



Building Authority

Monday, October, 9 2017 at 3:00 p.m.
Room 100 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Ms. Frisch called the meeting to order at 3:00 p.m.

Roll call – Present: Rachel Frisch, Tim Hanley, Diann Axford, Tom Allison

Others present – Maureen Derenzy, Ed Hunt, Rich Wagner

APPROVAL OF MINUTES

Motion by Mr. Allison to approve the minutes from the March 7, 2017 Building meeting.
Seconded by Mr. Hanley. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Updated Plans

Ms. Frisch discussed the changed plans that removed the basement and added a second story to the Library.

B. Bid Results

Mr. Hunt provided a detailed overview of the bid process. The project was split into twenty-five different bid categories. A summary of all the bids for each category was provided. Two of the categories received no bids and will be rebid at a later date. After receiving the bids, Mr. Hunt and Mr. Wagner conducted interviews with the recommended bid winners in order to clarify any misunderstandings about the work to be performed. Following the interviews, contractors were recommended for all but two of the categories. Ms. Derenzy raised concerns about the possible shortage of bathrooms. A unisex bathroom upstairs is being considered. Two alternate bids (LED lighting and snow melt) will be selected.

C. Updated Budget

Ms. Frisch indicated that the project as it is will be under budget. The two alternate bids will reduce the contingency that was originally built into the budget.

Motion by Mr. Hanley to approve the bid package as adjusted. Seconded by Ms. Axford. Motion passed unanimously.

D. Approval of Bills

Ms. Frisch presented several bills related to the planning of the library to be paid.

Motion by Ms. Axford to approve the bills to be paid. Seconded by Mr. Hanley. Motion passed unanimously.

Ms. Frisch adjourned the meeting at 4:16 p.m.