



Budget & Finance Committee

Wednesday, October 19, 2011 – 9:30 a.m..
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Olsen called the meeting to order at 9:30 AM

Roll call – Present: Lee Olsen, Paul Beachnau, Erma Backenstose, Clark Bates, John Burt

Others present – Rachel Frisch, Diann Axford

Absent (excused) – None

APPROVAL OF MINUTES

Motion by Mr. Bates to approve the minutes from the October 11, 2011 budget and finance committee meeting. Motion passed unanimously.

NEW BUSINESS

A. 2012 Budget Discussion

Ms. Frisch distributed the updated 2012 summary budget spreadsheet for the General Fund (version 2), and the 2012 detailed budget for the General Fund. The Committee discussed the reports.

Ms. Frisch will be distributing the 2012 detailed budgets for the Special Revenue Funds at the next budget workshop, 10/25/11.

B. Finance Department Update

Ms. Frisch distributed the September 2011 3rd quarter financial reports. The Committee discussed the reports.

C. Historic Society

Mr. Burt presented information from the Otsego County Historic Society. He indicated that the County will use the Society as a resource for research related to the Groen Property. He will contact them to negotiate a contract.

Motion by Ms. Backenstose to decrease Contingency and increase Outside Contracted Services in the Commissioners' department, in the 2012 budget, by \$1,000 to contract with the Otsego County Historic Society for research work performed for the Groen Property. Motion passed unanimously.

D. Capital Improvement Plan Update

Mr. Burt distributed the updated capital improvement plan for the Committee's review and approval.

Mr. Olsen adjourned the meeting at 11:00 AM.