



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, May 28, 2013 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of May 14, 2013 w/attachments

Consent Agenda

A. Budget & Finance Committee

1. FY 2013 Courthouse Restoration (497) Budget Amendment - Motion to Approve
2. FY 2013 General Fund Contingency (101-941) Budget Amendment - Motion to Approve
3. FY 2013 Equipment Fund (266) Budget Amendment - Motion to Approve
4. FY 2013 General Fund Contingency (101-941) Budget Amendment - Motion to Approve
5. FY 2013 General Fund Contingency (101-941) Budget Amendment - Motion to Approve
6. Homeland Security Grant Advance

B. Housing Committee

1. Housing Committee Reappointment (Berlin) - Motion to Approve

Administrator's Report

Committee Reports

A. Budget & Finance Committee

1. Jail Camera Replacement/Purchase
2. Jail/Work Camp Van Replacements
3. Land Use Services Fee Waiver Policy Update
4. Human Resources Director Position

City Liaison, Township & Village Representatives

Correspondence

- A. April Financial Reports
- B. Commission on Aging Letter of Support Request
- C. Legal Services of Northern Michigan Letter of Support Request

New Business

A. Financials

1. May 21, 2013 Warrant
2. May 28, 2013 Warrant

B. Mapping Solutions Agreement

- C. OCR 13-09 State Revenue Sharing
- D. Road Commission Recycling Agreement
- E. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

May 14, 2013

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Lee Olsen. Invocation by Vice-Chairman Ken Borton, followed by the Pledge of Allegiance led by Suzy DeFeyter.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Motion by Commissioner Paul Liss, to approve the regular minutes of April 23, 2013 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to adopt OCR 13-07 Michigan Mutual Aid Box Alarm System Agreement.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported on the renovations at Cross Street; Emergency Management Grant; Recycling.

Special Presentation:

Kelley Hiemstra reported on the Michigan State University Extension.

Committee Reports:

Motion by Commissioner Paul Liss, to approve the Wings Over Gaylord Air Show political signage policy as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, to approve the disposal of bus number 22 (VIN#1FDXE40FXWHA21035) by taking it to A&L Iron. Ayes: Unanimous. Motion carried.

Correspondence:

Chairman Lee Olsen received correspondence from Legal Services of Northern Michigan.

New Business:

Motion by Commissioner Richard Sumerix, to approve the April 30, 2013 Warrant in the amount of \$149,287.85 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, to approve the May 7, 2013 Warrant in the amount of \$47,011.02 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the May 14, 2013 Warrant in the amount of \$415,487.91 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Clark Bates, to adopt OCR 13-06 Proclaiming National Police Week and Police Memorial Day.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Ken Borton, to adopt OCR 13-08 Michigan Road and Bridge Repair.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Paul Beachnau: State of the Community luncheon.

Commissioner Clark Bates: City Council.

Commissioner Doug Johnson: Attended Judge Metz's ceremony.
Health Board.

Parks and Recreation.

Commissioner Ken Borton: Bagley Township Meeting.

Chairman Lee Olsen: Attended Judge Mertz's ceremony.
NEMSAS.

Meeting adjourned at 10:40 a.m.

Lee F. Olsen, Chairman

Susan I. DeFeyter, Otsego County Clerk

OCR 13-07
Michigan Mutual Aid Box Alarm System Agreement
Otsego County Board of Commissioners
May 14, 2013

WHEREAS, The Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions; now, therefore, the Parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Mutual Aid Box Alarm System is the most desirable for the effective and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means Mutual Aid Box Alarm System Agreement.
- B. "Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a Requesting Party by an Assisting Party in accordance with the system established and maintained by MABAS Members;
- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;
- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Fire Services" means any organized fire department lawfully organized as a firefighting force in this state and Special Operations Teams including, Hazardous Materials Teams, Search and Rescue/Technical Rescue Teams and Incident Management Teams recognized by the MABAS Executive Board. Fire Services also includes Emergency Medical Response recognized by the MABAS Executive Board.
- G. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- H. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- I. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;
- J. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- K. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MABAS;
- L. "Executive Board" means the governing body of MABAS composed of Division representatives.
- M. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.

SECTION THREE

Executive Board of MABAS

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MABAS who shall serve as the voting representative of said Division of MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division.

A President and Vice President shall be elected from the representatives of the Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures, and by-laws of the MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MABAS.

All members of Michigan MABAS must be signatories to the Michigan Emergency Management Assistance Compact (MEMAC).

SECTION SIX

Authority and Action to Effect Mutual Aid

- A. The Parties hereby authorize and direct their Director of EMS or his or her designee to take necessary and proper action to render mutual aid from the other Parties in accordance with the policies and procedures established and maintained by the MABAS Association.
- B. Upon the Director's receipt of a request from another Party for Fire Services, the Director of EMS shall have the right to commit the requested Fire Services to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Director or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.

- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress. Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and Immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or service provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The MABAS Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the MABAS Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agency or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

- A. The existence of the Association commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the Association remains composed of at least two (2) Parties. Parties withdrawing from the Association and subsequently requesting a mutual aid resource from an Association member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.
- C. This Agreement shall continue until terminated by the first to occur of the following:
 - (i) The Association consists of less than two (2) Parties; or,
 - (ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.
- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.
- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing

waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

OCR 13-06
Proclaiming National Police Week & Police Memorial Day
OTSEGO COUNTY BOARD OF COMMISSIONERS
May 14, 2013

WHEREAS, The Congress of the United States of America has designated the week of May 12th through May 18th, 2013 to be dedicated as "NATIONAL POLICE WEEK" and May 15th of each year to be "NATIONAL PEACE OFFICERS MEMORIAL DAY"; and

WHEREAS, The members of law enforcement agencies protect life and property throughout the County of Otsego and play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, The County of Otsego desires to honor the valor, service and dedication of its own Sheriff Deputies, especially those who have given their lives in the line of duty; and

WHEREAS, The County of Otsego further desires to recognize and appreciate the duties, hazards, and sacrifices of law enforcement personnel; and

WHEREAS, The Board of Commissioners calls upon the citizens of Otsego County to take a moment on May 15th, to remember those fallen officers who made the ultimate sacrifice for their fellow man; now, therefore, be it

RESOLVED, that we proclaim the week of May 12th to May 18th to be "POLICE WEEK" and call upon all our citizens in this community to especially honor and show our sincere appreciation for the Sheriff Deputies of this County by deed, remark and attitude; and be it further

RESOLVED that the flags be flown at half-staff on May 15th in honor of Deputy Carl L. Darling, Jr., who gave his life in the line of duty on May 3, 1986; Sergeant Larry C. Washburn, who died while on duty on May 15, 1994 and Deputy John K. Gunsell, who died in the line of duty on September 12, 2004.

OCR 13-08
Michigan Road & Bridge Repair
Otsego County Board of Commissioners
May 14, 2013

WHEREAS, Michigan's roads are consistently ranked among the nation's worst; and

WHEREAS, the State of Michigan is losing \$3 million per day and more than \$1 billion per year due to high maintenance costs and increased wear and tear on our roads and bridges; and

WHEREAS, the State of Michigan's gas tax – the user fee that is the primary source of transportation funding – has not increased since 1997. At the same time, the gas tax revenues collected today, adjusted for inflation, are only equal to that which was collected in 1974; and

WHEREAS, the State of Michigan's 6 percent sales tax goes into the State's general fund, not toward road maintenance and repairs; and

WHEREAS, we risk a future fiscal crisis if the State of Michigan does not increase its investment in transportation. Currently, 35 percent of Michigan's roads are ranked as being in poor condition. By 2018, this number is predicted to rise to 48 percent; and

WHEREAS, bringing a road from poor to good pavement condition costs 6 times more than it does to bring a road from fair to good condition; and

WHEREAS, investing \$10 billion over the next ten years to fix Michigan's roads and bridges would create 12,000 new jobs and prevent an estimated 100 traffic-accident related deaths per year; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners hereby urges Governor Rick Snyder and the Michigan legislature to save taxpayer dollars, save lives, and improve our economy by making the necessary investments to repair roads and bridges in the State of Michigan so that our transportation systems can function at peak performance; and, be it further

RESOLVED, that the Otsego County Clerk is directed to send copies of this Resolution to Governor Rick Snyder, Senator John Moolenaar, Representative Greg MacMaster, the Michigan Association of Counties, and the County Clerks of all Michigan Counties.



May 28, 2013
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

Susan Premo

From: Marlene Hopp
Sent: Thursday, May 16, 2013 4:34 PM
To: Susan Premo
Cc: John M. Burt
Subject: Charles Berlin

Susan,

This is to inform you that Mr. Berlin was reappointed from the Housing Committee at today's housing meeting until term of 5/1/2016. Please forward for next BOC meeting. Thank you.

Marlene Hopp

Otsego County Housing Committee Director, Veterans Service Officer, Grant Administrator

225 W. Main Street, room 213, Gaylord MI 49735

(989) 731-7570 Housing

(989) 731-7575 Veterans

(989) 731-7599 Fax

TTY 1-800-649-3777





Otsego
COUNTY
M I C H I G A N

TERM EXPIRES:
05/01/2016

**APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Re-appoint - Otsego County Housing Committee

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Charles Berlin _____

Address: 230 Crestwood Drive, Gaylord _____ **Zip Code** 49735 _____

Telephone: 989-732-9655 _____ **Other:** 989-350-5401 _____

Email address: patch55@charter.net _____

Date available for appointment 5/1/2013 _____

County Commission District District VII _____

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Bagley _____

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Housing Committee, Otsego County Veterans Affairs, RSVP and volunteer driver for Veterans Affairs - transports Veterans from and to their home and VA Hospital appointments. Volunteer at the Food Pantry

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

B.A. Hillsdale College, Banker, 32 years

Have you ever worked for Otsego County? ___ Yes ✓ No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ___ Yes ✓ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Ten years as an installment loan and real estate mortgage lender. Twenty-two years as a commercial lender.

Senior Loan Officer and C.E.O.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Signature

4-24-13

Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735**

You may email your completed application to:

spremo@otsegocountymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Replacing two broken video cameras in the jail, and adding three new video cameras

Account Number	Decrease	Increase
266-050-400.001 – Use of Fund Balance	\$	\$3,800
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$3,800

EXPENDITURE

Account Number	Increase	Decrease
266-901-970.435 – Property - Equipment	\$3,800	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$3,800	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Replacing one van for the Work Camp and one van for the Jail (inmate transport)

Account Number	Decrease	Increase
266-050-400.001 – Use of Fund Balance	\$	\$24,000
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$24,000

EXPENDITURE

Account Number	Increase	Decrease
266-901-970.930 – Property - Vehicle	\$24,000	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$24,000	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department

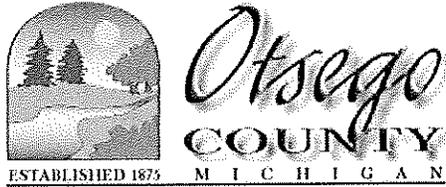
Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



Land Use Services

BACKGROUND

The Otsego County Land Use Services Department charges fees for a variety of zoning and building permits. Over the years, a number of requests have been submitted to the County Board to waive fees for non-profit organizations, local municipalities, Otsego County Departments, etc. It was determined that a policy is needed to ensure that all requests are treated equally.

POLICY

A. No fees for planning and zoning may be waived, except the following:

1. Fees shall be waived for all rezoning initiated at the request of the Planning Commission.
2. Fees for rezoning of Township owned or controlled properties shall be waived. (Examples Township Hall, parks, public buildings and cemeteries)
3. Fees for Site Plan review of Township owned or controlled projects shall be waived.
4. Fees for rezoning of Otsego County owned or controlled properties shall be waived.
5. Fees for Site Plan review of Otsego County owned or controlled properties shall be waived.
6. Fees for rezoning of Road Commission owned or controlled properties shall be waived.
7. Fees for Site Plan of Road Commission owned or controlled properties shall be waived.
8. Fees for Site Plan review for all Public Schools shall be waived.
9. Fees for non-profit organizations will be reduced by 50%. If a project is determined to be of direct benefit to low-income families, fees can be reduced by 100%.
10. Fees associated with construction related directly to renovations to improve handicapped accessibility at an existing facility will be reduced by 50%. A note

from a medical doctor indicating that someone within the household has a permanent disability must be submitted with the application.

- B. No building fees may be waived, except the following:
 - 1. Fees for non-profit organizations will be reduced by 50%. If a project is determined to be of direct benefit to low-income families, fees can be reduced by 100%.
 - 2. Fees associated with construction related directly to renovations to improve handicapped accessibility at an existing facility will be reduced by 50%. A note from a medical doctor indicating that someone within the household has a permanent disability must be submitted with the application.
- C. ~~The County Administrator~~ Land Use Director shall approve all waivers of Fees in writing. A copy of the approved waiver shall be submitted to the County Administrator within 7 days after approval.
- D. No approval shall be given for a Site Plan until the associated fee is paid in full or a waiver is given in writing.
- E. No rezoning shall be placed on the Planning Commission Agenda until the associated fee(s) are paid in full or a written waiver is provided.

PROCEDURE

A fee waiver request, using the designated form, must be submitted to the Land Use Services Department. For non-profit organizations, proof of status as a State of Michigan recognized non-profit corporation must be submitted.

Adopted: April 28, 2009

FEE REDUCTION REQUEST



Land Use Services Department
1068 Cross Street
Gaylord, MI 49735
Tel: (989) 731-7420
Fax: (989) 731-7429

Property owner: _____
Mailing Address: _____
City/State/Zip: _____
Phone: _____
Email: _____

Assessor's Parcel Number: _____
Property Address: _____
Description of Project: _____

Department Use Only
Land Use Services Director Authorization: _____
Percent of Fee Waived: _____

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - APRIL 30, 2013

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	788,759.94	376,988.90	1,366,282.53	67,118.88	81,734.39
INVESTMENTS	1,152,406.14	300,000.00	-	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	25,309.49	-	-	-	-
ACCOUNTS RECEIVABLE	-	179,000.00	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	226,781.32	10,000.00	-	503.80
LONG TERM ADV TO OTHER FDS	-	82,228.18	-	-	-
LONG TERM ADV TO EMS	-	542,428.16	-	-	-
POSTAGE INVENTORY	3,513.94	-	-	-	-
SUPPLIES INVENTORY	12,549.34	-	-	-	-
PREPAID EXPENSE	9,439.00	-	-	-	-
TOTAL ASSETS	<u>2,002,792.85</u>	<u>1,707,426.56</u>	<u>1,376,282.53</u>	<u>67,118.88</u>	<u>82,238.19</u>
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	1,070,295.77	-	-	-	-
DEFERRED REVENUE	338,893.49	-	-	-	-
TOTAL LIABILITIES	<u>1,409,189.26</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	50,753.09	-	-	-	-
UNASSIGNED	542,850.50	1,707,426.56	1,376,282.53	67,118.88	81,734.39
TOTAL FUND BALANCE	<u>593,603.59</u>	<u>1,707,426.56</u>	<u>1,376,282.53</u>	<u>67,118.88</u>	<u>81,734.39</u>
TOTAL LIABS & FUND BALANCE	<u>2,002,792.85</u>	<u>1,707,426.56</u>	<u>1,376,282.53</u>	<u>67,118.88</u>	<u>81,734.39</u>

Information on these pages is intended for mangement purposes only.
 The information is unaudited and is prepared using the modified cash basis of accounting.
 Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - APRIL 30, 2013

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	28,398.01	244,125.94	167,556.32	444,838.17
RESERVED CASH	-	112,610.00	-	-
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	598.23
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	1,070,295.77	12,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	50,650.82
TOTAL ASSETS	<u>1,098,693.78</u>	<u>368,735.94</u>	<u>167,556.32</u>	<u>498,087.22</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	1,098,693.78	368,735.94	167,556.32	498,087.22
TOTAL FUND BALANCE	<u>1,098,693.78</u>	<u>368,735.94</u>	<u>167,556.32</u>	<u>498,087.22</u>
TOTAL LIABS & FUND BALANCE	<u>1,098,693.78</u>	<u>368,735.94</u>	<u>167,556.32</u>	<u>498,087.22</u>

OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS (EXCLUDING COMPONENT UNITS)

BUDGET REPORT

YEAR TO DATE THROUGH APRIL 30, 2013

GL NUMBER	2013		END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
	BALANCE 04/30/2012	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues					
010-PROPERTY TAXES	409,641.17	4,491,694.00	352,902.83	4,138,791.17	7.86
015-STATE UNRESTRICTED REVENUE	0.00	197,238.00	74,785.00	122,453.00	37.92
025-INTEREST EARNINGS	31,141.74	80,000.00	38,931.76	41,068.24	48.66
030-OTHER REVENUE	138,865.88	381,584.00	78,569.26	303,014.74	20.59
050-SPECIAL ITEMS/TRANSFERS	477,190.00	532,552.00	0.00	532,552.00	0.00
080-COURT FINES AND COSTS	0.00	0.00	0.00	0.00	0.00
085-FRIEND OF THE COURT	0.00	0.00	0.00	0.00	0.00
130-46TH CIRCUIT TRIAL COURT	0.00	0.00	0.00	0.00	0.00
131-CIRCUIT COURT	91,613.99	223,100.00	59,971.34	163,128.66	26.88
132-LEIN FEES	437.50	11,500.00	0.00	11,500.00	0.00
133-DRUG COURT GRANT	4,041.40	136,918.00	2,729.00	134,189.00	1.99
134-RDSS TRANSPORT GRANT	302.49	20,000.00	761.03	19,238.97	3.81
135-MENTAL HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
136-DISTRICT COURT	148,291.85	450,439.00	179,334.53	271,104.47	39.81
141-FRIEND OF THE COURT	44,623.71	0.00	0.00	0.00	0.00
145-JURY COMMISSION	0.00	8,500.00	0.00	8,500.00	0.00
148-PROBATE COURT	47,157.70	179,419.00	46,340.57	133,078.43	25.83
166-FAMILY COUNSELING SERVICES	748.00	4,000.00	942.00	3,058.00	23.55
170-FEES, PENALTIES, ADMIN CHARGES	0.00	0.00	0.00	0.00	0.00
215-COUNTY CLERK/ROD	80,110.93	238,500.00	92,454.42	146,045.58	38.76
220-NOT USED	0.00	0.00	0.00	0.00	0.00
253-TREASURER	246.00	650.00	296.00	354.00	45.54
257-EQUALIZATION	716.25	37,400.00	120.50	37,279.50	0.32

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The information is unaudited and is prepared using the modified cash basis of accounting.

Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

GL NUMBER	2013				
	BALANCE 04/30/2012	AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
260-FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
261-COOPERATIVE EXTENSION	0.00	0.00	0.00	0.00	0.00
262-ELECTIONS	330.32	20,752.00	0.00	20,752.00	0.00
265-BUILDING AND GROUNDS	0.00	0.00	0.00	0.00	0.00
267-PROSECUTOR	15,804.99	87,209.00	19,930.89	67,278.11	22.85
301-SHERIFF	2,595.61	12,450.00	2,898.42	9,551.58	23.28
302-SHERIFF - CIVIL DIVISION	7,924.25	25,000.00	5,733.60	19,266.40	22.93
310-REMONUMENTATION	0.00	0.00	0.00	0.00	0.00
320-JUSTICE TRAINING	0.00	2,500.00	0.00	2,500.00	0.00
331-MARINE SAFETY	0.00	4,025.00	0.00	4,025.00	0.00
332-MOTORCYCLE SAFETY EDUCATION	4,474.00	73,000.00	2,505.00	70,495.00	3.43
333-SNOWMOBILE GRANT	0.00	9,000.00	0.00	9,000.00	0.00
334-SECONDARY ROAD PATROL	0.00	37,632.00	0.00	37,632.00	0.00
336-OFF-ROAD VEHICLE GRANT	0.00	10,150.00	0.00	10,150.00	0.00
351-JAIL	10,390.48	34,000.00	26,101.15	7,898.85	76.77
355-HUMAN SERVICES	0.00	0.00	0.00	0.00	0.00
395-NOT USED	0.00	0.00	0.00	0.00	0.00
400-HOUSING/REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00
427-EMERGENCY SERVICES	(4,091.57)	0.00	(3,049.59)	3,049.59	100.00
450-REMONUMENTATION	13,164.80	34,316.00	13,726.40	20,589.60	40.00
721-PLANNING / ZONING	60,879.00	75,035.00	13,070.00	61,965.00	17.42
TOTAL Revenues	1,586,600.49	7,418,563.00	1,009,054.11	6,409,508.89	13.60
Expenditures					
101-COMMISSIONERS	54,074.70	177,370.00	59,091.49	118,278.51	33.32
105-OTHER LEGISLATIVE	20,387.15	21,188.00	21,186.56	1.44	99.99
130-46TH CIRCUIT TRIAL COURT	0.00	0.00	0.00	0.00	0.00
131-CIRCUIT COURT	351,560.66	1,102,891.00	312,827.67	790,063.33	28.36
132-LEIN FEES	0.00	11,500.00	0.00	11,500.00	0.00
133-DRUG COURT GRANT	21,074.99	125,088.00	21,389.49	103,698.51	17.10
134-RDSS TRANSPORT GRANT	3,164.53	20,000.00	1,823.19	18,176.81	9.12

GL NUMBER	2013				
	BALANCE 04/30/2012	AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
135-MENTAL HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
136-DISTRICT COURT	22,916.73	68,197.00	23,089.41	45,107.59	33.86
141-FRIEND OF THE COURT	116,739.15	0.00	0.00	0.00	0.00
145-JURY COMMISSION	3,723.06	28,850.00	5,463.67	23,386.33	18.94
148-PROBATE COURT	59,283.08	173,572.00	59,428.16	114,143.84	34.24
149-PROBATION/PAROLE	367.90	1,500.00	348.96	1,151.04	23.26
166-FAMILY COUNSELING SERVICES	350.00	4,000.00	425.00	3,575.00	10.63
172-COUNTY ADMINISTRATOR	25,485.75	101,943.00	25,485.75	76,457.25	25.00
201-FINANCE DEPARTMENT	22,470.00	89,880.00	22,470.00	67,410.00	25.00
215-COUNTY CLERK/ROD	73,247.12	240,866.00	77,042.67	163,823.33	31.99
223-EXTERNAL AUDIT	6,031.00	15,466.00	1,230.00	14,236.00	7.95
228-INFORMATION TECHNOLOGY	13,138.33	60,660.00	10,183.08	50,476.92	16.79
253-TREASURER	28,533.24	99,574.00	32,575.03	66,998.97	32.71
257-EQUALIZATION	75,094.92	234,191.00	78,658.82	155,532.18	33.59
261-COOPERATIVE EXTENSION	5,124.57	55,307.00	24,254.56	31,052.44	43.85
262-ELECTIONS	10,820.55	20,752.00	127.50	20,624.50	0.61
264-BUILDING AUTHORITY	47.20	100.00	0.00	100.00	0.00
265-BUILDING AND GROUNDS	83,583.00	303,946.00	75,986.50	227,959.50	25.00
267-PROSECUTOR	150,793.18	475,585.00	144,070.18	331,514.82	30.29
270-HUMAN RESOURCES	13,087.75	52,351.00	13,087.75	39,263.25	25.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	239,962.58	767,876.00	232,737.10	535,138.90	30.31
302-SHERIFF - CIVIL DIVISION	10,202.38	31,574.00	11,071.70	20,502.30	35.07
306-SANE	10,000.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	735.65	2,000.00	791.23	1,208.77	39.56
331-MARINE SAFETY	129.50	8,513.00	130.93	8,382.07	1.54
332-MOTORCYCLE SAFETY EDUCATION	21,846.32	73,000.00	2,634.87	70,365.13	3.61
333-SNOWMOBILE GRANT	2,487.72	10,992.00	2,654.03	8,337.97	24.15
334-SECONDARY ROAD PATROL	24,101.15	61,786.00	20,079.88	41,706.12	32.50
336-OFF-ROAD VEHICLE GRANT	0.00	10,292.00	23.27	10,268.73	0.23

GL NUMBER	2013				
	BALANCE 04/30/2012	AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
351-JAIL	292,385.99	970,009.00	270,428.05	699,580.95	27.88
427-EMERGENCY SERVICES	14,175.48	30,000.00	7,500.00	22,500.00	25.00
445-DRAINS	0.00	6,000.00	4,250.00	1,750.00	70.83
450-REMONUMENTATION	0.00	34,316.00	0.00	34,316.00	0.00
601-DISTRICT HEALTH	85,341.00	174,096.00	87,048.00	87,048.00	50.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	0.00	98,650.00	0.00	98,650.00	0.00
648-MEDICAL EXAMINER	28,069.90	99,240.00	24,865.17	74,374.83	25.06
649-MENTAL HEALTH	23,500.75	94,003.00	23,500.75	70,502.25	25.00
661-HOMELESS SHELTER	2,000.00	2,000.00	2,000.00	0.00	100.00
681-VETERANS BURIAL	900.00	10,050.00	900.00	9,150.00	8.96
682-VETERANS AFFAIRS	8,386.43	40,976.00	13,811.99	27,164.01	33.71
721-PLANNING / ZONING	29,466.26	94,834.00	25,473.88	69,360.12	26.86
729-CHAMBER OF COMMERCE	950.00	1,050.00	1,050.00	0.00	100.00
731-ECONOMIC ALLIANCE	3,500.00	25,000.00	25,000.00	0.00	100.00
732-MCCOY/MILBOCKER ROAD PROJECT	0.00	50,000.00	0.00	50,000.00	0.00
851-INSURANCE AND BONDS	0.00	270,083.00	0.00	270,083.00	0.00
853-HEALTH CARE RETIREES	27,062.96	105,000.00	27,915.24	77,084.76	26.59
864-DISTRIBUTIVE SERVICES	12,690.72	31,760.00	8,106.59	23,653.41	25.52
941-CONTINGENCY	0.00	110,570.00	0.00	110,570.00	0.00
961-APPROPRIATION - HUMAN SVCS	723.64	7,814.00	2,175.28	5,638.72	27.84
962-APPROPRIATION - LGL DFS FUND	0.00	20,000.00	0.00	20,000.00	0.00
966-APPROPRIATION - AIRPORT	158,458.00	204,281.00	102,140.50	102,140.50	50.00
967-APPROPRIATION - CHILD CARE	56,250.00	225,000.00	56,250.00	168,750.00	25.00
968-APPROPRIATION - FOC	0.00	119,888.00	62,762.50	57,125.50	52.35
969-APPROPRIATION - OTHER FUNDS	9,500.00	25,000.00	0.00	25,000.00	0.00
970-APPROPRIATION - EQUIP FUND	49,000.00	50,000.00	50,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	62,200.00	42,433.00	0.00	42,433.00	0.00
973-APPROPRIATION - BUDGET STABLIZ FUND	0.00	0.00	0.00	0.00	0.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00

GL NUMBER	2013				
	BALANCE 04/30/2012	AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
TOTAL Expenditures	2,350,624.99	7,418,563.00	2,101,046.40	5,317,516.60	28.32
NET OF REVENUES & EXPENDITURES	(764,024.50)		(1,091,992.29)		
FUND BALANCE - JANUARY 1	1,393,950.68		1,685,595.88		
FUND BALANCE - APRIL 30	629,926.18		593,603.59		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	3,347.46	15,000.00	8,651.18	6,348.82	57.67
030-OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	0.00	166,500.00	0.00	166,500.00	0.00
090-COURT FEES AND COSTS	0.00	0.00	0.00	0.00	0.00
215-RENT	4,474.32	14,880.00	4,794.63	10,085.37	32.22
TOTAL Revenues	7,821.78	196,380.00	13,445.81	182,934.19	6.85

Expenditures

901-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
941-CONTINGENCY	0.00	29,880.00	0.00	29,880.00	0.00
999-TRANSFER OUT	0.00	166,500.00	0.00	166,500.00	0.00
TOTAL Expenditures	0.00	196,380.00	0.00	196,380.00	0.00
NET OF REVENUES & EXPENDITURES	7,821.78		13,445.81		
FUND BALANCE - JANUARY 1	1,649,497.39		1,693,980.75		
FUND BALANCE - APRIL 30	1,657,319.17		1,707,426.56		

Fund 257 - BUDGET STABILIZATION

Revenues

025-INTEREST EARNINGS	7,025.11	0.00	654.18	(654.18)	100.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL Revenues	107,025.11	100,000.00	100,654.18	(654.18)	100.65

Expenditures

941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
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GL NUMBER	BALANCE 04/30/2012	2013		AVAILABLE BALANCE	% COLLECTED/ SPENT
		AMENDED BUDGET	END BALANCE 04/30/2013		
TOTAL Expenditures	0.00	100,000.00	0.00	100,000.00	0.00
NET OF REVENUES & EXPENDITURES	107,025.11		100,654.18		
FUND BALANCE - JANUARY 1	1,159,497.43		1,275,628.35		
FUND BALANCE - APRIL 30	1,266,522.54		1,376,282.53		

Fund 260 - LEGAL DEFENSE FUND

Revenues

025-INTEREST EARNINGS	38.98	0.00	35.65	(35.65)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	45,000.00	0.00	45,000.00	0.00
TOTAL Revenues	38.98	45,000.00	35.65	44,964.35	0.08

Expenditures

130-46TH CIRCUIT TRIAL COURT	0.00	5,000.00	0.00	5,000.00	0.00
270-HUMAN RESOURCES	7,493.32	40,000.00	10,101.02	29,898.98	25.25
TOTAL Expenditures	7,493.32	45,000.00	10,101.02	34,898.98	22.45
NET OF REVENUES & EXPENDITURES	(7,454.34)		(10,065.37)		
FUND BALANCE - JANUARY 1	119,369.71		77,184.25		
FUND BALANCE - APRIL 30	111,915.37		67,118.88		

Fund 266 - EQUIPMENT FUND

Revenues

030-OTHER REVENUE	109.83	0.00	140.40	(140.40)	100.00
050-SPECIAL ITEMS/TRANSFERS	49,000.00	64,676.00	50,000.00	14,676.00	77.31
TOTAL Revenues	49,109.83	64,676.00	50,140.40	14,535.60	77.53

Expenditures

901-CAPITAL OUTLAY	5,747.54	64,676.00	5,408.53	59,267.47	8.36
941-CONTINGENCY	1,100.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	6,847.54	64,676.00	5,408.53	59,267.47	8.36
NET OF REVENUES & EXPENDITURES	42,262.29		44,731.87		
FUND BALANCE - JANUARY 1	4,114.84		37,002.52		
FUND BALANCE - APRIL 30	46,377.13		81,734.39		

GL NUMBER	BALANCE 04/30/2012	2013 AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 285 - REVENUE SHARING RESERVE					
Revenues					
010-PROPERTY TAXES	0.00	482,552.00	0.00	482,552.00	0.00
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	482,552.00	0.00	482,552.00	0.00
Expenditures					
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	469,865.00	482,552.00	0.00	482,552.00	0.00
TOTAL Expenditures	469,865.00	482,552.00	0.00	482,552.00	0.00
NET OF REVENUES & EXPENDITURES	(469,865.00)		0.00		
FUND BALANCE - JANUARY 1	1,560,229.36		1,098,693.78		
FUND BALANCE - APRIL 30	1,090,364.36		1,098,693.78		
Fund 499 - CAPITAL PROJECTS FUND					
Revenues					
025-INTEREST EARNINGS	58.24	0.00	192.47	(192.47)	100.00
030-OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	62,200.00	374,543.00	314,500.00	60,043.00	83.97
TOTAL Revenues	62,258.24	374,543.00	314,692.47	59,850.53	84.02
Expenditures					
901-CAPITAL OUTLAY	17,123.99	374,543.00	121,099.44	253,443.56	32.33
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	17,123.99	374,543.00	121,099.44	253,443.56	32.33
NET OF REVENUES & EXPENDITURES	45,134.25		193,593.03		
FUND BALANCE - JANUARY 1	185,131.96		175,142.91		
FUND BALANCE - APRIL 30	230,266.21		368,735.94		

GL NUMBER	BALANCE 04/30/2012	2013 AMENDED BUDGET	END BALANCE 04/30/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 569 - DEBT SERVICE					
Revenues					
050-SPECIAL ITEMS/TRANSFERS	201,300.00	315,695.00	219,600.00	96,095.00	69.56
215-RENT	45,166.63	60,317.00	32,572.81	27,744.19	54.00
TOTAL Revenues	246,466.63	376,012.00	252,172.81	123,839.19	67.07
Expenditures					
906-DEBT SERVICE	305,285.00	376,012.00	223,447.50	152,564.50	59.43
TOTAL Expenditures	305,285.00	376,012.00	223,447.50	152,564.50	59.43
NET OF REVENUES & EXPENDITURES	(58,818.37)		28,725.31		
FUND BALANCE - JANUARY 1	102,108.59		138,831.01		
FUND BALANCE - APRIL 30	43,290.22		167,556.32		
Fund 647 - HEALTH CARE FUND					
Revenues					
025-INTEREST EARNINGS	124.01	0.00	141.30	(141.30)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	0.00	0.00	0.00	0.00
485-HEALTH CARE CONTRIBUTIONS	304,492.51	1,050,805.00	333,174.05	717,630.95	31.71
TOTAL Revenues	304,616.52	1,050,805.00	333,315.35	717,489.65	31.72
Expenditures					
851-INSURANCE AND BONDS	363,414.27	1,050,805.00	328,078.10	722,726.90	31.22
999-TRANSFER OUT	11,155.23	0.00	0.00	0.00	0.00
TOTAL Expenditures	374,569.50	1,050,805.00	328,078.10	722,726.90	31.22
NET OF REVENUES & EXPENDITURES	(69,952.98)		5,237.25		
FUND BALANCE - JANUARY 1	502,622.40		492,849.97		
FUND BALANCE - APRIL 30	432,669.42		498,087.22		



Board of Commissioners
225 West Main Street ● Gaylord, Michigan 49735
Phone: 989-731-7520 ● Fax: 989-731-7529

May 28, 2013

Ms. Laurie Sauer
Area Agency on Aging Region 9
2375 Gordon Road
Alpena, Michigan 49707

Dear Ms. Sauer:

The purpose of this letter is to acknowledge our support for the Request for Funds application being submitted to the Area Agency on Aging Region 9 by the Otsego County Commission on Aging (OCCOA).

We appreciate the opportunity provided to the OCCOA to access federal and state funding for local programs and services important to the independence and well-being of our older adult population.

It is our understanding that our local agency, the OCCOA, has prepared the necessary application for grant funding to support local services to older adults and family caregivers. We support their efforts in applying for funds to secure estimated federal and state funding for the following service categories:

- Congregate and Home Delivered Meals - \$118,309
- In Home Services (Homemaker, Personal Care, Respite) - \$52,126
- Evidence Based Disease Prevention - \$10,875
- Elder Abuse Prevention - \$1,300
- National Family Caregiver Support - \$18,200
- Merit Award - \$42,000

We respectfully submit this letter of support, along with our thanks for the opportunity provided through the Area Agency on Aging Region 9.

Sincerely,

Mr. Lee Olsen
Chairperson - Otsego County Board of Commissioners

"The mission of Otsego County Government is to provide effective services to our citizens in the most efficient manner to enhance the quality of life for all."



LEGAL SERVICES OF NORTHERN MICHIGAN, INC.

1349 S Otsego Ave, Unit 7B, Gaylord, MI 49735

(989) 705-1067
Toll Free 1-888-645-9993
Fax (989) 705-7178

May 9, 2013

Lee Olsen, Chair
Otsego County Board of Commissioners
225 W. Main Street
Gaylord, MI 49735

RE: Request for Letter of Support for Legal Services of Northern Michigan, Inc.

Dear Mr. Olsen:

Legal Services of Northern Michigan, Inc. (LSNM) is a Michigan non-profit corporation and law firm that provides free legal assistance and representation to low income residents of the Upper Peninsula and the Northern Lower Peninsula. LSNM provides a full range of legal services in many areas of civil law to people who cannot afford an attorney. The services include basic discussion of client rights, legal counseling, preparation of letters and documents, negotiations, administrative hearings, trials and in some cases, appeals. LSNM can provide legal representation in civil law areas such as domestic relations cases involving abuse of neglect; application denial or redetermination in FIP, SSI, state disability, emergency needs, Food Stamps and unemployment compensation; landlord-tenant and public housing cases; consumer problems such as contracts, debts and repossessions, unfair or deceptive sales, installment sales problems and utility shut-offs; school problems such as detention, suspension or expulsion; Medicaid and Medicare issues; elder law and other matters.

LSNM *does not* provide legal representation in criminal cases or traffic cases. It also *does not* provide legal representation in cases in which a client might want to sue for money, as these are cases where a private attorney could represent a client for a fee to be deducted from the amount recovered.

LSNM is funded through a variety of federal, state and private sources. Periodically, we file renewal grants or seek new sources of funds. One of our funders is the Area Agency on Aging for this region. We are currently applying for a renewal of our funding for a grant that allows us to provide free legal assistance for seniors who are age 60 and older throughout this region, which includes seniors in Otsego County, without regard to their income level.

The purpose of this letter is to ask the Otsego County Board of Commissioners for a letter of support for our efforts. The Area Agency on Aging has requested that we obtain endorsements from the county boards of commissioners in the areas we serve. We hope that the Otsego Board of Commissioners will be able to do so. We provide a valuable service for seniors in Otsego County and throughout the region and hope to be able to continue to do so in the future.



Funded in part by the Legal Services Corporation, Michigan
State Bar Foundation and Area Agencies on Aging regions 9,10 & 11.



We would greatly appreciate a response by May 30, 2013. If you would like further information, I can be reached in our Traverse City office at 231-941-0771. Thank you for your consideration.

Sincerely,

A handwritten signature in purple ink that reads "Mary Kavanaugh-Gahn" followed by a stylized flourish that appears to be "slh".

Mary Kavanaugh-Gahn
Deputy Director, LSM

MKG/slh



Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
Phone: 989-731-7520 • Fax: 989-731-7529

May 28, 2013

Ms. Laurie Sauer
Area Agency on Aging Region 9
2375 Gordon Road
Alpena, Michigan 49707

Dear Ms. Sauer:

The purpose of this letter is to acknowledge our support for the Request for Funds application being submitted to the Area Agency on Aging Region 9 by the Legal Services of Northern Michigan, Inc.

Legal Services of Northern Michigan provides a myriad of legal services including, but not limited to, discussions of client rights, legal counseling, preparation of letters and documents, negotiations, administrative hearings, trials and appeals, and representation in certain civil law cases. Many of Legal Service's clients would not be able to obtain these services without their help due to financial barriers.

We respectfully submit this letter of support, along with our thanks for your past support of Legal Services of Northern Michigan and unreservedly encourage you to continue funding this worthy agency. Please contact me should you have any questions.

Sincerely,

Mr. Lee Olsen
Chairperson - Otsego County Board of Commissioners

05/20/2013

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MAY 21, 2013 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
46747	05/14/2013	MEDTIPSTER, LLC***VOID***	RX 4/16/13 - 4/30/13	647-851-704.110	(8,439.69)
1204(E)	05/21/2013	MEDTIPSTER, LLC	4/16/13 - 4/30/2013 RX	647-851-704.110	8,439.69
46826	05/21/2013	46TH CIRCUIT TRIAL COURT	11-26-DL REST PMT BY TRAVIS KIRBY	701-000-271.148	150.00
46827	05/21/2013	ALPINE COMPUTERS	30502135457 USED POWER SUPPLY AND DE	208-752-726.000	20.00
46828	05/21/2013	AMERICAN FIDELITY ASSURANCE CO MAY 2013	PARKER/ELLISON/VANLIERE	704-000-231.285	105.90
46829	05/21/2013	AMERICAN FIDELITY ASSURANCE CO MAY 2013	FLEX SPENDING	704-000-231.285	284.34
46830	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007016459	6/1/13 - 6/30/13	647-851-704.110	50,362.09
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	101-131-704.110	10,314.22
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	101-136-704.110	1,095.31
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	101-148-704.110	1,369.14
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	215-141-704.110	7,028.27
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	292-662-704.110	730.21
46831	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0000	5/28 TO 6/27/2013	704-000-231.261	5,134.29
					<u>25,671.44</u>

46832	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0001	5/28 TO 6/27/2013	101-131-704.110	305.77
46832	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0001	5/28 TO 6/27/2013	292-662-704.110	150.61
46832	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0001	5/28 TO 6/27/2013	704-000-231.261	224.97
					<u>681.35</u>
46833	05/21/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0002	5/28 TO 6/27/2013	704-000-231.262	1,121.36
46834	05/21/2013	BRUCE SCOTT	5/16 HOUSING MEETING PER DIEM/TRAVEL	233-690-703.040	40.00
46834	05/21/2013	BRUCE SCOTT	5/16 HOUSING MEETING PER DIEM/TRAVEL	233-690-930.500	7.00
46834	05/21/2013	BRUCE SCOTT	5/16 HOUSING MEETING PER DIEM/TRAVEL	233-690-940.010	200.00
					<u>247.00</u>
46835	05/21/2013	BRUCE TILLINGER	CONTRACTED PLMB/MECH INSPECTOR	249-371-801.027	640.00
46836	05/21/2013	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-703.040	40.00
46836	05/21/2013	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-930.500	10.00
					<u>50.00</u>
46837	05/21/2013	CATHERINE ISBELL	12-51-DL STIEGER TRANSPORT ON 4/22/13	292-662-930.500	107.35
46837	05/21/2013	CATHERINE ISBELL	12-51-DL STIEGER TRANSPORT ON 4/22/13	292-662-930.830	40.00
					<u>147.35</u>
46838	05/21/2013	CENTURY LINK	ACCT# 300451601	261-427-930.210	47.02
46839	05/21/2013	CHARLES BERLIN	5/16 HOUSING MEETING PER DIEM AND TRAVEL	233-690-703.040	40.00
46839	05/21/2013	CHARLES BERLIN	5/16 HOUSING MEETING PER DIEM AND TRAVEL	233-690-930.500	2.85
					<u>42.85</u>

46840	05/21/2013	CHARTER COMMUNICATIONS	PHONE CABLE COMPUTER	281-537-920.410	219.76
46841	05/21/2013	CHUCKS ELECTRIC OF GAYLORD	BULBS/FREEZER CIRCUIT	208-752-726.050	1,076.00
46842	05/21/2013	CITIZENS MANAGEMENT	CLAIM#14-00350931	701-000-271.000	110.00
46843	05/21/2013	CITY OF GAYLORD	WATER BILL	281-537-920.200	41.46
46844	05/21/2013	CLASSIC PLUMBING	VENT PIPE & PARK SHOWERS	208-752-726.050	530.00
46845	05/21/2013	CONGRESSMAN DAN BENISHEK	5 - 4' X 6' NYLON U.S. FLAGS FOR 2 COUNT	101-681-726.005	80.40
46846	05/21/2013	CONSTANCE BLOTSKE	CANVASS 5-7-13 ELECTION	101-262-703.040	40.00
46846	05/21/2013	CONSTANCE BLOTSKE	CANVASS 5-7-13 ELECTION	101-262-930.500	0.80
					<u>40.80</u>
46847	05/21/2013	CONSUMERS ENERGY	100044415394/100019706058	208-752-930.620	288.83
46847	05/21/2013	CONSUMERS ENERGY	AIRPORT ELECTRIC BILL	281-537-930.620	2,307.18
46847	05/21/2013	CONSUMERS ENERGY	2 ACTS #1030 0430 0366 & 1030 0524 0595	293-689-930.999	277.78
46847	05/21/2013	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS00000	2,785.66
46847	05/21/2013	CONSUMERS ENERGY	100021190929	637-265-930.620-SILLI00000	34.67
					<u>5,694.12</u>
46848	05/21/2013	CORECOMM	115039078 MAY 2013 COURT INTERNET	101-131-930.210	21.95

46849	05/21/2013	CROSSROADS INDUSTRIES	RESTITUTION	701-000-271.000	100.00
46850	05/21/2013	DAVE BARAGREY	PER DIEM, TRAVEL	208-752-703.040	40.00
46850	05/21/2013	DAVE BARAGREY	PER DIEM, TRAVEL	208-752-930.500	2.00
					----- 42.00
46851	05/21/2013	DONALD PETERSON	5/16 VETERANS AFFAIRS MEETING, PER DIEM	101-682-703.040	40.00
46851	05/21/2013	DONALD PETERSON	5/16 VETERANS AFFAIRS MEETING, PER DIEM	101-682-930.500	13.50
					----- 53.50
46852	05/21/2013	DR KARI VISSER-ROBEL OD	DELINQUENT EYE CARE, VETERAN DEPENDEN	293-689-930.999	95.22
46853	05/21/2013	DTE ENERGY	456939000067 APR 2013	212-430-930.610	400.13
46853	05/21/2013	DTE ENERGY	GAS BILL	281-537-930.610	937.03
46853	05/21/2013	DTE ENERGY	#4330 081 0001 1, DTE ENERGY FOR VETERA	293-689-930.999	205.74
46853	05/21/2013	DTE ENERGY	463311600068	637-265-930.610-ALPCT00000	4,950.88
46853	05/21/2013	DTE ENERGY	456939000034	637-265-930.610-LNDUS00000	414.73
					----- 6,908.51
46854	05/21/2013	DUNNS	TONER, W/P PAPER, MAT, DOORSTOP,MOU:	249-371-726.000	392.51
46855	05/21/2013	ECOLAB	1771921 SPRAY BOTTLES, TRIGGERS	208-752-726.025	53.06
46856	05/21/2013	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	880.00

46857	05/21/2013	ERIK SNYDER	BIKE MAINTENANCE AND REPAIRS	101-332-920.400	70.00
46858	05/21/2013	EXTREME POWER SPORTS	94616979 SNOWMOBILE BELT	209-751-726.050	114.99
46859	05/21/2013	FLAGHOUSE INC	POS473170101 RING BUOY	208-752-726.000	73.02
46860	05/21/2013	FRONTIER	ACCT# 989-732-9752-032210-5	261-427-930.210	41.02
46860	05/21/2013	FRONTIER	ALPINE ELEVATOR	637-265-930.620-ALPCT00000	39.24
					<u>80.26</u>
46861	05/21/2013	GENEVIE BURZYNSKI	RESTITUTION	701-000-271.000	7.50
46862	05/21/2013	GILL-ROYS HARDWARE	1305-075505	208-752-726.000	15.75
46862	05/21/2013	GILL-ROYS HARDWARE	1305-075505	209-751-726.000	8.11
					<u>23.86</u>
46863	05/21/2013	GLENN CRANE	HRA REIMBURSEMENT	101-853-940.110	13.99
46864	05/21/2013	GORDON MCMULLEN	RESTITUTION	701-000-271.000	520.06
46865	05/21/2013	HOME DEPOT CREDIT SERVICES	24932174 ANIMAL CONTROL	212-430-726.050	72.05
46866	05/21/2013	HOWARD L SHIFMAN PC	11892 LEGAL SERVICES	260-270-801.020	1,081.00

46867	05/21/2013	JAMES MCBRIDE	MAY HRA REIMBURSEMENT	101-853-940.110	199.77
46868	05/21/2013	JOHN LAFAVE	5/16 HOUSING MEETING PER DIEM AND TR/	233-690-703.040	40.00
46868	05/21/2013	JOHN LAFAVE	5/16 HOUSING MEETING PER DIEM AND TR/	233-690-930.500	6.00
					<u>46.00</u>
46869	05/21/2013	JOHNSON OIL COMPANY	TIRE REPAIR, LATE FEE	208-752-726.000	0.87
46869	05/21/2013	JOHNSON OIL COMPANY	TIRE REPAIR, LATE FEE	208-752-726.050	16.00
					<u>16.87</u>
46870	05/21/2013	JOSEPH HOFER	REST PMT BY MATT SCHIBBELHUTE 11-18-DI	701-000-271.148	100.00
46871	05/21/2013	JOSEPH WAMBOLD	5/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
46872	05/21/2013	KATHRYN M HOLMES, MALPC-S	10-105-DL KWAPIS COUNSELING FEB/MAR 2	292-662-940.010	260.00
46873	05/21/2013	KENNETH GLASSER	5/16 HOUSING MEETING PER DIEM AND TR/	233-690-703.040	40.00
46873	05/21/2013	KENNETH GLASSER	5/16 HOUSING MEETING PER DIEM AND TR/	233-690-930.500	6.00
					<u>46.00</u>
46874	05/21/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPECTOF	101-721-801.020	960.00
46874	05/21/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPECTOF	249-371-801.024	4,005.00
					<u>4,965.00</u>
46875	05/21/2013	KSS ENTERPRISES	235088 ROLL TOWEL, PAPER TOWEL, SOAP,	208-752-726.025	808.85

46876	05/21/2013	LAWRENCE & TARA CHOLODY	REIMB OVR PMT 2012 031-026-100-010-01	516-030-694.000	15.74
46877	05/21/2013	LEXIS NEXIS	PUBLIC PATRON ACESS @ LIBRARY-APRIL 20:	269-145-726.210	254.00
46878	05/21/2013	MIKE JAROSZ	BIKE MAINTENANCE AND REPAIRS	101-332-920.400	70.00
46879	05/21/2013	NANCY STECKER	CANVASS 5-7-13 ELECTION	101-262-703.040	40.00
46879	05/21/2013	NANCY STECKER	CANVASS 5-7-13 ELECTION	101-262-930.500	4.80
					----- 44.80
46880	05/21/2013	NORTHERN MICHIGAN WELL SERVIC	CHLORINATE WELLS	208-752-920.200	125.00
46881	05/21/2013	OTSEGO CLUB & RESORT	REST PMT BY DAVID MAVES 07-179-DL	701-000-271.148	410.60
46882	05/21/2013	OTSEGO CONSERVATION DISTRICT	166 TREES FOR GROEN PROPERTY	209-751-726.000	52.86
46883	05/21/2013	OTSEGO COUNTY BUS SYSTEM	APRIL 2013 DRUG COURT BUS	101-133-930.500	441.00
46884	05/21/2013	OTSEGO COUNTY FOC	CASE NO 2007-012015-DS, DELINQUENT CHI	293-689-930.999	404.78
46885	05/21/2013	OTSEGO COUNTY TREAS	CLEAN UP	208-752-940.010-WK RL00000	560.00

46886	05/21/2013	OTSEGO LAKE STATE PK	RESTITUTION	701-000-271.000	60.00
46887	05/21/2013	PETE AWREY	PER DIEM	208-752-703.040	80.00
46888	05/21/2013	PROTECTION ONE	5/28 TO 6/27/13 ADMIN/PA WING MONITO	101-131-940.010	74.93
46888	05/21/2013	PROTECTION ONE	5/28 TO 6/27/13 ADMIN/PA WING MONITO	101-267-920.410	24.97
46888	05/21/2013	PROTECTION ONE	5/28 TO 6/27/13 FOC WING MONITORING	215-141-940.010	39.95
					<u>139.85</u>
46889	05/21/2013	PURCHASE SALES	15887 ICE CREAM	208-752-726.000	233.15
46890	05/21/2013	RADIO SHACK	PHONE, TAPE RECORDER, TAPES 10111550	208-752-726.000	48.28
46890	05/21/2013	RADIO SHACK	PHONE, TAPE RECORDER, TAPES 10111550	209-751-726.000	52.98
					<u>101.26</u>
46891	05/21/2013	RANDY STULTS	PER DIEM, TRAVEL	208-752-703.040	40.00
46891	05/21/2013	RANDY STULTS	PER DIEM, TRAVEL	208-752-930.500	10.00
					<u>50.00</u>
46892	05/21/2013	REDWOOD TOXICOLOGY LABORATO	APRIL 2013 DRUG COURT DRUG TESTING	101-131-940.010	7.50
46892	05/21/2013	REDWOOD TOXICOLOGY LABORATO	APRIL 2013 DRUG COURT DRUG TESTING	101-133-940.010	30.00
					<u>37.50</u>
46893	05/21/2013	SAM CANDELA	CANVASS 5-7-13 ELECTION	101-262-703.040	40.00
46893	05/21/2013	SAM CANDELA	CANVASS 5-7-13 ELECTION	101-262-930.500	3.20
					<u>43.20</u>

46894	05/21/2013	SCOTT COURTERIER	PER DIEM, TRAVEL	208-752-703.040	40.00
46894	05/21/2013	SCOTT COURTERIER	PER DIEM, TRAVEL	208-752-930.500	8.00
					<u>48.00</u>
46895	05/21/2013	SPARTAN SEWER & SEPTIC TANK SEF LIBKE RENTAL 5/10-6/10		208-752-920.200	150.00
46896	05/21/2013	SPARTAN STORES LLC	SPONGE, SPONGE MOP	208-752-726.025	12.68
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	101-301-930.660	3,281.96
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	101-332-930.660	48.96
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	101-721-930.660	74.34
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	205-301-930.660	740.01
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	208-752-930.660	368.15
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	209-751-930.660	116.62
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	210-651-700.000	4,096.18
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	212-430-930.660	486.95
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	249-371-930.660	31.86
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	281-537-930.660	112.48
46897	05/21/2013	SPEEDWAY SUPERAMERICA LLC	FUEL	645-172-930.660	190.43
					<u>9,547.94</u>
46898	05/21/2013	STAPLES BUSINESS ADVANTAGE	HOUSING SUPPLIES, FLYERS, FOLERS, SHEET	233-690-726.000	152.91
46899	05/21/2013	STERLING MCPHERSON	BIKE MAINTENANCE AND REPAIRS	101-332-920.400	22.50
46900	05/21/2013	STEVE DIEBEL	FIREWOOD 50	208-752-726.000	162.50

46901	05/21/2013	STEVE RIOZZI	5/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
46902	05/21/2013	SUZANNE PARSELL	APRIL 2013 ALTERATIVE ED FACILITATION	292-662-940.010	416.00
46903	05/21/2013	THOMAS JOHNSON	PER DIEM, TRAVEL	208-752-703.040	40.00
46903	05/21/2013	THOMAS JOHNSON	PER DIEM, TRAVEL	208-752-930.500	15.00
					<u>55.00</u>
46904	05/21/2013	TIMOTHY MCPHERSON	RANGE SET-UP, EQUIPMENT TRANSFER, MIL 101-332-726.000		49.32
46904	05/21/2013	TIMOTHY MCPHERSON	RANGE SET-UP, EQUIPMENT TRANSFER, MIL 101-332-801.020		84.00
46904	05/21/2013	TIMOTHY MCPHERSON	RANGE SET-UP, EQUIPMENT TRANSFER, MIL 101-332-920.400		70.00
46904	05/21/2013	TIMOTHY MCPHERSON	RANGE SET-UP, EQUIPMENT TRANSFER, MIL 101-332-930.500		64.96
					<u>268.28</u>
46905	05/21/2013	TITLE CHECK LLC	PARCEL ADMIN FEES 2011 TAX CYCYLE MAY	516-253-920.410	2,484.46
46906	05/21/2013	UCMAN	887	208-752-726.000	16.00
46907	05/21/2013	WASTE MANAGEMENT	TRASH PICK-UP	281-537-920.410	121.42
46908	05/21/2013	WAYNE ISBELL	12-51-DL STEIGER TRANSPORT ON 4/22/13	292-662-930.830	40.00
46909	05/21/2013	WEST PAYMENT CENTER	APRIL 2013 WEST LAW TRI COUNTY CONTRA	101-131-940.111	549.52

46910	05/21/2013	WILLIAM AHRENBURG	5/16 VETERANS AFFAIRS MEETING, PER DIEM 101-682-703.040	40.00
46910	05/21/2013	WILLIAM AHRENBURG	5/16 VETERANS AFFAIRS MEETING, PER DIEM 101-682-930.500	4.00
				44.00
46911	05/21/2013	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL 208-752-703.040	40.00
46911	05/21/2013	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL 208-752-930.500	3.00
				43.00
46912	05/21/2013	WILLIAM LIGHT	CANVASS 5-7-13 ELECTION 101-262-703.040	40.00
46912	05/21/2013	WILLIAM LIGHT	CANVASS 5-7-13 ELECTION 101-262-930.500	12.00
				52.00
46913	05/21/2013	WMJZ	PARK ADVERTISING CLEAN-UP WKD 208-752-930.300	100.00
			TOTAL OF 89 CHECKS	130,338.85
			VOIDED CHECK (1)	(8,439.69)
			NET CASH DISBURSEMENT	121,899.16
			Fund	Amount
			Total for fund 101 GENERAL FUND	19,602.81
			Total for fund 205 WORK CAMP	740.01
			Total for fund 208 PARKS AND RECREATION	5,026.14
			Total for fund 209 GROEN NATURE PRESERV	345.56
			Total for fund 210 AMBULANCE SERVICES	4,096.18
			Total for fund 212 ANIMAL CONTROL	959.13
			Total for fund 215 FRIEND OF THE COURT	7,068.22
			Total for fund 233 HUD GRANT FUND	614.76
			Total for fund 249 BUILDING INSPECTION FU	5,949.37
			Total for fund 260 LEGAL DEFENSE FUND	1,081.00

Total for fund 261 911 SERVICE FUND	88.04
Total for fund 269 LAW LIBRARY	254
Total for fund 281 AIRPORT	3,739.33
Total for fund 292 CHILD CARE FUND	1,744.17
Total for fund 293 SOLDIERS' RELIEF FUND	983.52
Total for fund 516 DELINQUENT TAX REVOLV	2,500.20
Total for fund 637 BUILDING AND GROUNDS	8,225.18
Total for fund 645 ADMINISTRATIVE SERVICE	190.43
Total for fund 647 HEALTH CARE FUND	58,801.78
Total for fund 701 GENERAL AGENCY	1,458.16
Total for fund 704 PAYROLL IMPREST FUND	6,870.86
TOTAL - ALL FUNDS	130,338.85
LESS VOIDED CHECK	(8,439.69)
NET WARRANT AMOUNT	121,899.16

05/23/2013

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MAY 28, 2013 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
46914	05/22/2013	MAPPING SOLUTIONS	DOWN PAYMENT ON 2013 PLAT BOOK	618-447-920.410-PLAT000000	2,000.00
1205(E)	05/28/2013	MEDTIPSTER, LLC	RX 5/1/13 - 5/16/13	647-851-704.110	6,800.61
46915	05/28/2013	7TH PROBATE/FAMILY COURT	WAHR, FUSEE & STEIGER PLACEMENT	292-662-930.810	5,620.00
46916	05/28/2013	87- A DISTRICT	APRIL 2013 CREDIT CARD FEES	101-131-930.150	582.15
46917	05/28/2013	A1 SECURITY CAMERAS	ORDER #11626 SPECO HT7246IHR	101-228-920.400	250.23
46917	05/28/2013	A1 SECURITY CAMERAS	ORDER #11569 - AXIS 1-YEAR SOFTWARE N	101-228-920.410	74.50
46917	05/28/2013	A1 SECURITY CAMERAS	ORDER #11569 - AXIS 1-YEAR SOFTWARE N	212-430-920.410	74.50
					399.23
46918	05/28/2013	ADAM AUTHIER	RESTITUTION	701-000-271.000	100.00
46919	05/28/2013	ADVANCE AUTO PARTS	0328; 0378 STOCK	588-699-726.050	134.37
46920	05/28/2013	AIRGAS USA LLC	CYL RENT CYL FILLS	281-537-920.410	26.70

46921	05/28/2013	ALFRED ALLEN	RESTITUTION	701-000-271.000	56.60
46922	05/28/2013	AMERICAN MESSAGING	ACCT Z1417279	212-430-920.410	76.51
46923	05/28/2013	AUTO VALUE - GAYLORD	259-214688 MSP #7315; ***259-214563 /	588-699-726.050	714.27
46924	05/28/2013	AVSURANCE CORPORATION	2013 WINGS OVER GAYLORD AIRSHOW IN	282-537-930.100	5,826.00
46925	05/28/2013	BAY COUNTY TREASURER	11-103-DL CILWA-WILSON PLACEMENT AP	292-662-930.810	300.00
46926	05/28/2013	BELLROC TIRE SERVICES	40402 STOCK	588-699-726.050	2,871.60
46927	05/28/2013	BEVERLY ENTERPRISES	RESTITUTION	701-000-271.000	100.00
46928	05/28/2013	BRIAN HUNTER, MD	AUTOPSY	101-648-930.920	300.00
46929	05/28/2013	BRUCE TILLINGER	CONTRACTED PLMB/MECH INSPECTOR	249-371-801.027	1,240.00
46930	05/28/2013	CARDINALS PARTY STORE	RESTITUTION	701-000-271.000	103.59
46931	05/28/2013	CARL PETERSON	RESTITUTION	701-000-271.000	22.86
46932	05/28/2013	CATHERINE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	101-134-930.500	206.23

46932	05/28/2013	CATHERINE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	101-134-940.010	56.00
46932	05/28/2013	CATHERINE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	292-662-930.500	33.90
46932	05/28/2013	CATHERINE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	292-662-930.830	12.00
					<u>308.13</u>
46933	05/28/2013	CCP INDUSTRIES INC	IN01088755 SHOP SUPPLIES	588-699-726.025	614.06
46934	05/28/2013	CDW GOVERNMENT INC	INV# CD02880 CUST# 241934	261-901-970.435	268.00
46935	05/28/2013	CENTURYLINK	ACCT# 63357762	261-427-930.210	117.19
46936	05/28/2013	CHUCK & ROSILEE TOTH	12-111-NA DUNSTER PLACEMENT 4/1 -4/3	292-662-930.700	517.12
46937	05/28/2013	CIC BENEFIT CONSULTING GROUP MAY 2013 HRA FEES INV 7386		647-851-704.110	1,378.55
46938	05/28/2013	CINTAS CORP LOC 729	CARPET CLEANING	281-537-920.410	24.91
46939	05/28/2013	CITY OF GAYLORD	AIRPORT WATER BILL	281-537-920.200	41.15
46939	05/28/2013	CITY OF GAYLORD	001254-0000-02 APRIL	588-699-920.200	72.57
46939	05/28/2013	CITY OF GAYLORD	500 LIVINGSTON D	637-265-920.200-ALPCT00000	769.09
46939	05/28/2013	CITY OF GAYLORD	MAIW 225	637-265-920.200-CRTHS00000	553.89
					<u>1,436.70</u>
46940	05/28/2013	CONSUMERS ENERGY	100006936593	637-265-930.620-ALPCT00000	4,661.40
46940	05/28/2013	CONSUMERS ENERGY	100054288418	637-265-930.620-HAYESRD000	341.87
46940	05/28/2013	CONSUMERS ENERGY	100006857880	637-265-930.620-LNDUS00000	378.77
					<u>378.77</u>

					5,382.04
46941	05/28/2013	CORNWELL TOOLS	32426; 32612 SHOP SUPPLIES	588-699-726.050	213.88
46942	05/28/2013	CURTISS REPORTING CORP	12-94632-FH PEOPLE V DEAN PADGETT	101-131-801.030	173.20
46943	05/28/2013	CUT ABOVE TREE SERVICE	CUT AND REMOVE TREES AND TRIM TREES	208-752-726.050	1,600.00
46944	05/28/2013	DAVID BULLERDICK, DVM	9/27/12A AND 5/17/13	212-430-930.980	85.00
46945	05/28/2013	DE LAGE LANDEN PUBLIC FINANCI	MAY 13 CIRCUIT SEC COPY MACHINE LEASI	101-131-940.111	39.43
46946	05/28/2013	DEBRA WOJTKOWIAK	MEDICAL EXAMINER RECORDS	101-648-801.020	450.00
46947	05/28/2013	DELTA DENTAL OF MICHIGAN	DENTAL JUNE 2013 INV RIS0000331692	647-851-704.110	6,505.17
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	101-131-704.110	817.22
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	101-136-704.110	80.13
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	101-148-704.110	101.57
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	215-141-704.110	522.01
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	292-662-704.110	82.36
46948	05/28/2013	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2013 COURT DENTAL	704-000-231.261	400.82
					<u>2,004.11</u>
46949	05/28/2013	DIGESTIVE HEALTH SERVICES	MED SERV F/HUBLICK N. #141867	101-351-930.470	240.00

46950	05/28/2013	DUNNS	FOLDERS, SHEET PROTECTORS, ENVELOPES	101-131-726.000	34.01
46950	05/28/2013	DUNNS	ELECTRIC STAPLER, TONER, MAILERS	101-131-940.111	193.58
46950	05/28/2013	DUNNS	CUST 5179	101-149-726.000	220.15
46950	05/28/2013	DUNNS	LABELS, USB DRIVER	215-141-726.000	26.98
46950	05/28/2013	DUNNS	7523460 P. TOWELS, TR. BAGS; STAPLES,	588-699-726.000	64.80
46950	05/28/2013	DUNNS	7523460 P. TOWELS, TR. BAGS; STAPLES,	588-699-726.025	101.18
					<u>640.70</u>
46951	05/28/2013	EAGLE VILLAGE	13-12-DL HARMER PLACEMENT 1/18 - 4/2	292-662-930.810	17,907.94
46952	05/28/2013	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	1,225.00
46953	05/28/2013	ERIK SNYDER	5/19 CHEBOYGAN BASIC RIDER COURSE	101-332-801.030	448.00
46954	05/28/2013	ESPAR OF MICHIGAN	00019285 BUS #4	588-699-726.050	90.68
46955	05/28/2013	ESTATE OF MILDRED HINTZ	RESTITUTION	701-000-271.000	320.00
46956	05/28/2013	FLORENCE SPICER	05/15/2013 CDL	588-699-930.600	47.00
46957	05/28/2013	FRONTIER	98970526450207125 MAY 2013	212-430-930.210	54.77
46957	05/28/2013	FRONTIER	ACCT# 269-161-8203-082208-5	261-427-930.210	138.87
46957	05/28/2013	FRONTIER	616-040-1620 MAY	588-699-930.210	61.48
					<u>255.12</u>

46958	05/28/2013	GARY GELOW	JUNE 2013 CAA CONTRACT PAYMENT	101-131-801.021	11,589.50
46959	05/28/2013	GAYLORD ARFF, INC	AIRPORT ARFF JUNE2013	281-537-940.010	13,254.33
46960	05/28/2013	GAYLORD BOWLING CENTER	RESTITUTION	701-000-271.000	31.40
46961	05/28/2013	GAYLORD DRY CLEANERS	APRIL 2013 DRY CLEANING	101-301-920.410	40.00
46961	05/28/2013	GAYLORD DRY CLEANERS	APRIL 2013 DRY CLEANING	101-302-920.410	60.00
46961	05/28/2013	GAYLORD DRY CLEANERS	APRIL 2013 DRY CLEANING	101-351-920.410	8.00
					<u>108.00</u>
46962	05/28/2013	GAYLORD FORD	36213 MSP #7314	588-699-726.050	270.04
46963	05/28/2013	GAYLORD VETERINARY SERVICES	APRIL 2013	212-430-930.471	1,536.39
46963	05/28/2013	GAYLORD VETERINARY SERVICES	APRIL 2013	212-430-930.980	456.60
					<u>1,992.99</u>
46964	05/28/2013	GAYLORD/OTSEGO CHAMBER OF	STATE OF COMMUNITY LUNCHEON TICKET	101-101-704.400	20.00
46965	05/28/2013	GBS INC	MAY 7TH ELECTION BALLOTS,CODING	101-262-726.000	1,008.22
46966	05/28/2013	GLENS MARKET	INMATE FOOD #1342630/1349978/135479	101-351-930.700	366.30
46967	05/28/2013	GLOBAL TOWER PARTNERS	STRUCTURE ANALYSIS FEE - SITE 1006770	261-427-726.050	2,350.00

46968	05/28/2013	GORDON FOOD SERVICES	INMATE FOOD THRU 5/13/13 #788145395	101-351-930.700	12,231.71
46969	05/28/2013	GRAND TRAVERSE RUBBER	242798 STOCK	588-699-726.050	36.52
46970	05/28/2013	GREG & KIMBERLY ROSS	RESTITUTION	701-000-271.000	275.00
46971	05/28/2013	HERITAGE BROADCASTING COMP.	2013 WINGS OVER GAYLORD AIRSHOW TV	282-537-930.300	2,300.00
46972	05/28/2013	IMAGE FACTORY INC	SEMKE/CRUZ, A. BUSINESS CARDS	101-131-726.000	146.80
46973	05/28/2013	IMPREST CASH, OTSEGO COUNTY	0923 BRIDGE FARE; 0924 TRASH CAN	588-699-726.025	33.97
46973	05/28/2013	IMPREST CASH, OTSEGO COUNTY	0923 BRIDGE FARE; 0924 TRASH CAN	588-699-726.050	8.00
					----- 41.97
46974	05/28/2013	JANELLE MCGILLIS	RESTITUTION	701-000-271.000	100.00
46975	05/28/2013	JANS NORTHSIDE DELI & MARKET	RESTITUTION	701-000-271.000	95.90
46976	05/28/2013	JIM WERNIG INC	34085 STOCK	588-699-726.050	725.26
46977	05/28/2013	JNL SUPPLY	607484 CLEANING	212-430-726.000	167.00

46978	05/28/2013	JOHN FACCHINETTI	MILEAGE REIMBURSEMENT	294-683-930.999	34.68
46979	05/28/2013	JOHN W. UJLAKY	MAACS COUNSEL APPT - CHARLES LEE BELI	101-131-801.023	2,338.75
46980	05/28/2013	JOHNSON OIL COMPANY	CL27932 FUEL	588-699-930.660	17,275.40
46980	05/28/2013	JOHNSON OIL COMPANY	RESTITUTION	701-000-271.000	873.61
					<u>18,149.01</u>
46981	05/28/2013	KECIA FREED DESIGN	RECYCLING GUIDE	226-528-940.010	525.00
46982	05/28/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPECTC	101-721-801.020	440.00
46982	05/28/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPECTC	249-371-801.024	2,440.00
					<u>2,880.00</u>
46983	05/28/2013	LASENORITA	RESTITUTION	701-000-271.000	101.37
46984	05/28/2013	LEXIS NEXIS RISK DATA MGMT INC	APRIL 2013 FOC SKIP TRACING FEES	215-141-940.010	60.35
46985	05/28/2013	LINCOLN FINANCIAL	BL-925664 LIFE, ADD, STD, LTD	704-000-231.870	2,610.36
46986	05/28/2013	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUNE13 LIFE/STD/	101-131-704.140	321.11
46986	05/28/2013	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUNE13 LIFE/STD/	101-133-704.140	24.40
46986	05/28/2013	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUNE13 LIFE/STD/	215-141-704.140	175.62
46986	05/28/2013	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUNE13 LIFE/STD/	292-662-704.140	106.48
					<u>627.61</u>

46987	05/28/2013	MAC TOOLS	73377 SHOP TOOLS	588-699-726.050	13.69
46988	05/28/2013	MAURERS TEXTILE RENTAL	FOC MATS	215-141-726.000	42.88
46989	05/28/2013	MELISSA COOPER	09-126-NA HARMER PLACEMENT 4/1 - 4/3	292-662-930.810	517.20
46990	05/28/2013	MERCHANDISE OUTLET	RESTITUTION	701-000-271.000	212.05
46991	05/28/2013	MERCY HEALTH PARTNERS	AUTOPSY	101-648-930.920	150.00
46992	05/28/2013	MICHAEL SCHNECK	RESTITUTION	701-000-271.000	100.00
46993	05/28/2013	MID NORTH PRINTING INC	82228 SURRENDER & ENVELOPES	212-430-930.400	113.70
46994	05/28/2013	MID STATES BOLT & SCREW CO	30114080 SHOP SUPPLIES	588-699-726.050	50.89
46995	05/28/2013	MISTER T'S GLASS	A05425 BUS #10	588-699-920.400	204.30
46996	05/28/2013	MOORE POWER ELECTRIC LLC	REFUND UNUSED FEES/ PE12-332	249-371-801.026	50.00
46997	05/28/2013	NORTHERN IMAGING ASSOCIATES	MED SERV F/LUESBY R. #462569615/46257	101-351-930.470	420.00

46998	05/28/2013	NORTHERN MICHIGAN REVIEW	00370298 VOLUNTEER	212-430-930.300	98.00
46999	05/28/2013	NORTHWEST MICHIGAN COMMU	DENTAL SERV F/HUBLICK N. 3/12/13	101-351-930.470	59.00
47000	05/28/2013	NORTHWESTERN BANK-CARDMEM	ACTIVITY 4/13/13-5/15/13	101-253-726.000	11.41
47000	05/28/2013	NORTHWESTERN BANK-CARDMEM	ACTIVITY 4/13/13-5/15/13	101-257-920.400	213.90
47000	05/28/2013	NORTHWESTERN BANK-CARDMEM	ACTIVITY 4/13/13-5/15/13	516-253-726.000	11.42
47000	05/28/2013	NORTHWESTERN BANK-CARDMEM	ACTIVITY 4/13/13-5/15/13	616-253-726.000	11.41
47000	05/28/2013	NORTHWESTERN BANK-CARDMEM	ACTIVITY 4/13/13-5/15/13	617-253-726.000	11.41
					<u>259.55</u>
47001	05/28/2013	O.W.L.S	I-75 PROJECT-TREES-BUDGET PORTION	101-101-940.010	3,000.00
47002	05/28/2013	OSCODA REGION II ACCOUNTING	DHS BOARD EXPENSES	101-961-999.000	229.00
47003	05/28/2013	OTSEGO COUNTY BUS SYSTEM	INV# 696 VEH#695 (\$14.25) INV#697 VEH#	101-301-726.050	64.75
47003	05/28/2013	OTSEGO COUNTY BUS SYSTEM	690 GREY TRUCK...STARTER, CALIPER,	212-430-726.050	347.76
47003	05/28/2013	OTSEGO COUNTY BUS SYSTEM	APRIL 2013 ALTERNATIVE EDUCATION BUS	292-662-940.010	250.00
					<u>662.51</u>
47004	05/28/2013	OTSEGO COUNTY TREAS	SUPPLIES	516-253-930.450	1.10
47004	05/28/2013	OTSEGO COUNTY TREAS	SUPPLIES	617-253-726.000	31.74
					<u>32.84</u>
47005	05/28/2013	OTSEGO MEMORIAL HOSPITAL	MED SERV F/ESTES M. #VAE68497	101-351-930.470	4,027.56

47006	05/28/2013	OTSEGO MEMORIAL HOSPITAL/CI MED SERV F/JAIL SEE ATTACHED #'S	101-351-930.470	1,980.50
47007	05/28/2013	PENELOPE SHEPHERD	PEOPLE V MITCHELL OSTRANDER ON 4/4/1 101-131-801.030	223.10
47008	05/28/2013	PRINTING SYSTEMS, INC	PR CHECKS 645-201-726.000	294.40
47009	05/28/2013	RITE AID PHARMACY	JAIL OTC MED SUPPLIES #0623993/062399 101-351-930.470	229.68
47010	05/28/2013	ROB LINSTRUM	PROFESSIONAL SERVICES 101-648-801.020	292.50
47010	05/28/2013	ROB LINSTRUM	PROFESSIONAL SERVICES 101-648-930.460	28.50
				<u>321.00</u>
47011	05/28/2013	ROSCOMMON COUNTY	10-105-DL LEWIS PLACEMENT 4/30 TO 5/2 292-662-930.810	316.00
47012	05/28/2013	ROTARY CLUB OF GAYLORD, MI	INV# 467 JOHN BURT DUES 645-172-930.600	146.00
47013	05/28/2013	SANE	RESTITUTION 701-000-271.000	191.00
47014	05/28/2013	SAULT STE MARIE TRIBE - CHIPPEW	13-003-DL WAHR PLACEMENT 4/23 - 4/30/ 292-662-930.810	1,440.00
47015	05/28/2013	SCOTT POTTS	RESTITUTION 701-000-271.000	100.00
47016	05/28/2013	SHARON GREANYA	RESTITUTION 701-000-271.000	56.60

47017	05/28/2013	SMART START MICHIGAN	APRIL 2013 DRUG CT PBT LEASE & DOWNL	101-133-940.010	65.00
47018	05/28/2013	STAMPEDE SALOON	RESTITUTION	701-000-271.000	262.00
47019	05/28/2013	STANDARD ELECTRIC COMPANY	PARTS	281-537-920.400	68.37
47020	05/28/2013	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	197.70
47020	05/28/2013	STAPLES BUSINESS ADVANTAGE	INV.# 3199061038	101-101-726.000	55.96
47020	05/28/2013	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-145-726.000	98.85
47020	05/28/2013	STAPLES BUSINESS ADVANTAGE	TONER	215-141-726.000	176.18
47020	05/28/2013	STAPLES BUSINESS ADVANTAGE	INV.# 3199061038	645-172-726.000	69.21
					<u>597.90</u>
47021	05/28/2013	STERLING MCPHERSON	5/20 CHEBOYGAN BASIC RIDER COURSE AII	101-332-801.030	90.00
47022	05/28/2013	SUPERMEDIA LLC	#390019229179 WHITE PAGES LISTINGS M	101-301-940.010	14.63
47022	05/28/2013	SUPERMEDIA LLC	#390019229179 WHITE PAGES LISTINGS M	101-351-920.410	14.62
					<u>29.25</u>
47023	05/28/2013	SUSAN DEFEYTER	TRAVEL TO ALPENA AND RETURN	101-215-930.500	81.73
47024	05/28/2013	SYSCO - GRAND RAPIDS	INV #301020420 THRU 137306SC 1/2/13 T	101-351-930.700	6,347.13
47025	05/28/2013	TELEPHONE SUPPORT SYSTEMS IN	REPLACEMENT PHONE - KATHY WHITMAN	101-131-940.111	125.00

47026	05/28/2013	THERAPY SOLUTIONS	12-123-DL T.KWAPIS COUNSELING(FEB13)	292-662-940.010	65.00
47027	05/28/2013	TIMOTHY HORD, DDS	RESTITUTION	701-000-271.000	150.00
47028	05/28/2013	TIMOTHY MCPHERSON	5/20 BASIC RIDER COURSE CHEBOYGAN, 48	101-332-801.020	550.00
47028	05/28/2013	TIMOTHY MCPHERSON	5/20 BASIC RIDER COURSE CHEBOYGAN, 48	101-332-801.030	308.00
47028	05/28/2013	TIMOTHY MCPHERSON	5/20 BASIC RIDER COURSE CHEBOYGAN, 48	101-332-930.500	72.80
					<u>930.80</u>
47029	05/28/2013	TRACTOR SUPPLY CO-DEPT 30-12(139786	SAFETY SUPPLIES	588-699-726.025	462.91
47030	05/28/2013	TRIPLE M TIRE	RESTITUTION	701-000-271.000	411.24
47031	05/28/2013	USA MOBILITY WIRELESS, INC	ACCT# 0513733-6	261-427-930.230	77.96
47032	05/28/2013	VERIZON WIRELESS	283104123-00001 APRIL 2013	101-131-930.210	9.16
47032	05/28/2013	VERIZON WIRELESS	283104123-00001 APRIL 2013	292-662-930.210	22.63
					<u>31.79</u>
47033	05/28/2013	VERSANT FUNDING LLC	10-118-DL MARCINKOWSKI FEDEX MEDS	292-662-930.810	3,211.32
47034	05/28/2013	WAYNE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	101-134-940.010	56.00
47034	05/28/2013	WAYNE ISBELL	10-105-DL LEWIS TRANSPORT ON 5/2/13	292-662-930.830	12.00
					<u>68.00</u>

47035	05/28/2013	WESTSHORE DIAGNOSTICS, PC	AUTOPSY	101-648-930.920	250.00
47036	05/28/2013	WINN TELECOM	989-705-1786 MAY	588-699-930.210	459.86
47037	05/28/2013	WOLVERINE HUMAN SERVICES	10-006-DL KOWALSKI PLACEMENT 4/1-4/3	292-662-930.810	5,715.30
47038	05/28/2013	ZEE MEDICAL	D8907801 EYE WASH	588-699-726.025	226.13
			TOTAL OF 126 CHECKS		179,272.63

Fund	Amount
Total for fund 101 GENERAL FUND	52,127.67
Total for fund 208 PARKS AND RECREATION	1,600.00
Total for fund 212 ANIMAL CONTROL	3,010.23
Total for fund 215 FRIEND OF THE COURT	1,004.02
Total for fund 226 RECYCLING FUND	525
Total for fund 249 BUILDING INSPECTION FUND	4,955.00
Total for fund 261 911 SERVICE FUND	2,952.02
Total for fund 281 AIRPORT	13,415.46
Total for fund 282 AIRPORT SPECIAL EVENT	8,126.00
Total for fund 292 CHILD CARE FUND	36,129.25
Total for fund 294 VETERANS' TRUST FUND	34.68
Total for fund 516 DELINQUENT TAX REVENUE	12.52
Total for fund 588 TRANSPORTATION FUND	24,752.86
Total for fund 616 HOMESTEAD AUDIT FUND	11.41
Total for fund 617 TAX FORECLOSURE FUND	43.15
Total for fund 618 GIS PROJECT AND AERIAL	2,000.00
Total for fund 637 BUILDING AND GROUND	6,705.02

Total for fund 645 ADMINISTRATIVE SERVICE	509.61
Total for fund 647 HEALTH CARE FUND	14,684.33
Total for fund 701 GENERAL AGENCY	3,663.22
Total for fund 704 PAYROLL IMPREST FUND	3,011.18
TOTAL - ALL FUNDS	179,272.63



mapping solutions

Backed by experience, driven by technology.

SERVICES AGREEMENT

For

Otsego County Equalization Department
1064 Cross Street
Gaylord Michigan 49735

This agreement dated May 16, 2013 is between MAPPING SOLUTIONS and Otsego County Equalization Department (SPONSOR) for MAPPING SOLUTIONS to create and publish a Plat Book and related map products which will show property ownership of land parcels in the unincorporated areas of Otsego County in the State of Michigan which are 5 acres or larger.

SCOPE OF SERVICES:

MAPPING SOLUTIONS will develop, assemble and deliver products to the SPONSOR as agreed upon and described in Job Specifications below. Any changes to this agreement must be mutually accepted by both parties in writing by executing an Addendum to this Services Agreement.

<u>Product</u>	<u>Quantity</u>	<u>Price Each</u>	<u>Total Price</u>	<u>Initial Choices</u>
Plat Book – Publishing File	1		\$6,500	
Plat Books – Original Order	500	\$7.00	\$3,500	
Add-Ons: 70# Paper = \$200 and Long/Lat Grids = \$500			\$700	
e*Books/e*Maps - <i>Optional</i>		\$7.00		
Wall Maps – Premium - <i>Optional</i>		\$35.00		
Shipping Charges – Total for 500 books			\$110	
Total Price of all Products			\$10,810	

PAYMENT & DELIVERY TERMS:

- A \$2,000 down payment is required to begin this project.
- Remaining balance due will be invoiced upon approval of Proof Book. Due Net 30 days.
- Initial Shipment is 250 books. SPONSOR will call to receive remaining 250 as needed; minimum shipment is 100 books until the total amount shipped equals 500.

SPONSOR may reorder additional copies for a period of three years at the original agreement price per book; 50 book reorder minimum. Shipping charges will be added to all reorders.

SPONSOR will sell ads, maintain revenue. All ad information must be submitted by 9-1-13.

Plat Books – Job Specifications:

Full Color Printing Throughout Book

Deluxe Spiral Binding

70# Paper (\$200 extra) _____ initials

Table of Contents

Map Legend Page

Key Map Page

Elected County Officials Page

Government Directory Page

Road Map Page

School District Map Page showing boundaries

Elected Officials Page

Each Township will have 2 separate pages:

Individual Township Road Map Page with Aerials and Longitude and Latitude grids added (\$500 extra) _____ initials

Individual Township Landowner Map Page with adjacent township labeled by name

City Maps of Otsego County – Gaylord and Vanderbilt

Village Map

County Road Index

Land Owners Index

Subdivision Index

Land Description and Measurement Page

Business Directory

Proof will be ready approximately October 7th. Final Plat Books to be delivered by November 1, 2013.

Wall Maps - Optional

Wall Maps show the Landowners and Roads by combining the individual township map pages and are produced and printed from the information created for the Plat Book. Major Highways and County Roads will be labeled; some County roads in highly congested areas may not be labeled on the Wall Map due to space constraints. Wall Maps are printed on heavy matte, photographic paper and are approximately 36" X 36" in size.

e*Books and e*Maps - Optional

e*book is the electronic version of the Plat Book. e*Map is the electronic version of the Color Wall Map.

e* Books and e*Maps are produced from the information created in the plat book.

Wall Maps, e*Books or e*Maps can be ordered in any quantity at any time.

MAPPING SOLUTIONS STANDARD PRACTICES

Land owners under 5 acres will be listed in index but not shown on map.

Space availability in parcels will determine the amount of information labeled on map.

Roads and road names and/ or numbers within subdivisions may not be shown on map.

Only named bodies of water will be shown on map.

CONDITIONS:

The Plat Book will be compiled using the latest landowner and road information available from the most current GIS Real Estate records at the Equalization Office. The digital information needed will be a file that includes the following fields for each individual parcel located in the county: Full Parcel Number, Acres, Owners Name and Complete Address, Legal Description, Section, Township, Range. It is assumed that there is no cost for County records, other than complimentary products.

Prior to final publication, the SPONSOR will be provided a proof copy of the plat book, including all features described by this agreement, to review. The SPONSOR will return the proof book copy and any revisions desired by the SPONSOR within two weeks or less of the date the SPONSOR received the original proof. Plat Books will not be published until SPONSOR formally approves the final proof book.

All MAPPING SOLUTIONS Plat Books and their contents are copyrighted. An infringement of a copyright is the reproduction, distribution, performance, or display of any copyrighted work without permission of the copyright owner or without a compulsory license. SPONSOR agrees to pay Attorney's fees and other related costs for collection of non-payment and/or violation of copyright law.

AGREEMENT:

The terms and provisions of this Agreement shall be construed and interpreted in accordance with the laws of the State of Missouri. This Agreement shall be binding upon the parties hereto and their successors and assigns.

This Agreement is signed and approved by the following parties:

SPONSOR

MAPPING SOLUTIONS

Signature

Signature

Name and Title

Name and Title

Date

Date

Motion by Mr. Borton to 'recommend to the full Board to purchase the five video cameras in the amount of \$3,800 to be funded from the Equipment Fund (266) with any reimbursement from MMRMA to be placed in the Equipment Fund upon receipt.' Motion carried unanimously.

I. Jail Vans

Both the Work Camp van and the Jail inmate transport van are no longer working and are not worth repairing. The Jail Administrator has requested using the Equipment Fund and upcoming revenue from resigning the inmate phone contract to purchase the vehicles. The vehicles will be purchased at auction, so the exact amount is unknown currently. A check has to be presented the day of the auction, requiring advanced approval for the purchase. The expected cost is approximately \$20,000. \$10,000 to \$12,000 is expected to be received from the inmate phone contract.

Motion by Ms. Backenstose to 'recommend to the full Board to purchase the vans up to an amount of \$24,000 to be paid from the Equipment Fund (266) with revenue up to \$12,000 from the inmate phone contract to be deposited in the Equipment Fund upon receipt. Motion carried unanimously.

J. Land Use Fee Waiver Policy Update

Mr. Burt informed the Committee that a request was received for a waiver of the Land Use Services fees for permits needed for improvements required at existing buildings for handicapped accessibility. Mr. Burt believes a 50% fee waiver would be appropriate. That would still leave some funding to pay for inspections. Mr. Burt also proposed allowing the Land Use Director to approve fee waivers, with copies going to the Administrator, to better streamline the process. Mr. Burt presented an updated policy for consideration.

Motion by Mr. Olsen to 'recommend to the full Board to approve the updated Land Use Services Fee Waiver Policy as presented'. Motion carried unanimously.

K. County Directories

Susan Premo received a quote of approximately \$640 for printing of the County telephone directories. Mr. Burt recommends funding the printing out of the General Fund Contingency Fund.

Motion by Mr. Olsen to 'recommend to the full Board to proceed with the printing of the County County Directories in the amount of \$640 with funds to come from the General Fund Contingency Fund'. Motion carried unanimously.

L. Homeland Security Grant Advance

Mr. Burt informed the Committee that due to the State no longer advancing contractor payments in advance, an additional \$25,000 will need to be advanced from the 911 Fund to the Homeland Security Grant Fund.

Motion by Mr. Borton to 'recommend to the full Board to advance \$25,000 from the 9-1-1 Services Fund (Fund 262) to the Homeland Security Grant Fund (Fund 263) at zero interest to be repaid by the close of the FY 2011 and FY 2012 grant cycles. Motion carried unanimously.

M. March 2013 Financial reports

Mr. Burt distributed and discussed the reports.

Mr. Bates adjourned the meeting at 11:05 a.m.

Mr. Burt explained to the Committee that the Human Resources position is currently 30 hours per week. However, due to three union agreements ending this year, several on-going lawsuits, and on-going changes through the Affordable Health Care Act, increased hours are required to complete the work. The Personnel Committee has recommended moving the position to a 37.5 hour per week position for the time being. The cost for the change from June 1 until the end of the year would be \$10,596. Sufficient funds existing in the Administrative Services Fund fund balance.

Motion by Ms. Backenstose to 'recommend to the full Board to set the Human Resources to 37.5 hours per week beginning June 1, 2013 at a cost of \$10,596 to be paid this year out of the Administrative Services Fund (645) fund Balance in 2013'. Motion carried unanimously.

E. Veterans Trust Requests

Mr. Burt informed the Committee that the Veterans Trust members requested the County to pay half of the cost of \$3,200 for cleaning plaques at the Veteran's Memorial, with the VFW paying the remaining funds. However, Marlene Hopp believes they may be able to be cleaned by Building & Grounds staff. We intend to try that first.

The Veteran's Trust members also requested a photo copier for their use. Motion by Mr. Borton to 'recommend to the full Board to purchase a photo copier for the Veteran's Trust out of the Equipment Fund (266) not to exceed \$500'. Motion carried unanimously.

F. Friendship Housing Center Business Agreement

Mr. Burt presented a draft business agreement with the Friends Housing Center, which is required before allowing a millage to proceed to provide services to the homeless. This agreement was modeled after one provided by the County's auditors, and has been reviewed by legal counsel.

Motion by Olsen to 'recommend to the full Board to approve the Agreement once Mr. Burt completed negotiations with the Friendship Shelter'. Motion carried unanimously.

G. DNR Property Fence Repair

Mr. Burt obtained a quote to repair fencing at 540 S. Illinois Ave (former DNR property) in the amount of \$3,300.

Motion by Mr. Olsen to 'recommend to the full Board to proceed with the repair of the fencing at 540 S. Illinois Avenue in the amount of \$3,300 with funds to come from the Contingency Fund'. Motion passed unanimously.

Motion by Mr. Olsen to recess the Committee until after the Police Memorial Services.

Committee meeting resumed at 10:38 a.m.

H. Jail Cameras

Two video cameras in the jail are in need of replacement. The Jail Administrator has also requested an additional three cameras to provide better coverage of the inmates. Mr. Burt has submitted a RAP Grant to MMRMA for 50% of the \$3,800 cost. It will likely be a couple of months before a response is received on the RAP Grant.

OCR 13-09
State Revenue Sharing Agreement

Otsego County Board of Commissioners
May 28, 2013

WHEREAS, in the Governor's recommendation for the FY 2014 budget, counties are scheduled to receive a 22.9% cut from what they were projected to receive based on the deal struck in 2004/2005; and

WHEREAS, the Governor is recommending an appropriation of \$140.6 million which is \$41.7 million less than statutorily required and counties will be required to "earn" 20% of their funding by fulfilling the County Incentive Program (CIP) requirements; and

WHEREAS, with the proposed budget for FY 2014, counties would receive a cut of approximately \$42 million and, at first glance, it appears the administration has recommended an additional \$10 million for county revenue sharing and CIP payment, but in reality, these additional funds result in less money to each county this year; and

WHEREAS, counties have worked diligently for the past decade by leading the effort to reform, consolidate and right-size government in an effort to increase efficient and adjust to declining revenues but a "one-size-fits-all" approach to the CIP Employee Compensation Category is not acceptable; and

WHEREAS, each local unit of government is different – some are growing, some are declining, some are healthy and some are struggling with their long term liabilities and to say that all counties need to comply with a prescriptive formula on employee compensation would be a step backward for some and unattainable for others; and

WHEREAS, compliance with the third category for this fiscal year is attainable because all counties are following PA 152 health care law enacted last session and the category should remain the same with the State ceasing its attempts at raising the bar; and

WHEREAS, in 2004/2005, counties agreed to forgo revenue sharing for a period of time in order to assist Michigan in balancing the budget and were promised a return of that funding once the reserves were depleted; and

WHEREAS, revenue sharing is more than just a pot of money to be allocated in whole or in part for counties but is a statutory promise made to counties in exchange for giving up local taxing authority and for a more recent change in local taxing administration; and

WHEREAS, the concept of earning what has already been earned is unacceptable; and

WHEREAS, according to the Glenn Steil State Revenue Sharing Act, 21.3% of 4% of State sales tax is supposed to go to statutory revenue sharing which amounts to over \$1 billion; however, the Governor's proposal only allocates 35% of this collection to revenue sharing while the balance is used to bolster the State's General Fund budget; and

WHEREAS, revenue sharing is used by counties to pay for a multitude of state mandated services including the courts, the jails, the constitutional officers, elections and the public health system and, coupled with recent reductions in property values and increased mandated state service delivery, counties are stretched to the financial limit; now, therefore be it

RESOLVED, that the Otsego County Board of Commissioners calls upon the Governor and the State Legislature to live up to their promise by fully funding revenue sharing payments to counties in fiscal year 2014; and be it further

RESOLVED, that copies of this Resolution be forwarded to the Governor, our State Legislators, and the Michigan Association of Counties.

Agreement for Hosting of Recycling Drop-off Locations

This Agreement effective as of May 1, 2013 by and among the County of Otsego, Michigan (hereafter County), organized and existing under the constitution and laws of the State of Michigan, and the Otsego County Road Commission (hereafter OCRC), organized and existing under the constitution and laws of the State of Michigan.

A. Effective May 1, 2013, for a term ending April 30, 2014, OCRC agrees to allow for the placement of two (2) 30-cubic yard recycling bins, along with associated use by the public, at the following two sites owned by the OCRC:

1. 2932 Rock Road, Johannesburg, MI
2. 247 Old State Road, Waters, MI

The Agreement will automatically renew for an additional one year term unless notice is given by the OCRC to the County within 90 days of the end of the initial one year term of the Agreement.

B. The County is responsible for all maintenance and upkeep associated with the recycling bins and the associated use thereof.

C. The County agrees to indemnify OCRC and hold it harmless from and against all actions, suits, damages, judgments, costs, charges, expenses, attorney fees, and consequence of any liabilities, arising from negligence of the County involving its use of OCRC property for placement of recycling bins and their associated use.

D. The County further agrees to be responsible for any deductible up to \$1,000 incurred by the OCRC in the event of claims/damage associated with the use of the property by the County.

AGREED to this _____ of _____, 2013, at Gaylord, Michigan.

OTSEGO COUNTY EMS RESCUE

COUNTY OF OTSEGO

Otsego County Road Commission

Otsego County