



## Budget & Finance Committee

Tuesday, October 27, 2015 at 1:30 p.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Olsen, in the absence of Mr. Beachnau, called the meeting to order at 1:34 p.m.

Roll call – Present: Ken Borton, Erma Backenstose, Lee Olsen, John Burt

Excused – Paul Beachnau

Others present –Diann Axford, Rachel Frisch, Trisha Adam, Matt Barresi, Bill Michaels

#### APPROVAL OF MINUTES

Motion by Mr. Olsen to approve the amended minutes from the October 20, 2015 Budget and Finance Committee meeting. Seconded by Ms. Backenstose. Motion passed unanimously.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. Workout Room

Ms. Adam explained to the Committee that she has researched the idea of having a workout room in the County building, as a wellness initiative for employees. She cited studies that have been done, showing that productivity, stress management, and overall health can be improved with increased physical activity. Many counties offer such initiatives; locally, the State's 911 Dispatch Center and the City of Gaylord have workout rooms. A survey of staff showed that almost 100% of respondents would use an onsite workout room. Ms. Adam also indicated that it would be especially beneficial to support this kind of wellness initiative, to further encourage fitness for our deputies and corrections officers, to help avoid injury. The room would be located in the old Register of Deeds office (room 108), and would require a code for entry. Ms. Adam has obtained estimates for flooring, equipment, free weights, mirrors, etc. totaling \$22,000.

Motion by Ms. Backenstose to recommend to the full Board transferring \$22,000 from the Delinquent Tax Fund (fund 516) into the Capital Projects Fund (fund 499), for the purpose of remodeling room 108 of the County building into a wellness initiative facility. Seconded by Mr. Burt. Motion passed unanimously.

##### B. Budget Discussion 2016

Ms. Frisch distributed the second version of the General Fund (fund 101) proposed 2016 budget document. The Committee discussed the main changes and updates from the previous version. Currently, there is a budget shortfall of approximately \$105,000 that needs to be addressed. Administration has thoughts on how to resolve the shortfall but is waiting on additional information

before solidifying them. The next budget workshop is scheduled for Tuesday, November 3<sup>rd</sup> at 1:30 p.m.

### **C. Budget Presentations – Treasurer, Airport, and Sportsplex**

**Treasurer** – Ms. Axford distributed and discussed her budgets for the Treasurer’s activity in the General Fund, (fund 101), the Delinquent Tax Fund (fund 516), the Homestead Audit Fund (fund 616), and the Tax Foreclosure Fund (fund 617). She also distributed a detailed report of the tax foreclosure sales, which she will continue to update.

**Airport** – Mr. Barresi distributed and discussed the Airport (fund 281), Airshow (fund 282), and Airport Capital Projects Fund (fund 481) budgets. He also provided graphs of the airport’s fuel sales and profit activity through August 2015.

**Sportsplex** – Mr. Michaels distributed and discussed the Sportsplex proposed 2016 budget, which totals \$862,905. Of that total, approximately 1/3 or \$283,000 is funded through property taxes levied by the County. Mr. Michaels spoke to the success of the events held at the Sportsplex. He also discussed trying to be more efficient with utilities, and explained how the Sportsplex recently changed out all lightbulbs with LED lights.

Mr. Olsen adjourned the meeting at 3:32 p.m.