



## Building Authority

Monday, January 8, 2018 at 3:00 p.m.  
Room 212 – Otsego County Building  
225 West Main, Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Ms. Frisch called the meeting to order at 3:02 p.m.

Roll call – Present: Rachel Frisch, Tim Hanley, Diann Axford, Tom Allison

Others present – Maureen Derenzy

#### APPROVAL OF MINUTES

Motion by Mr. Allison to approve the minutes from the October 9, 2017 Building Authority meeting. Seconded by Ms. Axford. Motion passed unanimously.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. Carpentry Re-Bid Update

Ms. Frisch discussed the details of the library carpentry re-bid. The re-bid was put online on January 3, 2018 with bids being due on January 25, 2018 at 3:00 p.m. The bids will be opened at a public meeting at 3:05 p.m. in room 100 of the County Building.

##### B. Updated Budget

Ms. Frisch presented the 2017 and 2018 budgets and indicated that there have been no changes to the budget at this time.

##### C. Approval of Bills

Ms. Frisch presented several bills related to the construction of the library to be paid. The Bills totaled \$92,477.63.

Motion by Ms. Axford to approve the bills to be paid. Seconded by Ms. Frisch. Motion passed unanimously.

#### Next Meeting Date:

Ms. Frisch discussed setting a regular meeting schedule for 2018. Meetings will be held the 2<sup>nd</sup> Monday of each month at 3:00 p.m.

Ms. Frisch adjourned the meeting at 3:20 p.m.