



## Transportation and Airport Committee Minutes

Thursday, July 8, 2010 – 09:00 a.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Robert Harkness, Paul Liss, Mike Hyde

Others present: John Burt, Theron Higgins, Erma Backenstose

#### Approval of Minutes

Motion by Commissioner Hyde, seconded by Commissioner Harkness to approve the minutes of May 13, 2010. Motion Carried.

#### Bus Managers Report

##### A. Bus Finance Report

Higgins provided a QuickBooks balance sheet to the committee. Motion by Commissioner Liss, seconded by Commissioner Harkness to acknowledge report as shown, all in favor, Motion approved.

##### B. New Bus Grants

Higgins reported that he has applied for two grants for new buses. He has a need for eight new buses according to age and mileage, and has applied for six new buses through the two grants. The first grant is the standard federal grant for three new buses. The other grant is part of the federal stimulus package under the name of a State of Good Repair Grant. He has applied for three new buses through this grant, but he is not guaranteed funding since priority goes to those that provide a 20% cost match, which the Otsego County Bus System cannot afford.

##### C. Circuit Court Youth Fitness Academy Support

Higgins informed the Committee that the Bus System has been working with the Courts to bus participants in a Circuit Court program where troubled youth attend trainings and exercise. They go to twenty-one classes as part of the program, and there are sixteen participants. The Bus picks the participants up at the Sportsplex and takes them home. The Bus System does charge for the service.

##### D. Air Show Support

Higgins briefed the committee on the Bus System donating services for the three days of the Air Fair to bring participants from the parking lots to the Show, and to provide transportation for Air Show participant to the Hangar Party.

#### Airport Manager's Report

##### A. Airport Financial Report

Burt presented his monthly financial reports to the Committee. Motion by Commissioner Harkness, seconded by Commissioner Hyde to acknowledge the financial report. Motion Approved.

**B. Motorcycle Safety**

The Transportation Committee discussed the Motorcycle Safety Class given by Tim McPherson at the Airport. Burt reported that liability issues, lack of FAA approval, and next year's runway project will prohibit the continuation of the Class at the Airport. McPherson will be allowed to finish the August Class at the Airport, and will move the Class to a new location for next year.

**C. Camera System**

Burt informed the Committee that the initial three-year maintenance agreement that came with the purchase of the Airport camera system, when the terminal was built, has ended and is now being renewed on a month by month basis at a cost of \$270 per quarter. The Committee discussed the issue and decided to drop maintenance on the cameras.

**D. SRE Building**

Burt reported that he would be meeting with Dave Duffield, the Fire Chief, to address fire code issues with the proposed SRE (Snow Equipment Removal) Building at the suggestion of the Building Department.

The next meeting date will be on Thursday, August 12, 2010 at 9:00 am in the airport conference room.

The meeting was adjourned by Commissioner Liss at 9:50 am.