

## **911 USERS COMMITTEE**

### **MINUTES**

**14 May 2009  
Otsego County Building  
225 W. Main St.  
Room 212  
Gaylord, MI 49735**

#### **CALL TO ORDER:**

Meeting called to order by OCEMS Director, Jon Deming, at 13:28 hours.

#### **ROLL CALL:**

**PRESENT:** Jon Deming, John Burt, Dave Duffield, Blake Davis, Joe Fitzgerald, Matt Nowicki, Mike Czykoski, Mike Hyde, Paul Liss, Mike Thompson

**GUESTS:** None

#### **APPROVAL OF AGENDA/MINUTES:**

Motion by Joe Fitzgerald Support by Dave Duffield  
To approve the agenda as presented for the meeting of 14 May 2009, and the minutes of the 12 February 2009 9-1-1 Users Committee.

Voice vote

Ayes	Nays
All	None

Motion carried

#### **DIRECTORS REPORT / FINANCIAL REPORT:**

Thompson reported on the financial status of the 9-1-1 system as noted on the "9-1-1 Statistics Report" for April 2009. It was noted that the fund balance stands at \$164,850.82, with anticipated expense of \$18,028.80 – the 20% match for the purchase of \$72,103.20 worth of 800 MHz radio equipment. The cost of the new vehicle, being built in Kentucky with an unknown delivery date, is not included in the anticipated expense field at this time. Upon confirmation of the upcoming delivery of the vehicle, the number will be added to "anticipated expense". The CAD statistics were also discussed with projected CAD entries to be in the area of 26,100 for the entire of 2009.

#### **OLD BUSINESS:**

##### 5.a. Dispatch Protocols

Thompson reported that protocols are being added to the stream of operations. The CAD system has not been build to have automatic drop-downs on the dispatch screens

yet, nor has that project been scheduled. Thompson noted that dispatch employees from both the County and State have been trained as Certified Training Officers and are working to standardize the operation of both the County and State. This will be an ongoing process and will be reported regularly.

5.b. Reverse 9-1-1

Thompson noted that the system remains functional in the basement of the County Building. A training "Webinar" is forthcoming in the next couple of weeks to update the training of the operators of the system. It was also noted that calls from Reverse 9-1-1 to "pre-buy" minutes of phone usage for the "MassCall" product was not agreed to as there will probably not be an instance when the entire county needs to be called for an incident. The system is more likely to be used for Search and Rescue needs, or for the plume of a chemical spill to call all phones in a specific area.

Thompson also noted the the estimate for the upgrade of the Otsego Lake system was not accepted. The intent is to take 800 MHz radios combined with the high band radios as a means of having better radio coverage. In the upcoming months 800 MHz radios will be made available to Otsego Lake Twp. Fire and Rescue as they will be made available to all other county fire departments. The ball is in the township's court regarding the \$11,000+ estimate for the upgrade/move of the tower.

**NEW BUSINESS:**

6.a. 800 MHz radios for PD – Phase II of PSIC grant

It was noted that Deming and Thompson had attended meetings to negotiate a distribution of requested radios from each county. The intent was to equitably distribute which caused that some counties – including Otsego – were not able to get all the radios requested/needed. Otsego was able to purchase \$72,103.20 worth of radios and equipment for \$18,028.80. the radios will not be purchased until all counties have paid their share of what was ordered for them.

6.b. CERT

Thompson noted that the local CERT team is up and running with an enthusiastic team of leaders. Training, and updating existing training, has been, and continues to be, ongoing. Our local team members attended a CERT Search and Rescue Full Scale Exercise on May 1 & 2 in Traverse City where they learned about GPS functions, Search and Rescue techniques (urban & rural), radio procedure, Incident Command, etc. There were in excess of 150 in attendance at this training, including CERT, amateur radio, training facilities, etc. Our local fire, law and EMS chiefs are encouraged to utilize this very capable and effective group of volunteers. Duffield noted that he has met with Bill Knapp regarding CERT and will offer training to interested CERT members on Tuesday, 19 May 2009, at Station 2.

6.c. HSPB meeting results- grant funding for projects

Discussion ensued regarding the current status of the grant process. Thompson noted that the HSPB had prioritized projects based upon value to the "region" as opposed to individual counties. Deming had submitted 2 projects which were approved and will go

forward. The project submitted by EM for the acquisition and installation of a generator for the Otsego County EOC (promoted as a regional backup EOC should a county's primary EOC fail) was approved as a viable project, but unfunded because other regional projects had used up the available grant funds. If other approved/funded projects for some reason not move forward or do not utilize the grant funds, those approved/unfunded projects will be moved forward. Information will continue to be given to the committee.

**Public Comment:**

None presented.

**Comment for the Good of the Order:**

Deming noted that meetings were held regarding the need to have a distribution point for medications should a pandemic require that to happen. The chosen point of distribution in Otsego County will be the OCEMS building. MDOT will provide signage indicated the distribution site and also for road control. No left turns onto Old 27 will be allowed; the customers will leave OCEMS, turn right and utilize the roundabout as the means of getting to their appropriate direction of travel.

Fitzgerald noted that his officers had reported that ambulances are driving through town at night with lights but no sirens. Deming will address this with his employees.

**Next meeting dates:**

The next meeting of the **Otsego County 9-1-1 – Chiefs Meeting** will be held at 1330 hours on 11 May 2009, in room 212 of the City/County Building, 225 W. Main St., Gaylord, MI. The next meeting of the **Otsego County 9-1-1 Users Committee** will be at 1330 hours on 9 July 2009.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned by the Chair at 1410 hours.