



Transportation and Airport Committee Minutes

Thursday, June 11, 2009 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Chairman Liss called the meeting to order at 09:03 a.m.

Roll call – Present: Paul Liss, Ken Glasser, Robert Harkness,

Excused: Theron Higgins

Others present: John Burt, Matt Barresi, Erma Backenstose, Jeff Ratcliffe, Jason Clark

Approval of Minutes

Motion by Commissioner Glasser to “approve the minutes of May 14, 2009.” Motion Carried.

Director’s Report

A. Airport Manager’s Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the Committee. Motion by Commissioner Liss to accept the financial report. Motion Carried.

2. Island Air - Air Tours

Barresi briefed the committee that the \$10 Air Tours the airport organized with Island Air was very successful. Island Air would like to schedule more tour dates. A possible date of July 18th (last day of Alpenfest) was discussed at the Airport Advisory Committee meeting. The discussion included the idea of having an airport booth at Alpenfest to capitalize on the large number of people in town for the event. Barresi had concerns that shuttling people on the day of the Parade would be problematic. The Transportation & Airport Committee suggested the booth be in service only after the parade is finished. Motion by Commissioner Glasser “recommend to the full Board of Commissioners to allow a booth on the Courthouse grounds on July 18th”. Motion Carried.

3. Annual Fly-In

Barresi briefed the committee that starting Friday the 12th of June the airport would be assisting the Experimental Aircraft Association (EAA) with their annual Fly-In/Camp-In and that he had briefed the organizers on proper safety procedures in accordance with FAA regulations. Barresi stated he will be on hand at the event to assist with any need that may arise.

B. Airport Advisory Committee Report

1. Master Plan

Ratcliffe informed the committee that the Airport Advisory suggests placing a 100K buffer aside for the already agreed to 50K Master Plan. Barresi briefed the committee that although he is in favor of the Master Plan he is not in favor of increasing the amount from the agreed 50K. Barresi added that he polled some airports that had purchased master plans and all had unfavorable comments and unsatisfactory results after spending upwards of 200K for the document.

2. Snow Removal Equipment (SRE) Building

Clark (URS) informed the committee that he could draw up plans for the (SRE) building. He discussed the cost and what having the building can mean to our goal to secure a commercial carrier. Barresi added that currently the equipment this SRE building would house is being stored in three separate facilities. Motion by Commissioner Harkness to “have URS proceed with preliminary plans for the SRE building”. Motion Carried. The Committee also discussed the role of the Airport Advisory Committee as an advisory body to the Airport Manager.

C. Bus Manager’s Report

1. Bus Financial Report

Financial report will be discussed at next meeting due to the Bus Manager being unable to attend.

The next meeting date will be on Thursday, July 9, 2009 at 9:00 a.m. at the Gaylord Regional Airport.

The meeting was adjourned by Commissioner Liss at 10:21a.m.