegocountymi.gov.

Respectfully,

John Burt
County Administrator