



## Transportation and Airport Committee Minutes

Thursday, Mar. 10, 2011 – 09:00 a.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Doug Johnson, Ken Borton

Others present: John Burt, Theron Higgins, Erma Backenstose, Matt Barresi

#### Approval of Minutes

Motion by Commissioner Borton to approve the minutes of Feb. 10, 2011. Motion Carried.

#### Approval of Agenda

Motion by Commissioner Borton to approve the agenda, Motion Carried.

#### A. Transportation Manager's Report

##### 1. Bus Finance Report

Higgins informed the Committee that the QuickBooks report is not accurate due to numerous audit adjustments. A new revised version was emailed to the Committee members after the meeting.

##### 2. Audit Report

Sheena from the audit firm Anderson, Tackman & Company presented the Committee with the Bus System's completed annual audit. Motion by Commissioner Borton to acknowledge and accept audit as written. All in favor, Motion approved.

##### 3. Intercity Fares

At the February Transportation Airport Committee meeting, Commissioner Liss mentioned that the Committee would like to see a proposal and info concerning a separate and cheaper fare charge for inside the city limits. Higgins researched requirements with MDOT, and proposed that at some time in the future, if or when the County Bus needs to increase existing fares, the County Bus would also look again at the possibility of incorporating a separate and lower cost for intercity fares with the approval from the Transportation Airport Committee and the full Board of Commissioners.

##### 4. Friendship Shelter Request

The Director of the Friendship Shelter contacted Theron in an attempt to see if it was possible to give more of a discount to clients living at the shelter for their transportation on a daily basis. Theron researched this request with MDOT, and it is not possible at this time to provide more of a discount to those individuals. By Law, Seniors and Disabled passengers receive the lowest fare rate. Theron will work with the Director at the Shelter to streamline transportation needs.

## **B. Airport Manager's Report**

### **1. Airport Financial Report**

Barresi presented his monthly financial reports to the Committee. Motion by Commissioner Johnson to acknowledge the financial report. Motion Approved.

### **2. Ramp Rehab**

Barresi updated progress on the airport's parking ramp rehabilitation project scheduled to begin on or shortly after 5 July 2011. This discussion consisted of contract timelines and expected completion dates depending on weather. Barresi added that the (99's) a group with a proud tradition of painting the compass rose on the ramps of hundreds of airports around the country has offered to return and paint ours anew, tentatively in September 2011. This however may be impacted by the ramp rehab completion date.

### **3. 2011 Air Show Update**

Barresi outlined several of the plans that were being put in place to secure a successful air show. Commissioner Johnson asked Barresi to look into having skydivers at the 2011 event, not necessarily a performing team but professional individuals that skydive as a hobby. Commissioner Liss suggested some businesses that Barresi could approach to become involved in the air show or contribute financially. Barresi will brief the results of his inquiries at the next meeting. Mr Burt stated that he had accepted a contract bid to remove the dilapidated building on the corner of Van Tyle and Dickerson before the air show. Barresi talked about the efforts being taken to foster business contributions and the enthusiastic excitement expressed by all in the community we contact.

The next meeting date will be on Thursday, Apr 14, 2011 at 9:00 am in the airport conference room.

The meeting was adjourned by Commissioner Liss at 10:00 am.