



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Thursday, November 27, 2007 beginning at 7:00 p.m. at the Otsego Lake Township Hall, 10584 Old US Hwy 27 S., Waters, Michigan 49797.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes November 8, 2007 with attachments
6. Consent Agenda
 - a. Personnel Committee Recommendation:
 1. Assistant Animal Control Officer Uniform Reimbursement Policy - Move to Approve
 - b. Transportation Committee Recommendations:
 1. Vehicle Policy Exemption - Theron Higgins - Move to Approve
 - c. Budget & Finance Committee Recommendations:
 1. Airport Plow Truck - Move to Approve
 2. Airport Capital Projects/Airport 2007 Budget Amendment - Move to Approve
 3. General/IT/Contingency 2007 Budget Amendment - Motion to Approve
 4. Zoning/Equipment 2007 Budget Amendment - Motion to Approve
 - d. Construction Board of Appeals Appointment - Brad Butcher - Motion to Approve
 - e. Planning Commission Reappointment - Michael T. Mang - Motion to Approve
 - f. Housing Committee Reappointment - Steven Riozzi - Motion to Approve
 - g. Airport Advisory Board Reappointment - Norm Brecheisen - Motion to Approve
7. Administrator's Report
8. Report from Officers
9. Committee Reports
10. Department Head Reports
 - a. October 2007 Financial Report - Rachel Frisch
11. City Liaison, Township & Village Representatives
12. Correspondence
13. Special Presentations
 - a. Sheriff Quarterly Report - Jim McBride
14. New Business
 - a. Financials
 1. Warrant B2007-47
 2. Warrant B2007-48
 - b. Budget & Finance Committee Recommendation:
 1. MERS Non-Union Post-employment Health Care Savings Program
 2. Building Department Fee Schedule
 3. Zoning Enforcement Officer
 - c. OCR 07-47 NEMCOG FY 2008 Northern Michigan Community Corrections Advisory Board Grant Application
 - d. OCR 07-48 Fiscal Year 2008 Budget Resolution and General Appropriations Act
 - e. County Administrator Contract
15. Public Comment
16. Board Remarks
17. Adjournment

November 8, 2007

The Pre-Board meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 8:40 a.m. by Chairman Glasser.

Present: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.
Excused: Bates, Olsen.

Others Present: John Burt, Suzy DeFeyter

A discussion was held regarding minutes being more complete from various entities to be able to track actions at a later date.

A discussion was held regarding the status of the investigation on the Animal Control and the Sheriff's department regarding the missing monies. Department policies and procedures on cash handling were discussed.

Meeting adjourned at 9:20 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk

November 8, 2007

The Regular meeting of the Otsego County Board of Commissioners was held at the Multi-Purpose room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Beachnau, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll call:

Present: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Excused: Bates, Olsen.

The Regular meeting minutes of October 23, 2007 with attachments were approved as presented.

Consent Agenda:

Motion to approve the Information/Tourism Bureau Center lease was removed from the consent agenda and moved under new business as item F).

Motion to approve the purchase of two (2) Crown Victoria Police Interceptor vehicles from Gaylord Ford at a cost of \$42,989.90 to be paid from the Capital Outlay Fund (266E901).
Motion carried via unanimous consent.

Motion to approve Contingency/Sheriff's Department 2007 Budget amendment. Motion carried via unanimous consent. (see attached)

Motion to approve a payment of \$14,000 to Goodwill of Northern Michigan for the continuance of the Transition House through the end of 2007, with funds to be paid from the Sheriff's Department Fund (101E301). Motion carried via unanimous consent.

Motion to approve Equipment/Land Use 2007 Budget Amendment. Motion carried via unanimous consent. (see attached)

Motion to adopt OCR-07-43 Mortgage discharge to Penny D. Martin.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Bates, Olsen.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-07-44 Mortgage discharge to Cynthia A. Lemke.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Bates, Olsen.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-07-45 Mortgage discharge to Thomas A. Serino and Fumiko Serino.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Bates, Olsen.

Motion carried/Resolution adopted. (see attached)

Administrator's report:

John Burt reported on updating the County website; Roof replacements; Jail Technical Committee meeting November 13, 2007 at 10:00 a.m. in the Multi-Purpose Room; Jail Citizens Committee meeting November 13, 2007 at 5:30 p.m. in the Multi-Purpose Room.

Joe Edwartowski reported on the renovation of the Charlton Township Hall.

Sheriff Jim McBride will present his report to the Board at the next meeting.

New Business:

Motion by Commissioner Beachnau, to approve Warrant B2007-44 in the amount of \$41,507.62 with prepaids in the amount of \$21,905.88 as presented. Ayes: Beachnau, Liss, Glasser, Johnson, Hyde, Bentz. Nays: Backenstose. Excused: Bates, Olsen. Motion carried.

Motion by Commissioner Bentz, to approve Warrant B2007-45 in the amount of \$86,546.41 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Johnson, to approve Warrant B2007-46 in the amount of \$168,158.75 with prepaids in the amount of \$46,441.53. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve the DHS Social Services Specialist Contract. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Liss, to adopt Resolution OCR-07-46 MERS Benefit E.

Roll Call Vote:

Ayes: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Bates, Olsen.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Hyde, to approve the 2008 Otsego County Holiday Schedule. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Backenstose, to approve the 2008 Board of Commissioners Meeting Schedule. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Information/Tourism Bureau Center Lease as presented. Ayes: Backenstose, Liss, Glasser, Johnson, Hyde, Bentz. Nays: None. Abstain: Beachnau. Excused: Bates, Olsen. Motion carried. (see attached)

Board Remarks:

Commissioner Bentz: Board of Health.

Commissioner Backenstose: Master plan meeting November 13, 2007 at 5:30 p.m.

Meeting adjourned at 9:50 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund / Sheriff

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|----------------|----------|----------|
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|------------------------------|-----------|-----------|
| 101E941-999000 - Contingency | \$ | \$ 14,000 |
| 101E301-940010 - Outside | \$ 14,000 | \$ |
| - - Contracted Svcs | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ 14,000 | \$ 14,000 |

Department Head Signature _____

Date _____

| | |
|---------------------------|--|
| Finance Department | |
| Entered: | |
| By: | |

JL BA
Administrator's Signature

11/2/07
Date

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|------------------------------------|----------|----------|
| 2660050-400001 - From Fund Balance | \$ | \$ 1,700 |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ 1,700 |

EXPENDITURE

| Account Number | Increase | Decrease |
|------------------------------------|----------|----------|
| 2660050-970440 - Computer Purchase | \$ 1,700 | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ 1,700 | \$ |

Department Head Signature _____

Date _____

| | |
|---------------------------|--|
| Finance Department | |
| Entered: | |
| By: | |

J. Brant

Administrator's Signature _____

Date _____

11/2/07

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

RESOLUTION NO. OCR 07-43
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
November 8, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 6263 Ranger Lake Road, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 916, Pages 100-113 in the name of Penny D. Martin, a single woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Penny D. Martin, a single woman and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-44
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
November 8, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1215 Brook Trout Lane, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 704, Pages 441-448, in the name of Cynthia A. Lemke, a single woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Cynthia A. Lemke, a single woman and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-45
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7964 Mill St., Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 885, Pages 391-395 in the name Thomas A. Serino and Fumiko Serino, husband and wife, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Thomas A. Serino and Fumiko Serino, husband and wife and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

Contract No: LRA-08-69001
County: Otsego
Contract Amount: \$38,356.63
Method of Payment: DHS Revenue

AGREEMENT
between

Michigan Department of Human Services
(DHS) &
235 South Grand Avenue
P.O. Box 30037
Lansing, Michigan 48909

The County of Otsego/46th Circuit Trial
Court (hereinafter referred to as
"Contractor")
225 West Main Street
Gaylord, MI 49735

This Agreement is effective from October 1, 2007 through September 30, 2008.

I. **CONTRACTOR RESPONSIBILITIES**

A. **Geographic Area**

This Agreement shall provide for services in the following geographic area:
Otsego County.

B. **Location of Facilities**

Otsego County Department of Human Services
1999 Walden Drive
Gaylord, MI 49735

Contractor Contact Person Name: Julie Delaney
Phone Number: 989-731-0210

C. **Services to be Delivered**

The Contractor shall:

1. Provide to DHS copies of all rules, regulations, procedures, and staff relations policies to which DHS employee is expected to adhere.
2. Provide necessary administration support services including, but not limited to, confidential office space, telephone, and like items to assure effective service.

D. Contractor Responsibilities

1. The Contractor shall pay to DHS the sum of Thirty eight thousand three hundred fifty-six dollars and 63/100 (\$38,356.63).
2. The Contractor shall send payment to:

Michigan Department of Human Services
Cashier's Office
Suite 1100
235 S. Grand Ave.
Lansing, MI 48909

For Agreements with a begin date of October 1, 2007, the initial payment to the Department of Human Services (DHS) shall be made no earlier than October 2, 2007 and no later than October 15, 2007.

3. Contractor guarantees that the funds paid to DHS are not federal or state funds, except in such instances as the Federal Act authorizing expenditures of said funds permits their use for matching other federal funds. Furthermore, the Contractor guarantees that these funds have not been used as a match to obtain other federal funds.
- 4.

Payment to DHS shall be made in accordance with the attached schedule. The Contractor shall make final payments to DHS no later than July 1, 2008.

| PAYMENT DUE DATE | AMOUNT OF PAYMENT |
|------------------|-------------------|
| October 15, 2007 | \$9589.16 |
| January 15, 2008 | \$9589.16 |
| April 15, 2008 | \$9589.16 |
| July 1, 2008 | \$9589.15 |
| | |
| | |
| | |
| | |

5. DHS may vacate a position without penalty for 10 consecutive work days or less due to vacation, illness or position vacancy. If a vacancy exceeds 10 consecutive days, upon execution of an amendment, the amount owed by

the Contractor shall be reduced on a prorated basis determined by DHS and DHS shall refund the amount due to the Contractor.

6. If DHS does not receive a scheduled payment from the Contractor within ten (10) business days of the due date, DHS may terminate this agreement immediately upon written notification to the Contractor.

II. DHS RESPONSIBILITIES

- A. Assign a full time (1) Social Services Specialist 9B, who is a DHS employee, at the Otsego County Department of Human Services location to provide services consistent with that classification per DHS policy.
- B. **Ensure** that the employee shall be supervised by DHS and shall be a duly trained and qualified employee prior to placement on-site at the location of facilities or local DHS office.
- C. Provide the employee with copies of the Contractor's applicable rules, regulations, procedures, and staff relations policies.
- D. **Ensure** that the DHS employee will follow the rules of conduct, policies, and procedures of the Contractor while still enjoying the benefits and protections afforded under the Civil Service rules and their collective bargaining agreement.
- E. All funds paid to DHS hereunder shall be under DHS' exclusive administrative control.

III. GENERAL PROVISIONS

- A. Any computer equipment funded through this Agreement by DHS, is the property of DHS and will revert to DHS at the termination of the Agreement.
- B. Further, both parties agree that claims, costs, or judgments against either party shall be the responsibility of that party as defined in this agreement.
- C. Should any complaint or dispute arise between the parties with regard to the provision of services provided for in this agreement, the parties will meet within 14 days of written notice provided by either party and attempt to resolve such concerns in a manner acceptable to both parties. If the concerns cannot be resolved, the agreement will be terminated upon thirty days notice by either party.
- D. The use or disclosure of information concerning services, applicants or recipients obtained in connection with the performance of this Agreement shall be restricted to purposes directly connected with the administration of the programs implemented by this Agreement.

- E. This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated by reference are to be attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement may be amended only by a written document signed by all the parties hereto.
- F. DHS may cancel the Agreement without further liability to DHS or its employees by giving the Contractor written notice of such cancellation thirty days prior to the date of cancellation. The Contractor may terminate this Agreement upon thirty days written notice to DHS at any time prior to the completion of the Agreement period.

In case of default by the Contractor, DHS may immediately cancel the contract without further liability to DHS or its employees.

- G. The Contractor shall notify DHS in writing of intent to pursue a claim against DHS for breach of any terms of this Agreement. No suit may be commenced by the Contractor for breach of this Agreement prior to the expiration of ninety days from the date of such notification. Within this ninety day period, the Contractor, at the request of DHS, must meet with the Director of DHS or designee for the purpose of attempting resolution of the dispute. However, in the event that federal reimbursement to DHS is not sufficient to permit DHS to provide services or for any other reason DHS cannot utilize the funds, the obligations of each party hereunder shall be terminated within ten (10) days of receipt of written notice to the Contractor by the Department.



UNIFORM RESOLUTION FOR ADOPTING BENEFIT PROGRAM "E" INCREASE TO BE EFFECTIVE ON ADJUSTMENT DATE JANUARY 1, 2008

Must be filed with MERS by November 21, 2007, to be effective for Calendar 2008

Note: Numbers 1 and 2 must be completed.

1. As authorized by Section 20 of the MERS Plan Document as revised the Otsego County (Participating Municipality)

adopts for the following (circle only A or B): 6902-1 (Municipality No.)

A. All retirees and beneficiaries.

or

B. Retirees and beneficiaries in Divisions: 1, 10, 11, 12, 13, 20 Specify Division Number(s)

2. The increase will be (Traditional E or Flexible E—choose either A or B):

A. Traditional E (For all who retired on or before December 31, 2006, as computed in the actuary's cost analysis.)

Two percent (2%) of the retirement allowance payable immediately prior to the adjustment date, for each complete calendar year since the last adjustment date for which Benefit E was adopted, or effective date of retirement allowance, whichever is shorter.

or

B. Flexible E (Complete the following.)

1) Type of increase % or flat dollar amount per month \$

2) Increase applies in the following manner:

(a) Only those retired on or before

(b) Number of years for adjustment

I certify that this Resolution was adopted by the Otsego County Board of Commissioners at its meeting held on November 8, 2007

Dated: 11-8-07

Signature of Authorized Official

Chair, Board of Commissioners

Title

Otsego County (6902 - 01) - Genl Non Union (Division 1)
Employer Computed Contributions – Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|--------------------|--------------------|-----------------|
| 1. Member Counts | | | |
| a) Active | 16 | 16 | 0 |
| b) Retired - Affected by Benefit E | 19 | 19 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>19</u> | <u>19</u> | <u>0</u> |
| e) Vested Former Members | 13 | 13 | 0 |
| f) Total | <u>48</u> | <u>48</u> | <u>0</u> |
| 2. Annual Payroll | | | |
| a) Active Members | \$542,337 | \$542,337 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$122,818 | \$125,275 | \$2,457 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>\$122,818</u> | <u>\$125,275</u> | <u>\$2,457</u> |
| e) Deferred Vested Benefits | \$84,229 | \$84,229 | \$0 |
| 3. Actuarial Value of Assets | \$1,674,658 | \$1,674,658 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$735,693 | \$735,693 | \$0 |
| b) Retired | 940,756 | 957,223 | 16,467 |
| c) Vested Former Members | 421,502 | 421,502 | 0 |
| d) Pending Refunds | 3,065 | 3,065 | 0 |
| e) Total | <u>\$2,101,016</u> | <u>\$2,117,483</u> | <u>\$16,467</u> |
| 5. Unfunded Accrued Liability (UAL) (4c - 3) | \$426,358 | \$442,825 | \$16,467 |
| 6. Division Percent Funded (3 / 4e) | 79.7% | 79.1% | (0.6%) |
| 7. Cost as a Percentage of Payroll | | | |
| a) Employer Normal Cost | 9.15% | 9.15% | 0.00% |
| b) Amort. of UAL (over 29 years) | 3.93 | 4.10 | 0.17 |
| c) Total Long Term Employer Contribution (7a + 7b) | <u>13.08</u> | <u>13.25</u> | <u>0.17</u> |
| d) Overfunding Credit | 0.00 | 0.00 | 0.17 |
| e) Total Regular Employer Contribution % (7c + 7d) | <u>13.08%</u> | <u>13.25%</u> | |
| f) Total Regular Employer Contribution \$ (7c x 2a) | \$70,932 | \$71,856 | \$924 |

As shown in item 5, the lump sum payment required to fully fund the adoption of Benefit Program E is \$16,467. If, instead, the liability increase is amortized over 29 years, the increase in the long term employer contribution requirement will be 0.17% of active member payroll (item 7c). Based on valuation payroll (item 2a), and overfunding credits, if any, the first year contribution increase will be \$924 (item 7f).

Should this division be closed to new hires, then the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities shall apply. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. This would result in larger near-term employer contributions for unfunded liabilities, if any.

Otsego County (6902 - 01) - Gnrl Local 214 (Division 10)
Employer Computed Contributions -- Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|------------------|--------------------|------------|
| 1. Member Counts | | | |
| a) Active | 44 | 44 | 0 |
| b) Retired - Affected by Benefit E | 7 | 7 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | 7 | 7 | 0 |
| e) Vested Former Members | 10 | 10 | 0 |
| f) Total | 61 | 61 | 0 |
| 2. Annual Payroll | | | |
| a) Active Members | \$1,148,299 | \$1,148,299 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$33,808 | \$34,483 | \$675 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | \$33,808 | \$34,483 | \$675 |
| e) Deferred Vested Benefits | \$34,259 | \$34,259 | \$0 |
| 3. Actuarial Value of Assets | | | |
| | \$1,748,114 | \$1,748,114 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$1,893,394 | \$1,893,394 | \$0 |
| b) Retired | 308,700 | 314,219 | 5,519 |
| c) Vested Former Members | 124,080 | 124,080 | 0 |
| d) Pending Refunds | 2,682 | 2,682 | 0 |
| e) Total | \$2,328,856 | \$2,334,375 | \$5,519 |
| 5. Unfunded Accrued Liability (UAL) (4e - 3) | | | |
| | \$580,742 | \$586,261 | \$5,519 |
| 6. Division Percent Funded (3 / 4e) | | | |
| | 75.1% | 74.9% | (0.2%) |
| 7. Cost as a Percentage of Payroll | | | |
| a) Employer Normal Cost | 9.54% | 9.54% | 0.00% |
| b) Amort. of UAL (over 29 years) | 2.59 | 2.62 | 0.03 |
| c) Total Long Term Employer Contribution (7a + 7b) | 12.13 | 12.16 | 0.03 |
| d) Overfunding Credit | 0.00 | 0.00 | 0.00 |
| e) Total Regular Employer Contribution % (7c + 7d) | 12.13% | 12.16% | 0.03% |
| f) Total Regular Employer Contribution \$ (7e x 2a) | \$139,284 | \$139,632 | \$348 |

As shown in item 5, the lump sum payment required to fully fund the adoption of Benefit Program E is \$5,519. If, instead, the liability increase is amortized over 29 years, the increase in the long term employer contribution requirement will be 0.03% of active member payroll (item 7c). Based on valuation payroll (item 2a), and overfunding credits, if any, the first year contribution increase will be \$348 (item 7f).

Should this division be closed to new hires, then the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities shall apply. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. This would result in larger near-term employer contributions for unfunded liabilities, if any.

Otsego County (6902 - 01) - Gnrl Local 1534 (Division 11)
Employer Computed Contributions -- Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|------------------|--------------------|------------|
| 1. Member Counts | | | |
| a) Active | 16 | 16 | 0 |
| b) Retired - Affected by Benefit E | 2 | 2 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | 2 | 2 | 0 |
| e) Vested Former Members | 4 | 4 | 0 |
| f) Total | 22 | 22 | 0 |
| 2. Annual Payroll | | | |
| a) Active Members | \$484,660 | \$484,660 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$17,273 | \$17,618 | \$345 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | \$17,273 | \$17,618 | \$345 |
| e) Deferred Vested Benefits | \$16,668 | \$16,668 | \$0 |
| 3. Actuarial Value of Assets | \$568,845 | \$568,845 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$517,317 | \$517,317 | \$0 |
| b) Retired | 190,050 | 193,512 | 3,462 |
| c) Vested Former Members | 112,315 | 112,315 | 0 |
| d) Pending Refunds | 439 | 439 | 0 |
| e) Total | \$820,121 | \$823,583 | \$3,462 |
| 5. Unfunded Accrued Liability (UAL) (4e - 3) | \$251,276 | \$254,738 | \$3,462 |
| 6. Division Percent Funded (3 / 4e) | 69.4% | 69.1% | (0.3%) |
| 7. Cost as a Percentage of Payroll | | | |
| a) Employer Normal Cost | 8.02% | 8.02% | 0.00% |
| b) Amort. of UAL (over 29 years) | 2.76 | 2.80 | 0.04 |
| c) Total Long Term Employer Contribution (7a + 7b) | 10.78 | 10.82 | 0.04 |
| d) Overfunding Credit | 0.00 | 0.00 | 0.00 |
| e) Total Regular Employer Contribution % (7c + 7d) | 10.78% | 10.82% | 0.04% |
| f) Total Regular Employer Contribution \$ (7e x 2a) | \$52,248 | \$52,440 | \$192 |

As shown in item 5, the jump sum payment required to fully fund the adoption of Benefit Program E is \$3,462. If, instead, the liability increase is amortized over 29 years, the increase in the long term employer contribution requirement will be 0.04% of active member payroll (item 7c). Based on valuation payroll (item 2a), and overfunding credits, if any, the first year contribution increase will be \$192 (item 7f).

Should this division be closed to new hires, then the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities shall apply. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. This would result in larger near-term employer contributions for unfunded liabilities, if any.

Otsego County (6902 - 01) - Elctd Officials (Division 12)
Employer Computed Contributions -- Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|------------------|--------------------|--------------|
| 1. Member Counts | | | |
| a) Active | 0 | 0 | 0 |
| b) Retired - Affected by Benefit E | 1 | 1 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>1</u> | <u>1</u> | <u>0</u> |
| e) Vested Former Members | 0 | 0 | 0 |
| f) Total | <u>1</u> | <u>1</u> | <u>0</u> |
| 2. Annual Payroll | | | |
| a) Active Members | \$0 | \$0 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$805 | \$821 | \$16 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>\$805</u> | <u>\$821</u> | <u>\$16</u> |
| e) Deferred Vested Benefits | \$0 | \$0 | \$0 |
| 3. Actuarial Value of Assets | \$5,007 | \$5,007 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$0 | \$0 | \$0 |
| b) Retired | 6,755 | 6,874 | 119 |
| c) Vested Former Members | 0 | 0 | 0 |
| d) Pending Refunds | 0 | 0 | 0 |
| e) Total | <u>\$6,755</u> | <u>\$6,874</u> | <u>\$119</u> |
| 5. Unfunded Accrued Liability (UAL) (4e - 3) | \$1,748 | \$1,867 | \$119 |
| 6. Division Percent Funded (3 / 4e) | 74.1% | 72.8% | (1.3%) |
| 7. Cost as an Annual Dollar Amount | | | |
| a) Employer Normal Cost | \$0 | \$0 | \$0 |
| b) Amort. of UAL (over 20 years) | 132 | 132 | 0 |
| c) Total Long Term Employer Contribution (7a + 7b) | <u>132</u> | <u>132</u> | <u>0</u> |
| d) Overfunding Credit | 0 | 0 | 0 |
| e) Total Regular Employer Contribution \$ (7c + 7d) | <u>\$132</u> | <u>\$132</u> | <u>\$0</u> |

As shown in item 5, the lump sum payment required to fully fund the adoption of Benefit Program E is \$119. If, instead, the liability increase is amortized over 20 years, the increase in the long term annual employer contribution requirement will be \$0. After reflecting overfunding credits, if any, the first year contribution increase will be \$0 (item 7c).

This division is closed to new hires and subject to the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. For divisions with unfunded liabilities, this results in 4% - 8% annual increases in employer contributions until full funding is reached.

Otsego County (6902 - 01) - Electd/Appt Spvs (Division 13)
Employer Computed Contributions -- Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|--------------------|--------------------|-----------------|
| 1. Member Counts | | | |
| a) Active | 18 | 18 | 0 |
| b) Retired - Affected by Benefit E | 14 | 14 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>14</u> | <u>14</u> | <u>0</u> |
| e) Vested Former Members | 9 | 9 | 0 |
| f) Total | <u>41</u> | <u>41</u> | <u>0</u> |
| 2. Annual Payroll | | | |
| a) Active Members | \$889,141 | \$889,141 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$218,981 | \$223,362 | \$4,381 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>\$218,981</u> | <u>\$223,362</u> | <u>\$4,381</u> |
| e) Deferred Vested Benefits | \$81,647 | \$81,647 | \$0 |
| 3. Actuarial Value of Assets | \$2,211,068 | \$2,211,068 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$1,089,747 | \$1,089,747 | \$0 |
| b) Retired | 2,119,177 | 2,157,379 | 38,202 |
| c) Vested Former Members | 349,414 | 349,414 | 0 |
| d) Pending Refunds | 351 | 351 | 0 |
| e) Total | <u>\$3,558,689</u> | <u>\$3,596,891</u> | <u>\$38,202</u> |
| 5. Unfunded Accrued Liability (UAL) (4e - 3) | \$1,347,621 | \$1,385,823 | \$38,202 |
| 6. Division Percent Funded (3 / 4e) | 62.1% | 61.5% | (0.6%) |
| 7. Cost as a Percentage of Payroll | | | |
| a) Employer Normal Cost | 10.64% | 10.64% | 0.00% |
| b) Amort. of UAL (over 29 years) | 7.81 | 8.04 | 0.23 |
| c) Total Long Term Employer Contribution (7a + 7b) | <u>18.45</u> | <u>18.68</u> | <u>0.23</u> |
| d) Overfunding Credit | 0.00 | 0.00 | 0.00 |
| e) Total Regular Employer Contribution % (7c + 7d) | <u>18.45%</u> | <u>18.68%</u> | <u>0.23%</u> |
| f) Total Regular Employer Contribution \$ (7e x 2a) | \$164,052 | \$166,092 | \$2,040 |

As shown in item 5, the lump sum payment required to fully fund the adoption of Benefit Program E is \$38,202. If, instead, the liability increase is amortized over 29 years, the increase in the long term employer contribution requirement will be 0.23% of active member payroll (item 7c). Based on valuation payroll (item 2a), and overfunding credits, if any, the first year contribution increase will be \$2,040 (item 7f).

Should this division be closed to new hires, then the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities shall apply. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. This would result in larger near-term employer contributions for unfunded liabilities, if any.

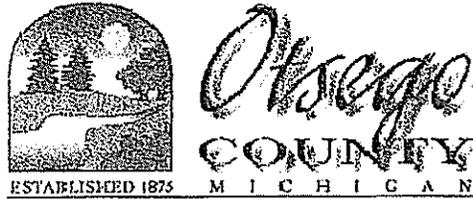
Otsego County (6902 - 01) - Sheriff Union (Division 20)
Employer Computed Contributions -- Based on 12/31/2006 Actuarial Valuation

Under Benefit Program E, each retirement benefit being paid before the program becomes effective is redetermined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 as of which the redetermination is being made (1/1/2008). Retirees already covered under Benefit Program E-1 or E-2 are not affected.

| | Current Benefits | Proposed Benefit E | Difference |
|---|--------------------|--------------------|-----------------|
| 1. Member Counts | | | |
| a) Active | 8 | 8 | 0 |
| b) Retired - Affected by Benefit E | 7 | 7 | 0 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>7</u> | <u>7</u> | <u>0</u> |
| e) Vested Former Members | 3 | 3 | 0 |
| f) Total | <u>18</u> | <u>18</u> | <u>0</u> |
| 2. Annual Payroll | | | |
| a) Active Members | \$330,553 | \$330,553 | \$0 |
| b) Retiree Benefits - Affected by Benefit E | \$90,177 | \$91,980 | \$1,803 |
| c) - Not Affected by Benefit E | 0 | 0 | 0 |
| d) - Total | <u>\$90,177</u> | <u>\$91,980</u> | <u>\$1,803</u> |
| e) Deferred Vested Benefits | \$17,741 | \$17,741 | \$0 |
| 3. Actuarial Value of Assets | | | |
| | \$1,342,642 | \$1,342,642 | \$0 |
| 4. Actuarial Accrued Liability | | | |
| a) Active | \$705,079 | \$705,079 | \$0 |
| b) Retired | 931,661 | 948,562 | 16,901 |
| c) Vested Former Members | 38,882 | 38,882 | 0 |
| d) Pending Refunds | 0 | 0 | 0 |
| e) Total | <u>\$1,675,622</u> | <u>\$1,692,523</u> | <u>\$16,901</u> |
| 5. Unfunded Accrued Liability (UAL) (4e - 3) | | | |
| | \$332,980 | \$349,881 | \$16,901 |
| 6. Division Percent Funded (3 / 4e) | | | |
| | 80.1% | 79.3% | (0.8%) |
| 7. Cost as a Percentage of Payroll | | | |
| a) Employer Normal Cost | 9.13% | 9.13% | 0.00% |
| b) Amort. of UAL (over 29 years) | 5.31 | 5.59 | 0.28 |
| c) Total Long Term Employer Contribution (7a + 7b) | <u>14.44</u> | <u>14.72</u> | <u>0.28</u> |
| d) Overfunding Credit | 0.00 | 0.00 | 0.00 |
| e) Total Regular Employer Contribution % (7c + 7d) | <u>14.44%</u> | <u>14.72%</u> | <u>0.28%</u> |
| f) Total Regular Employer Contribution \$ (7e x 2a) | \$47,736 | \$48,660 | \$924 |

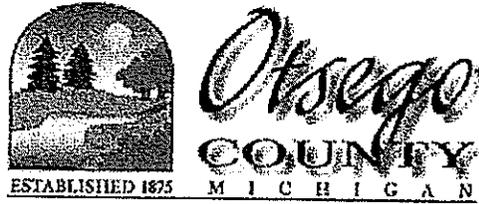
As shown in item 5, the lump sum payment required to fully fund the adoption of Benefit Program E is \$16,901. If, instead, the liability increase is amortized over 29 years, the increase in the long term employer contribution requirement will be 0.28% of active member payroll (item 7c). Based on valuation payroll (item 2a), and overfunding credits, if any, the first year contribution increase will be \$924 (item 7f).

Should this division be closed to new hires, then the Board-approved Amortization Policy for Closed Divisions Within Open Municipalities shall apply. The policy decreases the MERS standard amortization period for unfunded accrued liabilities by 2 years each valuation year, until a minimum 5 year amortization is attained. This would result in larger near-term employer contributions for unfunded liabilities, if any.



2008 Holiday Schedule

| | |
|----------------------------|---------------------------|
| Tuesday, January 1 | New Years Day |
| Monday, February 18 | President's Day |
| Friday, March 21 | Good Friday |
| Monday, May 26 | Memorial Day |
| Friday, July 4 | Independence Day |
| Monday, September 1 | Labor Day |
| Tuesday, November 11 | Veterans Day |
| Thursday, November 27 | Thanksgiving Day |
| Friday, November 28 | Friday after Thanksgiving |
| Wednesday, December 24 | Christmas Eve |
| Thursday, December 25 | Christmas Day |
| Wednesday, December 31 | New Years Eve |
| Thursday, January 1 (2009) | New Years Day |



BOARD OF COMMISSIONERS 2008 MEETING SCHEDULE

Second and fourth Tuesdays of each month, beginning at 9:30 a.m.
in the Multi-Purpose Room of the J. Richard Yuill Center

January 8
January 22
February 14* (Thursday)
February 26
March 11
March 25
April 8
April 22
May 13
May 27
June 10
June 24
July 8
July 22
August 12
August 26
September 9
September 23
October 14
October 28
November 6* (Thursday)
November 25
December 16** (Third Tuesday)

*Thursday

**Third Tuesday

**AGREEMENT FOR MAINTENANCE
OF THE INFORMATION/TOURISM BUREAU CENTER**

THIS AGREEMENT is made on the 8th day of November 2007 by and between the County of Otsego whose address is 225 West Main, Gaylord, Michigan 49735 (hereafter County) and Gaylord/Otsego County Chamber of Commerce, whose address is 101 West Main Street, Gaylord, Michigan 49735 (hereafter Chamber)

Recitals

- A. WHEREAS the County is the owner of certain property located in the County and specifically described as:
- Lots 1, 2, 3, 4, 15, 16, 17, and 18 of Block 10 of the original Plat of the Village (now City) of Gaylord, as recorded in the office of the Register of Deeds for Otsego County.
- B. WHEREAS there exists at such location a Convention and Tourism Bureau Information Center (hereafter Information Center), owned by the Chamber;
- C. WHEREAS the parties wish to arrive at an Agreement as to the maintenance of the Information Center;
- D. WHEREAS in consideration of the foregoing, the parties agree as follows:

Agreement

1. TERM. This Agreement shall commence on January 1, 2008 and continue in effect until December 31, 2008 unless terminated earlier as provided in this Agreement.
2. COMPENSATION. As consideration for the services contemplated under this Agreement, the Chamber agrees to pay to the County the annual sum of Six Hundred and 00/100 Dollars (\$600.00) in four (4) equal installments of One Hundred fifty and 00/100 Dollars (\$150.00) each on or before February 1st, May 1st, August 1st, and November 1st of 2008. The County agrees to provide an invoice for the agreed amounts to the Chamber thirty (30) days prior to the scheduled payment due dates.
3. SERVICES TO BE PROVIDED BY COUNTY. In consideration of the compensation received by the County from the Chamber in Section 2, as well as the covenants and conditions contained in this Agreement, the County agrees to perform the following services on Mondays through Fridays, excepting County employee holidays:

- a. Snow Removal – The County shall, on an as-needed basis, remove the snow from the walkways and the Information Center pull-in driveway prior to 7:00 am. If further snow removal is required during the day, the Chamber shall contact the County's Building & Grounds Department. The Building & Grounds Department contacts are Dale Fulcher, the Building & Grounds Director, and Bob Britz. The County shall exercise due diligence in having the snow removed at the earliest reasonable opportunity.

The Building & Grounds contact information is:
Department Telephone: 989-731-731-0295
Dale Fulcher Work Cell: 989-370-0179

In the event that neither Mr. Fulcher nor Mr. Britz are available, the Chamber may contact John Burt, Otsego County Administrator. Mr. Burt's contact information is:
Work: 989-731-7527
Work Cell: 989-370-9485
Email: jburt@otsegocountymi.gov

- b. Landscape Management – The County shall, on an as-needed basis, mow all lawn areas and generally maintain all landscaped areas, including the removal and disposal of debris and the replacement of damaged sprinkler heads, surrounding the Information Center. Should it be necessary, the Chamber may submit a request for such work by contacting the County's Building & Grounds Department. The Building & Grounds Department contacts are Dale Fulcher, the Building & Grounds Director, and Bob Britz. The County shall exercise due diligence in having the work completed at the earliest reasonable opportunity.

The Building & Grounds contact information is:
Department Telephone: 989-731-731-0295
Dale Fulcher Work Cell: 989-370-0179

In the event that neither Mr. Fulcher nor Mr. Britz are available, the Chamber may contact John Burt, Otsego County Administrator. Mr. Burt's contact information is:
Work: 989-731-7527
Work Cell: 989-370-9485
Email: jburt@otsegocountymi.gov

- c. Sprinkler System – The County shall blow out the sprinkler system lines once in the Spring and once in the Fall of 2008.

4. CHAMBER DUTIES. The Chamber shall be responsible for all maintenance of the Information Center building not specifically set forth to be performed by the County in this Agreement.
5. LIABILITY. County's liability, as a result of any claims, liability, loss, and/or expense asserted or incurred as a result of default, negligence, and/or wrongdoing under this Agreement by County, its agents, employees, subcontractors, or persons acting under any of them, is limited to the extent of County's insurance coverage that it may have insuring against such default, loss, damage, or liability.

County is not liable for any defects, claims, liability, loss, and/or expense asserted or incurred as a result of default, negligence, and/or wrongdoing of Chamber, its agents, employees, subcontractors, or persons acting under any of them. Chamber shall indemnify, defend, and hold harmless County from and against any and all expenses, damages, liabilities, and damages resulting from any breach or default by Chamber under this Agreement.

6. TERMINATION. This Agreement shall terminate on the happening of any of the following events:
 - A. By mutual written agreement of the parties.
 - B. If a party defaults in the performance of any obligation imposed under this Agreement, and the default remains uncured by the defaulting party upon expiration of the date provided in the written notice of default given by the other party to remedy the default, the non-defaulting party shall have the right to terminate this Agreement. The defaulting party shall be liable for damages sustained by the other party by reason of the failure to cure the default within the time period provided in the written notice of default.
 - C. Either party may terminate this Agreement, with or without cause, by giving the other party thirty (30) days' written notice of termination.
7. EFFECT OF TERMINATION. In the event of termination of this Agreement, pursuant to subsection B or C of Section 6, the County shall be entitled to the monies provided herein only through the date of termination.
8. NOTICES. All notices required under this Agreement shall be in writing and shall be deemed given when delivered (1) personally, or (2) by registered or certified mail (return receipt requested), addressed as follows (or any other address that is specified in writing by either party):

Chamber: Gaylord/Otsego County Chamber of Commerce



November 27, 2007
Agenda

6. Consent Agenda

a. Personnel Committee Recommendation:

1. Assistant Animal Control Officer Uniform Reimbursement Policy

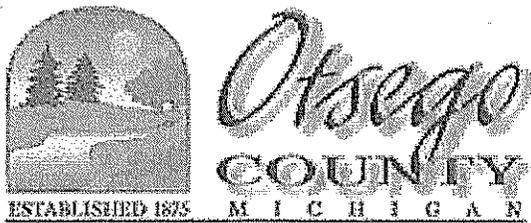
Move to increase the uniform allowance for the Assistant Animal Officer position to up to \$250 per year with receipts required for reimbursement.

6. Consent Agenda

b. Transportation Committee Recommendations:

1. Vehicle Policy Exemption – Theron Higgins

Move to exempt Theron Higgins from the Otsego County Vehicle Policy effective annually from November through April to allow the Bus Director to take the vehicle to his residence.



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

30 October 2007

TO: Otsego County Board of Commissioners

From: Otsego County Bus System Manager

Subject: Seasonal exception to County Vehicle Policy

1. I would like to request a Seasonal exception to the County Vehicle policy dated 24 October 2006 for use of the OCBS 4x4 Tahoe to travel from home to work and back, for the purposes of coordinating Bus system closures due to bad weather (i.e. snow, fog etc.) with Gaylord Schools Bus Garage. Normally in November when the weather starts getting bad I must be out checking roads at 4:30 am and coordinating with Sue Jenkins at the GCS bus garage to determine if both bus systems will be closing for the day. This all must happen before 5:30 am to allow time for Radio/TV station notification, and employee notification if we are going to close for the day. This waiver is also for responding to vehicle accidents involving our buses/drivers. I'm responsible to respond and take photos of the accident/incident and perform the "decision to test" process to determine if an employee must immediately be escorted to the clinic for a drug and alcohol test under USDOT/FTA requirements. This exception to the policy would be seasonal from November through April annually. This vehicle would only be used for traveling back and forth to work and performing my required duties which requires me to be available to respond Monday through Friday 6:00am -6:00pm and on Saturdays 7:00am – 7:00pm, which is our operating hours of business. This vehicle will NOT be used for personal use. Thank you in advance for your support.

Theron D. Higgins
Transportation Manager
Otsego County Bus System

6. Consent Agenda

c. Budget & Finance Committee Recommendations:

1. Airport Plow Truck

Move to approve the purchase of a plow truck for the airport from Gaylord Ford for \$25,000.00 with funds coming from the Airport Capital Projects Fund (481).



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Airport Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|---------------------------|----------|-----------|
| 4810050-400001 - Budgeted | \$ | \$ 25,000 |
| - - use of Fund Balance | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|------------------------------------|-----------|----------|
| 481E901-970420 - Property-vehicles | \$ 25,000 | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ |

Rachel Frisch

Department Head Signature

11-20-07

Date

Finance Department

Entered:

By:

[Signature]

Administrator's Signature

11-21-07

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General / IT / Contingency

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|----------------|-----------|-----------|
| - | \$ | \$ |
| - | \$ | \$ |
| - | \$ | \$ |
| - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|--------------------------------------|------------------|------------------|
| 101E941 - 999000 - Contingency | \$ | \$ 24,000 |
| 101E228 - 726300 - Software Upgrades | \$ 7,500 | \$ |
| " - 970440 - Property-comput | \$ 16,500 | \$ |
| - | \$ | \$ |
| - | \$ | \$ |
| - | \$ | \$ |
| Total | \$ 24,000 | \$ 24,000 |

Rachel Frisch
Department Head Signature

11-21-07
Date

| |
|---------------------------|
| Finance Department |
| Entered: |
| |
| By: |
| |

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Zoning / Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|---------------------------------|----------|----------|
| 2660050 - 400001 - Budgeted Use | \$ | \$ 1,200 |
| - of Fund Bal. | \$ | \$ |
| 1010030 - 699030 - Transfer In | \$ | \$ 1,200 |
| - - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|---------------------------------|----------|----------|
| 266E901 - 999000 - Transfer Out | \$ 1,200 | \$ |
| - - | \$ | \$ |
| 101E721 - 920400 - Rep. & Maint | \$ 1,200 | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ 2,400 | \$ 2,400 |

Rachel Frisch
Department Head Signature

11-21-07
Date

| | |
|---------------------------|--|
| Finance Department | |
| Entered: | |
| By: | |

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

6. Consent Agenda

d. Construction Board of Appeals Appointment – Brad Butcher

Move to appoint Brad Butcher as an Alternate to the Construction Board of Appeals beginning January 1, 2008 for a 3-year term ending December 31, 2010.

TERM EXPIRES ON:
12/31/2010



Otsego
COUNTY
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

BUILDING APPEALS BOARD

Please print or type.

Name: BRADLEY J. BUTCHER, AIA.

Address: 141 MEADOWVIEW LANE Zip Code 49735

Telephone: 989.731.6062h. Other: 989.731.4343w.

Date available for appointment ANY TIME

County Commission District _____

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? LIVINGSTON.

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

CURRENT BOARD MEMBER: OTSEGO COUNTY COMMUNITIES
FOR A LIFETIME - 2005 - PRESENT
PAST BOARD MEMBER: GAYLORD AREA COUNCIL FOR THE
ARTS - 1998 - 2004 PRESIDENT 2000 - 2004
PAST MEMBER: CITY OF FARMINGTON PLANNING COMMISSION
CAIAND COUNTY, MI

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

• PRESIDENT/PRINCIPAL IN CHARGE - BRADLEY J. BUTCHER
& ASSOCIATES - ARCHITECTURE - PLANNING
• REGISTER ARCHITECT STATE OF MICHIGAN 1989
OHIO - 2003 INDIANA - 2003 NEW YORK 2007
• B.S. ARCH 1986, B. ARCH - 1988 LAWRENCE TECH. UNIV.

Have you ever worked for Otsego County? Yes No

If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

I SHALL ABSTAIN FROM PARTICIPATING IN ANY ISSUES
THAT INVOLVE PROJECTS DESIGNED BY MY ARCHITECTURAL
FIRM.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

SEE QUALIFICATIONS ABOVE

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

11.5.07

Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.

6. Consent Agenda

e. Planning Commission Reappointment – Michael T. Mang

Move to Reappoint Michael T. Mang to the Planning Commission for a 3-year term ending December 31, 2010.



TERM EXPIRES ON:
12/31/2010

APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Planning Commission
re-appointment

Please print or type.

Name: Michael T. Mang

Address: 156 South Estates Dr. Zip Code 49735

Telephone: 732-1740 Other: 989-370-7675 (cell)

Date available for appointment immediately

County Commission District II

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Livingston Twp.

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Livington Twp Planning Commission - 2003 to Present, (Currently Chair)
County Master Plan Natural Resources Task Force
Gen. Serv. Area Cooperative Planning Committee
Otsego County Visiting Project
Otsego County Hockey Assoc. - Charter President, Treasurer
Alpine Youth Soccer - coach, Little League - coach

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

DNR - Forest Resource Planner & Inventory Specialist - 18 years
Former member, Michigan Assoc. of Planners
Consulting Forest and natural resource management
B.S. Mich State Univ - Forestry
M.S. Mich State Univ - Resource Development

Have you ever worked for Otsego County? Yes No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

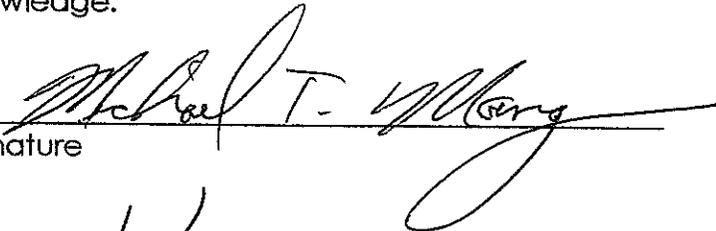
Are you aware of the time commitment necessary to serve on the committee, board - and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

- As Forest Resource Planner & Inventory Specialist of the DNR as part of my duties I chaired and facilitated public meetings which dealt with land management issues and policy
- Have attended various training and information sessions concerning planning and zoning since been a member of the Livingston Township Planning Commission
- Member (currently chair) of Livingston Twp Planning Commission

I hereby certify that the preceding information is correct and to the best of my knowledge.


Signature

11/14/07
Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.

6. Consent Agenda

f. Housing Committee Reappointment – Steven Riozzi

Move to Reappoint Steven Riozzi to the Housing Committee for a 3-year term ending December 8, 2010.



APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Housing Committee

Please print or type.

Name: Steven Rizzo

Address: 738 Chester Rd Zip Code 49735

Telephone: 989-731-9608 Other: 732-5423

Date available for appointment _____

County Commission District _____

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Bagley

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego Housing Committee, Gaylord Chamber Orchestra Board

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

B.S. Accounting at Wayne State University
20 years of Financial experience (Banking & Insurance).

Have you ever worked for Otsego County? Yes No

If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Current Chairman

I hereby certify that the preceding information is correct and to the best of my knowledge.


Signature

11.15.07
Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.

6. Consent Agenda

g. Airport Advisory Board Reappointment – Norm Brecheisen

Move to Reappoint Norm Brecheisen to the Airport Advisory Board for a 3-year term ending December 31, 2010.



Otsego
COUNTY
MICHIGAN

TERM EXPIRES ON:
12/31/2010

APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Re-appointment to:
AIRPORT ADVISORY COMMITTEE

Please print or type.

Name: NORM BRECHEISEN Email nbrech@charter-internet.com

Address: 361 McLOUTH Zip Code 49735

Telephone: 732 7688 Other: _____

Date available for appointment _____

County Commission District _____

Are you a registered voter in Otsego County? Yes No

if yes, which township, city or village? LIVINGSTON

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

CITY, IDC, TOWNSHIP.

Have you ever worked for Otsego County? ___ Yes No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ___ Yes No

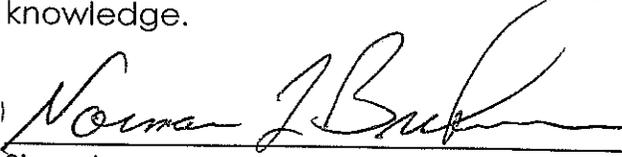
If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I hereby certify that the preceding information is correct and to the best of my knowledge.


Signature

9-28-07
Date

Mail your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

or

Email your completed application to:

spremo@otsegocountymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.

BALANCE SHEET - BOARD DISCRETIONARY FUNDS - OCTOBER 31, 2007

| | GENERAL FUND | BUDGET STABILIZATION | LEGAL DEFENSE | REVENUE SHARING | HEALTH CARE |
|---------------------------------------|---------------------|-------------------------|------------------|---------------------|-------------------|
| ASSETS | | | | | |
| CASH | 2,194,188.22 | 263,853.89 | 95,907.59 | 60,589.00 | 389,903.21 |
| INVESTMENTS | 1,789,176.09 | 390,676.70 | - | - | 435,721.55 |
| IMPREST CASH | 10,815.00 | - | - | - | - |
| TAXES RECEIVABLE | 409,343.66 | - | - | - | - |
| DUE FROM CRAWFORD | - | - | - | - | - |
| DUE FROM KALKASKA | 1,397.00 | - | - | - | - |
| ACCOUNTS RECEIVABLE | 41,351.61 | - | - | - | 3,660.01 |
| DUE FROM STATE | - | - | - | - | - |
| DUE FROM OTHER FUNDS | - | - | - | 2,913,880.80 | - |
| POSTAGE INVENTORY | 4,458.09 | - | - | - | - |
| SUPPLIES INVENTORY | 6,399.68 | - | - | - | - |
| PREPAID EXPENSE | - | - | - | - | - |
| LONG TERM ADVANCE TO EMS | 9,851.44 | - | - | - | - |
| TOTAL ASSETS | <u>4,466,980.79</u> | <u>654,530.59</u> | <u>95,907.59</u> | <u>2,974,469.80</u> | <u>829,284.77</u> |
| LIABILITIES | | | | | |
| ACCOUNTS PAYABLE | 15,123.34 | - | - | - | - |
| ACCRUED WAGES PAYABLE | - | - | - | - | - |
| DUE TO OTHER FUNDS | 2,913,880.80 | - | - | - | - |
| DUE TO CRAWFORD COUNTY | - | - | - | - | - |
| DUE KALKASKA COUNTY | - | - | - | - | - |
| ADVANCE FROM CRAWFORD | - | - | - | - | - |
| ADVANCE FROM KALKASKA | - | - | - | - | - |
| RETENTION FUND LIABILITY | 103,207.96 | - | - | - | - |
| DEFERRED REVENUE | 101,041.66 | - | - | - | - |
| TOTAL LIABILITIES | <u>3,133,253.76</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| FUND BALANCE | | | | | |
| RESERVED/DESIGNATED | 79,623.00 | 654,530.59 | 95,907.59 | 2,974,469.80 | 829,284.77 |
| UNRESERVED | 1,254,104.03 | - | - | - | - |
| TOTAL FUND BALANCE | <u>1,333,727.03</u> | <u>654,530.59</u> | <u>95,907.59</u> | <u>2,974,469.80</u> | <u>829,284.77</u> |
| TOTAL LIABS & FUND BALANCE | <u>4,466,980.79</u> | <u>654,530.59</u> | <u>95,907.59</u> | <u>2,974,469.80</u> | <u>829,284.77</u> |

Information on these pages is unaudited and is prepared using the modified cash basis of accounting.

GENERAL FUND - YEAR TO DATE BUDGET REPORT - OCTOBER 31, 2007

| REVENUES | ORIGINAL | AMEND- | AMENDED | 2007 | 2006 | ENCUM- | AVAILABLE | % |
|---|------------------|---------------|------------------|------------------|------------------|----------|----------------|---------------|
| | BUDGET | MENTS | BUDGET | YTD ACTUAL | YTD ACTUAL | BRANCES | BUDGET | |
| PROPERTY TAXES | 4,693,597 | - | 4,693,597 | 4,177,973 | 4,220,329 | - | 515,624 | 89.01% |
| STATE UNRESTRICT | 167,857 | - | 167,857 | 155,607 | 147,883 | - | 12,250 | 92.70% |
| INTEREST EARNINGS | 180,000 | - | 180,000 | 402,540 | 135,848 | - | (222,540) | 223.63% |
| OTHER REVENUE | 78,000 | 6,868 | 84,868 | 31,069 | 14,980 | - | 53,799 | 36.61% |
| TRANSFERS IN FROM OTHER FUNDS | 421,675 | - | 421,675 | 421,675 | 889,466 | - | - | 100.00% |
| 46TH TRIAL COURT | - | - | - | - | 1,166,380 | - | - | 0.00% |
| CIRCUIT COURT | 262,977 | (30,793) | 232,184 | 187,326 | 223,526 | - | 44,858 | 80.68% |
| NOT SHARED COURT EXPENSES | - | 11,000 | 11,000 | 28,529 | 35,861 | - | (17,529) | 259.35% |
| DISTRICT COURT | 565,625 | 25,014 | 590,639 | 564,644 | 538,894 | - | 25,995 | 95.60% |
| FRIEND OF THE COURT GEN FD | 325,281 | - | 325,281 | 234,397 | 486,277 | - | 90,884 | 72.06% |
| PROBATE COURT | 214,258 | 5,779 | 220,037 | 169,916 | 317,039 | - | 50,121 | 77.22% |
| FAMILY COUNSELING | 5,000 | 400 | 5,400 | 4,534 | 6,220 | - | 866 | 83.96% |
| CLERK | 339,650 | - | 339,650 | 271,734 | 300,899 | - | 67,916 | 80.00% |
| TREASURER | 1,100 | - | 1,100 | 966 | 1,781 | - | 134 | 87.82% |
| EQUALIZATION | 47,100 | - | 47,100 | 36,720 | 30,404 | - | 10,380 | 77.96% |
| MSU EXTENSION | 12,362 | - | 12,362 | 6,545 | 9,347 | - | 5,817 | 52.94% |
| ELECTION REIMBURSEMENTS | - | 17,987 | 17,987 | 17,987 | - | - | - | 100.00% |
| PROSECUTOR | 37,212 | - | 37,212 | 57,451 | 58,251 | - | (20,239) | 154.39% |
| SHERIFF | 17,450 | 120 | 17,570 | 18,140 | 21,888 | - | (570) | 103.24% |
| CIVIL DIVISION | 10,000 | - | 10,000 | 19,509 | 23,131 | - | (9,509) | 195.09% |
| REMONUMENTATION | 65,279 | - | 65,279 | 26,112 | 22,179 | - | 39,167 | 40.00% |
| JUSTICE TRAINING | - | - | - | 2,756 | - | - | - | - |
| MARINE SAFETY | 12,500 | - | 12,500 | - | - | - | 12,500 | 0.00% |
| MOTORCYCLE SAFETY EDUCATION | 48,864 | 11,528 | 60,392 | 48,201 | 58,959 | - | 12,191 | 79.81% |
| SNOWMOBILE GRANT | - | 10,200 | 10,200 | 2,060 | - | - | 8,140 | 20.20% |
| SECONDARY ROAD PATROL | - | - | - | - | 47,869 | - | - | 0.00% |
| JAIL | 49,100 | 20,000 | 69,100 | 40,043 | 49,927 | - | 29,057 | 57.95% |
| EMERGENCY SERVICES | 10,000 | 1,255 | 11,255 | 11,487 | 45,688 | - | (232) | 102.06% |
| PLANNING AND ZONING | 50,700 | - | 50,700 | 41,683 | 23,108 | - | 9,017 | 82.21% |
| TOTAL REVENUES | 7,615,587 | 79,358 | 7,694,945 | 6,979,604 | 8,876,134 | - | 718,097 | 90.70% |
| Total percent collected, net of property taxes and transfers in | | | | | | | | |
| | | | | | | | | 92.26% |

GENERAL FUND - YEAR TO DATE BUDGET REPORT - - OCTOBER 31, 2007

| | ORIGINAL BUDGET | | AMENDMENTS | | AMENDED BUDGET | | 2007 YTD ACTUAL | | 2006 YTD ACTUAL | | ENCUMBRANCES | AVAILABLE BUDGET | % SPENT |
|-------------------------------------|-----------------|--|------------|--|----------------|--|-----------------|--|-----------------|--|--------------|------------------|---------|
| | BUDGET | | | | BUDGET | | | | | | | | |
| EXPENDITURES | | | | | | | | | | | | | |
| 101E101 COMMISSIONERS | 182,637 | | 3,843 | | 186,480 | | 149,266 | | 145,222 | | - | 37,214 | 80.04% |
| 101E105 OTHER LEGISLATIVE | 18,981 | | - | | 18,981 | | 18,981 | | 18,981 | | - | - | 100.00% |
| 101E130 46TH CIRCUIT TRIAL COURT | 1,021,219 | | (942,958) | | 78,261 | | 66,255 | | 2,011,341 | | - | 12,006 | 84.66% |
| 101E131 CIRCUIT COURT | 254,055 | | 890,389 | | 1,144,444 | | 864,824 | | 234,195 | | - | 279,620 | 75.57% |
| 101E133 NOT SHARED COURT EXPENSE | - | | 11,000 | | 11,000 | | 31,032 | | 39,614 | | - | (20,032) | 282.11% |
| 101E136 DISTRICT COURT | - | | 61,770 | | 61,770 | | 50,785 | | - | | - | 10,985 | 0.00% |
| 101E141 FRIEND OF THE COURT | 363,370 | | 14,091 | | 377,461 | | 317,419 | | 648,039 | | - | 60,042 | 84.09% |
| 101E145 JURY COMMISSION | 11,100 | | - | | 11,100 | | 8,513 | | 5,136 | | - | 2,587 | 76.69% |
| 101E148 PROBATE COURT | 161,083 | | 5,008 | | 166,091 | | 140,742 | | 264,666 | | - | 25,349 | 84.74% |
| 101E166 FAMILY COUNSELING SERVICE | 1,092 | | 408 | | 1,500 | | 1,439 | | 5,706 | | - | 61 | 95.93% |
| 101E172 COUNTY ADMINISTRATOR | 94,425 | | 1,500 | | 95,925 | | 95,025 | | 77,732 | | - | 900 | 99.06% |
| 101E201 FINANCE DEPARTMENT | 88,020 | | - | | 88,020 | | 88,020 | | 77,435 | | - | - | 100.00% |
| 101E215 COUNTY CLERK/ROD | 311,919 | | 16 | | 311,935 | | 240,690 | | 266,150 | | 285 | 70,960 | 77.25% |
| 101E223 EXTERNAL AUDIT | 39,000 | | - | | 39,000 | | 39,000 | | 40,000 | | - | - | 100.00% |
| 101E228 INFORMATION TECHNOLOGY | 85,460 | | - | | 85,460 | | 45,885 | | 49,092 | | - | 39,575 | 53.69% |
| 101E253 TREASURER | 127,191 | | - | | 127,191 | | 101,214 | | 109,511 | | - | 25,977 | 79.58% |
| 101E257 EQUALIZATION | 236,678 | | - | | 236,678 | | 192,019 | | 193,281 | | - | 44,659 | 81.13% |
| 101E261 COOPERATIVE EXTENSION | 38,257 | | 11,691 | | 49,948 | | 11,798 | | 42,097 | | - | 38,150 | 23.62% |
| 101E262 ELECTIONS | 11,220 | | 17,971 | | 29,191 | | 18,094 | | 27,343 | | - | 11,097 | 61.98% |
| 101E264 JOINT BLDG AUTHORITY | - | | 70 | | 70 | | - | | - | | - | 70 | 0.00% |
| 101E265 BUILDING AND GROUNDS | 492,607 | | 3,750 | | 496,357 | | 496,357 | | 273,176 | | - | - | 100.00% |
| 101E267 PROSECUTOR | 508,605 | | - | | 508,605 | | 422,979 | | 437,975 | | 235 | 85,391 | 83.21% |
| 101E270 HUMAN RESOURCES | 47,406 | | - | | 47,406 | | 47,406 | | 23,603 | | - | - | 100.00% |
| 101E278 SURVEYOR | 200 | | - | | 200 | | - | | - | | - | 200 | 0.00% |
| 101E280 SOIL CONSERVATION DISTRICT | - | | 500 | | 500 | | 500 | | - | | - | - | 0.00% |
| 101E301 SHERIFF | 716,332 | | 5,499 | | 721,831 | | 621,704 | | 664,886 | | - | 100,127 | 86.13% |
| 101E302 CIVIL DIVISION | - | | 4,713 | | 4,713 | | 3,293 | | 29,573 | | - | 1,420 | 0.00% |
| 101E305 SANE | - | | - | | - | | - | | 10,000 | | - | - | 0.00% |
| 101E320 JUSTICE TRAINING | 6,200 | | - | | 6,200 | | 2,702 | | 2,258 | | - | 3,498 | 43.58% |
| 101E331 MARINE SAFETY | 12,500 | | - | | 12,500 | | 3,189 | | 3,673 | | - | 9,311 | 25.51% |
| 101E332 MOTORCYCLE SAFETY EDUCATION | 48,864 | | 11,528 | | 60,392 | | 50,974 | | 57,959 | | - | 9,418 | 84.41% |
| 101E333 SNOWMOBILE GRANT | - | | 12,000 | | 12,000 | | 2,423 | | - | | - | 9,577 | 20.19% |
| 101E334 SECONDARY ROAD PATROL | - | | - | | - | | - | | 42,244 | | - | - | 0.00% |

GENERAL FUND -- YEAR TO DATE BUDGET REPORT -- OCTOBER 31, 2007

| | ORIGINAL BUDGET | | AMENDMENTS | | AMENDED BUDGET | | 2007 YTD ACTUAL | | 2006 YTD ACTUAL | | ENCUMBRANCES | AVAILABLE BUDGET | % SPENT |
|---------------------------------------|------------------|--|---------------|--|------------------|--|------------------|--|------------------|--|--------------|------------------|---------------|
| | BUDGET | | | | BUDGET | | | | | | | | |
| EXPENDITURES | | | | | | | | | | | | | |
| 101E351 JAIL | 880,688 | | 18,268 | | 898,956 | | 699,104 | | 732,110 | | - | 199,852 | 77.77% |
| 101E427 EMERGENCY SERVICES | 35,179 | | 155 | | 35,334 | | 23,760 | | 63,412 | | 1,255 | 10,319 | 70.80% |
| 101E445 DRAINS--PUBLIC BENEFIT | 2,500 | | - | | 2,500 | | - | | - | | - | 2,500 | 0.00% |
| 101E450 REMONUMENTATION | 65,279 | | - | | 65,279 | | - | | 10,553 | | - | 65,279 | 0.00% |
| 101E601 DISTRICT HEALTH | 158,624 | | - | | 158,624 | | 158,624 | | 176,248 | | - | - | 100.00% |
| 101E605 COMMUNICABLE DISEASES | 500 | | - | | 500 | | 500 | | 500 | | - | - | 100.00% |
| 101E631 SUBSTANCE ABUSE | 87,468 | | - | | 87,468 | | 77,804 | | 73,942 | | - | 9,664 | 88.95% |
| 101E648 MEDICAL EXAMINER | 80,280 | | - | | 80,280 | | 44,616 | | 64,332 | | - | 35,664 | 55.58% |
| 101E649 MENTAL HEALTH | 94,003 | | - | | 94,003 | | 70,502 | | 47,002 | | - | 23,501 | 75.00% |
| 101E681 VETERANS BURIAL | 7,200 | | - | | 7,200 | | 5,058 | | 5,880 | | - | 2,142 | 70.25% |
| 101E682 VETERANS AFFAIRS | 23,215 | | - | | 23,215 | | 17,096 | | 17,696 | | - | 6,119 | 73.64% |
| 101E721 PLANNING / ZONING | 51,712 | | 10,282 | | 61,994 | | 44,795 | | 43,713 | | 17 | 17,182 | 72.28% |
| 101E729 CHAMBER OF COMMERCE | - | | - | | - | | - | | 1,000 | | - | - | 0.00% |
| 101E730 INVASIVE SPECIES PROJEC | - | | 500 | | 500 | | 500 | | - | | - | - | 100.00% |
| 101E851 INSURANCE AND BONDS | 340,000 | | (7,300) | | 332,700 | | 87,214 | | 253,281 | | - | 245,486 | 26.21% |
| 101E853 HEALTH CARE RETIREES | 135,881 | | (25,042) | | 110,839 | | 70,841 | | 81,627 | | - | 39,998 | 63.91% |
| 101E864 DISTRIBUTIVE SERVICES | 29,600 | | 2,000 | | 31,600 | | 26,370 | | 29,968 | | - | 5,230 | 83.45% |
| 101E941 CONTINGENCY | 100,000 | | (29,447) | | 70,553 | | - | | - | | - | 70,553 | 0.00% |
| 101E961 APPROPRIATION TO HUMAN | 2,500 | | - | | 2,500 | | 2,500 | | 3,500 | | - | - | 100.00% |
| 101E962 APPROPRIATION TO LGL DF | 70,000 | | - | | 70,000 | | 70,000 | | 17,756 | | - | - | 100.00% |
| 101E966 APPROPRIATION - AIRPORT | 67,000 | | - | | 67,000 | | 67,000 | | 65,250 | | - | - | 100.00% |
| 101E967 APPROPRIATION - CHILD C/ | 325,000 | | - | | 325,000 | | 325,000 | | 243,750 | | - | - | 100.00% |
| 101E968 APPROPRIATION - LAW LIBF | - | | - | | - | | - | | - | | - | - | 0.00% |
| 101E970 APPROPRIATION - EQUIP FL | 10,000 | | - | | 10,000 | | 10,000 | | 37,500 | | - | - | 100.00% |
| 101E971 APPROPRIATION - SLDRS S | 5,000 | | - | | 5,000 | | 5,000 | | 3,750 | | - | - | 100.00% |
| 101E973 APPROPRIATION - BUD STA | 161,037 | | (8,847) | | 152,190 | | 152,190 | | - | | - | - | 100.00% |
| 101E974 APPROPRIATION - LD USE | - | | 6,000 | | 6,000 | | 6,000 | | - | | - | - | 100.00% |
| 101E978 APPROPRIATION - MAPPING | 4,500 | | - | | 4,500 | | 4,500 | | 2,811 | | - | - | 100.00% |
| TOTAL EXPENDITURES | 7,615,587 | | 79,358 | | 7,694,945 | | 6,101,502 | | 7,776,469 | | 1,792 | 1,591,651 | 79.32% |
| FUND INCOME/(LOSS) | | | | | | | | | | | | | |
| PRIOR FUND BALANCE, 1/1/07 | 376,002 | | | | | | | | | | | | |
| CHANGE IN FUND BALANCE | 878,102 | | | | | | | | | | | | |
| CURRENT FUND BALANCE, 10/31/07 | 1,254,104 | | | | | | | | | | | | 77.43% |

Total percent spent, net of allocations

BUDGET STABILIZATION FUND - YEAR TO DATE BUDGET REPORT -- OCTOBER 31, 2007

| | ORIGINAL BUDGET | AMENDMENTS | AMENDED BUDGET | 2007 YTD ACTUAL | 2006 YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | YTD % |
|--|-----------------|------------|----------------|-----------------|-----------------|--------------|------------------|---------|
| REVENUES | | | | | | | | |
| INTEREST EARNINGS | - | - | - | 12,951 | - | 14 | - | 0.00% |
| TRANSFER IN | 311,037 | (8,847) | 302,190 | 334,798 | - | - | (32,608) | 110.79% |
| EXPENDITURES | | | | | | | | |
| 257E9990TRANSFER OUT | - | - | - | - | 251,254 | - | - | - |
| 257E999 ADDITION TO FUND BALANC | 311,037 | (8,847) | 302,190 | - | - | - | 302,190 | 0.00% |
| FUND INCOME/(LOSS) | | | | | | | | |
| PRIOR FUND BALANCE, 1/1/07 | 306,781 | | | | | | | |
| CHANGE IN FUND BALANCE | 347,749 | | | | | | | |
| CURRENT FUND BALANCE, 10/31/07 | 654,530 | | | | | | | |
| Note-\$152,190 allocated to budget stabilization fund during 2007 budget process; \$182,608.41 comes from court retiree hltlh care fund. | | | | | | | | |
| LEGAL DEFENSE FUND - YEAR TO DATE BUDGET REPORT -- OCTOBER 31, 2007 | | | | | | | | |
| REVENUES | | | | | | | | |
| TRANSFERS IN | 70,000 | 66,734 | 136,734 | 136,734 | 17,756 | - | - | 100.00% |
| EXPENDITURES | | | | | | | | |
| 260E130 46TH CIRCUIT TRIAL CT | 40,000 | 51,734 | 91,734 | 42,287 | 65,869 | - | 49,447 | 46.10% |
| 260E270 HUMAN RESOURCES | 30,000 | 15,000 | 45,000 | 30,753 | 22,897 | - | 14,247 | 68.34% |
| TOTAL EXPENDITURES | 70,000 | 66,734 | 136,734 | 73,040 | 88,766 | - | 63,694 | 53.42% |
| FUND INCOME/(LOSS) | | | | | | | | |
| PRIOR FUND BALANCE, 1/1/07 | 32,214 | | | | | | | |
| CHANGE IN FUND BALANCE | 63,694 | | | | | | | |
| CURRENT FUND BALANCE, 10/31/07 | 95,908 | | | | | | | |

REVENUE SHARING RESERVE FUND -- YEAR TO DATE BUDGET REPORT -- OCTOBER 31, 2007

| | ORIGINAL BUDGET | AMENDMENTS | AMENDED BUDGET | 2007 YTD ACTUAL | 2006 YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | YTD % |
|----------------------------------|-----------------|------------|----------------|-----------------|-----------------|--------------|------------------|---------|
| REVENUES | | | | | | | | |
| BUDGETED USE OF FUND BALANCE | 421,675 | - | 421,675 | - | 1,462,159 | - | 421,675 | 0.00% |
| EXPENDITURES | | | | | | | | |
| 285E941 ADDITION TO FUND BALANCE | - | - | - | - | - | - | - | 0.00% |
| 285E999 TRANSFER OUT | 421,675 | - | 421,675 | 421,675 | 408,204 | - | - | 100.00% |
| TOTAL EXPENDITURES | 421,675 | - | 421,675 | 421,675 | 408,204 | - | - | 100.00% |
| FUND INCOME/(LOSS) | | | | | | | | |
| PRIOR FUND BALANCE, 1/1/07 | 3,396,145 | | | | | | | |
| CHANGE IN FUND BALANCE | (421,675) | | | | | | | |
| CURRENT FUND BALANCE, 10/31/07 | 2,974,470 | | | | | | | |

HEALTH CARE FUND -- YEAR TO DATE BUDGET REPORT -- OCTOBER 31, 2007

| | ORIGINAL BUDGET | AMENDMENTS | AMENDED BUDGET | 2007 YTD ACTUAL | 2006 YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | YTD % |
|----------------------------------|-----------------|------------|----------------|-----------------|-----------------|--------------|------------------|---------|
| REVENUES | | | | | | | | |
| INTEREST EARNINGS | - | - | - | 23,668 | 15,344 | - | (23,668) | 100.00% |
| CHARGES FOR SERVICES | 1,745,624 | - | 1,745,624 | 1,129,370 | 1,105,038 | - | 616,254 | 64.70% |
| TOTAL REVENUES | 1,745,624 | - | 1,745,624 | 1,153,038 | 1,120,382 | - | 592,586 | 66.05% |
| EXPENDITURES | | | | | | | | |
| 647E851 HEALTH INSURANCE | 1,745,624 | - | 1,745,624 | 774,662 | 1,034,094 | - | 970,962 | 44.38% |
| 647E941 ADDITION TO FUND BALANCE | - | - | - | - | - | - | - | 0.00% |
| 647E999 TRANSFER OUT | - | - | - | 50,000 | 69,985 | - | (50,000) | 0.00% |
| TOTAL EXPENDITURES | 1,745,624 | - | 1,745,624 | 824,662 | 1,104,079 | - | 920,962 | 47.24% |
| FUND INCOME/(LOSS) | | | | | | | | |
| PRIOR FUND BALANCE, 1/1/07 | 500,909 | | | | | | | |
| CHANGE IN FUND BALANCE | 328,376 | | | | | | | |
| CURRENT FUND BALANCE, 10/31/07 | 829,285 | | | | | | | |

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OTSEGO COUNTY
PREPAID INVOICE LIST

WARRANT: B2007-47 11/20/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

| 1208 MERS | 00001 | 00178629 | DD | 11/20/2007 | 4,571.14 | 29471 | 743 | RU03 | CT - OCTOBER 2007 |
|----------------------|-------|-------------|-----|------------|-----------|-------|--------|----------------|-------------------|
| 1411 BLUE CROSS BLUE | 00000 | 12-2007 | DD | 11/06/2007 | 49,282.00 | 29409 | 148186 | COUNTY MEDICAL | COVERAGE DE |
| 1946 PHARMACARE | 00000 | 7004581-607 | DD | 11/06/2007 | 10,171.05 | 29410 | 148187 | RX 10/16/07 - | 10/31/07 |
| 4992 AMERI CREDIT | 00000 | VETERAN | INV | 11/08/2007 | 296.58 | 29438 | 182012 | VETERAN PYMT | |

64,320.77 CASH ACCOUNT 0001A 001000 TOTAL

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|------------|----|-------------|------------|-----------|--------------|---------|-------|
| 2058 | IMPRESST CASH-OTSEGO GARN | 00002 | | INV | 11/20/2007 | 528.36 | 10-31-07 | 29473 | |
| | 1 101E131 726000 | CIRCT CT | | SUPPLIES | | | | | |
| | | | | CHECK TOTAL | | 528.36 | | | |
| 2058 | IMPRESST CASH-OTSEGO GARN | 00002 | | INV | 11/20/2007 | 582.47 | 9-30-07 | 29429 | |
| | 1 101E131 726000 | CIRCT CT | | SUPPLIES | | | | | |
| | | | | CHECK TOTAL | | 582.47 | | | |
| 3574 | ACCU-FAX SERVICES | 00000 | | INV | 11/06/2007 | 67.50 | 2007274-050 | 29481 | |
| | 1 261E427 726000 | EMGR SVCS | | SUPPLIES | | | | | |
| | | | | CHECK TOTAL | | 67.50 | | | |
| 1834 | ADVANCED BENEFIT SOLUTION | 00000 | | INV | 11/20/2007 | 12.51 | NOV-2007 | 29472 | |
| | 1 101E131 704110 | CIRCT CT | | HOSP | | | | | |
| | 2 101E136 704110 | DISTRCT | | HOSP | | | | | |
| | 3 101E141 704110 | FOC | | HOSP | | | | | |
| | 4 101E148 704110 | PROBATE | | HOSP | | | | | |
| | 5 292E662 704110 | CHILD CARE | | HOSP | | | | | |
| | 6 215E141 704110 | FOC | | HOSP | | | | | |
| | | | | CHECK TOTAL | | 22.80 | | | |
| 1570 | ALLTEL | 00000 | | INV | 11/15/2007 | 204.31 | NOV-04-07 | 29517 | |
| | 1 645E172 930230 | ADMIN | | CELL PH | | | | | |
| | 2 637E265 930210 | BLDG GRNDS | | TELEPHONE | | | | | |
| | 3 212E430 930210 | ANN CTRL | | TELEPHONE | | | | | |
| | | | | CHECK TOTAL | | 22.80 | | | |
| 1570 | ALLTEL | 00000 | | INV | 11/15/2007 | 152.82 | OCT-21-07-BU | 29487 | |
| | 1 588E699 930210 | OPERATIONS | | TELEPHONE | | | | | |
| | | | | CHECK TOTAL | | 152.82 | | | |
| 5000 | ANNIE B'S | 00000 | | INV | 11/20/2007 | 145.00 | 10-31-07 | 29446 | |
| | 1 07011 271130 | GEN AGENCY | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 145.00 | | | |
| 1027 | AVFUEL CORPORATION | 00000 | | INV | 11/15/2007 | 40,106.46 | 002463144 | 29663 | |
| | 1 281E537 930664 | AIRPORT | | AIRPL FUEL | | | | | |
| | | | | CHECK TOTAL | | 40,106.46 | | | |
| 2804 | BAGLEY TOWNSHIP | 00000 | | INV | 11/06/2007 | 14,094.89 | CHG-BACK | 29419 | |
| | 1 0516A 026020 | DELTQ TAX | | CHG BACK | | | | | |
| | | | | CHECK TOTAL | | 14,094.89 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|----------------|------------|----------------|----------|-----------|--------------|---------|-------|
| 4211 BANK OF NEW YORK | 1 101E253 726000 | 00000 | TREASURER | INV 11/06/2007 | | 14,094.89 | 1991--ALPINE | 29416 | |
| | | | | SUPPLIES | | 262.50 | | | |
| | | | | CHECK TOTAL | | 262.50 | | | |
| 4994 DENNIS BARRETTE | 1 0701L 286002 | 00000 | GEN AGENCY | INV 11/20/2007 | | 10.00 | 10-31-07 | 29440 | |
| | | | | FEND DIST | | 10.00 | | | |
| | | | | CHECK TOTAL | | 10.00 | | | |
| 5001 DAVID BENTLEY | 1 0701L 271130 | 00000 | GEN AGENCY | INV 11/20/2007 | | 84.00 | 10-31-07 | 29447 | |
| | | | | RESTITUT | | 84.00 | | | |
| | | | | CHECK TOTAL | | 84.00 | | | |
| 1411 BLUE CROSS BLUE SHIELD OF | 1 101E351 930470 | 00001 | JAIL | INV 11/06/2007 | | 822.28 | 92007INMATE | 29480 | |
| | | | | INMT HEALT | | 822.28 | | | |
| | | | | CHECK TOTAL | | 822.28 | | | |
| 3476 BOB MITCHELL & ASSOCIATES | 1 101E450 940010 | 00000690000929 | REMONDMEN | INV 11/15/2007 | | 22,111.33 | CONTRACT | 29669 | |
| | | | | OUTSIDE | | 22,111.33 | | | |
| | | | | CHECK TOTAL | | 22,111.33 | | | |
| 3728 TIMOTHY BORDNER | 1 249E371 801020 | 00000371000813 | BUILDING | INV 11/15/2007 | | 1,783.10 | 141 | 29501 | |
| | | | | PROFESSNL | | 1,783.10 | | | |
| | | | | CHECK TOTAL | | 1,783.10 | | | |
| 3728 TIMOTHY BORDNER | 1 249E371 801020 | 00000371000819 | BUILDING | INV 11/15/2007 | | 2,072.10 | 142 | 29668 | |
| | | | | PROFESSNL | | 2,072.10 | | | |
| | | | | CHECK TOTAL | | 3,855.20 | | | |
| 3503 RONALD C. BRAND | 1 101E450 703040 | 00000690000933 | REMONDMEN | INV 11/15/2007 | | 750.00 | MTGS-2007 | 29675 | |
| | | | | PER DIEM | | 750.00 | | | |
| | | | | CHECK TOTAL | | 750.00 | | | |
| 4455 CATHOLIC HUMAN SERVICES | 1 292E662 801030 | 00000 | CHILD CARE | INV 11/20/2007 | | 60.00 | 9-07 | 29399 | |
| | | | | TECHNICAL | | 60.00 | | | |
| | | | | CHECK TOTAL | | 60.00 | | | |
| 4455 CATHOLIC HUMAN SERVICES | 1 292E662 801030 | 00000 | CHILD CARE | INV 11/20/2007 | | 235.00 | SEPTEMBER | 29396 | |
| | | | | TECHNICAL | | 235.00 | | | |
| | | | | CHECK TOTAL | | 295.00 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|------------------------------|------------------|---------|----|---------------------------------------|------------|----------|--------------|---------|-------|
| 5019 JASON CAVERSON | 1 101E450 703040 | | | 0000069000934 REMONUMEN PER DIEM | 11/15/2007 | 150.00 | 9-21-07 | 29672 | |
| | | | | CHECK TOTAL | | 150.00 | | | |
| 1047 CELLULAR ONE | 1 101E267 930210 | | | 0000026700795 PROSECUTOR TELEPHONE | 11/15/2007 | 45.21 | PROS-OCT-07 | 29492 | |
| | | | | CHECK TOTAL | | 45.21 | | | |
| 2064 CENTURYTEL | 1 261E427 930210 | | | 0000042700763 EMGR SVCS TELEPHONE | 11/15/2007 | 42.93 | 300451601100 | 29503 | |
| | | | | CHECK TOTAL | | 42.93 | | | |
| 5002 CHECK AND CASH USA | 1 0701L 271130 | | | 00000 GEN AGENCY RESTITUT | 11/20/2007 | 183.70 | 10-31-07 | 29448 | |
| | | | | CHECK TOTAL | | 183.70 | | | |
| 2491 CHILD & FAMILY SERVICES | 1 292E662 930810 | O 00000 | | CHILD CARE OTHR INST | 11/20/2007 | 1,599.50 | 10-1-10-14 | 29397 | |
| | | | | CHECK TOTAL | | 1,599.50 | | | |
| 2491 CHILD & FAMILY SERVICES | 1 292E662 930810 | O 00000 | | CHILD CARE OTHR INST | 11/20/2007 | 1,721.50 | 9-17-9-30-07 | 29398 | |
| | | | | CHECK TOTAL | | 1,721.50 | | | |
| 1051 CITY OF GAYLORD | 1 637E265 920200 | 00000 | | INDUS BLDG GRNDS H2O/SEWAGE | 11/15/2007 | 286.87 | CRS-OCTNOV | 29666 | |
| | | | | CHECK TOTAL | | 286.87 | | | |
| 1051 CITY OF GAYLORD | 1 637E265 920200 | 00000 | | CRTHS BLDG GRNDS H2O/SEWAGE | 11/15/2007 | 492.57 | CRTHS-10-11 | 29629 | |
| | | | | CHECK TOTAL | | 492.57 | | | |
| 1051 CITY OF GAYLORD | 1 637E265 920200 | 00000 | | INDUS BLDG GRNDS H2O/SEWAGE | 11/15/2007 | 20.33 | STILLI-10-07 | 29645 | |
| | | | | CHECK TOTAL | | 20.33 | | | |
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | | INDUS BLDG GRNDS ELECTRIC | 11/15/2007 | 340.39 | 031812041007 | 29512 | |
| | | | | CHECK TOTAL | | 340.39 | | | |
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | | ALPCT BLDG GRNDS ELECTRIC | 11/15/2007 | 8.00 | 31203001007 | 29630 | |
| | | | | CHECK TOTAL | | 8.00 | | | |
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | | INDUS BLDG GRNDS ELECTRIC | 11/15/2007 | 2.05 | 31650011007 | 29514 | |
| | | | | CHECK TOTAL | | 2.05 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|-----------------------------------|---------------|----|------------|------------|----------|--------------|---------|-------|
| 1059 | CONSUMERS ENERGY | | | INV | 11/15/2007 | 2,891.53 | 340510061007 | 29513 | |
| | 1 637E265 930620 CRTHS BLDG GRNDS | 00000 | | ELECTRIC | | | | | |
| 1059 | CONSUMERS ENERGY | | | INV | 11/15/2007 | 2,891.53 | 472061007 | 29498 | |
| | 1 588E699 930620 OPERATIONS | 0000069901264 | | ELECTRIC | | | | | |
| 1059 | CONSUMERS ENERGY | | | INV | 11/15/2007 | 1,440.55 | 79530090907 | 29654 | |
| | 1 281E537 930620 AIRPORT | 00000 | | ELECTRIC | | | | | |
| 1059 | CONSUMERS ENERGY | | | INV | 11/15/2007 | 3,629.80 | 81080011007 | 29511 | |
| | 1 637E265 930620 ALPCT BLDG GRNDS | 00000 | | ELECTRIC | | | | | |
| 1059 | CONSUMERS ENERGY | | | INV | 11/20/2007 | 331.51 | 11-1-07 | 29426 | |
| | 1 101E141 930620 FOC | 00000 | | ELECTRIC | | | | | |
| | 2 215E141 930620 FOC | 00000 | | ELECTRIC | | 58.50 | | | |
| 4652 | COOKS HARDWARE | | | INV | 11/15/2007 | 510.34 | 556207 | 29661 | |
| | 1 281E537 726000 AIRPORT | 00000 | | SUPPLIES | | | | | |
| 4859 | CRIME VICTIM SERVICES COM | | | INV | 11/05/2007 | 48.00 | BARBER | 29401 | |
| | 1 0701L 271000 GEN AGENCY | 00000 | | RESTITUT | | | | | |
| 3686 | DATA SPECIALISTS | | | INV | 11/06/2007 | 114.67 | INSTALLATION | 29474 | |
| | 1 101E253 920400 TREASURER | 00000 | | MAINT SVC | | | | | |
| | 2 516E253 726000 TRS DELQ | 00000 | | SUPPLIES | | 102.00 | | | |
| | 3 617E253 726000 TAX FORECL | 00000 | | SUPPLIES | | 108.33 | | | |
| 1492 | DTE ENERGY | | | INV | 11/15/2007 | 35.79 | 1000241007 | 29499 | |
| | 1 588E699 930610 OPERATIONS | 0000069901273 | | NATURL GAS | | | | | |
| 1492 | DTE ENERGY | | | INV | 11/15/2007 | 150.99 | 130000101000 | 29484 | |
| | 1 212E430 930610 ANM CTRL | 0000021200914 | | NATURL GAS | | | | | |
| 1492 | DTE ENERGY | | | INV | 11/15/2007 | 71.38 | 133000141107 | 29510 | |
| | 1 637E265 930610 CRTHS BLDG GRNDS | 00000 | | NATURL GAS | | | | | |
| 1492 | DTE ENERGY | | | INV | 11/15/2007 | 71.38 | 6000431007 | 29632 | |
| | 00000 | | | INV | | | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|--------------|---|-------------------------|----------------|----------|----------|--------------|---------|-------|
| 1492 DTE ENERGY | 1 637E265 | | 930610 ALPCT BLDG GRNDS | NATURL GAS | | 397.80 | | | |
| | | | | INV 11/15/2007 | | | 6000681007 | 29631 | |
| | | | | NATURL GAS | | 171.05 | | | |
| 1492 DTE ENERGY | 1 637E265 | | 930610 ALPCT BLDG GRNDS | NATURL GAS | | 80.75 | | | |
| | | | | INV 11/15/2007 | | | 8000141007 | 29635 | |
| | | | | NATURL GAS | | 80.75 | | | |
| 1492 DTE ENERGY | 1 637E265 | | 930610 ALPCT BLDG GRNDS | NATURL GAS | | 286.61 | | | |
| | | | | INV 11/15/2007 | | | 90000181007 | 29633 | |
| | | | | NATURL GAS | | 286.61 | | | |
| 1492 DTE ENERGY | 1 637E265 | | 930610 INDUS BLDG GRNDS | NATURL GAS | | 358.48 | | | |
| | | | | INV 11/15/2007 | | | 9000341007 | 29634 | |
| | | | | NATURL GAS | | 358.48 | | | |
| | | | | CHECK TOTAL | | 1,552.85 | | | |
| 1082 DUNNS | 1 281E537 | | 726000 AIRPORT | INV 11/15/2007 | | 256.61 | 590899 | 29662 | |
| | | | | SUPPLIES | | 256.61 | | | |
| | | | | CHECK TOTAL | | 256.61 | | | |
| 1082 DUNNS | 1 617E253 | | 726000 TAX FORECL | INV 11/06/2007 | | 7.79 | | | |
| | | | | SUPPLIES | | 3.59 | | | |
| | | | | TREASURER | | 3.59 | | | |
| | | | | CHECK TOTAL | | 11.38 | | | |
| 4989 DUTCHMAN SERVICES LLC | 1 101E141 | | 940010 JNET | INV 11/20/2007 | | 42.50 | 11507 | 29424 | |
| | | | | FOC | | 7.50 | | | |
| | | | | OUTSIDE | | 50.00 | | | |
| | | | | OUTSIDE | | 50.00 | | | |
| | | | | CHECK TOTAL | | 50.00 | | | |
| 3989 DYE, JOHN | 1 101E853 | | 940110 HLTH RETIR | INV 11/06/2007 | | 250.00 | 11-2007 | 29406 | |
| | | | | HLTH RET | | 250.00 | | | |
| | | | | CHECK TOTAL | | 250.00 | | | |
| 4357 ELMIRA TWP TREASURER | 1 0701L | | 274006 GEN AGENCY | INV 11/06/2007 | | 28.43 | 2006-COMM-FO | 29417 | |
| | | | | UND FOREST | | 28.43 | | | |
| | | | | CHECK TOTAL | | 28.43 | | | |
| 3265 ELMIRA WARNER FIRE AUTHOR | 1 0701L | | 274006 GEN AGENCY | INV 11/06/2007 | | 31.47 | COMM-FOREST | 29418 | |
| | | | | UND FOREST | | 31.47 | | | |
| | | | | CHECK TOTAL | | 31.47 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------|---------------------------|---------------|----|-------------|------------|----------|--------------|---------|-------|
| 1058 | EMPIRIC SOLUTIONS INC | | | | | | | | |
| | 1 101E131 | 00000 | | INV | 11/15/2007 | 1,240.00 | 3895 | 29507 | |
| | 1 101E131 | CIRCT CT | | PROFESSNL | | | | | |
| | 2 101E228 | IT | | PROFESSNL | | 1,940.00 | | | |
| | | | | CHECK TOTAL | | 3,180.00 | | | |
| 2071 | FIFTH THIRD BANK | | | | | | | | |
| | 1 101E141 | 00000 | | INV | 11/20/2007 | 102.00 | 09-07-000594 | 29425 | |
| | 1 101E141 | FOC | | SVC CHGS | | | | | |
| | 2 215E141 | FOC | | SVC CHGS | | 18.00 | | | |
| | | | | CHECK TOTAL | | 120.00 | | | |
| 1103 | SHERRY FORBES | | | | | | | | |
| | 1 101E131 | 00000 | | INV | 11/20/2007 | 150.00 | 11-2-07 | 29427 | |
| | 1 101E131 | CIRCT CT | | JANITORIAL | | | | | |
| | 2 101E141 | FOC | | JANITORIAL | | 127.50 | | | |
| | 3 215E141 | FOC | | JANITORIAL | | 22.50 | | | |
| | | | | CHECK TOTAL | | 300.00 | | | |
| 1134 | GAYLORD HERALD TIMES | | | | | | | | |
| | 1 233E690 | 0000069000916 | | INV | 11/15/2007 | 97.74 | OCT-07 | 29494 | |
| | | HOUSING | | ADVERTISE | | | | | |
| | | | | CHECK TOTAL | | 97.74 | | | |
| 4984 | GREAT LAKES RECOVERY CENT | | | | | | | | |
| | 1 292E662 | 00000 | | INV | 11/20/2007 | 1,295.00 | 10-15-07 | 29400 | |
| | | CHLD CARE | | OTHR INST | | | | | |
| | | | | CHECK TOTAL | | 1,295.00 | | | |
| 4995 | CHARLOTTE GRIFFIN | | | | | | | | |
| | 1 07011 | 00000 | | INV | 11/20/2007 | 155.00 | 07-865715-SI | 29441 | |
| | | GEN AGENCY | | RFND DIST | | | | | |
| | | | | CHECK TOTAL | | 155.00 | | | |
| 5009 | WAYNE HOFMANN | | | | | | | | |
| | 1 293E689 | 0000069000925 | | INV | 11/15/2007 | 5.30 | DROVE-VET | 29644 | |
| | | SOLDIERS | | TRAVEL | | | | | |
| | | | | CHECK TOTAL | | 5.30 | | | |
| 4991 | RORY & STEPHANI HOLLOWAY | | | | | | | | |
| | 1 07011 | 00000 | | INV | 11/20/2007 | 20.00 | 10-31-07 | 29437 | |
| | | GEN AGENCY | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 20.00 | | | |
| 4993 | THOMAS HORTON | | | | | | | | |
| | 1 07011 | 00000 | | INV | 11/20/2007 | 66.00 | 10-31-07 | 29439 | |
| | | GEN AGENCY | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 66.00 | | | |

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DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|----------------|----------|--------|-------------|---------|-------|
| 4987 JARONSKI, MELISSA LYNN | 1 101E131 930930 | 00000 | CIRCT CT | INV 11/06/2007 | | 64.80 | JURY | 29404 | |
| | | | | JURY SVCS | | | | | |
| | | | | CHECK TOTAL | | 64.80 | | | |
| 3502 CARL KIISKIUA | 1 101E450 703040 | 0000069000932 | PER DIEM | INV 11/15/2007 | | 750.00 | MTGS-07 | 29676 | |
| | | | | CHECK TOTAL | | 750.00 | | | |
| 5003 LASENORITA | 1 0701L 271130 | 00000 | GEN AGENCY | INV 11/20/2007 | | 47.56 | 10-31-07 | 29449 | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 47.56 | | | |
| 4998 MARJORIE LEONARD | 1 0701L 286002 | 00000 | GEN AGENCY | INV 11/20/2007 | | 20.00 | 07-43251-OI | 29444 | |
| | | | | RFND DIST | | | | | |
| | | | | CHECK TOTAL | | 20.00 | | | |
| 5004 SHAWN MACARTHUR | 1 0701L 271130 | 00000 | GEN AGENCY | INV 11/20/2007 | | 200.00 | 10-31-07 | 29450 | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 200.00 | | | |
| 1170 TIMOTHY MCPHERSON | 1 101E332 940010 | 0000069000917 | MOTORCYCLE | INV 11/15/2007 | | 120.29 | 110307 | 29495 | |
| | | | | OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 120.29 | | | |
| 4788 MICHIGAN OFFICE SOLUTIONS | 1 256E215 920410 | 00000 | ROD AUTO | INV 11/05/2007 | | 215.23 | 277176 | 29423 | |
| | | | | SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 215.23 | | | |
| 1195 MICHIGAN OFFICEMAYS INC | 1 516E253 726000 | 00000 | TRS DELQ | INV 11/06/2007 | | 125.56 | SUPPLYS-S | 29414 | |
| | | | | SUPPLIES | | | | | |
| | | | | CHECK TOTAL | | 125.56 | | | |
| 5005 MOSSY BOG ISLAND GIFTS | 1 0701L 271130 | 00000 | GEN AGENCY | INV 11/20/2007 | | 64.38 | 10-31-07 | 29451 | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 64.38 | | | |

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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|--------|----|----------------|----------|----------|--------------|---------|-------|
| 4294 | MUTUAL OF OMAHA | | | | | | | | |
| | 1 0704L | 229001 | | PAYROLL | | 72.50 | | | |
| | | | | INV 11/15/2007 | | | OCT-31-2007 | 29506 | |
| | | | | SOC SEC | | | | | |
| | | | | CHECK TOTAL | | 72.50 | | | |
| 5006 | MELANI NASH | | | | | | | | |
| | 1 0701L | 271130 | | GEN AGENCY | | 250.00 | | | |
| | | | | INV 11/20/2007 | | | 10-31-07 | 29452 | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 250.00 | | | |
| 4997 | JULIE NICOLL | | | | | | | | |
| | 1 0701L | 286002 | | GEN AGENCY | | 62.00 | | | |
| | | | | INV 11/20/2007 | | | 07-864361-SI | 29443 | |
| | | | | RFND DIST | | | | | |
| | | | | CHECK TOTAL | | 62.00 | | | |
| 2476 | NORTHERN CREDIT BUREAU | | | | | | | | |
| | 1 232E690 | 930150 | | HOUSING | | 2.50 | | | |
| | | | | INV 11/15/2007 | | | 20378-PRE-CO | 29496 | |
| | | | | SVC CHGS | | | | | |
| | | | | CHECK TOTAL | | 2.50 | | | |
| 3434 | NORTHWESTERN BANK-CARDMEM | | | | | | | | |
| | 1 101E253 | 726000 | | TREASURER | | 58.70 | | | |
| | 2 101E351 | 726000 | | JAIL | | 183.07 | | | |
| | 3 101E228 | 726000 | | IT | | 214.00 | | | |
| | 4 215E141 | 726000 | | FOC | | 147.08 | | | |
| | 5 101E141 | 726000 | | FOC | | 833.42 | | | |
| | | | | CHECK TOTAL | | 1,436.27 | | | |
| 3434 | NORTHWESTERN BANK-CARDMEM | | | | | | | | |
| | 1 281E537 | 940010 | | AIRPORT | | 435.16 | | | |
| | 2 249E371 | 930600 | | BUILDING | | 198.81 | | | |
| | 3 101E257 | 726000 | | EO | | 35.35 | | | |
| | 4 212E430 | 704400 | | ANM CTRL | | 258.00 | | | |
| | | | | CHECK TOTAL | | 927.32 | | | |
| 4986 | NWMCHA | | | | | | | | |
| | 1 233E690 | 940010 | | HOUSING | | 215.00 | | | |
| | | | | INV 11/15/2007 | | | 082007 | 29497 | |
| | | | | OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 215.00 | | | |
| 1919 | OMH MEDICAL GROUP & MEDCA | | | | | | | | |
| | 1 101E253 | 703030 | | TREASURER | | 40.00 | | | |
| | 2 588E699 | 940010 | | OPERATIONS | | 65.00 | | | |
| | | | | INV 11/06/2007 | | | 25065-3881 | 29411 | |
| | | | | HOURLY | | | | | |
| | | | | OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 105.00 | | | |

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DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---|---------------|------------------|--|----------|-----------------|-------------|---------|-------|
| 2649 | OTSEGO COUNTY TREAS 1 101E131 930930 | 00000 | CIRCT CT | INV 11/06/2007 JURY SVCS | | 693.20 | JURY-BOX-RE | 29413 | |
| | | | | CHECK TOTAL | | 693.20 | | | |
| 2649 | OTSEGO COUNTY TREAS 1 516E253 726000 | 00000 | TRS DELQ | INV 11/06/2007 SUPPLIES | | 9.57 | SUPPLYS-S | 29415 | |
| | | | | CHECK TOTAL | | 9.57 | | | |
| 3341 | OTWELL MAMBY, P.C. 1 233E690 940010 | 0000069000922 | 5CDBG HOUSING | INV 11/15/2007 OUTSIDE | | 375.00 | 10475 | 29500 | |
| | | | | CHECK TOTAL | | 375.00 | | | |
| 1745 | PAK MAIL CENTERS OF AMERI 1 101B351 930450 2 516E253 930450 | 00000 | JAIL TRS DELQ | INV 11/06/2007 SHIP/MAIL SHIP/MAIL | | 19.27 6.60 | FED-EX | 29475 | |
| | | | | CHECK TOTAL | | 25.87 | | | |
| 1252 | PITNEY BOWES INC 1 101E141 930450 2 215E141 930450 | 00001 | FOC FOC | INV 11/20/2007 SHIP/MAIL SHIP/MAIL | | 372.30 65.70 | 515097 | 29428 | |
| | | | | CHECK TOTAL | | 438.00 | | | |
| 4996 | LEE PROCTOR 1 0701L 286002 | 00000 | GEN AGENCY | INV 11/20/2007 RFND DIST | | 25.00 | 07-39002-SI | 29442 | |
| | | | | CHECK TOTAL | | 25.00 | | | |
| 5007 | QUICK SHOP 1 0701L 271130 | 00000 | GEN AGENCY | INV 11/20/2007 RESTITUT | | 116.90 | 10-31-07 | 29453 | |
| | | | | CHECK TOTAL | | 116.90 | | | |
| 1912 | QWEST 1 637E265 930210 | 00000 | BLDG GRNDS | INV 11/15/2007 TELEPHONE | | 388.88 | 879918370 | 29509 | |
| | | | | CHECK TOTAL | | 388.88 | | | |
| 3475 | CARL ROBINSON 1 101E450 703040 | 0000069000928 | REMONWMENT | INV 11/15/2007 PER DIEM | | 750.00 | 2007 | 29670 | |
| | | | | CHECK TOTAL | | 750.00 | | | |

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DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK - |
|-------------------------------|--------------|------------|----|------------|------------|--------|--------------|---------|---------|
| 1867 ROSCOMMON COUNTY | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930810 | | CHILD CARE | | OTHER INST | | 316.00 | 1007 | 29395 | |
| 1867 ROSCOMMON COUNTY | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930810 | | CHILD CARE | | OTHER INST | | 790.00 | 1011 | 29394 | |
| 4999 RANDAL ROSS | | 00000 | | INV | 11/20/2007 | | | | |
| 1 0701L 286002 | | GEN AGENCY | | RFD DIST | | 30.00 | 07-865934-SI | 29445 | |
| 3499 DONALD E. SAGASSER, P.S. | | 00000 | | INV | 11/15/2007 | | | | |
| 1 101E450 703040 | | REMONUMEN | | PER DIEM | | 750.00 | MTGS-2007 | 29674 | |
| 4581 SALLYS BEAUTY SUPPLY | | 00000 | | INV | 11/20/2007 | | | | |
| 1 0701L 271130 | | GEN AGENCY | | RESTITUT | | 17.00 | 10-31-07 | 29430 | |
| 1544 GLORIA SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930830 | | CHILD CARE | | CARE GIVER | | 4.00 | 10-16-07B | 29386 | |
| 1544 GLORIA SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930830 | | CHILD CARE | | CARE GIVER | | 8.00 | 10-16-07C | 29387 | |
| 1544 GLORIA SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930500 | | CHILD CARE | | TRAVEL | | 39.00 | 10-20-07A | 29388 | |
| 2 292E662 930830 | | CHILD CARE | | CARE GIVER | | 16.00 | | | |
| 1544 GLORIA SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930830 | | CHILD CARE | | CARE GIVER | | 8.00 | 10-21-07A | 29385 | |
| 1432 THOMAS SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930500 | | CHILD CARE | | TRAVEL | | 6.90 | 10-16-07B | 29391 | |
| 2 292E662 930830 | | CHILD CARE | | CARE GIVER | | 4.00 | | | |
| 1432 THOMAS SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930500 | | CHILD CARE | | TRAVEL | | 19.50 | 10-16-07C | 29392 | |
| 2 292E662 930830 | | CHILD CARE | | CARE GIVER | | 8.00 | | | |
| 1432 THOMAS SAWYER | | 00000 | | INV | 11/20/2007 | | | | |
| 1 292E662 930500 | | CHILD CARE | | CARE GIVER | | 27.50 | 10-20-07A | 29393 | |
| 2 292E662 930830 | | CHILD CARE | | CARE GIVER | | | | | |

CHECK TOTAL

8.00

75.00

29385

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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|----------------|-------------|----------|-----------|---------|-------|
| 1432 THOMAS SAWYER | 1 292E662 930830 | CHILD CARE | CARE GIVER | INV 11/20/2007 | 16.00 | 16.00 | 10-21-07A | 29390 | |
| | 1 292E662 930500 | CHILD CARE | TRAVEL | CARE GIVER | 8.00 | | | | |
| | 2 292E662 930830 | CHILD CARE | CARE GIVER | INV 11/20/2007 | 21.80 | 21.80 | 10-9-07A | 29389 | |
| 1432 THOMAS SAWYER | 1 292E662 930500 | CHILD CARE | TRAVEL | CARE GIVER | 39.00 | 39.00 | | | |
| | 2 292E662 930830 | CHILD CARE | CARE GIVER | INV 11/20/2007 | 16.00 | 16.00 | | | |
| | | | | | 55.00 | 55.00 | | | |
| | | | | | 131.20 | 131.20 | | | |
| | | | | | CHECK TOTAL | | | | |
| 3501 JAMES L. SCHWANDT | 1 101E450 703040 | REMONUMEN | PER DIEM | INV 11/15/2007 | 600.00 | 600.00 | MTGS-07 | 29673 | |
| | | | | | | | | | |
| | | | | | 600.00 | 600.00 | | | |
| | | | | | CHECK TOTAL | | | | |
| 3787 BRUCE SCOTT | 1 233E690 940010 | SCDBG HOUSING | OUTSIDE | INV 11/15/2007 | 200.00 | 200.00 | 082007 | 29493 | |
| | | | | | | | | | |
| | | | | | 200.00 | 200.00 | | | |
| | | | | | CHECK TOTAL | | | | |
| 3787 BRUCE SCOTT | 1 233E690 940010 | SCDBG HOUSING | OUTSIDE | INV 11/15/2007 | 200.00 | 200.00 | 102007 | 29628 | |
| | | | | | | | | | |
| | | | | | 200.00 | 200.00 | | | |
| | | | | | CHECK TOTAL | | | | |
| 1277 SEARS | 1 0701L 271130 | GEN AGENCY | RESTITUT | INV 11/20/2007 | 125.00 | 125.00 | 10-31-07 | 29431 | |
| | | | | | | | | | |
| | | | | | 125.00 | 125.00 | | | |
| | | | | | CHECK TOTAL | | | | |
| 1278 HOWARD L. SHIFMAN PC | 1 260E270 801020 | HR | PROFESSNL | INV 11/06/2007 | 1,966.50 | 1,966.50 | 10690 | 29479 | |
| | | | | | | | | | |
| | | | | | 1,966.50 | 1,966.50 | | | |
| | | | | | CHECK TOTAL | | | | |
| 1278 HOWARD L. SHIFMAN PC | 1 260E270 801020 | HR | PROFESSNL | INV 11/06/2007 | 6,957.50 | 6,957.50 | 10704 | 29407 | |
| | | | | | | | | | |
| | | | | | 6,957.50 | 6,957.50 | | | |
| | | | | | CHECK TOTAL | | | | |
| 4988 RON SIMMONS | 1 0701L 255000 | GEN AGENCY | CUST DEP | INV 11/15/2007 | 25.00 | 25.00 | REFUND | 29482 | |
| | | | | | | | | | |
| | | | | | 25.00 | 25.00 | | | |
| | | | | | CHECK TOTAL | | | | |
| 4257 SPEEDWAY SUPERAMERICA LLC | 1 645E172 930660 | ADMIN | GAS | INV 11/15/2007 | 138.87 | 138.87 | OCT-07 | 29518 | |
| | 2 281E537 930660 | AIRPORT | GAS | | 69.59 | 69.59 | | | |
| | 3 212E430 930660 | ANM CTRL | GAS | | 412.66 | 412.66 | | | |
| | | | | | | | | | |
| | | | | | 138.87 | 138.87 | | | |
| | | | | | 69.59 | 69.59 | | | |
| | | | | | 412.66 | 412.66 | | | |
| | | | | | CHECK TOTAL | | | | |

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|--------|----------------|-----------|------------|----------|--------------|---------|-------|
| 4978 | DEBBIE STARK | | | | | | | | |
| | 1 0701L | 255000 | 000021200911 | INV | 11/15/2007 | 25.00 | REFUND | 29490 | |
| | | | GEN AGENCY | CUST DEP | | | | | |
| | | | | | | 25.00 | | | |
| 1611 | STATE OF MICHIGAN | | | | | | | | |
| | 1 281E537 | 930600 | 00000 | INV | 11/15/2007 | 200.00 | 2008-STORAGE | 29659 | |
| | | | AIRPORT | MEMB/DUES | | | | | |
| | | | | | | 200.00 | | | |
| | | | | | | 200.00 | | | |
| 2289 | STATE OF MICHIGAN BUREAU | | | | | | | | |
| | 1 0701L | 271130 | 00001 | INV | 11/20/2007 | 130.00 | 10-31-07 | 29432 | |
| | | | GEN AGENCY | RESTITUT | | | | | |
| | | | | | | 130.00 | | | |
| | | | | | | 130.00 | | | |
| 3799 | STRAIGHT SIDES CONSTRUCTI | | | | | | | | |
| | 1 233E690 | 940010 | 00000690000923 | INV | 11/15/2007 | 1,095.30 | 01200710- | 29505 | |
| | | | SCDBG HOUSING | OUTSIDE | | | | | |
| | | | | | | 1,095.30 | | | |
| | | | | | | 1,095.30 | | | |
| 4858 | SUTTER, RUSSELL, | | | | | | | | |
| | 1 0701L | 271000 | 00000 | INV | 11/05/2007 | 12.00 | BARBER | 29402 | |
| | | | GEN AGENCY | RESTITUT | | | | | |
| | | | | | | 12.00 | | | |
| | | | | | | 12.00 | | | |
| 1347 | TELEPHONE SUPPORT SYSTEMS | | | | | | | | |
| | 1 101E253 | 930210 | 00000 | INV | 11/06/2007 | 22.25 | CHANGED-NAME | 29476 | |
| | | | TREASURER | TELEPHONE | | | | | |
| | | | | | | 22.25 | | | |
| | | | | | | 22.25 | | | |
| 3866 | THE BANK OF NORTHERN MICH | | | | | | | | |
| | 1 588E699 | 920520 | 0000069901260 | INV | 11/15/2007 | 876.25 | NOV-07 | 29488 | |
| | | | OPERATIONS | RENT-VEHC | | | | | |
| | | | | | | 876.25 | | | |
| | | | | | | 876.25 | | | |
| 4990 | THOSE BLOOMIN' KIDS | | | | | | | | |
| | 1 0701L | 271130 | 00000 | INV | 11/20/2007 | 83.50 | 10-31-07 | 29433 | |
| | | | GEN AGENCY | RESTITUT | | | | | |
| | | | | | | 83.50 | | | |
| | | | | | | 83.50 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------------|---|----|-------------|------------|-----------|------------|---------|-------|
| 1683 TRACTOR SUPPLY CO-DEPT 30 | 1 212E430 726035 | | | ANM CTRL | 11/15/2007 | 44.96 | A-C-OCT-07 | 29483 | |
| | | | | MEDICAL | | 44.96 | | | |
| | | | | GEN AGENCY | | 44.96 | | | |
| | | | | RESTITUT | | 44.96 | | | |
| | | | | INV | 11/20/2007 | 83.50 | | | |
| | | | | CHECK TOTAL | | 83.50 | | | |
| 2454 UP RENTAL | 1 0701L 271148 | | | GEN AGENCY | | 25.00 | 1224 | 29384 | |
| | | | | RESTITUT | | 25.00 | | | |
| | | | | INV | 11/20/2007 | 25.00 | | | |
| | | | | CHECK TOTAL | | 25.00 | | | |
| 1122 VERIZON NORTH | 1 637E265 930210 | | | BLDG GRNDS | | 26.26 | 0403081107 | 29667 | |
| | | | | TELEPHONE | | 26.26 | | | |
| | | | | INV | 11/15/2007 | 26.26 | | | |
| | | | | CHECK TOTAL | | 26.26 | | | |
| 1122 VERIZON NORTH | 1 637E265 930210 | | | BLDG GRNDS | | 857.88 | 0411151107 | 29515 | |
| | | | | TELEPHONE | | 857.88 | | | |
| | | | | INV | 11/15/2007 | 857.88 | | | |
| | | | | CHECK TOTAL | | 857.88 | | | |
| 1122 VERIZON NORTH | 1 261E427 930210 | | | EMGR SVCS | | 16.00 | 8507191107 | 29516 | |
| | | | | TELEPHONE | | 16.00 | | | |
| | | | | INV | 11/15/2007 | 16.00 | | | |
| | | | | CHECK TOTAL | | 16.00 | | | |
| 3508 VILLAGE OF VANDERBILT TRE | 1 0516A 026000 TAX07 | | | DELQ TAX | | 801.11 | | | |
| | 2 5160170 445100 TAX07 | | | FIN CHG/SV | | 22.97 | | | |
| | | | | INT TAXES | | 22.97 | | | |
| | | | | INV | 11/06/2007 | 824.08 | | | |
| | | | | TX REC DEL | | 824.08 | | | |
| | | | | CHECK TOTAL | | 824.08 | | | |
| | | | | INV | 11/06/2007 | 1,321.12 | | | |
| | | | | CHECK TOTAL | | 1,321.12 | | | |
| 1331 MADE TRIM INC | 1 101B450 940010 | | | REMONUMEN | | 24,150.00 | | | |
| | | | | OUTSIDE | | 24,150.00 | | | |
| | | | | INV | 11/15/2007 | 24,150.00 | | | |
| | | | | CHECK TOTAL | | 24,150.00 | | | |
| 1335 WAL-MART STORES INC | 1 0701L 271130 | | | GEN AGENCY | | 48.00 | | | |
| | | | | RESTITUT | | 48.00 | | | |
| | | | | INV | 11/20/2007 | 48.00 | | | |
| | | | | CHECK TOTAL | | 48.00 | | | |
| 1335 WAL-MART STORES INC | 1 0701L 271130 | | | GEN AGENCY | | 100.00 | | | |
| | | | | RESTITUT | | 100.00 | | | |
| | | | | INV | 11/20/2007 | 100.00 | | | |
| | | | | CHECK TOTAL | | 100.00 | | | |
| 1413 WASTE MANAGEMENT | 1 212E430 920410 | | | ANM CTRL | | 75.37 | | | |
| | | | | SVC CNTRCT | | 75.37 | | | |
| | | | | INV | 11/15/2007 | 75.37 | | | |
| | | | | CHECK TOTAL | | 75.37 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-47 11/20/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------------------------------|------------------|---------------|------------|-----------|------------|----------------------|--------------|---------|--------------|
| 1413 WASTE MANAGEMENT | 1 588E699 940010 | 0000069901253 | OPERATIONS | OUTSIDE | 11/15/2007 | 85.83 | 044160218382 | 29489 | |
| | | | | | | CHECK TOTAL | | | 161.20 |
| 1795 WICKES | 1 0701L 271130 | 00000 | GEN AGENCY | RESTITUT | 11/20/2007 | 150.00 | 10-31-07 | 29436 | |
| | | | | | | CHECK TOTAL | | | 150.00 |
| 1339 WILBER AUTOMOTIVE SUPPLY | 1 281E537 726000 | 00000 | AIRPORT | SUPPLIES | 11/15/2007 | 2,593.16 | 2750-102907 | 29658 | |
| | | | | | | CHECK TOTAL | | | 2,593.16 |
| 2860 WINN TELECOM | 1 261E427 930210 | 0000042700767 | EMGR SVCS | TELEPHONE | 11/15/2007 | 67.12 | 73210691007 | 29504 | |
| | | | | | | CHECK TOTAL | | | 67.12 |
| 1914 XEROX CORPORATION | 1 588E699 940010 | 0000069901256 | OPERATIONS | OUTSIDE | 11/15/2007 | 200.92 | 028310692 | 29485 | |
| | | | | | | CHECK TOTAL | | | 200.92 |
| 1914 XEROX CORPORATION | 1 588E699 940010 | 0000069901257 | OPERATIONS | OUTSIDE | 11/15/2007 | 153.29 | 028635504 | 29486 | |
| | | | | | | CHECK TOTAL | | | 153.29 |
| 1340 ZAREMBA EQUIPMENT INC | 1 281E537 726000 | 00000 | AIRPORT | SUPPLIES | 11/15/2007 | 486.53 | AIRPORT | 29660 | |
| | | | | | | CHECK TOTAL | | | 486.53 |
| 136 INVOICES | | | | | | WARRANT TOTAL | | | 167,028.65 |
| | | | | | | CASH ACCOUNT BALANCE | | | 9,043,782.57 |

11/21/2007
10:43 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

WARRANT: B2007-48 11/21/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

| 1208 MERS | 00000 | 10-2007 | DD | 11/16/2007 | 38,783.94 | 29637 | 148188 | COUNTY RETIREMENT OCTOBER |
|--------------------|-------|-------------|-----|------------|-----------|-------|--------|---------------------------|
| 1946 PHARMACARE | 00000 | 7004581-608 | DD | 11/16/2007 | 7,232.83 | 29638 | 148189 | RX 11/01/07 - 11/15/07 |
| 1872 OTSEGO COUNTY | 00000 | TOKENS | INV | 11/20/2007 | 100.00 | 29730 | 182132 | TOKENS |

46,116.77 CASH ACCOUNT 0001A 001000 TOTAL

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10:43 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|------------|----------|--------------|---------|---------|-------|
| 2799 ADVANTAGE ELECTRIC | 1 2490260 451010 | 0000037100818 | INV | 11/15/2007 | 83.00 | PE070317 | 29574 | | |
| | | P/S CHG/SV | BLDG PRMTS | | | | | | |
| 2799 ADVANTAGE ELECTRIC | 1 2490260 451010 | 0000037100812 | INV | 11/15/2007 | 147.00 | PE070401 | 29556 | | |
| | | P/S CHG/SV | BLDG PRMTS | | | | | | |
| 4511 AIRGAS GREAT LAKES | 1 588E699 726050 | 0000069901262 | INV | 11/15/2007 | 37.75 | 543594 | 29525 | | |
| | | OPERATIONS | MAINT SUPP | | | | | | |
| 3764 ANDERSON, TACKMAN & CO. | 1 0101A 123000 | 00000 | INV | 11/15/2007 | 6,500.00 | 98401 | 29612 | | |
| | | GF ASSET | PRPD EXP | | | | | | |
| 3440 APCO INTERNATIONAL | 1 261E427 704400 | 0000042700769 | INV | 11/15/2007 | 88.00 | 96030-MEM | 29555 | | |
| | | EMGR SVCS | TRAINING | | | | | | |
| 2625 ARROW SANITATION | 1 637E265 920410 | 00000 | INV | 11/15/2007 | 1,174.41 | JUNE-THRU-OC | 29604 | | |
| | | BLDG GRNDS | SVC CNTRCT | | | | | | |
| 1377 ARROW UNIFORM RENTAL | 1 588E699 940010 | 0000069901272 | INV | 11/15/2007 | 56.98 | 07722402 | 29548 | | |
| | | OPERATIONS | OUTSIDE | | | | | | |
| 1377 ARROW UNIFORM RENTAL | 1 637E265 726046 | 00002 | INV | 11/15/2007 | 520.70 | AUG-OCT-07 | 29603 | | |
| | | BLDG GRNDS | UNIFORM | | | | | | |
| 1026 ARTS AUTO ELECTRIC SERVIC | 1 588E699 726050 | 0000069901248 | INV | 11/15/2007 | 116.40 | 105769 | 29519 | | |
| | | OPERATIONS | MAINT SUPP | | | | | | |
| 5012 AMANDA BEATTY | 1 101E267 930940 | 0000026700805 | INV | 11/15/2007 | 15.70 | WITNESS | 29720 | | |
| | | PROSECTOR | WITNESS | | | | | | |
| | | CHECK TOTAL | | | | | | | |

11/21/2007
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-----------------------------|------------------|---------------|------------|--------------|------------|-------------|--------------|---------|-------|
| 4547 BJ'S RENTAL & CATERING | 1 101E351 930700 | 0000035100966 | JAIL | ROOM BOARD | 11/15/2007 | 952.00 | 3653 | 29626 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 952.00 | | | |
| 1033 CONSTANCE BLOTSKE | 1 101E262 703040 | 00000 | | INV | 11/07/2007 | 35.00 | | | |
| | 2 101E262 930500 | ELECT | | PER DIEM | | .60 | | | |
| | | | | TRAVEL | | | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 35.60 | 11-6-07-ELEC | 29421 | |
| 1376 B&A SOFTWARE INC | 1 101E257 920410 | 0000025700744 | EQ | SVC CNTRCT | 11/15/2007 | 1,385.00 | 049024 | 29591 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 1,385.00 | | | |
| 5014 KARY BURKE | 1 101E267 930940 | 0000026700807 | PROSECUTOR | WITNESS | 11/15/2007 | 8.90 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 8.90 | WITNESS | 29722 | |
| 1048 CARQUEST AUTO PARTS | 1 588E699 726050 | 0000069901263 | OPERATIONS | MAINT SUPP | 11/15/2007 | 109.09 | 562028656 | 29547 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 109.09 | | | |
| 1048 CARQUEST AUTO PARTS | 1 101E301 726050 | 0000030100887 | SHERIFF | MAINT SUPP | 11/15/2007 | 34.85 | 562028726 | 29529 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 34.85 | | | |
| 1711 CASE CREDIT | 1 588E699 726050 | 0000069901255 | OPERATIONS | MAINT SUPP | 11/15/2007 | 336.99 | 23939 | 29526 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 336.99 | | | |
| 1711 CASE CREDIT | 1 588E699 726050 | 0000069901274 | OPERATIONS | MAINT SUPP | 11/15/2007 | 124.47 | 23964 | 29551 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 124.47 | | | |
| 1711 CASE CREDIT | 1 588E699 726050 | 0000069901286 | OPERATIONS | MAINT SUPP | 11/15/2007 | 312.67 | 24009 | 29588 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 312.67 | | | |
| 1711 CASE CREDIT | 1 588E699 726050 | 0000069901285 | OPERATIONS | MAINT SUPP | 11/15/2007 | 310.20 | 24054 | 29587 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 310.20 | | | |
| 1046 CDW GOVERNMENT INC | 1 101E261 726000 | 0000022800700 | COOP EXT | INV SUPPLIES | 11/15/2007 | 412.44 | HIX3932 | 29683 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 412.44 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|---------------|----------|-------------|------------|--------|-------------|---------|-------|
| 1059 | CONSUMERS ENERGY | | | | | | | | |
| | 1 212E430 930620 | 0000021200917 | ANM CTRL | INV | 11/15/2007 | 199.82 | 37730021007 | 29729 | |
| | | | | ELECTRIC | | 199.82 | | | |
| | | | | CHECK TOTAL | | 199.82 | | | |
| 4859 | CRIME VICTIM SERVICES COM | 00000 | | INV | 11/07/2007 | 96.00 | BARBER- | 29641 | |
| | 1 0701L 271000 | GEN AGENCY | | RESTITUT | | 96.00 | | | |
| | | | | CHECK TOTAL | | 96.00 | | | |
| 3686 | DATA SPECIALISTS | 0000026700802 | | INV | 11/15/2007 | 100.00 | 67 | 29717 | |
| | 1 101E267 801020 | PROSECUTOR | | PROFESSNL | | 100.00 | | | |
| | | | | CHECK TOTAL | | 100.00 | | | |
| 1069 | LEONARD DEHENBAUGH | 00000 | | INV | 11/07/2007 | 35.00 | 11-6-07 | 29420 | |
| | 1 101E362 703040 | ELECT | | PER DIEM | | 7.80 | | | |
| | 2 101E262 930500 | ELECT | | TRAVEL | | 42.80 | | | |
| | | | | CHECK TOTAL | | 42.80 | | | |
| 1082 | DUNNS | 0000042700758 | | INV | 11/15/2007 | 141.94 | 597299 | 29558 | |
| | 1 261E427 726050 | EMGR SVCS | | MAINT SUPP | | 141.94 | | | |
| | | | | CHECK TOTAL | | 141.94 | | | |
| 1082 | DUNNS | 0000026700796 | | INV | 11/15/2007 | 32.98 | 598436 | 29711 | |
| | 1 101E267 726000 | PROSECUTOR | | SUPPLIES | | 32.98 | | | |
| | | | | CHECK TOTAL | | 32.98 | | | |
| 1082 | DUNNS | 0000072000836 | | INV | 11/15/2007 | 41.79 | 599156 | 29573 | |
| | 1 101E721 726000 | PLAN ZONE | | SUPPLIES | | 41.79 | | | |
| | | | | CHECK TOTAL | | 41.79 | | | |
| 1082 | DUNNS | 0000021500712 | | INV | 11/15/2007 | 148.30 | 600324 | 29531 | |
| | 1 101E215 726000 | CLERK/ROD | | SUPPLIES | | 148.30 | | | |
| | | | | CHECK TOTAL | | 148.30 | | | |
| 1082 | DUNNS | 0000021200909 | | INV | 11/15/2007 | 123.18 | 600972 | 29540 | |
| | 1 212E430 930400 | ANM CTRL | | PRINTING | | 123.18 | | | |
| | | | | CHECK TOTAL | | 123.18 | | | |
| 1082 | DUNNS | 0000069901249 | | INV | 11/15/2007 | 57.75 | 6012920 | 29522 | |
| | 1 588E699 726000 | OPERATIONS | | SUPPLIES | | 57.75 | | | |
| | | | | CHECK TOTAL | | 57.75 | | | |
| 1082 | DUNNS | 0000030100890 | | INV | 11/15/2007 | 22.82 | 601344 | 29536 | |
| | 1 101E301 726000 | SHERIFF | | SUPPLIES | | 4.98 | | | |
| | 2 101E351 726000 | JAIL | | SUPPLIES | | 27.80 | | | |
| | | | | CHECK TOTAL | | 27.80 | | | |
| 1082 | DUNNS | 0000021500710 | | INV | 11/15/2007 | 102.99 | 601468 | 29532 | |
| | 1 256E215 726000 | ROD AUTO | | SUPPLIES | | 102.99 | | | |
| | | | | CHECK TOTAL | | 102.99 | | | |
| 1082 | DUNNS | 00000 | | INV | 11/15/2007 | 102.99 | 601878 | 29599 | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|----------------------------|--------------|---------------|-----|------------|----------|----------|----------|---------|-------|
| 1082 DUNNS | 1 0101A | GF ASSET | | SUPP INV | | 77.70 | | | |
| | | 0000021200912 | INV | 11/15/2007 | | 77.70 | 601981 | 29595 | |
| 1082 DUNNS | 1 212E430 | ANM CTRL | | SUPPLIES | | 128.99 | | | |
| | | 00000 | INV | 11/15/2007 | | 128.99 | 602167 | 29607 | |
| 1082 DUNNS | 1 0101A | GF ASSET | | SUPP INV | | 51.80 | | | |
| | | 0000069901276 | INV | 11/15/2007 | | 51.80 | 6022740 | 29585 | |
| | | OPERATIONS | | SUPPLIES | | 50.28 | | | |
| | | OPERATIONS | | JANITORIAL | | 160.95 | | | |
| 1082 DUNNS | 1 0101A | GF ASSET | | SUPP INV | | 51.80 | | | |
| | | 00000 | INV | 11/15/2007 | | 51.80 | 602282 | 29620 | |
| 1082 DUNNS | 1 0101A | GF ASSET | | SUPP INV | | 129.50 | | | |
| | | 00000 | INV | 11/15/2007 | | 129.50 | 602316 | 29611 | |
| 1082 DUNNS | 1 0101A | GF ASSET | | SUPP INV | | 51.80 | | | |
| | | 00000 | INV | 11/15/2007 | | 51.80 | 602764 | 29621 | |
| | | GF ASSET | | SUPP INV | | | | | |
| | | CHECK TOTAL | | | | 1,379.55 | | | |
| 1082 DUNNS | 1 101E131 | CIRCT CT | | SUPPLIES | | 38.28 | | | |
| | | 00001 | INV | 11/27/2007 | | 38.28 | 599045-0 | 29706 | |
| 1082 DUNNS | 1 101E131 | CIRCT CT | | SUPPLIES | | 362.00 | | | |
| | | 00001 | INV | 11/27/2007 | | 362.00 | 600925-0 | 29707 | |
| 1082 DUNNS | 1 101E131 | CIRCT CT | | SUPPLIES | | 199.99 | | | |
| | | 00001 | INV | 11/27/2007 | | 199.99 | 600991-0 | 29708 | |
| 1082 DUNNS | 1 101E131 | CIRCT CT | | MAINT SVC | | 210.80 | | | |
| | | 00001 | INV | 11/27/2007 | | 210.80 | 601619-0 | 29709 | |
| | | CHECK TOTAL | | | | 811.07 | | | |
| 1058 EMPERIC SOLUTIONS INC | | | | | | | | | |
| | | 00000 | INV | 11/15/2007 | | 404.70 | 3894 | 29619 | |
| | | IT | | MAINT SVC | | 19.12 | | | |
| | | FOC | | OUTSIDE | | 3.38 | | | |
| | | FOC | | MAINT SVC | | 82.80 | | | |
| | | CLERK/ROD | | MAINT SUPP | | 22.50 | | | |
| | | JAIL | | MAINT SVC | | 239.40 | | | |
| | | CIRCT CT | | OUTSIDE | | 112.20 | | | |
| | | ADMIN | | MAINT SVC | | 157.50 | | | |
| | | FINANCE | | SVC CNTRCT | | 7.20 | | | |
| | | BUILDING | | MAINT SUPP | | | | | |

11/21/2007
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|----------------------|---|----|-------------|------------|----------|--------------|---------|-------|
| 10 | 101E267 | | | PROSECUTOR | | 97.20 | | | |
| 11 | 256E215 | | | ROD AUTO | | 187.80 | | | |
| | | | | SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 1,333.80 | | | |
| 3628 | FLETCH'S | | | OPERATIONS | 11/15/2007 | 836.81 | 613979 | 29521 | |
| 1 | 588E699 | | | MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 836.81 | | | |
| 1110 | GALLS INC | | | OPERATIONS | 11/15/2007 | 267.23 | 589681210002 | 29533 | |
| 1 | 266E901 | | | CAP OUTLAY | | | | | |
| | | | | PROP-VEHC | | | | | |
| | | | | CHECK TOTAL | | 267.23 | | | |
| 2281 | GASLIGHT MEDIA | | | EMGR SVCS | 11/15/2007 | 200.00 | 21496 | 29564 | |
| 1 | 261E427 | | | SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 200.00 | | | |
| 2281 | GASLIGHT MEDIA | | | MAP | 11/15/2007 | 30.00 | 21559 | 29593 | |
| 1 | 618E447 | | | WEB MAINT | | | | | |
| | | | | CHECK TOTAL | | 30.00 | | | |
| 1113 | GAYLORD DRY CLEANERS | | | SHERIFF | 11/15/2007 | 120.00 | OCT-07 | 29537 | |
| 1 | 101E301 | | | SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 120.00 | | | |
| 1117 | GAYLORD FORD | | | OPERATIONS | 11/15/2007 | 168.29 | 14110 | 29542 | |
| 1 | 588E699 | | | MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 168.29 | | | |
| 1134 | GAYLORD HERALD TIMES | | | ADMIN | 11/15/2007 | 446.98 | 00140907 | 29597 | |
| 1 | 645E172 | | | ADVERTISE | | | | | |
| | | | | CHECK TOTAL | | 446.98 | | | |
| 1134 | GAYLORD HERALD TIMES | | | OPERATIONS | 11/15/2007 | 204.00 | 113107 | 29546 | |
| 1 | 588E699 | | | ADVERTISE | | | | | |
| | | | | CHECK TOTAL | | 204.00 | | | |
| 1134 | GAYLORD HERALD TIMES | | | BLDG GRNDS | 11/15/2007 | 373.95 | 118371 | 29695 | |
| 1 | 637E265 | | | ADVERTISE | | | | | |
| | | | | CHECK TOTAL | | 373.95 | | | |
| 1134 | GAYLORD HERALD TIMES | | | PLAN ZONE | 11/15/2007 | 265.90 | OCT-07-07 | 29571 | |
| 1 | 101E721 | | | ADVERTISE | | | | | |
| | | | | CHECK TOTAL | | 265.90 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|---------------------------------|------------------|---------------|------------|-------------|------------|----------|------------|---------|-------|
| 1134 GAYLORD HERALD TIMES | 1 212E430 930600 | 0000021200913 | ANM CTRL | MEMB/DUES | 11/15/2007 | 53.00 | SUBSCRIP | 29594 | |
| | | | | CHECK TOTAL | | 1,343.83 | | | |
| 2862 GAYLORD VETERINARY SERVICE | 1 212E430 726035 | 0000021200919 | ANM CTRL | MEDICAL | 11/15/2007 | 60.00 | 111407 | 29726 | |
| | 1 212E430 930980 | 0000021200920 | ANM CTRL | STERILIZE | 11/15/2007 | 65.00 | 39 | 29727 | |
| | | | | CHECK TOTAL | | 125.00 | | | |
| 1078 GIL-ROYS HARDWARE | 1 637E265 726050 | 00000 | BLDG GRNDS | MAINT SUPP | 11/15/2007 | 426.18 | OCT-07 | 29606 | |
| | | | | CHECK TOTAL | | 426.18 | | | |
| 5008 GOLDEN LIVING | 1 0701L 271000 | 00000 | GEN AGENCY | RESTITUT | 11/07/2007 | 100.00 | MARY-EVANS | 29636 | |
| | | | | CHECK TOTAL | | 100.00 | | | |
| 1530 GORDON FOOD SERVICES | 1 101E351 726025 | 0000035100962 | JAIL | JANITORIAL | 11/15/2007 | 98.29 | 788045017 | 29623 | |
| | 2 101E351 726030 | JAIL | KITCHEN | ROOM BOARD | | 40.22 | | | |
| | 3 101E351 930700 | JAIL | ROOM BOARD | | | 834.77 | | | |
| | | | | CHECK TOTAL | | 973.28 | | | |
| 1530 GORDON FOOD SERVICES | 1 101E351 726025 | 0000035100963 | JAIL | JANITORIAL | 11/15/2007 | 116.80 | 788053449 | 29622 | |
| | 2 101E351 726030 | JAIL | KITCHEN | ROOM BOARD | | 72.99 | | | |
| | 3 101E351 930700 | JAIL | ROOM BOARD | | | 1,159.82 | | | |
| | | | | CHECK TOTAL | | 1,349.61 | | | |
| 1530 GORDON FOOD SERVICES | 1 101E351 726025 | 0000035100964 | JAIL | JANITORIAL | 11/15/2007 | 71.97 | 788053762 | 29624 | |
| | 2 101E351 726030 | JAIL | KITCHEN | ROOM BOARD | | 25.96 | | | |
| | 3 101E351 930700 | JAIL | ROOM BOARD | | | 753.56 | | | |
| | | | | CHECK TOTAL | | 851.49 | | | |
| 1530 GORDON FOOD SERVICES | 1 101E351 726025 | 0000035100965 | JAIL | JANITORIAL | 11/15/2007 | 257.12 | 788054401 | 29625 | |
| | 2 101E351 726030 | JAIL | KITCHEN | ROOM BOARD | | 37.80 | | | |
| | 3 101E351 930700 | JAIL | ROOM BOARD | | | 1,624.19 | | | |
| | | | | CHECK TOTAL | | 1,919.11 | | | |
| 4604 GRAHAM, ELSENHEIMER, WEND | 1 260E130 801025 | 00000 | TRIAL CT | PROFSLSVCS | 11/15/2007 | 818.25 | 11035 | 29684 | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|------------|------------|-----------|--------------|---------|-------|
| 5010 JAMIE HARDACRE | 1 101E267 930940 | 0000026700803 | PROSECUTOR | INV | 11/15/2007 | 11.90 | WITNESS | 29718 | |
| | | | | | | 11.90 | | | |
| | | | | | | 11.90 | | | |
| 1135 HOEKSTRA TRANSPORTATION I | 1 588E699 726050 | 0000069901277 | OPERATIONS | MAINT SUPP | 11/15/2007 | 856.00 | C10058608 | 29575 | |
| | | | | | | 856.00 | | | |
| | | | | | | 856.00 | | | |
| 1676 ICLE | 1 101E267 726200 | 0000026700798 | PROSECUTOR | BOOKS | 11/15/2007 | 72.50 | 538627 | 29713 | |
| | | | | | | 72.50 | | | |
| | | | | | | 72.50 | | | |
| 4555 IDEARC MEDIA CORP | 1 101E301 940010 | 0000030100894 | SHERIFF | INV | 11/15/2007 | 32.00 | 390012489078 | 29596 | |
| | 2 101E351 920410 | JAIL | OUTSIDE | SVC CNTRCT | | 32.00 | | | |
| | | | | | | 64.00 | | | |
| | | | | | | 64.00 | | | |
| 2562 IMPREST CASH, OTSEGO COUN | 1 588E699 726025 | 0000069901290 | OPERATIONS | INV | 11/15/2007 | 42.38 | 0769 | 29589 | |
| | | | | | | 42.38 | | | |
| | | | | | | 42.38 | | | |
| 2282 IMPREST CASH, OTSEGO COUN | 1 101E301 930450 | 0000030100888 | SHERIFF | INV | 11/15/2007 | 5.60 | oct-imprest | 29534 | |
| | 2 101E301 930500 | SHERIFF | SHIP/MAIL | TRAVEL | | 102.00 | | | |
| | 3 101E320 704400 | JSTCE TRN | TRAINING | SVC | | 51.00 | | | |
| | 4 101E351 920400 | JAIL | MAINT SVC | | | 2.39 | | | |
| | 5 101E351 930450 | JAIL | SHIP/MAIL | | | 6.95 | | | |
| | | | | | | 167.94 | | | |
| | | | | | | 167.94 | | | |
| 1154 JOHNSON OIL COMPANY | 1 249E371 726050 | 0000037100815 | BUILDING | INV | 11/15/2007 | 59.95 | 19291133 | 29570 | |
| | | | | | | 59.95 | | | |
| | | | | | | 59.95 | | | |
| 1154 JOHNSON OIL COMPANY | 1 588E699 930660 | 0000069901291 | OPERATIONS | INV | 11/15/2007 | 15,201.94 | 74710026-OCT | 29682 | |
| | | | | | | 15,201.94 | | | |
| | | | | | | 15,201.94 | | | |
| 1154 JOHNSON OIL COMPANY | 1 101E301 726050 | 0000030100892 | SHERIFF | INV | 11/15/2007 | 26.95 | Q291143 | 29539 | |
| | 2 101E301 930660 | SHERIFF | MAINT SUPP | GAS | | 3.00 | | | |
| | | | | | | 29.95 | | | |
| | | | | | | 29.95 | | | |

11/21/2007
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|-------------|------------|-----------|--------------|---------|-------|
| 1625 JOHNSON, ROSATI, LABARGE, | 1 260E130 801025 | 00000 | TRIAL CT | INV | 11/15/2007 | 87.50 | 1051050 | 29685 | |
| | | | | PROFSLSVCS | | 87.50 | | | |
| | | | | CHECK TOTAL | | 15,291.84 | | | |
| 4628 L & L CONTRACTING, INC. | 1 499E901 970300 | 00000 | CAP OUTLAY | INV | 11/15/2007 | 526.00 | MISC | 29643 | |
| | | | | PROP-IMPRV | | 526.00 | | | |
| | | | | CHECK TOTAL | | 526.00 | | | |
| 3595 LAWSON PRODUCTS, INC. | 1 588E699 726050 | 0000069901258 | OPERATIONS | INV | 11/15/2007 | 91.83 | 6178296 | 29520 | |
| | | | MAINT SUPP | | | 91.83 | | | |
| | | | | CHECK TOTAL | | 91.83 | | | |
| 4213 WILLIAM LIGHT | 1 101E362 703040 | 00000 | ELECT | INV | 11/07/2007 | 35.00 | 11-6-07-ELEC | 29422 | |
| | 2 101E262 930500 | | ELECT | PER DIEM | | 9.00 | | | |
| | | | | TRAVEL | | 44.00 | | | |
| | | | | CHECK TOTAL | | 44.00 | | | |
| 4983 DARYL LITTLE | 1 2490260 451010 | 0000037100814 | P/S CHG/SV | INV | 11/15/2007 | 55.00 | REFUND | 29552 | |
| | | | BLDG PRVTS | | | 55.00 | | | |
| | | | | CHECK TOTAL | | 55.00 | | | |
| 2195 JOYCE LOSHAM | 1 101E131 726000 | 00000 | CIRCT CT | INV | 11/27/2007 | 16.83 | WB-124893 | 29454 | |
| | 2 101E267 726000 | | PROSECTOR | SUPPLIES | | 16.82 | | | |
| | | | | SUPPLIES | | 33.65 | | | |
| | | | | CHECK TOTAL | | 33.65 | | | |
| 1997 MICHIGAN ASSESSORS ASSOCI | 1 101E257 930600 | 0000025700745 | EQ | INV | 11/15/2007 | 225.00 | DUES | 29590 | |
| | | | MEMB/DUES | | | 225.00 | | | |
| | | | | CHECK TOTAL | | 225.00 | | | |
| 1186 MI COUNTIES WORKERS COMPE | 1 0704L 231270 | 00000 | PAYROLL | INV | 11/16/2007 | 1,222.00 | 2006AUDITFIN | 29640 | |
| | | | WCOMP | | | 1,222.00 | | | |
| | | | | CHECK TOTAL | | 1,222.00 | | | |
| 4788 MICHIGAN OFFICE SOLUTIONS | 1 256E215 920410 | 00000 | ROD AUTO | INV | 11/07/2007 | 249.51 | 279612 | 29656 | |
| | | | SVC CNTRCT | | | 249.51 | | | |
| | | | | CHECK TOTAL | | 249.51 | | | |

11/21/2007
10:43 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---|-------------------------------|---|-------------|----------|-----------------|--------------|---------|----------|
| 1367 | OFFICE DEPOT INC 1 645E201 726000 | 0000020100717 FINANCE | INV 11/15/2007 | SUPPLIES | | 125.73 | 405176670001 | 29535 | |
| 1367 | OFFICE DEPOT INC 1 101E101 726000 | 0000017200730 BOC | INV 11/15/2007 | SUPPLIES | | 46.99 | 407425325 | 29567 | |
| 1367 | OFFICE DEPOT INC 1 645E172 726000 | 0000017200731 ADMIN | INV 11/15/2007 | SUPPLIES | | 33.82 | 407588055001 | 29568 | |
| 1367 | OFFICE DEPOT INC 1 645E172 726000 | 0000017200732 ADMIN | INV 11/15/2007 | SUPPLIES | | 17.64 | 407787471001 | 29678 | |
| | | | | CHECK TOTAL | | 17.64 | | | 17.64 |
| | | | | | | 224.18 | | | 224.18 |
| 1235 | OTSEGO COUNTY EMS 1 101E648 726000 2 101E648 930460 | 00000 MED EXAM MED EXAM | INV 11/15/2007 SUPPLIES TRANSPORT | | | 35.00 785.00 | | 29617 | |
| 1235 | OTSEGO COUNTY EMS 1 101E648 726000 2 101E648 930460 | 00000 MED EXAM MED EXAM | INV 11/15/2007 SUPPLIES TRANSPORT | | | 35.00 395.00 | | 29614 | |
| 1235 | OTSEGO COUNTY EMS 1 101E648 726000 2 101E648 930460 | 00000 MED EXAM MED EXAM | INV 11/15/2007 SUPPLIES TRANSPORT | | | 35.00 410.00 | | 29615 | |
| 1235 | OTSEGO COUNTY EMS 1 101E648 726000 2 101E648 930460 | 00000 MED EXAM MED EXAM | INV 11/15/2007 SUPPLIES TRANSPORT | | | 35.00 360.00 | | 29618 | |
| | | | | CHECK TOTAL | | 395.00 | | | 395.00 |
| | | | | | | 2,480.00 | | | 2,480.00 |
| 1242 | OTSEGO LAKE SERVICE 1 588E699 940010 | 0000069901279 OPERATIONS | INV 11/15/2007 | OUTSIDE | | 150.00 | 7351 | 29581 | |
| 1242 | OTSEGO LAKE SERVICE 1 588E699 940010 | 0000069901278 OPERATIONS | INV 11/15/2007 | OUTSIDE | | 150.00 | 7355 | 29578 | |
| | | | | CHECK TOTAL | | 150.00 | | | 150.00 |
| | | | | | | 300.00 | | | 300.00 |
| 1745 | PAK MAIL CENTERS OF AMERI 1 249E371 930450 | 0000037100817 BUILDING | INV 11/15/2007 | SHIP/MAIL | | 16.48 | BLDG-OCT07 | 29572 | |

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10:43 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---|----|-----------------------|------------|----------|------------|---------|-------|
| 1884 PC TRANS | 1 588E699 940010 | | | 0000069901289 INV | 11/15/2007 | 400.00 | | | |
| | | | | OPERATIONS OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 400.00 | OCBS07 | 29580 | |
| 2544 PITNEY BOWES PURCHASE POW | 1 101E721 930450 | | | 0000072000835 INV | 11/15/2007 | 30.00 | | | |
| | 2 249E371 930450 | | | PLAN ZONE SHIP/MAIL | | 8.00 | | | |
| | | | | BUILDING SHIP/MAIL | | | | | |
| | | | | CHECK TOTAL | | 38.00 | OCT-07 | 29553 | |
| 2848 PRIORITY DISPATCH | 1 261E427 920410 | | | 0000042700766 INV | 11/15/2007 | 1,917.00 | | | |
| | | | | EMGR SVCS SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 1,917.00 | 000A09F8 | 29560 | |
| 1265 RONS WRECKER | 1 249E371 726050 | | | 0000037100811 INV | 11/15/2007 | 35.00 | | | |
| | | | | BUILDING MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 35.00 | 100617 | 29555 | |
| 4189 ROWLEY BROTHERS, INC. | 1 588E699 726025 | | | 0000069901261 INV | 11/15/2007 | 138.40 | | | |
| | | | | OPERATIONS JANITORIAL | | | | | |
| | | | | CHECK TOTAL | | 138.40 | 967689 | 29524 | |
| 4568 ROBERT SAWYER | 1 293E689 930500 | | | 0000069000920 INV | 11/15/2007 | 7.84 | | | |
| | | | | SOLDIERS TRAVEL | | | | | |
| | | | | CHECK TOTAL | | 7.84 | 110507 | 29538 | |
| 5011 SHARON SCHAAP | 1 101E267 930940 | | | 0000026700804 INV | 11/15/2007 | 10.00 | | | |
| | | | | PROSECTOR WITNESS | | | | | |
| | | | | CHECK TOTAL | | 10.00 | WITNESS | 29719 | |
| 1275 SCIENTIFIC BRAKE & EQUIPM | 1 588E699 726050 | | | 0000069901250 INV | 11/15/2007 | 106.98 | | | |
| | | | | OPERATIONS MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 106.98 | 2273020034 | 29528 | |
| 1275 SCIENTIFIC BRAKE & EQUIPM | 1 588E699 726050 | | | 0000069901269 INV | 11/15/2007 | 11.46 | | | |
| | | | | OPERATIONS MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 11.46 | 2273050041 | 29549 | |
| 1275 SCIENTIFIC BRAKE & EQUIPM | 1 588E699 726050 | | | 0000069901280 INV | 11/15/2007 | 151.90 | | | |
| | | | | OPERATIONS MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 151.90 | 227310037 | 29579 | |

11/21/2007
10:43 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|--------------|---------------|----|-------------|------------|----------|-------------|---------|-------|
| 2933 SHRED-IT GRAND RAPIDS | | 00000 | | INV | 11/15/2007 | 270.34 | | | |
| 1 101E101 726000 | | BOC | | SUPPLIES | | | 05454523290 | 29694 | |
| 2 101E301 920410 | | SHERIFF | | SVC CNTRCT | | | | | |
| | | | | CHECK TOTAL | | 80.00 | | | |
| | | | | CHECK TOTAL | | 40.00 | | | |
| | | | | CHECK TOTAL | | 40.00 | | | |
| 1285 STANDARD ELECTRIC COMPANY | | 0000069901281 | | INV | 11/15/2007 | 52.01 | | | |
| 1 588E699 726050 | | OPERATIONS | | MAINT SUPP | | | 517287 | 29582 | |
| | | | | CHECK TOTAL | | 52.01 | | | |
| | | | | CHECK TOTAL | | 52.01 | | | |
| 1286 STATE CHEMICAL MANUFACTUR | | 00000 | | INV | 11/15/2007 | 212.11 | | | |
| 1 637E265 726050 | | BLDG GRNDS | | MAINT SUPP | | | 93518009 | 29605 | |
| | | | | CHECK TOTAL | | 212.11 | | | |
| | | | | CHECK TOTAL | | 212.11 | | | |
| 1874 STATE ELECTRONICS | | 0000069901288 | | INV | 11/15/2007 | 284.50 | | | |
| 1 588E699 940010 | | OPERATIONS | | OUTSIDE | | | 101877 | 29576 | |
| | | | | CHECK TOTAL | | 284.50 | | | |
| | | | | CHECK TOTAL | | 284.50 | | | |
| 1874 STATE ELECTRONICS | | 0000042700762 | | INV | 11/15/2007 | 933.30 | | | |
| 1 261E427 920410 | | EMGR SVCS | | SVC CNTRCT | | | 64101844 | 29563 | |
| | | | | CHECK TOTAL | | 933.30 | | | |
| | | | | CHECK TOTAL | | 1,217.80 | | | |
| 1295 STATE OF MICHIGAN | | 00000 | | INV | 11/07/2007 | 384.00 | | | |
| 1 0701L 228016 | | GEN AGENCY | | PSTL PRMT | | | 551-272645 | 29657 | |
| | | | | CHECK TOTAL | | 384.00 | | | |
| | | | | CHECK TOTAL | | 384.00 | | | |
| 4858 SUTTER, RUSSELL, | | 00000 | | INV | 11/07/2007 | 24.00 | | | |
| 1 0701L 271000 | | GEN AGENCY | | RESTITUT | | | BARBER- | 29642 | |
| | | | | CHECK TOTAL | | 24.00 | | | |
| | | | | CHECK TOTAL | | 24.00 | | | |
| 5015 TINA SWAMPOM | | 0000026700808 | | INV | 11/15/2007 | 8.70 | | | |
| 1 101E267 930940 | | PROSECUTOR | | WITNESS | | | WITNESS | 29723 | |
| | | | | CHECK TOTAL | | 8.70 | | | |
| | | | | CHECK TOTAL | | 8.70 | | | |
| 2372 RICHARD SYGO | | 0000069901275 | | INV | 11/15/2007 | 30.00 | | | |
| 1 588E699 930600 | | OPERATIONS | | MEMB/DUES | | | REIMBURSE | 29544 | |
| | | | | CHECK TOTAL | | 30.00 | | | |
| | | | | CHECK TOTAL | | 30.00 | | | |
| 1347 TELEPHONE SUPPORT SYSTEMS | | 0000030100896 | | INV | 11/15/2007 | 36149 | | | |
| | | | | CHECK TOTAL | | 36149 | | | |
| | | | | CHECK TOTAL | | 36149 | | | |

11/21/2007
10:43 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-48 11/21/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|------------|----|----------------|----------|----------|-----------|---------|-------|
| 1 | 101E301 920410 | SHERIFF | | SVC CNTRCT | | 22.25 | | | |
| 2 | 101E351 920410 | JAIL | | SVC CNTRCT | | 22.25 | | | |
| | | | | CHECK TOTAL | | 44.50 | | | |
| 3071 | TITLE CHECK LLC | | | INV 11/16/2007 | | | ADM-FEE- | 29609 | |
| 1 | 516E253 920410 | TRC DELQ | | SVC CNTRCT | | 2,394.45 | | | |
| | | | | CHECK TOTAL | | 2,394.45 | | | |
| 1312 | TOPCOMP COMPUTER SOFTWARE | | | INV 11/15/2007 | | | 200766 | 29562 | |
| 1 | 261E427 920410 | EMGR SVCS | | SVC CNTRCT | | 1,220.75 | | | |
| | | | | CHECK TOTAL | | 1,220.75 | | | |
| 1312 | TOPCOMP COMPUTER SOFTWARE | | | INV 11/15/2007 | | | 200772 | 29592 | |
| 1 | 618E447 920410 | MAP | | SVC CNTRCT | | 1,613.17 | | | |
| | | | | CHECK TOTAL | | 1,613.17 | | | |
| 1312 | TOPCOMP COMPUTER SOFTWARE | | | INV 11/15/2007 | | | 200774 | 29561 | |
| 1 | 261E427 920410 | EMGR SVCS | | SVC CNTRCT | | 95.00 | | | |
| | | | | CHECK TOTAL | | 95.00 | | | |
| 5018 | LAURA TRAYLOR | | | INV 11/15/2007 | | | REFUND | 29724 | |
| 1 | 0701L 255000 | GEN AGENCY | | CUST DEP | | 25.00 | | | |
| | | | | CHECK TOTAL | | 25.00 | | | |
| 1318 | TRIPLE M TIRE INC | | | INV 11/15/2007 | | | 284152 | 29541 | |
| 1 | 588E699 920400 | OPERATIONS | | MAINT SVC | | 85.00 | | | |
| | | | | CHECK TOTAL | | 85.00 | | | |
| 3496 | U.S. MARSHALS SERVICE | | | INV 11/15/2007 | | | 10-17-07 | 29716 | |
| 1 | 101E267 930940 | PROSECUTOR | | WITNESS | | 1,898.54 | | | |
| | | | | CHECK TOTAL | | 1,898.54 | | | |
| 4740 | U.S. POST OFFICE | | | INV 11/07/2007 | | | KOGOWSKI | 29664 | |
| 1 | 0701L 271000 | GEN AGENCY | | RESTITUT | | 150.00 | | | |
| | | | | CHECK TOTAL | | 150.00 | | | |
| 1122 | VERIZON NORTH | | | INV 11/15/2007 | | | PROS-1007 | 29712 | |
| 1 | 101E267 920410 | PROSECUTOR | | SVC CNTRCT | | 33.37 | | | |
| | | | | CHECK TOTAL | | 33.37 | | | |
| 1334 | WALKER BROTHERS | | | INV 11/15/2007 | | | 13267 | 29584 | |
| | | | | CHECK TOTAL | | 33.37 | | | |

The County is offering a post employment health care savings plan to all all non-union County employees hired after January 1, 2008 and current employees that opt out of retiree healthcare.

Program Summary: The post-employment Health Care Savings Program (HCSP) is an employer-sponsored savings account designed for you and your spouse and/or legal dependents to set aside money to cover the escalating costs of post-employment health care. Under the program, contributions are made while you are an active employee and then once you leave employment with the County regardless of the reason you leave or the age you leave, you may be reimbursed for healthcare related expenses (i.e. insurance premiums, doctor co-pays, cobra, drug co-pays, many over-the-counter medications, etc.).

Basic Employer Contribution:

The employer will match employee contributions up to \$40 per month.

Mandatory Salary Reduction Contribution:

All employees will contribute \$20 per month with ability to elect up to \$1000 per month. Employees may increase their contributions from time to time, but never decrease them.

Personal Leave Contribution:

Two weeks prior to November 30th, employees may choose to cash out eligible personal leave. As of the date of November 30th however, 100% of eligible personal leave will be contributed to the MERS HCSP

Post-Tax Employee Contributions

Employees can make Post-Tax voluntary contributions to the MERS HCSP.



HEALTH CARE SAVINGS PROGRAM PARTICIPATION AGREEMENT

Otsego County

(Participating Employer)

**Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917
517-703-9030**

**Restated: November 15, 2005
(Approved May 14, 2003 and
amended August 19, 2004)**

HEALTH CARE SAVINGS PROGRAM EMPLOYER

Effective Date of this Participation Agreement January 1, 2008

Health Care Savings Program Coordinator (Name and title) Trisha Adam, Human Resources
Director

Address 225 W. Main Street Gaylord, MI 49735-0537

Phone (989) 731 - 7522 Facsimile (989) 731 - 7529

E-mail tadam@otsegocountymi.gov

COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/employee classifications ("Covered Group"), in Health Care Savings Program or select from the listing below. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the group(s) listed below:

All Eligible Employees within the following bargaining unit(s) or personnel/employee classification(s) (must specify below, e.g., MERS Division 1; All Police & Fire; or Police Command):

All non-union County employees hired after January 1, 2008 and current employees that
opt out of retiree healthcare.

ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program. 2. Subject to other conditions in the Trust Document and this Participation Agreement, the following Covered Group of Employees are deemed to be "qualified persons" eligible to participate in the Health Care Savings Program:

Check one or both:

- With respect to Covered Groups, this Participation Agreement covers all employees who are in a collective bargaining unit, subject to the terms of the collective bargaining agreement.

- With respect to Covered Groups, this Participation Agreement covers all employees who are subject to the same personnel policy, according to the terms of the policy.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement on Employee Enrollment and Beneficiary Designation forms to be provided by MERS Health Care Savings Program.

EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Once you have determined the contribution structure, language should be added in the appropriate area below. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Program Administrator along with the Participation Report, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more, as applicable:

- Basic Employer (Before-Tax) Contributions**

These employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify): The Employer will match employee contributions up to \$40 per month.

- Vesting Cycle For Basic Employer Contributions Only**

The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

| Years of Service | Percentage Vested |
|------------------|-------------------|
| | |
| | |
| | |
| 1 | 100% |

FORFEITURE PROVISION. Upon separation from the service with the Employer prior to meeting required vesting schedule set out above, or upon Death of the Participant, prior to meeting the required vesting schedule, a Participant's account assets shall:

Check only one, as applicable:

- Remain in the HCSP sub-trust to be reallocated among all Plan Participants in on equal dollar basis
- Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- Be transferred to the Employer's Health Funding Vehicle ("RHFV").

Mandatory Salary Reduction (Before-Tax) Contributions

Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify): All employees will contribute \$20 per month with the
the ability to elect up to \$1000 per month. Employees may increase their contributions
from time to time, but never decrease them.

Mandatory Leave Conversion (Before-Tax) Contributions

Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

The following type of leave shall be converted to an employer cash contribution to Health Care Savings Program:

Check one or more, as applicable:

Vacation Leave Conversion Contribution Structure:

As of _____, _____% of vacation leave must be contributed to HCSP.
(Annual Date or X weeks prior to termination)

Other (specify): _____

Sick Leave Conversion Contribution Structure:

As of _____, _____ % of sick leave must be contributed to HCSP.
(Annual Date or X weeks prior to termination)

Other (specify): _____

Personal Leave Conversion Contribution Structure:

As of November 30th, 100 % of personal leave must be contributed to HCSP.
(Annual Date or X weeks prior to termination)

Other (specify): _____

Severance Pay Conversion Contribution Structure:

As of _____, _____ % of severance pay must be contributed to HCSP.
(Annual Date or X weeks prior to termination)

Other (specify): _____

Post-Tax Employee Contributions

The Participating Employer hereby elects to permit post-tax Employee Contributions to be made by Eligible Employees within the Covered Group(s), which shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Plan Document have been implemented.

STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Plan Document.

EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the ____ day of _____, 20____.

GOVERNING BODY

Name of Employer

Signed _____

Printed Name _____

Title _____

Date of Signature _____

MERS APPROVAL

The Participation Agreement is approved by MERS. Contributions shall first be remitted beginning with the month of _____, 20____.

Dated: _____, 20____

By _____
(Authorized MERS signatory)

Title _____



Otsego
COUNTY
M I C H I G A N

**Budget and Finance Committee Meeting
Wednesday November 21, 2007, 9:00 a.m.
225 West Main Room 212**

- I. Call to Order

- II. New Business
 - A. Land Use Services – Zoning Officer & Building Fees
 - B. Non-Union Post Retirement Health Benefits
 - C. October 2007 Financial Reports
 - D. Software Research Update
 - E. Airport Plow Truck Purchase
 - F. Computers/IT Needs
 - G. Land Use Services Vehicle

- III. Adjourn



Budget & Finance Committee

Wednesday, November 21, 2007 – 9:00 a.m.
Room 212 – Otsego County-City Building
Gaylord, MI 49735

MINUTES

Chairman Burt called the meeting to order at 9:06 AM.

Roll call – Present: Erma Backenstose, John Burt, Lee Olsen, Ken Glasser, Paul Beachnau

Others present – Joe Ferrigan, Diann Axford, Rachel Frisch

NEW BUSINESS

A. Land Use Services – Zoning Officer & Building Fees

Mr. Ferrigan provided an explanation of the proposed Building Dept fee increase. Mr. Burt distributed a handout detailing the increases and estimated revenue generated. The proposal is to begin charging a \$35 fee to all building permits issued. This is in line with the \$35 charge already in place for electrical, mechanical, and plumbing permits. It is also in line with what other counties charge. The proposal also includes an across-the-board 10% increase to all existing permit fees. The 10% increase will put the fees back to the level they were at before fees were reduced a few years before.

Mr. Ferrigan then discussed the staffing in his office, citing that there is a need to increase the Zoning Officer position to full time, at a cost of approximately \$34,000, split evenly between Planning/Zoning and the Building Dept. Ms. Frisch noted that we would also need to consider an increase in gasoline and repairs and maintenance, to account for the increased time out on the road.

Motion by Mr. Glasser to recommend to the full board approving the Building Department fee increases and also increasing the Zoning Officer position to full-time, both effective 1/1/08. Ms. Frisch will do a budget amendment to reflect these changes in the 2008 budget. Motion passed unanimously.

B. Non-Union Post Retirement Health Benefits

Mr. Burt explained the health care savings plan to the Committee. The proposed plan will include a mandatory employee contribution of \$20-\$40, matched by the County. There will be a vesting period of one-year. Participation will be mandatory for new employees and elective for current employees. Current employees have a 30-day window to enroll; all enrollees forsake County-paid retiree healthcare. Mr. Olsen cited a need for an educational seminar for employees.

Motion by Mr. Beachnau to recommend to the full board adopting the Non-Union Health Care Savings Plan, effective 1/1/08. Motion passed unanimously.

C. October 2007 Financial Reports

Ms. Frisch presented the financial reports to the Committee. She noted that she has started to highlight items that she feels require further explanation, and has provided a brief explanation in the margin of the spreadsheet. She will continue this for the Committee, and then distribute the regular version of the report to the full board.

D. Software Research Update

Ms. Frisch updated the Committee on the progress of the software research project. She has had demonstrations with 3 companies and is now looking into rfp wording. She informed the Committee that a changeover would most likely have a timeframe of between May-July 2008, if the Board chose to proceed with a new software package.

E. Airport Plow Truck Purchase

Mr. Burt presented the Committee with a summary of the bids received. The lowest bid came in from Gaylord Ford, at a cost of \$24,431.27 for option 1 and \$24,193.27 for option 2 (difference in the options is the type of plow).

Motion by Ms. Backenstose to recommend to the full board to approve the purchase of a plow truck for the airport from Gaylord Ford (option 1), in an amount up to \$25,000, using Airport Capital Project Fund monies (fund 481). Motion passed unanimously.

F. Computers/IT Needs

Mr. Burt informed the Committee that approximately 60 computers were needed County-wide, to replace aging machines. Gaylord Schools had 50-55 used computers available for sale at a reduced rate. The cost of the computers, plus licensing, will total approximately \$16,500. Additionally, Empiric Solutions is strongly encouraging an upgrade to the County's outlook software, for a total cost of approximately \$17,700. There is already \$10,200 available in the IT budget to fund this project; Mr. Burt recommends taking the remaining \$24,000 for both projects out of contingency.

Motion by Beachnau to recommend to the full board to transfer \$24,000 out of Contingency into the IT department budget, to purchase computer equipment from Gaylord Schools and to upgrade the outlook software. Motion passed unanimously.

G. Land Use Services Vehicle Repair

Mr. Burt explained that the Zoning vehicle can't operate currently and is in need of approximately \$1,200 in repairs.

Motion by Mr. Olsen to recommend to the full board approval to transfer \$1,200 out of the Equipment Fund (fund 266) into the Zoning Department (101E721) to pay for the vehicle repairs. Motion passed unanimously.

Mr. Burt adjourned the meeting at 10:00 AM.

RESOLUTION NO. OCR 07-47
AUTHORIZING RESOLUTION

Approving the Fiscal Years 2008 and 2009
Community Corrections Grant Applications
of the Northeast Michigan Council of Governments
OTSEGO COUNTY BOARD OF COMMISSIONERS
November 27, 2007

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager, and

WHEREAS, this County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future, and

WHEREAS, an application in the amount of \$202,506 for the general program has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Oscoda, Otsego, Presque Isle counties, and

WHEREAS, the Northern Michigan Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties, now, therefore, be it

RESOLVED, that this County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Applications prepared by NEMCOG for Community Corrections funding in the annual amount of \$202,506 for the general program for Fiscal Years 2008 and 2009.

Please Return a Completed Copy To: NEMCOG, PO Box 457, Gaylord, MI, 49734

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the Otsego Lake Township Hall, 10584 Old 27 South, Waters, Michigan, on the 27th day of November, 2007, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolutions was offered by Commissioner_____.

OCR 07-48
Fiscal Year 2008 Budget Resolution
And General Appropriations Act

WHEREAS, the Uniform Budget and Accounting Act ("UBAA") MCLA 141.421 et seq., requires that the Board enact a general appropriations act designed to meet County-funded expenditures; and

WHEREAS, County offices, the courts, county departments, agencies and others have submitted requests for a county appropriation in the 2008 budget; and

WHEREAS, the County Administrator has submitted a proposed budget as required by statute; and

WHEREAS, the Board of Commissioners has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide required services programs; and

WHEREAS, the Board of Commissioners has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2008 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations.

NOW, THEREFORE, BE IT RESOLVED

1. That the 2008 Otsego County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Otsego County policies, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. Tax rates are to be levied for the 2008 fiscal year as summarized in Appendix A of this document.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts to be performed at or beyond a serviceable level.

4. That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.40 per month, which is 12% of the highest base rate charged for single party basic phone service in Otsego County as approved by the voters, to cover the costs for the 9-1-1 Emergency Services Program for Fiscal Year 2008; and that such funds shall be used in accordance with all applicable state and federal laws and County policies.
5. That all County elected officials and department heads shall abide by all County policies, including the Purchasing policy, personnel policies, and applicable labor agreements, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with these policies.
6. That the approved employee positions on the Approved Position Control Number Roster contained in this Budget as Appendix B, shall limit the number of employees who can be employed. No funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. County elected officials and department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Approved Position Control Number Roster List.
7. That the authorized positions in the Approved Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board.
8. That certain positions contained in the Approved Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List.
9. That the Administrator is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Approved Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost.
10. That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2008 Budget Year) as defined by Public Act 2 of 1986.

11. That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, 50% or approximately \$76,510 of the estimated \$153,019, of the Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Northern Michigan Substance Abuse Services with remaining revenues to be deposited into the County's General Fund.
12. That revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2008 Budget Year).
13. That in accordance with Public Act 264 of 1987, that 12/17 or approximately \$7,465 of the estimated \$10,575 Cigarette Tax revenue, not used to reduce the County's operating tax rate shall be appropriated to the Northwest Michigan Health Department, for public health prevention programs and services, with remaining revenues to be deposited into the County's general fund.
14. That the Administrator is hereby appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the Office of the County Administrator by this Board.
15. That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds.
16. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County if there is no local match required, or ongoing programming or funding which would require additional appropriations or staffing in current or future fiscal years.
17. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County in an amount up to \$50,000 with a local match not to exceed 10% (\$5,000), if required, and if available within the requesting department's current budget, and to record the appropriate budget amendment.
18. That the County Administrator is required and directed to automatically reduce any department each time a reduction is made in federal, state or local funds. The County Administrator, in conjunction with the affected elected official or department head, shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of said cutbacks.
19. That the County Administrator is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the County Administrator is authorized to sign said contracts after legal counsel approved each contract as to legal form, and the Board of Commissioners has approved each contract. The County Administrator is authorized to sign all contract renewals without prior approval of the Board if funds are previously approved for said contract and there are no changes to the contract as part of the renewal.

20. The Board of Commissioners has determined it would be fiscally prudent to set a goal to add approximately \$110,000 to the Budget Stabilization fund (Fund 257).
21. That the Board of Commissioners has determined that it is fiscally prudent to carry a \$500,000 fund balance in the Health Care fund (Fund 647). Funds in excess of this amount shall be refunded to the contributing funds outside of the general fund as follows: 208 Parks and Recreation, 588 Bus, 212 Animal Control, 232 Housing, 281 Airport, 261 9-1-1, 249 Land Use Services. All remaining leftover funds will be transferred to the General Fund.
22. The Board of Commissioners has determined that it is fiscally prudent to maintain a Legal Defense Fund, Fund 260.
23. The Board of Commissioners has determined that it is fiscally prudent to carry a fund balance level of 10% of expenditures from year-to-year in the Building and Grounds Fund, Fund 637, in order to avoid cash flow shortfalls.
24. The Board of Commissioners has determined that the Administrative Services Fund, Fund 645, will need to maintain a fund balance level of 5% of expenditures from year-to-year, in order to avoid cash flow shortfalls.
25. That the amounts indicated in the "Budgetary Detail" are hereby appropriated from the General Funds and other funds of Otsego County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments), all applicable federal and state laws, County policies, and the provisions of this Act. The "Budgetary Detail" chart is included in this document at Appendix C.
26. The Administrator has the authority to approve all amendments made to the 2008 budget except for instances where a) the amendment will increase the department's total budget or b) the amendment will affect a payroll account (defined as any account in the 700000 expenditure section of the general ledger) and exceeds \$500 in total.

**APPENDIX A
AUTHORIZED TAX RATES 2008 BUDGET YEAR**

| <u>TAXING ENTITY</u> | <u>MILLAGE RATE</u> |
|------------------------------|---------------------|
| COUNTY OPERATING* | 0.0040502 |
| BUS | 0.0002500 |
| COMMISSION ON AGING | 0.0010000 |
| COMMUNITY CENTER | 0.0001875 |
| COUNTY PARK | 0.0000593 |
| SPORTSPLEX OPERATING | 0.0002500 |
| LIBRARY | 0.0003500 |
| EMERGENCY SERVICES | 0.0004000 |
| UNIVERSITY CENTER OF GAYLORD | 0.0005569 |
| M TEC | 0.0006464 |
| ANIMAL CONTROL | 0.0003000 |
| TOTAL | <hr/> 0.0080503 |

*In accordance with the state mandated tax shift, the county operating millage will be levied in July 2008.

**EMPLOYMENT AGREEMENT
BETWEEN JOHN M. BURT AND THE COUNTY OF OTSEGO**

This agreement, made and entered into on this 27th day of November 2007, by and between the COUNTY OF OTSEGO, State of Michigan, a municipal corporation, hereinafter referred to as "EMPLOYER", as party of the first part, and JOHN M. BURT, hereinafter referred to as "EMPLOYEE", as party of the second part, both of whom understand as follows:

WITNESSETH

WHEREAS, the EMPLOYER, desires to secure the services of said JOHN M. BURT as County Administrator of the County of Otsego; and WHEREAS, it is the desire of the Governing Board, hereinafter called "COMMISSION", to provide certain benefits, established conditions of employment and to set working conditions of said EMPLOYEE; and WHEREAS, it is the desire of the COMMISSION to (1) assure the EMPLOYEE'S morale and peace of mind with respect to future security, (2) act as a deterrent against malfeasance or dishonesty for personal gain on the part of the EMPLOYEE, and (3) provide a just means for terminating the Employee's service at such time as he may be unable to fully discharge his duties due to disability or when the Employer may otherwise desire to terminate the employee; and

WHEREAS, the EMPLOYEE desires to accept employment as the County Administrator for said County of Otsego.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION I – DUTIES

- A. The Employer hereby agrees to employ said JOHN M. BURT as County Administrator to perform the functions and duties as specified in the attached Job Description, and to perform other legally permissible and proper duties and functions as the Commission shall, from time to time, assign.

SECTION 2 – TERMS

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Commission to terminate the services of the Employee at any time, subject to the provisions set forth in Section 3, Paragraph A of this Agreement. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Employee to resign at any time from his position with the Employer, subject only to the provision set forth in Section 3, Paragraph B of this agreement.
- B. This Agreement shall remain in force for a period, commencing on November 27, 2007, and terminating on November 27, 2009.
- C. In the event written notice is given by either party to this Agreement to the other, within one hundred and twenty (120) days prior to the termination date as hereinabove provided, this Agreement shall be extended on the same

term and conditions as hereinafter provided for an additional two (2) years. Said Agreement shall continue thereafter for two-year periods, unless either party hereto gives one hundred and twenty (120) days written notice to the other party that the party does not wish to extend this Agreement for an additional two (2) year term. In the event, this Agreement is not renewed; the Employer shall have no obligation to pay the severance sum designated in Section 3, Paragraph A.

SECTION 3 – TERMINATION AND SEVERANCE PAY

- A. The Commission may, at its discretion, terminate said Employee from his duties as Administrator. Such action shall require a vote of at least five (5) Commissioners of a Nine (9) Commission Board, and become effective the date said Commission specifies. In the event the Employee is terminated by the Commission prior to the expiration date of this Agreement and during such time that the Employee is capable of performing his duties under this Agreement, then in that event the Employer agrees to pay the Employee his then monthly salary for four (4) consecutive months from the date his duties were terminated. In the event the Employee is terminated because of his conviction of a felony or any illegal act involving personal gain to himself, then in that event, the Employer shall have no obligation to pay the severance sum designated in this paragraph.
- B. In the event said Employee voluntarily resigns his position with the Employer at any time, the Employer shall have no obligation to pay the severance sum designated in Paragraph A above. The Employee agrees to give the Employer six (6) weeks notice in advance should the Employee voluntarily terminate his employment, unless both parties agree otherwise.
- C. After such termination, all rights, duties, or obligations of both parties shall cease, and during such period the Employee shall not be required to perform any duties for the County of Otsego, unless mutually agreed upon by both parties.

SECTION 4 – DISABILITY

- A. In the event of a single period of prolonged inability to perform his duties due to the result of sickness or an injury work related or otherwise, the Employee will be eligible for short term and long term disability insurance in accordance with Otsego County Policy for non work related illness or injury or worker's compensation insurance for work related injury or illness. If the illness or injury is work related, the Employee will be eligible to receive the difference in pay between his worker's compensation insurance payment and his regular pay for a period not to exceed three (3) months. This provision will be reviewed by the Commission and mutually agreed upon by both parties.
- B. If the Employee is permanently disabled or is otherwise unable to perform his duties because of an extremely long-term sickness, injury or mental incapacity (other than work related), then the Employer shall have the option to terminate this Agreement, subject to the severance pay requirements of Section 3, Paragraph A. However, any termination according to the

hereinabove, shall be discussed and agreed upon with the Employee before such action is taken.

- C. Under such termination, the Employee will be compensated for any accrued vacation, and any other accrued benefits.

SECTION 5 – SALARY AND BENEFITS

- A. In consideration for these services as County Administrator, the Employer agrees to pay \$73,411.05 per annum as of November 27, 2007 and then move to Step 3 on the Non-Union Salary Progression Schedule as of January 1, 2008 and Step 4 as of January 1, 2009, payable in equal installments at the same time as other county employees are paid.
- B. The Employer agrees to provide the Employee with a County Vehicle for business use. The Employee agrees to abide by the Otsego County Vehicle Policy in effect during the term of this agreement.
- C. In addition, the Employer agrees to increase said base salary and any other benefits of the Employee in such amounts and to such extent as the Commission may determine that is desirable to do so, and agree that such compensation shall not be less than what is afforded to other county exempt employees.

SECTION 6 – VACATION

- A. The Employee shall be entitled to the compensation of vacation time of twenty (15) days per year, and be increased in accordance with the standard vacation schedule for Otsego County when service anniversaries are reached. However, the Employee can only have up to their base vacation accrued in their vacation bank at any one time and he may not use more than what is currently in his vacation bank.

SECTION 7 – HEALTH AND LIFE INSURANCE

- A. The Employer agrees to provide for the Employee and his dependents, the same full family coverage with regards to Life, AD&D, Hospitalization/Medical, and Vision, and any other coverage offered to the exempt county employees for the life of this agreement.

SECTION 8 – RETIREMENT

- A. The Employer agrees to provide at the Employer's expense, a retirement plan equal to other exempt county employees through the Michigan Employees Retirement Systems (MERS) for the life of this Agreement.

SECTION 9 – DUES AND SUBSCRIPTIONS

- A. The Employer agrees to budget for the professional dues and subscriptions of the Employee necessary for his continuation and full participation in national and state associations necessary for his continued professional growth and advancement for the good of the Employer.

SECTION 10 – PROFESSIONAL DEVELOPMENT

- A. The Employer hereby agrees to budget for the travel and subsistence expenses to the Employee for professional and official travel, meetings, and conference/seminars adequate to continue the professional development of the Employee and to adequately pursue necessary official and other functions for the Employer which may include state or local government groups and committees thereof which the Employee may serve as a member. Attendance at such approved meetings and accomplishments of approved professional duties shall be considered compensated service time and shall not be considered vacation time.

SECTION 11 – PERFORMANCE EVALUATION

- A. The Commission will review and evaluate the performance of the Employee at least once annually. Minutes of the review and evaluation session will be prepared and placed in the Employee's Personnel File. Evaluation sessions by the Commission will be done in Closed Session.

SECTION 12 – NO REDUCTION OF BENEFITS

- A. The Employer shall not at any time during the terms of the Agreement, reduce the salary compensation or other financial benefits of the Employee, except to the degree of such a reduction across-the-board for all other exempt county employees of the Employer.

SECTION 13 - INDEMNIFICATION

- A. The Employer shall defend, save harmless, and indemnify the Employee against tort, professional liability claim or demand or other legal action, whether groundless or otherwise arising out of any alleged act or omission occurring in the performance of the Employee's duties or responsibilities as County Administrator. The Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

SECTION 14 – OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A. The Commission, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or attached Job Description.

- B. The Employer agrees to provide to the Employee any additional benefits that are not specifically outlined in this Employment Agreement if the Employer provides them to other exempt employees.

SECTION 15 – NOTICES

- A. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, and address as follows:

1. EMPLOYER: Ken Glasser, Chairman, Otsego County Board of Commissioners, 225 West Main, Gaylord, MI 49735.
2. EMPLOYEE: John M. Burt, 2232 Deepwoods Drive, Gaylord, MI 49735

IN WITNESS WHEREOF, THE parties hereto have executed this Agreement on the date and year first above written.

COUNTY OF OTSEGO
A Municipal Corporation

By: _____
Ken Glasser, Chairman

By: _____
Susan DeFeyter, County Clerk

By: _____
John M. Burt