Otsego County Board of Commissioners
225 West Main Street ● Gaylord, Michigan 49735
989-731-7520 ● Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, May 10, 2011 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of April 26, 2011 w/attachments

Consent Agenda

A. FY 2010 Airport Capital Projects/Capital Project Fund Budget Amendment – Motion to Approve

B. Parks & Recreation Commission Appointment (Mathias) – Motion to Approve

Department Head Report

A. Prosecutor Quarterly Update – Kyle Legel

B. Otsego County Judicial System Report – Vicki Courterier, Court Administrator

Committee Reports

A. Justice & Public Safety Committee
   1. Animal Control Facility

City Liaison, Township & Village Representatives

Correspondence

A. Announcement of Housing Committee Opening

New Business

A. Financials
   1. May 3, 2011 Warrant
   2. May 10, 2011 Warrant

B. Flag Policy

C. OCR 11-11 National Police Week

D. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (989-731-7520) at least twelve (12) hours prior to the scheduled start of the meeting.

April 26, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Vice-Chairman Paul Liss. Invocation by Commissioner Clark Bates, followed by the Pledge of Allegiance led by Commissioner Richard Sumerix.

Roll Call:
Present: Clark Bates, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.
Excused: Paul Beachnau.

Motion by Commissioner Clark Bates, to approve the Regular minutes of April 12, 2011 with attachments were approved via unanimous consent.

Consent Agenda:
Motion to approve the 2011 General Fund/Capital Projects budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the 2011 General Fund/Court budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the 2011 Courthouse Restoration/Capital Projects budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the 2011 Public Improvement/Building Department loan and budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve OCR-11-10 MERS POAM Hybrid Resolution.
Roll Call Vote:
Ayes: Clark Bates, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.
Nays: None.
Excused: Paul Beachnau.
Motion carried/Resolution adopted. (see attached)

Special Presentation:

Larry Monshor 2011 Great Lakes Energy candidate addressed the Board.

Department Head Report:

Matt Barresi the Airport Director reported to the Board.

Motion by Commissioner Erma Backenstose, to adopt the updated Otsego County Fee Schedule. Ayes: Unanimous. Motion carried.

Roberta Tholl from the Road Commission reported on the upcoming road projects.

Correspondence:
The March 2011 Financial Reports were discussed.

New Business:
Motion by Commissioner Richard Sumerix, to approve the April 19, 2011 Warrant in the amount of $278,699.26 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, to approve the April 26, 2011 Warrant in the amount of $310,770.54 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Borton, to adopt Ordinances 2011-2, 2011-3, 2011-4, 2011-5, 2011-6 and 2011-7 becoming effective 45 days after newspaper publication. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Lee Olsen, to approve OCR-11-09 NMSAS Position Paper Support.
Roll Call Vote:
Ayes: Clark Bates, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.
Nays: None.
Excused: Paul Beachnau.
Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Clark Bates, to approve the FY 2011 General Fund/Capital Projects budget amendment in the amount of $37,500 as presented. Ayes: Unanimous. Motion carried. (see attached)

Board Remarks:

Commissioner Erma Backenstose: Thanked Roberta Tholl from the Road Commission.

Commissioner Lee Olsen: Annual 4th of July dinner dance fundraiser.

Commissioner Richard Sumerix: S.A.N.E meeting.

Commissioner Clark Bates: City Council meeting.

Commissioner Doug Johnson: Health Department meeting.

Commissioner Paul Liss:	Update on Community Mental Health. Vanderbilt.

Marie Frick from Community Corrections presented to the Board a fiscal year summary for 2010.

Meeting adjourned at 10:27 a.m. at the call of the Vice-Chair.

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Paul L. Liss, Vice-Chairman

_____

Susan I. DeFeyter, Otsego County Clerk

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:General Fund, Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General Special Revenue ☐ Debt Service X Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To fund soil testing & the removal of 2 barrels buried at 540 S. Illinois, former DNR property.

Account Number	Decrease	Increase
499-030-699.030 Transfer In	$	$7,000
	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.990 Contingency	$	$7,000
101-969-999.000 Transfer To Capital Projects Fund	$7,000	$
499-901-970.300 Property Improvements	$7,000	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

4/26/11

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

Finance Department
Entered:
By:

OCF-3 (10/14/05) **cash transfer

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General Special Revenue ☐ Debt Service Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To add funds to the Tri-County court budget to cover staffing costs.

Account Number	Decrease	Increase
	$	$
	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.990 Contingency	$	$6,589
101-131-940.111 Tri-County Court Expenses	$6,589	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

4/26/11

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

Finance Department
Entered:
By:

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:Courthouse Restoration Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue ☐Debt Service X Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE To fund improvements at the Alpine Center building.

Account Number	Decrease	Increase
497-050-400.001 Budgeted Use of Fund Balance	$	$20,000
	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
497-901-970.300 Property Improvements	$20,000	$
	$	$
	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

4/26/11

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

Finance Department
Entered:
By:

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Land Use Svcs, Capital Projects Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General **X**Special Revenue ☐Debt Service **X**Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE To fund the cost of improvements for the Cross Street building.

Account Number	Decrease	Increase
499-050-400.001 Budgeted Use of Fund Balance	$	$56,250
249-050-400.001 Budgeted Use of Fund Balance	$	$18,750
- -	$	$
- -	$	$
Total	$	**$75,000**

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Property Improvements	$56,250	$
249-901-970.300 Property Improvements	$18,750	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	**$75,000**	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

4/26/11

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

Finance Department
Entered:
By:

OCF-3 (10/14/05) **cash transfer

OCR 11-10

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 | www.mersofmich.com

WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective August 15, 1996):

> [s]hall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system ... [and] to establish additional programs including but not limited to: defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a) (Letter of Favorable Determination dated June 15, 2005; and letter dated July 8, 1997).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board "shall determine . . . and establish" all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.
- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of January 1, 2011, (to be known as the ADOPTION DATE), the

Otsego County hereby adopts Benefit Program H for
(MERS municipality/court)

POAM - Division 11
(specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. **ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.**

(A) HYBRID PLAN CONTRIBUTIONS

- The DB Component shall be exclusively funded by the employer, with no member contributions permitted.
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement ("Adoption Agreement," Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

- For the DB Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document, **with the exception of the last sentence, which shall not apply.**
- For the DC Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member's federal form W-2, wage and tax statement.

(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):

  Where a member has previously acquired in the employ of any participating municipality or participating court:

  (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;

  (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;

  (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC or Hybrid Program, such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:

  (1) The Benefit Multiplier (Plan Section 19B(4)) **initially selected shall be irrevocable, shall not later be changed and** shall be the one here specified (select only one of the following):

  ☐ (a) 1.0 % times (x) years of service times (x) FAC
  ☒ (b) 1.25% times (x) years of service times (x) FAC
  ☐ (c) 1.5% times (x) years of service times (x) FAC

  (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).

  (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)).

  (4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(ii); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).

- For the DC Component (Plan Section 19B(12)):

Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:

(1) Lump sum distribution to the vested former member or beneficiary.

(2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.

(3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.

(4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 9. **STOP**

II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)

(Plan Sec 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the **Adoption Date**, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of November 1, 20 11, (insert month and year) which shall be known as the **"CONVERSION DATE."**

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the **Adoption Date** and before the **Conversion Date**, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☒ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:

(a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.

(b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:

(i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.

(ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.

(iii) In determining final average compensation there shall not be included any accrued annual leave.

(iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.

(v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the **Conversion Date**, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the **Conversion Date** to the actual transfer date.

(F) Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

(1) **The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).**

(2) **The funded level for the member's specific MERS division** (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):

☒ Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).

☐ If greater than the division's funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded basis (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the **Conversion Date**; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the **Adoption Date,** pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the **Adoption Date** shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of November 1, 20 11, (insert month and year), which shall be known as the **"CONVERSION DATE."**

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the **Adoption Date** and before the **Conversion Date**, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☒ not apply to any employee who separates from or terminates employment with this municipality after the **Adoption Date**.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

(a) The member's accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member's credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.

(b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.

V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer's Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held

on April 26, 20 11 _____

(Signature of authorized official)

Please send MERS fully executed copy of:

- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Declaration of Trust and certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20_____ _____

(Authorized MERS signatory)

MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 | www.mersofmich.com

The Employer, a participating municipality or participating court ("court") within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: **Hybrid under MERS Plan Document ("MERS Hybrid DC")** as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to "Plan Document" are to sections of the MERS Plan Document; any reference to "Plan," the "MERS Plan," "Plan Participant," "Participant," or "Program," shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution ("Resolution"), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. EMPLOYER: Otsego County
Name of municipality or court

II. EFFECTIVE DATE

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: January 1, 2011.
Month and Year

2. If this is an amendment and restatement of an existing adoption agreement relating to the MERS Hybrid DC Plan for this Division, the effective date of this amendment and restatement shall be the first day of: _____. This adoption agreement is
Month and Year

intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which was originally effective on the first day of: _____.
Month and Year

III. ELIGIBILITY REQUIREMENTS

Only those Employees eligible for MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan:

POAM Unit Employees - Division 11 - new hires, rehires, or transferred employees into the POAM division on or after the adoption date of January 1, 2011.

Specify employee classification and division numbers

IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant 1_____% of Earnings or $_____ for the calendar year (subject to the limitations of Sections 415(c) of the Internal Revenue Code).

2. Each Participant is required to contribute 1, 2 or 3 % of Earnings for the calendar year as a condition of participation in the Plan. (Write "0" if no contribution is required.) *If other contribution options are provided, please list on separate sheet of paper and attach to Adoption Agreement.

   If Employee contributions are required, an Employee shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

   The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution. The "pick-up" provision allows the employer to direct mandatory employee contributions to be pre-tax.

   ☐ Yes ☒ No

   [Note to Employer: Picked up contributions are excludable from the Employee's gross income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the Employer must specify that the contributions, although designated as Employee contributions, are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee must not have the option of receiving the contributed amounts directly instead of having them paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the limitations of Section 415 of the Internal Revenue Code.

4. Employer contributions and Employee contributions shall be contributed to the Trust in accordance with the following payment schedule:

   ☐ Weekly ☒ Bi-weekly ☐ Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being the Medicare taxable wages reported on the Employee's W-2 statement.

VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule (choose one):

☐ Immediate vesting upon participation

☐ Cliff vesting: The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:

Stated Year: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

☒ Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:

_____ % after 1 year of service.
_____ % after 2 years of service.
25 % (not less than 25%) after 3 years of service.
50 % (not less than 50%) after 4 years of service.
75 % (not less than 75%) after 5 years of service.
100 % (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. "Normal Retirement Age" shall be presumed to be age 60 (unless a different normal retirement age is here specified:_____).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

VII. Loans (not more than two) are permitted under the Program. MERS recommendation is "No," not to allow loans: loans permit your employees to borrow against their retirement account.

☐ Yes ☒ No

VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including "401(k)") or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the Code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.

IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.

X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.

XI. The Employer hereby agrees to the provisions of the Plan.

XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this 26 day of April, 2011.

Employer: Otsego County

By: Paul M. Beachnau

Title: Chair, Board of Commissioners

Attest: _____

OTSEGO COUNTY ORDINANCE FOR THE ADOPTION OF THE STATE OF MICHIGAN BUILDING CODE

Ordinance Number 2011-2

An ordinance to designate an enforcing agency to discharge the responsibility of OTSEGO COUNTY, MICHIGAN under the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230.

OTSEGO COUNTY, MICHIGAN ordains:

Section 1. ENFORCING AGENCY DESIGNATED. Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), OTSEGO COUNTY, MICHIGAN hereby elects to administer and enforce the 1972 PA 230 and the Michigan Building Code. OTSEGO COUNTY, MICHIGAN shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY:_____
Paul Beachnau, County Board Chairman

BY:_____
Susan I. DeFeyter, County Clerk

OTSEGO COUNTY ORDINANCE FOR THE ADOPTION OF THE STATE OF MICHIGAN ELECTRICAL CODE

Ordinance Number 2011-3

An ordinance to designate an enforcing agency to discharge the responsibility of OTSEGO COUNTY,MICHIGAN under the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230.

OTSEGO COUNTY, MICHIGAN ordains:

Section 1. ENFORCING AGENCY DESIGNATED. Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), OTSEGO COUNTY hereby elects to administer and enforce the 1972 PA 230 and the Michigan Electrical Code. OTSEGO COUNTY shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY:_____
Paul Beachnau, County Board Chairman

BY:_____
Susan I. DeFeyter, County Clerk

OTSEGO COUNTY ORDINANCE FOR THE ADOPTION OF THE STATE OF MICHIGAN MECHANICAL CODE

Ordinance Number 2011-4

An ordinance to designate an enforcing agency to discharge the responsibility of OTSEGO COUNTY, MICHIGAN under the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230.

OTSEGO COUNTY, MICHIGAN ordains:

Section 1. ENFORCING AGENCY DESIGNATED. Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), OTSEGO COUNTY, MICHIGAN hereby elects to administer and enforce the 1972 PA 230 and the Michigan Mechanical Code. OTSEGO COUNTY, MICHIGAN shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY:_____
Paul Beachnau, County Board Chairman

BY:_____
Susan I. DeFeyter, County Clerk

OTSEGO COUNTY ORDINANCE FOR THE ADOPTION OF THE STATE OF MICHIGAN PLUMBING CODE

Ordinance Number 2011-5

An ordinance to designate an enforcing agency to discharge the responsibility of OTSGEO COUNTY, MICHIGAN under the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230.

The OTSEGO COUNTY, MICHIGAN ordains:

Section 1. ENFORCING AGENCY DESIGNATED. Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), OTSEGO COUNTY,MICHIGAN hereby elects to administer and enforce the 1972 PA 230 and the Michigan Plumbing Code. OTSEGO COUNTY, MICHIGAN shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY:_____

Paul Beachnau, County Board Chairman

BY:_____

Susan I. DeFeyter, County Clerk

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE ORDINANCE NO. 2011-6

An ordinance of OTSEGO COUNTY, MICHIGAN adopting the International Fire Code, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in OTSEGO COUNTY; providing for the issuance of permits and collection of fees therefore;

The BOARD OF COMMISSIONERS of OTSEGO COUNTY, MICHIGAN does ordain as follows:

Section 1. That a certain document, One (1) copy of which are on file in the office of the OTSEGO COUNTY CLERK of OTSEGO COUNTY, MICHIGAN, being marked and designated as the International Fire Code, including Appendix Chapters, B, C, D, E, F AND G as published by the International Code Council, be and is hereby adopted as the Fire Code of OTSEGO COUNTY, in the State of MICHIGAN regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the OTSEGO COUNTY CLERK are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. That the following sections are hereby revised:

Section 101.1 Insert: OTSEGO COUNTY, MICHIGAN

Section 109.3. Insert: CIVIL INFRACTION, $500.00 AND $0.00

Section 111.4. Insert: $50.00 AND $500.00

Section 3. That the geographic limits referred to in certain sections of the International Fire Code are hereby established as follows:

Section 3204.3.1.1 Not permitted in R1, R2, R3, RR, FR, B1or B2 zoning districts.

Section 3404.2.9.5.1 Not permitted in R1, R2, R3, RR, FR, B1 or B2 zoning districts.

Section 3406.2.4.4 Not permitted in R1, R2, R3, RR, FR, B1 or B2 zoning districts.

Section 3804.2 Not permitted in any zoning district without a special use permit approved by the Otsego County Planning Commission.

Section 4.That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The OTSEGO COUNTY, BOARD OF COMMISSIONERS hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that anyone or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6. That the OTSEGO COUNTY CLERK is hereby ordered and directed to cause this ordinance to be published.

Section 7. This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY:_____

Paul Beachnau, County Board Chairman

BY:_____

Susan I. DeFeyter, County Clerk

CHAPTER 1
ADMINISTRATION

SECTION 101
GENERAL

101.1 Title. These regulations shall be known as the *Fire Code* of [NAME OF JURISDICTION], hereinafter referred to as "this code."

101.2 Scope. This code establishes regulations affecting or relating to structures, processes, premises and safeguards regarding:

1. The hazard of fire and explosion arising from the storage, handling or use of structures, materials or devices;
2. Conditions hazardous to life, property or public welfare in the occupancy of structures or premises;
3. Fire hazards in the structure or on the premises from occupancy or operation;
4. Matters related to the construction, extension, repair, alteration or removal of fire suppression or alarm systems.

101.2.1 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

101.3 Intent. The purpose of this code is to establish the minimum requirements consistent with nationally recognized good practice for providing a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises and to provide safety to fire fighters and emergency responders during emergency operations.

101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

101.5 Validity. In the event any part or provision of this code is held to be illegal or void, this shall not have the effect of making void or illegal any of the other parts or provisions hereof, which are determined to be legal; and it shall be presumed that this code would have been adopted without such illegal or invalid parts or provisions.

SECTION 102
APPLICABILITY

102.1 Construction and design provisions. The construction and design provisions of this code shall apply to:

1. Structures, facilities and conditions arising after the adoption of this code.
2. Existing structures, facilities and conditions not legally in existence at the time of adoption of this code.
3. Existing structures, facilities and conditions when identified in specific sections of this code.
4. Existing structures, facilities and conditions which, in the opinion of the fire code official, constitute a distinct hazard to life or property.

102.2 Administrative, operational and maintenance provisions. The administrative, operational and maintenance provisions of this code shall apply to:

1. Conditions and operations arising after the adoption of this code.
2. Existing conditions and operations.

102.3 Change of use or occupancy. No change shall be made in the use or occupancy of any structure that would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of this code and the *International Building Code*. Subject to the approval of the fire code official, the use or occupancy of an existing structure shall be allowed to be changed and the structure is allowed to be occupied for purposes in other groups without conforming to all the requirements of this code and the *International Building Code* for those groups, provided the new or proposed use is less hazardous, based on life and fire risk, than the existing use.

102.4 Application of building code. The design and construction of new structures shall comply with the *International Building Code*, and any alterations, additions, changes in use or changes in structures required by this code, which are within the scope of the *International Building Code*, shall be made in accordance therewith.

102.5 Historic buildings. The provisions of this code relating to the construction, alteration, repair, enlargement, restoration, relocation or moving of buildings or structures shall not be mandatory for existing buildings or structures identified and classified by the state or local jurisdiction as historic buildings when such buildings or structures do not constitute a distinct hazard to life or property. Fire protection in designated historic buildings and structures shall be provided in accordance with an approved fire protection plan.

102.6 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 45 and such codes and standards shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply.

102.7 Subjects not regulated by this code. Where no applicable standards or requirements are set forth in this code, or are contained within other laws, codes, regulations, ordinances or bylaws adopted by the jurisdiction, compliance with applicable standards of the National Fire Protection Association or other nationally recognized fire safety standards, as approved, shall be deemed as prima facie evidence of compliance with the intent of this code. Nothing herein shall derogate from the authority of the fire code official to determine compliance with

SECTION 109
VIOLATIONS

109.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to erect, construct, alter, repair, remove, demolish or utilize a building, occupancy, premises or system regulated by this code, or cause same to be done, in conflict with or in violation of any of the provisions of this code.

109.2 Notice of violation. When the fire code official finds a building, premises, vehicle, storage facility or outdoor area that is in violation of this code, the fire code official is authorized to prepare a written notice of violation describing the conditions deemed unsafe and, when compliance is not immediate, specifying a time for reinspection.

109.2.1 Service. A notice of violation issued pursuant to this code shall be served upon the owner, operator, occupant, or other person responsible for the condition or violation, either by personal service, mail, or by delivering the same to, and leaving it with, some person of responsibility upon the premises. For unattended or abandoned locations, a copy of such notice of violation shall be posted on the premises in a conspicuous place at or near the entrance to such premises and the notice of violation shall be mailed by certified mail with return receipt requested or a certificate of mailing, to the last known address of the owner, occupant or both.

109.2.2 Compliance with orders and notices. A notice of violation issued or served as provided by this code shall be complied with by the owner, operator, occupant or other person responsible for the condition or violation to which the notice of violation pertains.

109.2.3 Prosecution of violations. If the notice of violation is not complied with promptly, the fire code official is authorized to request the legal counsel of the jurisdiction to institute the appropriate legal proceedings at law or in equity to restrain, correct or abate such violation or to require removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant hereto.

109.2.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the fire code official shall not be mutilated, destroyed or tampered with or removed without authorization from the fire code official.

109.3 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a [SPECIFY OFFENSE], punishable by a fine of not more than [AMOUNT] dollars or by imprisonment not exceeding [NUMBER OF DAYS], or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

109.3.1 Abatement of violation. In addition to the imposition of the penalties herein described, the fire code official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises.

SECTION 110
UNSAFE BUILDINGS

110.1 General. If during the inspection of a premises, a building or structure or any building system, in whole or in part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section and shall refer the building to the building department for any repairs, alterations, remodeling, removing or demolition required.

110.1.1 Unsafe conditions. Structures or existing equipment that are or hereafter become unsafe or deficient because of inadequate means of egress or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. A vacant structure which is not secured against unauthorized entry as required by Section 311 shall be deemed unsafe.

110.1.2 Structural hazards. When an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the fire code official shall immediately notify the building code official in accordance with Section 110.1.

110.2 Evacuation. The fire code official or the fire department official in charge of an incident shall be authorized to order the immediate evacuation of any occupied building deemed unsafe when such building has hazardous conditions that present imminent danger to building occupants. Persons so notified shall immediately leave the structure or premises and shall not enter or re-enter until authorized to do so by the fire code official or the fire department official in charge of the incident.

110.3 Summary abatement. Where conditions exist that are deemed hazardous to life and property, the fire code official or fire department official in charge of the incident is authorized to abate summarily such hazardous conditions that are in violation of this code.

110.4 Abatement. The owner, operator, or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

SECTION 111
STOP WORK ORDER

111.1 Order. Whenever the fire code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the fire code official is authorized to issue a stop work order.

111.2 Issuance. A stop work order shall be in writing and shall be given to the owner of the property, or to the owner's agent, or

to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which the cited work is authorized to resume.

111.3 Emergencies. Where an emergency exists, the fire code official shall not be required to give a written notice prior to stopping the work.

111.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than [AMOUNT] dollars or more than [AMOUNT] dollars.

3204.2.1.3 Ventilation. Storage areas for stationary containers shall be ventilated in accordance with the *International Mechanical Code*.

3204.2.2 Portable containers. Indoor storage of portable containers shall comply with the provisions applicable to the type of fluid stored and Sections 3204.2.2.1 through 32042.2.3.

3204.2.2.1 Containers. Portable containers shall comply with Section 3203.1.

3204.2.2.2 Construction of indoor areas. Cryogenic fluids in portable containers stored indoors shall be stored in buildings, rooms or areas constructed in accordance with the *International Building Code*.

3204.2.2.3 Ventilation. Storage areas shall be ventilated in accordance with the *International Mechanical Code*.

3204.3 Outdoor storage. Outdoor storage of containers shall be in accordance with Sections 3204.3.1 through 3204.3.2.2.

3204.3.1 Stationary containers. The outdoor storage of stationary containers shall comply with Section 3203 and this section.

3204.3.1.1 Location. Stationary containers shall be located in accordance with Section 3203.6. Containers of cryogenic fluids shall not be located within diked areas containing other hazardous materials.

Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Ordinance for Adoption of the *International Fire Code* on page v).

3204.3.1.2 Areas subject to flooding. Stationary containers located in areas subject to flooding shall be securely anchored or elevated to prevent the containers from separating from foundations or supports.

3204.3.1.3 Drainage. The area surrounding stationary containers shall be provided with a means to prevent accidental discharge of fluids from endangering personnel, containers, equipment and adjacent structures or to enter enclosed spaces. The stationary container shall not be placed where spilled or discharged fluids will be retained around the container.

Exception: These provisions shall not apply when it is determined by the fire code official that the container does not constitute a hazard, after consideration of special features such as crushed rock utilized as a heat sink, topographical conditions, nature of occupancy, proximity to structures on the same or adjacent property, and the capacity and construction of containers and character of fluids to be stored.

3204.3.2 Portable containers. Outdoor storage of portable containers shall comply with Section 3203 and this section.

3204.3.2.1 Location. Portable containers shall be located in accordance with Section 3203.6.

3204.3.2.2 Drainage. The area surrounding portable containers shall be provided with a means to prevent accidental discharge of fluids from endangering adjacent containers, buildings, equipment or adjoining property.

Exception: These provisions shall not apply when it is determined by the fire code official that the container does not constitute a hazard.

3204.4 Underground tanks. Underground tanks for the storage of liquid hydrogen shall be in accordance with Sections 3204.4.1 through 3204.5.3.

3204.4.1 Construction. Storage tanks for liquid hydrogen shall be designed and constructed in accordance with ASME *Boiler and Pressure Vessel Code* (Section VIII, Division 1) and shall be vacuum jacketed in accordance with Section 3204.5.

3204.4.2 Location. Storage tanks shall be located outside in accordance with the following:

1. Tanks and associated equipment shall be located with respect to foundations and supports of other structures such that the loads carried by the latter cannot be transmitted to the tank.
2. The distance from any part of the tank to the nearest wall of a basement, pit, cellar or lot line shall not be less than 3 feet (914 mm).
3. A minimum distance of 1 foot (1525 mm), shell to shell, shall be maintained between underground tanks.

3204.4.3 Depth, cover and fill. The tank shall be buried such that the top of the vacuum jacket is covered with a minimum of 1 foot (305 mm) of earth and with concrete a minimum of 4 inches (102 mm) thick placed over the earthen cover. The concrete shall extend a minimum of 1 foot (305 mm) horizontally beyond the footprint of the tank in all directions. Underground tanks shall be set on firm foundations constructed in accordance with the *International Building Code* and surrounded with at least 6 inches (152 mm) of noncorrosive inert material, such as sand.

Exception: The vertical extension of the vacuum jacket as required for service connections.

3204.4.4 Anchorage and security. Tanks and systems shall be secured against accidental dislodgement in accordance with this chapter.

3204.4.5 Venting of underground tanks. Vent pipes for underground storage tanks shall be in accordance with Sections 2209.5.4 and 3203.3.

3204.4.6 Underground liquid hydrogen piping. Underground liquid hydrogen piping shall be vacuum jacketed or protected by approved means and designed in accordance with this chapter.

3204.4.7 Overfill protection and prevention systems. An approved means or method shall be provided to prevent the overfill of all storage tanks.

3204.5 Vacuum jacket construction. The vacuum jacket shall be designed and constructed in accordance with Section VIII of ASME *Boiler and Pressure Vessel Code* and shall be designed

3404.2.9.5.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Ordinance for Adoption of the *International Fire Code* on page v).

3404.2.9.5.1.1 Location of tanks with pressures 2.5 psig or less. Above-ground tanks operating at pressures not exceeding 2.5 psig (17.2 kPa) for storage of Class I, II or IIIA liquids, which are designed with a floating roof, a weak roof-to-shell seam or equipped with emergency venting devices limiting pressure to 2.5 psig (17.2 kPa), shall be located in accordance with Table 4.3.2.1.1(a) of NFPA 30.

Exceptions:

1. Vertical tanks having a weak roof-to-shell seam and storing Class IIIA liquids are allowed to be located at one-half the distances specified in Table 4.3.2.1.1(a) of NFPA 30, provided the tanks are not within a diked area or drainage path for a tank storing Class I or II liquids.
2. Liquids with boilover characteristics and unstable liquids in accordance with Sections 3404.2.9.5.1.3 and 3404.2.9.5.1.4.
3. For protected above-ground tanks in accordance with Section 3404.2.9.6 and tanks in at-grade or above-grade vaults in accordance with Section 3404.2.8, the distances in Table 4.3.2.1.1(b) of NFPA 30 shall apply and shall be reduced by one-half, but not to less than 5 feet (1524 mm).

3404.2.9.5.1.2 Location of tanks with pressures exceeding 2.5 psig. Above-ground tanks for the storage of Class I, II or IIIA liquids operating at pressures exceeding 2.5 psig (17.2 kPa) or equipped with emergency venting allowing pressures to exceed 2.5 psig (17.2 kPa) shall be located in accordance with Table 4.3.2.1.2 of NFPA 30.

Exception: Liquids with boilover characteristics and unstable liquids in accordance with Sections 3404.2.9.5.1.4 and 3404.2.9.5.1.5.

3404.2.9.5.1.3 Location of tanks for boilover liquids. Above-ground tanks for storage of liquids with boilover characteristics shall be located in accordance with Table 4.3.2.1.3 of NFPA 30.

3404.2.9.5.1.4 Location of tanks for unstable liquids. Above-ground tanks for the storage of unstable liquids shall be located in accordance with Table 4.3.2.1.4 of NFPA 30.

3404.2.9.5.1.5 Location of tanks for Class IIIB liquids. Above-ground tanks for the storage of Class IIIB liquids, excluding unstable liquids, shall be located in accordance with Table 4.3.2.1.5 of NFPA 30, except when located within a diked area or drainage path for a tank or tanks storing Class I or II liquids. Where a Class IIIB liquid storage tank is within the diked area or drainage path for a Class I or II liquid, distances required by Section 3404.2.9.5.1.1 shall apply.

3404.2.9.5.1.6 Reduction of separation distances to adjacent property. Where two tank properties of diverse ownership have a common boundary, the fire code official is authorized to, with the written consent of the owners of the two properties, apply the distances in Sections 3404.2.9.5.1.2 through 3404.2.9.5.1.5 assuming a single property.

3404.2.9.5.2 Separation between adjacent stable or unstable liquid tanks. The separation between tanks containing stable liquids shall be in accordance with Table 4.3.2.2.1 of NFPA 30. Where tanks are in a diked area containing Class I or II liquids, or in the drainage path of Class I or II liquids, and are compacted in three or more rows or in an irregular pattern, the fire code official is authorized to require greater separation than specified in Table 4.3.2.2.1 of NFPA 30 or other means to make tanks in the interior of the pattern accessible for fire-fighting purposes.

Exception: Tanks used for storing Class IIIB liquids are allowed to be spaced 3 feet (914 mm) apart unless within a diked area or drainage path for a tank storing Class I or II liquids.

The separation between tanks containing unstable liquids shall not be less than one-half the sum of their diameters.

3404.2.9.5.3 Separation between adjacent tanks containing flammable or combustible liquids and LP-gas. The minimum horizontal separation between an LP-gas container and a Class I, II or IIIA liquid storage tank shall be 20 feet (6096 mm) except in the case of Class I, II or IIIA liquid tanks operating at pressures exceeding 2.5 psig (17.2 kPa) or equipped with emergency venting allowing pressures to exceed 2.5 psig (17.2 kPa), in which case the provisions of Section 3404.2.9.5.2 shall apply.

An approved means shall be provided to prevent the accumulation of Class I, II or IIIA liquids under adjacent LP-gas containers such as by dikes, diversion curbs or grading. When flammable or combustible liquid storage tanks are within a diked area, the LP-gas containers shall be outside the diked area and at least 10 feet (3048 mm) away from the centerline of the wall of the diked area.

Exceptions:

1. Liquefied petroleum gas containers of 125 gallons (473 L) or less in capacity installed adjacent to fuel-oil supply tanks of 660 gallons (2498 L) or less in capacity.
2. Horizontal separation is not required between above-ground LP-gas containers

2. Well drilling and operating.
3. Bulk plants or terminals.
4. Bulk transfer and process transfer operations utilizing tank vehicles and tank cars.
5. Tank vehicles and tank vehicle operation.
6. Refineries.
7. Vapor recovery and vapor-processing systems.

3406.2 Storage and dispensing of flammable and combustible liquids on farms and construction sites. Permanent and temporary storage and dispensing of Class I and II liquids for private use on farms and rural areas and at construction sites, earth-moving projects, gravel pits or borrow pits shall be in accordance with Sections 3406.2.1 through 3406.2.8.1.

Exception: Storage and use of fuel oil and containers connected with oil-burning equipment regulated by Section 603 and the *International Mechanical Code*.

3406.2.1 Combustibles and open flames near tanks. Storage areas shall be kept free from weeds and extraneous combustible material. Open flames and smoking are prohibited in flammable or combustible liquid storage areas.

3406.2.2 Marking of tanks and containers. Tanks and containers for the storage of liquids above ground shall be conspicuously marked with the name of the product which they contain and the words: FLAMMABLE—KEEP FIRE AND FLAME AWAY. Tanks shall bear the additional marking: KEEP 50 FEET FROM BUILDINGS.

3406.2.3 Containers for storage and use. Metal containers used for storage of Class I or II liquids shall be in accordance with DOTn requirements or shall be of an approved design.

Discharge devices shall be of a type that do not develop an internal pressure on the container. Pumping devices or approved self-closing faucets used for dispensing liquids shall not leak and shall be well-maintained. Individual containers shall not be interconnected and shall be kept closed when not in use.

Containers stored outside of buildings shall be in accordance with Section 3404 and the *International Building Code*.

3406.2.4 Permanent and temporary tanks. The capacity of permanent above-ground tanks containing Class I or II liquids shall not exceed 1,100 gallons (4164 L). The capacity of temporary above-ground tanks containing Class I or II liquids shall not exceed 10,000 gallons (37 854 L). Tanks shall be of the single-compartment design.

Exception: Permanent above-ground tanks of greater capacity which meet the requirements of Section 3404.2.

3406.2.4.1 Fill-opening security. Fill openings shall be equipped with a locking closure device. Fill openings shall be separate from vent openings.

3406.2.4.2 Vents. Tanks shall be provided with a method of normal and emergency venting. Normal vents shall also be in accordance with Section 3404.2.7.3.

Emergency vents shall be in accordance with Section 3404.2.7.4. Emergency vents shall be arranged to discharge in a manner which prevents localized overheating or flame impingement on any part of the tank in the event that vapors from such vents are ignited.

3406.2.4.3 Location. Tanks containing Class I or II liquids shall be kept outside and at least 50 feet (15 240 mm) from buildings and combustible storage. Additional distance shall be provided when necessary to ensure that vehicles, equipment and containers being filled directly from such tanks will not be less than 50 feet (15 240 mm) from structures, haystacks or other combustible storage.

3406.2.4.4 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Ordinance for Adoption of the *International Fire Code* on page v).

3406.2.5 Type of tank. Tanks shall be provided with top openings only or shall be elevated for gravity discharge.

3406.2.5.1 Tanks with top openings only. Tanks with top openings shall be mounted as follows:

1. On well-constructed metal legs connected to shoes or runners designed so that the tank is stabilized and the entire tank and its supports can be moved as a unit; or
2. For stationary tanks, on a stable base of timbers or blocks approximately 6 inches (152 mm) in height which prevents the tank from contacting the ground.

3406.2.5.1.1 Pumps and fittings. Tanks with top openings only shall be equipped with a tightly and permanently attached, approved pumping device having an approved hose of sufficient length for filling vehicles, equipment or containers to be served from the tank. Either the pump or the hose shall be equipped with a padlock to its hanger to prevent tampering. An effective antisiphoning device shall be included in the pump discharge unless a self-closing nozzle is provided. Siphons or internal pressure discharge devices shall not be used.

3406.2.5.2 Tanks for gravity discharge. Tanks with a connection in the bottom or the end for gravity-dispensing liquids shall be mounted and equipped as follows:

1. Supports to elevate the tank for gravity discharge shall be designed to carry all required loads and provide stability.
2. Bottom or end openings for gravity discharge shall be equipped with a valve located adjacent to the tank shell which will close automatically in the event of fire through the operation of an effective heat-activated releasing device. Where this valve cannot be operated manually, it shall be supplemented by a second, manually operated valve.

SECTION 3804
LOCATION OF CONTAINERS

3804.1 General. The storage and handling of LP-gas and the installation and maintenance of related equipment shall comply with NFPA 58 and be subject to the approval of the fire code official, except as provided in this chapter.

3804.2 Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons (7570 L) (see Section 3 of the Sample Ordinance for Adoption of the *International Fire Code* on page v).

Exception: In particular installations, this capacity limit shall be determined by the fire code official, after consideration of special features such as topographical conditions, nature of occupancy, and proximity to buildings, capacity of proposed containers, degree of fire protection to be provided and capabilities of the local fire department.

3804.3 Container location. Containers shall be located with respect to buildings, public ways, and lot lines of adjoining property that can be built upon, in accordance with Table 3804.3.

3804.3.1 Special hazards. Containers shall also be located with respect to special hazards such as above-ground flammable or combustible liquid tanks, oxygen or gaseous hydrogen containers, flooding or electric power lines as specified in NFPA 58, Section 6.4.5.

3804.4 Multiple container installation. Multiple container installations with a total water storage capacity of more than 180,000 gallons (681 300 L) [150,000-gallon (567 750 L) LP-gas capacity] shall be subdivided into groups containing

TABLE 3804.3
LOCATION OF LP-GAS CONTAINERS

CONTAINER CAPACITY (water gallons)	MINIMUM SEPARATION BETWEEN CONTAINERS AND BUILDINGS, PUBLIC WAYS OR LOT LINES OF ADJOINING PROPERTY THAT CAN BE BUILT UPON		MINIMUM SEPARATION BETWEEN CONTAINERS[b, c] (feet)
	Mounded or underground containers[a] (feet)	Above-ground containers[b] (feet)	
Less than 125[c, d]	10	5[e]	None
125 to 250	10	10	None
251 to 500	10	10	3
501 to 2,000	10	25[e, f]	3
2,001 to 30,000	50	50	5
30,001 to 70,000	50	75	(0.25 of sum of diameters of adjacent containers)
70,001 to 90,000	50	100	
90,001 to 120,000	50	125	

For SI: 1 foot = 304.8 mm, 1 gallon = 3.785 L.

a. Minimum distance for underground containers shall be measured from the pressure relief device and the filling or liquid-level gauge vent connection at the container, except that all parts of an underground container shall be 10 feet or more from a building or lot line of adjoining property which can be built upon.

b. For other than installations in which the overhanging structure is 50 feet or more above the relief-valve discharge outlet. In applying the distance between buildings and ASME containers with a water capacity of 125 gallons or more, a minimum of 50 percent of this horizontal distance shall also apply to all portions of the building which project more than 5 feet from the building wall and which are higher than the relief valve discharge outlet. This horizontal distance shall be measured from a point determined by projecting the outside edge of such overhanging structure vertically downward to grade or other level upon which the container is installed. Distances to the building wall shall not be less than those prescribed in this table.

c. When underground multicontainer installations are comprised of individual containers having a water capacity of 125 gallons or more, such containers shall be installed so as to provide access at their ends or sides to facilitate working with cranes or hoists.

d. At a consumer site, if the aggregate water capacity of a multicontainer installation, comprised of individual containers having a water capacity of less than 125 gallons, is 500 gallons or more, the minimum distance shall comply with the appropriate portion of Table 3804.3, applying the aggregate capacity rather than the capacity per container. If more than one such installation is made, each installation shall be separated from other installations by at least 25 feet. Minimum distances between containers need not be applied.

e. The following shall apply to above-ground containers installed alongside buildings:

   1. Containers of less than a 125-gallon water capacity are allowed next to the building they serve when in compliance with Items 2, 3 and 4.
   2. Department of Transportation (DOTn) specification containers shall be located and installed so that the discharge from the container pressure relief device is at least 3 feet horizontally from building openings below the level of such discharge and shall not be beneath buildings unless the space is well ventilated to the outside and is not enclosed for more than 50 percent of its perimeter. The discharge from container pressure relief devices shall be located not less than 5 feet from exterior sources of ignition, openings into direct-vent (sealed combustion system) appliances or mechanical ventilation air intakes.
   3. ASME containers of less than a 125-gallon water capacity shall be located and installed such that the discharge from pressure relief devices shall not terminate in or beneath buildings and shall be located at least 5 feet horizontally from building openings below the level of such discharge and not less than 5 feet from exterior sources of ignition, openings into direct vent (sealed combustion system) appliances, or mechanical ventilation air intakes.
   4. The filling connection and the vent from liquid-level gauges on either DOTn or ASME containers filled at the point of installation shall not be less than 10 feet from exterior sources of ignition, openings into direct vent (sealed combustion system) appliances or mechanical ventilation air intakes.

f. This distance is allowed to be reduced to not less than 10 feet for a single container of 1,200-gallon water capacity or less, provided such container is at least 25 feet from other LP-gas containers of more than 125-gallon water capacity.

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE ORDINANCE NO. 2011-7

An ordinance of Otsego County, Michigan adopting the International Property Maintenance Code, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in Otsego County, Michigan providing for the issuance of permits and collection of fees therefore.

The County Board of Commissioners of Otsego County, Michigan does ordain as follows:

Section 1. That a certain document, One (1) copy of which is on file in the office of the Otsego County Clerk of Otsego County, Michigan being marked and designated as the International Property Maintenance Code, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of Otsego County, in the State of Michigan for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things aid conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the Otsego County Clerk are hereby referred to, adopted, and made apart hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: Otsego County, Michigan

Section 103.5. Insert: As approved by the Otsego County Board of Commissioners, $35.00 application fee and $50.00 per inspection.

Section 112.4. Insert: $50.00 & $500.00 in accordance with the Otsego

County Civil infraction ordinance.

Section 302.4. Insert: Eight inches

Section 304.14. Insert: May 1st to October 31st

Section 602.3. Insert: January 1st to December 31st

Section 602.4. Insert: January 1st to December 31st

Section 3. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Otsego County Board of Commissioners hereby declares that it would have passed thus ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6. That the Otsego County Clerk's office is hereby ordered and directed to cause this ordinance to be published.

Section 7. This ordinance duly adopted on _____ at a regular meeting of the OTSEGO COUNTY BOARD OF COMMISSIONERS and will become effective _____.

Signed:

BY: _____

Paul Beachnau, County Board Chairman

BY: _____

Susan I. DeFeyter, County Clerk

101.1 Title. These regulations shall be known as the *International Property Maintenance Code* of [NAME OF JURISDICTION], hereinafter referred to as "this code."

SECTION 103
DEPARTMENT OF PROPERTY
MAINTENANCE INSPECTION

103.1 General. The department of property maintenance inspection is hereby created and the executive official in charge thereof shall be known as the *code official.*

103.2 Appointment. The *code official* shall be appointed by the chief appointing authority of the jurisdiction.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the *code official* shall have the authority to appoint a deputy(s). Such employees shall have powers as delegated by the *code official.*

103.4 Liability. The *code official,* member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties. Any suit instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The *code official* or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

103.5 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be as indicated in the following schedule. *[JURISDICTION TO INSERT APPROPRIATE SCHEDULE.]*

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than [AMOUNT] dollars or more than [AMOUNT] dollars.

302.4Weeds. All *premises* and *exterior property* shall be maintained free from weeds or plant growth in excess of (jurisdiction to insert height in inches). All noxious weeds shall be prohibited.Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the *owner* or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the *owner* or agent responsible for the property.

304.14 Insect screens. During the period from [DATE] to [DATE], every door, window and other outside opening required for *ventilation* of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with *approved* tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm) and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other *approved* means, such as air curtains or insect repellent fans, are employed.

602.3 Heat supply. Every *owner* and *operator* of any building who rents, leases or lets one or more *dwelling units* or *sleeping units* on terms, either expressed or implied, to furnish heat to the *occupants* thereof shall supply heat during the period from [DATE] to [DATE] to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, *bathrooms* and *toilet rooms*.

Exceptions:
1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the *International Plumbing Code*.
2. In areas where the average monthly temperature is above 30°F (-1°C) a minimum temperature of 65°F (18°C) shall be maintained

602.4 Occupiable work spaces. Indoor occupiable work

spaces shall be supplied with heat during the period from [DATE] to [DATE] to maintain a temperature of not less than 65°F (18°C) during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which persons are primarily engaged in vigorous physical activities.

OCR 11-09
NMSAS Position Paper Support
Otsego County Board of Commissioners
April 26, 2011

WHEREAS, the Otsego County Board of Commissioners is a member of the Northern Michigan Substance Abuse Services (NMSAS); and

WHEREAS, NMSAS is the Regional Abuse Coordinating Agency (CA) for the development of treatment and prevention services, technical assistance to communities and provider services related to prevention, outpatient, and inpatient services for the abuse of alcohol, drugs, and gambling; and

WHEREAS, the Michigan Department of Public Health (MDCH) plans to eliminate Coordinating Agencies and transfer the administration of substance abuse disorder services into the Prepaid Inpatient Health Plans (PIHP); and

WHEREAS, by law (Public Health Code) counties must currently approve designation of the CA for their county and MDCH with this action would remove the authority from the county; and

WHEREAS, NMSAS is effectively and efficiently fulfilling its statutory and contractual responsibilities for its clients; and

WHEREAS, the PIHP boundary issues are minimized in the current configuration of the 30 counties served by NMSAS with the consolidated approach allowing for more efficiencies in contract management better enabling NMSAS to provide services for its clients; and

WHEREAS, it is the position of NMSAS that when there comes compelling evidence that the integration of NMSAS into other organizations would result in significant administrative savings and improvement in access to care and enhanced quality of care for clients, NMSAS would actively engage in a process to explore such integration; and

WHEREAS, it is the position of NMSAS that if, despite objective evidence to the contrary, the State of Michigan were to forcibly reassign the NMSAS functions to other organizations, NMSAS would work with these organizations and other community stakeholders to continue the mission of NMSAS to maximize their success in continuing the mission of NMSAS; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, as a county member of the NMSAS Board of Directors, strongly supports the mission and position of the NMSAS Board of Directors and urges careful consideration of the potential for increased cost and reduced service prior to splitting the NMSAS region or altering other elements of the service provided to clients for Otsego County; and be it further

RESOLVED, that copies of this resolution be forwarded to Governor Rick Snyder, Senator John Moolenaar, Representative Greg MacMaster, and the Michigan Association of Counties.

May 10, 2011
Agenda

Consent Agenda — A. FY 2010 Airport Capital Projects/Capital Project Fund Budget Amendment

The purpose of this budget amendment is to recognize the donation of a hangar located at 1025 Beechcraft Drive to Otsego County in 2010. This was suggested by Anderson Tackman & Company, the County's auditors.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:Airport Capital Projects/Capital Projects Funds *2010

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General ☐Special Revenue ☐Debt Service **X**Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE **To record donated capital assets**

Account Number	Decrease	Increase
481-030-674.000 Contributions/Donations	$	$ 18,750
	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
481-901-970.300 Property/Improvements	$ 18,750	$
	$	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

Rachel Frisch
Department Head Signature **Date**

Finance Department
Entered:
By:

Administrator's Signature **Date**

5/10/11
Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OCF-3 (10/14/05)

TERM EXPIRES ON:
12/31/2011

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You *must* indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Parks and Recreation

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: JASON MATTHIAS

Address: 1891 HUFFMAN LK RD, VANDERBILT **Zip Code** 49795

Telephone: 989-619-2153 **Other:**

Email address: jbrad22@hotmail.com

Date available for appointment 4/18/11

County Commission District

Are you a registered voter in Otsego County? ✓ Yes ___ No

If yes, which township, city or village? Corwith / Vanderbilt

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Vanderbilt Area School Parent-Teacher Organization

Vanderbilt Area Youth Sports, President / Trustee / Coach / Umpire

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Vanderbilt Boys Basketball Coach 2007 - Present

North Central Michigan College, Associates of General Studies

Spring Arbor University, Bachelors Degree in Mangement / Organizational Development

Have you ever worked for Otsego County? ____ Yes ✓ No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ____ Yes ✓ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

✓ Yes ____ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

My family and I live and work in this great county. We are avid users of the great parks system and would like the chance to contribute in this capacity.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Signature

4/18/11
Date

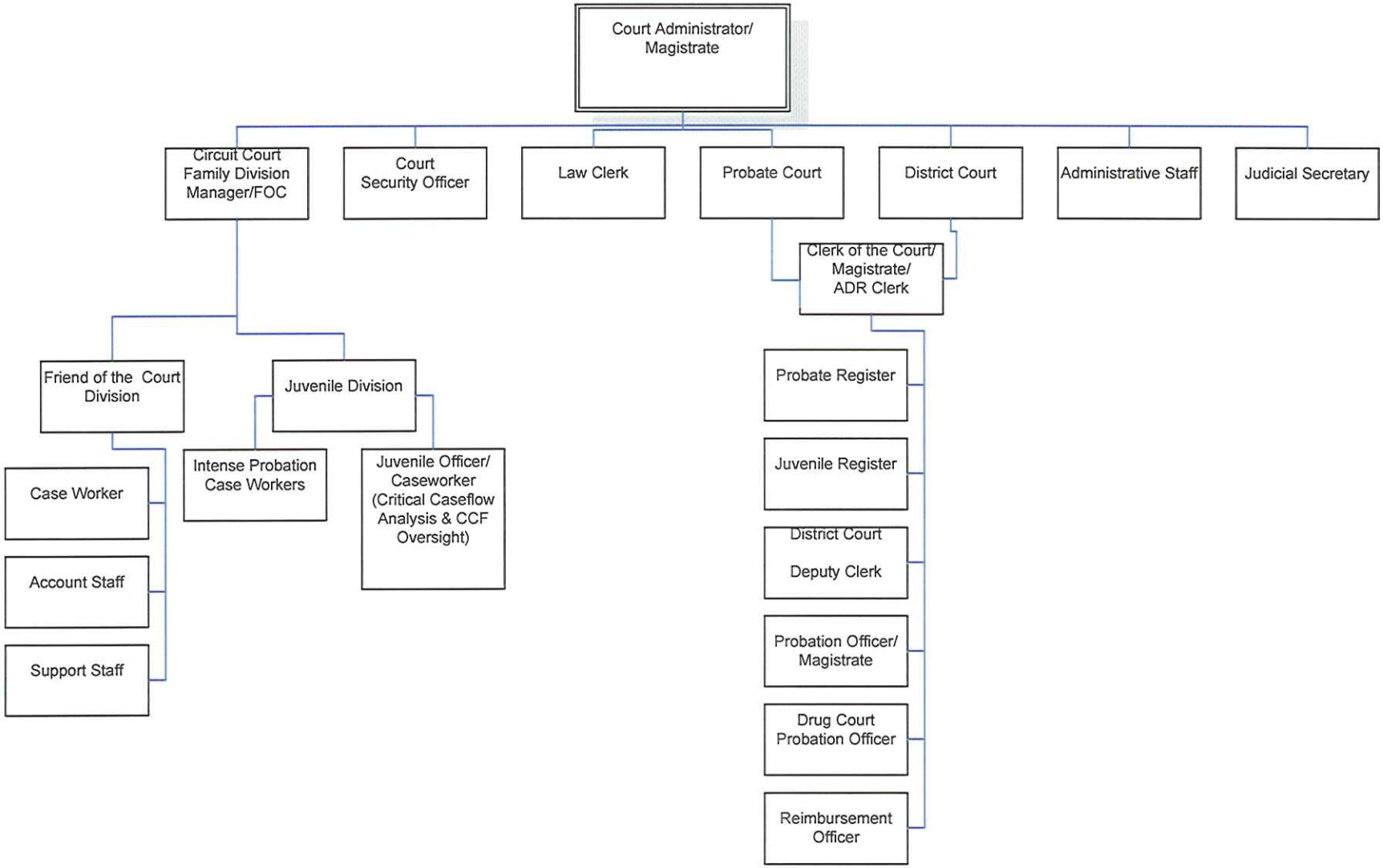
Mail or return your completed application to:

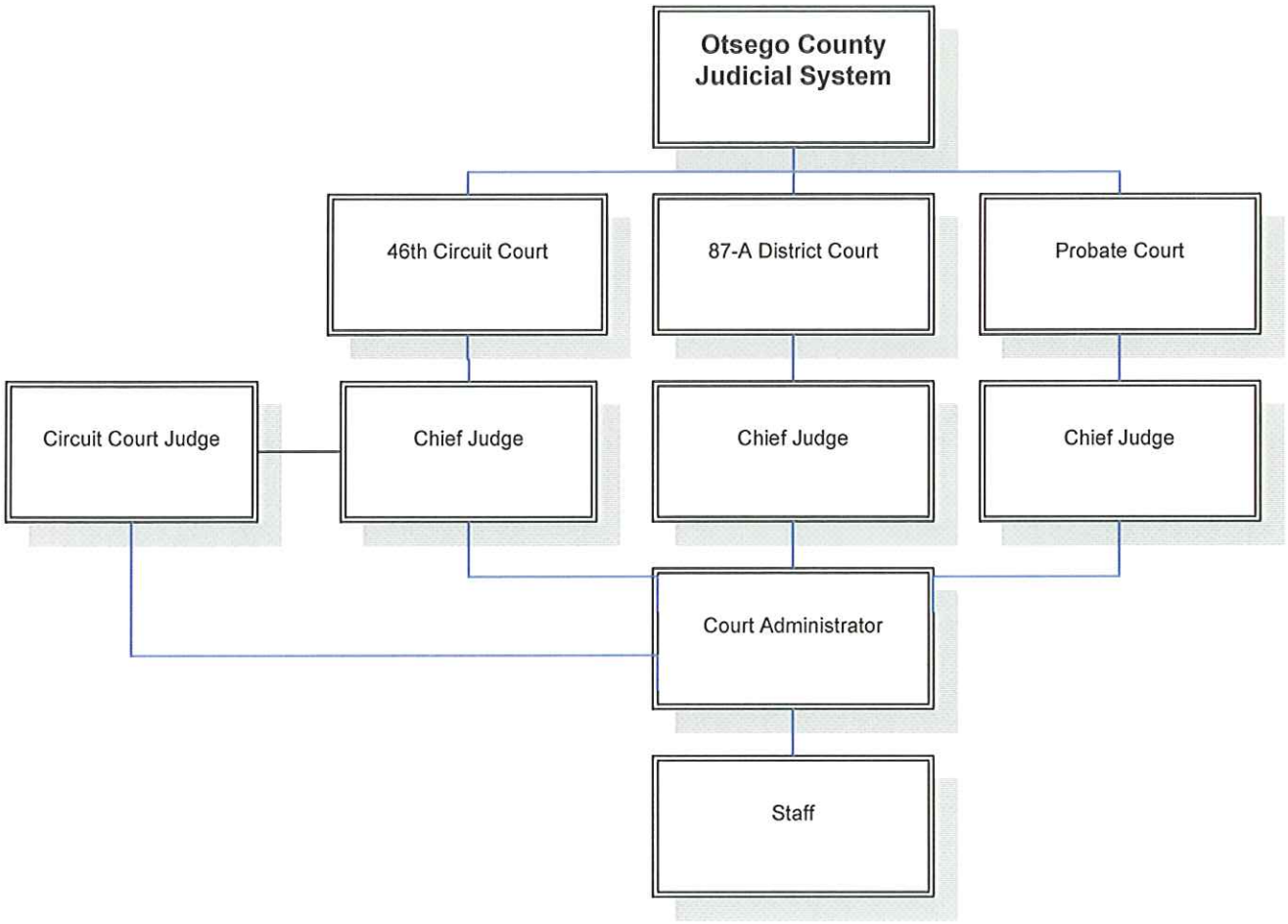
Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735

You may email your completed application to: ***spremo@otsegocountymi.gov***

Thank you very much for giving us the opportunity to consider you for appointment.

OTSEGO COUNTY JUDICIAL SYSTEM


Court Administrator/ Magistrate
Circuit Court Family Division Manager/FOC
Court Security Officer
Law Clerk
Probate Court
District Court
Administrative Staff
Judicial Secretary
Clerk of the Court/ Magistrate/ ADR Clerk
Friend of the Court Division
Juvenile Division
Case Worker
Account Staff
Support Staff
Intense Probation Case Workers
Juvenile Officer/ Caseworker (Critical Caseflow Analysis & CCF Oversight)
Probate Register
Juvenile Register
District Court Deputy Clerk
Probation Officer/ Magistrate
Drug Court Probation Officer
Reimbursement Officer


Otsego County Judicial System
46th Circuit Court
87-A District Court
Probate Court
Circuit Court Judge
Chief Judge
Chief Judge
Chief Judge
Court Administrator
Staff

OTSEGO COUNTY JUDICIAL SYSTEM
2010 EMPLOYEE ROSTER

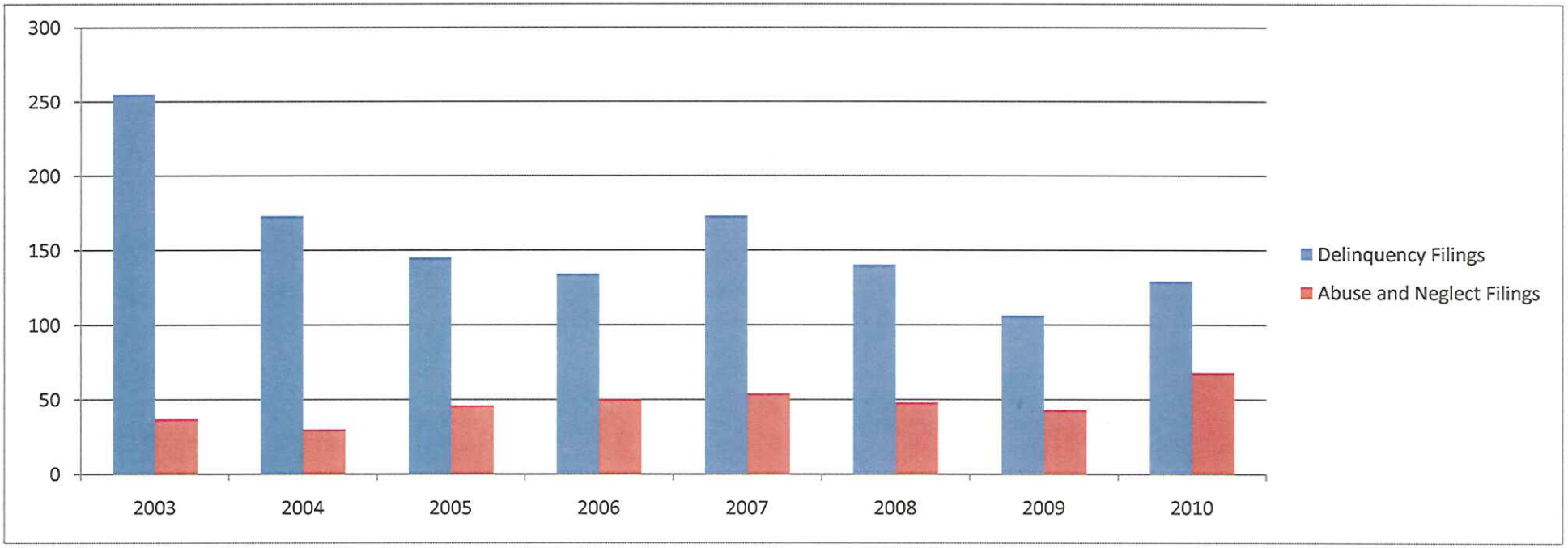
Judge Michael K. Cooper, Chief Probate Judge
Judge Patricia A. Morse, Chief District Court Judge
Victoria Courterier, Court Administrator/Magistrate
Tracey Cruz, Administrative Assistant/Magistrate
Anna Rogers, Confidential Judicial Secretary/Administrative Assistant/Circuit Court Reimbursement Supervisor
William Sullivan, Law Clerk
Amy Neubecker, Friend of the Court/Family Division Manager
Sandra Bosman, Friend of the Court Case Manager
LuAnn Deane, Friend of the Court Case Manager
Dana McArt, Friend of the Court Senior Account Specialist
Pam Payne, Friend of the Court Legal Secretary
Betty Westenberger, Friend of the Court Accounting Clerk
Sonja Fiel, Juvenile Case Worker
Wesley Smith, Juvenile Officer/Case Worker
Douglas Robinson, Juvenile Case Worker
Joyce Butcher, Juvenile Register
Julie Chudzinski, Probate Register
Abe Cruz, Drug Court Probation Officer
Francie Kline, Deputy Court Clerk/Traffic Clerk
Carmen Parker, Reimbursement Officer/Deputy Probate Register/Deputy Juvenile Register
Tammy Pickelmann, Deputy Court Clerk/Criminal Clerk
Tamera Semke, Deputy Court Clerk/General Civil/Small Claims Clerk
Regina Theriault, Probation Officer/Magistrate
Lisa VanLiere, District Division Supervisor/Clerk of the Court/Magistrate/ADR Clerk
Ronald Karr, Court Security Officer (Part-time)
Matthew Kinsinger, Court Security Officer (Part-time)

**Circuit Court Staff Housed:
Judge Janet Allen
Judge Dennis Murphy
Kay Pagel, Judicial Secretary
Kathy Whitman, Judicial Secretary

Child Care Fund Data with Net-Cost Analysis

Otsego County Judicial System
Child Care Fund
New Filings by Case Type

	2003	2004	2005	2006	2007	2008	2009	2010
Otsego CCF Net Costs	$269,638	$264,550	$354,199	$318,741	$247,994	$230,995	$305,716	$282,028
Delinquency Filings	255	173	145	134	173	140	106	129
Abuse and Neglect Filings	37	30	46	50	54	48	43	68



Statistical and Caseload Data

(Years 2007 - 2010)

Otsego County Judicial System
www.circuit46.org

REPORT TO THE OTSEGO COUNTY BOARD OF COMMISSIONERS

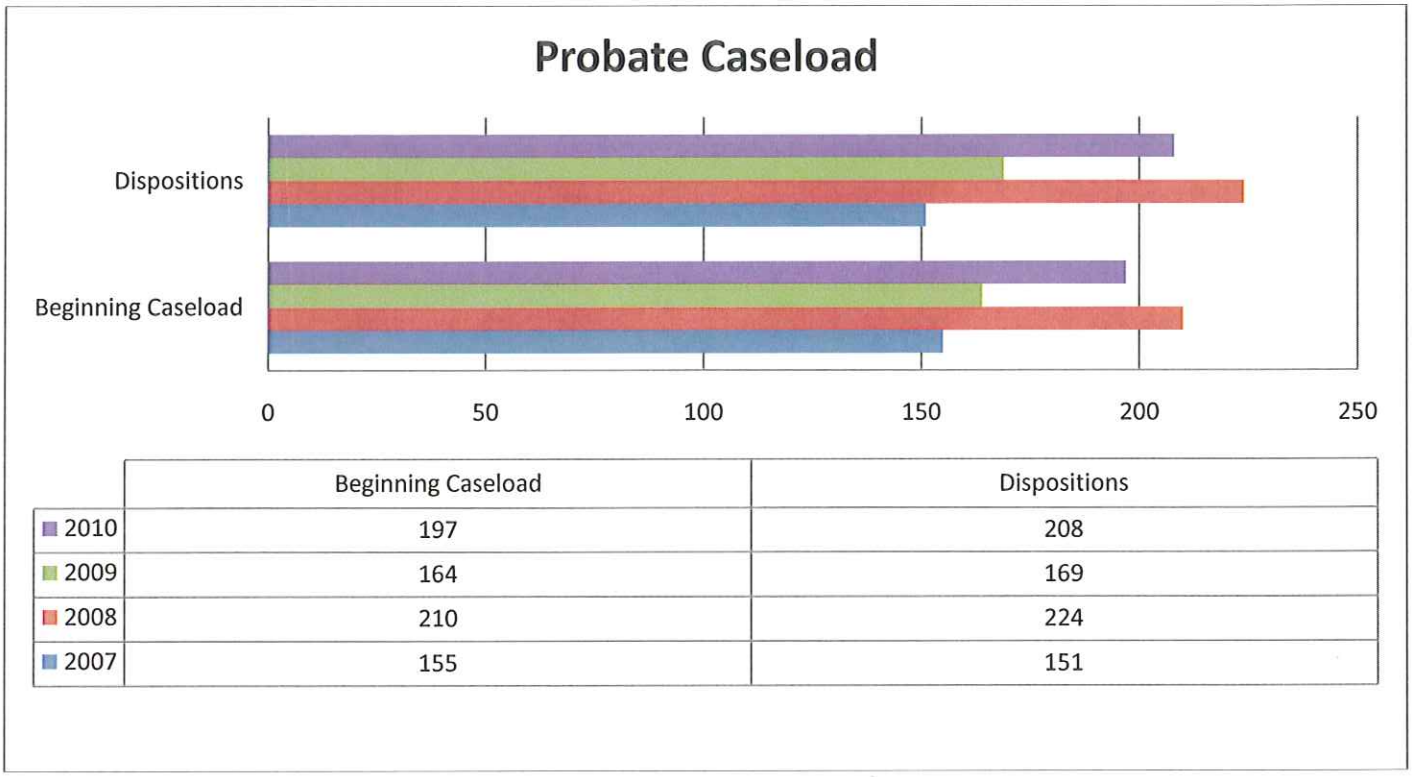
Mission Statement: The Mission of the Otsego County Judicial System is to serve and protect our community by providing peaceful resolutions of legal disputes through impartial application of the law and by fostering community awareness of the legal process.

Otsego County Judicial System
Caseload Statistics for 2007-2010

New Cases Filed:	2007	2008	2009	2010
• Criminal	1060	956	1045	902
• Civil	1674	1669	1615	1607
• Domestic	228	204	218	254
• Delinquency Proceedings	173	140	106	129
• Child Protection Proceedings	54	48	43	68
• Probate	155	210	164	197
• Civil Infractions (Tickets)	5390	4315	4638	4010
• Appeals	7	8	3	7
• Personal Protection Orders	126	114	145	130
• Adoptions	14	29	14	17
• Friend of the Court Active Caseload	1,617	1,583	1,605	1580
*F.O.C. Child Support Funds Distribution for 2010:		$3,327,171.00		

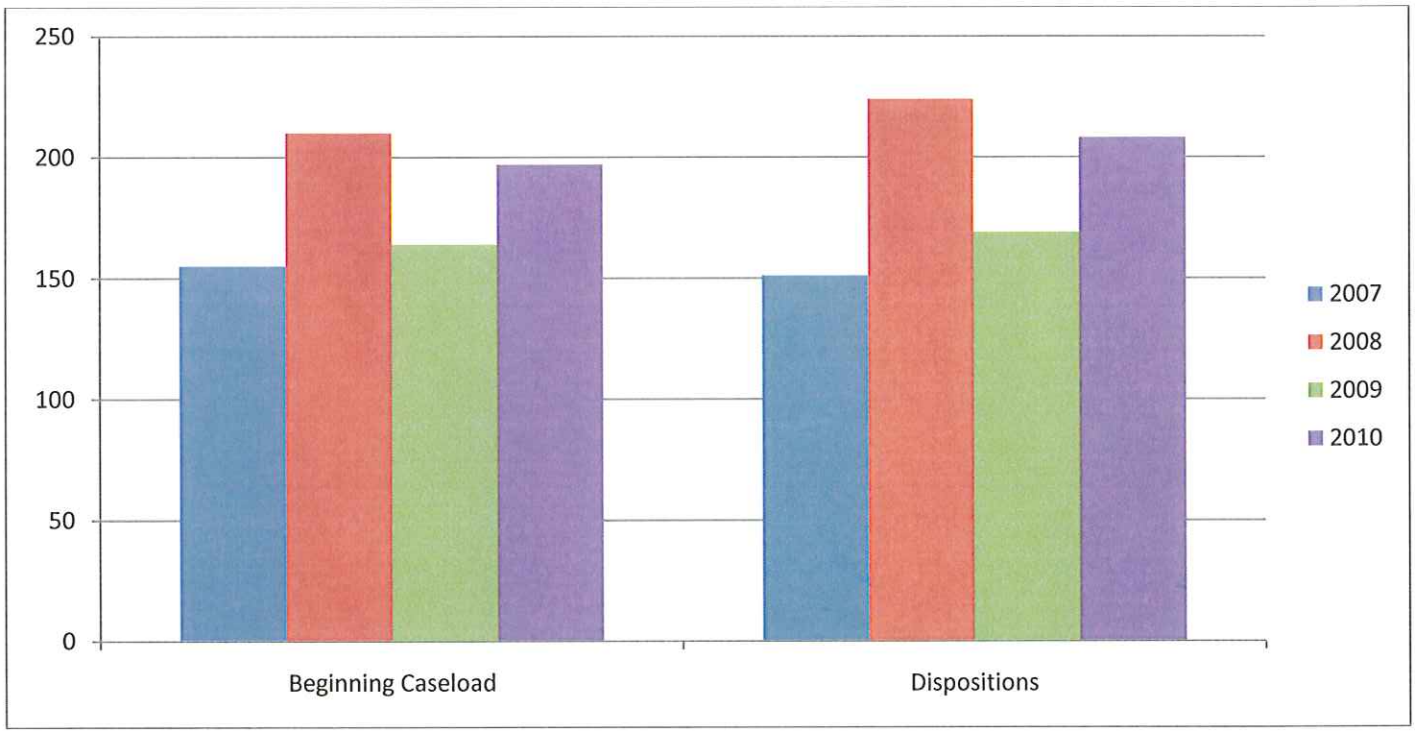
Reopened Cases Filed:	2007	2008	2009	2010
• Criminal	478	381	436	428
• Civil	47	72	80	49
• Domestic	10	6	2	11
• Delinquency Proceedings	0	0	0	10
• Child Protection Proceedings	0	0	0	0
• Probate	7	10	9	3
• Civil Infractions (Tickets)	99	81	87	68
• Appeals	7	0	0	0
• Personal Protection Orders	0	0	1	2
• Adoptions	0	0	0	0

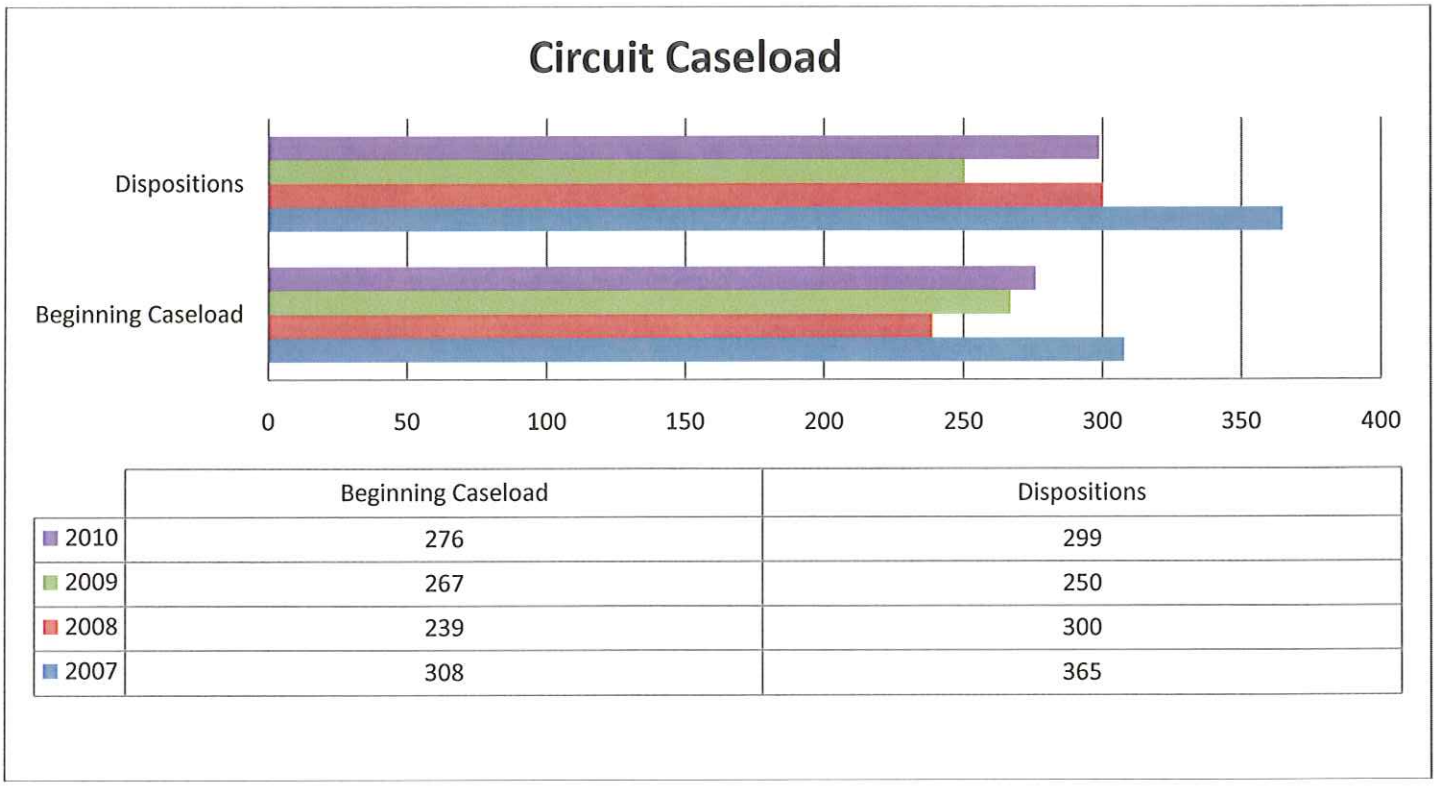
	2007	2008	2009	2010
Total Cases Opened	**8,881**	**7703**	**7830**	**7321**
Total Cases Closed	**9,600**	**8401**	**8477**	**7869**
Total Cases Reopened	**641**	**550**	**606**	**571**
Trials Held	**260**	**204**	**373**	**177**



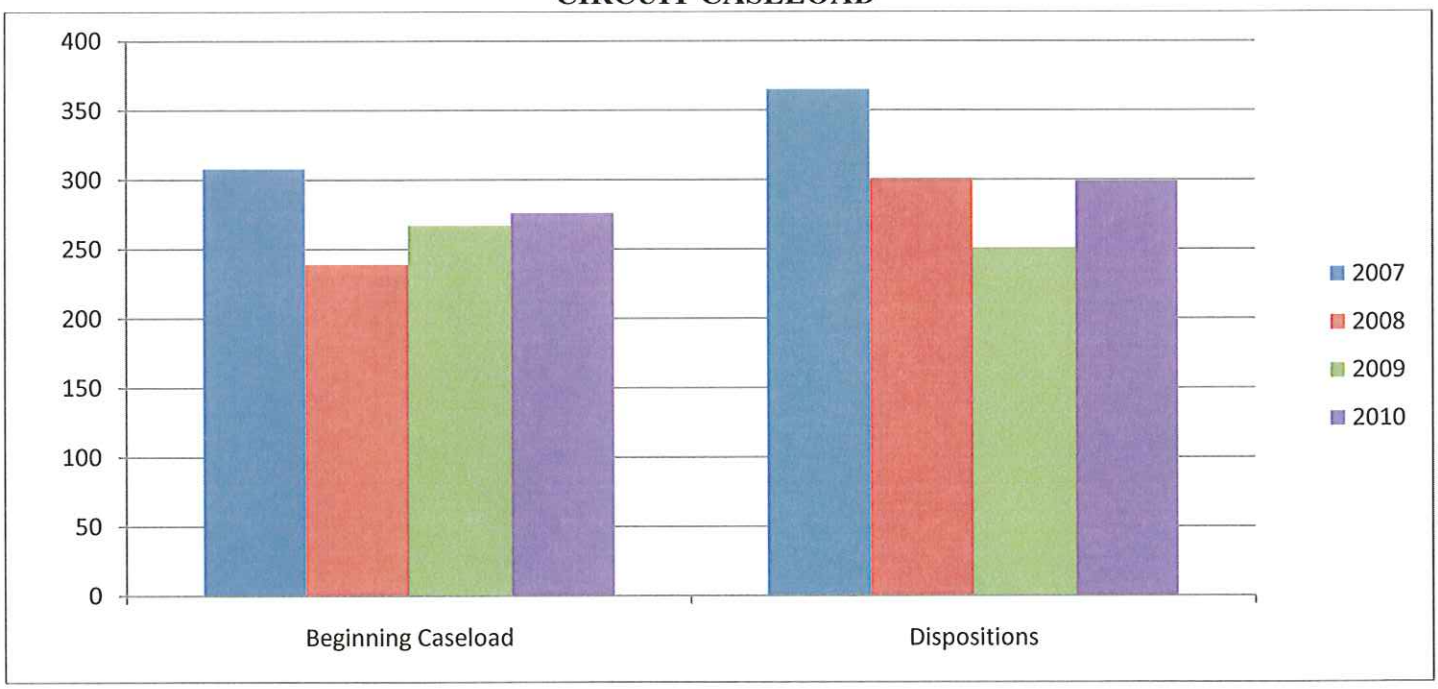
	Beginning Caseload	Dispositions
2010	197	208
2009	164	169
2008	210	224
2007	155	151

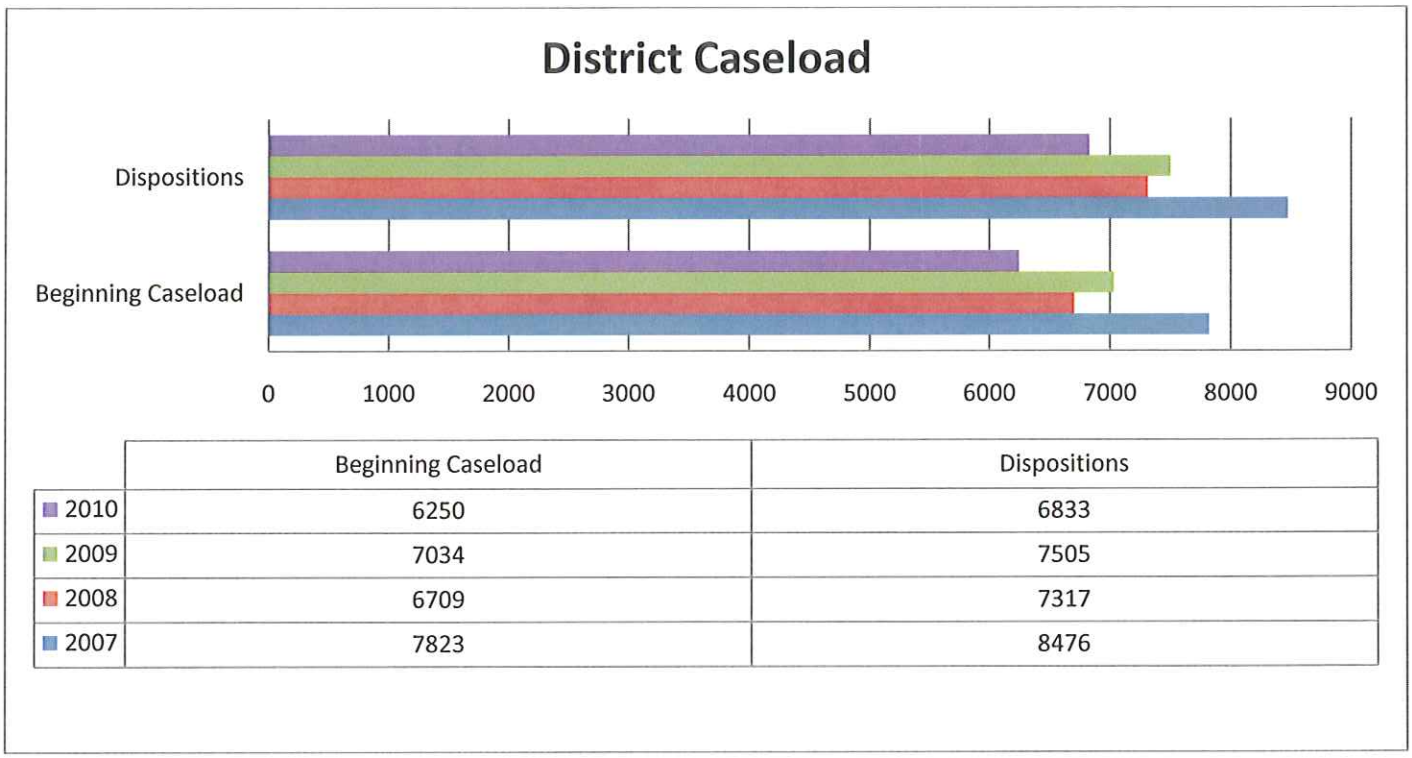
PROBATE CASELOAD



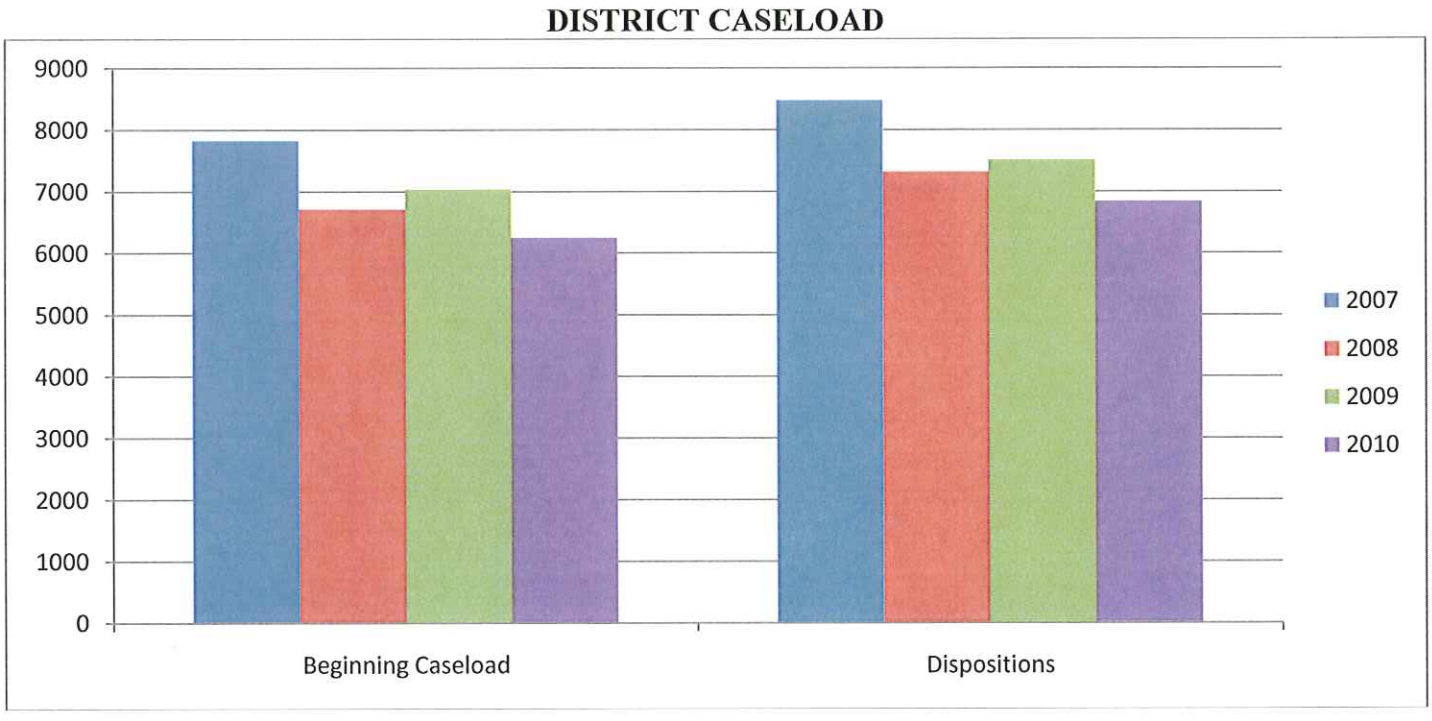


	Beginning Caseload	Dispositions
2010	276	299
2009	267	250
2008	239	300
2007	308	365

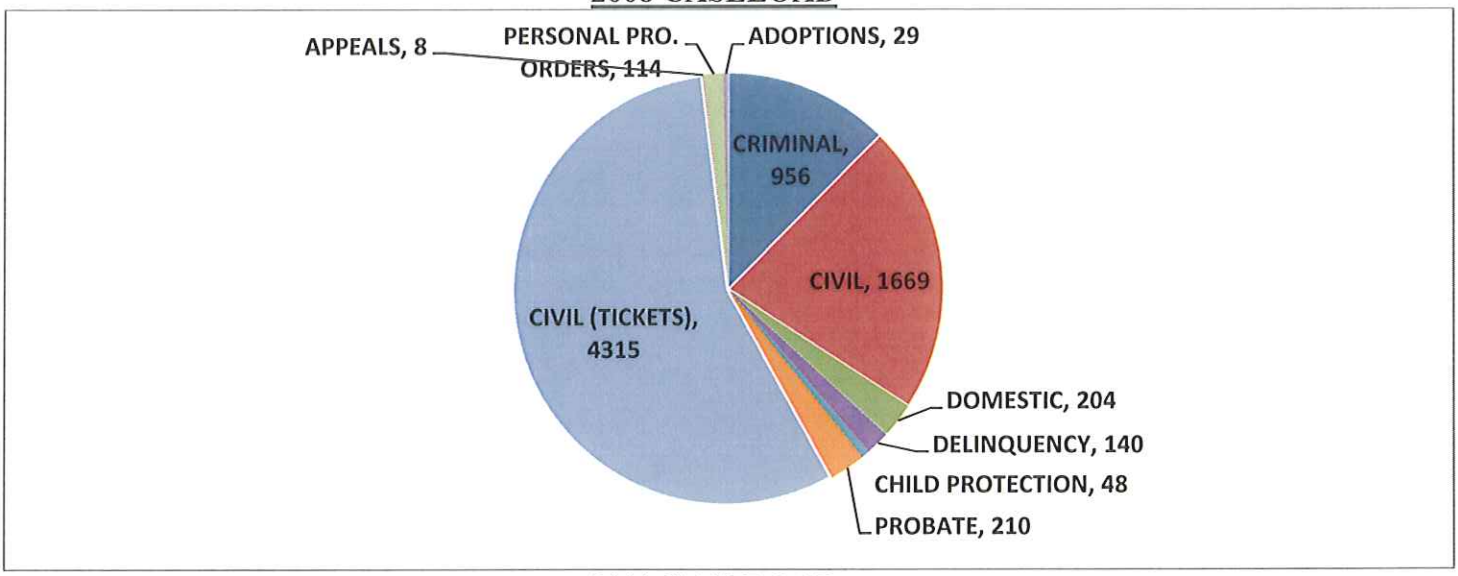




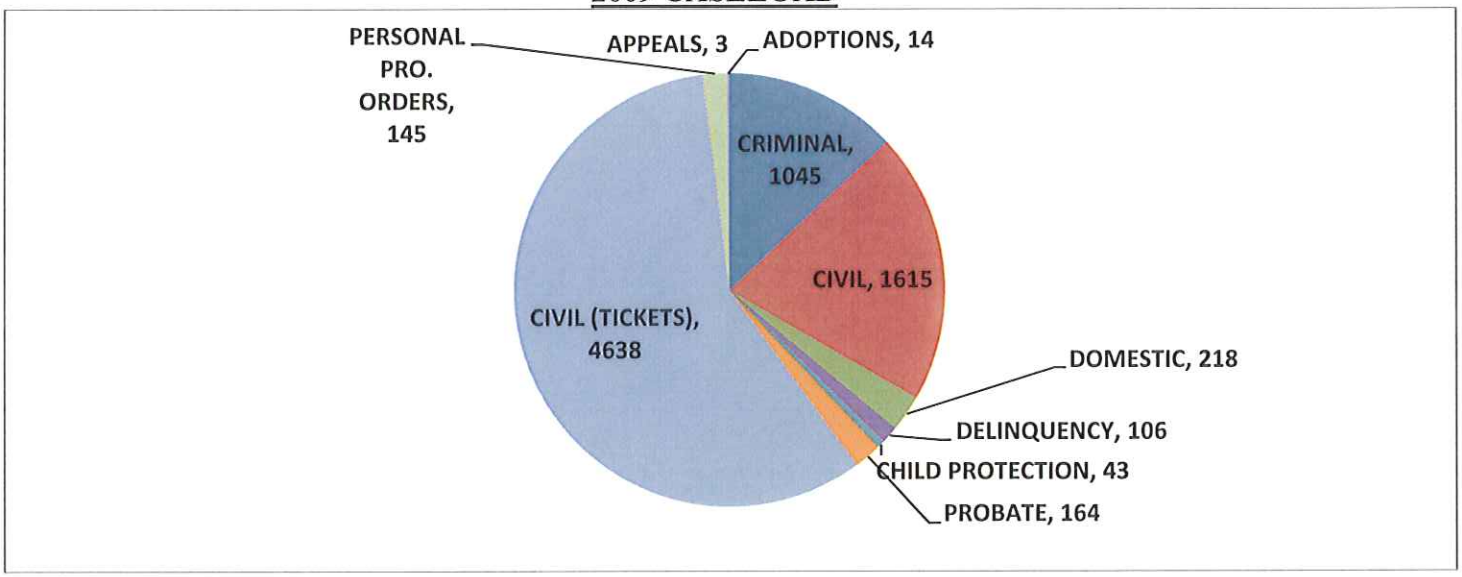
	Beginning Caseload	Dispositions
2010	6250	6833
2009	7034	7505
2008	6709	7317
2007	7823	8476



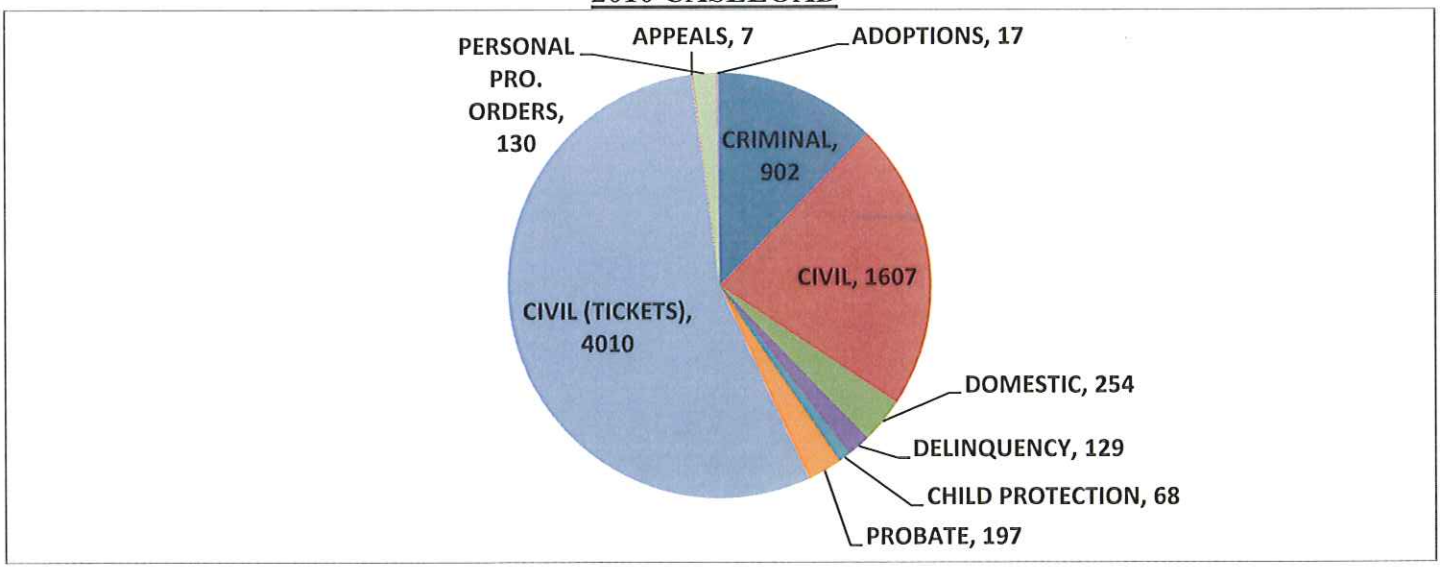
2008 CASELOAD



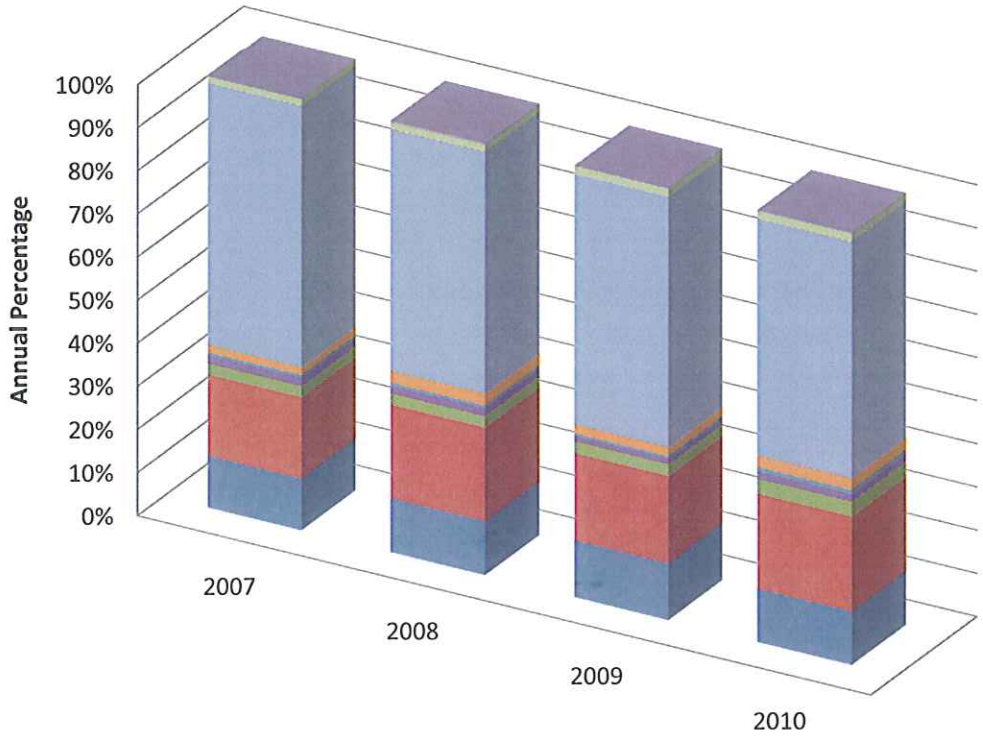
2009 CASELOAD



2010 CASELOAD



2007-2010 CASELOAD COMPARISONS



	2007	2008	2009	2010
ADOPTIONS	14	29	14	17
P.P.O.'s	126	114	145	130
APPEALS	7	8	3	7
CIVIL (TICKETS)	5390	4315	4638	4010
PROBATE	155	210	164	197
CHILD PROTECTION	54	48	43	68
DELINQUENCY	173	140	106	129
DOMESTIC	228	204	218	254
CIVIL	1674	1669	1615	1607
CRIMINAL	1060	956	1045	902

Collection

And Cash

Reports

For 2007 - 2010

Distribution of Revenues

District Court:

2007 $829,136.57
- $595,161.06 - Costs
- $148,324.83 - Penal Fines
- $47,770.26 - Restitution
- $37,880.42 - Community Service (5,050 – Hours)

2008 $768,131.40
- $502,202.28 - Costs
- $181,197.43 - Penal Fines
- $36,908.17 - Restitution
- $47,823.52 - Community Service (6,376 – Hours)

2009 $780,392.25
- $527,220.22 - Costs
- $179,744.40 - Penal Fines
- $37,702.25 - Restitution
- $35,725.38 - Community Service (4,763 – Hours)

2010 $789,893.80
- $530,859.93 - Costs
- $172,133.76 - Penal Fines
- $46,412.13 - Restitution
- $40,487.98 - Community Service (5,398.39 Hours)

Circuit Court:

2007 $35,226.24
- $26,574.37 – Costs
- $8,651.87 - Penal Fines
- $13,643.62 – Restitution

2008 $35,881.18
- $21,960.75 - Costs
- $13,920.43 - Penal Fines
- $4,545.00 - Restitution

2009 $28,694.63
- $19,168.97 - Costs
- $9,528.66 - Penal Fines
- $1,770.00 - Restitution

**2010 $341,480.66
- $33,262.14 - Costs
- $7,871.00 - Penal Fines
- $54,100.92 – Restitution + $246,246.60 PAID DIRECT TO VICTIMS.

Costs = Paid to General Fund
Penal Fines = Paid to Library
Restitution = Paid to Victim
Community Service = In Lieu of Fines Paid by Indigent Defendants
Hours = # of Work Hours Provided to the Community

****New collection software implemented effective September 1, 2010.**

CIRCUIT COURT COLLECTIONS, 2010

Date	**Cash Collected	Written Off/ (Deceased)	Amended Restitution	Monthly Total	Annual Total
01/2010	4,731.60			4,731.60	4,731.60
02/2010	2,650.00			2,650.00	7,381.60
03/2010	3,143.36			3,143.36	10,524.96
04/2010	4,770.60			4,770.60	15,295.56
05/2010	10,152.57			10,152.57	25,448.13
06/2010	5,909.22			5,909.22	31,357.35
07/2010	5,026.55		11,171.44	16,197.99	47,555.34
08/2010	7,805.63			7,805.63	55,360.97
09/2010	7,226.26			7,226.26	62,587.23
10/2010	7,814.58			7,814.58	70,401.81
11/2010	6,726.30	1,948.00		8,674.30	79,076.11
12/2010	6,426.69	10,439.36	*246,246.60	263,112.65	342,188.76
TOTALS	**$72,383.36	$12,387.36	$257,418.04		$342,188.76
	++$61,152.43				
GRAND TOTALS	**$133,535.79**	**$12,387.36**	**$257,418.04**		**$403,341.19**

* $246,246.60 paid direct to the victims of one case.
**Payments collected through Reimbursement Office.
++Payments made at County Clerk's office, Internet, or Credit Card.

1.	Pay Plan Payments:	$ 26,035.40
2.	Payments Made Through Statement Mailers:	$ 6,928.77
3.	All Other Payments:	$100,611.62
		$133,535.79

When the new software was implemented on 09/01/2010, there were nine (9) Installment Payment Plans in effect. As of 03/25/11, there are currently 151 IPA's in place.

INCOME TAX GARNISHMENT DISCLOSURES FOR 2010, NOTIFICATION AND PAYMENT IN 2011

$1,986.00 expensed to process and file, 334 cases. As of 04/25/11, 20 cases with funds captured in the amount of **$7,514.96.**

INCOME TAX GARNISHMENTS, FILED 10/29/2010, RELEASED FILINGS DUE TO PAYMENT

As of 04/25/11, 15 cases have been released due to payment in full of cases totaling **$7,301.56.**

$ 1,986.00	Processing Costs for Income Tax Garnishments
($ 7,514.96)	Funds Released by State of Michigan for Twenty (20) Cases
($ 7,301.56)	Funds Received by Fifteen (15) Defendants
($12,830.52)	

Committee Reports A. Justice & Public Safety Committee

1. Animal Control Facility

The Otsego County Justice & Public Safety Committee is meeting on Friday, May 6, 2011. At that meeting, the Committee is expected to review bids for the proposed Animal Control Facility and to make a recommendation to the Board of Commissioners.

04/29/2011 CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO

MAY 3, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
32969	05/03/2011	7TH PROBATE/FAMILY COURT	10-25-DL STUCK PLACEMENT 3/11 TO 3/14/1:	292-662-930.810	380.00
32970	05/03/2011	AFLAC #3010105	APRIL 2011	704-000-231.281	1,133.56
32971	05/03/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS #110329B	101-351-801.020	240.00
32971	05/03/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS #110329B	205-301-801.020	600.00
32971	05/03/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS #110329B	264-362-801.020	240.00
32971	05/03/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS #110329B	595-351-801.020	120.00
					1,200.00
32972	05/03/2011	AMERICAN FIDELITY ASSURANCE	MAY 2011 PARKER/KLINE	704-000-231.285	77.90
32973	05/03/2011	AVFUEL CORPORATION	AIRPLANE FUEL	281-537-930.664	20,000.00
32974	05/03/2011	BRUCE SCOTT	4/21/2011 PER DIEM/TRAVEL REIMB., BUILDE	232-690-704.400	59.00
32974	05/03/2011	BRUCE SCOTT	4/21/2011 PER DIEM/TRAVEL REIMB., BUILDE	233-690-703.040	40.00
32974	05/03/2011	BRUCE SCOTT	4/21/2011 PER DIEM/TRAVEL REIMB., BUILDE	233-690-930.500	5.60
					104.60
32975	05/03/2011	BRUCE TILLINGER	CONTRACTED PLMB/MECH INSPECTOR	249-371-801.027	720.00
32976	05/03/2011	CATHERINE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/1 & 4/8/11	101-134-930.500	96.45
32976	05/03/2011	CATHERINE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/1 & 4/8/11	101-134-940.010	32.00
32976	05/03/2011	CATHERINE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/8/2011	292-662-930.500	36.00
32976	05/03/2011	CATHERINE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/8/2011	292-662-930.830	16.00
					180.45
32977	05/03/2011	CITY OF GAYLORD	500 LIVINGSTON BLVD #D	637-265-920.200-ALPCT000(	732.24

32977	05/03/2011	CITY OF GAYLORD	225 W MAIN ST	637-265-920.200-CRTHS000	695.76
32977	05/03/2011	CITY OF GAYLORD	1066 CROSS ST	637-265-920.200-LNDUS000	82.58
32977	05/03/2011	CITY OF GAYLORD	540 S ILLINOIS AVE	637-265-920.200-SILLI0000	32.66
					1,543.24
32978	05/03/2011	CONSUMERS ENERGY	100044016606 IRONTONE ELECTRIC BILL	208-751-930.620	19.84
32978	05/03/2011	CONSUMERS ENERGY	ELECTRIC FOR MARCH 2011	212-430-930.620	453.60
32978	05/03/2011	CONSUMERS ENERGY	100006352320	637-265-930.620-ALPCT000	4,226.46
32978	05/03/2011	CONSUMERS ENERGY	100054288418	637-265-930.620-HAYESRD0	304.70
32978	05/03/2011	CONSUMERS ENERGY	100006857880	637-265-930.620-LNDUS000	392.18
					5,396.78
32979	05/03/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	35.00
32979	05/03/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-267-920.410	65.00
32979	05/03/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-301-920.410	35.00
					135.00
32980	05/03/2011	DELAGE LANDEN FINANCIAL SER	4/10-5/9/2011 ACCT 247393	101-267-920.410	139.41
32980	05/03/2011	DELAGE LANDEN FINANCIAL SER	4/10-5/9/2011 ACCT 247393	101-864-920.410	867.39
32980	05/03/2011	DELAGE LANDEN FINANCIAL SER	4/10-5/9/2011 ACCT 247393	212-430-920.410	139.41
					1,146.21
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	101-131-704.110	860.66
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	101-136-704.110	83.09
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	101-141-704.110	466.07
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	101-148-704.110	99.70
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	215-141-704.110	82.30
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	292-662-704.110	309.91
32981	05/03/2011	DELTA DENTAL OF MICHIGAN	MI001160001 MAY 2011	704-000-231.261	100.09
					2,001.82
32982	05/03/2011	DELTA DENTAL OF MICHIGAN	MI00178001 INVOICE 57141 DENTAL FOR MA	647-851-704.110	6,985.86
32983	05/03/2011	DONALD PETERSON	4/21 VETERANS MEETING PER DIEM AND TRA	101-682-703.040	40.00

32983	05/03/2011	DONALD PETERSON	4/21 VETERANS MEETING PER DIEM AND TRA	101-682-930.500	10.80
					50.80
32984	05/03/2011	DTE ENERGY	NATURAL GAS FOR MARCH 2011	212-430-930.610	219.69
32985	05/03/2011	EAGLE VILLAGE	08-161 STAUFFER PLACEMENT 3/28 - 4/10/11	292-662-930.810	2,436.28
32986	05/03/2011	EREMAL L. REPP	CONTRACTED ELEC INSPECTOR	249-371-801.026	1,840.00
32987	05/03/2011	ERIC MOORE	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	40.00
32988	05/03/2011	GAYLORD FORD	27606 BUS #4; 27635 MSP #7045	588-699-726.050	51.40
32989	05/03/2011	JOHN LAFAVE	4/21/2011 HOUSING MEETING PER DIEM ANI	233-690-703.040	40.00
32989	05/03/2011	JOHN LAFAVE	4/21/2011 HOUSING MEETING PER DIEM ANI	233-690-930.500	4.80
					44.80
32990	05/03/2011	KARYN WARSOW	4/21/2011 HOUSING MEETING PER DIEM ANI	233-690-703.040	40.00
32990	05/03/2011	KARYN WARSOW	4/21/2011 HOUSING MEETING PER DIEM ANI	233-690-930.500	5.60
					45.60
32991	05/03/2011	KENNETH GLASSER	PIGEON RVR ADVISORY COUNCIL	101-101-703.040	80.00
32991	05/03/2011	KENNETH GLASSER	PIGEON RVR ADVISORY COUNCIL	101-101-930.500	34.00
					114.00
32992	05/03/2011	KENNETH M. GONKO	ARB FEE OTSEGO CO/POLC GR#10-39	260-270-801.020	1,495.81
32993	05/03/2011	KEVIN KING	FOC SMILE PROGRAM ON 4/11/2011	101-166-940.010	175.00
32994	05/03/2011	LAVERN W. SCHLAUD	CONTRACTED BLDG/ZONING INSPECTOR	101-721-801.020	80.00
32994	05/03/2011	LAVERN W. SCHLAUD	CONTRACTED BLDG/ZONING INSPECTOR	249-371-801.024	1,285.00
					1,365.00
32995	05/03/2011	LUTHERAN CHILD & FAMILY SER	10-81-NA WASHBURN PLACEMENT 3/1 -3/31/	292-662-930.810	1,878.29

32996	05/03/2011	MACAO-MI ASSOC OF COUNTIES	JOHN BURT - OTSEGO COUNTY	645-172-704.400	75.00
32997	05/03/2011	MICHAEL AND NANCY MCGINLE	10-104-NA DENNIS PLACEMENT 3/22-3/31/11	292-662-930.700	128.16
32997	05/03/2011	MICHAEL AND NANCY MCGINLE	10-104-NA DENNIS PLACEMENT 4/1 - 4/22/11	292-662-930.810	313.28
					441.44
32998	05/03/2011	NEW CENTURY SIGNS	COUNTY DECALS FOR NEW TRUCK	249-371-726.050	28.46
32999	05/03/2011	NORTHERN CREDIT BUREAU	INV# 9179, CREDIT REPORTS	233-690-930.150	32.20
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	101-101-704.400	870.74
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	101-101-726.000	18.47
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	208-752-726.025	145.18
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	212-430-726.000	6.60
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	618-447-920.431	30.00
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	645-172-920.400	29.45
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	645-172-930.500	11.28
33000	05/03/2011	NORTHWESTERN BANK-CARDMI	7318	645-201-930.450	10.50
					1,122.22
33001	05/03/2011	OMS COMPLIANCE SERVICES INC	60251 60252 PRE EMP DRUG SCREENS	101-267-726.000	79.50
33001	05/03/2011	OMS COMPLIANCE SERVICES INC	60251 60252 PRE EMP DRUG SCREENS	208-751-726.000	79.50
					159.00
33002	05/03/2011	POP -A-SHOT, INC	236022 CONTROLLER, POWER SUPPLY, WIRE,	208-752-726.050	673.50
33003	05/03/2011	ROSCOMMON COUNTY	10-67-DL HAZEL PLACEMENT 4/1 - 4/8/11	292-662-930.810	1,106.00
33004	05/03/2011	SAGINAW COUNTY	07-135-DL MOORE PLACEMENT 4/5 - 4/10/11	292-662-930.810	750.00
33005	05/03/2011	SCOTT T. BEATTY	APRIL 2011 FOC REFEREE FEES	101-141-940.010	1,275.00
33005	05/03/2011	SCOTT T. BEATTY	APRIL 2011 FOC REFEREE FEES	215-141-940.010	225.00
					1,500.00

33006	05/03/2011	SHERRY FORBES	COURT CLEANING FEES MAY 2011	101-131-726.025	150.00
33006	05/03/2011	SHERRY FORBES	FOC CLEANING MAY 2011	101-141-726.025	127.50
33006	05/03/2011	SHERRY FORBES	FOC CLEANING MAY 2011	215-141-726.025	22.50
					300.00
33007	05/03/2011	STATE OF MICHIGAN	BRUCE SCOTT, HOUSING INSPECTOR RENEWA	233-690-704.400	150.00
33008	05/03/2011	STEVE RIOZZI	4/21/2011 HOUSING MEETING PER DIEM	233-690-703.040	40.00
33009	05/03/2011	STUCKMAN TREE SERVICE, INC	4341 TREE REMOVAL, STUMP GRINDING	208-751-726.050	1,500.00
33010	05/03/2011	ULRICH, JOHN	10-84 FUHST PSYCH EVAL	292-662-940.010	1,705.00
33011	05/03/2011	WAYNE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/1 & 4/8/11	101-134-940.010	32.00
33011	05/03/2011	WAYNE ISBELL	10-67-DL HAZEL TRANSPORT ON 4/1/11	292-662-930.830	16.00
					48.00
33012	05/03/2011	WILLIAM AHRENBERG	4/21/2011 VETERANS MEETING PER DIEM AN	101-682-703.040	40.00
33012	05/03/2011	WILLIAM AHRENBERG	4/21/2011 VETERANS MEETING PER DIEM AN	101-682-930.500	3.20
					43.20
			TOTAL OF 44 CHECKS		60,436.11

Fund	Amount
Total for fund 101 GENERAL	6,035.98
Total for fund 205 WORK CA	600.00
Total for fund 208 PARKS AN	2,418.02
Total for fund 212 ANIMAL C	819.30
Total for fund 215 FRIEND O	329.80
Total for fund 232 HOUSING	59.00
Total for fund 233 HUD GRAI	358.20
Total for fund 249 BUILDING	3,913.46
Total for fund 260 LEGAL DE	1,495.81
Total for fund 264 LCL CORR	240.00
Total for fund 281 AIRPORT	20,000.00
Total for fund 292 CHILD CAI	9,074.92
Total for fund 588 TRANSPO	51.40
Total for fund 595 JAIL COMI	120.00
Total for fund 618 GIS PROJE	30.00
Total for fund 637 BUILDING	6,466.58
Total for fund 645 ADMINIST	126.23
Total for fund 647 HEALTH C	6,985.86
Total for fund 704 PAYROLL I	1,311.55
TOTAL - ALL FUNDS	60,436.11

05/05/2011 CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MAY 10, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
33013	05/04/2011	GAYLORD FORD	2FABP7BV7BX153927-2011 CROWN VIC	266-901-970.420	22,720.48
1083(E)	05/10/2011	CAREMARK	RX 4/16/2011 - 4/30/2011	647-851-704.120	7,438.05
33014	05/10/2011	46TH CIRCUIT TRIAL COURT	REST PMT BY NICHOLAS FUHST 10-84	701-000-271.148	90.43
33015	05/10/2011	ADAMS CARPET CLEANING	14323 (4) AIR FILTERS	588-699-726.025	135.00
33016	05/10/2011	ADVANCE AUTO PARTS	2724 ANIMAL CONTROL	588-699-726.050	16.67
33017	05/10/2011	ADVANCE ELECTRIC INC	316606 BUS #22	588-699-726.050	9.12
33018	05/10/2011	ALESIA CHRISTINE CLARE SWIDER	REST PMT BY FRANCIS DECARTERET 10-23	701-000-271.130	50.00
33019	05/10/2011	ANDERSON RADIO, INC.	MINITOR V PAGERS INV#29448	261-901-970.435	30,675.00
33020	05/10/2011	ANDREA CHRONOWSKI	2010 OVERPAYMENT	516-030-694.000	181.86
33021	05/10/2011	ANN WILSON	2010 OVERPAYMENT	516-030-694.000	29.70
33022	05/10/2011	ANTHONY P. ESSON ARCHITECT	PROJECT 0160-10	413-901-970.200	2,460.38
33023	05/10/2011	AT&T MOBILITY	#287003998545X05022011 APRIL WORK (	205-301-930.210	97.33
33024	05/10/2011	AUTO OWNERS INSURANCE CO.	REST PMT BY BRADLEY ROSWELL 06-1932!	701-000-271.130	100.00
33025	05/10/2011	AUTO VALUE - GAYLORD	259-154412; 259-154430 STOCK	588-699-726.050	832.18

33026	05/10/2011	AUTO ZONE	REST PMT BY DAVID WILSON 09-22036-ST	701-000-271.130	50.00
33027	05/10/2011	AVSURANCE CORPORATION	AIRPORT INSURANCE MAY 1ST 2011 - MA	281-537-930.100	4,750.00
33028	05/10/2011	BENEFICIAL MICHIGAN INC	2010 OVERPAYMENT	516-030-694.000	27.15
33029	05/10/2011	BRADLEY J. BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-F	701-000-271.130	100.00
33030	05/10/2011	BRIDGET RILEY WRIGHT	2010 OVERPAYMENT	516-030-694.000	143.84
33031	05/10/2011	BRYCE D. SEELEY	117597 SHOP TOOLS	588-699-726.050	18.20
33032	05/10/2011	C2AE	52744 SERVICES THROUGH 4/24	208-752-726.040	1,960.00
33033	05/10/2011	CARSON CITY HOSPITAL	SUPPLIES	101-648-726.000	40.00
33034	05/10/2011	CASE CREDIT- CNH CAPITAL	51170; ***51184 BUS #5	588-699-726.050	325.13
33035	05/10/2011	CHARLES & JAYNE SCHEPPERLEY	2010 OVERPAYMENT	516-030-694.000	40.50
33036	05/10/2011	CHOICE PUBLICATIONS	COUNTY PARK AD, SURVEY ADS	208-751-930.300	500.00
33036	05/10/2011	CHOICE PUBLICATIONS	COUNTY PARK AD, SURVEY ADS	208-752-930.300	134.40
					634.40
33037	05/10/2011	CHRISTINE MARIE RIVARD	REST PMT BY APRIL BERNEY 11-24185-SM	701-000-271.130	16.00
33038	05/10/2011	CHRISTOPHER DEAN POLMER	FINGERPRINT REFUND	701-000-228.017	98.50
33039	05/10/2011	CHRISTOPHER MARTIN	MEDICAL EXAMINER SERVICES	101-648-801.020	877.50
33039	05/10/2011	CHRISTOPHER MARTIN	MEDICAL EXAMINER SERVICES	101-648-930.500	161.60
					1,039.10
33040	05/10/2011	CITY OF GAYLORD	001254-0000-02 APRIL	588-699-920.200	97.02

33041	05/10/2011	CLAYTON STIMMER	REST PMT BY DARRELL HOOKER 10-23621·	701-000-271.130	12.50
33042	05/10/2011	CONGRESSMAN DAN BENISHEK'S S	8 - 4' X 6' NYLON US FLAGS FOR 2 COUNTY	101-681-726.005	119.24
33043	05/10/2011	CUMMINGS, MCCLOREY, DAVIS &	PROFESSIONAL SERVICES	260-270-801.020	3,917.93
33044	05/10/2011	CUMMINS BRIDGEWAY	REST PMT BY HANS HEIM 07-19960-Y-3	701-000-271.130	200.00
33045	05/10/2011	DAVID BENTLEY	REST PMT BY ANTONIO BERLANGA 07-201	701-000-271.130	14.00
33046	05/10/2011	DBX GEOMATICS INC	WEB SERVIER HOSTING	618-447-920.430	400.00
33047	05/10/2011	DELL MARKETING	ITEM 970-2735	101-228-726.000	599.32
33047	05/10/2011	DELL MARKETING	QUOTE 587214757 LAPTOP/DOCKING FOF	212-430-726.000	128.81
33047	05/10/2011	DELL MARKETING	QUOTE 587214757 LAPTOP/DOCKING FOF	212-901-970.440	1,400.00
					2,128.13
33048	05/10/2011	DENNIS VALLUS	04/14/2011 CDL	588-699-930.600	47.00
33049	05/10/2011	DOBSON CELLULAT SYSTEMS	2010 OVERPAYMENT	516-030-694.000	397.84
33050	05/10/2011	DONALD BALLENGER	4/29/2011 MEAL REIMB., TRANSPORTED \	293-689-930.500	6.24
33051	05/10/2011	DONALD MARTEL	2010 OVERPAYMENT	516-030-694.000	27.39
33052	05/10/2011	DOUGLAS ROBINSON	RDSS TRAINING 4/20 - 4/21/11	101-134-930.500	193.80
33053	05/10/2011	DUNNS	FAX - MAGISTRATE VANLIERE	101-131-726.000	102.22
33053	05/10/2011	DUNNS	INV. 701517-0; DATE 4-15-11; LANYARDS,	101-267-726.000	25.65
33053	05/10/2011	DUNNS	701944-0	101-864-726.000	698.39
33053	05/10/2011	DUNNS	ENVELOPES, MARKERS, NOTEPADS, TONEI	208-751-726.000	22.49
33053	05/10/2011	DUNNS	ENVELOPES, MARKERS, NOTEPADS, TONEI	208-752-726.000	95.00
33053	05/10/2011	DUNNS	701944-0	212-430-726.000	74.09
33053	05/10/2011	DUNNS	7005110 (2) CHAIRS *DISPATCH	588-699-726.000	867.55

33053	05/10/2011	DUNNS	7009170 WINDEX, C. PAPER; 7014320 P. P	588-699-726.025	203.85
					2,089.24
33054	05/10/2011	DYE, JOHN	HRA MAY 2011	101-853-940.110	215.98
33055	05/10/2011	EARTHWORKS ENTERPRISES INC	14548 HAUL 20 YARDS OF SOIL TO PARK	208-751-726.050	430.00
33056	05/10/2011	EDWARD & MARGARET GREEN	2010 OVERPAYMENT	516-030-694.000	9.90
33057	05/10/2011	EJP TOOLS, LLC	CORRECTION **BALANCE DUE	588-699-726.050	194.99
33058	05/10/2011	EMPIRIC SOLUTIONS INC	JUNE MGMT FEE	101-131-801.020	1,265.00
33058	05/10/2011	EMPIRIC SOLUTIONS INC	PROFESSIONAL SERVICES	101-228-801.020	333.00
33058	05/10/2011	EMPIRIC SOLUTIONS INC	JUNE MGMT FEE	101-228-801.030	1,980.00
33058	05/10/2011	EMPIRIC SOLUTIONS INC	PROFESSIONAL SERVICES	101-253-920.400	8.00
33058	05/10/2011	EMPIRIC SOLUTIONS INC	PROFESSIONAL SERVICES	232-690-801.020	8.00
33058	05/10/2011	EMPIRIC SOLUTIONS INC	PROFESSIONAL SERVICES	413-901-970.300	358.00
					3,952.00
33059	05/10/2011	FRONTIER	CENTER PHONE BILL	208-752-930.210	85.09
33059	05/10/2011	FRONTIER	219000233119005400	261-427-930.210	346.26
33059	05/10/2011	FRONTIER	517-300-7345 APRIL	588-699-930.210	61.48
					492.83
33060	05/10/2011	FUN COUNTRY EMBROIDERY	UNIFORM SHIRTS INV # 328 4-15-11	212-430-726.046	150.00
33061	05/10/2011	GASLIGHT MEDIA	35645 RESTART INTERNET SERVICE AT PAF	208-751-726.000	16.00
33061	05/10/2011	GASLIGHT MEDIA	35582 MAY	588-699-940.010	59.95
					75.95
33062	05/10/2011	GAYLORD CITY TREASURER	211D MONTH END - APRIL 2011	701-000-221.000	664.95
33063	05/10/2011	GAYLORD DRY CLEANERS	APRIL 2011 DRY CLEANING	101-301-920.410	20.00
33063	05/10/2011	GAYLORD DRY CLEANERS	APRIL 2011 DRY CLEANING	101-302-920.410	60.00

					80.00
33064	05/10/2011	GAYLORD FORD	INV#27681 ($19.96) INV#50412 ($37.00)	101-301-726.050	32.58
33064	05/10/2011	GAYLORD FORD	27662 MSP #7045; ***27150 CREDIT BUS	588-699-726.050	248.90
					281.48
33065	05/10/2011	GEORGE MARTIN III	REST PMT BY JASON KARASCHIN 09-22668	701-000-271.130	37.50
33066	05/10/2011	GERALDINE PETERSON	2010 OVERPAYMENT	516-030-694.000	11.94
33067	05/10/2011	GIL-ROYS HARDWARE	SUPPLIES	212-430-726.000	15.05
33068	05/10/2011	GIUSEPPE & KIMBERLEY ODDO	2010 OVERPAYMENT	516-030-694.000	16.08
33069	05/10/2011	GRAND TRAVERSE RUBBER	235706 ANIMAL CONTROL; 235639 BUS #:	588-699-726.050	25.19
33070	05/10/2011	HYPER ACTIVE DESIGN	BEAR SHIRTS GIRLS LEAGUE	208-752-726.040	170.00
33071	05/10/2011	INTERSTATE BATTERIES	651958; **23359160 BATTERIES	588-699-726.050	33.95
33072	05/10/2011	JACOB NOWAK	REST PMT BY KEELEY WATSON 10-23920-F	701-000-271.130	30.00
33073	05/10/2011	JAMES BANNER, DO	AUTOPSY SERVICES	101-648-930.920	1,800.00
33074	05/10/2011	JANNA BECKWITH	REST PMT BY RENE KALAMEJSKI 08-21757	701-000-271.130	32.00
33075	05/10/2011	JIM WERNIG INC	27718; 27734 STOCK	588-699-726.050	406.35
33076	05/10/2011	JOHN & MARJORIE DENNIS	2010 OVERPAYMENT	516-030-694.000	16.13
33077	05/10/2011	JON DEMING	MEDICAL EXAMINER SERVICES	101-648-801.020	520.00
33077	05/10/2011	JON DEMING	MEDICAL EXAMINER SERVICES	101-648-930.500	19.20
					539.20

33078	05/10/2011	JOSHUA MATELSKI	2010 OVERPAYMENT	516-030-694.000	10.40
33079	05/10/2011	KALAMAZOO COURT SERVICES	PERSONAL SERVICE J-10-121-NA - WORDE	101-131-930.450	26.66
33080	05/10/2011	KAY FIVE LIMITED PARTNERSHIP	2010 OVERPAYMENT	516-030-694.000	332.89
33081	05/10/2011	KELLY BOROWIAK	REST PMT BY ADAM HOWE 07-178-DL	701-000-271.148	20.00
33082	05/10/2011	KEN LOCKHART	2010 OVERPAYMENT	516-030-694.000	132.41
33083	05/10/2011	KEVIN KELLY	REST PMT BY ANTHONY BROCK 07-20461-	701-000-271.130	206.30
33084	05/10/2011	KOHLS CORPORATE LOSS PREVENT	REST PMT BY STEPHANIE KIRK 10-23595-SI	701-000-271.130	45.00
33085	05/10/2011	LAPPANS OF GAYLORD INC	139511 FILTER, OIL, HYDRAULIC KIT FOR TI	208-751-726.050	490.61
33086	05/10/2011	LEONARD KENDZIORSKI	REST PMT BY SHEILA GRONDIN 10-23401-I	701-000-271.130	1,450.00
33087	05/10/2011	LINDA R. MARTIN	RDSS TRAINING 4/20 - 4/21/11	101-134-930.500	174.66
33087	05/10/2011	LINDA R. MARTIN	RDSS TRAINING 4/20 - 4/21/11	101-134-940.010	20.00
					194.66
33088	05/10/2011	LISTVAN PLUMBING & HEATING	COCE01	637-265-726.050	1,798.61
33089	05/10/2011	LOGJAM ENTERPRISES	ICE	208-751-726.000	65.00
33090	05/10/2011	MARGARET HULL	2010 OVERPAYMENT	516-030-694.000	75.80
33091	05/10/2011	MARGARET MONACO	PUBLIC GUARDIAN FEES 4/21/11	101-131-930.830	90.00
33092	05/10/2011	MARK EPLEY	REST PMT BY TABATHA PYKE 10-23420-SD	701-000-271.130	25.00
33093	05/10/2011	MAURERS TEXTILE RENTAL	FOC MATS	101-141-726.000	12.85
33093	05/10/2011	MAURERS TEXTILE RENTAL	FOC MATS	215-141-726.000	2.27

					15.12
33094	05/10/2011	MAXIMUM SECURITY	MONITORING MAY 2011 TO JULY 2011	212-430-920.410	89.97
33094	05/10/2011	MAXIMUM SECURITY	PARTS/LABOR	637-265-726.050	45.00
					134.97
33095	05/10/2011	MEYER ACE	6521	208-751-726.000	109.41
33095	05/10/2011	MEYER ACE	6521	208-752-726.000	15.94
33095	05/10/2011	MEYER ACE	010448 SHOP SUPPLIES	588-699-726.050	11.98
					137.33
33096	05/10/2011	MID NORTH PRINTING INC	95768	101-101-726.000	594.30
33096	05/10/2011	MID NORTH PRINTING INC	INV. 80741; DATE 4-29-21; BUS. CARDS- K/	101-267-726.000	87.90
33096	05/10/2011	MID NORTH PRINTING INC	INV# 80700 500 WARRANT ENVELOPES	101-301-726.000	94.60
33096	05/10/2011	MID NORTH PRINTING INC	INV# 80700 500 WARRANT ENVELOPES	101-351-726.000	94.60
					871.40
33097	05/10/2011	MID STATES BOLT & SCREW CO	3631045 SHOP SUPPLIES	588-699-726.050	62.91
33098	05/10/2011	MUSKEGON DEVELOPMENT COMP	REST PMT BY JON THOMPSON 05-17048-S	701-000-271.130	31.00
33099	05/10/2011	NELSONS FUNERAL HOME	MORGUE RENTAL	101-648-920.530	990.00
33100	05/10/2011	NEW CENTURY SIGNS	22797 EMBROIDERY, REPAINT PRICE SIGN,	208-751-726.000	381.00
33101	05/10/2011	NORTH CENTRAL MICHIGAN REPOI	TRANSCRIPTS, BAILEY 11-24144 FY PRELIM	101-267-726.200	207.05
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	101-253-726.000	17.32
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	101-721-726.000	124.99
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	249-371-726.000	125.00
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	516-253-726.000	17.32
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	516-253-930.500	19.06
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	616-253-726.000	17.32
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM	...9806 ACCT	617-253-726.000	17.33

33102	05/10/2011	NORTHWESTERN BANK-CARDMEM ...9806 ACCT		637-265-726.050	42.00
33102	05/10/2011	NORTHWESTERN BANK-CARDMEM ...9806 ACCT		645-201-930.500	108.48
					488.82
33103	05/10/2011	OFFICE DEPOT INC	KEYBOARD DRAWER	101-131-726.000	44.99
33103	05/10/2011	OFFICE DEPOT INC	ACCT 33676958	645-201-726.000	273.83
					318.82
33104	05/10/2011	OTSEGO CLUB & RESORT	REST PMT BY DAVID MAVES 07-179-DL	701-000-271.148	150.00
33105	05/10/2011	OTSEGO COUNTY	REST PMT BY LEVON INGERSOLL 10-23274	701-000-271.130	25.00
33106	05/10/2011	OTSEGO COUNTY BUS SYSTEM	INV#427 ($151.60) 04/27/11 & INV#428	101-301-726.050	294.55
33106	05/10/2011	OTSEGO COUNTY BUS SYSTEM	INV#427 ($151.60) 04/27/11 & INV#428	101-302-726.050	75.60
33106	05/10/2011	OTSEGO COUNTY BUS SYSTEM	INV#427 ($151.60) 04/27/11 & INV#428	101-333-726.050	75.60
					445.75
33107	05/10/2011	OTSEGO COUNTY TREAS	1100001403 WORK CAMP BILL 4/13, 15, 1	208-752-940.010	360.00
33107	05/10/2011	OTSEGO COUNTY TREAS	WORK CAMP FOR MARCH INV# 1378 4-13	212-430-920.410	340.00
					700.00
33108	05/10/2011	PAXTON RESOURCES	REST PMT BY JON THOMPSON 05-17048-S	701-000-271.130	17.00
33109	05/10/2011	PETER ZOUTENDYK	MENTAL HEALTH ASSESSMENTS & COUNS	101-135-940.010	1,440.00
33110	05/10/2011	RICHARD & JOAN YANCHESON	2010 OVERPAYMENT	516-030-694.000	6.60
33111	05/10/2011	ROB LINSTRUM	PROFESSIONAL SERVICES	101-648-801.020	65.00
33112	05/10/2011	ROBERT CISZEWSKI	REST PMT BY TIMOTHY CABBLE 03-14262-	701-000-271.130	50.00
33113	05/10/2011	ROBERT MOORE	REST PMT BY NICOLE KIRK 09-22658-SM-3	701-000-271.130	10.00
33114	05/10/2011	RODNEY & ROBERTA HAWORTH	2010 OVERPAYMENT	516-030-694.000	15.22

33115	05/10/2011	SAVE A LOT	HOT DOGS, BUNS, BRATS,CHIPS, KETCHUP	208-751-726.000	134.97
33116	05/10/2011	SECRETARY OF STATE	211D MONTH END - APRIL 2011	701-000-228.030	278.33
33117	05/10/2011	SHARON D. JONES	MACC COUNSEL APPT - TEGAN MARKS	101-131-801.023	1,783.33
33118	05/10/2011	SMART START MICHIGAN	PBT LEASE & DOWNLOADS DRUG COURT /	101-133-940.010	37.50
33119	05/10/2011	SPARTAN STORES INC	REST PMT BY FREDERICK KLINE 11-24039-S	701-000-271.130	12.74
33120	05/10/2011	SRW, INC	REST PMT BY JON THOMPSON 05-17048-S	701-000-271.130	42.50
33121	05/10/2011	STAPLES BUSINESS ADVANTAGE	1019017	101-000-106.000	465.50
33121	05/10/2011	STAPLES BUSINESS ADVANTAGE	INDEX DIVIDERS, FLAGS, COY PAPER, LASEI	101-131-726.000	412.32
					877.82
33122	05/10/2011	STATE CHEMICAL MANUFACTURIN	GARBAGE BAGS	208-751-726.025	134.56
33123	05/10/2011	STATE OF MICHIGAN	REST PMT BY CHRISTINE INMAN 08-21634	701-000-271.130	50.00
33124	05/10/2011	STATE OF MICHIGAN	P69 SERVICE SUPPORT APR - JUN 2011	101-131-970.450	2,674.40
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.020	50.00
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.037	1,860.20
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.042	200.00
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.057	278.34
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.058	5,033.00
33125	05/10/2011	STATE OF MICHIGAN	211D MONTH END - APRIL 2011	701-000-228.059	9,533.10
					16,954.64
33126	05/10/2011	STATE OF MICHIGAN BUREAU OF F	REST PMT BY ZIKOMO DORRIS 06-18384-S	701-000-271.130	50.00
33127	05/10/2011	STERLING MCPHERSON	5/2/2011 RANGE SETUP	101-332-801.020	99.00

33128	05/10/2011	STEVE DIEBEL	FIREWOOD	208-751-726.000	162.50
33129	05/10/2011	STEVEN SINGER	ORDER# YHST484662130594231142 REP	101-302-726.046	203.99
33130	05/10/2011	STUCKMAN TREE SERVICE, INC	4338 TREE TRIMMING AT PARK	208-751-726.050	1,500.00
33131	05/10/2011	TASHA SARGENT	REST PMT BY ADAM FINNERTY 11-23997-F	701-000-271.130	25.00
33132	05/10/2011	TELEPHONE SUPPORT SYSTEMS IN(	PHONE REPAIR X218	101-131-920.400	46.00
33133	05/10/2011	THERESAS TRANSCRIPTION SERVICI	INV. 13047; VOSS PRELIM TRANSCRIPT OF	101-267-726.000	155.30
33134	05/10/2011	THOMAS & RUTH BIGGER	2010 OVERPAYMENT	516-030-694.000	53.97
33135	05/10/2011	THOMAS HARTOON	REST PMT BY ANTONIO BERLANGA 07-201	701-000-271.130	36.00
33136	05/10/2011	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-801.020	585.00
33136	05/10/2011	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-930.210	20.00
33136	05/10/2011	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-930.500	21.20
					626.20
33137	05/10/2011	TIMOTHY & JAYNE RUDEL	2010 OVERPAYMENT	516-030-694.000	117.16
33138	05/10/2011	TIMOTHY KUCHAREK	REST PMT BY MANDIE KITCHEN 09-22504-	701-000-271.130	50.00
33139	05/10/2011	TIMOTHY MCPHERSON	5/2/2011 ADMIN. FEE'S, RANGE SETUP, EC	101-332-726.000	82.06
33139	05/10/2011	TIMOTHY MCPHERSON	5/2/2011 ADMIN. FEE'S, RANGE SETUP, EC	101-332-801.020	969.30
33139	05/10/2011	TIMOTHY MCPHERSON	5/2/2011 ADMIN. FEE'S, RANGE SETUP, EC	101-332-920.400	162.00
					1,213.36
33140	05/10/2011	TOPCOMP COMPUTER SOFTWARE	GIS/GPS MAINTENANCE	618-447-920.410	1,327.54
33141	05/10/2011	TREETOPS SYLVAN RESORT	REST PMT BY CHRISTOPHER MOHR 09-222	701-000-271.130	45.00

33142	05/10/2011	TRIPLE M TIRE INC	3-81444 STOCK	588-699-726.050	924.00
33142	05/10/2011	TRIPLE M TIRE INC	3-81444 STOCK	588-699-920.400	90.00
					1,014.00
33143	05/10/2011	UNIVERSITY CENTER AT GAYLORD	GALLIMORE INTAKE TESTING	101-133-940.010	50.00
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	101-301-930.210	59.25
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	101-351-930.210	59.25
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	101-721-930.230	16.81
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	208-752-930.210	92.18
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	212-430-930.210	59.14
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	249-371-930.210	53.71
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	261-427-930.230	160.18
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	281-537-930.210	67.24
33144	05/10/2011	VERIZON WIRELESS	4/22-5/21 USAGE	645-172-930.230	61.29
					629.05
33145	05/10/2011	WASH N GO MANAGEMENT INC	INV# 4919 VEH PATROL VEH WASHES THR	101-301-920.410	45.00
33145	05/10/2011	WASH N GO MANAGEMENT INC	INV# 4919 VEH PATROL VEH WASHES THR	101-302-920.410	15.00
33145	05/10/2011	WASH N GO MANAGEMENT INC	INV# 4919 VEH PATROL VEH WASHES THR	205-301-920.400	5.00
33145	05/10/2011	WASH N GO MANAGEMENT INC	INV# 4919 VEH PATROL VEH WASHES THR	212-430-920.410	5.00
					70.00
33146	05/10/2011	WASTE MANAGEMENT	3882418-1838-3 CENTER GARBAGE BILL	208-752-920.200	104.68
33146	05/10/2011	WASTE MANAGEMENT	COUNTY BUILDING	637-265-920.410	190.00
					294.68
33147	05/10/2011	WIELAND SALES, INC.	510410B BUS #5	588-699-726.050	152.62
33148	05/10/2011	WILBER AUTOMOTIVE SUPPLY INC	ANTIFREEZE, OIL, SPARK PLUG WIRES	208-751-726.000	57.86
33148	05/10/2011	WILBER AUTOMOTIVE SUPPLY INC	ANTIFREEZE, OIL, SPARK PLUG WIRES	208-751-726.050	26.30
					84.16

33149	05/10/2011	WILLIAM DELLAR	2010 OVERPAYMENT	516-030-694.000	18.36
33150	05/10/2011	WINN TELECOM	9897326108	261-427-930.210	62.20
33150	05/10/2011	WINN TELECOM	989-705-1786 APRIL	588-699-930.210	414.13
					476.33
33151	05/10/2011	WMJZ	PARK SURVEY ADVERTISING 11040457	208-752-930.300	200.00
33151	05/10/2011	WMJZ	ACCT #3404 APRIL 2011 RADIO HOUSING	233-690-930.300	100.00
					300.00
33152	05/10/2011	WOLVERINE FIREWORKS DISPLAYS,	FIREWORKS DEPOSIT	208-751-940.010	3,750.00
			TOTAL OF 141 CHECKS		140,468.16

Fund	Amount
Total for fund 101 GE	21,564.36
Total for fund 205 WC	102.33
Total for fund 208 PA	10,997.99
Total for fund 212 AN	2,262.06
Total for fund 215 FR	2.27
Total for fund 232 HO	8.00
Total for fund 233 HU	100.00
Total for fund 249 BU	178.71
Total for fund 260 LE	3,917.93
Total for fund 261 91	31,243.64
Total for fund 266 EQ	22,720.48
Total for fund 281 AI	4,817.24
Total for fund 293 SO	6.24
Total for fund 413 AN	2,818.38
Total for fund 516 DE	1,701.52
Total for fund 588 TR	5,238.17
Total for fund 616 HO	17.32
Total for fund 617 TA	17.33
Total for fund 618 GI	1,727.54
Total for fund 637 BU	2,075.61
Total for fund 645 AD	443.60
Total for fund 647 HE	7,438.05
Total for fund 701 GE	21,069.39
TOTAL - ALL FUNDS	140,468.16

OCR 11-11

Proclaiming National Police Week & Peace Officers Memorial Day

OTSEGO COUNTY BOARD OF COMMISSIONERS

May 10, 2011

WHEREAS, The Congress of the United States of America has designated the week of May 15th through May 21st, 2011 to be dedicated as "NATIONAL POLICE WEEK" and May 15th of each year to be "PEACE OFFICERS MEMORIAL DAY"; and

WHEREAS, The members of law enforcement agencies protect life and property throughout the County of Otsego and play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, The County of Otsego desires to honor the valor, service and dedication of its own Sheriff Deputies, especially those who have given their lives in the line of duty; and

WHEREAS, The County of Otsego further desires to recognize and appreciate the duties, hazards, and sacrifices of law enforcement personnel; and

WHEREAS, The Board of Commissioners calls upon the citizens of Otsego County to take a moment on May 15th , to remember those fallen officers who made the ultimate sacrifice for their fellow man; now, therefore, be it

RESOLVED, that we proclaim the week of May 15th to May 21st to be "POLICE WEEK" and call upon all our citizens in this community to especially honor and show our sincere appreciation for the Sheriff Deputies of this County by deed, remark and attitude; and be it further

RESOLVED that the flags be flown at half-staff on May 15th in honor of Deputy Carl L. Darling, Jr., who gave his life in the line of duty on May 3, 1986; Sergeant Larry C. Washburn, who died while on duty on May 15, 1994 and Deputy John K. Gunsell, who died in the line of duty on September 12, 2004.

Flag Policy

Otsego County will lower all flags under its control under the following circumstances:

1. When the President of the United States orders flags to be flown at half-staff.

2. When the Governor of Michigan orders flags to be flown at half-staff on a statewide basis.

3. On the following days each year:

   - Peace Officers Memorial Day, May 15
   - Memorial Day, the last Monday in May, until noon
   - Patriot Day, September 11
   - Pearl Harbor Remembrance Day, December 7

4. Upon the notification of death of any active military serviceperson, that was born in Otsego County or spent a significant portion of their life in Otsego County, until the day after the serviceperson's funeral.

The United States of America flag will be lowered to half-staff. All other flags shall be placed immediately lower than United States of America flag.