



Budget & Finance Committee

Tuesday, October 30, 2012 – 1:30 p.m.
Room 100 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Olsen called the meeting to order at 1:30 PM

Roll call – Present: Lee Olsen, Paul Beachnau, Erma Backenstose, Clark Bates, John Burt

Others present – Rachel Frisch, Diann Axford, and see attached separate list of attendees.

APPROVAL OF MINUTES

Motion by Mr. Bates to approve the minutes from the October 23, 2012 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

A. Dover Township Request

Representatives from several local units of governments and other local agencies voiced their opinions on the recent Michigan Tax Tribunal (MTT) decision on the Treetops property.

Mr. Olsen asked if the actual transcript of the MTT case could be forwarded to Mr. Burt, with the intention of having the County's attorney review it.

Mr. Murphy and Mr. Owens offered to supply a copy.

Mr. Burt indicated that it would be prudent for the County to do its due diligence before deciding on the funding request from Dover Township. Accordingly, he recommended that a decision not be made until we receive feedback from the County's attorney, which may take at least a couple of weeks.

Ms. House stated that Dover Township plans to file an appeal no later than Thursday, regardless of the County's decision. She stated that the Township will take the appeal as far as possible until funds are no longer available to proceed further.

Motion by Mr. Burt to postpone the issue of the Dover Township request until the County's attorney can review the full transcript of the MTT trial. 4 ayes (Olsen, Burt, Backenstose, Bates), 1 nay (Beachnau); motion passed.

NEW BUSINESS

A. Airport Capital Projects Fund Request

The repairs from the lightning strike that hit the runway at the airport will cost approximately \$105,000. Insurance will cover all but \$8,500 - \$9,000 for transformers, plus the \$1,000 deductible.

Motion by Mr. Burt to recommend to the full board transferring \$10,000 from contingency to the Airport Capital Projects Fund (Fund 481) to fund the expenses relating to the lightning strike at the airport that are not covered by insurance. Motion passed unanimously.

B. Cross Street Architectural Work

Mr. Burt informed the Committee that the current airflow system at the Cross Street building is poor and not up to code. Although Community Mental Health plans to move into that building and pay for remodeling, they do not feel they should pay for airflow system improvements, as it was an existing condition. Mr. Burt would like to have an architect look into the system and put some costs together. The architectural fees will cost approximately \$3,200. He asked the Committee if they agreed with paying for that cost out of the Buildings and Grounds Fund (Fund 637). The Committee agreed.

C. 2013 Budget Discussion

Ms. Frisch distributed the third draft of the general fund budget for 2013, and the special revenue funds.

For the next Committee meeting, Ms. Frisch was directed to update the budget as follows:

- Update the General and FOC funds for the changeover, to account for all FOC activities in the 215 fund.
- At the next meeting, we will finish discussing the special revenue funds and also discuss the debt service and internal service funds.

Mr. Olsen adjourned the meeting at 3:02 PM

Budget & Finance Committee
Sign-In Sheet

Tuesday, October 30, 2012

<u>Name</u>	<u>Department/Agency</u>
James Vanderveer	Treetops
Jim McGuigan	Treetops
Jason Guss	Treetops
Barry Owens	Treetops
JAMIE HUBER	COPESD
NORM BRECHTSEN	LIVINGSTON
Tom Wagon	Otsego LK Twp. Sup.
Tom Wagon	DOVER
Sally North	Dover
Diane Horne	Dover
LouAnn Olsen	Chester
John Palmer	Vanderbilt Area Schools
Ed Doss	Otsego Lake Twp.
Jeff Ratcliffe	OCEA
Maureen Derrirey	Otsego County Library
Debbie Dunham	City of Ingham / Elmira
Sonia Wiskart	OCCOA
Mike Jones	Herakl Times