



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on **Thursday, September 24, 2015** beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of September 8, 2015 w/attachments

Consent Agenda

A. Budget & Finance Committee Recommendations

1. FY 2015 General Fund (ROD Repair) Budget Amendment - Motion to Approve
2. FY 2015 General Fund (Bulletproof Vests) Budget Amendment - Motion to Approve
3. Millage Policy Update - Motion to Approve

B. Parks and Recreation Committee Recommendation

1. Gymnastics Agreement - Motion to Approve

Committee Reports

A. Budget & Finance Committee

1. Bid 2015-08 Airport and Building & Grounds RFP
2. Credit Card Acceptance Policy

Administrator's Report

A. Bid 2015-09 Land Use Remodel

Department Head Report

A. Sportsplex Entryway Request - Bill Michaels

B. Human Resources Update - Trisha Adam

City Liaison, Township & Village Representatives

Correspondence

A. August 2015 Financial Reports

New Business

A. Financials

1. September 15 2015 Warrant
2. September 22, 2015 Warrant

B. OCR 15-31 DNR Trust Fund Grant Match Resolution

C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

September 8, 2015

The regular meeting of the Otsego County Board of Commissioners was held at the County Building, 225 West Main St., Room 100. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Paul Beachnau.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Paul Liss, to approve the regular minutes of August 25, 2015 with attachments Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to reappoint Gary Averill to the North Country Community Mental Health Board with the term to expire March 31, 2018. Ayes: Unanimous. Motion carried.

Motion to appoint Ron Iseler to the North County Community Mental Health Board with the term to expire March 31, 2018. Ayes: Unanimous. Motion carried.

Motion to reappoint James Hilgendorf to the Planning Commission with the term to expire on August 25, 2018. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported the next Board of Commissioners meeting will be September 24th instead of September 22nd; Community Center renovations; Citizens guideline and dashboard is on the County website.

Department Head Report:

Tom Deans report on the Road Commission was postponed.

City Liaison, Township and Village Representative: None.

Correspondence: None.

New Business:

Motion by Commissioner Ken Glasser, to approve the September 1, 2015 Warrant in the amount of \$65,310.50. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, to approve the September 8, 2015 Warrant in the amount of \$167,181.75. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to adopt resolution OCR 15-29 proclaiming Indigenous Peoples Day.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Ken Glasser, Doug Johnson, Bruce Brown, Ken Borton.

Nays: None.

Motion carried/Resolution adopted. (See attached)

Motion by Commissioner Paul Liss, to adopt resolution OCR 15-30 proclaiming Otsego County a Purple Heart County.

Roll Call Vote:

Ayes: Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Ken Glasser, Doug Johnson, Bruce Brown, Julie Powers-Gehman, Ken Borton.

Nays: None.

Motion carried/Resolution adopted. (See attached)

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau reported the Business showcase is Wednesday September 16th at the Sportsplex from 4:00 p.m.-7:00 p.m.; Business after hours at the United Way September 9th from 5:00 p.m.-7:00 p.m.

Commissioner Julie Powers-Gehman reported September 14, 2015 from 6:00 p.m.-6:45 p.m. there is a ribbon cutting ceremony for the Gaylord Blue Devil Wellness Center at the Gaylord High School.

Commissioner Lee Olsen reported on the County Fair.

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss reported on the Bay Mills Casino.

Commissioner Bruce Brown reported on the Sportsplex; EMS Building addition.

Commissioner Ken Glasser reported on the Community Profile-NEMSCA Strategic plan.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton reminded everyone the next Board meeting will be Thursday September 24th.

Meeting adjourned at 9:56 a.m.

Kenneth C. Borton Chairman

Susan I. DeFeyter, Otsego County Clerk

OCR 15-29
Indigenous Peoples Day
Otsego County Board of Commissioners
September 8, 2015

WHEREAS, the County of Otsego wishes to recognize and honor the 150th anniversary of the 1864 treaty establishing the Saginaw Chippewa Indian Tribe of Michigan's Isabella Indian Reservation; and

WHEREAS, in 2010, the State of Michigan recognized the official boundaries of the Isabella Indian Reservation through a historic set of agreements; and

WHEREAS, these historic agreements amicably settled long-standing Indian Country jurisdictional issues and are now considered model agreements for the rest of the Country; and

WHEREAS, the County of Otsego desires a strong and productive relationship with the Saginaw Chippewa Tribal Council based on mutual respect and trust; and

WHEREAS, the idea of Indigenous People Day was first proposed in 1977 by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, Indigenous Peoples Day is an opportunity to educate about pre-existing Indian cultures that have survived an often violent colonization process and continue to exist and thrive in present day America; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners do hereby proclaim the second Monday in October as Indigenous Peoples Day; and be it, further

RESOLVED, that the County of Otsego supports that Indigenous Peoples Day be used to reflect upon the ongoing struggles of Indigenous people on this land and to celebrate the thriving culture and value that the Saginaw Chippewa and other Indigenous peoples add to our community; and be it, further

RESOLVED, that the Otsego County Board of Commissioners recognizes the value of working collaboratively together with the Saginaw Chippewa Tribal Council and looks forward to addressing areas of mutual concern in our community.

OCR 15-30
Purple Heart County
Otsego County Board of Commissioners
September 8, 2015

WHEREAS, the County of Otsego have great admiration and the utmost gratitude for all the men and women who have selflessly served their county and this community in the Armed Forces; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Otsego County who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential services; and

WHEREAS, August 7 is annually recognized as Purple Heart Day to remember and recognize veterans who are recipients of the Purple Heart Medal; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners do hereby proclaim Otsego County as a Purple Heart County, honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.



September 24, 2015 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget & Finance Committee Recommendations. FY 2015 General Fund (ROD Repair) Budget Amendment	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Consent Agenda, Item A, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Damage was done in the Register of Deeds office due to water leaking from outside through a wall. The damage is not covered by the County’s insurance policy. Approximately \$5,000 is needed for Servpro’s time to dry the area and for testing. The interior wall will need to be rebuilt and additional steps taken to ensure water does not enter the building in the future. Funds to come from the General Fund – Contingency Fund.

RECOMMENDATION:

Staff requests the budget amendment as detailed above.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General/Building and Grounds Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Repair water damage caused by building leak

REVENUE

Account Number	Decrease	Increase
637-050-699.030 Transfer In	\$	\$ 5,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.010 Contingency	\$	\$ 5,000
101-265-940.000 Building and Grounds allocation	\$ 5,000	\$
637-265-726.050 Repair and maintenance	\$ 5,000	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Rachel Frisch _____ 9/16/15 _____
 Department Head Signature Date

 Administrator's Signature Date

Finance Department
Entered:
By:

9/24/15

Board Approval Date (if necessary) Budget Adjustment # Posting Number

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget & Finance Committee Recommendations. FY 2015 General Fund (Bulletproof Vests) Budget Amendment	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Consent Agenda, Item A, 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Sheriff's Office has requested to replace 13 bulletproof vests which are beyond their useful shelf life. They have obtained a federal grant in the amount of \$3,000 towards the purchase of the vests. An additional \$7,000 is needed. Funds to come from the General Fund – Contingency Fund.

RECOMMENDATION:

Staff requests the budget amendment as detailed above.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To purchase 13 bulletproof vests at a cost of \$10,000; \$3,000 of which is funded
REVENUE through a federal grant.

Account Number	Decrease	Increase
101-301-501.000 Federal Grant	\$	\$ 3,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.010 Contingency	\$	\$ 7,000
101-301-726.000 Supplies	\$ 10,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 10,000	\$ 10,000

Rachul Grusch 9/16/15
Department Head Signature Date

Finance Department
Entered:
By:

Administrator's Signature Date

9/24/15

Board Approval Date (if necessary) Budget Adjustment # Posting Number

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget & Finance Committee Recommendations. Millage Policy Update	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Consent Agenda, Item A, 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The practice of the County has generally been to require a written agreement be in place prior to millage generated funds being distributed to any agency. To formalize this arrangement, Item 4, E has been added to the Millage Request Policy requiring any agency that has a general ledger/accounting system or employees outside of the County government to have a written agreement in place with the County detailing any responsibilities.

RECOMMENDATION:

Staff requests the updated Millage Request Policy be approved as detailed above.



Millage Request Policy

1. Purpose. The Otsego County Board of Commissioners is, by law, responsible for determining whether a countywide property tax millage will be placed on the ballot for consideration by the voters of Otsego County. To assist in its review and consideration of such requests, the Otsego County Board of Commissioners has adopted this “Millage Request Policy”. Persons or entities, other than the County Board of Commissioners, seeking to have a new county-wide property tax millage placed on the ballot by the Board are expected to comply with its terms.
2. Authority. The Board of Commissioners may establish such rules and regulations regarding the business concerns of the County as the Board considers necessary and proper. See: MCL 46.11(m); 46.71, Act 156 of the Public Acts of 1851, as amended.
3. Application. This policy applies to any agency not currently receiving a property tax millage.
4. Procedure.
 - A. At a minimum, county-wide property tax millage requests must include, in writing:
 1. The name, address, and telephone number(s) of the entity, person, or persons seeking the county-wide property tax millage.
 2. The amount of mills sought, the proposed duration of the millage, and a calculation stating and clearly explaining the amount of tax dollars anticipated to be generated in the first year the millage is to be in effect.
 3. A written narrative description of the purpose, project, or projects for which the millage is sought. The narrative should explain why it is necessary to adopt a county-wide property tax millage to accomplish the purpose, explain what alternative efforts have been made to obtain funding, and state why it is necessary to fund the purpose through the mechanism of a county-wide property tax millage.
 4. A statement of how anticipated revenues from the millage will be spent in each year it is in effect.
 5. A statement as to how funding for the project is to be accomplished (if at all) at the conclusion of the duration of the requested millage.
 6. The date upon which the vote is sought must be supplied. In the general course, a county-wide property tax millage request, in the form set forth herein, must be submitted to the Otsego County Board of Commissioners not less than ninety (90) days prior to the date for the final determination of a ballot language.

7. Legal authority for a county-wide millage for the purpose stated herein.
 8. Copy of the requesting agencies budget for both the current year and the previous year.
 9. Copy of the latest audit for the requesting agency.
 10. Any letters, petitions, and/or resolutions supporting the proposed millage.
 11. Any other information the proponents of the county-wide property tax millage believe is important for the Board of Commissioners to consider in evaluating the request.
- B. Millage requests under this policy should be submitted in one (1) original form to the County Administrator.
- C. Following receipt of the written materials required herein, the Otsego County Board of Commissioners shall, as part of a regularly scheduled meeting, notice and hold at least one public hearing on the millage vote request.
- D. As part of its consideration of such a request, the Otsego County Board of Commissioners may:
1. At a regularly scheduled meeting following the date of the public hearing, adopt ballot language to place the county-wide property tax millage on the ballot and schedule an election therefore. The cost of any special election to be borne by the requesting agency.
 2. Takes such other action as it deems appropriate.
- E. Prior to any funds that are received through an approved extra voted millage being transferred to a requesting agency who have general ledger/accounting systems or employees outside of the County government, an agreement prepared by the County must be approved by both agencies as to related responsibilities.

Adopted: August 27, 2013
Last Updated: April 22, 2014

Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Parks and Recreation Commission Recommendation. Gymnastics Agreement.	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Consent Agenda, Item B, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The Parks and Recreation Commission has requested an agreement be put in place with Boyne Area Gymnastics and Dance to allow gymnastics classes to continue at the Community Center.

RECOMMENDATION:

Staff requests approval of the Gymnastics Agreement.

This agreement entered into on this day of September 24, 2015, between the County of Otsego, a Michigan municipal corporation located at 225 West Main Street, Gaylord, Michigan 49735, hereinafter called the "County" and Boyne Area Gymnastics and Dance, a Michigan non-profit organization located at 611 Beardsley Street, Boyne City, Michigan 49712.

Witnesseth:

1. Term. The County agrees to contract with Boyne Area Gymnastics and Dance for the term beginning September 24, 2015 to and ending May 31, 2016, both dates inclusive for use of the Otsego County Community Center on Tuesdays from 2:30 p.m. to 8:30 p.m. by Boyne Area Gymnastics and Dance to provide gymnastics classes.
2. Contract Amount. Boyne Area Gymnastics and Dance shall pay an hourly fee set by the Otsego County Board of Commissioners for hourly use of the gym for any time the gym is scheduled for use by Boyne Area Gymnastics and Dance including time reserved for set up and take down of equipment. Boyne Area Gymnastics and Dance shall be responsible for the cost of all scheduled time unless a two weeks written notice is given by Boyne Area Gymnastics and Dance to the Otsego County Parks Department in advance of a cancellation.
3. Performance: In exchange for the use of the Otsego County Community Center, Boyne Area Gymnastics and Dance agrees to perform all of the duties as outlined in the Description of Duties, in a competent and professional manner.
4. Description of Duties. Boyne Area Gymnastics and Dance shall perform the following duties:
 - a. Maintain a coach to gymnast ratio that provides safe and consistent supervision of all gymnasts.
 - b. Install and tear down the required gymnastics equipment as recommended by the equipment manufacturer.
 - c. Provide a certificate of insurance meeting the following requirements:
 - i. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and aggregate.
 - ii. Motor Vehicle Liability Coverage and Michigan No-Fault Coverages including all owned, non-owned, and hired vehicles with a minimum limit of \$1,000,000 for each occurrence and aggregate.
 - iii. Workers Compensation and Employers' Liability, Michigan Statutory Limits of Liability.

- iv. Otsego County, and Otsego County Parks and Recreation Department will be named as Additional Insured on all insurance coverage, with the exception of Workers Compensation and Employers' Liability Insurance.
 - v. A Waiver of Subrogation is required on the certificate of liability insurance.
 - d. Ensure all gymnasts' parents/guardians have completed all of the necessary registration/waiver paperwork before a gymnast is allowed to participate in gymnastics classes.
 - e. Provide the Otsego County Parks and Recreation with copies of the gymnasts' registration/waiver forms before the start of each 10 week session.
 - f. Ensure that all coaches have been subjected to a criminal background check before they are allowed to coach.
 - g. Ensure that all coaches have successfully passed the recognized training courses to become a gymnastics coach before they are allowed to coach.
 - h. All gymnastics coaches, volunteers, gymnasts, and parents are required to abide by instructions, directions or orders given by County Employees.
 - i. All gymnastics coaches, volunteers, gymnasts, and parents are required to abide by Otsego County Parks and Recreation rules and local, state, and federal laws/ordinances.
 - j. Provide the County with a copy of the organizations bylaws, policies, and procedures.
5. Fees. Boyne Area Gymnastics and Dance agrees to pay the County a rate of \$22.50 per hour under this Agreement. The County will invoice Boyne Area Gymnastics and Dance at the end of each session. Terms of payment are outlined on the invoice.
6. Termination and Suspension. In the event that Boyne Areas Gymnastics and Dance defaults or neglects to carry out its duties in accordance with this Agreement, the County reserves the right to cancel the Agreement per the following procedures:
- a. The County shall send a written notice to the Boyne Area Gymnastics and Dance specifying the default and/or neglect.
 - b. Boyne Area Gymnastics and Dance shall have a seven (7) days from receipt of notice to correct the specified default an/or neglect.

- c. If the Boyne Area Gymnastics and Dance does not correct the specified default and/or neglect within the time period specified in sub-paragraph b above, the County may order Boyne Area Gymnastics and Dance to stop all facility use under the Agreement until such time as the default and/or neglect is corrected.
- d. The County, without any advance notice, written or verbal, may immediately halt all activities of Boyne Area Gymnastics and Dance in the event of a clear and present life/safety issue.

Either party may terminate this Agreement for any reason or no reason upon sixty (60) day written notice.

In the event of termination, Boyne Area Gymnastics and Dance is responsible for paying the County for facility usage that occurred prior to the termination of the Agreement as specified in Section 4.

- 7. Equipment. County is in possession of a set of uneven bars historically used by Boyne Area Gymnastics and Dance. County no longer desires to be responsible for said equipment. Ownership of the equipment shall be turned over to Boyne Area Gymnastics and Dance at the signing of this Agreement. Boyne Area Gymnastics and Dance takes full responsibility and liability for the equipment.
- 8. Amendment. This Agreement may only be amended, modified, or supplemented by written instruments signed by both parties.

This Agreement is entered into as of the day and year first written above, and is executed as to two (2) separate original copies, one to be delivered to Boyne Area Gymnastics and Dance, and to the County.

COUNTY:

John Burt
Otsego County Administrator

Date: _____

BOYNE AREA GYMNAS TIC S AND DANCE:

Date: _____

Kari Streelman
Owner, Boyne Area Gymnastics

Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget & Finance Committee 1. Bid 2015-08 Airport and Building & Grounds RFP	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Committee Reports, Item A, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Bids were recently solicited for maintenance services at both the Building & Grounds and at the Gaylord Regional Airport. Gaylord A.R.F.F. is the current provider of the services and was the sole bidder.

The details of the bid are below:

2016 Total: \$395,277
2017 Total: \$395,277
2018 Total: \$402,371

An optional bid was requested where one UNICOM (air-ground communications) position would be eliminated.

The bids received for Option B are below:

2016 Total: \$371,277
2017 Total: \$371,277
2018 Total: \$378,371

The current contract amount is \$383,133. Gaylord ARFF has requested a five year contract in order to enable better financing terms for needed equipment.

RECOMMENDATION:

The Budget & Finance Committee has recommended the County Administrator be authorized to negotiate a five-year contract including making the decision on whether to pursue Option B.

Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget & Finance Committee 1. Bid 2015-08 Airport and Building & Grounds RFP	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Committee Reports, Item A, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Several of the County department's now accept credit cards for payment. To ensure all departments follow the same procedures, the County is looking to adopt a Credit Card Acceptance Policy.

RECOMMENDATION:

The Budget & Finance Committee has recommended the Board adopt the Credit Card Acceptance Policy.



Credit Card Acceptance Policy

I. Governing Authority

Purpose

It is the policy of the County of Otsego to accept credit cards as a form of payment as authorized by Public Act 280 of 1995 entitled "Financial Transaction Device Payments". This policy is to outline the methods and processes to be used for acceptance.

The benefits to the County may include:

- Increased certainty of collection
- Reduced return check processing costs
- Improved audit trail
- Reduced cash collection costs
- Enhanced customer convenience

II. Scope

a. The County authorizes the acceptance of payment through VISA, MasterCard, Discover Card, American Express, and Debit Cards for the following Departments:

- | | |
|---------------------------------|------------------|
| i. Animal Control | viii. Housing |
| ii. Recreation charges and fees | ix. Equalization |
| iii. Library | x. Prosecutor |
| iv. Treasurer | xi. EMS |
| v. Clerk | xii. Sheriff |
| vi. ROD | xiii. Courts* |
| vii. Building (Land use) | |

*The Otsego County Judicial System (Courts) has a separate credit card receipt policy that is tailored specifically to its operations.

b. Credit card payments may be made online using the web, in person over the counter at the departments accepting credit cards, or by phone.

III. Responsibility

The County Treasurer or a designee of the Treasurer will oversee payment methods. The credit card transaction fees are paid by the cardholder, not the County. The County will negotiate the lowest possible fee structure to minimize the financial impact to the consumer. The County shall coordinate such methods through the GovPay and the Point and Pay System, a subsidiary of North American Bancard.

IV. Data Security

All County department employees accepting credit cards must protect and secure all credit card data collected, and shall adhere to the following guidelines:

- A. Credit card information shall never be acquired or disclosed without the cardholder's consent.
- B. Over the counter payments by credit card must be swiped into the electronic card reader. Whenever practical, County employees will not accept payments without the credit card being present. (Point and Pay customers have the option of paying by phone using the secure Point and Pay Interactive Voice Response System 800 number.)
- C. If, in a rare instance, a transaction is written down on a piece of paper, the paper must be shredded immediately upon completion of the transaction.
- D. Any electronically generated credit card processing receipt should only display up to the last four digits of the account number. The expiration date should not be displayed at all.
- E. Credit card information should never be electronically transmitted by e-mail, any type of text messaging service, or facsimile.

V. Approval of the Credit Card Acceptance Policy

The Credit Card Acceptance Policy shall be approved and adopted by the governing body of County of Otsego and reviewed periodically as needed.

Adopted: _____

Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Bid 2015-09 Land Use Remodel	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Administrator's Report, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Bids are due on Monday, September 21 for the addition of a vestibule and restroom at the County's Land Use Building at 1322 Hayes Road. Bids will be presented at the Board meeting.

Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Sportsplex Entryway Request	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: Department Head Request, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Sportsplex Board is planning on redoing the Sportsplex entryway, which has been a hazard in the winter for snow falling off in large clumps. The estimated project cost is \$73,000. The Sportsplex Board is required to obtain permission from the County Board prior to facility alterations. Bill Michaels, the Sportsplex Director will be attending the meeting to present plans and request permission to move forward with the project.

SEIDELL ARCHITECTS

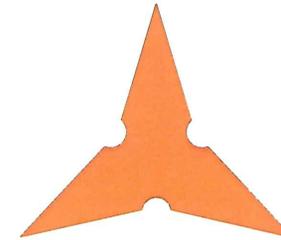
www.seidellarchitect.com

114 North Court Avenue, Suite 201
Post Office Box 2189
Gaylord, Michigan 49734

Office (989) 731-0372
Fax (989) 731-6932

Drawing Sheet Index

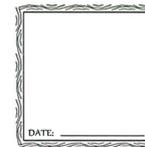
Sheet Number	Sheet Content
TS	Title Sheet
D1	Demolition Plan and East Elevation
A1	Overall Building Floor Plan and Site Plan
A2	Floor Plan and Foundation Plan - Alteration
A3	Roof Plan - Alteration and Section
A4	Exterior Elevations



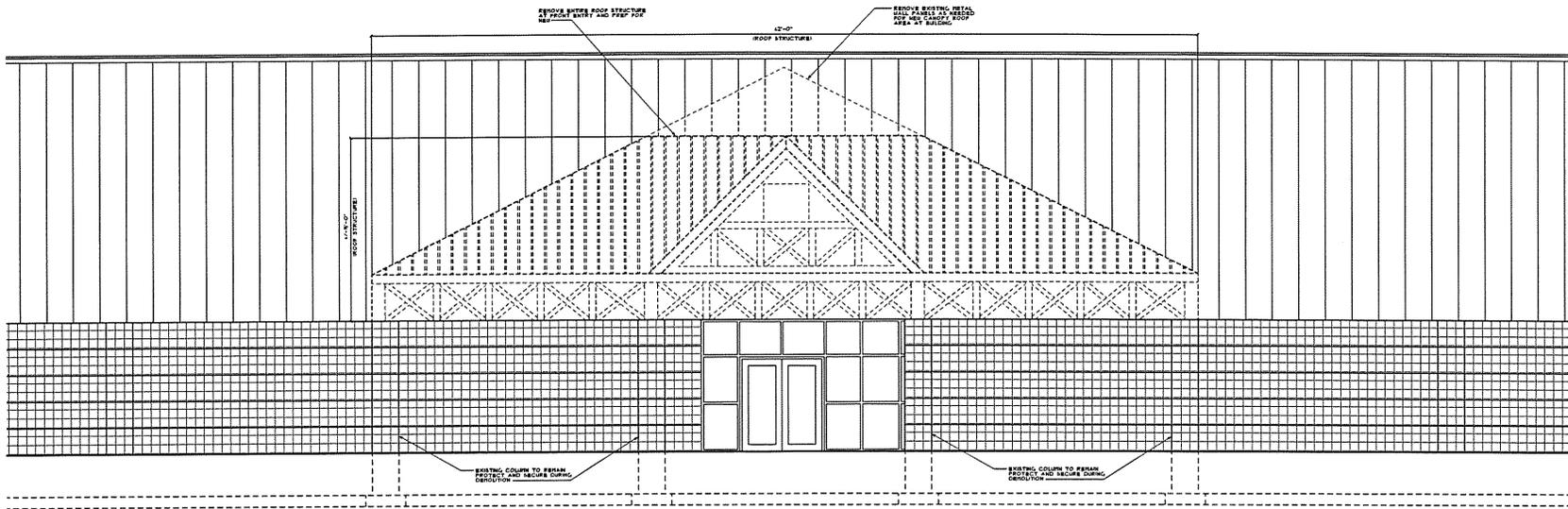
Otsego County Sportsplex New Front Covered Entry

1250 Gornick Ave.

Gaylord, Michigan

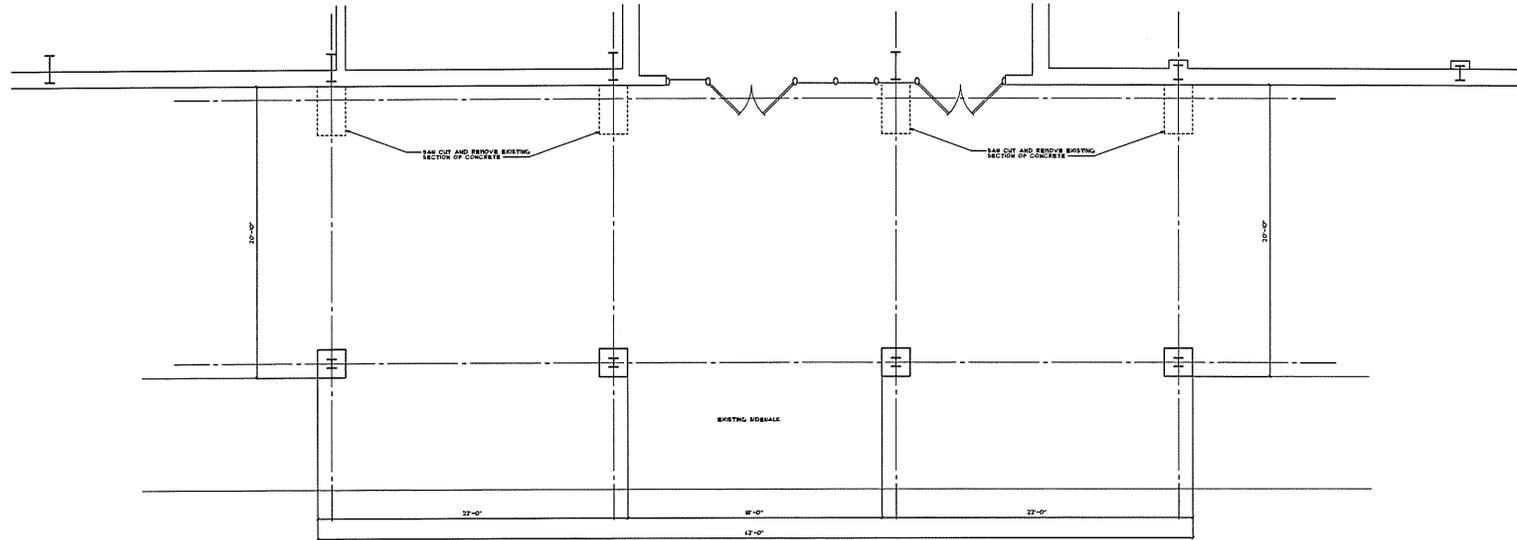


Documents provided and prepared
under the direct supervision of
Todd L. Seidell, Architect.
License #43749



EAST ELEVATION - DEMOLITION

SCALE: 1/4" = 1'-0"

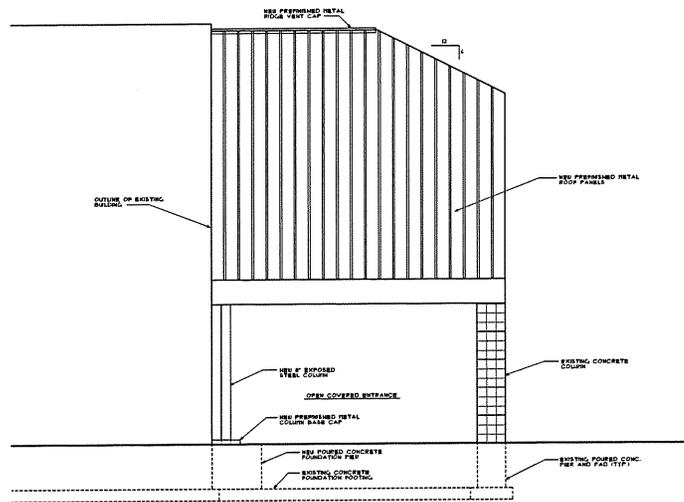


FLOOR PLAN - DEMOLITION

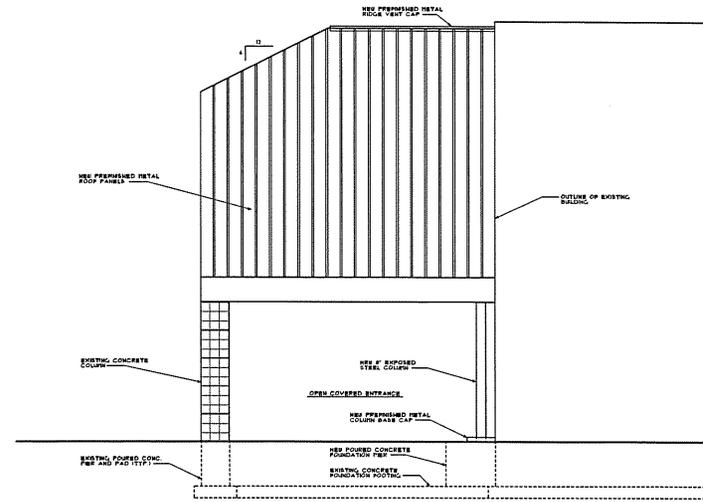
SCALE: 1/4" = 1'-0"



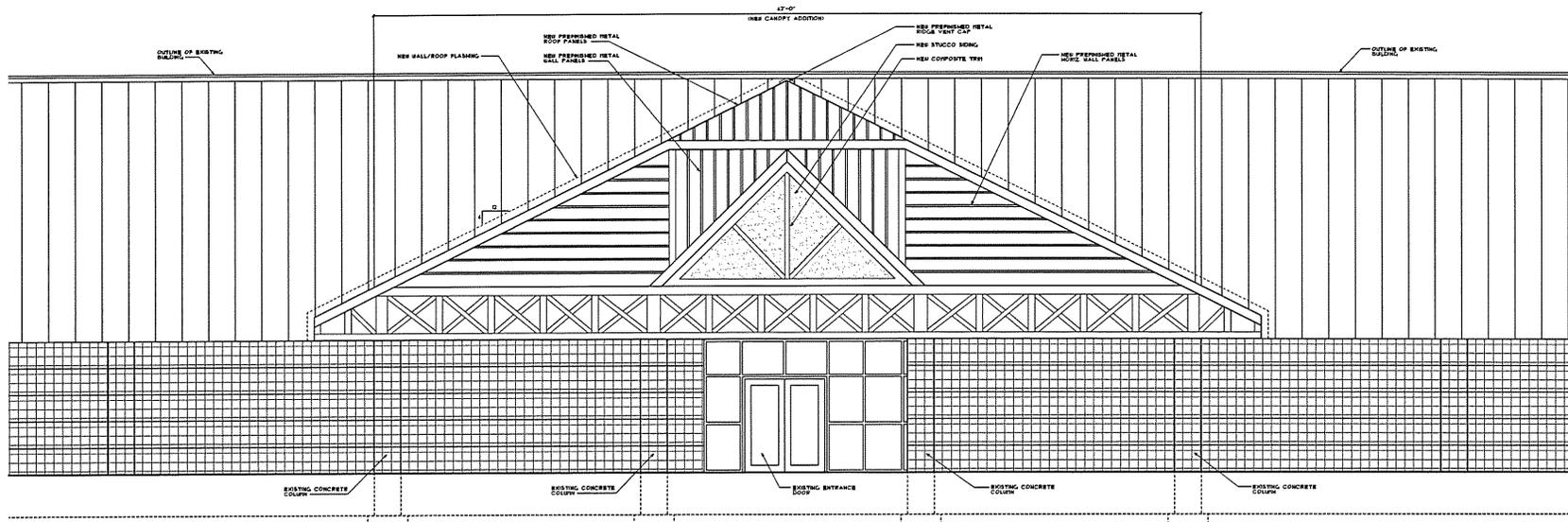
DATE	USED	DATE	USED	DATE
		9/14/15		
		9/17/15		
DESIGNED BY	T.L.S.	DESIGNED BY	T.L.S.	DESIGNED BY
CHECKED BY	T.L.S.	CHECKED BY	T.L.S.	CHECKED BY
APPROVED BY	T.L.S.	APPROVED BY	T.L.S.	APPROVED BY
DATE	9/14/15	DATE	9/14/15	DATE
PRINT DATE		PRINT DATE		PRINT DATE
SEIDELL ARCHITECTS COMMERCIAL RESIDENTIAL INDUSTRIAL 18 N. COURT AVE. STE. 201 GAYLORD, MICHIGAN 49735 PHONE (616) 731-8122 FAX (616) 731-8122				
PROJECT	OTSEGO COUNTY SPORTSPLEX			
	NEW FRONT ENTRY ADDITION			
PROJECT NO.	15-019			
SHEET	D			



SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



NORTH ELEVATION
SCALE: 1/4" = 1'-0"



EAST ELEVATION
SCALE: 1/4" = 1'-0"

DATE	9/14/15
ISSUED	9/17/15
DATE	9/17/15
ISSUED	9/17/15
DATE	9/17/15
ISSUED	9/17/15
DATE	9/17/15
ISSUED	9/17/15

SEIDELL
ARCHITECTS
 ARCHITECTS
 111 N. STATE ST. STE. 201
 ANN ARBOR, MICHIGAN 48106
 PHONE (313) 724-0222
 FAX (313) 724-0222

PROJECT: **OTSEGO COUNTY SPORTSPLEX**
NEW FRONT ENTRY ADDITION
 1350 GORNIACK AVENUE
 GAYLORD, MICHIGAN 49735
 PRODUCT NO: 15-019

SHEET
A4

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - AUGUST 31, 2015

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	472,202.90	304,014.22	548,058.17	112,717.73	110,342.12
INVESTMENTS	525,422.89	800,000.00	245,668.70	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	228,460.47	-	-	-	-
ACCOUNTS RECEIVABLE	-	140,216.58	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	2,975.24	110,907.61	700,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	58,419.13	-	-	-
LONG TERM ADV TO EMS	-	368,553.98	-	-	-
POSTAGE INVENTORY	3,715.17	-	-	-	-
SUPPLIES INVENTORY	15,146.77	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-
TOTAL ASSETS	<u>1,258,738.44</u>	<u>1,782,111.52</u>	<u>1,493,726.87</u>	<u>112,717.73</u>	<u>110,342.12</u>
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	700,000.00	-	-	-	-
DEFERRED REVENUE	23,960.47	-	-	-	-
TOTAL LIABILITIES	<u>723,960.47</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	74,432.88	-	-	-	-
UNASSIGNED	460,345.09	1,782,111.52	1,493,726.87	112,717.73	110,342.12
TOTAL FUND BALANCE	<u>534,777.97</u>	<u>1,782,111.52</u>	<u>1,493,726.87</u>	<u>112,717.73</u>	<u>110,342.12</u>
TOTAL LIABS & FUND BALANCE	<u>1,258,738.44</u>	<u>1,782,111.52</u>	<u>1,493,726.87</u>	<u>112,717.73</u>	<u>110,342.12</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - AUGUST 31, 2015

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	4,958.03	539,198.94	-	428,293.17
RESERVED CASH	-	150,000.00	-	
INVESTMENTS	-	100,000.00	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	795,000.00	557.89
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	-	8,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	<u>4,958.03</u>	<u>797,198.94</u>	<u>795,000.00</u>	<u>430,851.06</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	795,000.00	-
TOTAL LIABILITIES	-	-	<u>795,000.00</u>	-
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	4,958.03	797,198.94	-	430,851.06
TOTAL FUND BALANCE	<u>4,958.03</u>	<u>797,198.94</u>	-	<u>430,851.06</u>
TOTAL LIABS & FUND BALANCE	<u>4,958.03</u>	<u>797,198.94</u>	<u>795,000.00</u>	<u>430,851.06</u>

OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS

BUDGET REPORT

YEAR TO DATE THROUGH AUGUST 31, 2015

% Fiscal Year Completed: 66.58

GL NUMBER	2015		YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2014	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues:					
010-PROPERTY TAXES	529,173.72	4,749,000.00	581,666.33	4,167,333.67	12.25
015-STATE UNRESTRICTED REVENUE	127,497.00	562,679.00	448,208.75	114,470.25	79.66
025-INTEREST EARNINGS	75,079.93	110,000.00	77,915.47	32,084.53	70.83
030-OTHER REVENUE	158,596.47	172,595.00	34,066.37	138,528.63	19.74
050-SPECIAL ITEMS/TRANSFERS	520,794.00	346,821.00	141,781.85	205,039.15	40.88
131-CIRCUIT COURT	115,969.63	217,900.00	109,224.05	108,675.95	50.13
132-LEIN FEES	2,187.50	11,800.00	3,500.00	8,300.00	29.66
133-DRUG COURT GRANT	31,205.13	138,514.00	48,083.96	90,430.04	34.71
134-RDSS TRANSPORT GRANT	2,708.12	15,000.00	4,030.18	10,969.82	26.87
136-DISTRICT COURT	347,514.56	482,784.00	319,026.91	163,757.09	66.08
145-JURY COMMISSION	775.00	8,500.00	1,270.00	7,230.00	14.94
148-PROBATE COURT	126,497.10	183,000.00	94,225.00	88,775.00	51.49
166-FAMILY COUNSELING SERVICES	2,948.48	4,000.00	4,085.70	(85.70)	102.14
215-COUNTY CLERK/ROD	169,359.78	256,650.00	196,231.38	60,418.62	76.46
253-TREASURER	636.00	850.00	1,606.00	(756.00)	188.94
257-EQUALIZATION	1,034.95	36,700.00	18,910.75	17,789.25	51.53
262-ELECTIONS	7,576.72	9,500.00	0.00	9,500.00	0.00
267-PROSECUTOR	30,045.84	48,350.00	27,121.32	21,228.68	56.09
268-CHILD SUPPORT SPECIALIST-PROS A	16,270.62	40,773.00	11,444.63	29,328.37	28.07
301-SHERIFF	13,053.30	22,309.00	13,204.89	9,104.11	59.19
302-SHERIFF - CIVIL DIVISION	12,187.75	16,000.00	12,421.62	3,578.38	77.64
320-JUSTICE TRAINING	1,022.34	5,000.00	(128.38)	5,128.38	(2.57)
331-MARINE SAFETY	3,040.00	4,000.00	0.00	4,000.00	0.00

Information on these pages is intended for management purposes only.

The information is unaudited and is prepared using the modified cash basis of accounting.

GL NUMBER	2015		YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2014	AMENDED BUDGET			
332-MOTORCYCLE SAFETY EDUCATION	8,725.00	75,500.00	10,641.87	64,858.13	14.10
333-SNOWMOBILE GRANT	1,613.54	19,217.00	11,375.00	7,842.00	59.19
334-SECONDARY ROAD PATROL	19,168.00	41,664.00	19,624.00	22,040.00	47.10
336-OFF-ROAD VEHICLE GRANT	0.00	20,178.00	0.00	20,178.00	0.00
351-JAIL	54,819.48	69,000.00	36,068.65	32,931.35	52.27
427-EMERGENCY SERVICES	(2,612.50)	10,000.00	(2,616.68)	12,616.68	(26.17)
450-REMONUMENTATION	20,187.60	47,433.00	18,973.20	28,459.80	40.00
601-DISTRICT HEALTH	0.00	0.00	175.00	(175.00)	100.00
721-PLANNING / ZONING	75,501.00	74,735.00	80,299.00	(5,564.00)	107.44
TOTAL Revenues	2,472,576.06	7,800,452.00	2,322,436.82	5,478,015.18	29.77
Expenditures:					
101-COMMISSIONERS	120,591.06	177,925.00	115,493.47	62,431.53	64.91
105-OTHER LEGISLATIVE	21,223.56	21,242.00	21,223.56	18.44	99.91
131-CIRCUIT COURT	640,247.56	1,118,979.00	634,095.00	484,884.00	56.67
132-LEIN FEES	3,500.00	11,800.00	3,500.00	8,300.00	29.66
133-DRUG COURT GRANT	65,423.79	131,566.00	67,524.12	64,041.88	51.32
134-RDSS TRANSPORT GRANT	2,891.79	15,000.00	4,626.77	10,373.23	30.85
136-DISTRICT COURT	48,375.37	68,919.00	44,168.88	24,750.12	64.09
145-JURY COMMISSION	11,060.99	18,850.00	7,897.28	10,952.72	41.90
148-PROBATE COURT	120,637.20	173,747.00	115,816.14	57,930.86	66.66
149-PROBATION/PAROLE	796.95	1,500.00	469.15	1,030.85	31.28
166-FAMILY COUNSELING SERVICES	1,070.00	4,000.00	525.00	3,475.00	13.13
172-COUNTY ADMINISTRATOR	64,407.00	133,285.00	67,593.00	65,692.00	50.71
201-FINANCE DEPARTMENT	43,251.50	86,521.00	43,260.00	43,261.00	50.00
215-COUNTY CLERK/ROD	161,281.01	283,906.00	170,305.09	113,600.91	59.99
223-EXTERNAL AUDIT	14,613.41	11,290.00	11,289.29	0.71	99.99
228-INFORMATION TECHNOLOGY	41,770.07	60,781.00	38,087.68	22,693.32	62.66
253-TREASURER	70,132.08	112,046.00	72,506.72	39,539.28	64.71
257-EQUALIZATION	160,491.88	261,138.00	164,397.65	96,740.35	62.95
261-COOPERATIVE EXTENSION	39,871.11	57,521.00	40,931.49	16,589.51	71.16

GL NUMBER	2015		YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2014	AMENDED BUDGET			
262-ELECTIONS	14,001.62	10,220.00	9,757.92	462.08	95.48
265-BUILDING AND GROUNDS	183,696.00	300,000.00	150,000.00	150,000.00	50.00
267-PROSECUTOR	241,944.51	474,108.00	280,631.96	193,476.04	59.19
268-CHILD SUPPORT SPECIALIST-PROS A	32,191.39	52,823.00	27,042.24	25,780.76	51.19
270-HUMAN RESOURCES	33,418.00	69,873.00	34,936.00	34,937.00	50.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	14,000.00	4,000.00	10,000.00	28.57
301-SHERIFF	512,681.15	882,661.00	451,285.94	431,375.06	51.13
302-SHERIFF - CIVIL DIVISION	24,197.66	36,125.00	23,830.47	12,294.53	65.97
306-SANE	10,000.00	20,000.00	20,000.00	0.00	100.00
320-JUSTICE TRAINING	863.56	2,500.00	2,500.00	0.00	100.00
331-MARINE SAFETY	7,528.31	9,434.00	1,204.36	8,229.64	12.77
332-MOTORCYCLE SAFETY EDUCATION	34,866.55	75,500.00	31,188.32	44,311.68	41.31
333-MARINE SAFETY	1,982.04	8,952.00	2,636.89	6,315.11	29.46
334-SECONDARY ROAD PATROL	46,804.10	74,504.00	47,908.73	26,595.27	64.30
336-OFF-ROAD VEHICLE GRANT	16,626.14	22,258.00	627.10	21,630.90	2.82
351-JAIL	609,189.88	1,042,185.00	618,280.93	423,904.07	59.33
427-EMERGENCY SERVICES	15,000.00	30,000.00	15,000.00	15,000.00	50.00
445-DRAINS	4,390.00	4,500.00	0.00	4,500.00	0.00
450-REMONUMENTATION	0.00	47,433.00	5,295.00	42,138.00	11.16
601-DISTRICT HEALTH	133,183.50	191,130.00	143,347.50	47,782.50	75.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	63,748.50	129,765.00	57,857.50	71,907.50	44.59
648-MEDICAL EXAMINER	44,553.91	80,650.00	59,698.30	20,951.70	74.02
649-MENTAL HEALTH	47,001.50	94,003.00	47,001.50	47,001.50	50.00
681-VETERANS BURIAL	4,122.50	8,450.00	2,740.20	5,709.80	32.43
682-VETERANS AFFAIRS	29,279.30	55,031.00	32,541.30	22,489.70	59.13
721-PLANNING / ZONING	47,462.01	64,213.00	37,413.50	26,799.50	58.26
729-CHAMBER OF COMMERCE	1,050.00	1,050.00	997.50	52.50	95.00
731-ECONOMIC ALLIANCE	10,000.00	10,000.00	10,000.00	0.00	100.00
851-INSURANCE AND BONDS	157,315.00	263,408.00	(9,536.00)	272,944.00	(3.62)

GL NUMBER	2015		YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2014	AMENDED BUDGET			
853-HEALTH CARE RETIREES	51,598.40	85,000.00	58,622.72	26,377.28	68.97
864-DISTRIBUTIVE SERVICES	26,554.30	32,705.00	22,010.59	10,694.41	67.30
941-CONTINGENCY	0.00	46,774.00	0.00	46,774.00	0.00
961-APPROPRIATION - HUMAN SVCS	4,587.03	8,904.00	8,904.00	0.00	100.00
962-APPROPRIATION - LGL DFS FUND	0.00	50,000.00	25,000.00	25,000.00	50.00
966-APPROPRIATION - AIRPORT	107,140.50	214,281.00	107,140.00	107,141.00	50.00
967-APPROPRIATION - CHILD CARE	117,500.00	235,000.00	117,500.00	117,500.00	50.00
968-APPROPRIATION - FOC	70,897.50	159,296.00	85,098.00	74,198.00	53.42
969-APPROPRIATION - OTHER FUNDS	0.00	30,000.00	15,000.00	15,000.00	50.00
970-APPROPRIATION - EQUIP FUND	68,800.00	60,000.00	60,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	25,000.00	42,000.00	42,000.00	0.00	100.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	4,446,311.19	7,800,452.00	4,284,672.76	3,515,779.24	54.93
NET OF REVENUES & EXPENDITURES	(1,973,735.13)		(1,962,235.94)		
FUND BALANCE - JANUARY 1	1,994,088.22		2,497,013.91		
FUND BALANCE - AUGUST 31	20,353.09		534,777.97		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues:

025-INTEREST EARNINGS	16,372.17	20,000.00	13,546.46	6,453.54	67.73
215-RENT	1,491.67	0.00	0.00	0.00	0.00
TOTAL Revenues	17,863.84	20,000.00	13,546.46	6,453.54	67.73

Expenditures:

941-CONTINGENCY	0.00	20,000.00	0.00	20,000.00	0.00
TOTAL Expenditures	0.00	20,000.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES	17,863.84		13,546.46		
FUND BALANCE - JANUARY 1	1,738,434.37		1,768,565.06		
FUND BALANCE - AUGUST 31	1,756,298.21		1,782,111.52		

GL NUMBER	YTD BALANCE 08/31/2014	2015 AMENDED BUDGET	YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 257 - BUDGET STABILIZATION					
Revenues:					
025-INTEREST EARNINGS	2,075.57	7,500.00	8,539.73	(1,039.73)	113.86
050-SPECIAL ITEMS/TRANSFERS	100,000.00	0.00	0.00	0.00	0.00
TOTAL Revenues	102,075.57	7,500.00	8,539.73	(1,039.73)	113.86
Expenditures:					
941-CONTINGENCY	0.00	7,500.00	0.00	7,500.00	0.00
TOTAL Expenditures	0.00	7,500.00	0.00	7,500.00	0.00
NET OF REVENUES & EXPENDITURES	102,075.57		8,539.73		
FUND BALANCE - JANUARY 1	1,375,682.73		1,485,187.14		
FUND BALANCE - AUGUST 31	1,477,758.30		1,493,726.87		
Fund 260 - LEGAL DEFENSE FUND					
Revenues:					
025-INTEREST EARNINGS	172.73	0.00	163.97	(163.97)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	50,000.00	25,000.00	25,000.00	50.00
TOTAL Revenues	172.73	50,000.00	25,163.97	24,836.03	50.33
Expenditures:					
130-46TH CIRCUIT TRIAL COURT	0.00	5,000.00	0.00	5,000.00	0.00
270-HUMAN RESOURCES	31,708.50	45,000.00	36,903.62	8,096.38	82.01
TOTAL Expenditures	31,708.50	50,000.00	36,903.62	13,096.38	73.81
NET OF REVENUES & EXPENDITURES	(31,535.77)		(11,739.65)		
FUND BALANCE - JANUARY 1	153,160.61		124,457.38		
FUND BALANCE - AUGUST 31	121,624.84		112,717.73		
Fund 266 - EQUIPMENT FUND					
Revenues:					
030-OTHER REVENUE	110.22	0.00	1,948.64	(1,948.64)	100.00
050-SPECIAL ITEMS/TRANSFERS	68,800.00	78,391.00	70,980.00	7,411.00	90.55
TOTAL Revenues	68,910.22	78,391.00	72,928.64	5,462.36	93.03

GL NUMBER	YTD BALANCE 08/31/2014	2015 AMENDED BUDGET	YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Expenditures:					
901-CAPITAL OUTLAY	102,144.23	78,391.00	37,247.34	41,143.66	47.51
941-CONTINGENCY	17,482.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	119,626.23	78,391.00	37,247.34	41,143.66	47.51
NET OF REVENUES & EXPENDITURES	(50,716.01)		35,681.30		
FUND BALANCE - JANUARY 1	151,365.50		74,660.82		
FUND BALANCE - AUGUST 31	100,649.49		110,342.12		
Fund 285 - REVENUE SHARING RESERVE					
Revenues:					
010-PROPERTY TAXES	0.00	131,663.00	0.00	131,663.00	0.00
TOTAL Revenues	0.00	131,663.00	0.00	131,663.00	0.00
Expenditures:					
999-TRANSFER OUT	489,794.00	131,663.00	131,663.85	(0.85)	100.00
TOTAL Expenditures	489,794.00	131,663.00	131,663.85	(0.85)	100.00
NET OF REVENUES & EXPENDITURES	(489,794.00)		(131,663.85)		
FUND BALANCE - JANUARY 1	621,457.85		136,621.88		
FUND BALANCE - AUGUST 31	131,663.85		4,958.03		
Fund 499 - CAPITAL PROJECTS FUND					
Revenues:					
050-SPECIAL ITEMS/TRANSFERS	25,000.00	812,660.00	528,800.00	283,860.00	65.07
TOTAL Revenues	25,000.00	812,660.00	528,800.00	283,860.00	65.07
Expenditures:					
901-CAPITAL OUTLAY	103,312.61	811,660.00	246,273.39	565,386.61	30.34
941-CONTINGENCY	0.00	1,000.00	1,000.00	0.00	100.00
999-TRANSFER OUT	15,000.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	118,312.61	812,660.00	247,273.39	565,386.61	30.43
NET OF REVENUES & EXPENDITURES	(93,312.61)		281,526.61		

GL NUMBER	YTD BALANCE 08/31/2014	2015 AMENDED BUDGET	YTD BALANCE 08/31/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
FUND BALANCE - JANUARY 1	269,279.22		515,672.33		
FUND BALANCE - AUGUST 31	175,966.61		797,198.94		
Fund 569 - DEBT SERVICE					
Revenues:					
050-SPECIAL ITEMS/TRANSFERS	260,975.00	325,388.00	287,712.50	37,675.50	88.42
215-RENT	43,466.40	0.00	0.00	0.00	0.00
TOTAL Revenues	304,441.40	325,388.00	287,712.50	37,675.50	88.42
Expenditures:					
906-DEBT SERVICE	324,980.00	325,388.00	287,712.50	37,675.50	88.42
TOTAL Expenditures	324,980.00	325,388.00	287,712.50	37,675.50	88.42
NET OF REVENUES & EXPENDITURES	(20,538.60)		0.00		
FUND BALANCE - JANUARY 1	163,812.18		0.00		
FUND BALANCE - AUGUST 31	143,273.58		0.00		
Fund 647 - HEALTH CARE FUND					
Revenues:					
025-INTEREST EARNINGS	221.31	0.00	258.10	(258.10)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	59,763.00	0.00	59,763.00	0.00
485-HEALTH CARE CONTRIBUTIONS	646,079.98	1,040,000.00	744,001.90	295,998.10	71.54
TOTAL Revenues	646,301.29	1,099,763.00	744,260.00	355,503.00	67.67
Expenditures:					
851-INSURANCE AND BONDS	760,280.71	1,040,000.00	813,408.94	226,591.06	78.21
999-TRANSFER OUT	0.00	59,763.00	0.00	59,763.00	0.00
TOTAL Expenditures	760,280.71	1,099,763.00	813,408.94	286,354.06	73.96
NET OF REVENUES & EXPENDITURES	(113,979.42)		(69,148.94)		
FUND BALANCE - JANUARY 1	563,573.04		500,000.00		
FUND BALANCE - AUGUST 31	449,593.62		430,851.06		

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: September 15, 2015 Warrant	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The September 8, 2015 special warrant in the amount of \$421.75.
The September 10, 2015 special warrant in the amount of \$685.00.
The September 15, 2015 warrant in the amount of \$132,450.35.

RECOMMENDATION:

Approval of the warrants as detailed above with a total amount of \$133,557.10.

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58364 - 58365

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/08/2015	AP	58364	OTSEGO COUNTY TREAS	BUILDING DEPT IMPREST CASH	249-000-004.000	400.00
		58364		BUILDING DEPT IMPREST CASH	249-030-694.000	21.75
						<hr/> 421.75
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		421.75
---	GL TOTALS	---				
249-000-004.000			IMPREST CASH		400.00	
249-030-694.000			OTHER INCOME - OVER AND SHORT		21.75	

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DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58364

Pag 1/1

Total for fund 249 BUILDING INSPECTION FUND

421.75
421.75

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User: dlandrie
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58365

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Total for fund 294 VETERANS' TRUST FUND

685.00

685.00

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User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58365

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/10/2015	AP	58365	CLASSIC PLUMBING	VETERAN ASSISTANCE	294-683-930.999	685.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		685.00
--- GL TOTALS ---						
			MISC OTHER SERVICES		294-683-930.999	685.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/15/2015 - 09/15/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	1371 (E) 1371 (E)	AVFUEL CORPORATION	FUEL	281-000-228.023	1,341.30
				FUEL	281-537-930.664	51,070.34
						52,411.64
09/15/2015	AP	1372 (E) 1372 (E)	CONSUMERS ENERGY	205720435104 WAH WAH SOO ELECTRIC	208-752-930.620	22.62
				ACCT#1000 7028 9754	226-528-930.620-PROG000000	24.03
						46.65
09/15/2015	AP	58366	46TH CIRCUIT TRIAL COURT	REST PMT BY KELCEI ERVING 03-248-	701-000-271.148	125.00
09/15/2015	AP	58367	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58368	ARTIC GLACIER PURE ICE CO	ICE	208-752-726.000	340.80
09/15/2015	AP	58369	BAGLEY TOWNSHIP TREASURER	STEPFORWARD PAYMENT 010-020-400-	516-030-694.000	1,575.00
09/15/2015	AP	58370	BERNARD SENSKE	REST PMT BY JACK LINDHOLM 14-73-DL	701-000-271.148	225.00
09/15/2015	AP	58371	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58372	BRADLEY J. BUTCHER	REST PMT BY CONNIE ROSE JOSEPH 05-	701-000-271.130	100.00
09/15/2015	AP	58373	CHARLTON TOWNSHIP	2015 QUALIFIED FOREST PMT BACK TO	516-030-694.000	390.40
09/15/2015	AP	58374	DARRYL WARNEKE	REST PMT BY ANTHONY FLINN 08-33-DL	701-000-271.148	40.00
09/15/2015	AP	58375	DEBBIE GUADAGNI	CAMPING REFUND	208-440-652.030	42.00
09/15/2015	AP	58376	DTE ENERGY	463311600068	637-265-930.610-ALPCT00000	211.65
09/15/2015	AP	58377 58377	DUNNS	ACCT #2647, AUGUST 2015 COPIER	101-682-920.410	26.51
				ACCT #2647, AUGUST 2015 COPIER	232-690-920.410	26.51
						53.02
09/15/2015	AP	58378	EZ MART	REST PMY BY JOSHUA STEAD 09-22242-	701-000-271.130	50.00
09/15/2015	AP	58379	FRANK ZAREMBA	012 FIREWOOD	208-752-726.000	125.00
09/15/2015	AP	58380 58380	FRONTIER	PHONE BILLS	208-752-930.210	79.36
				PHONE BILLS	209-751-930.210	81.88
						161.24
09/15/2015	AP	58381	GAWAIN MANDEVILLE-NELSON	REST PMT BY MICHAEL HARMER 14-	701-000-271.130	100.00
09/15/2015	AP	58382	GAYLORD CITY TREASURER	211D AUGUST 2015 DISTRICT COURT	701-000-221.000	745.79
09/15/2015	AP	58383	GAYLORD COMMUNITY SCHOOLS	CLASSROOM RENTALS JUNE-JULY 2015	101-332-920.510	90.00
09/15/2015	AP	58384	GAYLORD MACHINE & FABRICATION	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58385 58385 58385	GILL ROYS HARDWARE	SUPPLIES	208-751-726.050	38.10
				SUPPLIES	208-752-726.000	114.93
				SUPPLIES	208-752-726.025	26.54

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/15/2015 - 09/15/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		58385		SUPPLIES	208-752-726.050	73.67
		58385		SUPPLIES	209-751-726.000	51.98
						305.22
09/15/2015	AP	58386	HALF PIPE LLC	REFUND INTEREST PAID TO TOWNSHIP	516-000-026.021	149.97
09/15/2015	AP	58387	HOME DEPOT # 2759	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58388	INDEPENDENT BANK	OVERPAYMENT PRE 091-190-000-084-00	516-030-694.000	11.26
09/15/2015	AP	58389	JACK SAMKOWIAK	REST PMT BY CHARLES HOLBORN 15-	701-000-271.130	184.80
09/15/2015	AP	58390	JAY TRAVIS	CAMPING REFUND	208-440-652.030	68.00
09/15/2015	AP	58391	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254	701-000-271.130	38.40
09/15/2015	AP	58392	JOHN DENISON	REST PMY BY TROY WILSON 08-21680-	701-000-271.130	44.69
09/15/2015	AP	58393	JOYCE HARDY	SERVICE FEE REFUND	208-440-652.030	2.08
09/15/2015	AP	58394	KENNETH M BOBINAC	OVERPAYMENT 080-030-300-030-05	516-030-694.000	6.57
09/15/2015	AP	58395	LOWES	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58396	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID PETHERS 07-20254	701-000-271.130	31.20
09/15/2015	AP	58397	MAXIMUM SECURITY	9269 MONITOR VISTOR CENTER AND	209-751-726.000	209.94
09/15/2015	AP	58398	MEIJERS	REST PMT BY JEFFREY RAYMOND SMITH	701-000-271.130	63.00
09/15/2015	AP	58399	MEYER ACE	SUPPLIES	208-751-726.050	28.99
		58399		SUPPLIES	208-752-726.000	445.62
		58399		SUPPLIES	208-752-726.050	241.30
						715.91
09/15/2015	AP	58400	MICHIGAN DEPARTMENT OF	REST PMT BY ALEXANDER LEMCOOL 14-	701-000-271.148	50.00
09/15/2015	AP	58401	MUNICIPAL EMPLOYEES	INV#00048561-13 CUST#690201	704-000-231.700	45,325.78
09/15/2015	AP	58402	NATALIE COSTE	OVERPAYMENT 090-009-100-005-00	516-030-694.000	15.46
09/15/2015	AP	58403	NICOLLE A NOEL	OVERPAYMENT 032-150-000-070-00	516-030-694.000	144.43
09/15/2015	AP	58404	NPI WIRELESS	REST PMT BY KENNETH MATHEWS 01-	701-000-271.130	10.00
09/15/2015	AP	58405	OCWEN LOAN SERVICING LLC	OVERPAYMENT 011-760-000-044-00	516-030-694.000	143.31
09/15/2015	AP	58406	OMS COMPLIANCE SERVICES INC	80477-80483 PRE EMPLOYMENT AND	101-301-940.010	83.75
		58406		80477-80483 PRE EMPLOYMENT AND	588-699-940.010	234.75
						318.50
09/15/2015	AP	58407	OTSEGO COUNTY ROAD COMMISSION	REST PMT BY CHARLSE HOLBORN 15-	701-000-271.130	190.40
09/15/2015	AP	58408	PAT NAKFOOR	CAMPING REFUND	208-440-652.030	68.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/15/2015 - 09/15/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	58409	PAUL COON	REST PMT BY JACQUILINE SEVERANCE 13	701-000-271.130	75.00
09/15/2015	AP	58410	PRO-BUILD	BOARDS	208-752-726.050	35.54
09/15/2015	AP	58411	RAINBOW PLAQUE CO	361667 PLAQUE FOR GROEN ACTIVITY	209-751-726.000	15.00
09/15/2015	AP	58412	SAGINAW VA MEDICAL CENTER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58413	SMITH BROKER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58414	SPARTAN SEWER & SEPTIC TANK	PORTA JOHNS JULY - AUGUST 2015 FOR	101-332-920.510	150.00
09/15/2015	AP	58415	STATE OF MICHIGAN	211D AUGUST 2015 DISTRICT COURT	701-000-228.020	2.50
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.030	225.00
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.037	3,359.63
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.042	180.00
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.057	235.00
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.058	3,101.00
		58415		211D AUGUST 2015 DISTRICT COURT	701-000-228.059	13,970.45
						21,073.58
09/15/2015	AP	58416	STATE OF MICHIGAN	CIRCUIT COURT AUGUST 2015 M/E	701-000-228.037	775.21
		58416		CIRCUIT COURT AUGUST 2015 M/E	701-000-228.042	300.00
		58416		CIRCUIT COURT AUGUST 2015 M/E	701-000-228.057	50.00
		58416		CIRCUIT COURT AUGUST 2015 M/E	701-000-228.058	1,447.00
		58416		CIRCUIT COURT AUGUST 2015 M/E	701-000-228.059	192.00
						2,764.21
09/15/2015	AP	58417	STATE OF MICHIGAN	PROBATION AUGUST 2015 M/E	701-000-228.006	744.43
		58417		PROBATION AUGUST 2015 M/E	701-000-228.037	72.00
		58417		PROBATION AUGUST 2015 M/E	701-000-228.042	225.00
		58417		PROBATION AUGUST 2015 M/E	701-000-228.058	1,557.00
		58417		PROBATION AUGUST 2015 M/E	701-000-228.059	155.00
						2,753.43
09/15/2015	AP	58418	SWW ENTERPRISES LLC	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58419	THE CRIME VICTIM FOUNDATION	REST PMT BY DAVID PETHERS 07-20254	701-000-271.130	60.00
09/15/2015	AP	58420	TIFFANY CORBY	CAMPING REFUND	208-440-652.030	50.00
09/15/2015	AP	58421	TREETOPS	REST PMT BY ALAINA TAYLOR 15-47-DL	701-000-271.148	20.00
09/15/2015	AP	58422	WAL-MART STORES ASSET	REST PMT BY SARAH GENTZ 15-31229-	701-000-271.130	318.28
		58422		REST PMT BY JAKOB DUNHAM 14-106-DL	701-000-271.148	50.00
						368.28
09/15/2015	AP	58423	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58424	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	58425	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58426	ZAREMBA EQUIPMENT INC	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	12.60
09/15/2015	AP	58427	STATE OF MICHIGAN	CIRCUIT COURT AUGUST 2015 M/E	701-000-228.005	4.00
TOTAL - ALL FUNDS				TOTAL OF 64 CHECKS		132,450.35
--- GL TOTALS ---						
101-301-940.010			OUTSIDE CONTRACTED SERVICES		83.75	
101-332-920.510			RENTAL - LAND AND/OR BLDG		240.00	
101-682-920.410			SERVICE CONTRACTS		26.51	
208-440-652.030			ADMISSION - CAMPING FEE		230.08	
208-751-726.050			REPAIRS AND MAINT SUPPLIES		67.09	
208-752-726.000			SUPPLIES - GENERAL		1,026.35	
208-752-726.025			SUPPLIES - JANITORIAL		26.54	
208-752-726.050			REPAIRS AND MAINT SUPLLIIES		350.51	
208-752-930.210			TELEPHONE		79.36	
208-752-930.620			ELECTRICITY		22.62	
209-751-726.000			SUPPLIES - GENERAL		276.92	
209-751-930.210			TELEPHONE		81.88	
226-528-930.620-PROG000000			ELECTRICITY		24.03	
232-690-920.410			SERVICE CONTRACTS		26.51	
281-000-228.023			SALES TAX		1,341.30	
281-537-930.664			AIRPLANE FUEL		51,070.34	
516-000-026.021			CHARGEBACK 3		149.97	
516-030-694.000			OTHER INCOME - OVER AND SHORT		2,286.43	
588-699-940.010			OUTSIDE CONTRACTED SERVICES		234.75	
637-265-930.610-ALPCT00000			NATURAL GAS		211.65	
701-000-221.000			DUE CITIES		745.79	
701-000-228.005			NOTARY EDUCATION & TRAINING		4.00	
701-000-228.006			PROBATE COURT SHARED FEES		744.43	
701-000-228.020			STATE CNSRVTN CSTS LQDTN DMG		2.50	
701-000-228.030			DRIVERS LICENSE REINSTATEMENT		225.00	
701-000-228.037			CRIME VICTIM RIGHTS FUNDS		4,206.84	
701-000-228.042			STATE COURT FUND		705.00	
701-000-228.057			JUROR COMPENSATION REIMBURSE		285.00	
701-000-228.058			CIVIL FILING FEE FUND		6,105.00	
701-000-228.059			JUSTICE SYSTEM FUND		14,317.45	
701-000-271.130			RESTITUTIONS PAYALBE - DIST CT		1,416.97	
701-000-271.148			RESITUTIONS PAYABLE-PRBT CT		510.00	
704-000-231.700			RETIREMENT -MERS		45,325.78	

Total for fund 101 GENERAL FUND	350.26
Total for fund 208 PARKS AND RECREATION	1,802.55
Total for fund 209 GROEN NATURE PRESERVE FUND	358.80
Total for fund 226 RECYCLING FUND	24.03
Total for fund 232 HOUSING COMMISSION	26.51
Total for fund 281 AIRPORT	52,411.64
Total for fund 516 DELINQUENT TAX REVOLVING	2,436.40
Total for fund 588 TRANSPORTATION FUND	234.75
Total for fund 637 BUILDING AND GROUNDS	211.65
Total for fund 701 GENERAL AGENCY	29,267.98
Total for fund 704 PAYROLL IMPREST FUND	45,325.78
	132,450.35

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: September 22, 2015 Warrant	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The September 17, 2015 special warrant in the amount of \$513.59.
The September 22, 2015 warrant in the amount of \$474,697.14.

RECOMMENDATION:

Approval of the warrants as detailed above with a total amount of \$475,210.73.

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 09/17/2015 - 09/17/2015

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/17/2015	AP	58553	GREAT LAKES ENERGY	ACCT #712065984-001 DELINQUENT	294-683-930.999	149.05
09/17/2015	AP	58554	JOHNSON OIL COMPANY	ACCT#49040252 DELINQUENT PROPANE	294-683-930.999	364.54
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		513.59
---	GL TOTALS ---					
294-683-930.999			MISC OTHER SERVICES		513.59	

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Total for fund 294 VETERANS' TRUST FUND

513.59
513.59

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/22/2015 - 09/22/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/22/2015	AP	1373 (E) 1373 (E)	CONSUMERS ENERGY	ACCT 100000278521 ACCT 100021190929	637-265-930.620-ALPCT00000 637-265-930.620-SILLI00000	329.84 34.37 <hr/> 364.21
09/22/2015	AP	1374 (E)	MUNICIPAL EMPLOYEES	AUGUST 2015 COURT MERS	704-000-231.700	10,493.72
09/22/2015	AP	1375 (E)	MUNICIPAL EMPLOYEES	AUGUST 2015 COURT MERS HYBRID	704-000-231.700	791.28
09/22/2015	AP	58428	123NET	ACCOUNT 110735	637-265-930.210	1,300.54
09/22/2015	AP	58429	44NORTH	INV#TELADOC-SEP.	647-851-704.110	2,321.60
09/22/2015	AP	58430 58430 58430 58430 58430	44NORTH	SEPTEMBER 2015 - 18 TELADOC SEPTEMBER 2015 - 18 TELADOC SEPTEMBER 2015 - 18 TELADOC SEPTEMBER 2015 - 18 TELADOC SEPTEMBER 2015 - 18 TELADOC	101-131-704.110 101-136-704.110 101-148-704.110 215-141-704.110 292-662-704.110	48.55 6.50 6.50 39.00 16.45 <hr/> 117.00
09/22/2015	AP	58431 58431 58431 58431 58431 58431	44NORTH	SEPTEMBER 2015 COBRA ADMIN FEES SEPTEMBER 2015 COBRA ADMIN FEES	101-131-704.110 101-133-704.110 101-136-704.110 101-148-704.110 215-141-704.110 292-662-704.110	11.66 0.95 0.95 0.95 5.70 2.59 <hr/> 22.80
09/22/2015	AP	58432 58432	ALPINE ANIMAL HOSPITAL	AUG 2015 AUG 2015	212-430-930.471 212-430-930.980	656.35 740.50 <hr/> 1,396.85
09/22/2015	AP	58433 58433 58433 58433 58433	AMERICAN WASTE	PARK AND CENTER GARBAGE BILLS PARK AND CENTER GARBAGE BILLS 1187002 SEPT 2015 INV#1189752 GARBAGE PICK UP	208-751-920.200 208-752-920.200 212-430-920.410 499-901-970.300-FORCL00000 637-265-920.410	80.00 405.00 70.00 568.50 370.00 <hr/> 1,493.50
09/22/2015	AP	58434	AUTO VALUE GAYLORD	259-291170 SHOP SUPPLIES	588-699-726.050	14.98
09/22/2015	AP	58435 58435	BARBARA J GOWARD	GUARDIAN AD-LITEM REPORT ON GUARDIAN AD-LITEM REPORT ON	101-131-930.500 101-131-930.830	5.05 30.00 <hr/> 35.05
09/22/2015	AP	58436	BLUE TOOL SERVICE LLC	51887 SHOP TOOLS	588-699-726.050	26.79
09/22/2015	AP	58437 58437	BRUCE TILLINGER	MECHANICAL/PLUMBING INSPECTIONS 9 MECHANICAL/PLUMBING INSPECTIONS 9	249-371-801.024 249-371-801.027	75.00 840.00

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/22/2015 - 09/22/2015

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						915.00
09/22/2015	AP	58438	BS&A SOFTWARE INC	JULY 2015 - AUGUST 2016	101-228-920.410	13,713.00
		58438		JULY 2015 - AUGUST 2016	212-430-801.020	335.00
		58438		JULY 2015 - AUGUST 2016	249-371-801.020	2,787.00
						16,835.00
09/22/2015	AP	58439	CATHOLIC HUMAN SERVICES INC	JULY 2015 MENTAL	101-133-940.010	115.00
09/22/2015	AP	58440	CDW GOVERNMENT INC	OFFICE 2013 LICENSE - QUOTE	266-901-970.440	265.00
09/22/2015	AP	58441	CENTURY LINK	ACCT#300451601	261-427-930.210	55.31
09/22/2015	AP	58442	CENTURYLINK	ACCT#63357762	101-131-930.210	3.57
		58442		ACCT#63357762	261-427-940.010	115.94
						119.51
09/22/2015	AP	58443	CHARTER COMMUNICATIONS	INTERNET MONTHLY FEE, INSTALLION	208-752-726.000	242.53
09/22/2015	AP	58444	CHESTER TOWNSHIP TREASURER	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	16.83
09/22/2015	AP	58445	CHOICE PUBLICATIONS	PARK & GROEN ADS	208-752-930.300	79.20
		58445		PARK & GROEN ADS	209-751-930.300	79.20
						158.40
09/22/2015	AP	58446	CITY OF GAYLORD	001254-0000-02 AUGUST	588-699-920.200	70.64
09/22/2015	AP	58447	CONNIE MURPHY	DHS BOARD MTG	290-670-703.040	40.00
		58447		DHS BOARD MTG	290-670-930.500	7.00
						47.00
09/22/2015	AP	58448	CORECOMM	115039078 - SEPTEMBER	101-131-930.210	21.95
09/22/2015	AP	58449	CORWITH TOWNSHIP	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	39.30
09/22/2015	AP	58450	CROSSROADS INDUSTRIES	SHREDDING	516-253-920.410	939.30
09/22/2015	AP	58451	DARL SCHMIDT	PUMPKINS FOR HALLOWEEN WEEKENDS	208-752-726.000	300.00
09/22/2015	AP	58452	DATA CONSULTANTS, INC.	JAIL CAMERA ENHANCEMENT FOR VIDEO	101-351-920.400	2,378.41
09/22/2015	AP	58453	DE LAGE LANDEN PUBLIC FINANCE	SEPTEMBER 2015 COURT COPIER LEASE	101-131-920.520	104.77
		58453		SEPTEMBER 2015 FOC	215-141-920.520	80.74
		58453		47074593 SEPTEMBER #11	588-699-940.010	218.61
						404.12
09/22/2015	AP	58454	DEKETO	INV#OTSEGO 2015-#08	101-215-920.410	510.00
		58454		INV#OTSEGO 2015-#08	256-215-920.410	1,020.00
						1,530.00

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09/22/2015	AP	58455	DELL MARKETING LP	OPTIPLEX DESKTOP - QUOTE 714387066	266-901-970.440	764.10
09/22/2015	AP	58456	DIANA ORTIZ	MILEAGE & WITNESS FEE RE: MOYER	101-267-930.940	101.50
09/22/2015	AP	58457	DOUG KASSUBA	DATA CONNECTIONS INVOICE # 201510	101-253-726.000	90.00
		58457		INV. 201509; DATE 8-13-15; 2	101-267-930.983	300.00
		58457		DATA CONNECTIONS INVOICE # 201510	516-253-726.000	90.00
						480.00
09/22/2015	AP	58458	DOVER TOWNSHIP TREASURER	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	88.23
09/22/2015	AP	58459	DTE ENERGY	456939000067 ANIMAL CONTROL	212-430-930.610	61.88
09/22/2015	AP	58460	DUNNS	MULTI PURPOSE ROOM	101-131-726.000	225.00
		58460		AUGUST 2015 COURT COPY FEES &	101-131-920.520	76.00
		58460		AUGUST 2015 CIRCUIT SECRETARY COPY	101-131-940.111	22.56
		58460		809210;808291;808024;808906	101-215-726.000	143.08
		58460		COPY MAINTENANCE	101-257-726.000	27.00
		58460		INV. 808733; DEPT 406; TONER	101-267-726.000	82.39
		58460		INV. 808374; DEPT 5319, PAPER,	101-268-726.000	156.41
		58460		WORK CAMP TONER/JAIL INMATE FILES	101-351-726.000	57.05
		58460		ADMIN	101-864-726.000	968.61
		58460		MSUE/CONS DIST COPIER	101-864-920.410	236.85
		58460		WORK CAMP TONER/JAIL INMATE FILES	205-301-726.000	95.19
		58460		TONERS, ENVELOPES	208-751-726.000	254.00
		58460		TONERS, ENVELOPES	208-752-726.000	75.16
		58460		ADMIN	212-430-726.000	233.08
		58460		COLOR PAPER, HIGHLIGHTERS, PENS,	215-141-726.000	63.23
		58460		AUGUST 2015 FOC COPY FEES &	215-141-920.520	65.09
		58460		8097620 B. TISSUE; DRY-LINE	588-699-726.000	315.45
		58460		8097620 B. TISSUE; DRY-LINE	588-699-726.025	56.53
						3,152.68
09/22/2015	AP	58461	VOID	** VOIDED **		** VOIDED **
09/22/2015	AP	58462	EARTHWORKS ENTERPRISES INC	219 S ILLINOIS DEMOLITION	499-901-970.300-FORCL00000	34,655.00
09/22/2015	AP	58463	ELMIRA TWP TREASUER	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	27.32
09/22/2015	AP	58464	EMMET COUNTY DPW	AUGUST RECYCLING	226-528-940.010-PROG000000	23,216.20
09/22/2015	AP	58465	EMPIRIC SOLUTIONS INC	OCT 2015 COMPASS	101-131-940.010	904.15
		58465		AUGUST 2015 IT CHARGES	101-228-801.020	119.77
		58465		OCT 2015 COMPASS	101-228-801.030	2,345.85
		58465		AUGUST 2015 IT CHARGES	101-301-801.020	188.40
		58465		AUGUST 2015 FOC IT FEES	215-141-940.010	50.00
		58465		AUGUST 2015 IT CHARGES	266-901-970.435-PHONE_____	86.00
						3,694.17

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09/22/2015	AP	58466	ERIK SNYDER	09/13/15 CHEBOYGAN BASIC RIDER	101-332-801.030	560.00
09/22/2015	AP	58467	FRANK ZAREMBA	013 FIREWOOD	208-752-726.000	125.00
09/22/2015	AP	58468	FRONTIER	9897052645020712-5 AUG 2015	212-430-930.210	73.92
		58468		ACCT#989-732-9752-032210-5	261-427-930.210	52.24
		58468		ALPINE ELEVATOR	637-265-930.620-ALPCT00000	48.58
						174.74
09/22/2015	AP	58469	GAYLORD ARFF INC	4TH QTR. BILLING	637-265-940.010	56,020.25
09/22/2015	AP	58470	GAYLORD CITY POLICE	200 JURY PARKING PERMITS	101-145-726.000	200.00
09/22/2015	AP	58471	GAYLORD COMMUNITY SCHOOLS	DISBURSEMENT OF JULY 2015 STATE	701-000-228.001-PRE0000000	3,025.94
09/22/2015	AP	58472	GAYLORD DRY CLEANERS	AUGUST 2015	101-301-920.410	40.00
		58472		AUGUST 2015	101-302-920.410	20.00
		58472		AUGUST 2015	101-334-920.410	20.00
		58472		AUGUST 2015	101-351-920.410	16.00
						96.00
09/22/2015	AP	58473	GAYLORD KIWANIS CLUB	9-2 FULL PAGE ADD	588-699-930.300	200.00
09/22/2015	AP	58474	GENERAL ELECTRIC CORP	DHS DONATION FUND	701-000-230.000	51.82
09/22/2015	AP	58475	GENESEE COUNTY MEDICAL	AUTOPSY	101-648-930.920	1,230.00
09/22/2015	AP	58476	GILL ROYS HARDWARE	INV# 1508-702214 STAPLES FOR RANGE	101-301-726.000	3.06
		58476		INV# 1508-702214 STAPLES FOR RANGE	101-302-726.000	3.06
		58476		INV# 1508-702214 STAPLES FOR RANGE	101-351-726.000	3.06
						9.18
09/22/2015	AP	58477	GORDON FOOD SERVICES	INMATE FOOD/KITCHEN INV SEE	101-351-726.025	561.74
		58477		INMATE FOOD/KITCHEN INV SEE	101-351-726.030	441.97
		58477		INMATE FOOD/KITCHEN INV SEE	101-351-930.700	6,030.66
						7,034.37
09/22/2015	AP	58478	HALL VETERINARY CLINIC	AUG 2015	212-430-930.471	167.19
		58478		AUG 2015	212-430-930.980	825.75
						992.94
09/22/2015	AP	58479	HENSKI SALES AND SERVICE	WORK CAMP EQUIP SUPPLIES	205-301-726.050	14.14
09/22/2015	AP	58480	HOWARD L SHIFMAN PC	INV#12452	260-270-801.020	1,150.00
09/22/2015	AP	58481	IMAGE FACTORY INC	FOC RECEIPT BOOKS	215-141-726.000	142.00
09/22/2015	AP	58482	IMPREST CASH OTSEGO COUNTY	SUPPLIES	101-145-930.450	7.33
		58482		SUPPLIES	101-215-726.000	8.36
						15.69

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09/22/2015	AP	58483	JEFFERY B PROUX	BUILDING INSPECTIONS 8-27-15 TO 9-	101-721-801.020	280.00
		58483		BUILDING INSPECTIONS 8-27-15 TO 9-	249-371-801.024	1,300.00
						<u>1,580.00</u>
09/22/2015	AP	58484	JIM'S ALPINE AUTOMOTIVE	1-675045 STOCK; 1-675075 SHOP	588-699-726.050	112.19
09/22/2015	AP	58485	JOHANNESBURG LEWISTON SCHOOLS	DISBURSEMENT OF JULY 2015 STATE	701-000-228.001-PRE0000000	2,527.20
09/22/2015	AP	58486	JOHNSON OIL COMPANY	INV# 365227 VEH#693	101-301-726.050	101.93
		58486		GASOLINE	209-751-930.660	19.85
		58486		CL32500 FUEL	588-699-930.660	7,406.87
						<u>7,528.65</u>
09/22/2015	AP	58487	JOSEPH SEIFERT	ELECTRICAL INSPECTIONS	249-371-801.026	1,240.00
09/22/2015	AP	58488	JUNE ELIZABETH GREVE	SEPTEMBER 2015 COURT CLEANING FEES	101-131-726.025	150.00
		58488		AUGUST 2015 FOC CLEANING FEES	215-141-726.025	150.00
						<u>300.00</u>
09/22/2015	AP	58489	KAREN LINKER	VETERAN COUNTY BURIAL ALLOWANCE	101-681-930.960	300.00
09/22/2015	AP	58490	KENMAR COMPANY	INMATE FILE JACKETS #70349	101-351-726.000	108.00
09/22/2015	AP	58491	KEVAN D FLORY	CONTRACTUAL BUILDING INSPECTIONS 8	101-721-801.020	320.00
		58491		CONTRACTUAL BUILDING INSPECTIONS 8	249-371-801.024	3,255.00
						<u>3,575.00</u>
09/22/2015	AP	58492	LAPPANS OF GAYLORD INC	01-75847 MOWER SEAT & BLADE	208-752-726.050	217.68
09/22/2015	AP	58493	LISTVAN PLUMBING & HEATING	BOILER ANNUAL SERVICE #112702	101-351-920.400	102.00
09/22/2015	AP	58494	MARK L DOBIAS PC	DEFERRAL HEARING ON 8/19/15	101-131-801.022	75.00
09/22/2015	AP	58495	MAXIMUS INC	FOC 3RD QTR FY 2015 (APR-JUN)	215-141-801.020	609.00
09/22/2015	AP	58496	MERCHANT EXCAVATING & SEPTIC	07/11/15 & 07/12/15 PORTAL JOHN	101-332-920.510	160.00
09/22/2015	AP	58497	MEYER ACE	WORK CAMP SUPPLIES/HORNET KILLER	205-301-726.000	15.96
09/22/2015	AP	58498	MI COUNTIES WORKERS	INV#10176 (2015 4TH QTR. BILLING)	704-000-231.270	16,744.00
09/22/2015	AP	58499	MICHIGAN FAMILY SUPPORT	FALL 2015 CONF REGISTRATION FEES:	215-141-704.400	225.00
09/22/2015	AP	58500	MICHIGAN GOVT FIN OFFICER	ANNUAL FALL TRAINING	645-201-704.400	290.00
09/22/2015	AP	58501	MICHIGAN STATE	LIVESCAN FEE'S #551-451356	701-000-228.017	1,207.00
09/22/2015	AP	58502	MICHIGAN STATE	LEIN L-GNET LINE 7/1/15 TO 9/30/15	101-132-930.240	1,750.00
09/22/2015	AP	58503	MID STATES BOLT & SCREW CO	30634652 BUS #30	588-699-726.050	27.49
09/22/2015	AP	58504	MISTER T'S GLASS	FOO32636 BUS #30, #31, #32	588-699-726.050	52.80
09/22/2015	AP	58505	MMRMA	RETENTION FUND	101-851-930.100	157,548.00

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09/22/2015	AP	58506	MOTOROLA SOLUTIONS INC	16 APX6000 RADIOS	261-901-970.435	53,232.00
09/22/2015	AP	58507	NEUTRON INDUSTRIES	97454775 AIR FRESHENERS	588-699-726.025	132.51
09/22/2015	AP	58508	NEW CENTURY SIGNS	31892 WOOD DUCK SIGN	209-751-726.000	7.50
09/22/2015	AP	58509	NICK MASTERS	RESTITUTION RE: OLEN HARRIS CASE	701-000-299.000	422.40
09/22/2015	AP	58510	NORTH POINTE INC	GLASS FOR DISPLAY SHELF	281-537-726.000	41.47
09/22/2015	AP	58511	NORTHERN FAMILY INTERVENTION	BUY 4 MICHIGAN GRANT JJINC14-	292-662-940.010	5,096.47
09/22/2015	AP	58512	NORTHERN MICHIGAN REVIEW	ACCT#14120357	266-901-930.300	60.00
		58512		ACCT#14120357	499-901-970.300-LAWN	202.50
		58512		ACCT#14120357	637-265-726.050	63.75
						326.25
09/22/2015	AP	58513	NORTHWEST MICHIGAN COMMUNITY	INMATE DENTAL SERV F/BAUR, ROBBY	101-351-930.470	170.00
09/22/2015	AP	58514	OFFICE DEPOT INC	SUPPLIES	101-253-726.000	20.57
		58514		SUPPLIES	516-253-726.000	20.56
		58514		SUPPLIES	617-253-726.000	20.57
						61.70
09/22/2015	AP	58515	OMH MEDICAL GROUP & MEDCAR	ACCT 60162 PRE AND RECERT	101-301-726.000	246.00
		58515		ACCT 60162 PRE AND RECERT	249-371-726.000	65.00
		58515		ACCT 60162 PRE AND RECERT	588-699-940.010	564.00
						875.00
09/22/2015	AP	58516	OMS COMPLIANCE SERVICES INC	INV#80429 & INV#80430	588-699-940.010	238.50
09/22/2015	AP	58517	OTSEGO COUNTY BUS SYSTEM	AUGSUT 2015 DRUG COURT BUS	101-133-930.500	271.00
09/22/2015	AP	58518	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES	101-427-940.010	7,500.00
09/22/2015	AP	58519	OTSEGO COUNTY TREAS	WORK CAMP PAYMENT - DEMOLITION	499-901-970.300-FORCL00000	40.00
09/22/2015	AP	58520	OTSEGO LAKE TWP TREAS	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	26.60
09/22/2015	AP	58521	PITNEY BOWES INC-SUPPLIES	STAMP MACHINE	249-371-930.450	39.00
09/22/2015	AP	58522	PIW CORPORATION	10967 BUS #23	588-699-920.400	550.00
09/22/2015	AP	58523	PROTECTION ONE	9/28/15 TO 10/27/15 DC/FAMILY	101-131-940.010	82.59
		58523		9/28/15 TO 10/27/15	101-267-920.410	27.53
		58523		9/28/15 TO 10/27/15	215-141-940.010	44.04
						154.16
09/22/2015	AP	58524	QUILL CORPORATION	IMAGING UNIT/TONER	101-131-726.000	510.57
		58524		DVD-R'S	101-131-940.111	213.83
						724.40

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09/22/2015	AP	58525	RESTAT	INMATE PHARMACY	101-351-726.035	3,072.15
09/22/2015	AP	58526	ROB LINSTRUM	PROFESSIONAL SERVICES	101-648-801.020	400.00
		58526		PROFESSIONAL SERVICES	101-648-930.460	350.00
		58526		PROFESSIONAL SERVICES	101-648-930.500	17.50
						<hr/> 767.50
09/22/2015	AP	58527	ROTARY CLUB OF GAYLORD MI	ROTARY CLUB DUES	645-172-930.600	159.50
09/22/2015	AP	58528	SAFETY KLEEN	67893100 SHOP CLEANER	588-699-726.025	199.00
09/22/2015	AP	58529	SCIENTIFIC BRAKE & EQUIPMENT	2252530043 BUS #30	588-699-726.050	7.70
09/22/2015	AP	58530	SHERRY S HUFF	DHS BOARD MTG	290-670-703.040	200.00
		58530		DHS BOARD MTG	290-670-930.500	175.45
						<hr/> 375.45
09/22/2015	AP	58531	SIDOCK GROUP INC	COMMUNITY CENTER PROJECT	499-901-970.300-COMMCTR	9,276.53
09/22/2015	AP	58532	SPARTAN SEWER & SEPTIC TANK	PORTA JOHN RENTALS GROEN & CENTER	208-751-726.000	55.00
		58532		PORTA JOHN RENTALS GROEN & CENTER	209-751-726.025	55.00
						<hr/> 110.00
09/22/2015	AP	58533	STANDARD ELECTRIC COMPANY	MISC PARTS FOR VIP AREA AIRSHOW	282-537-726.050	214.75
09/22/2015	AP	58534	STAPLES BUSINESS ADVANTAGE	SUPPLIES	101-000-106.000	194.95
		58534		FAX CARTRIDGES	101-131-940.111	80.48
		58534		SUPPLIES	645-270-726.000	22.18
						<hr/> 297.61
09/22/2015	AP	58535	STATE OF MICHIGAN	AIRPORT LICENSE FEE	281-537-920.410	50.00
09/22/2015	AP	58536	STATE OF MICHIGAN	INV#551-451478;	701-000-228.016	3,008.00
09/22/2015	AP	58537	STATE OF MICHIGAN	DISBURSEMENT OF JULY 2015 STATE	701-000-226.030	1,387.89
09/22/2015	AP	58538	STEPHIE MARIE JOHNSON	GUARDIAN AD-LITEM REPORT ON	101-131-930.500	12.00
		58538		GUARDIAN AD-LITEM REPORT ON	101-131-930.830	30.00
						<hr/> 42.00
09/22/2015	AP	58539	SYSCO - GRAND RAPIDS	INMATE FOOD/KITCHEN SUPPLIES	101-351-726.025	61.88
		58539		INMATE FOOD/KITCHEN SUPPLIES	101-351-726.030	187.14
		58539		INMATE FOOD/KITCHEN SUPPLIES	101-351-930.700	649.71
						<hr/> 898.73
09/22/2015	AP	58540	TELE-RAD	INV#866766 JOB TKT#254671	261-901-970.435	240.00
09/22/2015	AP	58541	TERRANCE M COTTLE	AUGUST 2015 MENTAL	101-133-940.010	1,120.00
09/22/2015	AP	58542	TERRY MICHAEL SALDANA	CONTRACTED COURT OFFICER SERVICES	101-131-940.010	600.00

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09/22/2015	AP	58543	TIMOTHY MCPHERSON	09/13/15 CHEBOYGAN RIDER COURSE,	101-332-726.000	13.76
		58543		09/13/15 CHEBOYGAN RIDER COURSE,	101-332-801.020	546.00
		58543		09/13/15 CHEBOYGAN RIDER COURSE,	101-332-801.030	728.00
		58543		09/13/15 CHEBOYGAN RIDER COURSE,	101-332-930.500	150.00
						1,437.76
09/22/2015	AP	58544	TOPCOMP COMPUTER	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
09/22/2015	AP	58545	TRINITY SERVICES GROUP INC	INMATE COMMISSARY	595-351-726.000	434.40
09/22/2015	AP	58546	UCMAN	ALPINE CTR/COURTHOUSE CONNECTION	101-864-930.240	800.00
		58546		WORK CAMP CONNECTIVITY	205-301-726.000	48.00
		58546		1896 WIRELESS AT CENTER	208-751-726.000	59.95
		58546		1890 SEPT 2015	212-430-920.410	400.00
		58546		INV#1887	261-427-920.410	200.00
		58546		1892 SEPTEMBER	588-699-940.010	59.95
						1,567.90
09/22/2015	AP	58547	VANDERBILT SCHOOLS	DISBURSEMENT OF JULY 2015 STATE	701-000-228.001-PRE0000000	1,447.20
09/22/2015	AP	58548	WALKER BROTHERS	S 99021; S 99022 BUS #9	588-699-726.050	138.77
09/22/2015	AP	58549	WASTE MANAGEMENT	ACCT 420-01404451-1838-2	637-265-920.410	75.00
09/22/2015	AP	58550	WEST PAYMENT CENTER	INV 832456180; DATE 9-1-15; ACCT	101-268-726.200	183.86
09/22/2015	AP	58551	WILBER AUTOMOTIVE SUPPLY INC	976780; ***976785 BUS #10	588-699-726.050	26.24
09/22/2015	AP	58552	ZEE MEDICAL INC	0139660135 FIRST AID SUPPLIES	588-699-726.025	40.50
			TOTAL - ALL FUNDS	TOTAL OF 128 CHECKS (1 voided)		474,697.14
--- GL TOTALS ---						
			101-000-106.000	SUPPLIES INVENTORY		194.95
			101-131-704.110	HOSPITALIZATION		60.21
			101-131-726.000	SUPPLIES - GENERAL		735.57
			101-131-726.025	SUPPLIES - JANITORIAL		150.00
			101-131-801.022	PROBATE ATTORNEY FEES		75.00
			101-131-920.520	RENTAL - EQUIP/VEHICLES		180.77
			101-131-930.210	TELEPHONE		25.52
			101-131-930.500	TRAVEL		17.05
			101-131-930.830	SVCS OF CARE GIVER		60.00
			101-131-940.010	OUTSIDE CONTRACTED SERVICES		1,586.74
			101-131-940.111	TRI COUNTY COURT EXPENSES		316.87
			101-132-930.240	DATA/NETWORK SVCS		1,750.00
			101-133-704.110	HOSPITALIZATION		0.95
			101-133-930.500	TRAVEL		271.00
			101-133-940.010	OUTSIDE CONTRACTED SERVICES		1,235.00
			101-136-704.110	HOSPITALIZATION		7.45

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-145-726.000				SUPPLIES - GENERAL		200.00
101-145-930.450				SHIPPING AND MAILING		7.33
101-148-704.110				HOSPITALIZATION		7.45
101-215-726.000				SUPPLIES - GENERAL		151.44
101-215-920.410				SERVICE CONTRACTS		510.00
101-228-801.020				PROFESSIONAL		119.77
101-228-801.030				TECHNICAL SVCS		2,345.85
101-228-920.410				SERVICE CONTRACTS		13,713.00
101-253-726.000				SUPPLIES - GENERAL		110.57
101-257-726.000				SUPPLIES - GENERAL		27.00
101-267-726.000				SUPPLIES - GENERAL		82.39
101-267-920.410				SERVICE CONTRACTS		27.53
101-267-930.940				WITNESS SERVICES		101.50
101-267-930.983				VICTIMS RIGHTS SERVICES		300.00
101-268-726.000				SUPPLIES - GENERAL		156.41
101-268-726.200				BOOKS AND PERIODICALS		183.86
101-301-726.000				SUPPLIES - GENERAL		249.06
101-301-726.050				REPAIRS AND MAINT SUPPLIES		101.93
101-301-801.020				PROFESSIONAL		188.40
101-301-920.410				SERVICE CONTRACTS		40.00
101-302-726.000				SUPPLIES - GENERAL		3.06
101-302-920.410				SERVICE CONTRACTS		20.00
101-332-726.000				SUPPLIES - GENERAL		13.76
101-332-801.020				PROFESSIONAL		546.00
101-332-801.030				TECHNICAL SVCS		1,288.00
101-332-920.510				RENTAL - LAND AND/OR BLDG		160.00
101-332-930.500				TRAVEL		150.00
101-334-920.410				SERVICE CONTRACTS		20.00
101-351-726.000				SUPPLIES - GENERAL		168.11
101-351-726.025				SUPPLIES - JANITORIAL		623.62
101-351-726.030				SUPPLIES - KITCHEN		629.11
101-351-726.035				SUPPLIES - MEDICAL/PHARMACY		3,072.15
101-351-920.400				REPAIRS AND MAINTENANCE SVCS		2,480.41
101-351-920.410				SERVICE CONTRACTS		16.00
101-351-930.470				INMATE HEALTH		170.00
101-351-930.700				ROOM AND BOARD		6,680.37
101-427-940.010				OUTSIDE CONTRACTED SERVICES		7,500.00
101-648-801.020				PROFESSIONAL		400.00
101-648-930.460				TRANSPORTING		350.00
101-648-930.500				TRAVEL		17.50
101-648-930.920				AUTOPSIES		1,230.00
101-681-930.960				VETERANS BURIAL		300.00
101-721-801.020				PROFESSIONAL		600.00
101-851-930.100				INSURANCE AND BONDS		157,548.00
101-864-726.000				SUPPLIES - GENERAL		968.61

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-864-920.410				SERVICE CONTRACTS		236.85
101-864-930.240				DATA/NETWORK SVCS		800.00
205-301-726.000				SUPPLIES - GENERAL		159.15
205-301-726.050				REPAIRS AND MAINT SUPPLIES		14.14
208-751-726.000				SUPPLIES - GENERAL		368.95
208-751-920.200				WATER/SEWAGE		80.00
208-752-726.000				SUPPLIES - GENERAL		742.69
208-752-726.050				REPAIRS AND MAINT SUPPLIES		217.68
208-752-920.200				WATER/SEWAGE		405.00
208-752-930.300				ADVERTISING		79.20
209-751-726.000				SUPPLIES - GENERAL		7.50
209-751-726.025				SUPPLIES - JANITORIAL		55.00
209-751-930.300				ADVERTISING		79.20
209-751-930.660				GASOLINE		19.85
212-430-726.000				SUPPLIES - GENERAL		233.08
212-430-801.020				PROFESSIONAL		335.00
212-430-920.410				SERVICE CONTRACTS		470.00
212-430-930.210				TELEPHONE		73.92
212-430-930.471				MEDICAL		823.54
212-430-930.610				NATURAL GAS		61.88
212-430-930.980				ANIMAL STERILIZATION		1,566.25
215-141-704.110				HOSPITALIZATION		44.70
215-141-704.400				EDUCATION AND TRAINING		225.00
215-141-726.000				SUPPLIES - GENERAL		205.23
215-141-726.025				SUPPLIES - JANITORIAL		150.00
215-141-801.020				PROFESSIONAL		609.00
215-141-920.520				RENTAL - EQUIP/VEHICLES		145.83
215-141-940.010				OUTSIDE CONTRACTED SERVICES		94.04
226-528-940.010	PROG000000			OUTSIDE CONTRACTED SERVICES		23,216.20
249-371-726.000				SUPPLIES - GENERAL		65.00
249-371-801.020				PROFESSIONAL		2,787.00
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		4,630.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		1,240.00
249-371-801.027				PROFESSIONAL-PLUMB/MECH INSPECTIONS		840.00
249-371-930.450				SHIPPING AND MAILING		39.00
256-215-920.410				SERVICE CONTRACTS		1,020.00
260-270-801.020				PROFESSIONAL		1,150.00
261-427-920.410				SERVICE CONTRACTS		200.00
261-427-930.210				TELEPHONE		107.55
261-427-940.010				OUTSIDE CONTRACTED SERVICES		115.94
261-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		53,472.00
266-901-930.300				ADVERTISING		60.00
266-901-970.435	PHONE			PROPERTY - MACHINERY & EQUIPMENT		86.00
266-901-970.440				PROPERTY - COMPUTER		1,029.10
281-537-726.000				SUPPLIES - GENERAL		41.47

Check Date	Bank	Check #	Payee	Description	GL #	Amount
281-537-920.410				SERVICE CONTRACTS		50.00
282-537-726.050				REPAIRS AND MAINT SUPPLIES		214.75
290-670-703.040				PER DIEM		240.00
290-670-930.500				TRAVEL		182.45
292-662-704.110				HOSPITALIZATION		19.04
292-662-940.010				OUTSIDE CONTRACTED SERVICES		5,096.47
499-901-970.300-COMMCTR				PROPERTY - IMPROVEMENTS		9,276.53
499-901-970.300-FORCL00000				PROPERTY - IMPROVEMENTS		35,263.50
499-901-970.300-LAWN				PROPERTY - IMPROVEMENTS		202.50
516-253-726.000				SUPPLIES - GENERAL		110.56
516-253-920.410				SERVICE CONTRACTS		939.30
588-699-726.000				SUPPLIES - GENERAL		315.45
588-699-726.025				SUPPLIES - JANITORIAL		428.54
588-699-726.050				REPAIRS AND MAINT SUPPLIES		406.96
588-699-920.200				WATER/SEWAGE		70.64
588-699-920.400				REPAIRS AND MAINTENANCE SVCS		550.00
588-699-930.300				ADVERTISING		200.00
588-699-930.660				GASOLINE		7,406.87
588-699-940.010				OUTSIDE CONTRACTED SERVICES		1,081.06
595-351-726.000				SUPPLIES - GENERAL		434.40
617-253-726.000				SUPPLIES - GENERAL		20.57
618-447-920.410				SERVICE CONTRACTS		1,200.00
637-265-726.050				REPAIRS AND MAINT SUPPLIES		63.75
637-265-920.410				SERVICE CONTRACTS		445.00
637-265-930.210				TELEPHONE		1,300.54
637-265-930.620-ALPCT00000				ELECTRICITY		378.42
637-265-930.620-SILLI00000				ELECTRICITY		34.37
637-265-940.010				OUTSIDE CONTRACTED SERVICES		56,020.25
645-172-930.600				MEMBERSHIP AND DUES		159.50
645-201-704.400				EDUCATION AND TRAINING		290.00
645-270-726.000				SUPPLIES - GENERAL		22.18
647-851-704.110				HOSPITALIZATION		2,321.60
701-000-226.030				DUE TO OTHERS		1,586.17
701-000-228.001-PRE0000000				STATE EDUCATION TAX		7,000.34
701-000-228.016				PISTOL PERMITS		3,008.00
701-000-228.017				FINGERPRINT FEES		1,207.00
701-000-230.000				DHS DONATION ACCOUNT		51.82
701-000-299.000				PROSEC TRST RESTITUTION		422.40
704-000-231.270				WORKERS COMP PAYABLE		16,744.00
704-000-231.700				RETIREMENT -MERS		11,285.00

Total for fund 101 GENERAL FUND	211,282.12
Total for fund 205 WORK CAMP	173.29
Total for fund 208 PARKS AND RECREATION	1,893.52
Total for fund 209 GROEN NATURE PRESERVE FUND	161.55
Total for fund 212 ANIMAL CONTROL	3,563.67
Total for fund 215 FRIEND OF THE COURT	1,473.80
Total for fund 226 RECYCLING FUND	23,216.20
Total for fund 249 BUILDING INSPECTION FUND	9,601.00
Total for fund 256 REGISTER OF DEEDS AUTOMATION	1,020.00
Total for fund 260 LEGAL DEFENSE FUND	1,150.00
Total for fund 261 911 SERVICE FUND	53,895.49
Total for fund 266 EQUIPMENT FUND	1,175.10
Total for fund 281 AIRPORT	91.47
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	214.75
Total for fund 290 SOCIAL WELFARE FUND	422.45
Total for fund 292 CHILD CARE FUND	5,115.51
Total for fund 499 CAPITAL PROJECTS FUND	44,742.53
Total for fund 516 DELINQUENT TAX REVOLVING	1,049.86
Total for fund 588 TRANSPORTATION FUND	10,459.52
Total for fund 595 JAIL COMMISSARY	434.40
Total for fund 617 TAX FORECLOSURE FUND	20.57
Total for fund 618 GIS PROJECT AND AERIAL	1,200.00
Total for fund 637 BUILDING AND GROUNDS	58,242.33
Total for fund 645 ADMINISTRATIVE SERVICES	471.68
Total for fund 647 HEALTH CARE FUND	2,321.60
Total for fund 701 GENERAL AGENCY	13,275.73
Total for fund 704 PAYROLL IMPREST FUND	28,029.00
	474,697.14

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 55889

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/10/2015	AP	55889	LIFELOC TECHNOLOGIES INC	JAIL PBT CALIBRATION AND TESTING		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 56115

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/31/2015	AP	56115	ANDREW MOUSSEAU	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 56172

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/31/2015	AP	56172	WILLIAM MOREY	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 56200

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/07/2015	AP	56200	MELANIE NANCE	BEAR BB REFUND 7/8 BOYS LEAGUE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 55933

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/10/2015	AP	55933	SARA SCHMIDT	CD PKG FROM WALMART 2-25-15		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 15-31 DNR Trust Fund Grant Match Resolution	AGENDA DATE: September 24, 2015
AGENDA PLACEMENT: New Business, B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

As part of their application for Michigan Department of Natural Resources Trust Fund Grant for construction of an Environmental Center, the Conservation District must have the County approve a resolution showing that matching funds have been obtained.

RECOMMENDATION:

Staff requests that the resolution be adopted as presented.

RESOLUTION NO. OCR 15-31
Outdoor Education Center
OTSEGO COUNTY BOARD OF COMMISSIONERS
September 24, 2015

WHEREAS, Otsego County supports the submission of an application titled, "The Otsego Conservation District Outdoor Education Center" to the Michigan Natural Resources Trust Fund for the construction of an education center; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County and the Conservation District has made a financial commitment to the project in the amount of \$48,200 matching funds in cash; now therefore, be it

RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$50,000, and further resolves to make its financial obligation amount of \$48,200 (\$35,700 cash; \$12,500 in-kind) (together 49%), for a total project cost of \$98,200, during the 2015-2016 fiscal years.