



## Budget & Finance Committee

Wednesday, January 18, 2017 at 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Beachnau, Ken Borton, Rob Pallarito, John Burt

Others present – Rachel Frisch, Jon Deming

Excused absence – Ken Glasser

#### APPROVAL OF MINUTES

Welcome was extended to Rob Pallarito.

Motion by Mr. Borton to approve the minutes from the December 5, 2016 Budget and Finance Committee meeting. Seconded by Mr. Burt. Motion passed unanimously.

#### UNFINISHED BUSINESS

##### A. None

#### NEW BUSINESS

##### A. USDA Grant - Ambulance

Mr. Deming reported that he is in need of a new ambulance. Mr. Burt is seeking a USDA grant for \$50,000. The total cost of a new ambulance is approximately \$176,000. The remaining expense will be financed through an internal loan from the County's Public Improvement Fund (Fund 245). Mr. Burt explained that a resolution from the full board is needed for the pre-grant application.

Mr. Deming indicated that two current ambulance loans will be paid off in 2017. He also stated that a new rescue truck will be needed down the road.

Motion by Mr. Borton to recommend to the full board approving a resolution for a USDA grant of \$50,000 toward the cost of a new ambulance, with the remaining balance of approximately \$126,000 to be financed through the County's Public Improvement Fund. Seconded by Mr. Pallarito. Motion passed unanimously.

##### B. 2017 Airshow

Mr. Burt informed the Committee that the Canadian Snowbirds have offered to come to the Wings Over Northern Michigan Airshow in 2017. He distributed a memorandum explaining the details of the show. They will only perform on weekdays, and plan to come the Wednesday prior to the regular Airshow. This group is the equivalent of the Blue Angels or Thunderbirds. Mr. Burt explained that Commissioner Johnson, from the Transportation and Airport Committee, submitted a letter of support for the addition to this year's show. Mr. Burt mentioned that funding from the

County may be necessary for the Airshow this year. The Committee instructed Burt to look at doing a budget amendment with remaining general fund monies once 2016 is closed out.

Motion by Mr. Borton to proceed with the Wednesday event bringing the Canadian Snowbirds to the 2017 Airshow. Seconded by Mr. Pallarito. Motion passed unanimously.

### **C. Bagley Township Request**

Mr. Burt explained that Bagley Township has requested that Otsego County provide financial assistance to help the Township defend a tax tribunal case. The County has turned these requests down before in the past. The Bagley Township Board already voted to spend Township money even if the County does not contribute any funds.

Motion by Mr. Pallarito to deny the Bagley Township request. Seconded by Mr. Borton. Motion passed unanimously.

### **D. Dog Park Plowing**

Mr. Burt said the dog park is being used extensively by the public in the winter. He has received requests to have the area kept up with shoveling and plowing. He will request costs from Randy Bricker and report back.

### **E. Child Care Fund Update**

Ms. Frisch explained to the Committee that she has been working closely with Ms. Courterier and Ms. Cruz from the courts on the finances of the Child Care Fund (Fund 292). The fund has incurred substantial additional expenses due to a case which required one-on-one supervision. This type of supervision is not reimbursed by the State. The 2016 costs, along with costs dating back to 2014, have been denied by the State, totaling over \$110,000. An additional estimated \$80,000 is needed for other additional costs and cash flow issues, for a total of \$190,000 needed. Funds will come from the Delinquent Tax Fund (fund 516). Ms. Courterier had informed Mr. Burt about these issues previously, but she didn't have solid costs until now.

Motion by Mr. Borton to recommend to the full board approving a budget amendment to transfer \$190,000 from the Delinquent Tax Fund to the Child Care Fund to cover additional expenditures. Seconded by Mr. Burt. Motion passed unanimously.

### **F. New Funds – 469, 472, 475**

Ms. Frisch added the following funds to the general ledger:

Fund 469 – University Center Capital Projects Fund  
Fund 472 – Library Construction Fund  
Fund 475 – Trail Construction Fund

### **G. Credit Card Statements – November and December 2016**

The Committee reviewed the credit card statements.

### **H. November 2016 Financial Reports**

Ms. Frisch distributed the reports, and the Committee discussed them.

The Mr. Beachnau adjourned the meeting at 10:30 a.m.