



**Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center**  
These are the minutes of the regularly scheduled meeting of the Otsego County Parks and Recreation Commission held on Monday January 12, 2015.

Meeting called to order at 6:00pm

**Members Present:** Dave Baragrey, Scott Courterier, Pete Awrey, Butch Fleming, Bill Holewinski, Judy Jarecki, Doug Johnson and Abe Cruz.

**Members Absent:** Tom Johnson and Bonny Miller

**Others Present:** Kathy Johnson, Sheila Simpson, Nick Florian, Tom Roach, Gina Marchio, John Burt, Arnie Quay and Keri Swantek.

**Approval of Previous Minutes:** A motion to approve the minutes from the December 8<sup>th</sup>, 2014 meeting was made by Scott Courterier, second by Bill Holewinski. Motion passed with voice consent.

**Public Comment:** Kathy Johnson and Shelia Simpson from the Alpine Regional Tennis Association (ARTA) requested making an amendment to the 2012 – 2016 Otsego County Community Recreation Plan. This amendment would include tennis and the goal of constructing four outdoor tennis courts on county property. The members discussed this request. This issue was tabled.

Shelia Simpson and Kathy Johnson made a second request which consisted of using the tennis courts and the outdoor basketball courts for the Midwest Youth Team Tennis Program in the spring. Dave Baragrey recommended that this request be approved. A motion was made by Butch Fleming, second by Pete Awrey to allow ARTA to use the tennis courts and outdoor basketball courts on May 19<sup>th</sup>, 21<sup>st</sup>, 26<sup>th</sup>, 28<sup>th</sup>, June 2<sup>nd</sup> and June 4<sup>th</sup>. This motion was passed with voice consent.

Nick Florian from the Otsego Lake Association announced the fireworks will take place on Friday, July 3<sup>rd</sup> 2015. Nick Florian requested having the show moved to Saturday, July 4<sup>th</sup> in case of inclement weather. A motion to approve the fireworks show date for July 3<sup>rd</sup> with a rain date of July 4<sup>th</sup> was made by Butch Fleming and seconded by Abe Cruz. Motion carried with voice consent.

**Budget:** Gina Marchio discussed issues with the fund balance for the parks department. Marchio reported that steps need to be taken to either increase revenue or decrease expenditures. John Burt said he has spoken to the Board of Commissioners on this issue and offered to help with funding for special projects. The board members asked Gina Marchio to generate some ideas for increasing revenue and/or decreasing expenses to be discussed at the next meeting.

**Bills:** Approved to go to finance for payment.

#### **Director's Update**

- A. Louis M. Groen Nature Preserve:** Marchio reported that she is planning to hold one special activity per month from May to October. She has contacted several individuals to assist her.
- B. Community Center:** Marchio reported that the leak in the heating system will be fixed on January 14<sup>th</sup>. Gina Marchio reported that the leak in the boiler room continues to be an issue



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- C. Libke Fields:** John Burt reported the transfer for the property will be completed in February.
- D. County Park:** Marchio reported that Dan Smith is all set with the holding the Mark Mellon Triathlon on July 25<sup>th</sup> and the daily entry fee will be added to the registration fee.

#### **Old Business:**

Gina Marchio provided the board members with a list of organizations that use the Community Center for free or at a reduced cost in order to clarify requests made to use the park facilities at no charge. This issue was tabled.

Marchio reported that it would cost \$200.00 to replace the broken security camera and \$1,200.00 to install 3 additional cameras at the Community Center. John Burt reported that he will have the Otsego County Building and Grounds Department cover the costs of replacing the broken camera and installing 3 new cameras with the assistance from a Risk Avoidance Program grant.

#### **New Business:**

- A. Lock-in Fees:** Gina Marchio reported she received a request to have a lock-in at the Community Center on Friday, January 16<sup>th</sup>. Marchio provided documents showing daily overhead costs and proposed new lock-in fees based on staff wages. The members discussed options for lock-in fees. A motion was made by Abe Cruz, seconded by Doug Johnson to charge \$275.00 for the lock-in on January 16<sup>th</sup>. This motion was passed by voice consent. The members asked Marchio to provide additional fee recommendations at the next meeting.
- B. New Lights at the Community Center:** Marchio provided the board with two estimates for installing new lights at the Community Center. The members asked Gina Marchio to get additional quotes for the next meeting.
- C. New Tractor at the County Park:** Marchio provided two bids for purchasing a new tractor. The board agreed to wait on this purchase until next year. Marchio asked the board if the \$4,000.00 set aside for the fish cleaning station should be put into the fund balance. The members advised her to pursue the construction of the fish cleaning station and possibly contact the Otsego Wildlife Legacy Society (O.W.L.S.), The Rotary Club or The Kiwanis Club to see if there was any interest in assisting with this project.
- D. Election of Officers:** A motion was made by Abe Cruz and seconded by Bill Holewinski to re-elect Dave Baragrey as President, Scott Courterier as Vice President and Pete Awrey as Secretary. No other nominations were introduced. A motion was made by Butch Fleming to close the nominations.



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**Commissioner Comments:** Bill Holewinski reported he will not be at the February 9<sup>th</sup> meeting. Abe Cruz and Scott Courterier extended congratulations to Gina Marchio in her service as director. Dave Baragrey reported that Roger Latuszek recently suffered a heart attack and Frank Latuszek has taken over his responsibilities at this time.

No other business was presented. A motion to adjourn was made by Butch Fleming and seconded by Abe Cruz. The meeting was adjourned at 7:25pm.

Keri Swantek  
Recording Secretary