

911 USERS COMMITTEE

MINUTES

**14 January 2010
Otsego County Building
225 W. Main St.
Room 212
Gaylord, MI 49735**

CALL TO ORDER:

Meeting called to order by OCEMS Director, Jon Deming, at 13:31 hours.

ROLL CALL:

PRESENT: Jon Deming, Mary Sanders, Mike Czykoski, LT Davis, Matt Nowicki, Ann Vogel, Mike Hyde, Joe Fitzgerald, Laura Sincock & Mike Thompson

GUESTS:

APPROVAL OF AGENDA/MINUTES:

Motion by Mike Czykoski Support by Mary Sanders
To approve the agenda as presented for the meeting of 14 January 2010, and the minutes of the 12 November 2009 9-1-1 Users Committee.

Voice vote

Ayes

Nays

All

None

Motion carried

DIRECTORS REPORT / FINANCIAL REPORT:

Thompson discussed the financial report and statistics generated from the CAD system. Also discussed was the generator project in progress for the University Center EOC, funded by Homeland Security in the amount of \$80,900.00, and high band radios to be purchased for law enforcement only. These radios would be made available to the local jurisdictions (Sheriff and GPD) to be used to communicate with fire departments on fire ground channels, etc. The radios will be secured by Thompson and signed over to the Sheriff and Chief for distribution. Dates have not been determined.

OLD BUSINESS:

5.a. Communications exercise (Regional)

Thompson reported that the preliminary region-wide exercise was held on 11 November to prepare participants for the final exercise which was held on 15 December 2009. All counties in the region participated; all agencies within the counties participated. The intent of the exercise was to test each county's ability to talk to their own responders,

then counties partnering up to talk county to adjacent county, and then all counties talking regionwide. In addition, the T.I.C. (Tactical Interoperability Communication) Plan, a statewide comm plan, was to be tested with this exercise. Although several issues were shown as areas to work on, many benefits were shown to be in place and functional. The After Action Report is being prepared and will be shown to the committee when available. The exercise proved to be a very good training venue for our responders and the EOC.

NEW BUSINESS:

6.a. Vehicle Equipment - organizer

Thompson noted that a means of organizing the back of the Expedition has become apparent. Flares, books, flashlights, etc., tend to fall about and not stay well arranged. A request to the committee was made to allow the EMC to purchase a unit to put in the back of the Expedition which would allow that those items would be secured and safely stored, and easily accessible in the event of a need to respond to an incident. The cost of the unit would be in the area of \$259.99.

Motion by LT Davis

Support by Undersheriff Nowicki

To allow the EMC to purchase a vehicle equipment organizer unit to be placed in the rear of the Expedition, not to exceed \$260 plus shipping.

Voice vote

Ayes

Nays

All

None

Motion carried.

6.b. Decontamination of Law Enforcement Equipment

Laura Sincocock inquired as to the proper procedure in the event that a law enforcement individual were to come to OMH for treatment, when armed. What would be the most prudent and proper method to handle the weapon? Much discussion ensued. It was determined that any LE equipment arriving in the emergency department, or anywhere else in the hospital, was to be bagged and secured to be handled by the Chief, Sheriff, Post Commander, or their designate.

6.c. pagers for fire departments

Mike Cykoski noted that pagers used by the fire departments, first responders, and OCEMS, have reached the limit of their functionality. The Minitor III pagers, utilized by most of the departments, are no longer able to be maintained and must be replaced. Thompson reported that this appears to be a problem regionwide and has been acknowledged by the HSPB. Discussions are beginning for the EMC's to address this issue at the upcoming meetings to determine if the HSGP grant can be used to accommodate this upgrade of equipment.

Public Comment:

Ann Vogel reported that plans continue for the upcoming Polar Plunge, a great fundraiser for the Special Olympics. Anyone wishing to contribute may do so by sponsoring a plunger, i.e. Ann, if so desired.

Jon Deming indicated that training monies from the 2007 HSGP grant in the amount of \$10,000 have been secured to put on a training mini-conference in Gaylord, at Treetops, on 30 January 2010 from 0900 to 1700 hours. Attendees will be trained in the various equipment available to the teams and housed region-wide. 9-1-1 User Committee members are encouraged to visit the training venue to see what sorts of equipment is available and is being used on the various scenes in the region.

Jon also reported that he and Thompson will be teaching NIMS ICS 300 & 400 classes in Alanson on 13 & 14 February and 5 & 6 March. Classes are still being planned for Otsego County during the winter/spring months, on Tuesday evenings. We are attempting to put the classes on at a time that is convenient for most; we've found that weekdays are relatively impossible due to employment considerations, and weekends are difficult due to "other" constraints. Thompson indicated that, as fiduciary of the 2008 HSGP grant, he will be responsible to only allow money or equipment purchased from the grant to be authorized to those townships that are in compliance with the NIMS requirements, namely that those in leadership positions within the township, i.e. supervisors, deputies, etc., MUST have the NIMS ICS 300 training and be certified. Those who might be in command of a disasterous situation, i.e. fire chiefs, deputies, police chiefs, commissioners/chairs, vice-chairs, MUST also have NIMS ICS 400 training and certification. Those counties/cities/villages/townships/etc. without the required NIMS certifications will not be authorized by the grant to secure funding/equipment through the grant process. Reminder: anyone considering the ICS 300 / 400 training must have completed the IS-100, IS-200, IS-700 & IS-800 training, available online through the FEMA website.

Comment for the Good of the Order:

None presented.

Next meeting dates:

The next meeting of the **Otsego County 9-1-1 – Chiefs Meeting** will be held at 1330 hours on 11 February 2010, in room 212 of the City/County Building, 225 W. Main St., Gaylord, MI. The next meeting of the **Otsego County 9-1-1 Users Committee** will be at 1330 hours on 11 March 2010.

ADJOURNMENT:

There being no further business, the meeting was adjourned by the Chair at 1420 hours.