



Budget & Finance Committee

Wednesday, November 9, 2016 at 1:30 p.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 1:30 p.m.

Roll call – Present: Paul Beachnau, Ken Borton, Ken Glasser, Erma Backenstose, John Burt

Others present – Rachel Frisch, Diann Axford

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the October 4, 2016 Budget and Finance Committee meeting. Seconded by Mr. Borton. Motion passed unanimously.

UNFINISHED BUSINESS

A. None

NEW BUSINESS

A. Bullet Proof Vests

Ms. Frisch explained that 10 new bulletproof vests are needed for the Sheriff Department. Their original plan was to purchase 2 in 2016, for the 2 new deputies that needed them immediately, and the remaining 8 in 2017 (which is included in the proposed 2017 budget). However, the vendor mistakenly shipped all 10 vests. Instead of returning 8 vests and shipping them back, the Undersheriff is requesting to keep the vests and pay for the total cost out of the 2016 budget. The funds budgeted toward the 8 vests in 2017 will remain in the Sheriff's budget for GPS systems in the patrol cars.

Motion by Mr. Borton to recommend to the full Board to approve the purchase of bullet proof vests in 2016, for a total of \$7,264. Seconded by Ms. Backenstose. Motion passed unanimously.

B. Budget Amendment – 2016 Longevity

Ms. Frisch presented a proposed budget amendment for paying County employees longevity in 2016.

Motion by Mr. Glasser to recommend to the full Board to approve the payment of longevity in 2016, totaling \$14,240. Seconded by Mr. Borton. Motion passed unanimously.

C. Budget Amendment – Medical Examiner

Ms. Frisch explained that the expense for autopsies in 2016 has exceeded expectation, in terms of number performed and the complexity. More budget dollars are needed to fund the expense.

Motion by Mr. Borton to recommend to the full Board to approve the medical examiner budget amendment for \$15,000. Seconded by Mr. Glasser. Motion passed unanimously.

D. Update on New Funds

Ms. Frisch updated the Committee on the following 2 new funds:

648 – Court health care rebate
589 – Homebound Meals

E. 2017 Budget Discussion

- a. General Fund updates
- b. Library 2017 Proposed Budget
- c. Special Revenue Funds and Internal Service Fund
- d. Component Units not already discussed (Library, Road Commission, Univ Ctr)
- e. Budget Summary
- f. Appropriations Act

Motion by Mr. Glasser to recommend to the full Board to approve the Proposed 2017 Appropriations Act and Budget. Seconded by Mr. Borton. Motion passed unanimously.

Mr. Beachnau adjourned the meeting at 3:44 p.m.