



Budget & Finance Committee

Monday, January 15, 2018 at 9:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Ken Borton, Rob Pallarito, Ken Glasser, Paul Beachnau, Rachel Frisch

Others present – Tim Hanley, Diann Axford, Tom Quinn, President of Kirtland Community College

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the December 6, 2017 Budget and Finance Committee meeting. Seconded by Mr. Borton. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Tom Quinn from Kirtland Community College

Mr. Quinn presented information regarding a new millage request for M-Tec and the University Center. The current millage expires in 2019.

B. Internal Capital Projects Plan

Ms. Frisch presented an updated Capital Projects Plan for the years 2018 through 2023.

C. Budget Amendment for Road Commission and EMS

Ms. Frisch presented a budget amendment for the Road Commission to update the budget to actual for 2018. The Road Commission typically must wait to adopt their budget due to the lack of grant funding information.

Motion by Mr. Pallarito to recommend to the full board the approval of the Road Commissions updated budget. Seconded by Mr. Glasser. Motion passed unanimously.

Ms. Frisch presented a budget amendment for the EMS to update the budget to actual for 2018. The EMS submitted an estimated budget as they were waiting for the voting results of a new millage.

Motion by Mr. Borton to recommend to the full board the approval of the EMS updated budget. Seconded by Mr. Pallarito. Motion passed unanimously.

D. Early Retirement Incentive

Ms. Frisch presented an incentive for early retirement for selected employees. It is the same incentive program that was approved a few months ago; \$5,000 stipend to those who choose to retire within a designated timeframe.

Motion by Mr. Glasser to recommend to the full board the approval of the early retirement incentive . Seconded by Mr. Borton. Motion passed unanimously.

E. Parks and Rec Property Purchase and Budget Amendment

Ms. Frisch presented information about the purchase of 2 lots beside the County Park. The appraised value of the 2 lots totals \$14,300.

Motion by Mr. Borton to recommend to the full board the purchase of the 2 lots and the approval of the budget amendment for the purchase of the 2 lots. Seconded by Mr. Pallarito. Motion Passed Unanimously.

F. Credit Card Statements

Mr. Hanley distributed and the Committee discussed the reports.

Mr. Beachnau adjourned the meeting at 11:34 a.m.