



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, August 23, 2011 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of August 9, 2011 w/attachments

CDBG Public Hearing

Consent Agenda

A. Budget & Finance Committee Recommendations

1. Soldiers & Sailors/Veterans Budget Amendment - Motion to Approve
2. General Fund Contingency/Airport Budget Amendment - Motion to Approve
3. General Fund Contingency/Capital Projects Budget Amendment - Motion to Approve

B. Planning Commission Recommendation

1. 2012-2017 Capital Improvement Plan Update - Motion to Approve

C. Library Board Recommendation

1. Library Board Reappointment (Jarski) - Motion to Approve

Committee Reports

A. Budget & Finance Committee

1. Fraud Policy Update

City Liaison, Township & Village Representatives

Correspondence

A. July 2011 Financial Reports

New Business

A. Financials

1. August 16, 2011 Warrant
2. August 23, 2011 Warrant

B. Community Development Plan

C. OCR 11-21 CDBG

D. OCR 11-22 Jerry and Tricia Coger Proclamation

E. Bid 2011-14 300 Livingston Boulevard Demolition

F. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

August 9, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Commissioner Lee Olsen.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Motion by Commissioner Clark Bates, to amend the term of Joe Wambold to end on July 21, 2014. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, to approve the regular minutes of July 26, 2011 with attachments were approved via unanimous consent.

Consent Agenda:

Motion to approve the reappointment of Norm Brecheisen to the Brownfield Redevelopment Authority with the term to expire on July 31, 2014. Ayes: Unanimous. Motion carried.

Motion to approve the appointment of Ed Hunt to the Brownfield Redevelopment Authority with the term to expire on July 31, 2014. Ayes: Unanimous. Motion carried.

Special Presentation:

Annette Wells reported on Community Mediation.

Department Head Report:

Joe Ferrigan reported on the Land Use Services department.

Theron Higgins reported on the Bus System.

Committee Reports:

Motion by Commissioner Doug Johnson, to name the new Animal Control building the 'Otsego County Animal Shelter' with a dedication in the memory of Don Tober on the building sign. Ayes: Unanimous. Motion carried.

Roberta Tholl reported on the Road Commission road projects.

Elizabeth Haus reported on the Village of Vanderbilt.

Correspondence:

Chairman Paul Beachnau received a letter from the Michigan Strategic Planning grant regarding the Airport; site review child care fund budget report.

New Business:

Motion by Commissioner Richard Sumerix, to approve the August 2, 2011 Warrant in the amount of \$350,969.81 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve the August 9, 2011 Warrant in the amount of \$235,151.66 as presented. Ayes: Unanimous. Motion carried.

Board Remarks:

Commissioner Clark Bates: City Council meeting.

Commissioner Doug Johnson: Parks and Recreation meeting.
Justice and Public Safety Committee.
Animal Shelter construction.

Commissioner Ken Borton: Chamber golf outing.

Commissioner Rich Sumerix: Health Department.

Commissioner Paul Liss: Animal Control shelter.

Meeting adjourned at 10:22 a.m.

Paul M. Beachnau, Chairman

Susan I. DeFeyter, Otsego County Clerk



August 23, 2011 Agenda



Otsego County Planning Commission
August 15, 2011

Report to: Otsego County Board of Commissioners

Regarding: Otsego County Capital Improvement Plan 2012 - 2017

This report is prepared and submitted in accordance with the Michigan Planning Act 33 of 2008, Section M.C.L. 125.3865.

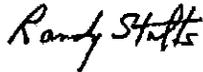
125.3865 Capital improvements program of public structures and improvements; preparation; basis.

Sec. 65. (1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority, that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

1. The Planning Commission has prepared a Capital Improvement Plan for 2012 - 2017
2. The Planning Commission at its August 15, 2011 regular meeting held a Public Hearing for public comments on the proposed Capital Improvement Plan for 2012 - 2017
3. The Planning Commission approved the proposed Capital Improvement Plan for 2012 - 2017 as amended and recommends the Capital Improvement Plan for 2012 - 2017 be approved by the Otsego County Board of Commissioners.

Respectfully submitted,



Randy Stults
Chairperson
Otsego County Planning Commission

CAPITAL IMPROVEMENTS PROGRAM



OTSEGO COUNTY CAPITAL IMPROVEMENT PLAN 2012-2017

Approved by the Planning Commission on August 15, 2011

INTRODUCTION

The Michigan Planning Enabling Act requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. This language is contained in Article IV, Section 65, subparts (1) and (2), which reads:

(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority, that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

CAPITAL IMPROVEMENTS

Capital Improvements are generally additions to the County's assets, including the construction or purchase of land, buildings or facilities or major renovations of the same, and involve a substantial investment and last a longtime. For purposes of this Capital Improvement Program (CIP), only the following type of projects that meet this definition of a capital improvement, are included in the program, such as:

- a. New and expanded physical facilities.
- b. The acquisition of land for a community facility.
- c. Large scale rehabilitation or replacement of existing facilities costing over \$200,000.

Limitation on Authority

This CIP is not meant to appropriate the power of the Otsego County Board of Commissioners in their duty to regulate the expenditure of County funds, but merely to provide guidance and recommendations to projects that may have a long-term impact on the community. To that end, the following limitations on authority will be observed:

- a. The Otsego County Board, its departments, and agencies have every right and an obligation to make emergency repairs without prior comment from the Otsego County Planning Commission. Information on such emergency repairs, will however, be submitted as soon as practicable to the Chairperson of the Planning Commission.
- b. Grant Applications that are attempting to obtain funds for projects that would fall under the CIP guidelines will be presented to the Planning Commission as soon as practicable.

Procedures

- a) The Capital Improvements Program Committee is charged with gathering project information for inclusion into the CIP. The Committee consists of the Chairperson of the Otsego County Planning Commission or his/her designee; the Otsego County Land Use Services Director; the Otsego County Board Chairperson or his/her designee, an additional representative of the Otsego County Planning Commission; and the Otsego County Administrator. The Otsego County Administrator will act as the CIP Coordinator, with the responsibility of coordinating data gathering.
- b) The CIP Committee will create a draft CIP.
- c) The draft CIP will be sent to the Otsego County Planning Commission for comment/changes by June 1 of each year.
- d) The Planning Commission will conduct a public hearing on the draft CIP by August 1 of each year.
- e) Planning Commission will forward draft CIP, along with recommendation, to the Otsego County Board by September 1 of each year.
- f) Otsego County Board will approve, modify, or reject with reasons, the CIP.
- g) The Capital Improvements Program Committee will annually update the CIP, and follow the above process.

Project Prioritizing

Projects will be prioritized using the following categories:

- a) Urgent (imperative, must do)
 - Satisfies a legal obligation (legal mandate)
 - Corrects a condition dangerous to public health or safety
 - Alleviates an emergency service disruption or deficiency
 - Prevents irreparable damage to a valuable public facility

- b) Important (essential, should do)
 - Rehabilitates or replaces an obsolete public facility or attachment to the facility
 - Stimulates economic growth and private capital investment
 - Reduces future operating and maintenance costs
 - Leverages available state or federal funds

- c) Desirable (important, could do)
 - Provides a new or expanded level of service
 - Promotes intergovernmental cooperation
 - Enhances cultural or natural resources

Projects

Project Title: **Gaylord Regional Airport Snow Removal Equipment (SRE) Building**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2012

Project Description:

The project consists of construction of a new 5,000 square foot pole barn style building to house the 2 larger snow removal vehicles (SRE Building).

Schedule:

The project will be constructed in the summer 2012

Estimated Cost: \$339,000

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (95.0% share): \$322,050

State Funds (2.5%): \$8,475

Local Funds (2.5%): \$8,475

Agency Reported Priority: Important

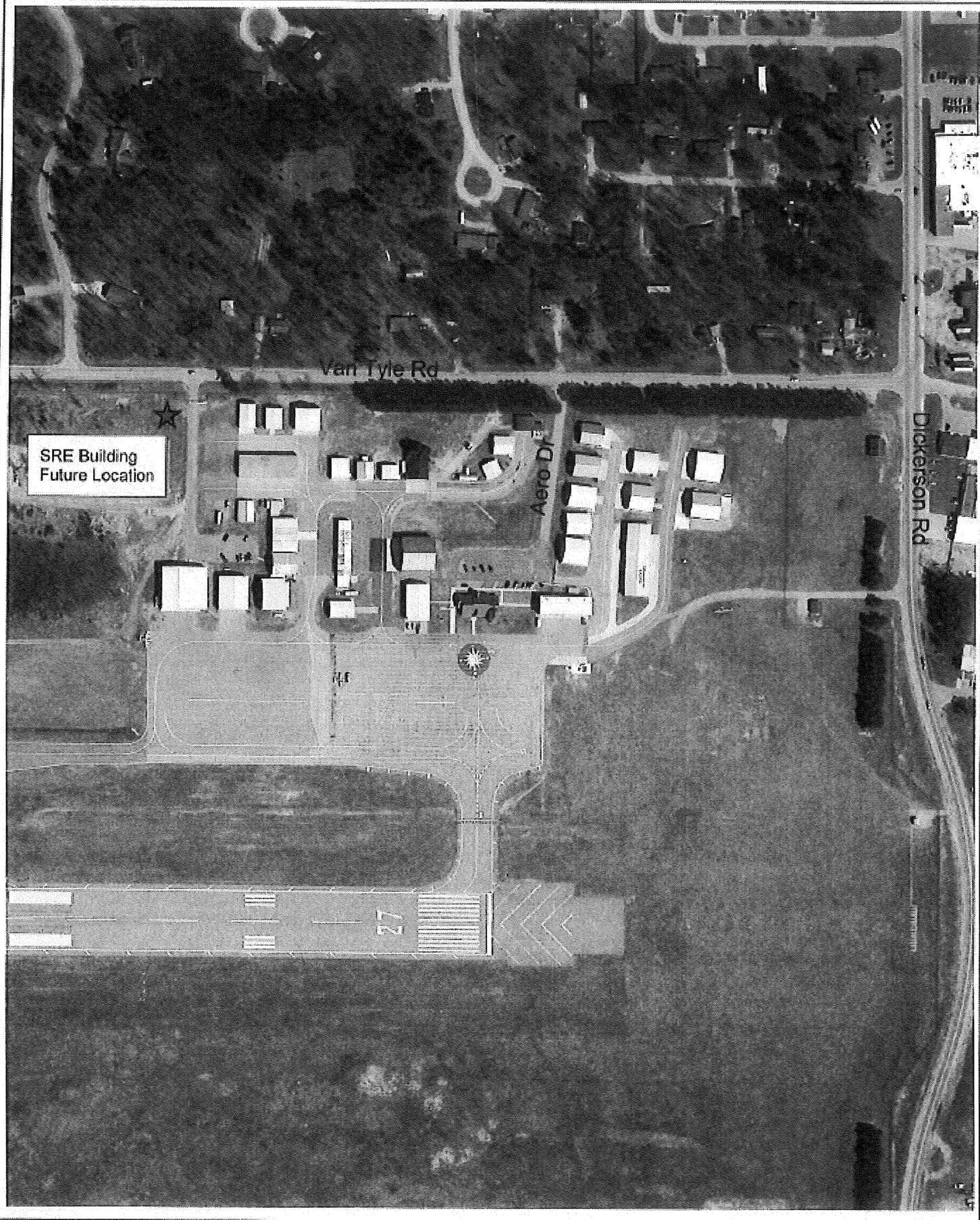
The existing facilities on the airport do not provide sufficient space or meet the needs and requirements of the Airport's snow removal equipment. Moreover, the construction of this facility will open up other areas for revenue generation. The project also leverages available federal funding.

Planning Commission Reported Priority: Important



SRE Building Future Location

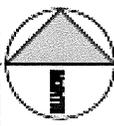
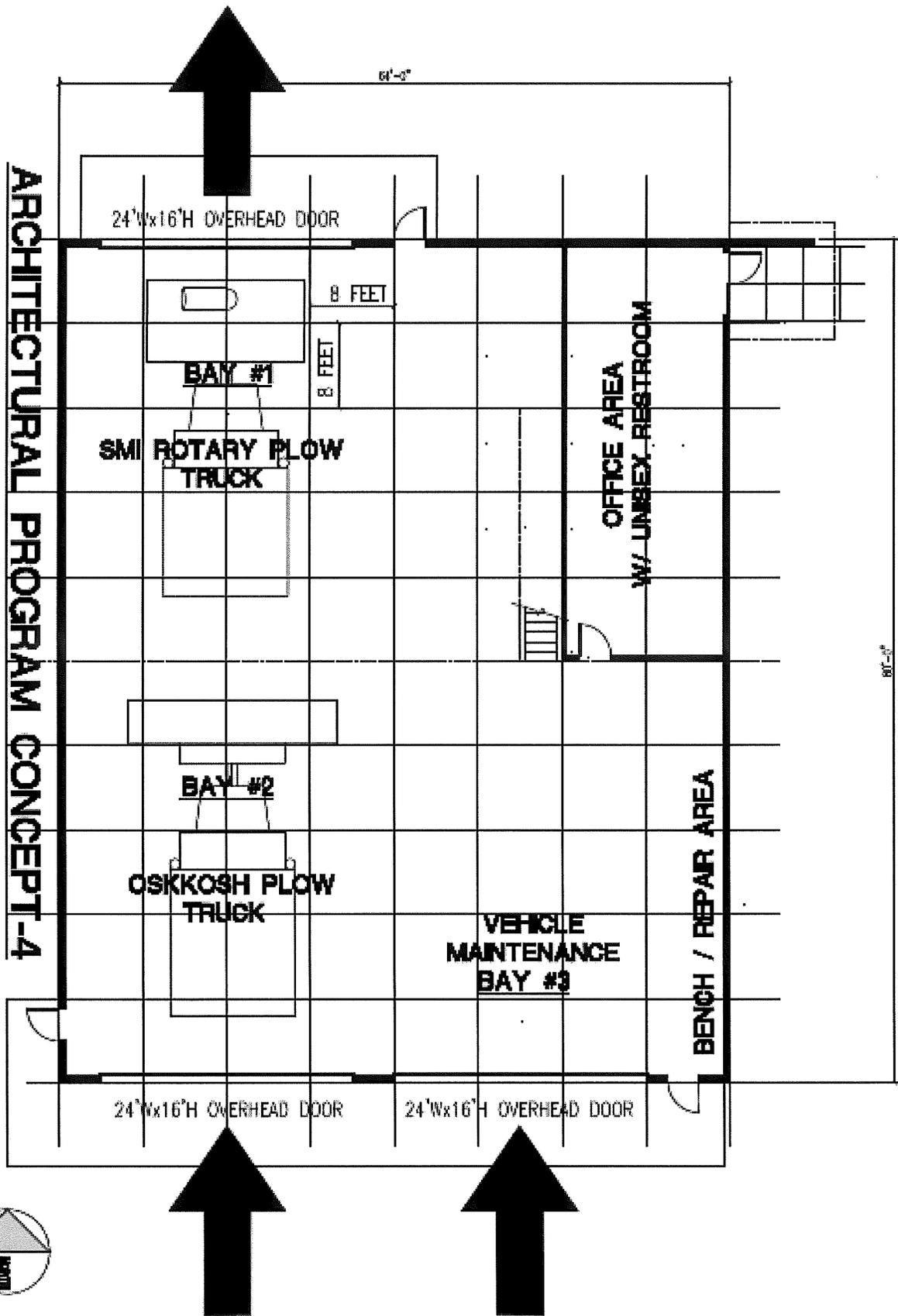
DRAFT



SRE Building Location
Scale: 1" = 300'
Date of Photography: Spring, 2010



**ARCHITECTURAL PROGRAM CONCEPT-4
FLOOR PLAN**



DRAWING TITLE A-1	GAYLORD REGIONAL AIRPORT ARCHITECTURAL PROGRAM CONCEPT-4 ARCHITECTURAL PROGRAM CONCEPT-4		DATE 11/11/09	DRAWN BY J. J. J.	CHECKED BY J. J. J.	PROJECT NO. 09-001	SHEET NO. 01

Project Title: Information Center Purchase

Agency: Otsego County

Project Type: Facility Acquisition

Year(s) of Project: 2012

Project Description:

The County would like to acquire the Chamber of Commerce Information Center building located at 125 S. Otsego. The building is located on County property that has been leased to the Gaylord/Otsego Chamber of Commerce. The County is considering various options for use of the space at the Information Center.

Schedule:

Acquisition would be desirable in 2012.

Estimated Cost: \$95,000

Basis of Cost Estimate: Purchase Agreement

Funding would come from the County's fund reserves.

Agency Reported Priority: Desirable

Planning Commission Reported Priority: Important



Information Center: 125 S. Otsego Avenue, Gaylord, Michigan

Project Title: Louis M. Groen Nature Center at Echo Valley Resort

Agency: Otsego County Parks and Recreation

Project Type: Land and Facilities Acquisition

Year(s) of Project: Phase 1: 2012
Phase 2: Unknown

Project Description:

The Otsego County Parks and Recreation Department will be taking possession of approximately 755 acres by 2012 to be used as part of a nature preserve. An additional 25 acres, along with two homes and three barns, will eventually be added upon the passing away of the owner.

The 775 acres is currently broken into three properties with the following property identification numbers:

69-021-016-200-005-01
69-021-017-100-005-04
69-021-017-100-005-05

Schedule:

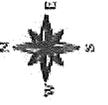
The intent is to hire a professional consultant to help for a plan of use for the property in its entirety as the transition eventually happens with the additional 25 acres. The additional 25 acres with its homes and barns will likely be required prior to conducting activities on the site. Anticipated uses of the property include limited recreational activities such as hiking, horseback riding, cross country skiing, and environmental classes.

Estimated Cost: Unknown

Basis of Cost Estimate: Internal Estimate

Alternative Financing: The Groen Trust will pay for costs of maintenance and improvements

Agency Reported Priority: Desirable



Groen Property
Scale: 1" = 1,000'

Date of Photography: Spring, 2010



Project Title: Otsego County Road Commission Poquette Road Reconstruction

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2012

Project Description:

Work is scheduled on Poquette Road in 2012.

This project will reconstruct Poquette Road to an all-season classification with the use of federal road funds and local match dollars. The length of the project is 2.53 miles. Additional improvements will include lane widening, paved shoulders, the realignment of the Nowak Road and Poquette Road intersection, improved sight distance, surface and subsurface drainage improvements, and a possible culvert upgrade at the stream crossing.

Estimated Cost: \$1,405,000

Basis of Cost Estimate: Cost from Engineer

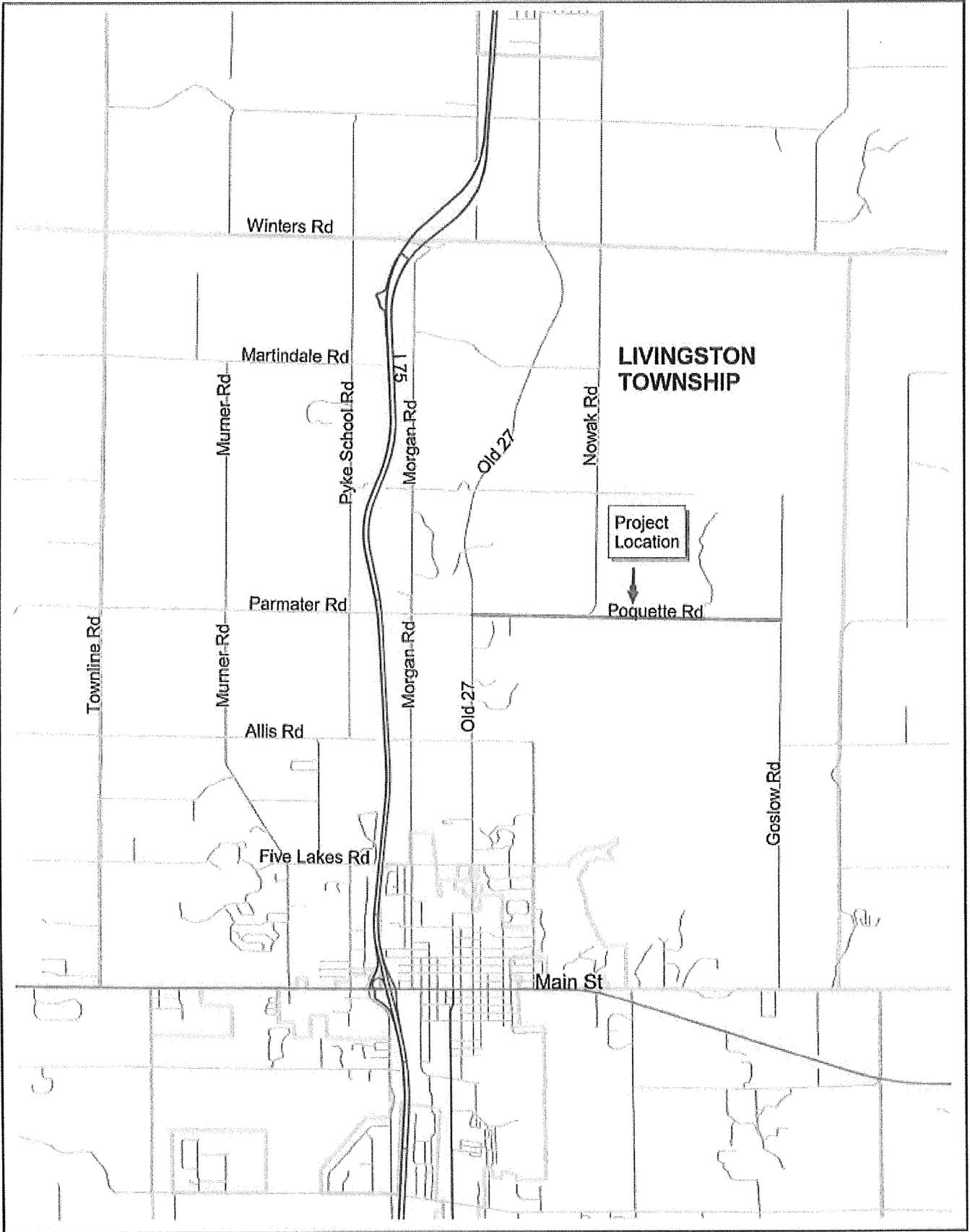
Alternative Financing:

Financing will include federal surface transportation funds (80% of construction costs) and a 20% local match provided by Livingston Township and the Otsego County Road Commission.

Agency Reported Priority: Important

This project will provide safety improvements to motorists using Poquette Road and reduce future maintenance costs to the Road Commission.

Planning Commission Reported Priority: Important



Poquette Road Reconstruction
Scale: 1" = 1 Mile



Project Title: Otsego County Road Commission East Sturgeon Valley

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2014

Project Description:

Work is scheduled on East Sturgeon Valley Road in 2014.

This project will strengthen the aggregate base and resurface portions of East Sturgeon Valley Road east of Fontinalis Road. Additional improvements will include paved shoulders, culvert upgrades, and minor drainage work.

Estimated Cost: \$450,000

Basis of Cost Estimate: Cost from Engineer

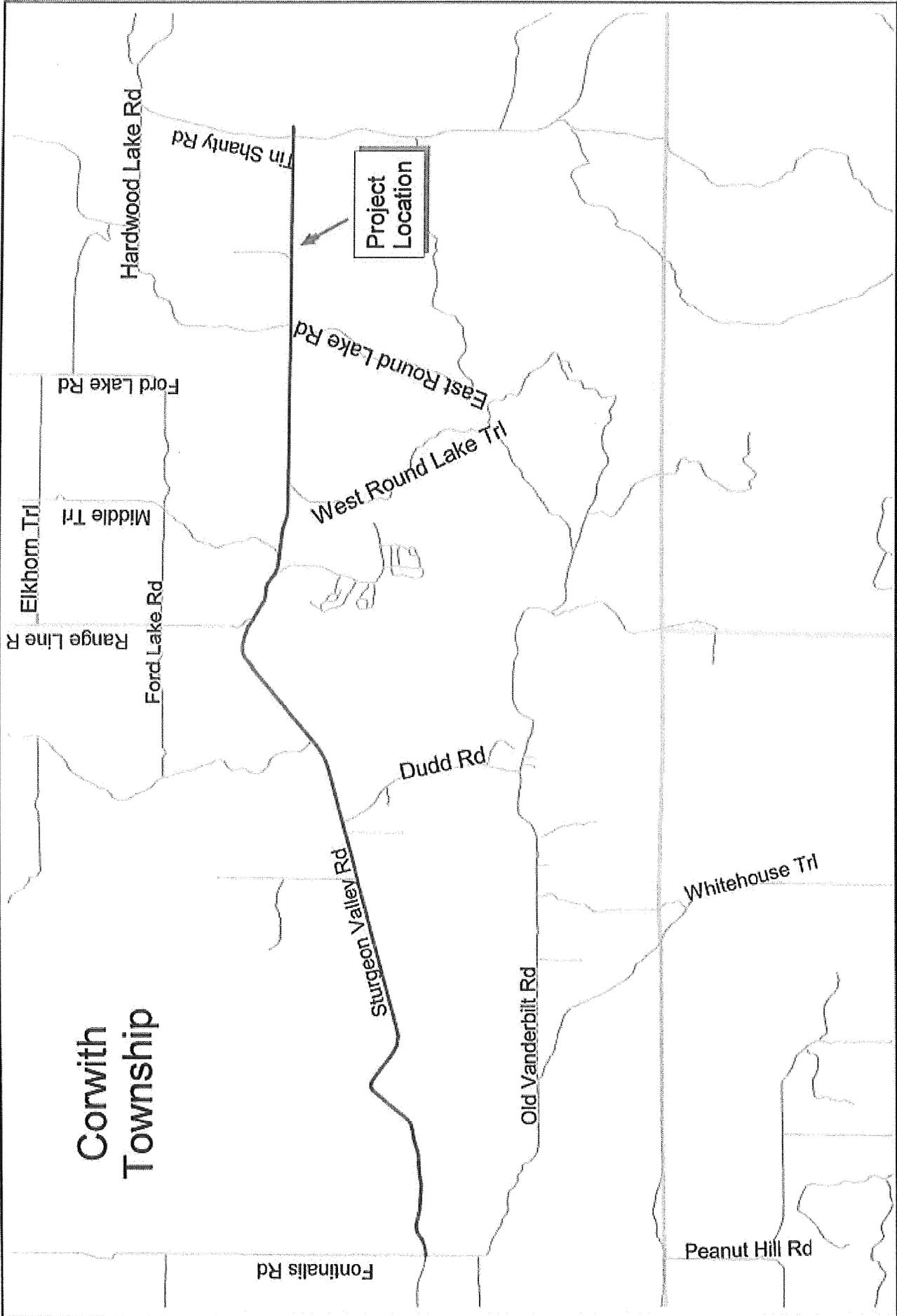
Alternative Financing:

Financing will include federal surface transportation funds (80% of construction costs) along with a 20% local match.

Agency Reported Priority: Important

This project will provide upgrades to address increasing commercial traffic. Future operating and maintenance costs will be reduced as well.

Planning Commission Reported Priority: Important



Corwith Township



East Sturgeon Valley Road
Scale: 1" = 1 Mile



Project Title: Otsego County Road Commission Camp Ten Road

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2015

Project Description:

Work is scheduled on Camp Ten Road in 2015.

This project will strengthen the aggregate base and resurface portions of Camp Ten Road, north of M-32 West, with hot mix asphalt. Additional upgrades will include pavement shoulders and surface drainage improvements.

Estimated Cost: \$555,000

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

Financing will include federal surface transportation funds (80% of construction costs) along with a 20% local match.

Agency Reported Priority: Important

This project will replace an aging road surface to all season status along with reducing future maintenance costs to the Road Commission.

Planning Commission Reported Priority: Important



Camp Ten Road
Scale: 1" = 1 Mile



Project Title: Otsego County Emergency Medical Services (EMS) Addition

Agency: EMS Addition

Project Type: Facility Expansion

Year(s) of Project: 2013

Project Description: This project is for the expansion of the EMS Headquarters, at 100 McLouth Road, that will provide more on site storage (provide storage for Haz-Mat trailers, 50 Bed Care Unit, and rescue equipment for the county) and improve the crew quarters (larger kitchen, increase the bedroom from 8 staff to 12 staff with privacy, and larger exercise room). The expansion size will be a total of 8,750 sq ft.

Schedule:

It will take approximately one year to build.

Estimated Cost: \$560,000

Basis of Cost Estimate: Preliminary Estimate

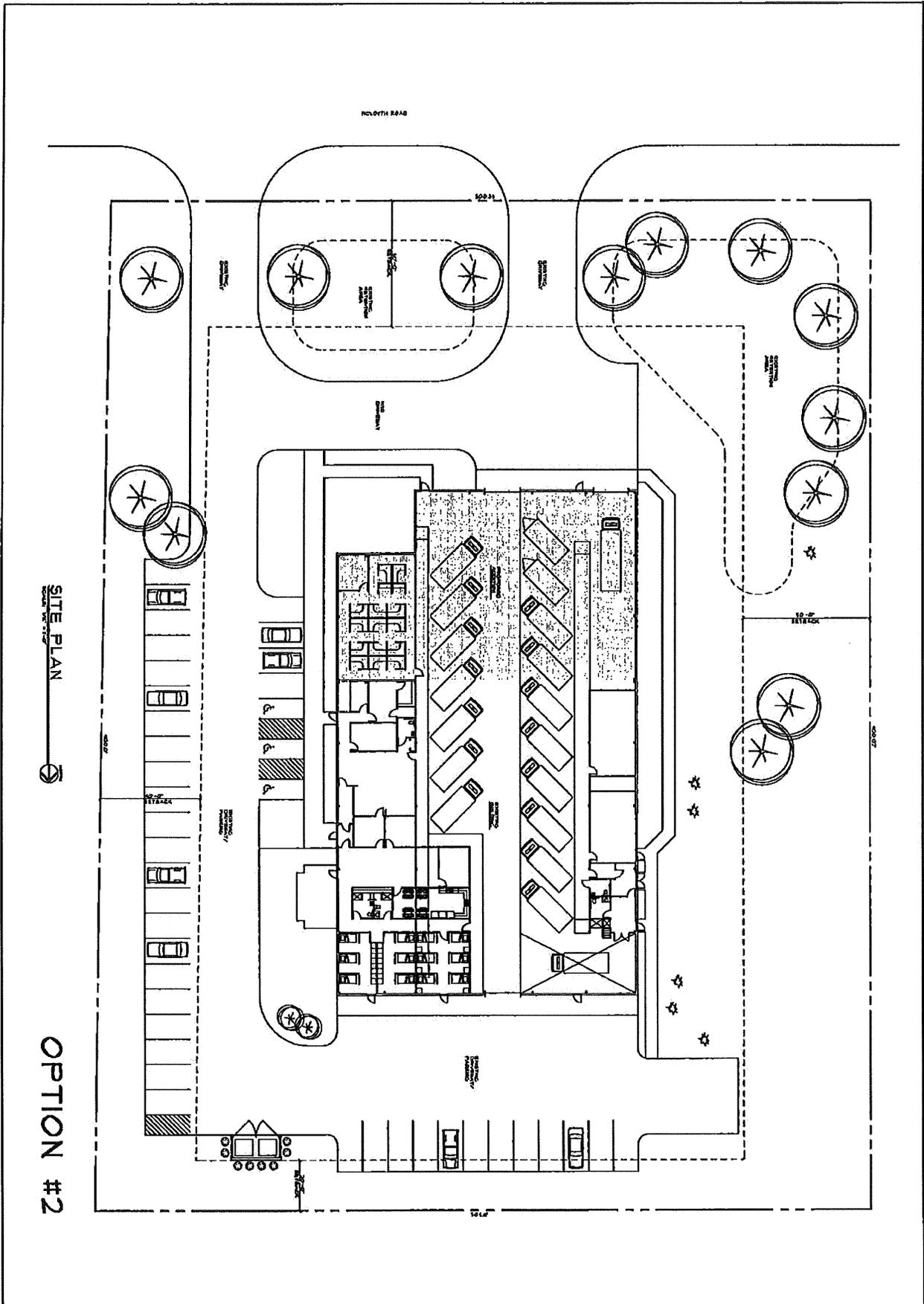
Alternative Funding: Federal grant money or USDA grant funding.

Agency Reported Priority: Urgent

The growth of the department has caught up with the building, resulting in the need for more space. Some of the equipment is being stored at the Otsego County Bus System (Haz-Mat trailers, snowmobiles, 50 bed care center) that should be closer to day to day operations in the case of an emergency. In addition, it is unknown how long the Bus System will be able to accommodate the equipment.

Day to day operations have increased and the crews living area is not large enough for the size of staff. Sleeping quarters are too tight and lack privacy.

Planning Commission Reported Priority: Desirable



SITE PLAN

OPTION #2

SHEET SP	PROJECT NUMBER 04-053	PROJECT OTSEGO CO. EMS BUILDING BUILDING ADDITION GAYLORD, MICHIGAN 49735	DRAWN GUYER BAYNE	DATE 4/24/04		TODD L. RECELL ARCHITECT <small> 1000 W. BAYNE ST. GAYLORD, MI 49735 TEL: 616-732-1111 FAX: 616-732-1112 </small>



Otsego County EMS Building: 100 McLouth, Gaylord, Michigan

Project Title: Otsego County Library Expansion

Agency: Otsego County Library

Project Type: Facility Expansion

Year(s) of Project: To be determined based on funding.

Project Description:

The Otsego County Library is proposing a 15,700 foot expansion of its main library in the heart of the City of Gaylord at 700 S. Otsego Avenue. Total size of the property is 1.92 acres. Since 1985 the current facility has been a centerpiece of our rural county as a cultural and educational destination, but growth has far surpassed the original design population and space needs are critical. Library statistics consistently surpass state average, yet the 9,031 sq. ft. library is just half the recommended size for Otsego County's current census. The building program is based on a well-documented study which identified community needs through public input.

In 2003, voters turned down a proposal for a new building on Elm Street and community feedback indicated that citizens preferred expansion at the current location. Working with Bradley J. Butcher and Associates, a solution was developed to add a 2-story expansion to the back of the library, blending roof lines to keep the structure aesthetically pleasing. The expansion will take the library into the next 25 years with space for expanded collections and programs, new technologies, increased access to public computers, and training and group rooms. It will bring the community in line with per capital space allocation as recommended by the Library of Michigan's Quality Services Checklist and accommodate a level of service to meet needs of a growing number of families, students, small business owners, and jobseekers facing difficult times.

Schedule: The Library is hopeful that funding will be secured through a combination of grants, donations, and public financing for construction in 2013.

Estimated Cost: \$5,000,000

Basis of Cost Estimate: Architect Estimate

Alternative Financing:

\$500,000 from the Designated Building Fund.

\$100,000 (estimate) Sale of building site on Elm Street

Potential funding sources for remainder:

Project Title: Otsego County Jail

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2015

Project Description:

A new Jail facility will eventually need to be built to replace the current outdated facility located as part of the Courthouse in downtown Gaylord. The Jail Citizen Committee recommended building new 24,621 sq ft 68-bed jail at the former DNR property now owned by the County along Illinois Avenue when/if the Criminal Justice Coordinating Committee determines that jail alternative programs can no longer sufficiently alleviate overcrowding.

Schedule:

Construction will not happen until alternative jail programs can no longer sufficiently relieve the jail, and until a dedicated source of funding (millage) can be obtained. It is recommended tentatively for 2015 and will be pushed back as necessary.

Estimated Cost: \$7,800,000

Basis of Cost Estimate: Architect Estimate

Alternative Financing: Funding would likely have to come from a dedicated jail millage, which has not been passed at this time.

Agency Reported Priority: Important

Urgent: The facility will replace the current facility which is often too small to meet legal obligations. The current jail has a 34-bed capacity, while the jail population often reaches around 50 people. The Otsego County Work Camp and the Drug Court has routinely prevented another 20 – 40 people from being housed at the jail.

Planning Commission Reported Priority: Important



Option 3
PROPOSED NEW BUILDING SITE PLAN

Not To Scale

Project Title: **Gaylord Property Acquisition**

Agency: Otsego County

Project Type: Land Acquisition

Year(s) of Project: 2017

Project Description:

The County currently own two adjacent lots in the city block bordered by First Street, Court Street, Second Street, and S. Otsego Avenue. These lots are currently used for overflow parking for the County. The County would like to eventually acquire more property within the block for possible future County uses.

Schedule:

There is no set timeline for property acquisition.

Estimated Cost: Unknown

Basis of Cost Estimate: Funding would come from the County's fund reserves.

Alternative Financing: Funding would come from the County's fund reserves.

Agency Reported Priority: Desirable

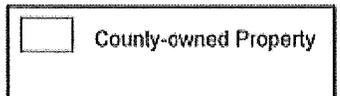
Planning Commission Reported Priority: Desirable



Gaylord Property Acquisition

Scale: 1" = 100'

Date of Photography: Spring, 2010



Project Title: Gaylord Regional Airport Taxilane Rehabilitation

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2017

Project Description:

The project consists of rehabilitating the existing airport taxilane to maintain the working condition of the taxilane.

Schedule:

The project will be constructed in the summer 2017

Estimated Cost: \$239,750

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (95.0% share): \$209,000

State Funds (2.5%): \$5,225

Local Funds (2.5%): \$5,225

Agency Reported Priority: Important

Planning Commission Reported Priority: Important

**APPENDIX A
CAPITAL IMPROVEMENT PLAN
PROJECT SPREADSHEET**

DRAFT

Otsego County Six Year Capital Improvement Plan - Appendix A

Project Name	Agency	Project Type	Funding Source(s)	Estimated Cost	P.C. Priority	2012 Cost	2013 Cost	2014 Cost	2015 Cost	2016 Cost	2017 Cost
Gaylord Regional Airport SRE Building	Otsego County	New Construction	95.0% Federal; 2.5%State; 2.5% Local	\$339,000	Important	\$339,000					
Information Center Purchase	Otsego County	Facility Acquisition	Fund Reserves	\$95,000	Important	\$95,000					
Louis M. Groen Nature Preserve at Echo Valley Resort	O.C. Parks and Recreation	Land Acquisition	Donation	Unknown	Desirable						
Otsego County Road Commission Road Projects	OC Road Commission										
Poquette Road Reconstruction Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$1,405,000	Important	\$1,405,000					
East Sturgeon Valley Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$450,000	Important			\$450,000			
Camp Ten Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$555,000	Important				\$555,000		
EMS Building Addition	Otsego County EMS	Facility Expansion	Grants	\$560,000	Desirable	\$560,000					
Otsego County Library Expansion	Otsego County Library	Facility Expansion	Various	\$5,000,000	Important		\$5,000,000				
Otsego County Jail	Otsego County	New Construction	Potentially Jail Millage	\$7,800,000	Important					\$7,800,000	
Gaylord Property Acquisition	Otsego County	Land Acquisition	Fund Reserves	Unknown	Desirable						Unknown
Gaylord Regional Airport Taxilane Rehabilitation	Otsego County	Major Renovation	95.0% Federal; 2.5%State; 2.5% Local	\$239,750	Important						\$239,750
Total Costs by Year:						\$2,399,000	\$5,000,000	\$450,000	\$8,355,000	\$0	\$239,750

APPENDIX B
2011 Project Update
Road Commission Salt Storage Building

Subsequent to the adoption of the Otsego County Capital Improvement Plan 2011-2016, the Road Commission decided to pursue the construction of a new 14,000 sq ft salt storage building and a 15,000 gallon above-ground waste water storage tank in 2011. The salt storage building is needed for the storage of salt used on local roads. The waste water storage tank would replace the current lagoon storage system, at the request of the Michigan Department of Environmental Quality. The construction would take place at the Road Commission property at 669 McCoy Road, Gaylord. The cost of construction is estimated at \$1,159,890.

The Planning Commission held a Regular Meeting on June 20, 2011 to review the project. The Planning Commission adopted the following Finding of Facts, prior to recommending approval of construction.

1. The current facility is aged to a point where it requires costly repairs.
2. The new facility would enhance the efficiency of the Road Commission.
3. It is not desirable to go into a shared facility with the State of Michigan.
4. New storage system will comply with DEQ requirements for the disposal of waste water.
5. Long term cost saving measure for the Road Commission
6. New facility will be used for equipment storage in the off season.
7. Otsego County Finance Director has determined that the Road Commission is financially able to repay the funds.
8. Proposed facility will enable the Road Commission to more efficiently serve the community

The Board of Commissioners approved proceeding with the project at their June 28, 2011 Board meeting. Construction should be completed by late 2011.

APPENDIX C
2011/2012 Project Update
University Center Science Center

The Otsego County 2011-2016 Capital Improvement Plan included the University Center Science Center facility expansion project. The intent of the project was to provide additional classroom and laboratory space thought to be needed from the expanded Science, Technology, Engineering and Mathematics (STEM) curriculum with Lake Superior State University. The University Center chose not to include the project in the 2012-2017 Capital Improvement Plan due to on-going changes to economic conditions and student demographics.

DRAFT

Susan Premo

From: news
Sent: Thursday, August 18, 2011 2:44 PM
To: Susan Premo; John M. Burt
Subject: ""Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	08 / 18 / 2011
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Otsego County Library Board of Trustees
Name	Lesa Jarski
Address	670 Maple Ridge Lane
City	Gaylord
State	MI
Zip	49735
Phone	989-858-0220
Date available for appointment	8 / 1 / 2011
I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Bagley
List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and	Otsego County Library Board to Trustees Secretary - presently Water Wonderland Board of Realtors MLS Secretary/Treasurer - presently Gaylord Extreme Girls 14 Team Manager - presently GIS PTO - past South

<p>in what municipality or county</p>	<p>Maple PTO - past Water Wonderland Board of Realtors Board of Directors - past</p>
<p>List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained</p>	<p>Gaylord High School 1986 Michigan Technological University, B.S.B.A, 1991</p>
<p>I have worked for Otsego County before</p>	<p>No</p>
<p>I am aware of potential conflicts of interest</p>	<p>No</p>
<p>Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek</p>	<p>I am an avid reader and the mother of 3 daughters. I am a regular patron of the library and have greatly enjoyed serving on the Library Board since last year. I would like to continue this as I foresee that the Library is going to be a resource used more and more by members of our community.</p>
<p align="center">Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone</p>	

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To guarantee receipt of our emails (and to ensure they aren't send to trash or junk folders), Please add news@otsegocountymi.gov to your address book.

OTSEGO COUNTY FRAUD POLICY

BACKGROUND

The Otsego County Fraud Policy is established to facilitate the development of controls which will aid in the detection and prevention of fraud against Otsego County. It is the intent of Otsego County to promote consistent organizational behavior by providing guidelines and assigning responsibility for the development of controls and conduct of investigations.

SCOPE OF POLICY

The policy applies to any fraud, or suspected fraud, involving employees as well as consultants, vendors, contractors, outside agencies, doing business with employees of such agencies, and/or any other parties with a business relationship with Otsego County.

Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/title, or relationship to Otsego County.

POLICY

Otsego County is responsible for the detection and prevention of fraud, misappropriations, and other inappropriate conduct. Fraud is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his or her injury. Each member of the Otsego County Management Team (which includes all department heads, managers, and elected officials of Otsego County) will be familiar with the types of improprieties that might occur within his or her area of responsibility, and be alert for any indication of irregularity.

Any fraud that is detected or suspected must be reported immediately to the County Administrator, who coordinates all investigations, both internal and external.

ACTIONS CONSTITUTING FRAUD

The terms defalcations, misappropriation, and other fiscal wrongdoings refer to, but are not limited to:

- Any dishonest or fraudulent act
- Forgery or alteration of any document or account belonging to Otsego County
- Forgery or alteration of a check, bank draft, or any other financial document
- Misappropriation of funds, securities, supplies, or other assets
- Impropriety in the handling or reporting of money or financial transactions
- Profiteering as a result of insider knowledge of Otsego County activities
- Disclosing confidential and proprietary information to outside parties
- Disclosing to other persons securities activities engaged in or contemplated by Otsego County
- An Otsego County employee accepting or seeking anything of material value from contractors, vendors, or persons providing services/materials to Otsego County (exception: gifts less than \$100 in value) for personal gain.

[Type text]

- Contractors, vendors, or persons may from time to time donate goods, services, or money to Otsego County programs or services. No preferential treatment of any kind shall be extended by Otsego County to contractors, vendors, or persons who choose to donate goods, services, or money to Otsego County.
- Otsego County will cease to do business with any individual or vendor who attempts to exert undue influence on an Otsego County employee or public official for the purpose of circumventing or breaking any Otsego County policies or state or federal laws.
- Destruction, removal or inappropriate use of records, furniture, fixtures, and equipment, and/or
- Any similar or related inappropriate conduct

OTHER INAPPROPRIATE CONDUCT

Suspected improprieties concerning an employee's moral, ethical, or behavioral conduct should be resolved by departmental management and Otsego County Administration.

If there is any question as to whether an action constitutes fraud, contact the Otsego County Administrator for guidance.

INVESTIGATION RESPONSIBILITIES

The Otsego County Administrator has the primary responsibility for the investigation of all suspected fraudulent acts as defined in the policy. If the investigation substantiates that fraudulent activities have occurred, the Otsego County Administrator will issue reports to appropriate personnel and if appropriate to the Board of Commissioners. In the event that the suspected fraudulent act was committed by an employee of an elected official, the investigative responsibility will be shared between the County Administrator and the elected official as co-employers.

Decisions to prosecute or refer the examination to the appropriate law enforcement and/or regulatory agencies for independent investigation will be made in conjunction with legal counsel, the Otsego County Administrator, any affected elected official, and the Board of Commissioners if deemed appropriate, as will final decisions on the disposition of the case.

CONFIDENTIALITY

The department head/manager/elected official and the Otsego County Administrator will treat all information received confidentially. Any employee who suspects dishonest or fraudulent activity will report the behavior immediately. The employee or other complainant may remain anonymous. All inquiries concerning the activity under investigation from the suspected individual, his or her attorney or representative, or any other inquirer should be directed to the Otsego County Administrator. No information concerning the status of an investigation will be given out. The proper response to any inquiries is: "I am not at liberty to discuss this matter." Under no circumstances should any reference be made to "the allegation", "the crime", "the fraud", "the forgery", "the misappropriation", or any other specific reference.

[Type text]

REPORTING PROCEDURES

The reporting individual should be informed of the following:

- The reporting individual has the option of first reporting the behavior/incident to the department head/manager/elected official. The behavior/incident **must** then be reported to the Otsego County Administrator within 24 hours of becoming aware of the suspected fraud (the matter cannot be dismissed by the department head/manager/elected official).
- In the event that the suspected fraud involves another local unit of government, the County Administrator will report the suspected fraud to the State Department of Treasury.
- If it is not deemed appropriate to discuss the matter with the department head/manager/elected official first, the Otsego County Administrator must be contacted directly.
- Do not contact the suspected individual in an effort to determine facts or demand restitution.
- Do not discuss the case, facts, suspicions, or allegations with anyone unless specifically asked to do so by the Otsego County Administrator.

TERMINATION

If an investigation results in a recommendation to terminate an individual, the recommendation will be reviewed for approval by Otsego County Administration and, if necessary, by outside counsel, before any such action is taken. The decision to terminate an employee is made by either the department head/manager/elected official or by the Otsego County Administrator.

ADMINISTRATION

The Otsego County Administrator and the Otsego County Board of Commissioners are responsible for the administration, revision, interpretation, and application of this policy. The policy will be reviewed annually and revised as needed.

If the Otsego County Administrator is the person suspected of the inappropriate behavior, the Chairman of the Board of Commissioners shall assume the responsibilities of the Otsego County Administrator in relation to this policy as stated above, during all phases of the process.

APPROVAL

Otsego County Administrator

Date

Chairman, Otsego County Board of Commissioners

Date

[Type text]

BALANCE SHEET -- BOARD DISCRETIONARY FUNDS -- JULY 31, 2011

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	934,808.57	19,208.55	6,365.19	104,157.78	27,445.47
INVESTMENTS	153,889.61	1,040,000.00	921,101.26	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	227,700.45	-	-	-	-
ACCOUNTS RECEIVABLE	-	0.46	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	23,196.66	229,978.73	-	753.80
LONG TERM ADV TO OTHER FDS	-	95,417.06	-	-	-
LONG TERM ADV TO EMS	-	158,278.33	-	-	-
POSTAGE INVENTORY	4,180.78	-	-	-	-
SUPPLIES INVENTORY	8,474.24	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-
TOTAL ASSETS	<u>1,339,868.65</u>	<u>1,336,101.06</u>	<u>1,157,445.18</u>	<u>104,157.78</u>	<u>28,199.27</u>
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	1,768,336.50	-	-	-	-
DEFERRED REVENUE	19,163.33	-	-	-	-
TOTAL LIABILITIES	<u>1,787,499.83</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
RESERVED/DESIGNATED	(447,631.18)	1,336,101.06	1,157,445.18	104,157.78	28,199.27
UNRESERVED	-	-	-	-	-
TOTAL FUND BALANCE	<u>(447,631.18)</u>	<u>1,336,101.06</u>	<u>1,157,445.18</u>	<u>104,157.78</u>	<u>28,199.27</u>
TOTAL LIABS & FUND BALANCE	<u>1,339,868.65</u>	<u>1,336,101.06</u>	<u>1,157,445.18</u>	<u>104,157.78</u>	<u>28,199.27</u>

Information on these pages is intended for mangement purposes only.

The information is unaudited and is prepared using the modified cash basis of accounting.

Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - JULY 31, 2011

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	-	249,461.58	66,221.39	434,563.21
INVESTMENTS	-	-	-	2,000.00
IMPREST CASH	-	-	-	-
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	4,674.42	872.50
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	1,538,357.77	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	<u>1,538,357.77</u>	<u>249,461.58</u>	<u>70,895.81</u>	<u>437,435.71</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
RESERVED/DESIGNATED	1,538,357.77	249,461.58	70,895.81	437,435.71
UNRESERVED	-	-	-	-
TOTAL FUND BALANCE	<u>1,538,357.77</u>	<u>249,461.58</u>	<u>70,895.81</u>	<u>437,435.71</u>
TOTAL LIABS & FUND BALANCE	<u>1,538,357.77</u>	<u>249,461.58</u>	<u>70,895.81</u>	<u>437,435.71</u>

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH JULY 31, 2011

GL NUMBER	2011		YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 07/31/2010	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues					
010-PROPERTY TAXES	490,119.12	4,686,521.00	388,028.93	4,298,492.07	8.28
015-STATE UNRESTRICTED REVENUE	48,846.00	137,913.00	60,342.00	77,571.00	43.75
025-INTEREST EARNINGS	113,936.16	100,000.00	63,560.84	36,439.16	63.56
030-OTHER REVENUE	21,605.51	68,000.00	22,587.78	45,412.22	33.22
050-SPECIAL ITEMS/TRANSFERS	481,929.00	504,094.00	462,094.00	42,000.00	91.67
131-CIRCUIT COURT	148,855.20	214,900.00	150,951.45	63,948.55	70.24
132-LEIN FEES	3,062.50	9,800.00	1,750.00	8,050.00	17.86
133-DRUG COURT GRANT	22,122.44	83,805.00	18,788.59	65,016.41	22.42
134-RDSS TRANSPORT GRANT	3,904.92	20,000.00	2,914.11	17,085.89	14.57
135-MENTAL HEALTH GRANT	0.00	35,000.00	2,369.00	32,631.00	6.77
136-DISTRICT COURT	301,476.61	468,949.00	284,843.73	184,105.27	60.74
141-FRIEND OF THE COURT	120,493.59	328,010.00	98,523.93	229,486.07	30.04
145-JURY COMMISSION	9,490.00	8,500.00	1,882.50	6,617.50	22.15
148-PROBATE COURT	96,767.70	181,919.00	96,059.83	85,859.17	52.80
166-FAMILY COUNSELING SERVICES	2,225.00	4,000.00	2,905.30	1,094.70	72.63
215-COUNTY CLERK/ROD	144,011.66	204,100.00	148,670.56	55,429.44	72.84
253-TREASURER	428.08	600.00	376.98	223.02	62.83
257-EQUALIZATION	14,907.12	37,100.00	6,783.51	30,316.49	18.28
262-ELECTIONS	0.00	20,752.00	0.00	20,752.00	0.00
267-PROSECUTOR	35,618.26	107,709.00	35,671.78	72,037.22	33.12
301-SHERIFF	2,620.11	18,098.00	4,089.46	14,008.54	22.60
302-SHERIFF - CIVIL DIVISION	21,114.25	31,000.00	18,384.25	12,615.75	59.30
320-JUSTICE TRAINING	988.00	566.00	1,031.69	(465.69)	182.28

Information on these pages is unaudited and is recorded using a modified cash basis of accounting.

Any difference in the fund balance totals between the balance sheet report and the balance sheet is due to rounding.

Use of these funds is restricted to the designated purpose as indicated.

GL NUMBER	2011		YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 07/31/2010	AMENDED BUDGET			
331-MARINE SAFETY	26.00	3,750.00	30.00	3,720.00	0.80
332-MOTORCYCLE SAFETY EDUCATION	8,279.66	57,611.00	15,532.17	42,078.83	26.96
333-SNOWMOBILE GRANT	0.00	9,605.00	0.00	9,605.00	0.00
334-SECONDARY ROAD PATROL	0.00	45,000.00	19,378.00	25,622.00	43.06
336-OFF-ROAD VEHICLE GRANT	0.00	9,605.00	0.00	9,605.00	0.00
351-JAIL	18,311.32	46,000.00	28,733.25	17,266.75	62.46
427-EMERGENCY SERVICES	3,640.31	30,000.00	(3,709.00)	33,709.00	(12.36)
450-REMONUMENTATION	12,782.80	40,000.00	12,767.60	27,232.40	31.92
721-PLANNING / ZONING	96,560.51	75,500.00	71,523.00	3,977.00	94.73
TOTAL Revenues	2,224,121.83	7,588,407.00	2,016,865.24	5,571,541.76	26.58
Expenditures					
101-COMMISSIONERS	95,451.74	173,116.00	90,743.89	82,372.11	52.42
105-OTHER LEGISLATIVE	20,387.15	20,388.00	20,387.15	0.85	100.00
131-CIRCUIT COURT	622,248.49	1,132,656.00	565,889.16	566,766.84	49.96
132-LEIN FEES	3,500.00	9,800.00	1,750.00	8,050.00	17.86
133-DRUG COURT GRANT	31,143.18	87,805.00	27,069.93	60,735.07	30.83
134-RDSS TRANSPORT GRANT	3,853.51	20,000.00	3,640.04	16,359.96	18.20
135-MENTAL HEALTH GRANT	0.00	35,000.00	8,173.00	26,827.00	23.35
136-DISTRICT COURT	37,824.94	67,266.00	39,281.71	27,984.29	58.40
141-FRIEND OF THE COURT	213,203.78	404,055.00	211,006.44	193,048.56	52.22
145-JURY COMMISSION	15,275.83	28,350.00	8,771.21	19,578.79	30.94
148-PROBATE COURT	99,440.53	173,767.00	99,374.51	74,392.49	57.19
166-FAMILY COUNSELING SERVICES	350.00	4,000.00	350.00	3,650.00	8.75
172-COUNTY ADMINISTRATOR	56,257.50	106,373.00	53,686.50	52,686.50	50.47
201-FINANCE DEPARTMENT	50,465.00	94,914.00	47,457.00	47,457.00	50.00
215-COUNTY CLERK/ROD	173,044.83	237,123.00	125,550.01	111,572.99	52.95
223-EXTERNAL AUDIT	16,071.46	15,785.00	15,784.75	0.25	100.00
228-INFORMATION TECHNOLOGY	17,818.53	56,179.00	20,723.73	35,455.27	36.89
253-TREASURER	58,248.65	87,981.00	53,111.72	34,869.28	60.37
257-EQUALIZATION	134,081.98	251,834.00	133,137.65	118,696.35	52.87

GL NUMBER	2011		YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 07/31/2010	AMENDED BUDGET			
261-COOPERATIVE EXTENSION	9,939.45	49,248.00	11,089.54	38,158.46	22.52
262-ELECTIONS	129.54	20,752.00	41.09	20,710.91	0.20
264-BUILDING AUTHORITY	0.00	1,720.00	0.00	1,720.00	0.00
265-BUILDING AND GROUNDS	241,293.00	455,227.00	113,806.75	341,420.25	25.00
267-PROSECUTOR	287,328.96	451,418.00	229,591.87	221,826.13	50.86
270-HUMAN RESOURCES	26,431.00	51,742.00	25,871.00	25,871.00	50.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	396,847.24	755,798.00	389,310.20	366,487.80	51.51
302-SHERIFF - CIVIL DIVISION	23,432.37	31,293.00	17,566.24	13,726.76	56.13
305-SALES	5,000.00	0.00	0.00	0.00	0.00
306-SANE	0.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	502.28	607.00	598.53	8.47	98.60
331-MARINE SAFETY	4,980.80	6,750.00	4,685.77	2,064.23	69.42
332-MOTORCYCLE SAFETY EDUCATION	23,428.75	57,611.00	28,785.00	28,826.00	49.96
333-SNOWMOBILE GRANT	786.47	9,605.00	1,515.29	8,089.71	15.78
334-SECONDARY ROAD PATROL	11,800.19	50,204.00	40,916.34	9,287.66	81.50
336-OFF-ROAD VEHICLE GRANT	9,393.27	9,605.00	2,933.41	6,671.59	30.54
351-JAIL	547,141.75	913,187.00	468,044.70	445,142.30	51.25
427-EMERGENCY SERVICES	22,977.61	45,705.00	23,280.31	22,424.69	50.94
445-DRAINS	4,090.00	6,000.00	0.00	6,000.00	0.00
450-REMONUMENTATION	0.00	40,000.00	0.00	40,000.00	0.00
601-DISTRICT HEALTH	123,750.00	165,000.00	123,750.00	41,250.00	75.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	24,423.00	69,124.00	30,171.00	38,953.00	43.65
648-MEDICAL EXAMINER	40,016.23	72,283.00	48,821.75	23,461.25	67.54
649-MENTAL HEALTH	47,001.50	94,003.00	23,500.75	70,502.25	25.00
681-VETERANS BURIAL	3,885.62	10,200.00	3,827.24	6,372.76	37.52
682-VETERANS AFFAIRS	14,217.83	25,993.00	14,370.95	11,622.05	55.29
721-PLANNING / ZONING	54,494.34	85,869.00	44,209.42	41,659.58	51.48
729-CHAMBER OF COMMERCE	1,000.00	1,000.00	1,000.00	0.00	100.00

GL NUMBER	2011		YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 07/31/2010	AMENDED BUDGET			
731-ECONOMIC ALLIANCE	2,500.00	2,500.00	2,500.00	0.00	100.00
851-INSURANCE AND BONDS	0.00	313,186.00	0.00	313,186.00	0.00
853-HEALTH CARE RETIREES	48,461.55	90,000.00	58,554.16	31,445.84	65.06
864-DISTRIBUTIVE SERVICES	21,084.33	45,035.00	24,015.66	21,019.34	53.33
941-CONTINGENCY	0.00	59,363.00	0.00	59,363.00	0.00
961-APPROPRIATION - HUMAN SVCS	2,405.51	5,520.00	1,966.80	3,553.20	35.63
962-APPROPRIATION - LGL DFS FUND	25,000.00	50,000.00	25,000.00	25,000.00	50.00
966-APPROPRIATION - AIRPORT	150,450.00	150,000.00	107,500.00	42,500.00	71.67
967-APPROPRIATION - CHILD CARE	100,000.00	200,000.00	100,000.00	100,000.00	50.00
969-APPROPRIATION - OTHER FUNDS	78,553.00	131,767.00	90,794.00	40,973.00	68.90
970-APPROPRIATION - EQUIP FUND	25,000.00	29,000.00	29,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	3,000.00	0.00	0.00	0.00	0.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	4,044,912.69	7,588,407.00	3,638,406.17	3,950,000.83	47.95
NET OF REVENUES & EXPENDITURES	(1,820,790.86)		(1,621,540.93)		
FUND BALANCE JANUARY 1	1,226,949.00		1,173,908.00		
FUND BALANCE JULY 31	(593,841.86)		(447,632.93)		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	14,024.67	0.00	10,168.74	(10,168.74)	100.00
030-OTHER REVENUE	2,886.00	0.00	3,367.00	(3,367.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	300,000.00	0.00	300,000.00	0.00
215-RENT	7,830.06	0.00	7,830.06	(7,830.06)	100.00
TOTAL Revenues	24,740.73	300,000.00	21,365.80	278,634.20	7.12

Expenditures

999-TRANSFER OUT	0.00	300,000.00	300,000.00	0.00	100.00
TOTAL Expenditures	0.00	300,000.00	300,000.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	24,740.73		(278,634.20)		

GL NUMBER	YTD BALANCE 07/31/2010	2011 AMENDED BUDGET	YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
FUND BALANCE JANUARY 1	1,574,093.00		1,614,735.00		
FUND BALANCE JULY 31	<u>1,598,833.73</u>		<u>1,336,100.80</u>		
Fund 257 - BUDGET STABILIZATION					
Revenues					
025-INTEREST EARNINGS	11,098.57	0.00	11,041.63	(11,041.63)	100.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL Revenues	<u>111,098.57</u>	<u>100,000.00</u>	<u>111,041.63</u>	<u>(11,041.63)</u>	<u>111.04</u>
Expenditures					
941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
TOTAL Expenditures	<u>0.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	<u>111,098.57</u>		<u>111,041.63</u>		
FUND BALANCE JANUARY 1	930,477.00		1,046,403.00		
FUND BALANCE JULY 31	<u>1,041,575.57</u>		<u>1,157,444.63</u>		
Fund 260 - LEGAL DEFENSE FUND					
Revenues					
025-INTEREST EARNINGS	0.00	0.00	72.59	(72.59)	100.00
050-SPECIAL ITEMS/TRANSFERS	25,000.00	50,000.00	25,000.00	25,000.00	50.00
TOTAL Revenues	<u>25,000.00</u>	<u>50,000.00</u>	<u>25,072.59</u>	<u>24,927.41</u>	<u>50.15</u>
Expenditures					
130-46TH CIRCUIT TRIAL COURT	10,745.95	25,000.00	1,656.00	23,344.00	6.62
270-HUMAN RESOURCES	18,288.16	25,000.00	21,072.77	3,927.23	84.29
TOTAL Expenditures	<u>29,034.11</u>	<u>50,000.00</u>	<u>22,728.77</u>	<u>27,271.23</u>	<u>45.46</u>
NET OF REVENUES & EXPENDITURES	<u>(4,034.11)</u>		<u>2,343.82</u>		
FUND BALANCE JANUARY 1	95,919.00		101,814.00		
FUND BALANCE JULY 31	<u>91,884.89</u>		<u>104,157.82</u>		

GL NUMBER	YTD BALANCE 07/31/2010	2011 AMENDED BUDGET	YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 266 - EQUIPMENT FUND					
Revenues					
030-OTHER REVENUE	1,229.26	0.00	244.64	(244.64)	100.00
050-SPECIAL ITEMS/TRANSFERS	26,506.00	61,500.00	54,000.00	7,500.00	87.80
TOTAL Revenues	27,735.26	61,500.00	54,244.64	7,255.36	88.20
Expenditures					
901-CAPITAL OUTLAY	61,118.45	61,500.00	33,649.15	27,850.85	54.71
941-CONTINGENCY	1,555.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	62,673.45	61,500.00	33,649.15	27,850.85	54.71
NET OF REVENUES & EXPENDITURES	(34,938.19)		20,595.49		
FUND BALANCE JANUARY 1	44,287.00		7,603.00		
FUND BALANCE JULY 31	<u>9,348.81</u>		<u>28,198.49</u>		
Fund 285 - REVENUE SHARING RESERVE					
Revenues					
010-PROPERTY TAXES	0.00	460,208.00	0.00	460,208.00	0.00
TOTAL Revenues	0.00	460,208.00	0.00	460,208.00	0.00
Expenditures					
999-TRANSFER OUT	450,742.00	460,208.00	460,208.00	0.00	100.00
TOTAL Expenditures	450,742.00	460,208.00	460,208.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	(450,742.00)		(460,208.00)		
FUND BALANCE JANUARY 1	2,396,765.00		1,998,566.00		
FUND BALANCE JULY 31	<u>1,946,023.00</u>		<u>1,538,358.00</u>		
Fund 499 - CAPITAL PROJECTS FUND					
Revenues					
025-INTEREST EARNINGS	2,250.33	0.00	189.78	(189.78)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	125,750.00	44,500.00	81,250.00	35.39
TOTAL Revenues	2,250.33	125,750.00	44,689.78	81,060.22	35.54

GL NUMBER	YTD BALANCE 07/31/2010	2011 AMENDED BUDGET	YTD BALANCE 07/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
Expenditures					
901-CAPITAL OUTLAY	37,341.40	100,750.00	63,413.89	37,336.11	62.94
999-TRANSFER OUT	0.00	25,000.00	0.00	25,000.00	0.00
TOTAL Expenditures	37,341.40	125,750.00	63,413.89	62,336.11	50.43
NET OF REVENUES & EXPENDITURES	(35,091.07)		(18,724.11)		
FUND BALANCE JANUARY 1	151,415.00		268,186.00		
FUND BALANCE JULY 31	116,323.93		249,461.89		
Fund 569 - DEBT SERVICE					
Revenues					
050-SPECIAL ITEMS/TRANSFERS	220,516.75	331,034.00	240,923.00	90,111.00	72.78
215-RENT	73,283.01	77,374.00	79,023.20	(1,649.20)	102.13
TOTAL Revenues	293,799.76	408,408.00	319,946.20	88,461.80	78.34
Expenditures					
906-DEBT SERVICE	282,638.75	408,408.00	298,460.01	109,947.99	73.08
TOTAL Expenditures	282,638.75	408,408.00	298,460.01	109,947.99	73.08
NET OF REVENUES & EXPENDITURES	11,161.01		21,486.19		
FUND BALANCE JANUARY 1	41,267.00		49,410.00		
FUND BALANCE JULY 31	52,428.01		70,896.19		
Fund 647 - HEALTH CARE FUND					
Revenues					
025-INTEREST EARNINGS	787.36	0.00	259.53	(259.53)	100.00
485-HEALTH CARE CONTRIBUTIONS	666,762.49	1,121,886.00	574,501.55	547,384.45	51.21
TOTAL Revenues	667,549.85	1,121,886.00	574,761.08	547,124.92	51.23
Expenditures					
851-INSURANCE AND BONDS	685,608.96	1,120,000.00	640,760.08	479,239.92	57.21
999-TRANSFER OUT	10,232.00	1,886.00	1,886.00	0.00	100.00
TOTAL Expenditures	695,840.96	1,121,886.00	642,646.08	479,239.92	57.28
NET OF REVENUES & EXPENDITURES	(28,291.11)		(67,885.00)		
FUND BALANCE JANUARY 1	504,379.00		505,320.00		
FUND BALANCE JULY 31	476,087.89		437,435.00		

08/12/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
AUGUST 16, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
34458	08/10/2011	GREAT LAKES ENERGY	ACCT 712064043-001	294-683-930.999	421.53
34459	08/12/2011	LEE'S ALPINE FENCE	CROSS ST PROJECT	499-901-970.300-CROSS_ST	949.00
1096(E)	08/16/2011	MUNICIPAL EMPLOYEES RETIREMI	JULY 2011 COURT MERS	704-000-231.700	6,991.37
34460	08/16/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110803B/110810B	101-351-801.020	320.00
34460	08/16/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110803B/110810B	264-362-801.020	320.00
34460	08/16/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110803B/110810B	595-351-801.020	160.00
					800.00
34461	08/16/2011	ALPINE COMPUTERS	10719130435 WIRELESS MOUSE	208-752-726.000	29.99
34462	08/16/2011	AVFUEL CORPORATION	FUEL	281-537-930.664	50,000.00
34463	08/16/2011	BANK OF NEW YORK	INV#252-1567959 ACCT #2210026069	569-906-990.210	225.00
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	101-131-704.110	14,546.20
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	101-136-704.110	1,157.53
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	101-141-704.110	7,871.16
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	101-148-704.110	1,446.90
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	215-141-704.110	1,389.03
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	292-662-704.110	366.54
34464	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI	007015253-0000 - 8/28 TO 9/27/11	704-000-231.261	2,975.26
					29,752.62

34465	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI 007015253-0001	8-28 TO 9-27-2011	101-131-704.110	(189.05)
34465	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI 007015253-0001	8-28 TO 9-27-2011	292-662-704.110	381.98
34465	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI 007015253-0001	8-28 TO 9-27-2011	704-000-231.261	62.39
					<u>255.32</u>
34466	08/16/2011	BLUE CROSS BLUE SHIELD OF MICI 007015253-0002	8-28 TO 9-27-2011	101-131-940.110	4,709.78
34467	08/16/2011	BREITBURN OPERATING LP	CHRGBK 033-900-039-070-00	516-000-026.021	16,704.47
34468	08/16/2011	BRUCE TILLINGER	CONTRACTED PLUMBING & MECHANIC	249-371-801.027	1,320.00
34469	08/16/2011	BS&A SOFTWARE INC	ANNUAL SUPPORT FEE	101-228-920.410	** VOIDED **
34470	08/16/2011	BULLDOG PAINTING	CROSS ST PROJECT	499-901-970.300-CROSS_ST	1,700.00
34471	08/16/2011	CARTER-JONES COMPANIES	TAX VALUE CHANGE 080-031-400-005-	516-000-026.021	22,843.70
34472	08/16/2011	CATHOLIC HUMAN SERVICES OF A DECISIONS TO ACTIONS SPRING SESSIO		292-662-940.010	5,111.00
34473	08/16/2011	CHARLTON TOWNSHIP	PRE QUARTERLY DISBURSEMENT	701-000-226.001	7.06
34474	08/16/2011	CHESTER TOWNSHIP	PRE QUARTERLY DISBURSEMENT	701-000-226.001	16.07

34475	08/16/2011	CITY OF GAYLORD	PRE QUARTERLY DISBURSEMENT	701-000-226.001	21.43
34476	08/16/2011	CONSUMERS ENERGY	ELECTRIC BILLS	208-751-930.620	266.85
34476	08/16/2011	CONSUMERS ENERGY	206608290032 JULY	588-699-930.620	1,632.55
34476	08/16/2011	CONSUMERS ENERGY	800 LIVINGSTON BLVD #GUL	637-265-930.620-ALPCT000	350.53
					----- 2,249.93
34477	08/16/2011	DOVER TOWNSHIP	PRE QUARTERLY DISBURSEMENT	701-000-226.001	158.31
34478	08/16/2011	DTE ENERGY	463315100024 JULY	588-699-930.610	25.00
34478	08/16/2011	DTE ENERGY	611 S ILLINOIS	637-265-930.610-ALPCT000	287.11
34478	08/16/2011	DTE ENERGY	225 W MAIN ST	637-265-930.610-CRTHS000	194.70
34478	08/16/2011	DTE ENERGY	290 MCLOUTH RD	637-265-930.610-LNDUS000	34.31
					----- 541.12
34479	08/16/2011	DUNNS	BATTERIES,LASERJET PAPER,TONER,MA	101-721-726.000	100.35
34479	08/16/2011	DUNNS	BATTERIES,LASERJET PAPER,TONER,MA	249-030-607.225	202.80
34479	08/16/2011	DUNNS	BATTERIES,LASERJET PAPER,TONER,MA	249-371-726.000	250.36
					----- 553.51
34480	08/16/2011	EDWARD & ANN OFFER	PRE ADJ 091-310-000-202-00 3 YRS	516-000-026.021	99.99
34481	08/16/2011	ELMIRA TOWNSHIP	PRE QUARTERLY DISBURSEMENT	701-000-226.001	75.38
34482	08/16/2011	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	2,900.00

34483	08/16/2011	ERIK SNYDER	8/7 BRC	101-332-801.030	560.00
34484	08/16/2011	EXTREME POWER SPORTS	BRAKE LEVERS, RATIO RITE, CLUTCH LE'	101-332-920.400	45.29
34485	08/16/2011	FRED & SHIRLEY ROSS	RESTITUTION OWED	701-000-271.000	340.00
34486	08/16/2011	FRONTIER	PARK PHONE BILL	208-751-930.210	51.02
34486	08/16/2011	FRONTIER	CENTER PHONE BILL	208-752-930.210	80.48
34486	08/16/2011	FRONTIER	VARIOUS TELEPHONE INVOICES	261-427-930.210	611.27
					<u>742.77</u>
34487	08/16/2011	GAYLORD COMMUNITY SCHOOLS	PARKING LOT/CLASSROOM CHARGES 6	101-332-920.510	315.00
34488	08/16/2011	GAYLORD COMMUNITY SCHOOLS	PRE QRTL DISBURSEMENTS 1/1/11-3/	701-000-228.001-PRE00000	5,726.93
34489	08/16/2011	GIL-ROYS HARDWARE	KEY, HORNET SPRAY, COIL CHAIN, SCRE	208-751-726.000	11.02
34489	08/16/2011	GIL-ROYS HARDWARE	KEY, HORNET SPRAY, COIL CHAIN, SCRE	208-751-726.050	70.63
					<u>81.65</u>
34490	08/16/2011	GOGEBIC COUNTY TREASURER	2011 SUMMER CONFERENCE	101-253-930.500	120.33
34490	08/16/2011	GOGEBIC COUNTY TREASURER	2011 SUMMER CONFERENCE	516-253-930.500	120.32
					<u>240.65</u>
34491	08/16/2011	HAROLD JACOB	PRE ADJ 091-340-001-316-00	516-000-026.021	858.07

34492	08/16/2011	JOHANNESBURG/LEWISTON SCHC PRE QRTL	DISBURSEMENTS 1/1/11-3/ 701-000-228.001-PRE00000	343.49
34493	08/16/2011	JOSEPH A ARTHURS	PB11-0459/REFUND OF INSPECTION FE 249-260-451.012	50.00
34494	08/16/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING & ZONING INS 101-721-801.020	40.00
34494	08/16/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING & ZONING INS 249-371-801.024	2,635.00
				----- 2,675.00
34495	08/16/2011	LIVINGSTON TOWNSHIP	PRE QUARTERLY DISBURSEMENT 701-000-226.001	320.25
34496	08/16/2011	LYNDA ALLMACHER	PRE ADJ 091-110-000-085-00 516-000-026.021	156.35
34497	08/16/2011	MAAE	MAAE 59TH ANNUAL FALL CONFERENC 281-537-930.500	200.00
34498	08/16/2011	MAXIMUM SECURITY	SEPT - NOV 2011 MONITOR 637-265-920.410	89.97
34499	08/16/2011	MORNING STAR PUBLISHING CO	INSERT FLYER 9,920 IN MORNING STAR 233-690-930.300	406.72
34500	08/16/2011	NORTH COUNTRY COMMUNITY M 2ND QTR APPROPRIATION	101-649-940.010	23,500.75
34501	08/16/2011	NORTHERN MICHIGAN WELL SERV REPLACE BLOW TAPE OUT OF WELL	208-751-726.050	1,366.39
34502	08/16/2011	NORTHWESTERN BANK-CARDMEN CREDIT CARD PAYMENT FOR 6/15-7/14	101-253-930.500	40.11

34502	08/16/2011	NORTHWESTERN BANK-CARDMEN CREDIT CARD PAYMENT FOR 6/15-7/14 516-253-930.500			40.11
34502	08/16/2011	NORTHWESTERN BANK-CARDMEN CREDIT CARD PAYMENT FOR 6/15-7/14 616-253-930.500			40.11
34502	08/16/2011	NORTHWESTERN BANK-CARDMEN CREDIT CARD PAYMENT FOR 6/15-7/14 617-253-930.500			40.11
				-----	160.44
34503	08/16/2011	OTSEGO CO JUDICIAL SYSTM SMA RS REIMBURSEMENT 8-1 TO 8-7-11 101-136-704.110			80.00
34504	08/16/2011	OTSEGO COUNTY TREAS	SUPPLIES	101-253-726.000	22.00
34504	08/16/2011	OTSEGO COUNTY TREAS	SUPPLIES	516-253-726.000	22.00
34504	08/16/2011	OTSEGO COUNTY TREAS	SUPPLIES	516-253-930.500	64.98
				-----	108.98
34505	08/16/2011	OTSEGO COUNTY TREASURER	PRE ADJ 091-340-001-316-00	516-000-026.021	3,270.62
34506	08/16/2011	OTWELL MAWBY, P.C.	LEAD INSPECTION #13011 PROJECT 11-	233-690-940.010	350.00
34507	08/16/2011	PAUL AND CHRISTY ZETTEL	PRE ADJ 103-220-000-013-00	516-000-026.021	2,270.16
34508	08/16/2011	PETER ZOUTENDYK	ASHLEY HAND EMPLOYMENT ASSESSM	101-131-940.010	150.00
34508	08/16/2011	PETER ZOUTENDYK	TESTIMONY 09-68-NA MORRIS CASE	292-662-940.010	144.00
				-----	294.00
34509	08/16/2011	PROTECTION ONE	8-28 TO 9-27-11 DIST/FAM WING MON	101-131-940.010	74.93
34509	08/16/2011	PROTECTION ONE	8-28 TO 9-27-11 FOC WING MONITORII	101-141-940.010	33.95
34509	08/16/2011	PROTECTION ONE	8-28 TO 9-27-11 ADMIN/PA WING MOI	101-267-920.410	24.97
34509	08/16/2011	PROTECTION ONE	8-28 TO 9-27-11 FOC WING MONITORII	215-141-940.010	6.00
				-----	139.85

34510	08/16/2011	PURCHASE SALES	ICE CREAM	208-751-726.000	614.03
34511	08/16/2011	REBECCA BROWN	PRE ADJ 091-390-001-679-00/380-00	516-000-026.021	1,338.06
34512	08/16/2011	SARAH EARLY	PRE ADJ 091-320-001-109-00	516-000-026.021	3,410.57
34513	08/16/2011	SAVE A LOT	SNACKS FOR PLAYGROUP, CUTLERY, BA	208-752-726.000	17.90
34514	08/16/2011	SCIENTIFIC BRAKE & EQUIPMENT (BATTERY KOYO/YAKIA YTX7L-BS ORDEF		101-332-920.400	38.73
34515	08/16/2011	SPARTAN STORES INC	CANDY FOR BINGO	208-751-726.000	64.76
34516	08/16/2011	STATE OF MICHIGAN	PRE INT QRTLY DISBRSMNT 1/1/11-3/3	701-000-226.000	1,629.31
34517	08/16/2011	STERLING MCPHERSON	8/7 GAYLORD BRC AIDE	101-332-801.030	180.00
34518	08/16/2011	STEVE DIEBEL	FIREWOOD	208-751-726.000	325.00
34519	08/16/2011	THE BANK OF NEW YORK MELLONTAS/DDA #310879 LOAN ACCT #OTSBU 569-906-990.100			50,000.00
34519	08/16/2011	THE BANK OF NEW YORK MELLONTAS/DDA #310879 LOAN ACCT #OTSBU 569-906-990.200			6,722.50
					<u>56,722.50</u>

34520	08/16/2011	THOMAS TEELING	CAMPNG REFUND	208-440-652.050	13.00
34521	08/16/2011	TIMOTHY MCPHERSON	8/7 GAYLORD BRC, 25 REGISTRATIONS, 101-332-726.000		11.20
34521	08/16/2011	TIMOTHY MCPHERSON	8/7 GAYLORD BRC, 25 REGISTRATIONS, 101-332-801.020		250.00
34521	08/16/2011	TIMOTHY MCPHERSON	8/7 GAYLORD BRC, 25 REGISTRATIONS, 101-332-801.030		728.00
					----- 989.20
34522	08/16/2011	TITLE CHECK LLC	TITLE SEARCHES, 2009 TAX CYCLE	516-253-920.410	12,659.76
34523	08/16/2011	TRAVIS MORRIS	P VS PERRY PROCTOR	701-000-271.000	350.00
34524	08/16/2011	VERIZON WIRELESS	2605217043 JULY	588-699-930.210	81.02
34525	08/16/2011	VIOLET LUEBS	MENTAL HEALTH COUNSELING SERV -JI 101-135-940.010		200.00
34526	08/16/2011	WASTE MANAGEMENT	7150962-1838-6 PARK GARBAGE BILL	208-751-920.200	543.88
34526	08/16/2011	WASTE MANAGEMENT	71509631838-4 CENTER GARBAGE BILL	208-752-920.200	106.22
					----- 650.10
34527	08/16/2011	WEST PAYMENT CENTER	PUBLIC PATRON ACCESS @ LIBRARY - JI 269-145-726.210		375.95
34528	08/16/2011	WEST PAYMENT CENTER	TRI-COUNTY CONTRACT - JULY 2011	101-131-940.111	892.04
34529	08/16/2011	WILLIAM VANRYCKEGHEM	PRE ADJ 091-110-000-087-00	516-000-026.021	29.08

34530	08/16/2011	WMJZ	JULY RADIO HOUSING ADS, ACCT #340	233-690-930.300	100.00
34531	08/16/2011	BS&A SOFTWARE INC	SUPPORT 8/2011-8/2012	101-228-920.410	12,785.00
			TOTAL OF 73 CHECKS (1 voided)		286,595.92

Fund	Amount
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Total for fund 101 GENERAL	70,055.17
Total for fund 208 PARKS AN	3,561.17
Total for fund 215 FRIEND O	1,395.03
Total for fund 233 HUD GRA	856.72
Total for fund 249 BUILDING	7,358.16
Total for fund 261 911 SERV	611.27
Total for fund 264 LCL CORR	320.00
Total for fund 269 LAW LIBR	375.95
Total for fund 281 AIRPORT	50,200.00
Total for fund 292 CHILD CA	6,003.52
Total for fund 294 VETERAN	421.53
Total for fund 499 CAPITAL I	2,649.00
Total for fund 516 DELINQU	63,888.24
Total for fund 569 DEBT SER	56,947.50
Total for fund 588 TRANSP	1,738.57
Total for fund 595 JAIL COM	160.00
Total for fund 616 HOMESTI	40.11
Total for fund 617 TAX FORE	40.11
Total for fund 637 BUILDING	956.62
Total for fund 701 GENERAL	8,988.23
Total for fund 704 PAYROLL	10,029.02
TOTAL - ALL FUNDS	286,595.92

08/18/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
AUGUST 23, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
1097(E)	08/23/2011	CAREMARK	RX 8/1/11 - 8/15/11	647-851-704.120	6,307.63
1098(E)	08/23/2011	MUNICIPAL EMPLOYEES RETIREMENT	COUNTY RETIREMENT JULY 2011	704-000-231.700	41,971.94
34532	08/23/2011	45TH PARALLEL EMRG PREPAREDNESS R7	MJIEDSP APR 2011	262-431-930.500-HSGP000000	5,000.00
34533	08/23/2011	ABEL M CRUZ	JULY 2011 DRUG COURT PHONE	101-131-930.210	30.00
34534	08/23/2011	ADVANCE AUTO PARTS	6976; 4095; ****7042 MSP	588-699-726.050	280.16
34535	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	INV 4452 OTSEG-5 HRA WRAP AUGU	647-851-704.110	1,371.70
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	101-131-704.110	79.68
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	101-136-704.110	6.45
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	101-141-704.110	27.41
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	101-148-704.110	6.45
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	215-141-704.110	4.84
34536	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	HRA ADMIN FEES - AUGUST 2011	292-662-704.110	9.87
					134.70
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	101-131-704.110	11.85
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	101-133-704.110	0.95
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	101-136-704.110	0.95
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	101-141-704.110	4.86
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	101-148-704.110	0.95
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	215-141-704.110	0.84
34537	08/23/2011	ADVANCED BENEFIT SOLUTIONS, INC.	COBRA ADMIN FEES - AUGUST 2011	292-662-704.110	2.40
					22.80

34538	08/23/2011	AFLAC #3010105	ODSM3	704-000-231.281	1,035.06
34539	08/23/2011	AIRNAV. LLC	AIR NAV.COM LISTING	281-537-930.300	324.00
34540	08/23/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110812B 8/24 8/:	101-351-801.020	160.00
34540	08/23/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110812B 8/24 8/:	264-362-801.020	160.00
34540	08/23/2011	ALCHEMY MIND, LLC	JAIL PROGRAMS #110812B 8/24 8/:	595-351-801.020	80.00
					----- 400.00
34541	08/23/2011	ALPINE COMPUTERS	DELL MONITORS	101-257-920.400	440.00
34542	08/23/2011	ALPINE ELECTRONICS SERVICE CENTER	07252011 416 SRP VEH#695 SIREN R	101-301-726.050	75.00
34543	08/23/2011	AMERICAN FIDELITY ASSURANCE COM	AUGUST 2011 FLEX SPENDING	704-000-231.285	280.16
34544	08/23/2011	ANTHONY P. ESSON ARCHITECT	40% COMPLETE	413-901-970.200	1,490.00
34545	08/23/2011	ARTS AUTO ELECTRIC SERVICE INC	01JU1760 STOCK	588-699-726.050	562.18
34546	08/23/2011	AT&T MOBILITY	287003998545X07022011/0802201:	205-301-930.210	176.25
34547	08/23/2011	AUTO VALUE - GAYLORD	183-177720; 259-163618 SHERIFF #	588-699-726.050	1,027.54

34548	08/23/2011	AVSURANCE CORPORATION	STORAGE TANK PREMIUM	281-537-930.100	1,445.00
34549	08/23/2011	BELLROC TIRE SERVICES	35339 MSP	588-699-726.050	1,666.84
34550	08/23/2011	BLUE CROSS BLUE SHIELD OF MICHIGA	GROUP 07126 SEPT HEALTHCARE	647-851-704.110	40,318.98
34551	08/23/2011	BOUMA CORPORATION	CROSS ST	499-901-970.300-CROSS_ST__	15,970.00
34552	08/23/2011	BRECHEISEN DIESEL SERVICE, INC	AI14764 BUS #21; AI15094 BUS #2C	588-699-726.050	16.77
34553	08/23/2011	BRYCE D. SEELEY	119978 SHOP TOOLS	588-699-726.050	12.65
34554	08/23/2011	BUTCH FLEMING	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34554	08/23/2011	BUTCH FLEMING	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34554	08/23/2011	BUTCH FLEMING	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	8.00
					----- 48.44
34555	08/23/2011	CALLONE, INC	DISPATCHER HEADSETS ACCT #8457!	261-427-726.000	254.73
34556	08/23/2011	CASE CREDIT- CNH CAPITAL	53732 SHERIFF #008; 53811 BUS #2!	588-699-726.050	177.13
34557	08/23/2011	CCP INDUSTRIES INC	IN00739740 ABSORBS TOWELS	588-699-726.050	75.23

34558	08/23/2011	CENTURY LINK	ACCT #300451601 ELMIRA TWP FD	261-427-930.210	43.21
34559	08/23/2011	CENTURYLINK	989.732.6484	261-427-930.210	216.37
34560	08/23/2011	CHAD DUTCHER	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34560	08/23/2011	CHAD DUTCHER	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34560	08/23/2011	CHAD DUTCHER	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	3.20
					----- 43.64
34561	08/23/2011	CHOICE PUBLICATIONS	MILITARY WEEK ADVERTISING	208-751-930.300	156.00
34562	08/23/2011	CINTAS CORP LOC 729	CARPET CLEANING	281-537-920.410	49.82
34563	08/23/2011	CONSUMERS ENERGY	PARK ELECTRIC BILLS	208-751-930.620	3,359.71
34563	08/23/2011	CONSUMERS ENERGY	1185 VAN TYLE RD #21 ACCT# 1000	281-537-930.620	2,076.93
34563	08/23/2011	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS00000	3,377.87
34563	08/23/2011	CONSUMERS ENERGY	100021190929	637-265-930.620-SILLIO00000	24.30
					----- 8,838.81
34564	08/23/2011	CORECOMM	115039078 AUGUST 2011 COURT IN'	101-131-930.210	21.95
34565	08/23/2011	CORNWELL TOOLS	16473; 16474 SHOP TOOLS	588-699-726.050	200.98
34566	08/23/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	35.00
34566	08/23/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-267-920.410	65.00
34566	08/23/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-301-920.410	35.00

					135.00
34567	08/23/2011	DBX GEOMATICS INC	WEB HOSTING	618-447-920.430	400.00
34568	08/23/2011	DE LAGE LANDEN PUBLIC FINANCE	CIRCUIT SECRETARY COPY MACHINE	101-131-940.111	39.43
34569	08/23/2011	DONALD & MARION GREEN	RESTITUTION OWED	701-000-271.000	450.00
34570	08/23/2011	DTE ENERGY	315 S CENTER AVE	208-752-930.610	30.97
34570	08/23/2011	DTE ENERGY	GAS COMMERCIAL ACCT#4707 746	281-537-930.610	109.23

					140.20
34571	08/23/2011	DUNNS	BULLETIN BOARD	101-131-726.000	22.99
34571	08/23/2011	DUNNS	PAPER CUTTER	101-141-726.000	63.38
34571	08/23/2011	DUNNS	INV 705165, 706570, 706718, 70672	101-267-726.000	271.98
34571	08/23/2011	DUNNS	ACCT 3589, INV. 706568; DATE 7-8-1	101-267-930.983	102.77
34571	08/23/2011	DUNNS	INV#707241-0/707033-0/707678-0 (101-302-726.000	15.96
34571	08/23/2011	DUNNS	INV#707241-0/707033-0/707678-0 (101-351-726.000	218.65
34571	08/23/2011	DUNNS	ME SUPPLIES	101-648-726.000	22.36
34571	08/23/2011	DUNNS	TONER, NOTEBOOK, ENVELOPES, MC	208-752-726.000	356.96
34571	08/23/2011	DUNNS	PAPER CUTTER	215-141-726.000	11.19
34571	08/23/2011	DUNNS	PRINTING FOR BOARD REPORTS	281-537-726.000	32.62
34571	08/23/2011	DUNNS	7079100 JULY COPIES; 7083930 BAT	588-699-726.000	65.59
34571	08/23/2011	DUNNS	7083850 P.TOWELS; MARKERS; TAPI	588-699-726.025	59.99
34571	08/23/2011	DUNNS	7079100 JULY COPIES; 7083930 BAT	588-699-726.050	15.29

					1,259.73
34572	08/23/2011	ERIC MOORE	CONTRACTED ELECTRICAL INSPECTO	249-371-801.026	640.00

34573	08/23/2011	EXTREME POWER SPORTS	INV#94558253 EQUIPMENT FOR OR\ 101-336-726.050	50.94
34574	08/23/2011	FRONTIER	213040210858048503 261-427-930.210	45.71
34574	08/23/2011	FRONTIER	213040235631499701 637-265-930.210	1,516.26
				<u>1,561.97</u>
34575	08/23/2011	FRONTIER	21 3040 2169558439 03/989-73251: 101-131-930.210	55.45
34576	08/23/2011	FUN COUNTRY EMBROIDERY	INV #422 DISPATCH UNIFORM SHIRT 261-427-726.046	1,373.76
34577	08/23/2011	FUNKY FISH & FRIENDS	CRICKETS 208-751-726.000	12.00
34578	08/23/2011	GALLAWAY LOCKSMITHS	LOCK FOR LUNCHROOM DOOR 588-699-726.000	275.00
34579	08/23/2011	GALLS INC/AN ARAMARK CO	INV#511500101 SECURITY SCREEN/# 266-901-970.420	680.97
34580	08/23/2011	GARY GELOW	SEPTEMBER 2011 CAA CONTRACT P# 101-131-801.021	11,589.50
34581	08/23/2011	GASLIGHT MEDIA	MULTIPLE INVOICES 261-427-940.010	1,400.00
34582	08/23/2011	GAYLORD FORD	INV#51624/52027/52257/52659 OIL 101-301-726.050	139.24

34583	08/23/2011	GAYLORD KIWANIS	RS ADVERTISING	588-699-930.300	200.00
34584	08/23/2011	GLENN CRANE	HRA REIMBURSEMENT - AUGUST 20	101-853-940.110	250.00
34585	08/23/2011	GLOBALSTAR USA	INV #0000000012252404 SAT PHON	261-427-930.210	1,443.13
34586	08/23/2011	GRAND TRAVERSE RUBBER	236663 SHOP SUPPLIES	588-699-726.050	152.13
34587	08/23/2011	GUS CLARK	CAMPING REFUND	208-440-652.050	13.00
34588	08/23/2011	HALLMARK CONSTRUCTION, INC.	ANIMAL CONTROL	413-901-970.200	141,785.62
34589	08/23/2011	IMPREST CASH, OTSEGO COUNTY BUS 0862 LEGAL PADS; 0863 MNT. (RIMS 588-699-726.000			6.44
34589	08/23/2011	IMPREST CASH, OTSEGO COUNTY BUS 0862 LEGAL PADS; 0863 MNT. (RIMS 588-699-726.050			80.00
					----- 86.44
34590	08/23/2011	JEAN ROCKWELL	REFUND OF CD COPY REQUEST PER ↑	101-131-676.040	20.00
34591	08/23/2011	JESSICA A. SLUSSER	8/14 WEST BRANCH BRC	101-332-801.030	546.00
34592	08/23/2011	JIM WERNIG INC	28653 BUS #21; BUS #27	588-699-726.050	540.16
34593	08/23/2011	JOHNSON OIL COMPANY	INV# Q319140/138935/29635 (\$68	101-301-726.050	34.29
34593	08/23/2011	JOHNSON OIL COMPANY	INV# Q319140/138935/29635 (\$68	101-302-726.050	33.95

34593	08/23/2011	JOHNSON OIL COMPANY	TRUCK MAINTENANCE	208-751-726.050	18.95
34593	08/23/2011	JOHNSON OIL COMPANY	CL24748 FUEL	588-699-930.660	12,861.09
					<u>12,948.28</u>
34594	08/23/2011	KMART	INV#00305969 GUN CLEANING SUPP 101-301-726.000		5.13
34594	08/23/2011	KMART	INV#00305969 GUN CLEANING SUPP 101-302-726.000		5.12
34594	08/23/2011	KMART	INV#00305969 GUN CLEANING SUPP 101-351-726.000		5.13
34594	08/23/2011	KMART	INVOICE DATE 8/7/11 JAIL MED SUPP 101-351-726.035		293.38
					<u>308.76</u>
34595	08/23/2011	LINCOLN FINANCIAL	ACCT CICOTSEGO-BL-925664 LIFE/A 704-000-231.870		2,523.80
34596	08/23/2011	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 SEPT 11 LIFI 101-131-704.140		349.15
34596	08/23/2011	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 SEPT 11 LIFI 101-133-704.140		24.40
34596	08/23/2011	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 SEPT 11 LIFI 101-141-704.140		167.28
34596	08/23/2011	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 SEPT 11 LIFI 215-141-704.140		29.53
34596	08/23/2011	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 SEPT 11 LIFI 292-662-704.140		81.41
					<u>651.77</u>
34597	08/23/2011	LISA VANLIERE	JULY 2011 MAGISTRATE PHONE	101-131-930.210	30.00
34598	08/23/2011	MAC TOOLS	61788 SHOP TOOLS	588-699-726.050	84.52
34599	08/23/2011	MACQUEEN EQUIPMENT INC.	EQUIPMENT PARTS	281-537-920.400	718.78
34600	08/23/2011	MANDA BREUKER	MILEAGE AND MEALS @ CONF IN TC	101-267-930.500	98.79

34601	08/23/2011	MARGARET MONACO	PUBLIC GUARDIAN FEE 8/8/2011	101-131-930.830	30.00
34602	08/23/2011	MARY WAGNER	CAMPING REFUND	208-440-652.050	133.00
34603	08/23/2011	MCVEIGHS TRUCK SPRINGS INC	104710 BUS #20	588-699-726.050	413.90
34604	08/23/2011	MEDTOX	WORK CAMP DRUG TEST SUPPLIES #	205-301-726.000	210.86
34605	08/23/2011	MELISSA NOBLE	CAMPING REFUND	208-440-652.050	47.00
34606	08/23/2011	MEYER ACE	011094 BUS #20	588-699-726.050	14.37
34607	08/23/2011	MICHIGAN ASSESSORS ASSOCIATION	MAA DUES	101-257-930.600	75.00
34608	08/23/2011	MICHIGAN ASSOC OF REGISTER OF DE	ROD CONFERENCE SEPT 18-21	256-215-704.400	175.00
34609	08/23/2011	MICHIGAN STATE POLICE BFS-CASHIEF	LIVESCAN INVOICE #551358897 8/6,	701-000-228.017	98.50
34610	08/23/2011	MID STATES BOLT & SCREW CO	3680719 BUS #27	588-699-726.050	37.13
34611	08/23/2011	MORNING STAR PUBLISHING CO	MDIS0449358 ALPENFEST	588-699-930.300	485.00

34612	08/23/2011	MPELRA	CONFERENCE BALANCE NON MEMBI	101-131-704.400	155.00
34612	08/23/2011	MPELRA	CONFERENCE BALANCE NON MEMBI	645-172-704.400	155.00
					<u>310.00</u>
34613	08/23/2011	NATIONAL ACADEMY EMERGENCY ME	SPILLANE RECERTIFICATION	261-427-704.400	50.00
34614	08/23/2011	NELSON FUNERAL HOME	MORGUE RENTAL	101-648-920.530	700.00
34615	08/23/2011	NORTHERN IMAGING ASSOCIATES PC	MED SERV F/MAECHTLE R. #462048:	101-351-930.470	323.00
34616	08/23/2011	NORTHERN MICHIGAN GLASS, LLC	GLASS AND GLAZING	497-901-970.300	2,626.00
34617	08/23/2011	NORTHERN MICHIGAN REVIEW	NOTICE OF INTENTION/AFFIDAVIT	101-101-930.300	232.50
34617	08/23/2011	NORTHERN MICHIGAN REVIEW	10-77-NA PUBLICATION - SIDES	101-131-930.450	63.20
34617	08/23/2011	NORTHERN MICHIGAN REVIEW	02723380-02768418 JULY	588-699-930.300	131.40
					<u>427.10</u>
34618	08/23/2011	NORTHERN PATHOLOGY ASSOCIATES	CPT 88025	101-648-930.920	1,300.00
34619	08/23/2011	OFFICE DEPOT INC	SURGE PROTECTOR	645-172-726.000	35.94
34620	08/23/2011	OMH MEDICAL GROUP & MEDCAR W/	ACCT 60162 PREEMPLOYMENT PHY	205-301-726.000	50.00
34621	08/23/2011	OMS COMPLIANCE SERVICES INC	61455 PRE EMPLOYMENT DRUG SCR	205-301-726.000	79.50
34621	08/23/2011	OMS COMPLIANCE SERVICES INC	INVOICE 61295 DOT RANDOM DRUG	588-699-940.010	155.25
					<u>155.25</u>

					234.75
34622	08/23/2011	OSCODA REGION II ACCOUNTING	DHS BOARD EXPENSES	101-961-999.000	634.55
34623	08/23/2011	OTSEGO COUNTY BUS SYSTEM	NEW SPEEDOMETER FOR CROWN VI	281-537-920.400	249.00
34624	08/23/2011	OTSEGO MEMORIAL HOSPITAL	#V00100688043 WAGNER J.	101-351-930.470	1,554.15
34625	08/23/2011	OTSEGO MEMORIAL HOSPITAL/CLINIC	MED SERV F/HART D. #B1700240	101-351-930.470	179.00
34626	08/23/2011	PETE AWREY	PER DIEM, POSTAGE	208-752-703.040	80.00
34626	08/23/2011	PETE AWREY	PER DIEM, POSTAGE	208-752-930.450	0.44
					<u>80.44</u>
34627	08/23/2011	PITNEY BOWES INC	POSTAGE METER LEASE	249-371-930.450	249.00
34628	08/23/2011	PURITY CYLINDER GASES, INC.	00981880 GAS CYLINDERS	588-699-726.050	501.39
34629	08/23/2011	RANDY STULTS	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34629	08/23/2011	RANDY STULTS	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34629	08/23/2011	RANDY STULTS	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	8.00
					<u>48.44</u>
34630	08/23/2011	REDWOOD TOXICOLOGY LABORATORY	JULY 2011 ADULT CT PROB DRUG TE	101-131-940.010	497.84

34631	08/23/2011	RESTAT	INMATE PHARMACY #1194442 THRL 101-351-726.035	1,172.86
34632	08/23/2011	SCHMUCKAL OIL CO.	OIL 281-537-930.640	294.70
34633	08/23/2011	SECURITY IMAGING CORPORATION	VINYL BADGE HOLDERS, BADGE LAN' 101-131-726.000	62.24
34634	08/23/2011	SHERWIN WILLIAMS	CROSS ST 499-901-970.300-CROSS_ST__	1,554.24
34635	08/23/2011	SIWECKI CONSTRUCTION, INC	CROSS ST 499-901-970.300-CROSS_ST__	9,910.50
34636	08/23/2011	SMART START MICHIGAN	PBT LEASE & DOWNLOADS DRUG CT 101-133-940.010	33.75
34637	08/23/2011	SONJA FIEL	FINAL CCF TRAVEL VOUCHER 292-662-930.500	24.80
34638	08/23/2011	SPARTAN SEWER & SEPTIC TANK SERV	PUMP RESTROOMS, VAULTS, DUMP! 208-751-920.200	1,145.05
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-257-930.660	92.89
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-301-930.660	2,100.64
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-302-930.660	239.10
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-331-930.660	533.61
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-648-930.660	70.90
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-721-930.660	42.20
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 205-301-930.660	440.20
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 208-752-930.660	699.65
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 210-651-700.000	5,626.68

34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	212-430-930.660	451.02
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	249-371-930.660	168.79
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	261-427-930.660	206.21
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	281-537-930.660	283.94
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	293-689-930.660	49.51
34639	08/23/2011	SPEEDWAY SUPERAMERICA LLC	FUEL	645-172-930.660	48.59
					----- 11,053.93
34640	08/23/2011	STAPLES BUSINESS ADVANTAGE	PAPER	101-000-106.000	313.02
34640	08/23/2011	STAPLES BUSINESS ADVANTAGE	FAX CARTRIDGES	101-131-726.000	342.26
34640	08/23/2011	STAPLES BUSINESS ADVANTAGE	INV #3158356769 INK	261-427-726.000	27.40
					----- 682.68
34641	08/23/2011	STATE INDUSTRIAL PRODUCTS	95231838 AIR FRESHENERS	588-699-726.025	135.85
34642	08/23/2011	STATE OF MICHIGAN	MONTH END CIRCUIT COURT	701-000-228.037	752.34
34642	08/23/2011	STATE OF MICHIGAN	MONTH END CIRCUIT COURT	701-000-228.042	261.60
34642	08/23/2011	STATE OF MICHIGAN	MONTH END CIRCUIT COURT	701-000-228.057	50.00
34642	08/23/2011	STATE OF MICHIGAN	MONTH END CIRCUIT COURT	701-000-228.058	1,249.50
34642	08/23/2011	STATE OF MICHIGAN	MONTH END CIRCUIT COURT	701-000-228.059	853.03
					----- 3,166.47
34643	08/23/2011	STATE OF MICHIGAN	MONTH END PROBATION COURT	701-000-228.006	1,360.80
34643	08/23/2011	STATE OF MICHIGAN	MONTH END PROBATION COURT	701-000-228.042	145.00
34643	08/23/2011	STATE OF MICHIGAN	MONTH END PROBATION COURT	701-000-228.058	626.00
34643	08/23/2011	STATE OF MICHIGAN	MONTH END PROBATION COURT	701-000-228.059	34.00
					----- 2,165.80
34644	08/23/2011	STATE OF MICHIGAN	JULY 2011 MONTH END	701-000-228.005	4.00

34645	08/23/2011	STEVE DIEBEL	FIREWOOD 7/19	208-751-726.000	65.00
34646	08/23/2011	SUNRISE CONSTRUCTION COMPANY, I	WINDOWS/DRYWALL	499-901-970.300-CROSS_ST__	500.00
34647	08/23/2011	SUPERMEDIA LLC	#3900171779372/390017251672 W	101-301-940.010	28.25
34647	08/23/2011	SUPERMEDIA LLC	#3900171779372/390017251672 W	101-351-920.410	28.25
					<u>56.50</u>
34648	08/23/2011	TELEPHONE SUPPORT SYSTEMS INC	OFFICE MOVES X217, 218 & 207/PRC	101-131-920.400	188.99
34649	08/23/2011	THERIAULT, REGINA	JULY 2011 MAGISTRATE PHONE	101-131-930.210	30.00
34650	08/23/2011	THOMAS COMMUNICATION SERVICES	MOVED LOW VOLTAGE PORTS IN OF	249-371-726.050	396.00
34650	08/23/2011	THOMAS COMMUNICATION SERVICES	CABLE ADJUSTMENTS	499-901-970.300-CROSS_ST__	1,600.00
					<u>1,996.00</u>
34651	08/23/2011	THOMAS JOHNSON	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34651	08/23/2011	THOMAS JOHNSON	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34651	08/23/2011	THOMAS JOHNSON	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	12.00
					<u>52.44</u>
34652	08/23/2011	TIMOTHY BURKE	8/14 W. BRANCH BRC, LODGING REII	101-332-801.030	728.00
34652	08/23/2011	TIMOTHY BURKE	8/14 W. BRANCH BRC, LODGING REII	101-332-930.500	143.58
					<u>871.58</u>

34653	08/23/2011	TIMOTHY MCPHERSON	8/5/2011 WEST BRANCH BRC/REGIS	101-332-726.000	53.59
34653	08/23/2011	TIMOTHY MCPHERSON	8/5/2011 WEST BRANCH BRC/REGIS	101-332-801.020	825.00
34653	08/23/2011	TIMOTHY MCPHERSON	8/5/2011 WEST BRANCH BRC/REGIS	101-332-801.030	84.00
34653	08/23/2011	TIMOTHY MCPHERSON	8/5/2011 WEST BRANCH BRC/REGIS	101-332-920.400	202.59
					<u>1,165.18</u>
34654	08/23/2011	TITLE CHECK LLC	AUG PAYMENT 2009	516-253-920.410	2,580.60
34655	08/23/2011	TOPCOMP COMPUTER SOFTWARE SEF	GIS/GPS MAINTENANCE	618-447-920.410	1,327.54
34656	08/23/2011	TRACEY CRUZ	JULY 2011 MAGISTRATE PHONE	101-131-930.210	30.00
34657	08/23/2011	UNIVERSITY CENTER AT GAYLORD	#398/399 GED INTAKE AND TEST FEE	595-351-726.000	275.00
34658	08/23/2011	VERIZON WIRELESS	283104123-00001 JULY 2011	101-131-930.210	13.28
34658	08/23/2011	VERIZON WIRELESS	283104123-00001 JULY 2011	292-662-930.210	17.26
					<u>30.54</u>
34659	08/23/2011	WADE TRIM INC	ANIMAL CONTROL	413-901-970.200	1,125.00
34660	08/23/2011	WALKER BROTHERS	77396 BUS #20	588-699-726.050	14.20
34661	08/23/2011	WALTER TREBER	CAMPING REFUND	208-440-652.050	15.00

34662	08/23/2011	WILBER AUTOMOTIVE SUPPLY INC	800819 TAIL LAMP	208-751-726.050	4.78
			TOTAL OF 133 CHECKS		366,595.62

Fund	Amount

Total for fund 101 GENERAL FUI	28,560.01
Total for fund 205 WORK CAMP	956.81
Total for fund 208 PARKS AND R	6,330.47
Total for fund 210 AMBULANCE	5,626.68
Total for fund 212 ANIMAL CON	451.02
Total for fund 215 FRIEND OF TH	46.40
Total for fund 249 BUILDING INS	1,453.79
Total for fund 256 REGISTER OF	175.00
Total for fund 261 911 SERVICE	5,060.52
Total for fund 262 HOMELAND S	5,000.00
Total for fund 264 LCL CORRECT	160.00
Total for fund 266 EQUIPMENT	680.97
Total for fund 281 AIRPORT	5,584.02
Total for fund 292 CHILD CARE F	135.74
Total for fund 293 SOLDIERS' RE	49.51
Total for fund 413 ANIMAL SHEI	144,400.62
Total for fund 497 COURTHOUSE	2,626.00
Total for fund 499 CAPITAL PRO.	29,534.74
Total for fund 516 DELINQUENT	2,580.60
Total for fund 588 TRANSPORTA	20,248.18
Total for fund 595 JAIL COMMIS	355.00
Total for fund 618 GIS PROJECT	1,727.54
Total for fund 637 BUILDING AN	4,918.43
Total for fund 645 ADMINISTRA'	239.53
Total for fund 647 HEALTH CARE	47,998.31
Total for fund 701 GENERAL AGI	5,884.77
Total for fund 704 PAYROLL IMP	45,810.96
TOTAL - ALL FUNDS	366,595.62

OCR 11-21
Michigan Economic Development Corporation – CDBG Funding

Otsego County Board of Commissioners
August 23, 2011

WHEREAS, Otsego County has requested Community Development Block Grant (CDBG) funding in the amount of \$60,000 from the Michigan Economic Development Corporation; and

WHEREAS, the proposed project is consistent with the Otsego County Master Plan; and

WHEREAS, that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons; and

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures and a formal, written authorization to incur costs is received from the Michigan Economic Development Corporation project manager; now, therefore, be it

RESOLVED that the Otsego County Board of Commissioners authorizes submittal of a Michigan CDBG Application in the amount of \$60,000 for the Otsego County Aerospace Diversification Planning Project; and; be it further

RESOLVED that John Burt, Administrator, is authorized to execute the application forms on behalf of the County.

Otsego County Community Development Plan

All applicants for funds under the Community Development Block Grant program are required to identify their community development and housing needs in accordance with provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended. In order to comply with the requirements outlined in the federal legislation, it is not necessary for an applicant to prepare an elaborate community development plan. The following plan was prepared to meet these requirements.

1. Assessment of needs and problems

The following plan is derived from information contained in the 2009 Otsego County Master Plan. This plan was designed to reflect an assessment of the needs of the community especially the low and moderate income persons.

Community

Historically, Otsego County's economic vitality was based first around the logging of the White Pine and associated manufacturing, transportation and services related to the logging industry. Early manufacturing included "Big Wheels" used to haul logs, Last Blocks, as well as other products made from hardwood lumber produced in the region. The County's manufacturing economy changed as Michigan's changed. The Gaylord Car was manufactured briefly during the early stages of the auto industry. The City of Gaylord, the county seat, also served as the commercial center serving the burgeoning tourism industry in Otsego County. In the mid-1980's community leaders developed the first industrial park which is now completely developed and housing a range of manufacturing and industrial services companies. A second industrial park was developed in 2002. Otsego County also serves as the base of operations for most oil and gas development, production and service companies working in the Niagran Reef (oil) and Antrim shale gas fields.

In 2010 (4th quarter), the average private sector wage in Otsego County was \$34,424. Overall, Otsego County's average wage was 71% of the state-wide average wage. In 2000, unemployment in the County averaged 4.1%. By 2010, the average unemployment rate was up to 14.8%. During this period the labor force declined from 12,348 to 11,436 or 7%. This trend has started to change with unemployment down to 12.1% and the labor force growing slightly to 11,563 by June 2011.

The County's plan has the following goals:

1. Agriculture & Forestry

Agriculture

1. Encourage and facilitate feasible options for continued agricultural uses of active prime farmland
2. Ensure that land designated for agricultural activities is accurately identified through the presence of prime soils or locally important agricultural soils and/or the land has been used historically for agricultural uses
3. Research and share information on the economic role of Agriculture in Otsego County.
4. Allow agricultural property owners to create smaller tracts of land for residential or farming purposes

Forestry

1. Promote re-forestation and sound forestry management practices in areas with suitable, productive soils
2. Research and share information on the economic role of Forestry in Otsego County.

2. Community Services

Transportation

1. Improve and maintain the transportation systems to reduce traffic congestion to accommodate the needs of residents, visitors, and commercial enterprises
2. Provide for an adequate transportation system that will facilitate balanced, orderly growth and ensure the safety and well-being of Otsego County residents
3. Provide and/or maintain safe and efficient routes in and through Otsego County while respecting the rural character
4. Work with state agencies to formulate solutions to long-term interstate, highway, and local transportation issues, including access to I-75 and M-32
5. Work with Gaylord Regional Airport officials to anticipate and plan for expansion of commercial air passenger service to and from the Gaylord area; address planning issues that may develop in response to airport expansion
6. Work with the local railroad and state officials to plan and improve rail service to Otsego County
7. Review public transportation services and consider possible ways of making and/or maintaining public transportation as a viable alternative for county residents
8. Provide design guidelines for communities within Otsego County to promote a pedestrian, bicycle, and neighborhood electric vehicles oriented community

Utilities

1. Provide for the improvement and maintenance of public utilities to accommodate the needs of residents, visitors, and commercial enterprises
2. Encourage appropriate, new development in areas consistent with proposed and projected improvements to public utilities
3. Encourage the use of green building techniques
4. Encourage the use of proactive storm water management practices
5. Improve Otsego County residents' access to communication technologies
6. Encourage the use of alternative sources of energy

Waste Management

1. Study the feasibility of establishing a county wide recycling and garbage pickup service
2. Encourage the provision of services in an efficient, environmentally respectful, fiscally responsible manner to meet the needs of the residents, property owners, business people and visitors
3. Conduct solid waste and landfill development planning on a county and regional basis
4. Educate elected and appointed officials and community members on landfill, sewer, and water expansion

Public Safety

1. Incorporate the needs of the local emergency services including fire, EMS, and law enforcement in county planning
2. Encourage the protection and maintain an awareness of ground water quality

Health Services

1. Encourage facilities for senior and special needs citizens, including a continuum of care facilities, and elder friendly housing within close proximity to neighborhood shopping facilities, pedestrian walkways, and parks and recreation facilities
2. Ensure that health facilities, programs, and systems are consistent with the community's needs and determine ways to finance expansion if necessary

Educational & Cultural

1. Encourage age-appropriate after-school/summer opportunities for area youth by utilizing senior groups, professional, volunteer, and faith-based organizations to provide supplemental educational services (e.g. tutoring and mentoring) and enrichment activities beneficial to the entire community
2. Explore the creation of additional civic events within the county for the enjoyment of residents and tourists
3. Encourage development of childcare facilities in appropriate areas
4. Support educational and cultural services for residents
5. Encourage the review of methods for improving Otsego County schools' cultural and educational

facilities for today and as growth occurs

6. Encourage the development of alternative educational opportunities
7. Encourage further development of the M-Tec/University Center. Encourage the establishment of additional education opportunities
8. Protect and enhance the cultural and historical assets of Otsego County

Recreation

1. Facilitate the improvement of recreation in Otsego County
2. Develop a complete system of trails and pathways with safe access to businesses and services
3. Promote sustainable tourist activities in specific areas while maintaining the attractiveness of the natural environment
4. Encourage the creation of additional recreational events within the county for the enjoyment of residents and tourists

Social Services

1. Encourage the development of quality housing for all income levels and lifestyles
2. Encourage the implementation of the existing 10-Year Plan to End Homelessness in Otsego County. The plan can be reviewed at www.otsego.org/homelessness
3. Encourage community programs that contribute to the welfare of our children

3. Economics & Housing

Commercial Centers

1. Support the focus and continuation of commercial Town Centers
2. Ensure that the architecture, landscaping, and signage associated with commercial establishments are compatible with local character
3. Improve blighted areas in the commercial districts
4. Coordinate planning efforts with local units of government, Downtown Development Authorities, Chambers of Commerce, Convention and Tourism Bureaus, and other organizations
5. Encourage economically healthy and vibrant commercial districts

Economic Development

Support the continued focus that the economic health of Otsego County is enhanced by a great diversity of resources and activities. Some major contributors to our economic well being include but are not limited to: Recreation, Tourism, Sales, Distribution, Light Manufacturing, Industrial, Oil and Gas, Agricultural, Retirement, Education and Health Care.

1. Recreation / Tourism:

a. Continue to support local and statewide efforts to promote Northern Michigan as a recreation and Tourism destination

2. Sales and Distribution:

a. Retain and expand existing base industry through a coordinated effort by local, regional and state economic development and workforce development professionals and others

b. Provide and utilize incentives to create new businesses in Otsego County

3. Light Manufacturing:

a. Investigate and Encourage methods of assisting local businesses to remain competitive, maintain a diverse employment base and promote living wage jobs

b. Identify and assess local barriers to the expansion and location of business in Otsego County

c. Build infrastructure to support and attract businesses while continuing community development

d. Market Otsego County to new businesses using cost effective location appropriate plan that targets businesses with potential to locate in Otsego County

e. Work with airport officials to improve customer service and provide an attractive gateway to corporate users. Encourage commercial air services and increase commercial freight shipping opportunities to the Gaylord Regional Airport

4. Industrial:

a. Assist location of new base industry into Otsego County by developing and providing location information including vacant site and building data, current wage data, demographics, location costs, municipal services, etc.

b. Provide for desirable, orderly industrial development in areas served by adequate transportation systems, utilities and services

c. Promote the development of industrial parks rather than scattered single lot development

5. Oil and Gas:

a. Support efforts for clean environmentally sound development of Otsego County's oil and gas industry

b. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies

6. Agriculture:

a. Support local efforts to preserve agricultural zoned properties

b. Support the development of farmer markets

c. Support local and statewide efforts on the development of bio-fuels

7. Retirement:

a. Support Otsego County as a retirement destination

b. Support the development of facilities that promote both living and recreation opportunities for citizens of retirement age

8. Education:

a. Support efforts to continue our education system as one of the best opportunities offered in the entire state

b. Support local efforts on the expansion of both the University Center and the MTEC

c. Recognize that education is not only a community service, but is also a commodity to be produced, marketed and sold which as such, can expand both the economic and social base of the community

9. Health Care:

a. Support efforts to maintain and enhance Otsego County's Health care facilities

2. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies'

Housing

1. Encourage safe, sanitary, and well maintained housing that is income appropriate

2. Preserve and encourage the elements of residential neighborhoods which result in desirable living environments for permanent and seasonal residents

4. Growth and Development

1. Coordinate development in Otsego County through updating and enforcing a clear, consistent zoning ordinance.

5. Natural Resources

1. Provide for the enhancement and protection of Otsego County's surface and ground water quality

2. Ensure that development or re-development takes place in an environmentally sound manner by minimizing the potential for soil erosion

3. Protect, as much as possible, the existing natural environment

4. Encourage land use in a manner which recognizes the importance of forests to the overall character of the county and to the quality of life and economic well-being of its citizens.

Recognize forests as sources of economic revenue, protectors of water quality, providers of recreation, and providers of habitat for wildlife

5. Recognize the importance of wildlife to the overall character of the county and to the quality of life and economic well-being of its citizens and encourage land uses which facilitate wildlife protection

6. Recognize the unique roles of natural resources -- such as oil, gas, mineral, sand, gravel, and water -- in terms of location, scarcity, and state laws

The community recognizes the need to diversify its employment base to maintain a healthy community. The community can achieve this by supporting the expansion of its existing manufacturing base and preparing for the location of new industries.

Overall Community Development

In 1997, community leaders, spearheaded by the Chamber of Commerce, began the process of establishing a county-wide economic development organization. The community leadership recognized the impact that rapid growth was having on all segments of the community and the need to implement a mechanism and process to help focus and supporting growth and development in a positive fashion. The organization, the Otsego County Economic Alliance, is a broad coalition including the City of Gaylord, Otsego County Board of Commissioners, Otsego County Township Association, Village of Vanderbilt, Gaylord/Otsego County Chamber of Commerce, a number of private sector firms, and several utilities.

As a result of a county-wide economic development strategic planning process, the community's leadership established the following vision for the County:

- < A community that provided higher wage jobs, managed its growth through land use planning that channeled, clustered and balanced growth, as well as preserved and maintained open space, natural beauty and recreation opportunities.
- < A community that planned and constructed roads and other infrastructure (water & sewer) to accommodate appropriate development.
- < A community with strong schools, diverse educational opportunities, affordable housing and more manufacturing.
- < The employment structure of the county to be very similar to what exists now except that both the retail and service sectors would employ a slightly smaller share and manufacturing, transportation and construction sectors would employ a somewhat larger share

This vision has led to county-wide economic development plan that has as its primary goals, the following:

- < Retain Employers Providing Higher Paying, Family Supporting Jobs
- < Attract New Employers Providing Higher Paying Jobs
- < Develop roads, sewer, water and other infrastructure to support economic development
- < Influence and Champion Change and Growth

Otsego County's future and the future of the low and moderate income persons lies in developing a healthy, dynamic base industry composed of manufacturing, wholesale distribution and energy related companies. The community has made great strides through the previous development of an industrial park and location of over 40 base industries. Community leaders were also instrumental in securing state and local funding for the construction of the 47,000 square foot University/M-TEC Education Center. This state-of-the-art education and training facility is designed to provide seamless, state of the art academic and career technical training for high wage, high skill employment.

Housing Needs

Housing has been an issue County-wide. The County's 30% population increase from 1990 to 2000 had placed a great deal of pressure on land and home prices. In 1990, the average single family home value was \$64,450. By 1999, it had increased by 60% to \$103,302 and the average sale price was over \$108,000. Average sale price peaked in 2005 at \$138,798, but fell to \$89,077 in 2009 as a result of the mortgage meltdown and global recession.

During the period leading up to the mortgage crisis and recession it had become noticeably difficult for young professionals, factory workers, as well as the retail and service employees to find affordable housing within Otsego County. The steady development of the large retail outlets as well as a new industrial park put pressure on the community to take steps to address the affordable housing shortage. To this end the City has supported development of a number of multi-family housing projects for low and moderate income residents including the granting of Payment in Lieu of Tax agreements to induce the investment in affordable housing. This is also reflected in the fact that 47.5% of all housing units in the City are rentals units. County-wide, only 18.3% of all housing are rentals. The County Housing Committee has also worked with the City to undertake a number of MSHDA supported upper floor apartment rehabs in the downtown area.

Otsego County has an active housing rehabilitation program through its Housing Committee, the local Habitat for Humanity chapter has undertaken rehabilitation and new construction to provide housing for low and moderate income families, and a regional affordable housing Community Development Corporation - Northern Homes - is developing single and multi-family housing. In addition, at least one private developer has completed the first 48 units of a 96 unit affordable housing complex in the City of Gaylord.

2. Summary list of possible long term activities to address needs (2+years)

Community development needs identified include acquisition of the Chamber information center property, completing acquisition and development of the Louis M. Groen Nature Center property, replace/expand County jail, Expand the Otsego County Library, construct an addition to the University Center to house science and technology facilities and construction and improvements of parks and recreation facilities.

3. Summary list of contemplated short term activities to address needs (1-2 years)

- < Conduct an Aerospace Diversification Study
- < Rebuild the apron at the Gaylord Regional airport
- < Construct a snow removal equipment building at the airport
- < Construct a new animal control facility
- < Expand the County EMS facility
- < Rebuild County Roads
- < Acquire land in the City of Gaylord to expand County parking

4. Description of effect project will have on community

This project will benefit the entire community. The goal of the project will be to increase the number of jobs available for low and moderate income persons.

5. Plan to minimize displacement of persons

The proposed project will not result in the displacement of any people.

This plan was adopted by the Otsego County Board of Commissioners at a regular meeting on August 23, 2011.

Susan I. DeFeyter, Clerk

STATE OF MICHIGAN

Planning

Otsego County Aerospace Diversification Strategy

Community Development Block Grant
Application

MICHIGAN STRATEGIC FUND
C/O MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
COMMUNITY DEVELOPMENT BLOCK GRANT
300 NORTH WASHINGTON SQ., LANSING, MI 48913
P: 517-373-6213 | F: 517-373-6683
CDBG@michigan.org
Version 1/June 1, 2011

PLANNING APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

APPLICATION PROCESS

The Application for a Michigan Community Development Block Grant (CDBG) consists of forms and supporting documents necessary to complete the proposed Pre-Application approved by the Michigan Strategic Fund.

APPLICATION ATTACHMENT REQUIREMENTS

Please use this checklist to ensure all components of the Application are included.

- Pre-Application Changes, if applicable (Section 1). N/A
- Attachment 1 - Application Form (Section 2).
- Attachment 2 - Certification of Local Public Participation (Section 4, Question 1).
- Published Public Hearing Notice (Section 4, Question 2).
- Brief description of Public Hearing (Section 4, Question 3).
- Authorizing Resolution (must include all 6 bullets in Section 5).
- Attachment 3 - Certifications by the Authorized Local Governmental Official (Section 6).
- Attachment 4 - Statement of Assurances (Section 6).

APPLICATION SUBMISSION

The completed and signed Application should be mailed to the address below. Incomplete Applications will result in delays in processing.

Michigan Strategic Fund
C/O Michigan Economic Development Corporation
Community Development Block Grant
300 N. Washington Square
Lansing, MI 48913

PLANNING APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 1 - PRE-APPLICATION CONFIRMATION

Please confirm whether or not the proposed project described in your Pre-Application is still accurate. Major changes may require a second approval by the Michigan Strategic Fund Board. Please contact your CDBG Project Manager if the proposed project has changed.

1. Pre-Application Project Information and Description:

Is still accurate.

Has changed. Briefly explain the changes below and attach a Pre-Application Project Information and Description with proposed changes.

2. Pre-Application Budget:

Is still accurate.

Has changed. Briefly explain the changes below and attach a Pre-Application Attachment 1 (Application Form) and Pre-Application Attachment 2 (Budget) with proposed changes.

SECTION 2 - APPLICATION FORM

Complete all items on the Application Form (Attachment 1).

SECTION 3 - COMMUNITY DEVELOPMENT PLAN

All applicants for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended.

In order to comply with requirements outlined in federal legislation, it is not necessary for an applicant to prepare an elaborate community development plan. It is expected that most applicants can satisfy this requirement in a two to three page narrative summary plan adopted by their governing body. Please summarize the following major elements in your adopted plan:

1. A statement assessing the needs and problems of the community, including the needs of low and moderate income persons. In all applications, the assessment must address both overall

PLANNING APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

community development and housing needs regardless of the category under which funding is requested.

The following plan was adopted by the Otsego County Board of Commissioners at their August 23, 2011 meeting and is derived from information contained in the 2009 Otsego County Master Plan. This plan was designed to reflect an assessment of the needs of the community especially the low and moderate income persons.

Community

Historically, Otsego County's economic vitality was based first around the logging of the White Pine and associated manufacturing, transportation and services related to the logging industry. Early manufacturing included "Big Wheels" used to haul logs, Last Blocks, as well as other products made from hardwood lumber produced in the region. The County's manufacturing economy changed as Michigan's changed. The Gaylord Car was manufactured briefly during the early stages of the auto industry. The City of Gaylord, the county seat, also served as the commercial center serving the burgeoning tourism industry in Otsego County. In the mid-1980's community leaders developed the first industrial park which is now completely developed and housing a range of manufacturing and industrial services companies. A second industrial park was developed in 2002. Otsego County also serves as the base of operations for most oil and gas development, production and service companies working in the Niagran Reef (oil) and Antrim shale gas fields.

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The County's plan has the following goals:

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1. Encourage and facilitate feasible options for continued agricultural uses of active prime farmland
2. Ensure that land designated for agricultural activities is accurately identified through the presence of prime soils or locally important agricultural soils and/or the land has been used historically for agricultural uses
3. Research and share information on the economic role of Agriculture in Otsego County.
4. Allow agricultural property owners to create smaller tracts of land for residential or farming purposes

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1. Promote re-forestation and sound forestry management practices in areas with suitable, productive soils
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2. Community Services

Transportation

1. Improve and maintain the transportation systems to reduce traffic congestion to accommodate the needs of residents, visitors, and commercial enterprises
2. Provide for an adequate transportation system that will facilitate balanced, orderly growth

PLANNING APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

MICHIGAN STRATEGIC FUND

and ensure the safety and well-being of Otsego County residents

3. Provide and/or maintain safe and efficient routes in and through Otsego County while respecting the rural character
4. Work with state agencies to formulate solutions to long-term interstate, highway, and local transportation issues, including access to I-75 and M-32
5. Work with Gaylord Regional Airport officials to anticipate and plan for expansion of commercial air passenger service to and from the Gaylord area; address planning issues that may develop in response to airport expansion
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8. Provide design guidelines for communities within Otsego County to promote a pedestrian, bicycle, and neighborhood electric vehicles oriented community

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1. Provide for the improvement and maintenance of public utilities to accommodate the needs of residents, visitors, and commercial enterprises
2. Encourage appropriate, new development in areas consistent with proposed and projected improvements to public utilities
3. Encourage the use of green building techniques
4. Encourage the use of proactive storm water management practices
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6. Encourage the use of alternative sources of energy

Waste Management

1. Study the feasibility of establishing a county wide recycling and garbage pickup service
2. Encourage the provision of services in an efficient, environmentally respectful, fiscally responsible manner to meet the needs of the residents, property owners, business people and visitors
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1. Incorporate the needs of the local emergency services including fire, EMS, and law enforcement in county planning
2. Encourage the protection and maintain an awareness of ground water quality

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1. Encourage facilities for senior and special needs citizens, including a continuum of care facilities, and elder friendly housing within close proximity to neighborhood shopping facilities, pedestrian walkways, and parks and recreation facilities
2. Ensure that health facilities, programs, and systems are consistent with the community's needs and determine ways to finance expansion if necessary

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1. Encourage age-appropriate after-school/summer opportunities for area youth by utilizing senior groups, professional, volunteer, and faith-based organizations to provide supplemental educational services (e.g. tutoring and mentoring) and enrichment activities beneficial to the entire community
2. Explore the creation of additional civic events within the county for the enjoyment of residents and tourists
3. Encourage development of childcare facilities in appropriate areas
4. Support educational and cultural services for residents

PLANNING APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

5. Encourage the review of methods for improving Otsego County schools' cultural and educational facilities for today and as growth occurs
6. Encourage the development of alternative educational opportunities
7. Encourage further development of the M-Tec/University Center. Encourage the establishment of additional education opportunities
8. Protect and enhance the cultural and historical assets of Otsego County

Recreation

1. Facilitate the improvement of recreation in Otsego County
2. Develop a complete system of trails and pathways with safe access to businesses and services
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3. Economics & Housing

Commercial Centers

1. Support the focus and continuation of commercial Town Centers
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4. Coordinate planning efforts with local units of government, Downtown Development Authorities, Chambers of Commerce, Convention and Tourism Bureaus, and other organizations
5. Encourage economically healthy and vibrant commercial districts

Economic Development

Support the continued focus that the economic health of Otsego County is enhanced by a great diversity of resources and activities. Some major contributors to our economic well being include but are not limited to: Recreation, Tourism, Sales, Distribution, Light Manufacturing, Industrial, Oil and Gas, Agricultural, Retirement, Education and Health Care.

1. Recreation / Tourism:

a. Continue to support local and statewide efforts to promote Northern Michigan as a recreation and Tourism destination

2. Sales and Distribution:

a. Retain and expand existing base industry through a coordinated effort by local, regional and state economic development and workforce development professionals and others

b. Provide and utilize incentives to create new businesses in Otsego County

3. Light Manufacturing:

a. Investigate and Encourage methods of assisting local businesses to remain competitive, maintain a diverse employment base and promote living wage jobs

b. Identify and assess local barriers to the expansion and location of business in Otsego County

c. Build infrastructure to support and attract businesses while continuing community development

d. Market Otsego County to new businesses using cost effective location appropriate plan that

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targets businesses with potential to locate in Otsego County

e. Work with airport officials to improve customer service and provide an attractive gateway to corporate users. Encourage commercial air services and increase commercial freight shipping opportunities to the Gaylord Regional Airport

4. Industrial:

a. Assist location of new base industry into Otsego County by developing and providing location information including vacant site and building data, current wage data, demographics, location costs, municipal services, etc.

b. Provide for desirable, orderly industrial development in areas served by adequate transportation systems, utilities and services

c. Promote the development of industrial parks rather than scattered single lot development

5. Oil and Gas:

a. Support efforts for clean environmentally sound development of Otsego County's oil and gas industry

b. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies

6. Agriculture:

a. Support local efforts to preserve agricultural zoned properties

b. Support the development of farmer markets

c. Support local and statewide efforts on the development of bio-fuels

7. Retirement:

a. Support Otsego County as a retirement destination

b. Support the development of facilities that promote both living and recreation opportunities for citizens of retirement age

8. Education:

a. Support efforts to continue our education system as one of the best opportunities offered in the entire state

b. Support local efforts on the expansion of both the University Center and the MTEC

c. Recognize that education is not only a community service, but is also a commodity to be produced, marketed and sold which as such, can expand both the economic and social base of the community

9. Health Care:

a. Support efforts to maintain and enhance Otsego County's Health care facilities

2. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies'

Housing

1. Encourage safe, sanitary, and well maintained housing that is income appropriate

2. Preserve and encourage the elements of residential neighborhoods which result in desirable living environments for permanent and seasonal residents

4. Growth and Development

1. Coordinate development in Otsego County through updating and enforcing a clear, consistent zoning ordinance.

5. Natural Resources

1. Provide for the enhancement and protection of Otsego County's surface and ground water quality

2. Ensure that development or re-development takes place in an environmentally sound manner by minimizing the potential for soil erosion

3. Protect, as much as possible, the existing natural environment

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4. Encourage land use in a manner which recognizes the importance of forests to the overall character of the county and to the quality of life and economic well-being of its citizens.

Recognize forests as sources of economic revenue, protectors of water quality, providers of recreation, and providers of habitat for wildlife

5. Recognize the importance of wildlife to the overall character of the county and to the quality of life and economic well-being of its citizens and encourage land uses which facilitate wildlife protection

6. Recognize the unique roles of natural resources -- such as oil, gas, mineral, sand, gravel, and water -- in terms of location, scarcity, and state laws

Overall Community Development

The community recognizes the need to diversify its employment base to maintain a healthy community. The community can achieve this by supporting the expansion of its existing manufacturing base and preparing for the location of new industries.

In 1997, community leaders, spearheaded by the Chamber of Commerce, began the process of establishing a county-wide economic development organization. The community leadership recognized the impact that rapid growth was having on all segments of the community and the need to implement a mechanism and process to help focus and supporting growth and development in a positive fashion. The organization, the Otsego County Economic Alliance, is a broad coalition including the City of Gaylord, Otsego County Board of Commissioners, Otsego County Township Association, Village of Vanderbilt, Gaylord/Otsego County Chamber of Commerce, a number of private sector firms, and several utilities.

As a result of a county-wide economic development strategic planning process, the community's leadership established the following vision for the County:

- A community that provided higher wage jobs, managed its growth through land use planning that channeled, clustered and balanced growth, as well as preserved and maintained open space, natural beauty and recreation opportunities
- A community that planned and constructed roads and other infrastructure (water & sewer) to accommodate appropriate development
- A community with strong schools, diverse educational opportunities, affordable housing and more manufacturing
- The employment structure of the county to be very similar to what exists now except that both the retail and service sectors would employ a slightly smaller share and manufacturing, transportation and construction sectors would employ a somewhat larger share

This vision has led to county-wide economic development plan that has as its primary goals, the following:

- Retain Employers Providing Higher Paying, Family Supporting Jobs
- Attract New Employers Providing Higher Paying Jobs
- Develop roads, sewer, water and other infrastructure to support economic development
- Influence and Champion Change and Growth

Otsego County's future and the future of the low and moderate income persons lies in developing a healthy, dynamic base industry composed of manufacturing, wholesale distribution and energy related companies. The community has made great strides through the previous development of an industrial park and location of over 40 base industries. Community lead-

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ers were also instrumental in securing state and local funding for the construction of the 47,000 square foot University/M-TEC Education Center. This state-of-the-art education and training facility is designed to provide seamless, state of the art academic and career technical training for high wage, high skill employment.

Housing Needs

Housing is an issue County-wide. The County's 30% population increase from 1990 to 2000 had placed a great deal of pressure on land and home prices. In 1990, the average single family home value was \$64,450. By 1999, it had increased by 60% to \$103,302 and the average sale price was over \$108,000. Average sale price peaked at \$138,798 in 2005 and has fallen to \$89,077 in 2009 as a result of the mortgage meltdown and global recession.

During the period leading up to the mortgage crisis and recession, it had become noticeably difficult for young professionals, factory workers, as well as the retail and service employees to find affordable housing within Otsego County. The steady development of the large retail outlets as well as a new industrial park is putting pressure on the community to take steps to address the affordable housing shortage. To this end the City has supported development of a number of multi-family housing projects for low and moderate income residents including the granting of Payment in Lieu of Tax agreements to induce the investment in affordable housing. This is also reflected in the fact that 47.5% of all housing units in the City are rentals units. County-wide, only 18.3% of all housing are rentals. The County Housing Committee has also worked with the City to undertake a number of upper floor apartment rehabs in the downtown area.

Otsego County has an active housing rehabilitation program through its Housing Committee, the local Habitat for Humanity chapter has undertaken rehabilitation and new construction to provide housing for low and moderate income families, and a regional affordable housing Community Development Corporation - Northern Homes - is developing single and multi-family housing. In addition, at least one private developer has completed the first 48 units of a 96 unit affordable housing complex in the City of Gaylord.

2. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.

Community development needs identified include acquisition of the Chamber information center property, completing acquisition and development of the Louis M. Groen Nature Center property, replace/expand the County jail, expand the Otsego County Library, construct an addition to the University Center to house science and technology facilities and improvements of county parks and recreation facilities.

3. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.

- Conduct an aerospace diversification study
- Rebuild the apron at the Gaylord Regional airport
- Construct a snow removal equipment building at the airport
- Construct a new animal control facility
- Expand the County EMS facility
- Rebuild County Roads

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➤ Acquire land in the City of Gaylord to expand County parking

4. A description of the effect the proposed CDBG project will have on the community. This project will benefit the entire community. The goal of the project will be to increase the number of jobs available for low and moderate income persons.

5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities
The proposed project will not result in the displacement of any people.

SECTION 4 – LOCAL PUBLIC PARTICIPATION DOCUMENTATION

All applicants for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended.

A public hearing on the proposed project is required. The Applicant's Pre-Application and Application must be completed and available for review at the public hearing. In order to document that public participation requirements have been met, Section 4 must include the following as attachments:

1. Certification by a duly authorized local government official that the public participation requirements have been accomplished (Attachment 2);
2. A copy of the published public notice as described in the certification above. A minimum five (5) days notice is required.
3. A brief description of the public hearing(s) including the date of hearing(s), number of citizens attending the hearing(s) and a summary description of substantive comments made at the hearing(s).

SECTION 5 – AUTHORIZING RESOLUTION

The Authorizing Resolution consists of a local government resolution adopted after completion of the public participation requirements. Attach an authorizing resolution containing the following elements:

1. Identification of the proposed project and amount of funding requested;
2. Statement that the proposed project is consistent with the local community development plan

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as described in the Application;

3. Statement that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons;

4. Statement that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs is received from your CDBG Project Manager;

5. Local authorization to submit the Michigan CDBG Application; and

6. Identification by name and title of the person authorized to sign the Application forms and the Grant Agreement.

SECTION 6 - CERTIFICATION AND STATEMENT OF ASSURANCES

Complete and execute the Certification (Attachment 3) and Statement of Assurances (Attachment 4).

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ATTACHMENT 1			
APPLICATION FORM			
IDENTIFICATION OF LOCAL GOVERNMENT		FUNDING SOURCES	
Local Government	Otsego County	CDBG	\$ 60,000
Street/PO Box	225 W. Main Street	CDBG/RLF	\$
City	Gaylord	Other State	\$
County	Otsego	Other Federal	\$ 47,000
State/Zip	Michigan/49735	Local Unit	\$ 8,000
Chief Elected Official Name	Paul Beachnau	Private	\$ 5,000
Chief Elected Official Title	Chairperson	Other	\$
Chief Elected Official Email	paul@gaylordmichigan.net	Total	\$ 120,000
Local Gov't Contact Name	Jeff Ratcliffe		
Local Gov't Contact Title	Executive Director	Local Government's DUNS Number (DUNS#): 080368624	
Local Gov't Contact Address	1062 Cross Street, Gaylord, MI 49735		
Telephone Number	989-731-0288	Local Government's Federal Identification Number: 38-6004882	
Fax Number	989-731-0289		
E-Mail Address	Jeff@Gaylord-Otsego.com		
Local Gov't Fiscal year end	December 31		
PROJECT IS BEING QUALIFIED BASED ON THE BENEFIT TO LOW AND MODERATE INCOME PERSONS			
AUTHORIZED LOCAL GOVERNMENTAL OFFICIAL			
Signature:			
Name	John Burt	Title	Administrator
Telephone	989-731-7527	Date	

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ATTACHMENT 2 – LOCAL PUBLIC PARTICIPATION DOCUMENTATION

1. The applicant has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons.
 2. The applicant has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.
 3. One or more public hearings have been held to obtain the views of citizens on the proposed application and community development and housing needs.
 4. Citizens have been provided reasonable access to the proposed application and related information on community development and housing needs.
 5. The applicant will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received.
 6. The applicant provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 106 funds are proposed to be used, and in the case of grantees described in Section 106(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low and moderate income neighborhoods.
 7. The applicant provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title.
 8. The applicant provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee.
 9. The applicant provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants.
 10. The applicant has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.
-

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Signature and Title of Authorized Local Governmental Official

Date

ATTACHMENT 3 - CERTIFICATION BY THE APPLICANT LOCAL GOVERNMENT

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TITLE I, HOUSING AND COMMUNITY DEVELOPMENT

ACT OF 1974, AS AMENDED

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION - COMMUNITY DEVELOPMENT

I, John Burt, County Administrator, of Otsego County certify that the Otsego County:

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
 - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
 - b. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
 - c. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
 - d. made the proposed application available to the public.
3. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
4. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
5. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
6. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a

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MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A).

7. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions.
8. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
9. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
10. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
11. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

John Burt, Administrator
Signature and Title of Authorized Local Governmental Official

Date

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MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

ATTACHMENT 4 – STATEMENT OF ASSURANCES

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT

The Grantee hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 24 CFR Part 85, Administrative Requirements for Grants to State and Local Governments, and U.S. Office of Management and Budget Circular No. A-87, Cost Principles for State and Local Governments.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.

The Grantee agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

John Burt, Administrator
Signature and Title of Authorized Local Governmental Official

Date

OCR 11-22
Recognition of Jerry and Tricia Coger
Otsego County Board of Commissioners
August 23, 2011

WHEREAS, Jerry and Tricia Coger are the role models for love, marriage, family, church, and community; and

WHEREAS, Jerry and Tricia are the epitome of community caring and giving; and

WHEREAS, Jerry and Tricia have each volunteered for countless hours for 20 years for the Otsego County Food Pantry; both serving as board members representing their church, St. Mary Cathedral, with Tricia serving as President for five years; and

WHEREAS, daily oversight of the Food Pantry as well as ordering food, rotating stock, and serving the public, remains a priority for Jerry; and

WHEREAS, Jerry, a heart and liver transplant recipient, has promoted organ donor registration locally, state-wide, and nationally; and

WHEREAS, Tricia worked for Community Mental Health with those with disabilities and then went on to work for the Crawford Au Sable School District as a speech pathologist; and

WHEREAS, Jerry and Tricia voluntarily support their church with their time and talents by demonstrating a selfless lifestyle dedicated to caring for others; now, therefore, be it

RESOLVED, that Sunday, September 11, 2011, a National Day of Giving, be set aside in Otsego County to honor Jerry and Tricia Coger by calling the community together at an Open House in their honor at the Otsego County Food Pantry from 12 noon to 2 pm; and be it further

RESOLVED, that the Otsego County Board of Commissioners honor and thank the Cogers for their outstanding service to our community.

New Business

E. Bids 2011-14 300 Livingston Boulevard Demolition

The following bids were received for the demolition of 300 Livingston Boulevard and will be considered. The apparent low bidder is North Central Excavating.

Bierlein Demolition	\$68,600
F&F Excavating	\$38,780
North Central Excavating	\$19,000
Pitsch Companies	\$44,000
Smalley Construction	\$19,500
Team Elmers	\$54,160
Wcisel Construction	\$36,800