



Budget & Finance Committee

Wednesday October 19, 2010 – 1:30 p.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Glasser called the meeting to order at 1:31 PM

Roll call – Present: Paul Beachnau (Mr. Beachnau was late due to a prior engagement; he joined the meeting at 1:34 PM), John Burt, Clark Bates, Ken Glasser, Erma Backenstose

Others present –Sheriff McBride, Undersheriff Nowicki, Kyle Legel, Brian Webber, Rachel Frisch, Diann Axford

Absent (excused) – None

APPROVAL OF MINUTES

Motion by Mr. Bates to approve the minutes from the October 12, 2010 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. SANE – 2011 Allocation

Mr. Legel expressed his concern with the SANE allocation for 2011. Currently, it is budgeted at \$10,000; however, he would like to see it reduced, in light of other budget cuts that the county had to make to balance the 2011 budget.

The Committee directed Ms. Frisch to reduce the SANE allocation to \$5,000 for 2011. The \$5,000 savings will be applied to the health care rates, which are likely to change due to the health care reform.

B. Jail Budget - 2010

Mr. Webber explained that the jail needs a transfer of budget dollars to get through the remainder of 2010 in the overtime and inmate health line items, primarily due to overcrowding. Ms. Frisch presented a budget amendment which moves \$8,000 into each line item, with the transfer coming from the jail sick pay buyout and the sheriff overtime line items.

Motion by Mr. Glasser to recommend to the full board approving the jail budget amendment. Motion passed unanimously.

C. Gym Membership – 2010/2011

Ms. Frisch reported to the Committee that several employees have been using the County's gym membership slots. The membership is due to expire in November. The Committee directed Ms. Frisch to look into renewing the membership for another year. She will report back to the Committee.

D. September 2010 Financial Reports and Updates

Ms. Frisch distributed the 3rd quarter financial reports. She also presented a budget amendment for the Finance department, moving budget dollars out of the full-time hourly line item into the part-time line item, to reflect the staffing reduction in the Finance department. The amendment also includes transferring budget dollars to pay for the Finance department scanning project, which was approved in 2009 but not completed until 2010.

Motion by Mr. Glasser to recommend to the full board approving the finance department budget amendment. Motion passed unanimously.

E. 2011 Budget Discussion

Ms. Frisch distributed the updated 2011 general fund proposed budget document.

F. Cross Street Building Update

Mr. Burt reported that he met with the Equalization and Land Use Services directors, and the best option appears to be moving the departments out of the Cross Street building into the AT&T building, as there is not enough space in the downtown county building to accommodate their needs.

Motion by Mr. Burt to recommend to the full board transferring \$75,000 from the Delinquent Tax Fund (fund 516) into the Capital Projects Fund (fund 499) to remodel the AT&T building and to demolish the Cross Street building. Motion passed unanimously.

Mr. Beachnau adjourned the meeting at 2:44 PM