



## Budget & Finance Committee

Tuesday, October 14, 2014, 1:30 p.m.  
Room 100 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 1:30 p.m.

Roll call – Present: Paul Beachnau, Ken Borton, John Burt, Lee Olsen, Erma Backenstose

Others present – Diann Axford, Rachel Frisch, Trisha Adam

Absent (Excused) – None

#### APPROVAL OF MINUTES

Motion by Mr. Olsen to approve the minutes from the September 17, 2014 Budget and Finance Committee meeting. Motion passed unanimously.

#### NEW BUSINESS

##### A. Virtual Server Project

Ms. Frisch informed the Committee that Empiric Solutions, the County's IT provider, is strongly recommending that the County move to virtual servers for its information storage needs. The virtual servers have much less hardware and will use much less electricity than the older servers. The information is not stored in a "cloud", but it is kept onsite. Empiric Solutions has broken down the cost of the server, based on the amount of data to be stored on it, as follows: General County \$17,438, ROD \$9,900, GIS \$10,075. Total cost of \$37,413.

Motion by Mr. Olsen to recommend to the full board purchasing a virtual server at a total cost of \$37,418 - \$17,438 from the Equipment Fund (fund 266), \$9,900 from the ROD Technology Fund (fund 256), \$10,075 from the GIS Mapping Fund (fund 618). Motion passed unanimously.

##### B. Delinquent Tax Fund Budget Amendment

Ms. Frisch presented a budget amendment for a bill for John Axe's services. He worked with the Treasurer's Office on a tax analysis project at a cost of \$8,200.

Motion by Mr. Olsen to recommend to the full board approving the budget amendment for the Delinquent Tax Fund (fund 516), to pay for tax analysis services. Motion passed unanimously.

##### C. 2015 Budget Discussion

Ms. Frisch presented the first draft of the 2015 proposed General Fund budget. She explained the line items and all significant changes from the prior year. Ms. Adam discussed overall personnel matters, including health care, colas, and retirement costs.

The Committee directed Ms. Frisch to provide the Component Unit budgets at the next budget workshop, on October 21, 2014.

Mr. Beachnau adjourned the meeting at 3:26 p.m.