



Budget & Finance Committee

Wednesday September 21, 2011 – 9:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Olsen called the meeting to order at 9:30 AM

Roll call – Present: Lee Olsen, Erma Backenstose, Clark Bates, John Burt

Others present –Ken Borton, Diann Axford

Absent (excused) – Paul Beachnau

APPROVAL OF MINUTES

Motion by Mr. Bates to approve the minutes from the August 17, 2011 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Foreclosure Fund Report

Ms. Axford asked to postpone the Foreclosure Fund Report until the next meeting due to a shortage in staffing in the Treasurer's Office.

Ms. Axford updated the Committee on the foreclosed property sale. The first sale did not go very well, with many properties remaining unsold. The next sale will be in October.

B. Sidewalk Cost Estimate

Mr. Burt distributed cost estimates and conceptual drawing of sidewalks connecting S. Otsego Avenue and Court Street to the front of the Courthouse to improve handicap accessibility. The cost estimate is \$4,500 per section for a total of \$9,000. Motion by Backenstose to "to seek bids on the project and present to the full Board of Commissioners at the October 11 meeting". Motion Carried.

C. 211 Funding Request

A request for funding for \$3,500 was received from the United Way for support of 2-1-1 services for Otsego County in 2012. The Committee directed Mr. Burt to include \$1,750 in the 2012 General Fund Budget for 2-1-1 Services with a stipulation that the United Way would have to first raise the remaining \$1,750.

D. August Financial Reports

The Committee discussed the August Financial Reports.

E. Sheriff's Garage Door

Mr. Burt reported that he may need to submit a budget amendment to the Board of Commissioners for the replacement of one of the garage doors at the Sheriff's Office at a cost of approximately \$2,200.

F. Quality of Life Study Request

Burt informed the Committee that he is expecting a funding request from Phil Alexander for the community-wide Quality of Life Study. He will present it to the Board once it is received.

Mr. Olsen adjourned the meeting at 10:06 AM