



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, April 24, 2007 beginning at 7:00 p.m., at the Corwith Township Hall, 8170 Mill Street, Vanderbilt, Michigan 49795.

### AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
  - a. Approval of Pre-Board meeting minutes of April 10, 2007
  - b. Approval of Minutes April 10, 2007 w/attachments
5. Consent Agenda
  - a. Budget & Finance Committee Recommendations
    1. Emergency Management Director Position
    2. Jail Cook Position
    3. General Fund/Sheriff Budget Amendment - Motion to Approve
    4. Sheriff's Auction
    5. Purchasing Policy - Motion to Approve
  - b. OCR 07-19 Animal Control Millage Language - Motion to Adopt
  - c. Land Use Services Agreements (Charlton, Chester, Elmira, Hayes, Otsego Lake) - Motion to Approve.
  - d. Jury Board Appointment - Rosemarie Tyler - Motion to Appoint
  - e. Jury Board Reappointment - Barbara Henderson - Motion to Reappoint
6. Administrator's Report
7. Report from Officers
8. Committee Reports
9. Department Head Reports
  - a. Equalization Report - Bill Kerr
10. City Liaison, Township & Village Representatives
11. Correspondence
12. Special Presentations
  - a. Library Update - Maureen Derenzy
  - b. Quarterly Financial Reports - Rachel Frisch
13. New Business
  - a. Financials
    1. Warrant B2007-16
    2. Warrant B2007-17
  - b. Equalization Fee Schedule
14. Public Comment
15. Board Remarks
16. Adjournment

April 10, 2007

The pre-Board meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 8:35 a.m. by Chairman Glasser.

Present: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.  
Excused: Bates, Olsen.

Others present: John Burt, Rachel Frisch, Suzy DeFeyter, Scott Woody, Bill Kerr.

A discussion was held with the Airport Director Scott Woody regarding an abbreviated grand opening/open house with a business after hours at the County Airport.

Bill Kerr discussed the equalization report that is coming up for approval.

Options were discussed regarding the Court lawsuit.

The 9-1-1 director position was discussed.

Meeting adjourned at 9:20 a.m. at the call of the Chair.

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Kenneth R. Glasser, Chairman

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Susan I. DeFeyter, County Clerk

April 10, 2007

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:32 a.m. by Chairman Glasser. Invocation by Chairman Beachnau, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll call:

Present: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Excused: Bates, Olsen.

The Regular meeting minutes of March 27, 2007 with attachments were approved as corrected. The minutes were corrected to indicate that Commissioner Bentz was excused not absent.

Consent Agenda:

Motion to approve the EpicMRA Contract as presented. Motion carried via unanimous consent. (see attached)

Administrator's report:

John Burt reported on the Alpine Center repairs, a meeting is scheduled for Monday April 16<sup>th</sup> at 10:00 a.m. in the Multi-Purpose room; Capital improvements; Acronym List; Jail meeting April 19<sup>th</sup> at 5:30 p.m.

Commissioner Glasser reported on the Jail and the landlord/tenant inspection ordinance.

Commissioner Hyde updated the Board on the Airport; attended an announcement on April 5, 2007 at the M-TECH.

Commissioner Backenstose encouraged everyone to attend the meeting at Livingston Township regarding the landlord/tenant ordinance.

Diann Axford gave her quarterly report to the Board.

Mary Sanders announced the Michigan Township Association meeting is scheduled for May 15, 2007 at 6:00 p.m. at the Livingston Township Hall; Election on May 8, 2007; Jail committee.

Commissioner Beachnau requested Chairman Glasser or John Burt to speak with the City regarding sending a representative to our meetings.

New Business:

Motion by Commissioner Hyde, to approve Warrant B2007-14 in the amount of \$14,628.69 with prepaids in the amount of \$1,836.71 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to approve Warrant B2007-15 in the amount of \$83,602.86 with prepaids in the amount of \$66,646.98 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Johnson, to approve Resolution OCR-07-18 in honor of the Gaylord Area Council for the Arts.

Roll Call Vote:

Ayes: Backenstose, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Bates, Olsen.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Backenstose, to approve the DHS lease as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Beachnau, to reappoint Allan Bentz and Jane Dunaway to the North Country Community Mental Health Committee with terms expiring on 3-31-08 and 3-31-09 respectively. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to file a motion of reconsideration to the Appeals Court decision regarding Otsego County's share of court legal fees. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to appeal to the State Supreme Court the State Court of Appeals decision on funding for legal fees for the court case. Ayes: Unanimous. Motion carried.

Sheriff James McBride commented on the budget.

Board Remarks:

Commissioner Johnson: Attended the Parks and Recreation Committee meeting.

Commissioner Liss: Personnel Committee meeting April 11, 2007.  
April 24, 2007 at Corwith Township next Board meeting.

Commissioner Backenstose: Thanked Diann Axford for the cash report.  
Landlord/Tenant meeting April 18, 2007 at Livingston.

Commissioner Beachnau: Sportsplex updates.

Chairman Glasser:

Emergency Management training today at the M-TEC at 1:00 p.m.  
Next Board meeting April 24, 2007 at 7:00 p.m. at Corwith  
Township.  
Lake level of Otsego Lake.

Meeting adjourned at 10:33 a.m. at the call of the Chair.

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Kenneth R. Glasser, Chairman

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Susan I. DeFeyter, County Clerk

## PUBLIC ATTITUDE RESEARCH AGREEMENT

THIS AGREEMENT, made this 26<sup>th</sup> day of March 2007 by and between Michigan Researchers Associates, Inc. (hereinafter EPIC • MRA) a Michigan corporation, and County of Otsego, a political subdivision of the State of Michigan (hereinafter the Client).

WITNESSETH, that in consideration of the agreements herein contained, the parties agree that EPIC • MRA shall conduct and the Client shall pay for, survey research to measure public opinion among qualified respondents pursuant to the terms and conditions as follows:

**1. Survey Research.** Client hereby commissions EPIC • MRA to conduct a telephone survey of qualified adult respondents in Otsego County, to determine general public perceptions about the Client, specific issues involving official positions and actions of the Client, as well as the level of public support and/or opposition that exists for possible ballot issues involving an increase in the rate of assessment against property for the purpose of funding a new county jail facility. The survey shall be conducted and frequency results presented prior to May 15, 2007 and shall consist of no greater than 300 sample points, with an interview length of no greater than twelve minutes in duration. EPIC • MRA will be responsible for ongoing client consultation, drafting the survey instrument, drawing a stratified telephone sample, administering the telephone interviews, preparing frequency and cross-tabulation tables, preparing a textual report, and offering post-survey oral analysis of results to the Client.

**2. Compensation and Payment.** In consideration for the services performed by EPIC • MRA, the Client will pay a flat fee not to exceed Fourteen Thousand Two Hundred (\$14,200.00) Dollars. An initial installment representing fifty percent of the flat fee shall be payable upon execution of this Agreement, with the balance due upon presentation of the cross tabulation report. These payments are exclusive of payments made, if any, under section "3. B.", below.

### 3. General Provisions.

A. In performing services under this Agreement, EPIC • MRA will report to John M. Burt on behalf of the Client, or his designated representative(s). The designated representative(s) shall be

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B. Travel expenses for trips outside Ingham County, including mileage incurred by EPIC • MRA under this Agreement shall be borne by the Client. **IT IS EXPRESSLY UNDERSTOOD** that travel expenses for a pre-survey consultation and a post-survey oral presentation are included in

the flat fee specified in paragraph 2. For meetings in excess of those included in the flat fee specified in paragraph 2., the Client shall pay EPIC • MRA, in addition to mileage and actual travel expenses, if any, a per diem of \$400.00 per half-day and \$600.00 per full day, inclusive of travel time.

C. Representatives of EPIC • MRA and the Client shall confer as frequently as both parties deem necessary to prepare materials and to review performance under this Agreement. The Client shall retain the sole responsibility for defining the scope, content and extent of dissemination of all information and materials issued by or through EPIC • MRA.

D. In all its activities on behalf of the Client, EPIC • MRA agrees to hold in strictest confidence any proprietary or sensitive information and shall not disclose such information without the Client's approval. Further, EPIC • MRA agrees that all reports created, prepared or produced for the Client shall become the exclusive property of the Client, who shall retain exclusive control over their use and disposition. **IT IS EXPRESSLY UNDERSTOOD**, however, that EPIC • MRA retains full proprietary and intellectual property rights in the survey instrument it develops under this Agreement. Nothing in this section shall be construed as limiting EPIC • MRA in its use the Client's name, as a client, or the fact of the commissioning of this survey, in any of EPIC • MRA's business promotion activities.

E. EPIC • MRA agrees to take all reasonable and prudent precautions to safeguard any of the Client's property that is in the custody of EPIC • MRA, its contractors, employees, or agents.

F. This Agreement shall begin upon signature below and end upon delivery by EPIC • MRA of the last of the computerized and textual reports required herein. No change, modification, extension, termination or waiver of this Agreement or any of its provisions shall be effective unless made in writing and signed by a duly authorized agent of the party against whom it is sought to be enforced.

G. It is understood by the parties that EPIC • MRA is acting as an independent contractor in its performance of all work hereunder and the Client agrees to assume responsibility for the content of materials or data furnished to EPIC • MRA.

H. All notices hereunder shall be in writing and shall be served by registered mail, addressed as follows: If to EPIC • MRA: President, EPIC • MRA, 4710 W. Saginaw Hwy., Suite 5, Lansing, Michigan 48917. If to Client: County Administrator, County of Otsego, 225 W. Main Street Gaylord, MI 49735.

I. In the event of a dispute between the parties to this Agreement, the parties agree that venue is proper in the courts of Ingham County, Michigan.

**5. Termination.** EPIC • MRA may terminate this Agreement if Client does not meet its obligations described herein. Prior to termination, EPIC • MRA will in writing notify the Client that it has not met its obligations and shall provide five business days from such notification during which period the Client may cure its non-performance. The Client may terminate this

Agreement if EPIC - MRA does not meet its obligations as described herein. Prior to termination, the Client will in writing notify EPIC - MRA that it has not met its obligations and shall provide five business days from such notification during which period EPIC - MRA may cure its non-performance. In the event the Client terminates this Agreement, they shall be liable for all payments due EPIC - MRA for work performed to the time of termination, as well as all actual costs incurred by EPIC - MRA in performance of its obligations up to the point of notification by the Client.

IN WITNESS WHEREOF, the parties have executed two copies of this Agreement.

COUNTY OF OTSEGO

EPIC - MRA

By: \_\_\_\_\_  
John M. Burt,  
County Administrator

By: John F. Cavanagh  
John F. Cavanagh,  
Secretary/Treasurer

Dated: \_\_\_\_\_

Dated: 03-24-07

Witness: \_\_\_\_\_

Witness: Sherry Hanson

**RESOLUTION NO. OCR 07-18**  
**Resolution of Recognition of the Gaylord Area Council for the Arts (GACA)**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
April 10, 2007

**WHEREAS**, Thirty-five years ago a group of local art lovers formed a group committed to bringing artistic and cultural activities to our Northern Michigan community; and

**WHEREAS**, Once incorporated as a non-profit, the group has brought the Detroit and Grand Rapids Symphony Orchestras, the Artrain, and numerous other arts and cultural activities to the area over the years; and

**WHEREAS**, the Arts Council maintains an Arts Center on Main Street in Gaylord which provides services to tourists, local artists and community members interested in the Arts; and

**WHEREAS**, GACA brings performances to the community such as the *Nutcracker* and Shakespeare's *Midsummer Night's Dream* to area high school students; and

**WHEREAS**, GACA provides varying types of support, promotion and services to other arts organizations. It partners with organizations and businesses on projects that benefit the community. Last year alone they donated \$2,000 to four Otsego County high school art departments for the purchase of art supplies and provides annual arts scholarships to youth; and

**WHEREAS**, the Gaylord Area Council for the Arts main priorities are to support individual artists, support other local arts organizations, and to support the economic well-being of our area by promoting a lively arts scene that will attract tourists, businesses and creative new residents; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby officially honors the Gaylord Area Council for the Arts (GACA) on its 35<sup>th</sup> year as an incorporated non-profit, and the Arts Council board, staff and volunteers who have worked tirelessly over the years to fulfill its mission of enhancing the quality of life in this community through Art and Culture.

**LEASE**  
State Lease #10213-2006  
between

**COUNTY OF OTSEGO, as Lessor  
and**

**THE STATE OF MICHIGAN, as Lessee**

**ARTICLE I - DEFINITIONS**

- 1.1 A.N.S.I.
- 1.2 Cancellation
- 1.3 Construction
- 1.4 Executive
- 1.5 Maintenance
- 1.6 Occupancy
- 1.7 Reserved
- 1.8 Possession
- 1.9 Potable Water
- 1.10 Purpose
- 1.11 Remodel
- 1.12 State Government Managed
- 1.13 State Government Owned
- 1.14 Substantial Completion
- 1.15 Tenantable
- 1.16 Tenant Improvements

**ARTICLE II - POSSESSION**

- 2.1 Square footage Leased
- 2.2 Location of Leased premises
- 2.3 Early possession
- 2.4 Initial term of possession
- 2.5 First renewal option
- 2.6 Second renewal option
- 2.7 Deleted, not applicable
- 2.8 Deleted, not applicable
- 2.9 Ninety-day holdover
- 2.10 Assignment/sublet
- 2.11 Quiet enjoyment
- 2.12 Lessor access to Leased premises
- 2.13 Lessor provides equivalent premises

**ARTICLE III - LESSOR OBLIGATIONS**

- 3.1 Lessor obligations
- 3.2 Asbestos
- 3.3 Toxic, hazardous, injurious substances
- 3.4 Defense against claims
- 3.5 Commence remodeling or construction
- 3.6 Complete remodeling or construction
- 3.7 Standards and specifications
- 3.8 Construction change orders
- 3.9 Remodeling required by future law
- 3.10 Damage to Leased premises
- 3.11 First right of refusal for adjacent
- 3.12 Discrimination prohibited
- 3.13 Structural loading
- 3.14 Notice of Ownership Transfer
- 3.15 Year 2000
- 3.16 Time Extension
- 3.17 Public Notifications

**ARTICLE IV  
LESSEE OBLIGATIONS, DUTIES, AND  
OPTIONS**

- 4.1 Lessee obligations
- 4.2 Notification to maintain and repair
- 4.3 Lessee option to add/remove improvements
- 4.4 Quality of improvements by Lessee
- 4.5 Move-out condition
- 4.6 Payment for sign ordinance variances
- 4.7 Lessee repairs for damage
- 4.8 Recording of lease
- 4.9 Protection of Leased premises by Lessee
- 4.10 Lessee prohibited conduct

## **ARTICLE V - RENT CONSIDERATION**

- 5.1 Frequency of rent payment
- 5.2 Late possession - no rent
- 5.3 Rent during initial term
- 5.4 Mid Term Rent Increase
- 5.5 Rent during 1st renewal option
- 5.6 Consumer Price Index increases
- 5.7 Rent adjustment for operating expenses
- 5.8 Rent adjustment for real property taxes
- 5.9 Real property tax exemptions
- 5.10 Real property tax assessment appeals
- 5.11 Waiver of rent adjustments
- 5.12 Remodeling/get-ready costs
- 5.13 Reserved
- 5.14 Reserved
- 5.15 Remodeling/maintenance costs deduct
- 5.16 Rent reduced for documentation
- 5.17 Rent abated for untenable premises
- 5.18 Prepaid rent refunded upon damage

## **ARTICLE VI - STATE OPTION TO PURCHASE**

- 6.1 Definition of seller
- 6.2 Exclusive right to purchase
- 6.3 Duration of option
- 6.4 Written notice
- 6.5 Purchase price
- 6.6 Appraiser qualifications
- 6.7 Payment of appraisals
- 6.8 Encumbrances considered
- 6.9 Delivery of title insurance
- 6.10 Objection to title and cure
- 6.11 Restrictions, termination of option
- 6.12 Removal of title defects
- 6.13 Transfer of title free and clear
- 6.14 Lessee delivery of purchase price payment
- 6.15 Title free of other possessory interest
- 6.16 Seller payment for transfer tax
- 6.17 Payment for recording documents
- 6.18 Real Property Tax Adjustment
- 6.19 Waste to Leased premises
- 6.20 Reserved
- 6.21 Toxic, hazardous, or injurious substances

## **ARTICLE VII EMINENT DOMAIN/CONDEMNATION**

- 7.1 Lessor to notify Lessee
- 7.2 Whole taking, rents prorated
- 7.3 Taking
- 7.4 Lessor option to terminate
- 7.5 Award of damages

## **ARTICLE VIII - ESTOPPEL**

- 8.1 Timeliness, Lessee obligations

## **ARTICLE IX MANAGEMENT AGREEMENT Reserved**

## **ARTICLE X - LESSOR'S MORTGAGEE**

- 10.1 Identification of Lessor's mortgagee
- 10.2 Disclosure of mortgagees, nondisturbance
- 10.3 Mortgagee right to cure defaults
- 10.4 Attornment

## **ARTICLE XI - CANCELLATION**

- 11.1 Cancellation by Lessee
- 11.2 Cancellation by Lessee
- 11.3 Cancellation by Lessee
- 11.4 Cancellation by Lessor

## **ARTICLE XII NOTICE, APPLICATION, AND APPROVALS**

- 12.1 Notice mailing addresses and delivery
- 12.2 Application of laws
- 12.3 Binding application
- 12.4 State government approvals required
- 12.5 Supercedure and cancellation
- 12.6 Severability
- 12.7 Entire agreement and enclosures
- 12.8 Electronic Funds Transfer

State Lease #10213-2006

LEASE

between

**COUNTY OF OTSEGO, as Lessor  
A Body Corporate**

and

**THE STATE OF MICHIGAN, as Lessee**

THIS LEASE is entered into by **County of Otsego**, as Lessor, whose address is **225 West Main Street, Gaylord, Michigan 49735**, and the State of Michigan by the Department of Management and Budget for the Department of **Human Services**, as Lessee. (REV 09-96)

The parties, for the considerations specified in this Lease, agree to the following terms, conditions, and covenants: (New 10-91)

**ARTICLE I - DEFINITIONS**

1.1 - A.N.S.I.: American National Standards Institute, Inc., a New York corporation that identifies public requirements for national standards and coordinates voluntary standardization activities. A.N.S.I. standards are used in calculating square footage used in this Lease. (REV 10-91)

1.2 - Cancellation: Ending all rights and obligations of the Lessor and Lessee, except for any rights and obligations that are due and owing. (REV 09-95)

1.3 - Construction: Assembling of foundation, structural, architectural, electrical, and mechanical systems, on the Leased premises, where none existed prior. (New 09-91)

1.4 - Executive: An Executive Order of the Governor pursuant to the Const 1963, Article 5, § 2 and 20, or a decision by the Director of the Department of Management and Budget in conjunction with the head of the principal State department or agency for whose use the Lease was entered. (New 09-96)

1.5 - Maintenance: That effort, including repair, replacement, or removal, required to keep the Leased premises and the appearance of said Leased premises functioning or operating as originally designed, constructed, or installed, including but not limited to mechanical, electrical, architectural, or civil systems within the Leased premises, outside the Leased premises, or those systems otherwise attached thereto. (New 09-91)

1.6 - Occupancy: Actual physical presence by the Lessee in the Leased premises. (REV 04-95)

1.7 - Reserved

1.8 - Possession: Lawful availability and physical access to install the Lessee's furnishings and compliance with paragraphs 3.1(z) and 3.7. (REV 09-95)

1.9 - Potable water: Water free from impurities present in amounts sufficient to cause disease or harmful physiological effects and conforming in its bacteriological and chemical quality to the requirements of the Public Health Service Drinking Water Standards or the regulations of the public health authority having jurisdiction. (New 02-93)

1.10 - Purpose: The purpose for this Lease is **Training Center and Computer Laboratory** space use for the department or agency mentioned in the Lease in the specific geographic location described in paragraph 2.2 of the Lease. (REV 03-96)

1.11 - Remodel: Includes alterations, renovations, and any related demolition, and is the rearranging of existing architectural, civil, electrical, and/or mechanical systems within the Leased premises. Remodeling does not include enlarging or decreasing of structural or foundation systems, or new construction. (New 09-91)

1.12 - State Government Managed: Property management tasks and responsibilities provided by a) the State of Michigan; b) any of the several departments, boards, commissions, offices, or agencies of the executive, legislative or judicial branches of state government; c) any institution of higher learning funded in whole or in part by the State of Michigan; or d) any entity created by act of the Legislature as an instrumentality of Michigan State government. (New10-91)

1.13 - State Government Owned: Real property fee title to which is held by a) the State of Michigan; b) any of the several departments, boards, commissions, offices, or agencies of the executive, legislative or judicial branches of state government; c) the State Building Authority; d) any institution of higher learning funded in whole or in part by the State of Michigan; or e) any entity created by act of the Legislature as an instrumentality of Michigan State government. (REV 10-91)

1.14 - Substantial Completion: The construction work has been completed in accordance with Enclosure C and C-1, to the extent that the Lessee can use or occupy the Leased premises for the use intended, without any outstanding or concurrent work remaining, except as required to complete minor punch list items. The Lessee has the sole discretion to determine whether punch list items are "minor". Prerequisites for substantial completion include (a) receipt by the Lessee of all required operating and maintenance documentation, (b) all systems have been successfully tested and demonstrated by the Lessor for their intended use, and (c) the Lessee has received all required certifications and/or occupancy approvals from the State and any other political subdivisions having jurisdiction over the work. Receipt of all certificates and/or occupancy approvals in and of itself does not necessarily connote substantial completion. (New 01-97)

1.15 - Tenantable: Habitable for the effective conduct of the Lessee's intended business. (REV 04-95)

1.16 - Tenant Improvements: Remodeling, attachment of fixtures, erection of additions, partitions, structures or signs by the Lessee in and upon the Leased premises after the Lessee has acquired possession. (REV 09-95)

## ARTICLE II - POSSESSION

2.1 - The Lessor leases to the Lessee **5,262 usable** square feet of space, referred to as the "Leased premises", which is outlined on a plan attached as Enclosure "A", **1 page**. This square footage is based upon the A.N.S.I. Z65.1 - 1996 method for calculating space. (REV 01-97)

2.2 - The Leased premises, located on the property described in Enclosure "B" (legal description), also known as **800 Livingston Boulevard, Gaylord, Michigan** in the **Township of Livingston, County of Otsego, State of Michigan**. (REV 01-97)

2.3 - If the Leased premises are available for possession by the Lessee prior to the commencement of the term defined in paragraph 2.4, the Lessee, at its sole option, may possess the Leased premises when the same are available. The Lessor shall provide written notice to the Lessee of such availability. For each day of possession prior to commencement of such term, the Lessee shall pay to the Lessor, at the same time that rent consideration for the first month of the regular term of the Lease is due, 1/365 of the initial annual rent consideration set forth in Article V. (REV 03-96)

2.4 - The Lessor shall furnish the Leased premises with their appurtenances to the Lessee for a **two-year** initial term of possession beginning upon actual possession or at 12:01 a.m. on **August 1, 2007**, and ending at 11:59 p.m. on **July 31, 2009**, or such later date as provided in paragraph 3.6. If the Leased premises are not ready by the possession date, the beginning and ending dates may be altered by mutual written consent to reflect the correct possession date. If the initial possession date is changed, paragraphs 2.5, 2.6, and Article V shall also be changed accordingly. (REV 03-96)

2.5 - This Lease may, at the option of the Lessee, be extended for a **two-year** term beginning at 12:01 a.m. on **August 1, 2009**, and ending at 11:59 p.m. on **July 31, 2011**, provided notice be given in writing to the Lessor **thirty (30)** days before this Lease or extension expires. (REV 03-96)

2.6 - Deleted, Not Applicable

2.7 - Deleted, not applicable

2.8 - Deleted, not applicable

2.9 - The Lessee may, upon written notice to the Lessor, at least thirty (30) days prior to termination of this Lease or any extension, remain in possession of the Leased premises for the period specified in the notice, not to exceed three months. The Lessee shall pay the Lessor for each month or part of a month a sum equal to 1/12 of the annual rent consideration set forth in Article V. (REV 03-96)

2.10 - The Lessee may assign this Lease or may sublet the Leased premises in whole or in part, with prior written consent of the Lessor, which shall not be unreasonably withheld. The Lessee, through its Department of Management and Budget may assign or reassign any or all of the Leased premises to any branch, department, board, agency, commission or other instrumentality of State government without the necessity of obtaining consent of the Lessor. (REV 03-96)

2.11 - The Lessee, upon payment of the rental consideration specified in Article V and upon performing all covenants, shall and may peacefully and quietly have, hold, and enjoy the Leased premises for the term of this Lease or any extension. (REV 03-96)

2.12 - The Lessor or Lessor's agent may enter the Leased premises with reasonable advance notice for the purpose of conducting repairs, preventive maintenance, or providing replacements, as required under Article III. (New 09-91)

2.13 - If for any reason relating to ownership of the Leased premises the Lessor is unable to lawfully put and maintain the Lessee in possession of the Leased premises as of the commencement of the term of this Lease or any proper extension thereof, the Lessor shall immediately secure other premises which in the Lessee's sole judgment is substantially equivalent to the Leased premises described herein, at a rental rate to the Lessee which shall not exceed the rental consideration in this Lease. (REV 03-96)

### ARTICLE III - LESSOR OBLIGATIONS

3.1 - The Lessor shall furnish to the Lessee and pay the cost of the following: (REV 03-96)

a) Heating, mechanical ventilating, cooling, and humidification system capable of providing a temperature range of 68°F to 78°F, measured at 30" above the finished floor, and 12" inside any exterior wall, and a humidification range of 30% to 50%, at all times occupied. Ventilation in restrooms shall be a minimum of 100 cfm, exhausted to the outdoors. (REV 09-96)

b) Electrical power distribution system throughout the Leased premises, for the operation of all business machinery and equipment. (New 09-91)

c) Natural and/or artificial interior illumination that provides a minimum 70 foot-candles, measured at desk level, at all times, throughout the Leased premises. Artificial illumination shall be by incandescent or fluorescent lamps, and shall include tubes, bulbs, starters, ballasts, and fuses used inside the illumination fixture, and the replacement thereof for the Leased premises and common areas. (REV 09-96)

d) Domestic plumbing system to restrooms and break rooms capable of supplying hot and cold water, and removing sanitary waste water. Hot water delivery shall be not more than 120°F and not less than 110°F, measured at the tap. (REV 02-93)

e) Potable water shall meet the requirement of the Safe Drinking Water Act, 1976 PA 399, as amended, MCL 325.1001 et seq. (REV 09-96)

f) Deleted, Not Applicable

g) Adequate roof, vertical, and foundation thermal insulation in accordance with applicable codes. (New 09-91)

h) Complete moisture protection from all exterior weather sources, on all sides, floors, and roof of the Leased premises. (REV 09-96)

i) Sound attenuation between any mechanical system or other tenant in the premises and the Leased premises, which provides not greater than 45dbA sound level readings, under conditions with all Lessee business equipment shut down. (REV 09-96)

j) Vibration isolation between any mechanical, plumbing, electrical, or other building system attached to and a part of the Leased premises. (New 09-91)

k) Any equipment, portable or fixed, including alarm notification systems, required by the local public fire authority. (New 09-91)

l) Commercial grade, heavy-duty locking hardware.

m) Pest control, including but not limited to: insects, rodents, flying animals, etc. Spraying must be performed after business hours or on weekends. (REV 3-07)

n) Trash removal from dumpsters, or equivalent containers. (New 09-91)

o) Exterior grounds maintenance, including grass and weed cutting, clippings removal, leaf raking, litter removal, sidewalk surface and parking lot surface maintenance, de-icing, and snow removal. Snow removal is required anytime the accumulated depth is 2" or more, 24 hours after the most recent snowfall, and there shall be a clear path from the handicapper motor vehicle parking spaces to the barrier free entrances. (New 09-91)

p) Janitorial supplies, equipment, personnel, and supervision to provide for cleaning **services for common areas only**. (New 09-91)

q) Paved, striped, illuminated, and common motor vehicle parking on the Leased premises, for **35** motor vehicles, including overnight parking for state-owned motor vehicles. Illumination shall be not less than 2 foot-candles, with a uniformity not greater than 4 to 1, measured on the parking surface. The Lessor shall provide replacement tubes, bulbs, starters, and fuses, i.e., all parts and equipment necessary to provide and maintain this exterior illumination. (REV 09-96)

r) Leased premises shall comply with the barrier free design requirements of 1966 PA 1, as amended, MCL 125.1351 et seq. (Utilization of Public Facilities by Physically Limited). (REV 09-06)

s) Complete maintenance of the Leased premises, except for any obligations expressly undertaken by the Lessee set forth in Article IV. The Lessor shall keep the Leased premises in good repair, and able to perform and operate as designed, free from dangerous or defective conditions, and in tenantable condition, and at the Lessor's sole expense, properly and in a manner customarily accepted by the skilled trades, make all repairs and/or replacements, structural or nonstructural, of whatever nature. The Lessor shall provide inspections and preventive maintenance for heating and cooling systems in accordance with manufacturers' standards and any local codes or ordinances. The Lessor shall have a reasonable period of time, not to exceed thirty (30) days after receipt of a detailed written notice from the Lessee, to cure any maintenance defect. Additional time to cure any such maintenance defects may be allowed provided, in the Lessee's discretion, the Lessor proceeds with due diligence both during and after such thirty (30) day period, and the total time period to cure does not exceed ninety (90) days. This provision is cross-referenced in paragraphs 4.2, 5.15, 5.17, and 11.3. (REV 09-96)

t) A listing of all important service or repair contractors to be contacted by telephone by the Lessee for emergency service or maintenance. These emergency telephone numbers shall be used by the Lessee only after attempting contact with the Lessor, given the scope and nature of the emergency. The Lessor shall maintain an updated or otherwise current listing. Lessor's failure to provide the emergency telephone numbers or to notify the Lessee of changes to the current listing shall be considered as authorization for the Lessee to contact an emergency service or maintenance contractor of choice. (REV 09-96)

u) Full replacement value insurance, for the Leased premises identified in paragraphs 2.1 and 2.2, having only standard exclusions, i.e. for acts of war, nuclear disaster, or civil riots. (New 09-91)

v) General premises liability insurance for the Leased premises identified in paragraphs 2.1 and 2.2, which provides full coverage for the Lessor, the Lessee, and their respective agents and employees and which protects against all claims, demands, actions, suits, or causes of action, and judgments, settlements or recoveries, for bodily injury or property damage arising out of a condition of the Leased premises. The Lessor agrees to maintain minimum policy limits in the amount of \$500,000.00 per occurrence for property damage, and \$1,000,000.00 per occurrence for bodily injury, with a \$2,000,000.00 aggregate. The Lessor shall provide to the Lessee a certificate of insurance listing the Lessee, its several departments, boards, agencies, commissions, officers, and employees as additional insureds, within thirty (30) calendar days following execution and delivery of this Lease to the Lessor, and every year thereafter. The insurance policy shall provide that it may not be modified, cancelled, or allowed to expire without thirty (30) days prior written notice given to the Lessee. (REV 01-97)

w) A written report, not more than sixty (60) days old from the date of first possession, from the local public **fire authority**, indicating the Leased premises are approved for occupancy. If a renewal option is exercised, the Lessor shall provide the Lessee with an updated report within sixty (60) days from the beginning date of each renewal period. (REV 09-98)

x) A legible photocopy of the recorded warranty deed, or other instrument conveying current legal possession or title, with right to lease or sublease the Leased premises, as found in paragraphs 2.1 and 2.2, to the Lessor; and copies of all other documents limiting or restricting the use of the Leased premises or affecting title to the lands and Leased premises. (REV 10-91)

y) A legible photocopy of the current legal entity documents (corporation, partnership, trust, D.B.A., etc.) of the Lessor. This shall include signature authorizations indicating the signatory of this Lease is authorized to act on behalf of the legal entity, in this real estate transaction. (New 09-91)

z) A legible photocopy of any certificates of occupancy, as approved by the local public building department or authority, if remodeling or construction is performed in paragraph 3.7. (New 09-91)

**aa) Deleted, Not Applicable**

bb) Adequate and easily accessible indoor space in the vicinity of any shipping and receiving docks, areas, or platforms, for the purpose of the placement of holding containers for state-government recyclable materials and supplies, in accordance with 1994 PA 451, as amended, MCL 324.16501 et seq. (REV 03-96)

**cc) Deleted, Not Applicable**

3.2 - The Lessor warrants that any asbestos contained within the Leased premises has been removed prior to the Lessee taking possession; or if not removed, is present or installed in a manner that will not harm or injure human occupants. The parties agree that the Lessee assumes no liability or responsibility for the presence of asbestos in or on the Leased premises. (REV 03-96)

**3.3 - a) Deleted, Not Applicable**

b) The Lessor covenants that in the event a release or the threat of a release of a hazardous substance is discovered after execution of the Lease, to exist on, in or below the Leased premises, the Lessor shall: (REV 09-96)

1) Promptly notify both the State, as the Lessee, and the Michigan Department of Environmental Quality (MDEQ) of the release or threatened release. (REV 09-96)

2) Report, investigate, remediate, and take all other actions consistent with Federal, State and local laws and regulations including, without limitation, Part 201 of the Natural Resources and Environmental Protection Act (NREPA), MCL 324.20101, et seq. (REV 09-96)

3) Inform the Lessee, the MDEQ, and all other parties required to be notified under Federal, State or local law, of all actions taken under (2) above. (REV 09-96)

4) Provide the Lessee, the MDEQ, and all other parties required to be notified under Federal, State or local law, with all reports, data, analyses and other documents and information related in any way to the investigation, remediation or other steps taken under (2) above. (REV 09-96)

c) The Lessor, except as otherwise provided herein, agrees to hold the Lessee harmless and to indemnify the Lessee for any claims brought against the Lessee related to asbestos or the release or threatened release of any hazardous substance on, in or below the Leased premises that may have occurred prior to or after the Lessee's occupancy of the Leased premises. This indemnification and hold harmless provision shall survive the termination of the leasehold interest and the sale of the Leased premises by the Lessor. (REV 09-96)

d) The Lessor agrees to take no administrative or judicial action against the Lessee including, without limitation, any action for damages, contribution, cost recovery, or injunctive relief to compel the Lessee to investigate or take remedial action, declaratory relief, or any action associated with the Lessor's obligations to comply with Federal, State or local law as a result of asbestos or the release or threat of release of any hazardous substance on, in or below the Leased premises, except if the release or threatened release is caused solely by the Lessee. (REV 09-96)

e) The Lessor and Lessee mutually agree that they shall not release on, in, or below the Leased premises any hazardous substance. The Lessee assumes responsibility, to the extent provided by law, for a release or threatened release of a hazardous substance caused by the Lessee. The Lessor need not indemnify or defend the Lessee if the release or threatened release is caused solely by the Lessee. (REV 09-96)

3.4 - The Lessor is responsible for defending the Lessee against any claim whether meritorious or frivolous, by any person challenging the Lessor's right to Lease the Leased premises, and shall at its sole expense satisfy any judgment against the Lessee. (REV 09-96)

**3.5 - Deleted, Not Applicable**

**3.6 - Deleted, Not Applicable**

**3.7 - Deleted, Not Applicable**

3.8 - During the remodeling or construction of the Leased premises, either party may request remodeling or construction changes, for the purposes of economizing, or Lessee program changes. The Lessor shall submit a complete description and itemized cost estimate for prior written approval to the Real Estate Division of the Department of Management and Budget, prior to performing the work required by the requested change. If the changes, and any resulting cost differences, are mutually agreed upon in writing by the Lessor, Lessee, and Real Estate Division, the Lessee shall make a lump-sum payment with, or lump-sum deduction from, the first month's rental consideration due the Lessor. Failure to include in the complete itemized cost estimate any cost directly or indirectly incurred as a result of the change constitutes Lessor's waiver of entitlement to such costs, except in the event that the Lessor or Lessor's contractor provides a detailed reservation of its right to additional costs which cannot be reasonably calculated as of the date the cost estimate is submitted. (REV 09-96)

3.9 - Remodeling of the Leased premises required by any existing or future laws, ordinances, or regulations of the city, village, township, county, state, or federal government, or other public building authority, shall be made by the Lessor, at no expense to the Lessee. (REV 09-96)

3.10 - In the event that less than ten percent (10%) of the replacement value of the Leased premises are damaged or destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall at its own expense, as speedily as circumstances permit, repair said damage and restore the Leased premises to its prior condition, within thirty (30) days notice after the damage or destruction. In the event that between ten percent (10%) and fifty percent (50%) of the replacement value of the Leased premises are damaged or destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall at its own expense, as speedily as circumstances permit, repair said damage and restore the Leased premises to its prior condition, within ninety (90) days notice after the damage or destruction. In the event that more than fifty percent (50%) of the replacement value of the Leased premises are damaged or

destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall have the option of repairing or reconstructing, or canceling this Lease, which option shall be exercised within ninety (90) days after the damage or destruction. This covenant is cross-referenced in Articles IV, V and XI. (REV 09-96)

**3.11 - Deleted, Not Applicable**

3.12 - The Lessor shall comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, state and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this real estate contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Lessor agrees to include in every subcontract entered into for the performance of this real estate contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this real estate contract. This covenant is cross-referenced in Article XI. (REV 07-98)

3.13 - The Lessor shall have the right to specify positioning of safes or other concentrated loads, that do not exceed the structural loading capacities, in the floor design layout. (New 02-93)

3.14 - The Lessor shall, within forty-five (45) days after transfer of its ownership interest in the Leased premises, provide notice to the Lessee of said transfer. (New 09-96)

**3.15 - Deleted, Not Applicable**

3.16 - Time extension requests must be submitted in writing to Lessee each month in which the Lessor believes he/she is entitled to more time. Such requests shall detail the length of time extension requested and indicate why the Lessor believes more time is warranted. Lessee will respond to such requests and may extend the timeframe allowed for substantial completion. If no time extension is requested in writing, it will be assumed that no additional time is needed and no timeframe extension will be allowed for that month. (New 09-96)

3.17 - The Lessor shall permit the Lessee to display public notifications of applicable public meetings as required by 1976 PA 267, as amended, MCL 15.261 et seq., in public lobby areas of the building wherein the Leased premises are located, in a manner consistent with the decor of the public lobby areas. Any display cases or other means used to display such public notifications shall be at the Lessee's expense. (New 10-97)

## ARTICLE IV - LESSEE OBLIGATIONS, DUTIES, and OPTIONS

4.1 - The Lessee shall furnish: (REV 09-96)

a) 100% payment for public electrical utility charges used in the Leased premises  
Pro rata share (8.6%) payment for public utility charges for heating, cooling, and water and sewer

b) Deleted, Not Applicable

c) Janitorial supplies, equipment, personnel, and supervision for complete janitorial service for the Leased premises. (New 09-91)

d) Deleted, Not Applicable

e) Deleted, Not Applicable

f) Trash removal from office wastebaskets within the Leased premises and used by the Lessee. (REV 09-96)

g) Telecommunications system and equipment. (New 09-91)

h) Intrusion alarm system and/or monitoring. (New 09-91)

i) Reimbursement to the Lessor, for any repairs to the Leased premises, from damage that exceeds the normal wear and tear expected from the lawful and proper use of the Leased premises, and the sole cause of which was the negligent acts or omissions of the Lessee's employees, agents, wards, clients, or customers. (REV 09-96)

j) Maintenance of: **None**. (New 09-91)

k) Deleted, Not Applicable

4.2 - The Lessee shall give detailed written notice to the Lessor, and if applicable, to the Lessor's mortgagee, of the need for any maintenance which is the obligation of the Lessor pursuant to Article III. This provision is cross-referenced in paragraphs 3.1(s), 5.15, and 5.17. (REV 09-96)

4.3 - a) The Lessee shall have the option to add tenant improvements to the Leased premises during this Lease or any extension at the Lessee's expense. The tenant improvements to the Leased premises shall be and remain the property of the Lessee, and may be removed by the Lessee prior to cancellation or termination of this Lease. In the event the Lessee exercises its option to remove any tenant improvements to the Leased premises under this paragraph upon cancellation or termination of this Lease, the Lessee shall restore or otherwise return the Leased premises to the Lessor in an "as found" condition, except for normal wear and tear, unless otherwise agreed upon in writing. (REV 09-96)

b) In the event the Lessee removes any fixtures, finishes, additions, or structures owned by the Lessor, placed in or attached to the Leased premises, upon termination or cancellation of this Lease, the Lessee shall restore or otherwise return the Leased premises to the Lessor in an "as found" condition, except for normal wear and tear, unless otherwise agreed upon in writing. (REV 09-96)

4.4 - All tenant improvements by the Lessee, made pursuant to paragraph 4.3, shall be performed in a manner customarily accepted by the skilled trades, and in accordance with all federal, state, and local rules, ordinances, laws, codes, or nationally recognized standards of good construction practice. (REV 09-96)

4.5 - Upon cancellation or termination of this Lease, the Lessee shall clean the Leased premises to "broom-clean condition", and shall remove all furnishings from the Leased premises. Furnishings remaining in or on the Leased premises after the cancellation or termination effective date shall be considered abandoned property, and the Lessee shall be obligated to pay the Lessor for all reasonable removal costs. (REV 09-96)

4.6 - The Lessee shall be responsible to request and obtain any local government sign ordinance variances and the payment of any related fees. (REV 09-96)

4.7 - In the event the Lessor fails to proceed with repairs necessitated by damage or destruction that is fifty percent (50%) or less, as referenced in paragraph 3.10, the Lessee may proceed, after affording insurance surveyors or adjusters opportunity to inspect the damages, with repairs for the account of and at the expense of the Lessor. (REV 09-96)

#### **4.8 - Deleted, Not Applicable**

4.9 - The Lessee shall close all open windows, skylights, doors, or other exterior openings to the Leased premises, within the control of the Lessee, to avoid possible damage from fire, storms, rain, or freezing, when leaving the Leased premises at the close of the business day, or prior to any times when the Leased premises shall be unoccupied. (REV 09-96)

4.10 - The Lessee shall not permit: (REV 09-96)

a) Bicycles, mopeds, or other vehicles used for personal transportation, to be stored within the Leased premises or other common areas, unless otherwise specifically authorized elsewhere in this Lease, or agreed upon in writing with the Lessor. (REV 02-93)

b) Any items to be attached to suspended acoustical ceiling grids. (REV 02-93)

c) Access to any roof or overhang structure, except as under emergencies to maintain the roof moisture barrier or any rooftop mechanical system affecting the Leased premises. (REV 09-96)

## ARTICLE V - RENT CONSIDERATION

5.1 - Rent consideration installment payments shall be made during the month for which the installment applies. (New 09-91)

5.2 - If the Leased premises are not ready for possession by the date established in paragraphs 2.4 and 3.6, the Lessee shall not be responsible for rent until taking possession, nor shall the Lessee waive any claims to damages which the Lessee may have suffered. (REV 09-96)

5.3 - The Lessee shall pay to the Lessor as annual rent consideration for the Leased premises from 12:01 a.m. **August 1, 2007**, through 11:59 p.m. **July 31, 2009**, at the rate of **Sixty Three Nine Hundred Ninety Three and 60/100 dollars (\$63,993.60)** per year, payable in installments of **Five Thousand Three Hundred Thirty Two and 80/100 dollars (\$5,332.80)** per month. (REV 09-96)

5.3A - Deleted, Not Applicable

5.4 - Deleted, Not Applicable

5.5 - In the event the Lessee exercises the renewal option pursuant to Article II, paragraph 2.5, the Lessee shall pay to the Lessor as rent consideration for the Leased premises from 12:01 a.m. **August 1, 2009**, through 11:59 p.m. **July 31, 2011**, at the rate of **Sixty Three Nine Hundred Ninety Three and 60/100 dollars (\$63,993.60)** per year, payable in installments of **Five Thousand Three Hundred Thirty Two and 80/100 dollars (\$5,332.80)** per month. (REV 09-96)

5.6 - Deleted, Not Applicable

5.7 - Deleted, Not Applicable

5.8 - Deleted, Not Applicable

5.9 - Deleted, Not Applicable

5.10 - Deleted, Not Applicable

5.11 - Deleted, Not Applicable

5.12 - Deleted, Not Applicable

5.13 - Reserved

5.14 - Reserved

5.15 - If the Lessor fails to provide maintenance or complete the remodeling or construction, as referenced in Article III, the Lessee may provide the required maintenance, or complete the required remodeling or construction, and deduct the costs from future rent consideration payments due the Lessor. (REV 01-97)

5.16 - If the Lessor fails to provide supporting documentation or warranties, as required by Article III, four percent (4%) of the monthly rent consideration shall be held by the Lessee, until the required documentation is provided to the Lessee. (REV 09-96)

5.17 - The Lessee shall be entitled to an abatement of rent consideration for the period during which the Leased premises are rendered untenable or incapable of the use for which the premises were leased as described in paragraph 1.10. In the event that only a part of the Leased premises are untenable or incapable of such use, the rent shall be reduced in proportion to the entire area rented by the Lessee. This covenant is cross referenced in Articles III, IV and XI. (REV 09-96)

5.18 - Any rent consideration prepaid in advance to the Lessor, shall, upon damage or destruction as identified in paragraph 3.10, be repaid by the Lessor to the Lessee, within thirty (30) days of cancellation. (REV 09-96)

#### **ARTICLE VI - Deleted, Not Applicable**

#### **ARTICLE VII - EMINENT DOMAIN/CONDEMNATION**

7.1 - The Lessor shall notify the Lessee within ten (10) days of the commencement of eminent domain/condemnation proceedings against the Leased premises described in paragraphs 2.1 and 2.2 by a public agency authorized by law to condemn property. The Lessor shall timely notify the Lessee of the Lessor's intent to contest eminent domain/condemnation proceedings. The Lessor shall notify the Lessee within ten (10) days of acquisition by eminent domain/condemnation of the Leased premises described in paragraphs 2.1 and 2.2 by a public agency. (REV 09-96)

7.2 - If a total taking of the Leased premises by any public authority under the power of eminent domain/condemnation occurs, then the term of this Lease shall cease as of the day of possession and the rent shall be paid up to that day with a proportionate refund by the Lessor of such rent as may have been paid in advance for a period subsequent to the date of the taking. This covenant is cross referenced in Article XI. (REV 09-96)

7.3 - If a partial taking of the Leased premises by any public authority under eminent domain/condemnation occurs, the Lessee shall have the right either to terminate this Lease and declare same null and void, or, subject to the Lessor's right of termination as set forth below, to continue in possession of the remainder of the Leased premises, and shall notify the Lessor in writing within ten (10) days after such taking of the Lessee's intention. In the event the Lessee elects to remain in possession, all of the terms herein provided shall continue in effect, except that the fixed annual rental shall be reduced in proportion to the amount of the Leased premises taken and the Lessor

shall, at its own cost and expense, make all the necessary repairs or alterations to the building, as originally installed by the Lessor, so as to constitute the remaining Leased premises a complete architectural unit. (REV 01-97)

7.4 - If more than fifty (50%) percent of the Leased premises are taken under the power of eminent domain/condemnation, the Lessor may, by written notice to the Lessee delivered on or before the date of surrendering possession to the public authority, terminate this Lease. (REV 09-96)

7.5 - All damages awarded for either a total or partial taking under the power of eminent domain/condemnation, of the Leased premises, including fee title, described in paragraphs 2.1 and 2.2 shall belong to and be the property of the Lessor, except damages awarded as compensation for diminution in value to the leasehold interest which shall belong to and be the property of the Lessee. The Lessee shall be entitled to all damages and costs flowing from its loss of the leasehold interest including, but not limited to, loss of the value of the remaining terms of the Lease, the economic value of the Lease, depreciation and cost of removal of the Lessee's supplies and fixtures, and relocation cost. (REV 09-96)

#### **ARTICLE VIII - ESTOPPEL**

8.1 - The Lessee shall, within fourteen (14) days of receipt of a request by the Lessor, pursuant to paragraph 12.1, certify, to the extent the Lessee believes the information to be true and deliver to the Lessor an executed estoppel certificate (Enclosure "D"). The Lessee's failure to deliver such statement shall be conclusive upon the Lessee that: (REV 09-96)

a) This Lease is in full force and effect without modification except as may be represented by the Lessor, (New 09-91)

b) There are no uncured defaults in the Lessor's performance, (New 09-91)

c) Not more than one (1) month's rent has been paid in advance. (New 09-91)

#### **ARTICLE IX - Deleted, not applicable**

#### **ARTICLE X - LESSOR'S MORTGAGEE**

10.1 - For purposes of this Article, the term "Lessor's mortgagee" means any party of record holding a mortgage or deed of trust on the Leased premises described in paragraphs 2.1 and 2.2, or any part thereof. The Lessor shall give the Lessee written notice that such party holds such lien or deed of trust, and written evidence of the date the mortgage or deed of trust was executed, together with notice of the address of Lessor's mortgagee. A lien held by a Lessor's mortgagee on the Leased premises, or any portion thereof, is herein referred to as a "Lessor's mortgage". (REV 09-96)

10.2 - Pursuant to paragraph 10.1, the Lessor has disclosed all mortgages or deeds of trust affecting the Leased premises set forth in paragraphs 2.1 and 2.2, which exist as of the execution date of this Lease. If a mortgage or deed of trust exists or existed, as of the execution date of the original Lease, the Lessor shall cause each mortgagee to execute in favor of the Lessee the Nondisturbance Agreement, attached as Enclosure "E", whereby said mortgagee agrees that it will not disturb the Lessee's tenancy in the event of foreclosure or other succession to the interest of the Lessor. Enclosure "E" shall be executed before this Lease becomes effective. Any mortgage is to be subordinate to this Lease, and any future amendment thereto unless specifically provided otherwise in writing. (REV 09-96)

10.3 - If the Leased premises are at any time during the term of this Lease subject to a Lessor's mortgage, then, whenever the Lessee gives notice to the Lessor alleging default by the Lessor in performance of any covenant or obligation under this Lease, the Lessee shall simultaneously give a copy of such notice to the Lessor's mortgagee (at the address of the Lessor's mortgagee provided pursuant to paragraph 10.1). Lessor's mortgagee shall have the right (but not the obligation) to cure or remedy Lessor's default during the same time period that is permitted to the Lessor hereunder for the remedying or curing of such default. Lessee will accept such curative or remedial action taken by a Lessor's mortgagee with the same effect as if such action had been taken by the Lessor. Any claims for damages by the Lessee shall not be waived by the Lessor's mortgagee's corrective or remedial action. (REV 01-97)

10.4 - In the event that the Lessor's mortgagee of record (or any other party) shall acquire title to the Leased premises or shall succeed to the Lessor's interest in this Lease, whether through foreclosure of the Lessor's mortgage, conveyance in lieu of foreclosure, or otherwise (collectively, a "foreclosure"), the Lessor's mortgagee (or other such party) shall thereupon, and without the necessity of attornment or other act or agreement, be substituted as the Lessee's landlord under this Lease, and shall be subject to the obligations thereof. The rights acquired by the Lessor's mortgagee are subordinate to this Lease and all of the Lessee's rights under the Lease continue undisturbed. (REV 09-96)

## ARTICLE XI - CANCELLATION

11.1 - This Lease may be cancelled by the Lessee during any period of possession, if: (REV 09-96)

The Lessor is notified in writing at least **ninety (90)** days prior to the effective date of cancellation. (New 09-91)

### 11.2 - Deleted, Not Applicable

11.3 - This Lease may be cancelled by the Lessee provided the Lessor is notified in writing at least thirty (30) days prior to the effective date of cancellation and any one of the following occur: (REV 01-97)

a) The Lessor or any subcontractor, manufacturer or supplier of the Lessor appears in the register compiled by the Michigan Department of Labor pursuant to 1980 PA 278, as amended, MCL 423.321 et seq. (Employers Engaging in Unfair Labor Practices Act). (REV 01-92)

b) The Lessor or any subcontractor, manufacturer or supplier of the Lessor is found guilty of discrimination, pursuant to 1976 PA 453, as amended, MCL 37.2101 et seq. (Elliott-Larsen Civil Rights Act); or 1976 PA 220, as amended, MCL 37.1101 et seq. (Persons with Disabilities Civil Rights Act). This covenant is cross-referenced in Article III. (REV 07-98)

c) The Leased premises do not comply with the barrier free design requirements of 1966 PA 1, as amended, MCL 125.1351 et seq. (Utilization of Public Facilities by Physically Limited). This covenant is cross-referenced in Article III. (REV 09-06)

d) The Leased premises are taken for a public purpose by eminent domain/condemnation proceedings by a governmental unit. This covenant is cross-referenced in Article VII. (REV 09-96)

e) The Lessee's use of the Leased premises is in violation of local adopted ordinance, or recorded deed restrictions. (REV 09-96)

f) The Lessee acquires fee title to the Leased premises in paragraphs 2.1 and 2.2. This covenant is cross-referenced in Article VI. (REV 09-96)

g) The Lessor fails to maintain the Leased premises in a tenantable condition, described in and subject to the notice provision in paragraph 3.1(s). The Lessee shall provide detailed written notice to the Lessor, of not less than thirty (30) days, to correct defaults. (REV 09-96)

h) The Lessor fails to repair or restore the Leased premises for damage specified in paragraph 3.10. This covenant is cross-referenced in Articles III, IV, and V. (REV 01-92)

i) The Lessor fails to deliver the Leased premises, according to the plans, specifications, and timeframe for remodeling or construction, found in paragraph 3.6. (REV 01-92)

j) Damage or destruction, specified in paragraph 3.10, is so extensive as to constitute a total destruction of the Leased premises. This covenant is cross-referenced in Articles III, IV and V. (REV 01-92)

11.4 - This Lease may be cancelled by the Lessor if the Lessee is notified in writing at least sixty (60) days prior to the effective date of cancellation and any one of the following occur: (REV 09-96)

a) Damage or destruction to the Leased premises exceeds fifty percent (50%) of the replacement value of the Leased premises, as referenced in paragraph 3.10. This covenant is cross referenced in Articles III, IV and V. (REV 10-91)

b) The Leased premises are taken by eminent domain/condemnation proceedings, as referenced in Article VII. (REV 10-91)

## ARTICLE XII - NOTICE, APPLICATION, AND APPROVALS

12.1 - Any notice to Lessee required by this Lease shall be complete if submitted in writing and transmitted by personal delivery (with signed delivery receipt), or certified or registered mail return receipt requested. Unless either party notifies the other in writing of a different mailing address, notice to the Lessor shall be transmitted to the address noted in this Lease, and notices to the Lessee shall be transmitted to: (REV 09-96)

State of Michigan  
Department of Management and Budget  
Real Estate Division  
530 W. Allegan Street  
P.O. Box 30026  
Lansing, Michigan 48909 (REV 05-97)

The notice shall be deemed effective as of Noon, Eastern Time on the third business day following the date of mailing, if transmitted by mail. Business day is defined as any day other than a Saturday, Sunday, legal holiday, or day preceding a legal holiday. A receipt from a U.S. Postal Service, or successor agency, performing such function shall be conclusive evidence of the date of mailing. (New 09-91)

12.2 - This Lease shall be interpreted in accordance with the laws of the State of Michigan. (New 09-91)

12.3 - This Lease shall be binding upon and to the benefit of the heirs, executors, administrators, and assigns of the Lessor; and upon and to the benefit of the assignees and sublessees of the Lessee. (REV 09-96)

12.4 - This Lease shall not be binding or effective on either party until approved (and notarized as necessary) by the Lessor, Lessee, Department of the Attorney General, Department of Management and Budget, Building Committee of the State Administrative Board, and the State Administrative Board. If this Lease or any subsequent amendments to it fall within the requirements of 1984 PA 431, as amended, MCL 18.1101 et seq. (Management and Budget Act), this Lease and any subsequent amendments to it shall also require approval of the Joint Capital Outlay Subcommittee of the Legislature. (REV 03-07)

### 12.5 - Deleted, Not Applicable

12.6 - Should any provision of this Lease or any addenda thereto be found to be illegal or otherwise unenforceable by a court of law, such provision shall be severed from the remainder of the Lease, and such action shall not affect the enforceability of the remaining provisions of the Lease. (New 04-92)

12.7 - This Lease, with all enclosures and attachments as listed below, constitutes the entire agreement between the parties with regard to this transaction and may be amended only in writing and executed in the same manner as this Lease was originally executed, as under paragraph 12.4. (REV 09-06)

12.8 - Electronic Funds Transfer (EFT): Public Act 533 of 2004 requires that payments under this Lease be processed by electronic funds transfer (EFT). Lessor is required to register to receive payments by EFT at the Contract & Payment Express website ([www.cpexpress.state.mi.us](http://www.cpexpress.state.mi.us)). (New 03-07)

\*\*\*\*\*

Enclosure "A" - 1 page, floor plan

Enclosure "B" - 3 page(s), legal description

Enclosure "C" - Deleted, Not Applicable

Enclosure "C-1" - Deleted, Not Applicable

Enclosure "D" - 1 page, estoppel

Enclosure "E" - 2 pages, Nondisturbance Agreement

Enclosure "F" - Deleted, Not Applicable

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessor:

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Print Name:  
Title: Its Chairman  
Federal ID #:

Lessor:

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Print Name:  
Title: Its Clerk

State of Michigan, County of \_\_\_\_\_.

The forgoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,

2007, by \_\_\_\_\_,  
Type or print name(s) of person(s) signing this document

the \_\_\_\_\_ of \_\_\_\_\_,

a \_\_\_\_\_, corporation, on behalf of the corporation.

\_\_\_\_\_, Notary Public in the County of \_\_\_\_\_.

Acting in the County of \_\_\_\_\_, State of Michigan.

My commission expires \_\_\_\_\_.

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessee:

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Print Name:

Title:

State of Michigan, County of \_\_\_\_\_.

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
2007, by \_\_\_\_\_ the \_\_\_\_\_  
Type or print name(s) of person(s) signing this document

for the Michigan Department of Human Services.

\_\_\_\_\_, Notary Public in the County of \_\_\_\_\_.

Acting in the County of \_\_\_\_\_, State of Michigan.

My commission expires \_\_\_\_\_.

This Lease has been approved as to legal form by the Michigan Attorney General \_\_\_\_\_

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessee:

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Terri L. Fitzpatrick, Director  
Real Estate Division  
For: Lisa Webb Sharpe, Director  
Department of Management and Budget

State of Michigan, County of Ingham

The forgoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2007, by Terri L. Fitzpatrick, Director of the Real Estate Division of the Michigan Department of Management and Budget.

\_\_\_\_\_, Notary Public in the County of \_\_\_\_\_.

Acting in the County of \_\_\_\_\_, State of Michigan.

My commission expires \_\_\_\_\_.

This Lease was approved by the Michigan State Administrative Board on

Enclosure "D", one (1) page, to Lease # \_\_\_\_\_ by and between \_\_\_\_\_, and the State of Michigan for the Department of \_\_\_\_\_

## SAMPLE ESTOPPLE CERTIFICATE

Date \_\_\_\_\_

Lessor Name/Mailing Address \_\_\_\_\_

Attn: Name of Lessor \_\_\_\_\_

Subject: Department of XXXXXXXXXXXX, Located at 1445 XXXXXXXXXXXX Avenue, Anytown, Michigan (#1234)

A review of the lease between XXXXXXXXXXXXXXXXXXXX and the State of Michigan for the above facility has been requested. Information obtained from this review might be used in negotiations for a possible change in ownership or financing of the facility.

The undersigned [is/is not] in possession as a tenant of certain rental space situated at [address of premises], Michigan, consisting of x,xxx square feet of [office/ warehouse/ residential/ (other)] space with a monthly rental of \$xx,xxx.xx. In connection therewith, the undersigned represents as follows:

The Leased premises [are/ will be] occupied pursuant to a certain written Lease dated [month/ day/ year] between the State of Michigan, as Lessee and [Lessor's name], a [corporation/ partnership/ trust/ estate etc.] as Lessor. Such Lease is presently in full force and effect [and has been amended "x" times].

The term of possession provided in the Lease [commenced/ commences] on [month/ day/ year] and expires on [month/ day/ year]. Renewal options are provided which can be exercised to extend possession to [month/ day/ year]. [Actual possession took place on [month/ day/ year] at which time rental payments started]. [An agreement [was/ was not] written to change the Lease dates to coincide with the date of possession].

This Lease [may] contain(s) a [lump-sum/ rental rate] adjustment clause for [liability insurance/ real property taxes/ other].

The undersigned [has/ has not] accepted possession of the Leased premises. Obligations or improvements required by the terms of said Lease, to be furnished or made by the Lessor to the premises, have been completed to date to the satisfaction of the undersigned with the exception of the following items:

1. [items listed here], 2. etc., and 3., etc.

The most recent rent paid to the Lessor or Lessor's agent was for the month of XXXXXX; no rent has been paid more than thirty days in advance of its due date. There is no security deposit. The last payment of its proportionate share of real property taxes and insurance was made by the undersigned to the Lessor on [month/ day/ year] as a part of the regular monthly rental payment; no such payment has been made more than thirty days in advance of its due date.

The State [pays utilities directly with the exception of water and sewer service; proportional payment for water and sewer service made directly to the Lessor upon presentation of a billing document from the city. Common area expenses are paid as a part of the monthly rental].

The undersigned knows of no default or breach of the Lease by either the Lessor or State except obligations or improvements listed above - if any. The Lessor holds no deposit or other property of the State. There are no offsets, claims, or rent deductions except those which might be made by the State by its Department of XXXXXXXXXXXX. The Lessor should contact [name of State agency contact person] for information about rent deductions. The Lease (as amended) represents the entire agreement between the parties as to the Leased premises.

Sincerely,  
Terri L. Fitzpatrick  
Director, Real Estate Division

XXX:xxx cc: Department contact person

Enclosure "E" to Lease # \_\_\_\_\_ by and between \_\_\_\_\_, as Lessor and the State of Michigan for the Department of

## SAMPLE NONDISTURBANCE AGREEMENT

This Agreement between \_\_\_\_\_, hereinafter called "Mortgagee," the State of Michigan by the Department of Management and Budget for the Department of \_\_\_\_\_, hereinafter called "Lessee," and \_\_\_\_\_, hereinafter called "Lessor," which terms "Lessor," "Lessee," and "Mortgagee" shall include the successors and assigns of the respective parties.

THE FOLLOWING is a recital of facts underlying this Agreement:

By State Lease #\*\*\*\*\*, [as amended], which is by reference made a part of this Agreement (hereinafter the Lease), Lessor in consideration of the rents reserved therein, and of the terms, covenants, conditions, and agreements set forth in the Lease, has demised and let to Lessee, and Lessee has leased from Lessor, certain premises described in Lease paragraphs 2.1 and 2.2, located in \_\_\_\_\_, for an original term extending until (date), and for any exercised extensions.

Mortgagee is the holder of a mortgage made by (name of Lessor), dated \_\_\_\_\_ which mortgage covers the real property described in Lease paragraphs 2.1 and 2.2 and buildings thereon, and other property, rights, franchises and privileges more particularly described in the Mortgage (which collectively are herein called the "Mortgaged Property").

Lessor is the owner and holder of title to the Mortgaged Property.

Mortgagee shall recognize Lessee's rights under the Lease in the event of a foreclosure of Mortgagee's lien.

The parties agree as follow:

So long as Lessee is not in default (beyond any period given Lessee to cure such default) in the payment of rent or additional rent, or the performance of any other terms, covenants, or conditions of the Lease, Lessee's possession under the Lease and Lessee's rights and privileges thereunder, or under any extensions or renewals thereof that may be affected in accordance with any option contained in the Lease, shall not be diminished or interfered with by Mortgagee. (The term "Mortgagee" shall include any purchaser at a foreclosure sale). Lessee's occupancy shall not be disturbed by Mortgagee during the term of this Lease or any extensions or renewals thereof.

As indicated in Lease Article X, when Mortgagee is substituted as the Lessee's Lessor, Mortgagee is subject to the obligation of the Lease including any amendments to the Lease. It is the intention of the parties hereto to incorporate the Lease into this Agreement by reference with the same force and effect as if set forth fully verbatim herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Witnesses:

Lessee: State of Michigan

\_\_\_\_\_  
1st witness:  
Print name of witness

By: \_\_\_\_\_  
(name typed)

Title: \_\_\_\_\_

\_\_\_\_\_  
2nd witness:  
Print name of witness

Date: \_\_\_\_\_

\*State of Michigan, County of \_\_\_\_\_

Acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_  
the \_\_\_\_\_ of \_\_\_\_\_, State of Michigan.

\_\_\_\_\_, Notary Public in the County of \_\_\_\_\_

| Notary signature

\* Acting in the County of \_\_\_\_\_, State of Michigan. My Commission expires: \_\_\_\_\_

Enclosure "E" page 2 of 2

Witnesses:

Lessor: \_\_\_\_\_

(name of Lessor)

1st witness: \_\_\_\_\_  
Print name of witness

By: \_\_\_\_\_  
(name typed)

Title: \_\_\_\_\_

2nd witness: \_\_\_\_\_  
Print name of witness

Date: \_\_\_\_\_

\*State of Michigan, County of \_\_\_\_\_

\* Acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_  
| the \_\_\_\_\_ of \_\_\_\_\_, Name of Lessor

\* \_\_\_\_\_, Notary Public in the County of \_\_\_\_\_

\* Notary signature

\* Acting in the County of \_\_\_\_\_, State of Michigan.

| My Commission expires: \_\_\_\_\_

Witnesses:

Mortgagee: \_\_\_\_\_  
(name of mortgagee)

1st witness: \_\_\_\_\_  
Print name of witness

By: \_\_\_\_\_  
(name typed)

Title: \_\_\_\_\_

2nd witness: \_\_\_\_\_  
Print name of witness

Date: \_\_\_\_\_

\*State of Michigan, County of \_\_\_\_\_

\* Acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_  
| the \_\_\_\_\_ of \_\_\_\_\_, Name of Mortgagee

\* \_\_\_\_\_, Notary Public in the County of \_\_\_\_\_

\* Notary signature

\* Acting in the County of \_\_\_\_\_, State of Michigan.

| My Commission expires: \_\_\_\_\_

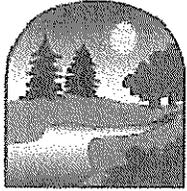
Judy Bobo  
MI Dep't of Management and Budget  
Real Estate Division  
1401 Presque Isle  
Marquette, MI 49855



April 24, 2007  
Agenda

5. Consent Agenda, a. Budget & Finance Committee Recommendations,  
1. Emergency Management Director Position

Move to approve the revised Emergency Management Director position with placement as a Grade 11 on the Non-Union Salary Schedule, with 50% of the funding coming out of the 9-1-1 Fund.



ESTABLISHED 1875

*Otsego*  
C O U N T Y

M I C H I G A N

## EMERGENCY MANAGEMENT DIRECTOR

### General Summary

Under the direction of the County Administrator or his or her designee, the purpose of the position is to plan, direct and coordinate a comprehensive management program to include E-911 Dispatch Communications and Emergency Management Services for the County to minimize the effects of major events or disasters. Coordinates emergency service programs with area agencies, state and federal agencies and area citizens. Serves as a key advisor to the County Board of Commissioners and County Administration regarding emergency incidents and activation of the Emergency Operations Center. With the staff assistance, the position is also responsible for the 911 emergency telephone system and centralized emergency dispatch center responsible for dispatching all police, fire and ambulance services within the County. Responsible for the maintenance of all communications and other equipment and the coordination and integration of systems including telephone, computer and radio interfaces. Responsible for all administrative functions of the department including financial and personnel management, including the supervision of dispatch personnel and preparation and administration of the budget. Performs related work as required.

### Essential Functions

1. Coordinates emergency planning efforts with all political jurisdictions within the County. Ensures emergency plans meet State and federal regulations and acts as an agent in securing disaster relief monies.
2. Develops and updates the county emergency operations plan and other support plans which involve working with each agency/department that is included in the plan to identify functions they will perform in an emergency and ensure integration of all functions. Ensures that plan is responsive to all State and federal regulations.
3. Serves on the Local Emergency Planning Committee which is responsible for developing emergency operation plans for facilities in the County which use hazardous materials pursuant to federal provisions of the Superfund Amendment and Reauthorization Act (S.A.R.A.) Title III. Identifies facilities subject to S.A.R.A. Title III planning requirements and gathers data relevant to emergency planning requirements.
4. Manages and coordinates the preparation of local emergency plans to include warnings, notifications, emergency call lists, and evacuation centers. Reviews support plans from larger local units of government to address Homeland

Security issues. Maintains records pursuant to the federal reporting requirements of S.A.R.A. Title III.

5. Serves as advisor to the Chairperson of the Board during all types of emergency operations. Coordinates efforts of staff and others during emergency operations. Oversees the Emergency Operations Center and works toward enhanced communication capabilities.
6. Maintains current knowledge of all local, State and federal laws, technological developments, reporting requirements, and proposed legislation pertaining to Emergency Management matters.
7. Directs preparation of project applications, including justifications and oversees project implementation and completion.
8. Responsible for the coordination of all drills and exercises carried out in preparation for emergencies. Develops and/or implements exercises and drills to ensure that involved agencies and departments know their responsibilities and functions in an emergency and to help identify any potential flaws in the emergency operations plan.
9. Works with various committees to coordinate the utilization of Homeland Security grants for training, equipment, and enhanced response capabilities.
10. Coordinates involvement with regional teams and committees related to emergency management such as bio terrorism and smallpox committees.
11. Makes presentations to schools, service groups, civic groups, governmental departments and care facilities to raise the awareness of emergency management and advise on the best tornado shelter and other emergency procedures.
12. Responsible for the development and maintenance of the Emergency Operations Center, from which emergency operations are directed and controlled. Establishes, maintains, tests and evaluates the operational system for response. Develops new standard operating procedures and policies as needed to accommodate the Center.
13. Through the LEPC, identifies special populations in the county, such as the homebound, and provides training to enhance planning and preparedness for an emergency evacuation or other emergency.
14. Responsible for the response to emergency calls on a 24-hour basis.
15. Responsible to the State Police Emergency Management Division to provide proper information in times of disaster to the County will be eligible for state and federal monies should they be available.
16. Prepares the annual operating budget for Emergency Management and tracks expenditures against the budget throughout the year and maintains related financial documentation. Prepares billings to the federal government for matching funds.
17. Completes all federal and state forms and activity reports for emergency management.

18. As director of a department of emergency communications personnel, is responsible for interviewing job candidates and making hiring decisions, scheduling, assigning work, reviewing and evaluating performance, and dealing with employee relations issues.
19. Coordinates and oversees the orientation, on-going training and certification of dispatch staff and develops programs to address changing procedures and technology.
20. Develops departmental policies and procedures, makes recommendations to the Administrative Policy Board and reviews, monitors and modifies policies and procedures as necessary. Ensures that procedures comply with local and state regulations.
21. Oversees and evaluates departmental response to calls for emergency services.
22. Recommends, with the input of system users, the selection and is responsible for the operation and maintenance of communications and other equipment and ensures compliance with FCC regulations. Ensures that all equipment is properly operated and maintained and negotiates and administers maintenance agreements.
23. Drafts and presents the departmental budget. Approves expenditures as authorized and monitors expenditures to ensure they are within budgetary guidelines. Maintains accounting records of the Authority and prepares reports for the Board. Develops the long-range financial and capital plans.
24. Prepares the departmental payroll records.
25. Works closely with representatives of system users to develop and implement plans for improving capabilities through technology.
26. Responds to complaints regarding dispatch operations. May include discussing with the complainant, listening to tape, reviewing the incident, discussing with staff, and responding to and resolving complaint.
27. Coordinates services with emergency service agencies. Works closely with representatives of such agencies to ensure their needs are met and their concerns are addressed. Works toward standardization of communications equipment and procedures to improve emergency communications. Coordinates services with adjacent counties.
28. Schedules and coordinates all training for new and current employees, including re-certification for EMD, CPR, LEIN, HAZMAT and other areas.

## Other Functions

1. None listed.

*An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)*

## Employment Qualifications

**Education:** Bachelor's Degree in Criminal Justice, business administration, public safety administration, telecommunications or other area related to emergency services with coursework in management and data processing. Prefer specialized training related to emergency management services.

**Experience:** Prefer five (5) years experience in emergency management services and knowledge of emergency management principles. Prefer experience including operation of computers, radio and telecommunications systems and providing knowledge of police, fire and EMS operations.

### **Other Requirements:**

- Ability to complete the Department of Homeland Security/Federal Emergency Management Agency PDS (Professional Development Series) Curriculum.
- Ability to complete required Incident Command System classes.
- Ability to coordinate multiple projects and meet critical deadlines.
- Deal tactfully and courteously with the public and other staff.
- React quickly, efficiently and calmly in emergency situations.
- Establish and maintain cooperative working relationships.

*The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.*

**Physical Requirements:** *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Ability to attend classes, seminars, and meetings in various areas of the Emergency Management 7<sup>th</sup> District and Lansing.
- Ability to walk over various types of terrain to inspect disaster impact.
- Ability to operate telecommunications equipment.
- Ability to enter and retrieve information from computers.
- Ability to access all County locations.

**Working Conditions:**

- Works in office conditions but is required to travel to all County locations and emergency management sites.
- Exposure to major accidents and health hazards.
- Required to be on-call 24 hours a day for emergency situations.
- Exposure to various types of weather conditions.

**Job Posting Information:**

This is a full-time non-union position and is eligible for fringe benefits.

Salary Range: \$44,001.29 – \$54,912.31

For purposes of FLSA, this is an exempt position.

Otsego County is an Equal Opportunity Employer

5. Consent Agenda, a. Budget & Finance Committee Recommendations,  
2. Jail Cook Position

Move to place the Jail Cook position on the Non-Union Salary Schedule as a Grade 3, with 50% of the step increase to be given upon approval and the remaining 50% of the 2007 step increase to be given on the employee's next anniversary date.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

PAGE 1 of 4

**FUND/DEPARTMENT: General (jail, contingency) & Jail Commissary Funds**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E351    703020    Salary	\$	\$ 3,191
101E351    704800    Sick leave	\$	\$ 86
101E351    704200    FICA	\$	\$ 241
101E351    704600    Workers Comp	\$	\$ 169
101E351    704300    Retirement	\$	\$ 313
101E351    704110    Hospitalization	\$	\$ 954
<b>Total</b>	\$	\$

*James P. McBride*  
 \_\_\_\_\_  
 Department Head Signature

*4/18/07*  
 \_\_\_\_\_  
 Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
 Administrator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board Approval Date (if necessary)

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

PAGE 2 of 4

**FUND/DEPARTMENT: General (jail, contingency) & Jail Commissary Funds**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E351    704140    Life & Disability	\$	\$ 52
101E351    704500    Unemployment	\$	\$ 23
101E941    999000    Contingency	\$ 3,449	\$
	\$	\$
595E351    703020    Salary	\$ 3,191	\$
595E351    704800    Sick Leave	\$ 86	\$
<b>Total</b>	\$	\$

*James D. M. Ber*  
 \_\_\_\_\_  
 Department Head Signature

*4/18/07*  
 \_\_\_\_\_  
 Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
 Administrator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board Approval Date (if necessary)

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

PAGE 3 of 4

**FUND/DEPARTMENT: General (jail, contingency) & Jail Commissary Funds**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number			Decrease	Increase
5950050	400001	Use of Fund Bal	\$	\$ 5,029
-	-		\$	\$
-	-		\$	\$
-	-		\$	\$
<b>Total</b>			\$	\$

**EXPENDITURE**

Account Number			Increase	Decrease
595E351	704200	FICA	\$ 241	\$
595E351	704600	Workers Comp	\$ 169	\$
595E351	704300	Retirement	\$ 313	\$
595E351	704110	Hospitalization	\$ 954	\$
595E351	704140	Life & Disability	\$ 52	\$
595E351	704500	Unemployment	\$ 23	\$
<b>Total</b>			\$	\$

James D. McBride  
Department Head Signature

Date 4/19/07

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

PAGE 4 of 4

**FUND/DEPARTMENT: General (jail, contingency) & Jail Commissary Funds**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E351    703030    Jail Cook Salary	\$ 1,250	\$
101E351    704800    Sick Pay	\$ 90	\$
101E351    704200    FICA	\$ 97	\$
101E351    704600    Workers Comp	\$ 35	\$
101E351    704300    Retirement	\$ 108	\$
- -	\$	\$
<b>Total</b>	<b>\$10,058</b>	<b>\$10,058</b>

James D. McBurn  
Department Head Signature

4/18/07  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number

5. Consent Agenda, a. Budget & Finance Committee Recommendations,
4. Sheriff's Auction

Move to authorize holding the Sheriff's Auction on May 24, 2007 with proceeds being placed in the Equipment Fund.



# COUNTY OF OTSEGO Administrative Policy Manual

Policy Number  
  
**500.01**

Policy No 500.01	Subject <b>Purchasing</b>	Date Issued 4/13/04
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<p><b>Application</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u><b>General Fund Functions</b></u></p> <p><input checked="" type="checkbox"/> General Fund Departments  <input type="checkbox"/> 46<sup>th</sup> Trial Court  <input type="checkbox"/> Joint Building Authority  <input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u><b>Special Revenue Functions</b></u></p> <p><input checked="" type="checkbox"/> Parks and Recreation  <input type="checkbox"/> Library  <input type="checkbox"/> Social Welfare (Family Independence Agency)  <input type="checkbox"/> Commission on Aging  <input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u><b>Business-Type Functions</b></u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving  <input checked="" type="checkbox"/> Commissary  <input checked="" type="checkbox"/> Bus System  <input checked="" type="checkbox"/> Administrative Services  <input checked="" type="checkbox"/> Building and Grounds</p> <p><u><b>Component Units</b></u></p> <p><input type="checkbox"/> University Center  <input type="checkbox"/> Road Commission  <input type="checkbox"/> Ambulance  <input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p> </td> </tr> </table>	<p><u><b>General Fund Functions</b></u></p> <p><input checked="" type="checkbox"/> General Fund Departments  <input type="checkbox"/> 46<sup>th</sup> Trial Court  <input type="checkbox"/> Joint Building Authority  <input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u><b>Special Revenue Functions</b></u></p> <p><input checked="" type="checkbox"/> Parks and Recreation  <input type="checkbox"/> Library  <input type="checkbox"/> Social Welfare (Family Independence Agency)  <input type="checkbox"/> Commission on Aging  <input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><u><b>Business-Type Functions</b></u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving  <input checked="" type="checkbox"/> Commissary  <input checked="" type="checkbox"/> Bus System  <input checked="" type="checkbox"/> Administrative Services  <input checked="" type="checkbox"/> Building and Grounds</p> <p><u><b>Component Units</b></u></p> <p><input type="checkbox"/> University Center  <input type="checkbox"/> Road Commission  <input type="checkbox"/> Ambulance  <input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>	<p><b>Scheduled Revision</b> 7/1/05</p> <hr/> <p><b>Applicable Forms</b></p>
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Contact Department Administration	Contact Phone Number 989-731-7520	Contact Fax Number 989-731-7529	Contact E-Mail jburt@otsegocountymi.gov
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**Summary**

The purpose of this policy is to establish procedures for the purchase of all supplies, equipment, vehicles, services and all construction or altering of County facilities for any department of the County of Otsego in a manner that maximizes the purchasing value of public funds in procurement. This policy shall apply to every expenditure of public funds. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal or state laws and regulations. Nothing in this policy shall prevent any public agency from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law.

**Procedures**

**1. Definitions**

1.1 **Capital Outlay Items:** Non-expendable items itemized in the County's capital improvement budget/plan.

1.2 **Competitive Bids:** Prices received from vendors on items or services \$10,001 or more. Competitive bids are received as sealed bids only and are opened at advertised public bid openings. The requirement for sealed competitive bids shall not apply to intergovernmental contracts, contracts for professional services or emergency repairs, or for the reauthorization of contracts, which have been previously approved by the Otsego County Board of Commissioners.

1.3 **Expendable/Recurrent Supplies:** Routine supplies needed to carry on the County's daily business (i.e. food, medical supplies, office supplies). Expendable supplies are generally acquired using preferred vendors.



# COUNTY OF OTSEGO

## Administrative Policy Manual

Policy Number

500.01

### Procedures

1.4 **Final Approver:** Person(s) designated to utilize the electronic purchasing system with the authority to convert requisitions to purchase orders.

1.5 **Formal Bidding:** Formal bidding procedure should be used for purchases from \$5,001 to \$10,000. It includes solicitation of written bids through the mail, e-mail, and facsimile.

1.6 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Informal bids (quotes) includes solicitation of written bids and may be solicited by telephone, personal contact, or in writing.

1.7 **Public Bid Opening:** A place, date and time established to open competitive bids received on items and/or services being procured. Adequate public notice of the invitation for bids shall be given not less than 10 calendar days prior to the date set forth therein for the opening of bids. Such notice may include publication in a newspaper of general circulation for a reasonable time prior to the bid opening.

1.8 **Request for Proposal (RFP):** A document issued by the County Administrator, which contains specifications and County bidding procedures for procurement of items and/or services. An RFP is sent out to vendors as a mechanism to solicit for competitive bids.

1.9 **Request for Quotation (RFQ):** A document (less formal than an RFP) issued by the County Administrator/Management Team Member, which contains specifications for the procurement of items and/or services. An RFQ is sent out to vendors as a mechanism to solicit for competitive quotes.

**2. POLICY:** The County utilizes an electronic accounting system with a purchasing module that includes a requisition and purchase order system. Every purchase on behalf of the County (unless specifically exempted) shall require a requisition and purchase order. Except as otherwise specified herein, purchases / contracts will be awarded to a contractor or bidder based on price, record of performance, availability, dependability and experience. All purchases by contract, or otherwise, as herein authorized, will be in accordance with such appropriations as have been made by the Board of Commissioners for the support of the respective departments.

It shall be unethical for any County employee to participate directly or indirectly in a procurement contract when (the County employee knows that) the County employee or any member of the County employee's immediate family has a financial interest pertaining to the procurement contract.

2.1 **Basic Purchases:** Items valued at \$500 or less are considered basic purchases. There are not any bidding requirements for these purchases; however, the requisition and purchase order system must be utilized. Management Team Members or their designee(s) are authorized to draft requisitions and act as the final approver. The responsible party shall exercise reasonable scrutiny when expending funds under the \$500 threshold.



# COUNTY OF OTSEGO

## Administrative Policy Manual

Policy Number

500.01

### Procedures

2.2 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Individual employees, with approval of their Management Team Member, may solicit informal bids as outlined below. Bids must be written. The Management Team Member (their designee when absent) must act as final approver.

A. Bid Information: To insure fairness in, each vendor solicited should be given the same information. This information should include:

- Description of items to be purchased
- Special terms and/or specifications
- Desired delivery date

B. Record of Bids: All bids solicited shall be in writing and will be electronically recorded in the requisition "Post It" note window. Each record should contain:

- Bid Information
- Record of all bids
- Manager's explanation if lowest priced vendor not selected.

2.3 **Formal Bidding:** Purchases from \$5,001 to \$10,000 are subject to the formal bidding procedure. The respective department shall follow the formal bidding process. The Management Team Member must approve with the County Administrator or designee acting as the final approver. It includes solicitation of written quotations/bids through direct contact, public advertisement or any combination of the same.

A. The solicitation/advertisement must include the following:

- Identification of item(s) to be bid upon
- Location bids are to be submitted
- Date and time of bid deadline for submission
- Contact for further information
- Statement of County's rights to reject bids
- Contract compliance terms
- Product specifications

B. Record of Bids: All bids solicited shall be electronically recorded in the requisition "Post It" note window. Each record should contain:

- Bid Information
- Record of all bids
- Department Head explanation if lowest priced vendor not selected.

2.4 **Competitive Bidding:** Purchases with an anticipated obligation of \$10,001 or more are required to have sealed, competitive bidding and comply with Public Act 167 and 168 of 1993. Two (2) competitive bids are required for purchases of \$10,001 or more.



# COUNTY OF OTSEGO

## Administrative Policy Manual

Policy Number

500.01

### Procedures

Professional services and intergovernmental contracts and emergency repairs, or reauthorization of contracts that have been previously approved are exempted from this policy.

- A. If a bid document must be prepared (\$10,001 or more), it shall include:
- Bid advertisement
  - Bid preparation instructions
  - Proposal
  - Contract
  - General conditions
  - Special conditions
  - General specifications
  - Detailed specifications
  - State or Federal guidelines (if necessary)

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures and to accept any bid determined by the County to be in the best interest of the County, regardless of price. Vendors located in Otsego County are hereby granted a 3% cost variance for low bid determination.

- B. All bids shall be opened at the time, date and place specified, and the opening and inspection of all bids shall be made by the County Administrator. A complete summary of the bids, including the bidding firm's name, cost, qualifying data, and any other relevant information, shall be kept on file. Final approval, acceptance and selection of bids that are low bid and meet specifications shall be recommended by the County Administrator to the Board of Commissioners.
- 2.5 **Expendable Supplies:** For each expendable category of purchases, the County Administrator, with the assistance of the respective department staff (i.e. maintenance/jail food staff), will compile and maintain a list of preferred suppliers. Such lists will be reviewed and updated periodically. Typically one – three vendors will be listed to provide comparison pricing and selection options.
- 2.6 **Open Purchase Orders:** Open Purchase Orders shall be utilized for vendors that provide routine repetitive services. Open Purchase Orders may be opened and closed within any calendar month. Examples of authorized open purchase orders include: oil changes, car wash and other similar services.
- 2.7 **Emergency Purchase Orders:** In case of emergency needs, appropriate departments (maintenance, sheriff) are authorized to make emergency procurements of supplies, services or construction items when there exists a threat to public health, welfare or safety. Electronic access shall be provided to authorize the issuance of emergency



# COUNTY OF OTSEGO Administrative Policy Manual

Policy Number

500.01

## Procedures

purchase orders. Emergency procurements shall be made with such competition as is practicable under the circumstances and the cost shall not exceed \$5,000. An emergency purchase of up to \$10,000 may be made by the County Administrator without prior approval by the chair or vice-chair of the Board of Commissioners. The very nature of emergency expenditures may necessitate a significant financial decision without prior approval. All emergency expenditures in excess of \$10,000 shall be reported to the Board of Commissioners, in writing, within three business days.

- 2.8 **Cooperative Government Contracts:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by joining with other local governments, or participating with the State of Michigan or the Federal Government in purchasing. The County Administrator is authorized to enter into the necessary agreements or contracts on behalf of the County.
- 2.9 **Exempted Purchases:** Exempted purchases include maintenance agreement billings, utility billings, contracted service invoices, insurance payments, and other like services as noted in the Otsego County Payables Policy. The appropriate account number and signature of a Management Team member is required for exempted purchases, and shall appear across the invoice.
- 2.10 **Payment Procedure:** The respective Management Team member will be responsible for inspection of all orders, upon receipt of the order and prior to the acceptance of the delivery. Upon acceptance of items, verification that the packing slip matches the purchase order must accompany the invoice in order to obtain payment. Whenever a department rejects any orders, the County Administrator shall be notified immediately and given the reason for the rejection.

The County of Otsego will accept delivery of and authorize payment of only those services, supplies, merchandise or articles authorized for purchase, and acceptable under terms of the purchase agreement, in accordance with the procedures stated herein.

Payment for any services, supplies, merchandise or articles not authorized for purchase by the County Administrator and/or the Otsego County Board of Commissioners in accordance with the policies and procedures stated herein becomes the responsibility of the person or persons requesting such service, supplies, merchandise or article and the County may deny payment of the claim.

Any service being performed for the County that has not been authorized in accordance with the policies and procedures stated herein, shall be immediately discontinued and the original conditions restored at the expense of the person or persons requesting such service.

Payment in full for any service, supplies, merchandise or articles not acceptable for delivery or the use required, as put forth in the bid specifications or purchase agreement for such service,



# COUNTY OF OTSEGO Administrative Policy Manual

Policy Number  
  
**500.01**

**Procedures**

supplies, merchandise or articles, will be held in abeyance until such time as a replacement or replacements meeting the specifications put forth in the purchase agreement and acceptable for the use required are received.

**TABLE 1**

Dollar Amount	Bidding Requirement	Final Approval
\$0 - \$500	None	Management Team Member or Designee
\$501 - \$5,000	Informal Bid	County Administrator
\$5,001 - \$10,000	Formal or Competitive Quote	County Administrator
\$10,001 or more	Competitive Bids (2)	Board of Commissioners

Approvals (name and department)

Board of Commissioners

April 13, 2004

## **RESOLUTION NO. OCR 07-19**

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A  
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE  
OPERATION AND MAINTENANCE OF THE ANIMAL SHELTER  
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE  
IN A SPECIAL ELECTION ON AUGUST 07, 2007**

**OTSEGO COUNTY BOARD OF COMMISSIONERS  
April 24, 2007**

### **Recitals**

- A. Otsego County currently operates and maintains a county animal shelter and employs individuals to carry out the functions of the animal shelter for the benefit of county residents and others visiting the county.
- B. Because of current budget constraints within the county, the Otsego County Board of Commissioners desires to obtain voter approval to renew the previously approved millage increase to provide funds for operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses.
- C. The county finds it appropriate to hold a special election on August 07, 2007, and submit this millage proposition to the electorate at this election.

### **Resolution**

**NOW, THEREFORE, THE OTSEGO COUNTY BOARD OF COMMISSIONERS  
HEREBY RESOLVES that:**

- 1. The following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at an August 07, 2007 special election:

## BALLOT LANGUAGE

### OTSEGO COUNTY

*This proposal is intended to renew the previously approved animal control millage. The proposal will permit the County to levy up to 3/10 of a mill to provide funds for CONTINUANCE OF THE NO KILL OF ADOPTABLE PETS POLICY and operation and maintenance of the animal shelter in the years 2009 through 2013, inclusive. This same millage amount was previously approved by the voters and will expire following the levy in December, 2008. As a result, this proposal merely continues the millage for the animal shelter through 2013.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to three-tenths (3/10) of a mill (\$.30 per \$1,000 of taxable value) for a period of five (5) years, 2009 through 2013, inclusive, for the purpose of providing funds for CONTINUANCE OF THE NO KILL OF ADOPTABLE PETS POLICY, operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$375,084 for Otsego County in 2009.

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Charlton Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2007 and continuing in effect until March 31, 2009.

The County and the Township hereby agree that beginning April 1, 2008 that meetings and negotiations shall begin regarding renewal of the contract to insure that time is provided for the Township to adopt their own ordinances and regulations in the event that this contract is not renewed.

The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

9. The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

The County and the Township agree that any funds received in excess of the expenses needed for operation of the building department will be maintained within a Building Department fund balance account as required by State Statute.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

Responsibilities of the Township

1. Charlton Township has been designated as a "Small" Township within Otsego County based on Planning and Zoning activity. As one of the five "Small" Townships within Otsego County, Charlton Township agrees to provide a total of \$1,760 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this 12<sup>th</sup> day of FEBRUARY 2007 between Otsego County and Charlton Township

Witness

Joseph P. Czerwinski  
Mr. McConky

Charlton Township  
Max Nowak, Supervisor  
Ivan Maschke, Township Clerk

Witness

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Otsego County

John Burt, County Administrator

Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each

5 Small = total contribution of \$ 8,800 or \$1760 each

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Chester Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2007 and continuing in effect until March 31, 2009.

The County and the Township hereby agree that beginning April 1, 2008 that meetings and negotiations shall begin regarding renewal of the contract to insure that time is provided for the Township to adopt their own ordinances and regulations in the event that this contract is not renewed.

The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

9. The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

The County and the Township agree that any funds received in excess of the expenses needed for operation of the building department will be maintained within a Building Department fund balance account as required by State Statute.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

Responsibilities of the Township

1. Chester Township has been designated as a "Small" Township within Otsego County based on Planning and Zoning activity. As one of the five "Small" Townships within Otsego County, Chester Township agrees to provide a total of \$1,760 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this 10<sup>th</sup> day of April 2008 between Otsego County and Chester Township

Witness

Jean Nowicki

Wanda J. Basinski

Chester Township

Robert Harkness

Robert Harkness, Supervisor

Melissa Szymanski  
Melissa Szymanski, Township Clerk

Witness

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\_\_\_\_\_

Otsego County

\_\_\_\_\_  
John Burt, County Administrator

\_\_\_\_\_  
Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each

5 Small = total contribution of \$ 8,800 or \$1760 each

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Elmira Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

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The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
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7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

9. The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

The County and the Township agree that any funds received in excess of the expenses needed for operation of the building department will be maintained within a Building Department fund balance account as required by State Statute.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

#### Responsibilities of the Township

1. Elmira Township has been designated as a "Small" Township within Otsego County based on Planning and Zoning activity. As one of the five "Small" Townships within Otsego County, Elmira Township agrees to provide a total of \$1,760 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2006 between Otsego County and Elmira Township

Witness

*Diane M. Purgiel*  
*[Signature]*

Elmira Township

*Diane Franckowiak*  
Diane Franckowiak, Supervisor

*Susan Schaedig*  
Susan Schaedig, Township Clerk

Witness

\_\_\_\_\_  
\_\_\_\_\_

Otsego County

\_\_\_\_\_  
John Burt, County Administrator

\_\_\_\_\_  
Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each

5 Small = total contribution of \$ 8,800 or \$1760 each

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Hayes Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2007 and continuing in effect until March 31, 2009.

The County and the Township hereby agree that beginning April 1, 2008 that meetings and negotiations shall begin regarding renewal of the contract to insure that time is provided for the Township to adopt their own ordinances and regulations in the event that this contract is not renewed.

The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

9. The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

The County and the Township agree that any funds received in excess of the expenses needed for operation of the building department will be maintained within a Building Department fund balance account as required by State Statute.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

Responsibilities of the Township

1. Hayes Township has been designated as a "Large" Township within Otsego County based on Planning and Zoning activity. As one of the four "Large" Townships within Otsego County, Hayes Township agrees to provide a total of \$3,800 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this 11<sup>th</sup> day of July 2006 between Otsego County and Hayes Township

Witness

Judith Costello  
Rayne Elyson

Hayes Township

Mary M Sanders  
Mary Sanders, Supervisor

Richard Ross  
Richard Ross, Township Clerk

Witness

Otsego County

John Burt, County Administrator

Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each  
 5 Small = total contribution of \$ 8,800 or \$1760 each

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Otsego Lake Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2007 and continuing in effect until March 31, 2009.

The County and the Township hereby agree that beginning April 1, 2008 that meetings and negotiations shall begin regarding renewal of the contract to insure that time is provided for the Township to adopt their own ordinances and regulations in the event that this contract is not renewed.

The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

9. The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

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The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

#### Responsibilities of the Township

1. Otsego Lake Township has been designated as a "Large" Township within Otsego County based on Planning and Zoning activity. As one of the four "Large" Townships within Otsego County, Otsego Lake Township agrees to provide a total of \$3,800 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this 20<sup>th</sup> day of July 2006 between Otsego County and Otsego Lake Township

Witness

Christine Whelan

Margaret E. Black

Otsego Lake Township

Thomas Wagar  
Thomas Wagar, Supervisor

Lorraine Markovich  
Lorraine Markovich, Township Clerk

Witness

\_\_\_\_\_

\_\_\_\_\_

Otsego County

\_\_\_\_\_  
John Burt, County Administrator

\_\_\_\_\_  
Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each

5 Small = total contribution of \$ 8,800 or \$1760 each



**Otsego**  
**COUNTY**  
M I C H I G A N

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

COMPLETING THE TERM OF JOSEPHINE LILAC AND EXTENDING THE TERM UNTIL APRIL 30, 2009.
JURY BOARD

**Please print or type.**

Name: ROSEMARIE S. TYLER

Address: 7855 HAYES TOWER RD <sup>GAYLORD</sup> Zip Code 49735

Telephone: 989-732-3313 Other: N/A

Date available for appointment AT YOUR PLEASURE

County Commission District 9

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? HAYES TWP

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Current	Past
HAYES Twp - DPTM Treasurer	@ ROT - TREAS
Memorial Committee - UMC - Sec	Finance Com - UMC
Commission/Law Asst Scheduler - UMC	EMMAUS BD - TREAS
	Trustees - member UMC
	Road to Recovery (Cancer Care) - driver
	etc

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Worked at Co Clerk's office 6 yrs - <sup>covered</sup> all jobs except Court  
 " as Dep TREAS 14 yrs - dealing with public  
 Set up bookkeeping system @ UMC + worked @ office 6 1/2 yrs  
 Office manager AT Kmart when it first opened - organization of  
 nt. Pleasant Isabella Bkr Trust - 6 yrs mainly in Loan dept - serving the public (office duties etc)  
 " Office manager @ Yankee - worked with cash - 5yrs

Have you ever worked for Otsego County?  Yes  No  
 If yes, please list dates and name(s) of departments.

was hired as a floater to work Clerk / Bldg / Rod  
 + TREAS offices - worked mostly in Clerk + Rod  
 office

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

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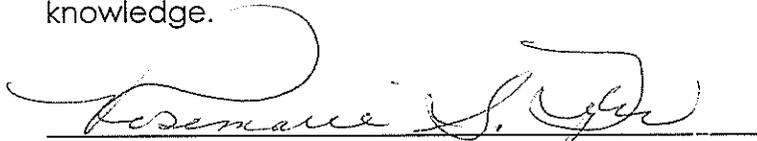
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have worked in positions where confidentiality is a high requisite for most of my life - also where trust is paramount. Usually dealing with either financial matters AND/OR with the Public. As a side note - I worked with Donna Sawicki for 6 yrs and Donna we make a good team -

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
Signature

4/12/07  
Date

Mail or return your completed application to:

Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.



### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

JURY BOARD

**Please print or type.**

**Name:** BARBARA HENDERSON

**Address:** 5215 M-32 EAST, GAYLORD, MI **Zip Code** 49735

**Telephone:** (989)732-5308 **Other:** \_\_\_\_\_

**Date available for appointment** IMMEDIATE

**County Commission District** IV - LEE OLSEN

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? CHESTER TOWNSHIP

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Jury Board - OTSEGO County

GARDEN CLUB - "

AAUW . " president

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Teacher in local schools - grades 3 - 8

Education: Double masters in teaching and teaching administration

Have you ever worked for Otsego County?      \_\_\_ Yes       X  No

If yes, please list dates and name(s) of departments.

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?      \_\_\_ Yes       X  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes      No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

long experience working on Jurn Board.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the preceding information is correct and to the best of my knowledge.

Barbara Henderson  
Signature

7 February 2007  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.

**TO: THE HONORABLE MEMBERS OF THE BOARD OF  
COMMISSIONERS, COUNTY OF OTSEGO, MICHIGAN**

I, WILLIAM KERR, CERTIFY THAT I HAVE EXAMINED THE  
REPORTS AS PREPARED BY YOUR EQUALIZATION  
DEPARTMENT FROM THE ASSESSMENT ROLLS OF THE  
VARIOUS TOWNSHIPS AND CITY WITHIN OTSEGO COUNTY AND  
FIND MOST ROLLS RELATIVELY EQUAL AS ASSESSED.

IT IS MY RECOMMENDATION TO THE BOARD OF  
COMMISSIONERS OF THE COUNTY OF OTSEGO, THAT THEY  
EQUALIZE THE VALUATIONS OF TAXABLE PROPERTY, BY CLASS  
IN OTSEGO COUNTY, FOR THE YEAR 2007 IN COMPLIANCE WITH  
SECTIONS 209.5 AND 211.34 MCL OF 1948 AS AMENDED, AND IN  
ACCORDANCE WITH THE ATTACHED SCHEDULES.

---

KENNETH GLASSER, CHAIRMAN  
OTSEGO COUNTY BOARD OF COMMISSIONERS

*Prepared by: OTSEGO COUNTY EQUALIZATION DEPARTMENT*

  
WILLIAM KERR, DIRECTOR

**APPROVED APRIL 24, 2007**

# MEMO

APRIL 24, 2007

TO: OTSEGO COUNTY BOARD OF COMMISSIONERS  
FROM: WILLIAM KERR, DIRECTOR  
EQUALIZATION DEPARTMENT  
SUBJECT: THE EQUALIZATION REPORT

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2206 County Equalized Value	1,591,354,397
2007 County Equalized Value	1,644,410,800

This represents a: \$53,056,403 ( 3.33 %) increase in County Equalized Value

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You must read this report with the following in mind:

The County Equalization Report shows how each municipality is equalized. These figures are an assemblage of information that starts in April and ends in October with the final value. This information is comprised of sales and appraisals studies and the true cash value is compared against the Assessors values for each municipality. This data is listed, checked, valued and recorded by my appraisal staff.

I review, analyze, correct, if necessary, and submit this information to you.

Upon your approval, this report is submitted to the State Tax Commission. Upon their approval the County Equalized Value becomes the State Equalized Value for the County. This value can be adjusted, on an individual property, by the July or December Local Boards of Review, the State Tax Commission or the State Tax Tribunal

The report you are reading is the County Equalized Value. **THIS VALUE IS NOT USED IN THE PREPARATION OF THE TAX BILL.**

1. The value used in the preparation of the Tax Bill is the Taxable Value of your property. The Taxable Value divided by 1000 and multiplied by the Millage rate equals your Tax.
2. The Taxable Value is determined in May of each year. This value is the lesser of the State Equalized Value or the Capped Value. The Capped Value is determined by State Law as the **lesser** of the Consumer Price Index (3.7%) or 5%.

# OTSEGO COUNTY

## UNIT TOTALS

04/17/2007

2007 ASSESSED - BOARD OF REVIEW			
UNIT	REAL	PERSONAL	TOTAL
BAGLEY	296,412,700	21,221,950	317,634,650
CHARLTON	141,204,600	26,269,550	167,474,150
CHESTER	94,434,500	32,632,100	127,066,600
CORWITH	85,741,900	12,079,900	97,821,800
DOVER	60,507,200	7,077,200	67,584,400
ELMIRA	82,982,074	8,184,000	91,166,074
HAYES	136,558,400	17,103,200	153,661,600
LIVINGSTON	142,141,450	19,722,450	161,863,900
OTSEGO LAKE	207,848,200	8,973,550	216,821,750
CITY OF GAYLORD	215,255,700	24,821,850	240,077,550
COUNTY TOTAL	1,463,086,724	178,085,750	1,641,172,474

2007 COUNTY EQUALIZED VALUE			
UNIT	REAL	PERSONAL	TOTAL
BAGLEY	299,651,026	21,221,950	320,872,976
CHARLTON	141,204,600	26,269,550	167,474,150
CHESTER	94,434,500	32,632,100	127,066,600
CORWITH	85,741,900	12,079,900	97,821,800
DOVER	60,507,200	7,077,200	67,584,400
ELMIRA	82,982,074	8,184,000	91,166,074
HAYES	136,558,400	17,103,200	153,661,600
LIVINGSTON	142,141,450	19,722,450	161,863,900
OTSEGO LAKE	207,848,200	8,973,550	216,821,750
CITY OF GAYLORD	215,255,700	24,821,850	240,077,550
COUNTY TOTAL	1,466,325,050	178,085,750	1,644,410,800

## OTSEGO COUNTY

### DETERMINATION OF VARIANCE BETWEEN RECOMMENDED COUNTY EQUALIZED VALUES AND LAST YEAR'S STATE EQUALIZED VALUES

	2006	2007	VARIANCE	PERCENT OF COUNTY TOTAL 2006	04/17/2007 PERCENT OF COUNTY TOTAL 2007
REAL PROPERTY	1,411,488,522	1,466,325,050	3.89%	88.70%	89.17%
PERSONAL PROPERTY	179,865,875	178,085,750	-0.99%	11.30%	10.83%
COUNTY TOTAL	1,591,354,397	1,644,410,800	3.33%	100.00%	100.00%
AGRICULTURAL	66,227,650	66,581,793	0.53%	4.16%	4.05%
COMMERCIAL	255,516,000	257,912,994	0.94%	16.06%	15.68%
INDUSTRIAL	47,002,800	48,092,332	2.32%	2.95%	2.92%
RESIDENTIAL	1,039,178,872	1,093,737,931	5.25%	65.30%	66.51%
TIMBER CUTOVER	0	0	0.00%	0.00%	0.00%
DEVELOPMENTAL	3,563,200	0	0.00%	0.00%	0.00%
PERSONAL	179,865,875	178,085,750	-0.99%	11.30%	10.83%

## OTSEGO COUNTY

### EQUALIZED VALUE CHANGE 2006 TO 2007

04/17/2007

UNIT	2006 S.E.V.	INCREASE(DECREASE)	2007 C.E.V.
BAGLEY	311,626,450	9,246,526	320,872,976
CHARLTON	163,246,425	4,227,725	167,474,150
CHESTER	124,929,600	2,137,000	127,066,600
CORWITH	89,506,700	8,315,100	97,821,800
DOVER	66,786,100	798,300	67,584,400
ELMIRA	87,057,072	4,109,002	91,166,074
HAYES	145,996,850	7,664,750	153,661,600
LIVINGSTON	161,866,250	-2,350	161,863,900
OTSEGO LAKE	206,816,550	10,005,200	216,821,750
CITY OF GAYLORD	233,522,400	6,555,150	240,077,550
<b>COUNTY TOTAL</b>	<b>1,591,354,397</b>	<b>53,056,403</b>	<b>1,644,410,800</b>

**OTSEGO COUNTY**  
**SEVEN YEAR EQUALIZATION COMPARISON**

04/17/2007

UNIT	2001	2002	2003	2004	2005	2006	2007
BAGLEY	234,634,654	254,440,850	271,090,074	290,716,600	295,978,500	311,626,450	320,872,976
CHARLTON	111,710,150	126,824,450	141,021,350	149,925,350	163,352,000	163,246,425	167,474,150
CHESTER	91,765,660	99,369,400	106,004,150	114,669,000	121,687,600	124,929,600	127,066,600
CORWITH	60,913,600	70,325,350	80,227,731	89,903,800	94,904,850	89,506,700	97,821,800
DOVER	40,733,450	43,530,150	49,574,950	56,059,200	63,226,950	66,786,100	67,584,400
ELMIRA	60,207,150	66,923,850	71,993,463	78,733,843	84,497,054	87,057,072	91,166,074
HAYES	98,228,900	110,006,650	121,784,900	129,873,350	139,938,150	145,996,850	153,661,600
LIVINGSTON	111,531,300	120,576,450	141,751,950	145,988,250	153,608,655	161,866,250	161,863,900
OTSEGO LAKE	136,720,550	153,015,050	166,171,850	181,280,850	198,317,700	206,816,550	216,821,750
CITY OF GAYLORD	176,768,800	192,625,150	199,671,750	224,035,239	228,124,017	233,522,400	240,077,550
<b>COUNTY TOTAL</b>	<b>\$1,123,214,214</b>	<b>\$1,237,637,350</b>	<b>\$1,349,292,168</b>	<b>\$1,461,185,482</b>	<b>\$1,543,635,476</b>	<b>\$1,591,354,397</b>	<b>\$1,644,410,800</b>

# OTSEGO COUNTY

## EQUALIZED VALUE CHANGE BY YEAR

04/17/2007

YEAR	STATE EQUALIZED VALUE	PERCENT OF CHANGE
1975	133,826,575	0.00%
1976	146,765,753	9.67%
1977	164,001,372	11.74%
1978	207,947,587	26.80%
1979	227,939,047	9.61%
1980	253,973,699	11.42%
1981	284,896,102	12.18%
1982	307,215,311	7.83%
1983	334,509,410	8.88%
1984	347,660,350	3.93%
1985	357,992,291	2.97%
1986	366,464,855	2.37%
1987	373,224,669	1.84%
1988	382,377,000	2.45%
1989	402,486,952	5.26%
1990	433,702,451	7.76%
1991	477,198,053	10.03%
1992	509,887,587	6.85%
1993	574,469,340	12.67%
1994	606,726,105	5.62%
1995	654,404,671	7.86%
1996	724,299,869	10.68%
1997	780,693,610	7.79%
1998	860,368,916	10.21%
1999	933,851,735	8.54%
2000	1,027,910,635	10.07%
2001	1,123,214,214	9.27%
2002	1,237,637,350	10.19%
2003	1,349,292,168	9.02%
2004	1,461,185,482	8.29%
2005	1,543,635,476	5.64%
2006	1,591,354,397	3.09%
2007	1,644,410,800	3.33%

## OTSEGO COUNTY

### RECOMMENDED EQUALIZED VALUE BY CLASS AGRICULTURAL

04/16/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	2,743,600	49.09%	1.0000	2,743,600	5,588,763
CHARLTON	17,365,200	49.19%	1.0000	17,365,200	35,300,720
CHESTER	8,349,900	49.71%	1.0000	8,349,900	16,798,607
CORWITH	2,383,600	49.31%	1.0000	2,383,600	4,834,341
DOVER	8,713,700	49.28%	1.0000	8,713,700	17,683,101
ELMIRA	6,268,293	49.80%	1.0000	6,268,293	12,585,930
HAYES	6,497,800	49.24%	1.0000	6,497,800	13,195,183
LIVINGSTON	14,169,100	49.97%	1.0000	14,169,100	28,356,520
OTSEGO LAKE	90,600	50.00%	1.0000	90,600	181,200
CITY OF GAYLORD	0	0	1.0000	0	0
<b>COUNTY TOTAL</b>	<b>66,581,793</b>	<b>49.49%</b>		<b>66,581,793</b>	<b>134,524,366</b>

# OTSEGO COUNTY

## RECOMMENDED EQUALIZED VALUE BY CLASS COMMERCIAL

04/17/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	34,270,000	46.61%	1.0727	36,761,394	73,522,767
CHARLTON	1,722,100	49.17%	1.0000	1,722,100	3,502,636
CHESTER	1,538,000	49.31%	1.0000	1,538,000	3,119,148
CORWITH	5,436,900	49.36%	1.0000	5,436,900	11,015,894
DOVER	11,787,300	49.72%	1.0000	11,787,300	23,705,406
ELMIRA	3,984,600	49.24%	1.0000	3,984,600	8,092,330
HAYES	3,235,500	50.00%	1.0000	3,235,500	6,471,200
LIVINGSTON	39,219,500	49.89%	1.0000	39,219,500	78,617,382
OTSEGO LAKE	8,669,200	49.86%	1.0000	8,669,200	17,385,983
CITY OF GAYLORD	145,558,500	49.27%	1.0000	145,558,500	295,454,850
<b>COUNTY TOTAL</b>	<b>255,421,600</b>	<b>49.04%</b>		<b>257,912,994</b>	<b>520,887,597</b>

## OTSEGO COUNTY

### RECOMMENDED EQUALIZED VALUE BY CLASS INDUSTRIAL

04/17/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	17,589,300	47.96%	1.0424	18,336,232	36,672,456
CHARLTON	3,086,000	49.24%	1.0000	3,086,000	6,267,169
CHESTER	1,401,100	49.66%	1.0000	1,401,100	2,821,450
CORWITH	2,688,800	49.09%	1.0000	2,688,800	5,477,739
DOVER	162,100	49.71%	1.0000	162,100	326,096
ELMIRA	0	0.00%	1.0000	0	0
HAYES	1,540,500	49.18%	1.0000	1,540,500	3,132,553
LIVINGSTON	600,000	50.00%	1.0000	600,000	1,200,000
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	20,277,600	49.34%	1.0000	20,277,600	41,100,231
COUNTY TOTAL	47,345,400	48.81%		48,092,332	96,997,694

**OTSEGO COUNTY  
RECOMMENDED EQUALIZED VALUE BY CLASS  
RESIDENTIAL**

04/16/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	241,809,800	49.43%	1.0000	241,809,800	489,219,894
CHARLTON	119,031,300	49.26%	1.0000	119,031,300	241,636,995
CHESTER	83,145,500	49.10%	1.0000	83,145,500	169,325,197
CORWITH	75,232,600	49.26%	1.0000	75,232,600	152,735,693
DOVER	39,844,100	49.52%	1.0000	39,844,100	80,459,692
ELMIRA	72,729,181	49.21%	1.0000	72,729,181	147,803,323
HAYES	125,284,600	49.55%	1.0000	125,284,600	252,824,196
LIVINGSTON	88,152,850	49.24%	1.0000	88,152,850	179,011,090
OTSEGO LAKE	199,088,400	49.98%	1.0000	199,088,400	398,327,146
CITY OF GAYLORD	49,419,600	49.31%	1.0000	49,419,600	100,218,085
<b>COUNTY TOTAL</b>	<b>1,093,737,931</b>	<b>49.46%</b>		<b>1,093,737,931</b>	<b>2,211,561,312</b>

**OTSEGO COUNTY  
RECOMMENDED EQUALIZED VALUE BY CLASS  
DEVELOPMENTAL**

04/16/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	0	0.00%	1.0000	0	0
CHARLTON	0	0.00%	1.0000	0	0
CHESTER	0	0.00%	1.0000	0	0
CORWITH	0	0.00%	1.0000	0	0
DOVER	0	0.00%	1.0000	0	0
ELMIRA	0	0.00%	1.0000	0	0
HAYES	0	0.00%	1.0000	0	0
LIVINGSTON	0	0.00%	1.0000	0	0
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	0	0.00%	1.0000	0	0
<b>COUNTY TOTAL</b>	<b>0</b>	<b>0.00%</b>		<b>0</b>	<b>0</b>

**OTSEGO COUNTY  
RECOMMENDED EQUALIZED VALUE BY CLASS  
PERSONAL PROPERTY**

04/16/2007

UNIT	2007 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	21,221,950	49.97%	1.0000	21,221,950	42,467,618
CHARLTON	26,269,550	50.00%	1.0000	26,269,550	52,539,100
CHESTER	32,632,100	49.98%	1.0000	32,632,100	65,291,332
CORWITH	12,079,900	50.00%	1.0000	12,079,900	24,159,800
DOVER	7,077,200	50.00%	1.0000	7,077,200	14,154,400
ELMIRA	8,184,000	50.00%	1.0000	8,184,000	16,368,000
HAYES	17,103,200	50.00%	1.0000	17,103,200	34,206,400
LIVINGSTON	19,722,450	50.00%	1.0000	19,722,450	39,444,900
OTSEGO LAKE	8,973,550	50.00%	1.0000	8,973,550	17,947,100
CITY OF GAYLORD	24,821,850	50.00%	1.0000	24,821,850	49,643,700
<b>COUNTY TOTAL</b>	<b>178,085,750</b>	<b>49.99%</b>		<b>178,085,750</b>	<b>356,222,350</b>

OTSEGO COUNTY  
 JURISDICTIONS IN SCHOOL DISTRICTS  
 2007 EQUALIZED VALUE

USE THIS ONE

04/17/2007

SCHOOLS	REAL PROPERTY										TOTAL PERSONAL	GRAND TOTAL	
	AGRICULTURAL	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	DEVELOPMENTAL	TOTAL REAL	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	UTILITY			
69020													
OTSEGO	BAGLEY	2,743,600	36,761,394	18,336,232	241,809,800	0	229,651,026	8,637,350	4,327,650	0	0,266,950	21,221,950	320,872,976
	CHESTER	6,484,700	1,254,700	1,393,700	48,959,400	0	58,092,500	393,500	0	0	16,786,800	17,180,300	75,272,800
	DOVER	1,003,400	6,111,500	39,800	13,049,900	0	20,204,000	2,349,350	0	0	1,115,550	3,464,900	23,669,500
	ELMIRA	6,268,293	3,984,600	0	72,729,181	0	82,992,074	1,245,800	4,000	0	6,934,200	8,184,000	91,166,074
	HAYES	6,497,800	3,235,500	1,540,500	125,284,600	0	136,558,400	201,800	0	0	16,901,400	17,103,200	153,661,600
	LIVINGSTON	12,725,100	38,811,600	600,000	84,611,950	0	136,768,650	10,821,300	477,900	0	8,365,450	19,664,650	156,433,300
	OTSEGO LAKE	90,600	7,260,200	0	187,012,100	0	194,362,900	2,277,100	2,950,750	0	2,381,650	7,609,500	201,972,400
	CITY OF GAYLORD	0	145,558,500	20,277,600	49,419,600	0	215,255,700	20,720,850	1,923,000	0	2,178,000	24,821,850	240,077,550
TOTALS		35,813,493	242,977,994	42,187,832	822,896,531	0	1,143,875,850	46,647,050	9,683,300	0	62,920,000	119,250,350	1,263,126,200
69021	GAYLORD (NO DEBT)												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
69030	JOHANNESBURG/LEMISTON												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
69040	VANDERBILT												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
20015	CRAWFORD/VANSABLE												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
20015	OTSEGO LAKE												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
20015	C.O.P. INTERMEDIATE												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
20015	KIRTLAND COMMUNITY												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650
20015	STATE EQUALIZED VALUE												
TOTALS		0	0	0	1,219,300	350	1,219,300	350	0	0	0	350	1,219,650

**OTSEGO COUNTY  
JURISDICTIONS IN SCHOOL DISTRICTS  
2007 EQUALIZED VALUE**

04/17/2007

SCHOOLS	REAL PROPERTY					TOTAL REAL	TOTAL PERSONAL	GRAND TOTAL
	AGRICULTURAL	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	DEVELOPMENTAL			
69020								
GAYLORD								
TOTALS	2,743,600	36,761,394	18,336,232	241,809,800	0	299,651,026	21,221,950	320,872,976
	CHESTER	1,254,700	1,393,700	48,939,400	58,092,500	17,180,300	75,272,800	23,669,500
	DOVER	1,003,400	6,111,300	39,800	72,729,181	82,982,074	8,184,000	91,166,074
	ELMIRA	6,268,293	3,984,600	0	125,284,600	136,538,400	17,103,200	153,661,600
	HAYES	6,497,800	3,235,500	0	84,631,950	136,768,650	19,664,650	156,433,300
	LIVINGSTON	12,725,100	38,811,600	600,000	187,012,100	194,362,900	7,609,500	201,972,400
	OTSEGO LAKE	90,600	7,260,200	0	49,419,600	215,255,700	24,921,1850	240,077,550
	CITY OF GAYLORD	0	145,558,500	20,227,600	822,896,531	1,143,875,850	119,230,350	1,263,126,200
TOTALS	35,813,493	242,977,994	42,187,852	822,896,531	0	1,143,875,850	119,230,350	1,263,126,200
69021								
GAYLORD/NO DEBT								
TOTALS	0	0	0	1,219,300	0	1,219,300	350	1,219,650
69030								
JOHANNESBURG/LEWISTON								
TOTALS	0	0	0	1,219,300	0	1,219,300	350	1,219,650
69040								
VANDERBILT								
TOTALS	17,365,200	1,722,100	3,086,000	119,031,300	0	141,204,600	26,269,550	167,474,150
	CHARLTON	1,865,200	283,300	7,400	34,186,100	36,342,000	15,451,800	51,793,800
	CHESTER	6,507,400	5,370,300	1,222,300	23,540,400	35,540,400	3,482,650	39,023,050
	DOVER	25,737,800	7,375,700	3,215,700	176,737,800	213,087,000	45,204,000	258,291,000
20015								
CRAWFORD/USABLE								
TOTALS	2,383,600	5,436,900	2,688,800	75,232,600	0	85,741,900	12,079,900	97,821,800
	DOVER	1,202,900	305,500	0	3,253,800	4,762,200	129,650	4,891,850
	LIVINGSTON	1,444,000	407,900	0	3,520,900	5,372,800	57,880	5,430,680
	OTSEGO LAKE	5,030,500	6,150,300	2,688,800	82,007,300	95,876,900	12,267,350	108,144,250
20015								
CRAWFORD/USABLE								
TOTALS	0	1,409,000	0	10,857,000	0	12,266,000	1,363,700	13,629,700
	CRAWFORD/USABLE	0	1,409,000	0	10,857,000	12,266,000	1,363,700	13,629,700
(DEBT ONLY)								
TOTALS	0	0	0	0	0	0	0	0
C.O.P. INTERMEDIATE								
TOTALS	2,743,600	36,761,394	18,336,232	241,809,800	0	299,651,026	21,221,950	320,872,976
	BAGLEY	17,365,200	1,722,100	3,086,000	119,031,300	141,204,600	26,269,550	167,474,150
	CHESTER	8,349,900	1,538,000	1,401,100	83,145,500	94,434,500	32,632,100	127,066,600
	CORWITH	2,383,600	5,436,900	2,688,800	75,232,600	85,741,900	12,079,900	97,821,800
	DOVER	8,713,700	11,787,300	162,100	39,844,100	60,507,200	7,077,200	67,584,400
	ELMIRA	6,268,293	3,984,600	0	72,729,181	82,982,074	8,184,000	91,166,074
	HAYES	6,497,800	3,235,500	0	125,284,600	136,538,400	17,103,200	153,661,600
	LIVINGSTON	14,169,100	39,219,500	600,000	88,152,850	142,141,450	19,722,450	161,863,900
	OTSEGO LAKE	90,600	7,260,200	0	187,012,100	194,362,900	7,609,500	201,972,400
	CITY OF GAYLORD	0	145,558,500	20,227,600	49,419,600	215,255,700	24,921,850	240,077,550
TOTALS	66,581,793	256,503,994	48,092,332	1,081,661,631	0	1,452,839,750	176,721,700	1,629,561,450
C.O.O.R. INTERMEDIATE								
TOTALS	0	1,409,000	0	10,857,000	0	12,266,000	1,363,700	13,629,700
	OTSEGO LAKE	0	1,409,000	0	10,857,000	12,266,000	1,363,700	13,629,700
KIRTLAND COMMUNITY								
TOTALS	0	1,409,000	0	10,857,000	0	12,266,000	1,363,700	13,629,700
	OTSEGO LAKE	0	1,409,000	0	10,857,000	12,266,000	1,363,700	13,629,700
STATE EQUALIZED VALUE	1,644,410,800							

BALANCE SHEET - BOARD DISCRETIONARY FUNDS - MARCH 31, 2007

	GENERAL FUND	BUDGET STABILIZATION	LEGAL DEFENSE	REVENUE SHARING	HEALTH CARE
<b>ASSETS</b>					
CASH	1,231,227.66	158,970.70	94,326.49	-	59,426.19
INVESTMENTS	990,000.00	300,000.00	-	-	423,269.49
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	1,682,661.66	-	-	362,159.40	-
DUE FROM CRAWFORD	-	-	-	-	-
DUE FROM KALKASKA	-	-	-	-	-
ACCOUNTS RECEIVABLE	7,831.24	-	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	2,551,721.40	-
POSTAGE INVENTORY	3,674.52	-	-	-	-
SUPPLIES INVENTORY	3,740.00	-	-	-	-
PREPAID EXPENSE	6,423.99	-	-	-	-
LONG TERM ADVANCE TO EMS	19,610.94	-	-	-	-
<b>TOTAL ASSETS</b>	<u>3,955,985.01</u>	<u>458,970.70</u>	<u>94,326.49</u>	<u>2,913,880.80</u>	<u>482,695.68</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	23,818.19	-	-	-	60,167.59
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	2,551,721.40	-	-	-	-
DUE TO CRAWFORD COUNTY	-	-	-	-	-
DUE KALKASKA COUNTY	-	-	-	-	-
ADVANCE FROM CRAWFORD	-	-	-	-	-
ADVANCE FROM KALKASKA	-	-	-	-	-
RETENTION FUND LIABILITY	183,803.00	-	-	-	-
DEFERRED REVENUE	1,528,839.66	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>4,288,182.25</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,167.59</u>
<b>FUND BALANCE</b>					
RESERVED/DESIGNATED	94,401.76	458,970.70	94,326.49	2,913,880.80	422,528.09
UNRESERVED	(426,599.00)	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<u>(332,197.24)</u>	<u>458,970.70</u>	<u>94,326.49</u>	<u>2,913,880.80</u>	<u>422,528.09</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>3,955,985.01</u>	<u>458,970.70</u>	<u>94,326.49</u>	<u>2,913,880.80</u>	<u>482,695.68</u>

Information on these pages is unaudited and is prepared using the modified cash basis of accounting.

GENERAL FUND - - YEAR TO DATE BUDGET REPORT - - MARCH 31, 2007

REVENUES	ORIGINAL	AMEND-	AMENDED	YTD ACTUAL	ENCUM-	AVAILABLE	%
	BUDGET	MENTS	BUDGET		BRANCES	BUDGET	COLLECTED
PROPERTY TAXES	4,693,597	-	4,693,597	58,138	-	4,635,459	1.24%
STATE UNRESTRICT	167,857	-	167,857	155,607	-	12,250	92.70%
INTEREST EARNINGS	180,000	-	180,000	61,124	-	118,876	33.96%
OTHER REVENUE	78,000	-	78,000	-	-	78,000	0.00%
TRANSFERS IN FROM OTHER FUNDS	421,675	-	421,675	421,675	-	-	100.00%
CIRCUIT COURT	262,977	-	262,977	48,339	-	214,638	18.38%
NOT SHARED COURT EXPENSES	-	11,000	11,000	-	-	11,000	0.00%
DISTRICT COURT	565,625	-	565,625	129,658	-	435,967	22.92%
FRIEND OF THE COURT GEN FD	325,281	-	325,281	31,559	-	293,722	9.70%
PROBATE COURT	214,258	-	214,258	36,832	-	177,426	17.19%
FAMILY COUNSELING	5,000	-	5,000	1,463	-	3,537	29.26%
CLERK	339,650	-	339,650	75,638	-	264,012	22.27%
TREASURER	1,100	-	1,100	233	-	867	21.18%
EQUALIZATION	47,100	-	47,100	19,718	-	27,382	41.86%
MSU EXTENSION	12,362	-	12,362	-	-	12,362	0.00%
PROSECUTOR	37,212	-	37,212	10,665	-	26,547	28.66%
SHERIFF	17,450	-	17,450	4,240	-	13,210	24.30%
CIVIL DIVISION	10,000	-	10,000	5,521	-	4,479	55.21%
REMONUMENTATION	65,279	-	65,279	-	-	65,279	0.00%
MOTORCYCLE SAFETY EDUCATION	48,864	11,528	60,392	-	-	60,392	0.00%
MARINE SAFETY	12,500	-	12,500	-	-	12,500	0.00%
SNOWMOBILE GRANT	-	10,200	10,200	-	-	10,200	0.00%
JAIL	49,100	-	49,100	3,656	-	45,444	7.45%
EMERGENCY SERVICES	10,000	1,255	11,255	1,269	-	9,986	11.27%
PLANNING AND ZONING	50,700	-	50,700	1,705	-	48,995	3.36%
<b>TOTAL REVENUES</b>	<b>7,615,587</b>	<b>33,983</b>	<b>7,649,570</b>	<b>1,067,040</b>	<b>-</b>	<b>6,582,530</b>	<b>13.95%</b>

GENERAL FUND -- YEAR TO DATE BUDGET REPORT -- MARCH 31, 2007

	EXPENDITURES		AMENDMENTS		YTD ACTUAL		AVAILABLE		%
	ORIGINAL BUDGET	AMENDED BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	SPENT	
101E101 COMMISSIONERS	182,637	186,480	3,843	186,480	41,792	-	144,688	22.41%	
101E105 OTHER LEGISLATIVE	18,981	18,981	-	18,981	18,981	-	-	100.00%	
101E130 46TH CIRCUIT TRIAL COURT	1,021,219	161,427	(859,792)	161,427	540	-	160,887	0.33%	
101E131 CIRCUIT COURT	254,055	1,138,889	884,834	1,138,889	251,882	-	887,007	22.12%	
101E133 NOT SHARED COURT EXPEN	-	11,000	11,000	11,000	109	-	10,891	0.99%	
101E141 FRIEND OF THE COURT	363,370	363,370	-	363,370	73,965	-	289,405	20.36%	
101E145 JURY COMMISSION	11,100	11,100	-	11,100	1,103	-	9,997	9.94%	
101E148 PROBATE COURT	161,083	161,083	-	161,083	37,697	-	123,386	23.40%	
101E166 FAMILY COUNSELING SERVIC	1,092	1,092	-	1,092	250	-	842	22.89%	
101E172 COUNTY ADMINISTRATOR	94,425	95,025	600	95,025	24,206	-	70,819	25.47%	
101E201 FINANCE DEPARTMENT	88,020	88,020	-	88,020	22,005	-	66,015	25.00%	
101E215 COUNTY CLERK/ROD	311,919	311,919	-	311,919	66,159	411	245,349	21.34%	
101E223 EXTERNAL AUDIT	39,000	39,000	-	39,000	-	-	39,000	0.00%	
101E228 INFORMATION TECHNOLOGY	85,460	85,460	-	85,460	31,949	-	53,511	37.38%	
101E253 TREASURER	127,191	127,191	-	127,191	28,032	-	99,159	22.04%	
101E257 EQUALIZATION	236,678	236,678	-	236,678	54,666	-	182,012	23.10%	
101E261 COOPERATIVE EXTENSION	38,257	51,048	12,791	51,048	2,113	-	48,935	4.14%	
101E262 ELECTIONS	11,220	11,220	-	11,220	-	-	11,220	0.00%	
101E264 JOINT BLDG AUTHORITY	-	70	70	70	-	-	70	0.00%	
101E265 BUILDING AND GROUNDS	492,607	496,357	3,750	496,357	126,902	-	369,455	25.57%	
101E267 PROSECUTOR	508,605	508,605	-	508,605	110,321	32	398,252	21.70%	
101E270 HUMAN RESOURCES	47,406	47,406	-	47,406	11,852	-	35,554	25.00%	
101E278 SURVEYOR	200	200	-	200	-	-	200	0.00%	
101E280 SOIL CONSERVATION DISTRI	-	500	500	500	500	-	-	0.00%	
101E301 SHERIFF	716,332	707,845	(8,487)	707,845	171,352	444	536,049	24.27%	
101E320 JUSTICE TRAINING	6,200	6,200	-	6,200	75	-	6,125	1.21%	
101E331 MARINE SAFETY	12,500	12,500	-	12,500	-	-	12,500	0.00%	
101E332 MOTORCYCLE SAFETY EDUC	48,864	60,392	11,528	60,392	4,885	-	55,507	8.09%	
101E333 SNOWMOBILE GRANT	-	12,000	12,000	12,000	2,423	-	9,577	20.19%	
101E351 JAIL	880,688	881,188	500	881,188	185,178	1,729	694,281	21.21%	
101E427 EMERGENCY SERVICES	35,179	35,334	155	35,334	7,737	-	27,597	21.90%	

GENERAL FUND - - YEAR TO DATE BUDGET REPORT - - MARCH 31, 2007

	EXPENDITURES		AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	% SPENT
	ORIGINAL BUDGET							
101E445 DRAINS--PUBLIC BENEFIT	2,500	-	-	2,500	-	-	2,500	0.00%
101E450 REMONUMENTATION	65,279	-	-	65,279	-	-	65,279	0.00%
101E601 DISTRICT HEALTH	158,624	-	-	158,624	87,573	-	71,051	55.21%
101E605 COMMUNICABLE DISEASES	500	-	-	500	-	-	500	0.00%
101E631 SUBSTANCE ABUSE	87,468	-	-	87,468	77,804	-	9,664	88.95%
101E648 MEDICAL EXAMINER	80,280	-	-	80,280	10,959	-	69,321	13.65%
101E649 MENTAL HEALTH	94,003	-	-	94,003	-	-	94,003	0.00%
101E681 VETERANS BURIAL	7,200	-	-	7,200	900	-	6,300	12.50%
101E682 VETERANS AFFAIRS	23,215	-	-	23,215	4,713	-	18,502	20.30%
101E721 PLANNING / ZONING	51,712	-	-	51,712	10,365	-	41,347	20.04%
101E851 INSURANCE AND BONDS	340,000	-	-	340,000	-	-	340,000	0.00%
101E853 HEALTH CARE RETIREES	135,881	(25,042)	-	110,839	21,431	-	89,408	19.34%
101E864 DISTRIBUTIVE SERVICES	29,600	-	-	29,600	7,700	-	21,900	26.01%
101E941 CONTINGENCY	100,000	(5,420)	-	94,580	-	-	94,580	0.00%
101E961 APPROPRIATION TO HUMAN	2,500	-	-	2,500	-	-	2,500	0.00%
101E962 APPROPRIATION TO LGL DF:	70,000	-	-	70,000	17,500	-	52,500	25.00%
101E966 APPROPRIATION - AIRPORT	67,000	-	-	67,000	16,750	-	50,250	25.00%
101E967 APPROPRIATION - CHILD CAI	325,000	-	-	325,000	81,250	-	243,750	25.00%
101E968 APPROPRIATION - LAW LIBR,	-	-	-	-	-	-	-	0.00%
101E970 APPROPRIATION - EQUIP FUJ	10,000	-	-	10,000	2,500	-	7,500	25.00%
101E971 APPROPRIATION - SLDRS SL	5,000	-	-	5,000	1,250	-	3,750	25.00%
101E973 APPROPRIATION - BUD STAB	161,037	(8,847)	-	152,190	152,190	-	-	100.00%
101E978 APPROPRIATION - MAPPING	4,500	-	-	4,500	4,500	-	-	100.00%
<b>TOTAL EXPENDITURES</b>	<b>7,615,587</b>	<b>33,983</b>	<b>7,649,570</b>	<b>1,774,059</b>	<b>2,616</b>	<b>5,872,895</b>	<b>23.23%</b>	
<b>FUND INCOME/(LOSS)</b>								
PRIOR FUND BALANCE, 1/1/07	280,420							
CHANGE IN FUND BALANCE	(707,019)							
CURRENT FUND BALANCE, 3/31/07	(426,599)							

BUDGET STABILIZATION FUND -- YEAR TO DATE BUDGET REPORT -- MARCH 31, 2007

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
REVENUES							
TRANSFER IN	311,037	(8,847)	302,190	152,190	-	150,000	50.36%
EXPENDITURES							
257E999 ADDITION TO FUND BALANCE	311,037	(8,847)	302,190	-	-	302,190	0.00%
FUND INCOME/(LOSS)				152,190			
PRIOR FUND BALANCE, 1/1/07	306,781						
CHANGE IN FUND BALANCE	152,190						
CURRENT FUND BALANCE, 3/31/07	458,971						

LEGAL DEFENSE FUND -- YEAR TO DATE BUDGET REPORT -- MARCH 31, 2007

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
REVENUES							
TRANSFERS IN	70,000	66,734	136,734	84,234	-	52,500	61.60%
EXPENDITURES							
260E130 46TH CIRCUIT TRIAL CT	40,000	66,734	106,734	13,569	-	93,165	12.71%
260E270 HUMAN RESOURCES	30,000	-	30,000	8,563	-	21,447	100.00%
TOTAL EXPENDITURES	70,000	66,734	136,734	22,122	-	114,612	16.18%
FUND INCOME/(LOSS)				62,112			
PRIOR FUND BALANCE, 1/1/07	32,214						
CHANGE IN FUND BALANCE	62,112						
CURRENT FUND BALANCE, 3/31/07	94,326						

REVENUE SHARING RESERVE FUND - YEAR TO DATE BUDGET REPORT - MARCH 31, 2007

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
<b>REVENUES</b>							
BUDGETED USE OF FUND BALANCE	421,675	-	421,675	-	-	421,675	0.00%
<b>EXPENDITURES</b>							
285E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
285E999 TRANSFER OUT	421,675	-	421,675	421,675	-	-	100.00%
TOTAL EXPENDITURES	421,675	-	421,675	421,675	-	-	100.00%
<b>FUND INCOME/(LOSS)</b>							
PRIOR FUND BALANCE, 1/1/07	3,335,556						
CHANGE IN FUND BALANCE	(421,675)						
CURRENT FUND BALANCE, 3/31/07	2,913,881						
HEALTH CARE FUND - YEAR TO DATE BUDGET REPORT - MARCH 31, 2007							

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
<b>REVENUES</b>							
INTEREST EARNINGS	-	-	-	8,480	-	(8,480)	100.00%
CHARGES FOR SERVICES	1,745,624	-	1,745,624	320,075	-	1,425,549	18.34%
TOTAL REVENUES	1,745,624	-	1,745,624	328,555	-	1,417,069	18.82%
<b>EXPENDITURES</b>							
647E851 HEALTH INSURANCE	1,745,624	-	1,745,624	406,936	-	1,338,688	23.31%
647E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
647E999 TRANSFER OUT	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	1,745,624	-	1,745,624	406,936	-	1,338,688	23.31%
<b>FUND INCOME/(LOSS)</b>							
PRIOR FUND BALANCE, 1/1/07	500,909						
CHANGE IN FUND BALANCE	(78,381)						
CURRENT FUND BALANCE, 3/31/07	422,528						

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	PARKS & REC	ANIMAL CONTROL	ANIM. CTRL. FORFEITURE	ANIM. CTRL. BUILDING	FRIEND OF THE COURT
<b>ASSETS</b>					
EQUITY IN POOLED CASH	172,492.28	456,982.48	20,250.43	45,802.01	3,365.29
INVESTMENTS	99,229.17	-	-	-	-
IMPREST CASH	50.00	50.00	-	-	-
TAXES RECEIVABLE	276,876.75	336,790.11	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	5,217.79
DUE FROM OTHER FUNDS	-	-	-	-	-
<b>TOTAL ASSETS</b>	<u>548,648.20</u>	<u>793,822.59</u>	<u>20,250.43</u>	<u>45,802.01</u>	<u>8,583.08</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	-	3,149.89	-	-	372.38
DUE TO OTHER FUNDS	-	-	-	-	-
DUE TO OTHER COUNTIES	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DEFERRED REVENUE	276,876.75	336,790.11	-	-	-
<b>TOTAL LIABILITIES</b>	<u>276,876.75</u>	<u>339,940.00</u>	<u>-</u>	<u>-</u>	<u>372.38</u>
<b>FUND BALANCE</b>					
RESERVED FUND BALANCE	271,771.45	453,882.59	20,250.43	45,802.01	8,210.70
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>548,648.20</u>	<u>793,822.59</u>	<u>20,250.43</u>	<u>45,802.01</u>	<u>8,583.08</u>

Information on these pages is unaudited and is recorded using a modified cash basis of accounting.

Use of these funds is restricted to the designated purpose.

**BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)**

	HOUSING	HUD	GYPSY MOTH	PUBLIC IMPVMT	LAND USE SERVICES	ROD AUTOMATION
<b>ASSETS</b>						
EQUITY IN POOLED CASH	88,490.38	27,506.63	17,854.07	126,345.80	76,066.63	46,642.26
IMPREST CASH	-	-	-	-	250.00	-
INVESTMENTS	-	-	145,681.96	832,489.35	-	-
TAXES REC. - REAL	-	-	-	-	-	-
NOTES RECEIVABLE	1,468,688.97	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	462,403.14	-	-
<b>TOTAL ASSETS</b>	<u>1,557,179.35</u>	<u>27,506.63</u>	<u>163,536.03</u>	<u>1,421,238.29</u>	<u>76,316.63</u>	<u>46,642.26</u>
<b>LIABILITIES</b>						
ACCOUNTS PAYABLE	-	-	-	-	4,765.55	20.00
DUE TO OTHER FUNDS	-	-	-	-	-	-
DUE TO OTHER COUNTIES	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DEFERRED REVENUE	1,468,688.97	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>1,468,688.97</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,765.55</u>	<u>20.00</u>
<b>FUND BALANCE</b>						
RESERVED FUND BALANCE	88,490.38	27,506.63	163,536.03	1,421,238.29	71,551.08	46,622.26
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>1,557,179.35</u>	<u>27,506.63</u>	<u>163,536.03</u>	<u>1,421,238.29</u>	<u>76,316.63</u>	<u>46,642.26</u>

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	911 SERVICE	LCL COR TRAINING	DRUG LAW ENFCMT	EQUIP- MENT	BRADFORD LAKE	LAW LIBRARY
<b>ASSETS</b>						
EQUITY IN POOLED CASH	91,435.35	11,858.12	409.15	29,766.88	19,469.58	6,801.54
INVESTMENTS	236,424.81	-	-	-	-	-
<b>TOTAL ASSETS</b>	<u>327,860.16</u>	<u>11,858.12</u>	<u>409.15</u>	<u>29,766.88</u>	<u>19,469.58</u>	<u>6,801.54</u>
<b>LIABILITIES</b>						
ACCOUNTS PAYABLE	756.97	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>756.97</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE</b>						
RESERVED FUND BALANCE	327,103.19	11,858.12	409.15	29,766.88	19,469.58	6,801.54
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>327,860.16</u>	<u>11,858.12</u>	<u>409.15</u>	<u>29,766.88</u>	<u>19,469.58</u>	<u>6,801.54</u>

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	AIRPORT	CHILD CARE	SOLDIERS RELIEF	VETERANS TRUST	MUNIS INFO SYSTEM	AIRPORT CAP PROJ
<b>ASSETS</b>						
EQUITY IN POOLED CASH INVESTMENTS	(70,536.68)	165,500.95	9,787.17	1,570.08	-	33,267.26
IMPREST CASH	200.00	-	-	-	-	87,732.78
ACCOUNTS RECEIVABLE	15,859.47	-	-	-	-	-
TAXES REC - REAL	-	-	-	-	-	-
SUPPLIES INVENTORY	34,412.23	-	-	-	-	-
LAND IMPROVEMENTS	139,270.84	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<u>119,205.86</u>	<u>165,500.95</u>	<u>9,787.17</u>	<u>1,570.08</u>	<u>-</u>	<u>121,000.04</u>
<b>LIABILITIES</b>						
ACCOUNTS PAYABLE	7,236.17	-	-	826.88	-	10,838.63
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO STATE	2,958.60	39,240.24	-	-	-	-
DUE TO OTHER FUNDS	128,779.87	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>138,974.64</u>	<u>39,240.24</u>	<u>-</u>	<u>826.88</u>	<u>-</u>	<u>10,838.63</u>
<b>FUND BALANCE</b>						
RESERVED FUND BALANCE	(19,768.78)	126,260.71	9,787.17	743.20	-	110,161.41
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>119,205.86</u>	<u>165,500.95</u>	<u>9,787.17</u>	<u>1,570.08</u>	<u>(fund closed out in 2007)</u>	<u>121,000.04</u>

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	CTHOUSE RSTN	DELINQ TAX	TAX FORECLSR	JAIL COMMISSARY	GIS MAPPING	BUILDING & GROUNDS
<b>ASSETS</b>						
EQUITY IN POOLED CASH	-	2,961,416.65	42,510.57	18,935.76	34,577.38	68,429.90
INVESTMENTS	-	2,134,499.01	-	-	-	-
IMPREST CASH	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
TAXES REC - REAL	-	1,100,841.00	-	-	-	8,371.42
DELO TAXES - CHARGEBACK	-	79,037.00	-	-	-	-
FORFEITURE FEE RECEIVABLE	-	2,505.00	-	-	-	-
OFFICE EQUIP & FURN	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	55,000.00	-	-	-	-
<b>TOTAL ASSETS</b>	-	<u>6,333,298.66</u>	<u>42,510.57</u>	<u>18,935.76</u>	<u>34,577.38</u>	<u>76,801.32</u>
<b>LIABILITIES</b>						
ACCOUNTS PAYABLE	-	747.00	129.89	-	30.00	6,780.83
OTHER LIABILITIES	-	91,718.66	-	-	-	-
DUE TO OTHER FUNDS	157,475.49	-	-	-	-	40,269.34
<b>TOTAL LIABILITIES</b>	157,475.49	<u>92,465.66</u>	<u>129.89</u>	-	<u>30.00</u>	<u>47,050.17</u>
<b>FUND BALANCE</b>						
RESERVED FUND BALANCE	(157,475.49)	6,240,833.00	42,380.68	18,935.76	34,547.38	29,751.15
<b>TOTAL LIABS &amp; FUND BALANCE</b>	-	<u>6,333,298.66</u>	<u>42,510.57</u>	<u>18,935.76</u>	<u>34,577.38</u>	<u>76,801.32</u>

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	COURT EMP RETIREE	TRUST & AGENCY	PAYROLL IMPREST	ADMIN SERVICES
<b>ASSETS</b>				
EQUITY IN POOLED CASH	92,482.70	1,433,679.69	35,154.60	133,353.20
INVESTMENTS	350,000.00	245,839.00	-	-
INVENTORY	-	-	-	325.00
<b>TOTAL ASSETS</b>	<u>442,482.70</u>	<u>1,679,518.69</u>	<u>35,154.60</u>	<u>133,678.20</u>
<b>LIABILITIES</b>				
ACCOUNTS PAYABLE	-	1,679,518.69	35,154.60	459.11
<b>TOTAL LIABILITIES</b>	-	<u>1,679,518.69</u>	<u>35,154.60</u>	<u>459.11</u>
<b>FUND BALANCE</b>				
RESERVED FUND BALANCE	442,482.70	-	-	133,219.09
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>442,482.70</u>	<u>1,679,518.69</u>	<u>35,154.60</u>	<u>133,678.20</u>

BALANCE SHEET -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

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	JAIL STUDY	CAPITAL PROJECTS
<b>ASSETS</b>		
EQUITY IN POOLED CASH	43,093.38	500,000.00
INVESTMENTS	-	-
<b>TOTAL ASSETS</b>	43,093.38	500,000.00
<b>LIABILITIES</b>		
DUE TO OTHER FUNDS	50,000.00	-
ACCOUNTS PAYABLE	100.00	-
<b>TOTAL LIABILITIES</b>	50,100.00	-
<b>FUND BALANCE</b>		
RESERVED FUND BALANCE	(7,006.62)	500,000.00
<b>TOTAL LIABS &amp; FUND BALANCE</b>	43,093.38	500,000.00

INCOME STATEMENTS -- OTHER FUNDS -- MARCH 31, 2007 (FIRST QUARTER)

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>PARKS AND RECREATION REVENUES</b>							
PROPERTY TAXES	285,365	-	285,365	202,473	-	(82,892)	70.95%
INVESTMENT EARNINGS	4,500	-	4,500	1,089	-	(3,411)	24.20%
OTHER REVENUE	30,009	-	30,009	-	-	(30,009)	0.00%
PARKS - CHARGES FOR SERVICES	121,655	-	121,655	4,430	-	(117,225)	3.64%
COM CTR - CHARGES FOR SERVICES	32,470	-	32,470	10,675	-	(21,795)	32.88%
GRANTS & CONTRIBUTIONS	15,000	-	15,000	3,750	-	(11,250)	25.00%
<b>TOTAL REVENUES</b>	<b>488,999</b>	<b>-</b>	<b>488,999</b>	<b>222,417</b>	<b>-</b>	<b>(266,582)</b>	<b>45.48%</b>
<b>EXPENDITURES</b>							
208E751 PARKS AND RECREATION	222,651	-	222,651	27,657	-	194,994	12.42%
208E752 RECREATIONAL PROGRAMS	266,348	-	266,348	68,833	-	197,515	25.84%
208E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
208E901 CAPITAL OUTLAY	-	-	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>488,999</b>	<b>-</b>	<b>488,999</b>	<b>96,490</b>	<b>-</b>	<b>392,509</b>	<b>19.73%</b>
<b>FUND INCOME</b>				<b>125,927</b>			
<b>FUND BALANCE 1/1/07</b>				<b>145,844</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>125,927</b>			
<b>FUND BALANCE 3/31/07</b>				<b>271,771</b>			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>ANIMAL CONTROL REVENUES</b>							
PROPERTY TAXES	346,691	-	346,691	242,548	-	(104,143)	69.96%
INVESTMENT EARNINGS	5,135	-	5,135	3,798	-	(1,337)	73.96%
OTHER REVENUE	3,120	-	3,120	2,485	-	(635)	79.65%
CHARGES FOR SERVICES	48,907	-	48,907	26,060	-	(22,847)	53.28%
GRANTS & CONTRIBUTIONS	5,000	-	5,000	4,226	-	(774)	84.52%
<b>TOTAL REVENUES</b>	<b>408,853</b>	<b>-</b>	<b>408,853</b>	<b>279,117</b>	<b>-</b>	<b>(129,736)</b>	<b>68.27%</b>
<b>EXPENDITURES</b>							
212E430 ANIMAL CONTROL	306,224	-	306,224	67,517	-	238,707	22.05%
212E901 CAPITAL OUTLAY	3,000	20,000	23,000	19,109	-	3,891	83.08%
212E941 ADDITION TO FUND BALANCE	99,629	(20,000)	79,629	-	-	79,629	0.00%
<b>TOTAL EXPENDITURES</b>	<b>408,853</b>	<b>-</b>	<b>408,853</b>	<b>86,626</b>	<b>-</b>	<b>322,227</b>	<b>21.19%</b>
<b>FUND INCOME</b>							
				<b>192,491</b>			
<b>FUND BALANCE 1/1/07</b>							
<b>CHANGE IN FUND BALANCE</b>							
				<b>192,491</b>			
<b>FUND BALANCE 3/31/07</b>							
				<b>453,883</b>			
<b>ANIMAL CONTROL FORFEITURE REVENUES</b>							
INTEREST INCOME	61	-	61	800	-	739	1311.48%
<b>EXPENDITURES</b>							
223E430 ANIMAL CONTROL FORFEITED	61	-	61	61	-	-	100.00%
<b>FUND INCOME</b>							
				<b>739</b>			
<b>FUND BALANCE 1/1/07</b>							
<b>CHANGE IN FUND BALANCE</b>							
				<b>739</b>			
<b>FUND BALANCE 3/31/07</b>							
				<b>20,250</b>			

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	%
ANIMAL SHELTER BUILDING FUND REVENUES							
INTEREST EARNINGS	-	-	-	280	-	280	100.00%

FUND INCOME				280			
FUND BALANCE 1/1/07				45,522			
CHANGE IN FUND BALANCE				280			
FUND BALANCE 3/31/07				45,802			

FRIEND OF THE COURT REVENUES							
OTHER REVENUE	9,178	-	9,178	-	-	(9,178)	0.00%
CHARGES FOR SERVICES	7,700	-	7,700	1,750	-	(5,950)	22.73%
GRANTS & CONTRIBUTIONS	47,376	-	47,376	-	-	(47,376)	0.00%
TOTAL REVENUES	64,254	-	64,254	1,750	-	(62,504)	2.72%

EXPENDITURES							
215E141 FRIEND OF THE COURT	64,254	-	64,254	13,123	-	120,936	20.42%
FUND LOSS				(11,373)			
FUND BALANCE 1/1/07				19,584			
CHANGE IN FUND BALANCE				(11,373)			
FUND BALANCE 3/31/07				8,211			

	<u>ORIGINAL BUDGET</u>	<u>AMEND-MENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>%</u>
<b>HOUSING COMMISSION REVENUES</b>							
INVESTMENT EARNINGS	5,000	-	5,000	1,245	-	(3,755)	24.90%
OTHER REVENUES	2,000	-	2,000	-	-	(2,000)	0.00%
TRANSFERS IN	40,000	-	40,000	-	-	(40,000)	0.00%
GRANTS & CONTRIBUTIONS	48,699	-	48,699	29,519	-	(19,180)	60.62%
<b>TOTAL REVENUES</b>	<b>95,699</b>	<b>-</b>	<b>95,699</b>	<b>30,764</b>	<b>-</b>	<b>(64,935)</b>	<b>32.15%</b>
<b>EXPENDITURES</b>							
232E690 REDEVELOPMENT & HOUSING	54,178	-	54,178	12,172	-	42,006	22.47%
232E999 TRANSFER OUT	41,521	-	41,521	25,991	-	15,530	62.60%
<b>TOTAL EXPENDITURES</b>	<b>95,699</b>	<b>-</b>	<b>95,699</b>	<b>38,163</b>	<b>-</b>	<b>57,536</b>	<b>39.88%</b>
<b>FUND LOSS</b>							
<b>FUND BALANCE 1/1/07</b>				<b>95,889</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(7,399)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>88,490</b>			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>HUD GRANT FUND</b>							
<b>REVENUES</b>							
TRANSFERS IN	40,000	-	40,000	25,909	-	(14,091)	64.77%
GRANTS & CONTRIBUTIONS	92,750	-	92,750	-	-	(92,750)	0.00%
<b>TOTAL REVENUES</b>	<b>132,750</b>	<b>-</b>	<b>132,750</b>	<b>25,909</b>	<b>-</b>	<b>(106,841)</b>	<b>19.52%</b>
<b>EXPENDITURES</b>							
233E690 REDEVELOPMENT & HOUSING	130,375	-	130,375	37,171	-	93,204	28.51%
233E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
233E999 TRANSFER OUT	2,375	-	2,375	53	-	2,322	2.23%
<b>TOTAL EXPENDITURES</b>	<b>132,750</b>	<b>-</b>	<b>132,750</b>	<b>37,224</b>	<b>-</b>	<b>95,526</b>	<b>28.04%</b>
<b>FUND INCOME</b>							
FUND BALANCE 1/1/07				38,822			
CHANGE IN FUND BALANCE				(11,315)			
FUND BALANCE 3/31/07				27,507			
<b>GYPSY MOTH CONTROL</b>							
<b>REVENUES</b>							
INTEREST EARNINGS	1,500	8,527	10,027	-	-	10,027	0.00%
<b>EXPENDITURES</b>							
241E941 ADDITION TO FUND BALANCE	1,500	8,527	10,027	1,291	-	8,736	12.88%
<b>FUND INCOME</b>							
FUND BALANCE 1/1/07				164,827			
CHANGE IN FUND BALANCE				(1,291)			
FUND BALANCE 3/31/07				163,536			

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	%
<b>PUBLIC IMPROVEMENT FUND REVENUES</b>							
INTEREST EARNINGS	50,000	-	50,000	8,464	-	(41,536)	16.93%
OTHER REVENUE	-	-	-	4,222	-	4,222	0.00%
CONTRIBUTION FROM FUND BALANCE	-	-	-	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>12,686</b>	<b>-</b>	<b>(37,314)</b>	<b>25.37%</b>
<b>EXPENDITURES</b>							
245E901 CAPITAL OUTLAY	-	-	-	-	-	-	0.00%
245E941 ADDITION TO FUND BALANCE	50,000	-	50,000	-	-	50,000	0.00%
<b>TOTAL EXPENDITURES</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>0.00%</b>
<b>FUND INCOME</b>				<b>12,686</b>			
<b>FUND BALANCE 1/1/07</b>				<b>1,408,552</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>12,686</b>			
<b>FUND BALANCE 3/31/07</b>				<b>1,421,238</b>			
<b>LAND USE SERVICES REVENUES</b>							
INTEREST EARNINGS	-	-	-	1,119	-	1,119	100.00%
OTHER REVENUES	-	-	-	955	-	955	100.00%
BUDGETED USE OF FUND BALANCE	68,087	-	68,087	-	-	(68,087)	0.00%
CHARGES FOR SERVICES	490,000	-	490,000	61,370	-	(428,630)	12.52%
<b>TOTAL REVENUES</b>	<b>558,087</b>	<b>-</b>	<b>558,087</b>	<b>63,444</b>	<b>-</b>	<b>(494,643)</b>	<b>11.37%</b>
<b>EXPENDITURES</b>							
249E371 BUILDING INSPECTION DEPT	558,087	-	558,087	154,033	-	404,054	27.60%
<b>FUND LOSS</b>				<b>(90,589)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>162,140</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(90,589)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>71,551</b>			

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	%
<b>REGISTER OF DEEDS AUTOMATION</b>							
<b>REVENUES</b>							
INTEREST EARNINGS	600	-	600	275	-	(325)	45.83%
BUDGETED USE OF FUND BALANCE	19,321	-	19,321	-	-	(19,321)	0.00%
CHARGES FOR SERVICES	40,000	-	40,000	10,116	-	(29,884)	25.29%
<b>TOTAL REVENUES</b>	<b>59,921</b>	<b>-</b>	<b>59,921</b>	<b>10,391</b>	<b>-</b>	<b>(49,530)</b>	<b>17.34%</b>
<b>EXPENDITURES</b>							
256E215 ROD AUTOMATION	59,921	-	59,921	3,638	-	56,283	6.07%
<b>FUND INCOME</b>				<b>6,753</b>			
<b>FUND BALANCE 1/1/07</b>				<b>39,869</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>6,753</b>			
<b>FUND BALANCE 3/31/07</b>				<b>46,622</b>			
<b>911 SERVICE FUND</b>							
<b>REVENUES</b>							
INTEREST EARNINGS	23,526	-	23,526	2,367	-	(21,159)	10.06%
CHARGES FOR SERVICES	537,000	-	537,000	76,593	-	(460,407)	14.26%
CONTRIBUTION FROM FUND BALANCE	-	-	-	-	-	-	0.00%
GRANTS & CONTRIBUTIONS	2,500	-	2,500	-	-	(2,500)	0.00%
<b>TOTAL REVENUES</b>	<b>563,026</b>	<b>-</b>	<b>563,026</b>	<b>78,960</b>	<b>-</b>	<b>(484,066)</b>	<b>14.02%</b>
<b>EXPENDITURES</b>							
261E427 EMERGENCY SERVICES	527,726	-	527,726	122,340	-	405,386	23.18%
261E901 CAPITAL OUTLAY	23,000	-	23,000	-	-	23,000	0.00%
261E999 TRANSFER OUT	12,300	-	12,300	12,300	-	-	100.00%
<b>TOTAL EXPENDITURES</b>	<b>563,026</b>	<b>-</b>	<b>563,026</b>	<b>134,640</b>	<b>-</b>	<b>428,386</b>	<b>23.91%</b>
<b>FUND LOSS</b>				<b>(55,680)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>382,784</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(55,680)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>327,104</b>			

	<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>%</u>
<b>LCL CORRECTIONS OFFR TRAINING REVENUES</b>							
CHARGES FOR SERVICES	3,500	-	3,500	1,184	-	2,316	66.17%
<b>EXPENDITURES</b>	3,500	-	3,500	-	-	3,500	0.00%
<b>FUND BALANCE 1/1/07</b>				10,674			
<b>CHANGE IN FUND BALANCE</b>				<u>1,184</u>			
<b>FUND BALANCE 3/31/07</b>				<u>11,858</u>			
<b>DRUG LAW ENFORCEMENT FUND REVENUES</b>							
OTHER INCOME	-	-	-	614	-	(614)	100.00%
BUDGETED USE OF FUND BALANCE	3,000	-	3,000	-	-	3,000	0.00%
<b>TOTAL REVENUES</b>	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>614</u>	<u>-</u>	<u>2,386</u>	
<b>EXPENDITURES</b>							
265E301 DRUG LAW ENFORCEMENT	3,000	-	3,000	600	-	2,400	20.00%
<b>FUND LOSS</b>				14			
<b>FUND BALANCE 1/1/07</b>				395			
<b>CHANGE IN FUND BALANCE</b>				<u>14</u>			
<b>FUND BALANCE 3/31/07</b>				<u>409</u>			

	<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>%</u>
<b>EQUIPMENT FUND REVENUES</b>							
OTHER REVENUES	-	-	-	456	-	456	100.00%
TRANSFERS IN	10,000	-	10,000	2,500	-	(7,500)	25.00%
<b>TOTAL REVENUES</b>	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>2,956</u>	<u>-</u>	<u>(7,044)</u>	<u>29.56%</u>
<b>EXPENDITURES</b>							
266E901 CAPITAL OUTLAY	10,000	-	10,000	-	-	10,000	0.00%
<b>FUND INCOME</b>				<b>2,956</b>			
FUND BALANCE 1/1/07				26,811			
CHANGE IN FUND BALANCE				<u>2,956</u>			
FUND BALANCE 3/31/07				<u>29,767</u>			
<b>BRADFORD LAKE REVENUES</b>							
INTEREST INCOME	-	-	-	119	-	119	100.00%
<b>NO EXPENDITURES</b>							
<b>FUND INCOME</b>				<b>119</b>			
FUND BALANCE 1/1/07				19,351			
CHANGE IN FUND BALANCE				<u>119</u>			
FUND BALANCE 3/31/07				<u>19,470</u>			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>LAW LIBRARY</b>							
<b>REVENUES</b>							
BUDGETED USE OF FUND BALANCE	1,313	-	1,313	-	-	(1,313)	0.00%
CHARGES FOR SERVICES	3,500	-	3,500	-	-	(3,500)	0.00%
<b>TOTAL REVENUES</b>	<b>4,813</b>	<b>-</b>	<b>4,813</b>	<b>-</b>	<b>-</b>	<b>(4,813)</b>	<b>0.00%</b>
<b>EXPENDITURES</b>							
269E145 LAW LIBRARY	4,813	-	4,813	1,762	-	3,051	36.61%
<b>FUND LOSS</b>				<b>(1,762)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>8,564</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(1,762)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>6,802</b>			
<b>AIRPORT</b>							
<b>REVENUES</b>							
INTEREST EARNINGS	37,500	-	37,500	11,952	-	(25,548)	31.87%
OTHER REVENUE	7,000	-	7,000	953	-	(6,047)	13.61%
TRANSFERS IN, OTHER SPECIAL ITEMS	67,000	-	67,000	16,750	-	(50,250)	25.00%
CHARGES FOR SERVICES	828,500	-	828,500	156,000	-	(672,500)	18.83%
<b>TOTAL REVENUES</b>	<b>940,000</b>	<b>-</b>	<b>940,000</b>	<b>185,655</b>	<b>-</b>	<b>(754,345)</b>	<b>19.75%</b>
<b>EXPENDITURES</b>							
281E537 AIRPORT	940,000	-	940,000	288,448	-	651,552	30.69%
<b>FUND INCOME</b>				<b>(102,793)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>83,023</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(102,793)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>(19,770)</b>			

	<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>%</u>
<b>CHILD CARE FUND REVENUES</b>							
OTHER REVENUE	50,000	-	50,000	21,622	-	(28,378)	43.24%
TRANSFER IN	325,000	-	325,000	81,250	-	(243,750)	25.00%
GRANTS & CONTRIBUTIONS	312,103	-	312,103	57,703	-	(254,400)	18.49%
<b>TOTAL REVENUES</b>	<b>687,103</b>	<b>-</b>	<b>687,103</b>	<b>160,575</b>	<b>-</b>	<b>(526,528)</b>	<b>23.37%</b>
<b>EXPENDITURES</b>							
292E662 CHILD CARE	687,103	-	687,103	126,268	-	560,835	18.38%
292E999 TRANSFER OUT	-	-	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>687,103</b>	<b>-</b>	<b>687,103</b>	<b>126,268</b>	<b>-</b>	<b>560,835</b>	<b>18.38%</b>
<b>FUND LOSS</b>				<b>34,307</b>			
FUND BALANCE 1/1/07				91,953			
CHANGE IN FUND BALANCE				34,307			
FUND BALANCE 3/31/07				126,260			
<b>SOLDIERS' RELIEF FUND REVENUES</b>							
TRANSFERS IN	5,000	-	5,000	1,250	-	(3,750)	25.00%
<b>EXPENDITURES</b>							
293E689 SOLDIERS AND SAILORS	5,000	-	5,000	1,261	-	3,739	25.22%
<b>FUND LOSS</b>				<b>(11)</b>			
FUND BALANCE 1/1/07				9,798			
CHANGE IN FUND BALANCE				(11)			
FUND BALANCE 3/31/07				9,787			

	<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>%</u>
<b>VETERANS' TRUST FUND REVENUES</b>							
OTHER REVENUE	-	-	-	-	-	-	0.00%
GRANTS & CONTRIBUTIONS	2,044	1,500	3,544	3,511	-	(33)	99.07%
<b>TOTAL REVENUES</b>	<u>2,044</u>	<u>1,500</u>	<u>3,544</u>	<u>3,511</u>	<u>-</u>	<u>(33)</u>	<u>99.07%</u>
<b>EXPENDITURES</b>							
294E683 VETERANS TRUST FUND	2,044	1,500	3,544	3,288	-	256	92.78%
<b>FUND INCOME</b>							
				223			
<b>FUND BALANCE 1/1/07</b>				520			
<b>CHANGE IN FUND BALANCE</b>				223			
<b>FUND BALANCE 3/31/07</b>				<u>743</u>			
<b>MUNIS INFORMATION SYSTEM REVENUES</b>							
BUDGETED USE OF FUND BALANCE	14,639	-	14,639	-	-	(14,639)	0.00%
<b>EXPENDITURES</b>							
402E901 CAPITAL OUTLAY	14,639	-	14,639	14,638	-	1	99.99%
<b>FUND INCOME/LOSS</b>				<b>(14,638)</b>			
<b>FUND BALANCE 1/1/07</b>				14,638			
<b>CHANGE IN FUND BALANCE</b>				<u>(14,638)</u>			
<b>FUND BALANCE 3/31/07</b>				<u>-</u>			

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	%
<b>AIRPORT CAPITAL PROJECTS REVENUES</b>							
INTEREST EARNINGS	-	-	-	1,126	-	1,126	100.00%
SALES - GENERAL	-	-	-	30,950	-	30,950	100.00%
BUDGETED USE OF FUND BALANCE	657	32,920	33,577	-	-	(33,577)	0.00%
<b>TOTAL REVENUES</b>	<b>657</b>	<b>32,920</b>	<b>33,577</b>	<b>32,076</b>	<b>-</b>	<b>(32,451)</b>	<b>95.53%</b>
<b>EXPENDITURES</b>							
481E901 CAPITAL OUTLAY	657	32,920	33,577	25,239	-	8,338	75.17%
<b>FUND LOSS</b>				<b>6,837</b>			
FUND BALANCE 1/1/07				103,324			
CHANGE IN FUND BALANCE				6,837			
FUND BALANCE 3/31/07				110,161			
<b>COURTHOUSE RESTORATION REVENUES</b>							
INTEREST EARNINGS	-	-	-	-	-	-	0.00%
GRANTS & CONTRIBUTIONS	82,500	-	82,500	15,548	-	(66,952)	18.85%
<b>TOTAL REVENUES</b>	<b>82,500</b>	<b>-</b>	<b>82,500</b>	<b>15,548</b>	<b>-</b>	<b>(66,952)</b>	<b>18.85%</b>
<b>EXPENDITURES</b>							
497E901 CAPITAL OUTLAY	-	-	-	-	-	-	0.00%
497E941 ADDITION TO FUND BALANCE	82,500	-	82,500	-	-	82,500	0.00%
<b>TOTAL EXPENDITURES</b>	<b>82,500</b>	<b>-</b>	<b>82,500</b>	<b>-</b>	<b>-</b>	<b>82,500</b>	<b>0.00%</b>
<b>FUND INCOME</b>				<b>15,548</b>			
FUND BALANCE 1/1/07				(173,023)			
CHANGE IN FUND BALANCE				15,548			
FUND BALANCE 3/31/07				(157,475)			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>DELINQUENT TAX REVOLVING REVENUES</b>							
INTEREST EARNINGS	-	-	-	52,218	-	52,218	100.00%
OTHER REVENUE	-	-	-	21	-	21	100.00%
BUDGETED USE OF FUND BALANCE	109,301	-	109,301	-	-	(109,301)	0.00%
CHARGES FOR SERVICES	-	-	-	148,374	-	148,374	100.00%
<b>TOTAL REVENUES</b>	<b>109,301</b>	<b>-</b>	<b>109,301</b>	<b>200,613</b>	<b>-</b>	<b>91,312</b>	<b>183.54%</b>
<b>EXPENDITURES</b>							
516E253 TREASURER - DELQ TAX	104,301	-	104,301	13,176	-	91,125	12.63%
516E901 DELQ TAX - CAPITAL OUTLAY	5,000	-	5,000	-	-	5,000	0.00%
516E999 TRANSFER OUT	-	-	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>109,301</b>	<b>-</b>	<b>109,301</b>	<b>13,176</b>	<b>-</b>	<b>96,125</b>	<b>12.05%</b>
<b>FUND INCOME</b>				<b>187,437</b>			
<b>FUND BALANCE 1/1/07</b>				<b>6,053,396</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>187,437</b>			
<b>FUND BALANCE 3/31/07</b>				<b>6,240,833</b>			
<b>JAIL COMMISSARY REVENUES</b>							
BUDGETED USE OF FUND BALANCE	14,964	-	14,964	3,324	-	(11,640)	22.21%
<b>EXPENDITURES</b>							
595E351 JAIL COMMISSARY	14,964	-	14,964	2,658	1,140	11,166	25.38%
<b>FUND LOSS</b>				<b>666</b>			
<b>FUND BALANCE 1/1/07</b>				<b>18,270</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>666</b>			
<b>FUND BALANCE 3/31/07</b>				<b>18,936</b>			

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	%
<b>TAX FORECLOSURE FUND REVENUES</b>							
OTHER REVENUE	-	-	-	62	-	62	100.00%
SPECIAL ITEMS	-	31,319	31,319	-	-	(31,319)	0.00%
<b>TOTAL REVENUES</b>	-	<b>31,319</b>	<b>31,319</b>	<b>62</b>	-	<b>(31,257)</b>	<b>0.20%</b>
<b>EXPENDITURES</b>							
617E253 TAX FORECLOSURE	-	31,319	31,319	4,217	-	27,102	13.46%
<b>FUND LOSS</b>				<b>(4,155)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>46,536</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(4,155)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>42,381</b>			
<b>GIS PROJECT AND AERIAL REVENUES</b>							
OTHER REVENUE	13,998	(4,998)	9,000	9,000	-	-	100.00%
CHARGES FOR SERVICES	7,081	29,419	36,500	287	-	(36,213)	0.79%
GRANTS & CONTRIBUTIONS	9,000	-	9,000	3,500	-	(5,500)	38.89%
<b>TOTAL REVENUES</b>	<b>30,079</b>	<b>24,421</b>	<b>54,500</b>	<b>12,787</b>	-	<b>(41,713)</b>	<b>23.46%</b>
<b>EXPENDITURES</b>							
618E447 GIS MAPPING	30,079	24,421	54,500	19,788	-	34,712	36.31%
618E901 CAPITAL OUTLAY	-	-	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>30,079</b>	<b>24,421</b>	<b>54,500</b>	<b>19,788</b>	-	<b>34,712</b>	<b>36.31%</b>
<b>FUND LOSS</b>				<b>(7,001)</b>			
<b>FUND BALANCE 1/1/07</b>				<b>41,549</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>(7,001)</b>			
<b>FUND BALANCE 3/31/07</b>				<b>34,548</b>			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>BUILDING AND GROUNDS</b>							
<b>REVENUES</b>							
TRANSFERS IN	492,607	3,750	496,357	126,902	-	(369,455)	25.57%
CHARGES FOR SERVICES (RENT)	99,228	-	99,228	39,720	-	(59,508)	40.03%
<b>TOTAL REVENUES</b>	<b>591,835</b>	<b>3,750</b>	<b>595,585</b>	<b>166,622</b>	<b>-</b>	<b>(428,963)</b>	<b>27.98%</b>
<b>EXPENDITURES</b>							
637E265 BUILDING AND GROUNDS	583,274	3,750	587,024	155,341	-	431,683	26.46%
637E941 ADDITION TO FUND BALANCE	8,561	-	8,561	-	-	8,561	0.00%
<b>TOTAL EXPENDITURES</b>	<b>591,835</b>	<b>3,750</b>	<b>595,585</b>	<b>155,341</b>	<b>-</b>	<b>440,244</b>	<b>26.08%</b>
<b>FUND INCOME</b>				<b>11,281</b>			
<b>FUND BALANCE 1/1/07</b>				<b>18,470</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>11,281</b>			
<b>FUND BALANCE 3/31/07</b>				<b>29,751</b>			
<b>ADMINISTRATIVE SERVICES</b>							
<b>REVENUES</b>							
TRANSFERS IN	369,756	600	370,356	197,950	-	(172,406)	53.45%
<b>EXPENDITURES</b>							
645E172 COUNTY ADMINISTRATOR	160,906	600	161,506	36,341	-	125,165	22.50%
645E201 FINANCE DEPARTMENT	127,292	-	127,292	28,664	-	98,628	22.52%
645E202 GRANT MANAGEMENT	6,527	-	6,527	1,547	-	4,980	23.70%
645E270 HUMAN RESOURCES	75,031	-	75,031	17,071	-	57,960	22.75%
<b>TOTAL EXPENDITURES</b>	<b>369,756</b>	<b>600</b>	<b>370,356</b>	<b>83,623</b>	<b>-</b>	<b>286,733</b>	<b>22.58%</b>
<b>FUND INCOME</b>				<b>114,327</b>			
<b>FUND BALANCE 1/1/07</b>				<b>18,892</b>			
<b>CHANGE IN FUND BALANCE</b>				<b>114,327</b>			
<b>FUND BALANCE 3/31/07</b>				<b>133,219</b>			

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	%
<b>COURT EMP POST RETIRE HLTH FND</b>							
REVENUES							
INTEREST EARNINGS	-	-	-	10,393	-	10,393	100.00%
TRANSFERS IN	432,000	-	432,000	-	-	(432,000)	0.00%
<b>TOTAL REVENUES</b>	<b>432,000</b>	<b>-</b>	<b>432,000</b>	<b>10,393</b>	<b>-</b>	<b>(421,607)</b>	<b>2.41%</b>
<b>EXPENDITURES</b>							
737E130 COURT POST RETIRE HLTH CAI	432,000	-	432,000	-	-	432,000	0.00%
<b>FUND INCOME</b>				<b>10,393</b>			
FUND BALANCE 1/1/07				432,750			
CHANGE IN FUND BALANCE				10,393			
FUND BALANCE 3/31/07				443,143			
<b>JAIL STUDY FUND</b>							
REVENUES							
INTEREST EARNINGS	-	-	-	-	-	-	100.00%
TRANSFERS IN/USE OF FUND BALANCE	-	40,000	40,000	-	-	(40,000)	0.00%
<b>TOTAL REVENUES</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>(40,000)</b>	<b>0.00%</b>
<b>EXPENDITURES</b>							
498E901 JAIL STUDY EXPS	-	40,000	40,000	350	-	39,650	0.88%
<b>FUND INCOME</b>				<b>(350)</b>			
FUND BALANCE 1/1/07				(6,657)			
CHANGE IN FUND BALANCE				(350)			
FUND BALANCE 3/31/07				(7,007)			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
PREPAID INVOICE LIST

PG 1  
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WARRANT: E2007-16 04/17/2007

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
1208	MERS	00000	03-2007		DD	04/11/2007	39,569.99	24546	18004 COUNTY RETIREMENT FOR MARC
1946	PHARMA/CARE	00000	7004581-591		DD	04/11/2007	11,858.38	24547	18005 RX 03/16/07 - 03/31/07
							51,428.37		CASH ACCOUNT 0001A 001000 TOTAL



04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1485 ALS MARKET	1 0701L	271130	00000	GEN AGENCY	INV 04/17/2007	45.50	3-29-07	24688	
				RESTITUT					
1485 ALS MARKET	1 0701L	271130	00000	GEN AGENCY	INV 04/17/2007	10.80	3-31-07	24687	
				RESTITUT					
3619 AMES, MARK & DARLA	1 292E662	930700	00000	CHILD CARE	INV 04/17/2007	545.29	MARCH-07	24532	
				ROOM BOARD					
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 04/17/2007	.50	1-31-07	24689	
				RESTITUT					
1549 ANDYS BP	1 0701L	271130	00000	GEN AGENCY	INV 04/17/2007	63.00	3-29-07	24690	
				RESTITUT					
1412 ARCH WIRELESS	1 101E131	920520	00000	CIRCT CT	INV 04/24/2007	21.09	Q7381820D	24585	
	2 292E662	920520		CHILD CARE	RENT-VEHC	36.48			
					RENTAL				
2715 AUTO OWNERS INSURANCE CO.	1 0701L	271130	00000	GEN AGENCY	INV 04/17/2007	631.06	3-31-07	24692	
				RESTITUT					
1411 BLUE CROSS BLUE SHIELD OF	1 101E130	704110	00002	TRIAL CT	INV 04/25/2007	3,063.32	000-APR-07	24573	
	2 0704L	231261		PAYROLL	HOSP	223.01			
	3 101E131	704110		CIRCT CT	HC CONTRIB	2,753.76			
	4 101E141	704110		FOC	HOSP	1,026.87			
	5 215E141	704110		FOC	HOSP	181.21			
	6 292E662	704110		CHILD CARE	HOSP	274.92			
	7 0704L	231261		PAYROLL	HOSP	429.30			
	8 101E131	704110		CIRCT CT	HC CONTRIB	448.39			
					HOSP				
					CHECK TOTAL	8,400.78			
1411 BLUE CROSS BLUE SHIELD OF	1 0704L	231261	00002	PAYROLL	INV 04/25/2007	762.27	746-APR-07	24572	
	2 101E131	704110		CIRCT CT	HC CONTRIB	8,984.24			
					HOSP				
					CHECK TOTAL	8,400.78			





04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1057	COMMERCIAL EQUIPMENT COMP	00001							
	1 256E215 726000	ROD AUTO		INV 04/09/2007		1,290.00	ID-10820N606	24552	
				SUPPLIES		1,290.00			
				CHECK TOTAL		95.86			
1059	CONSUMERS ENERGY	00000							
	1 637E265 930620	SILLI BLDG GRNDS		INV 04/13/2007		21.65	1650010307	24630	
				ELECTRIC		21.65			
1059	CONSUMERS ENERGY	00000							
	1 588E699 930620	OPERATIONS		INV 04/13/2007		1,903.14	34272060307	24742	
				ELECTRIC		1,903.14			
1059	CONSUMERS ENERGY	00000							
	1 637E265 920200	CRTHS BLDG GRNDS		INV 04/13/2007		2,852.26	40510060307	24751	
				H2O/SEWAGE		2,852.26			
				CHECK TOTAL		4,777.05			
1562	CORECOMM	00000							
	1 101E131 930210	CIRCT CT		INV 04/23/2007		21.95	APRIL-2007	24574	
				TELEPHONE		21.95			
				CHECK TOTAL		21.95			
1865	CORRECTIONAL MANAGEMENT	00000							
	1 292E662 930810	CHILD CARE		INV 04/17/2007		5,478.00	11323	24544	
				OTHR INST		5,478.00			
				CHECK TOTAL		1,500.00			
1839	BRUCE CRANHAM,ATTY	00000							
	1 101E141 940010	FOC		INV 04/17/2007		1,275.00	3-31-07	24592	
	2 215E141 940010	FOC		OUTSIDE		225.00			
				OUTSIDE		1,500.00			
				CHECK TOTAL		1,500.00			
1860	TRACEY CRUZ	00000							
	1 101E131 930210	CIRCT CT		INV 04/17/2007		23.00	1-31-07	24589	
				TELEPHONE		23.00			
1860	TRACEY CRUZ	00000							
	1 101E131 930210	CIRCT CT		INV 04/17/2007		23.00	2-28-07	24590	
				TELEPHONE		23.00			
1860	TRACEY CRUZ	00000							
	1 101E131 930210	CIRCT CT		INV 04/17/2007		23.00	3-31-07	24591	
				TELEPHONE		23.00			
				CHECK TOTAL		69.00			
1815	MICHIGAN DEPARTMENT OF HU	00000							
	1 292E662 801020	CHILD CARE		INV 04/30/2007		16,267.92	4-01-07	24583	
				PROFESSNL		16,267.92			
				CHECK TOTAL		16,267.92			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

PG 7  
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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1930 DOUBLE G DRYWALL	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	12.50	3-31-07	24699	
						CHECK TOTAL			
						12.50			
1492 DTE ENERGY	1 588E699 930610	0000069900826	OPERATIONS	INV NATURL GAS	04/13/2007	5,033.43	1000240307	24741	
1492 DTE ENERGY	1 212E430 930610	0000021200765	AMM CTRL	INV NATURL GAS	04/13/2007	19.94	30000100307	24745	
1492 DTE ENERGY	1 637E265 930610	00000	ALPCT BLDG GRNDS	INV NATURL GAS	04/13/2007	939.28	6000430307	24626	
1492 DTE ENERGY	1 637E265 930610	00000	ALPCT BLDG GRNDS	INV NATURL GAS	04/13/2007	511.62	6000680307	24625	
1492 DTE ENERGY	1 637E265 930610	00000	ALPCT BLDG GRNDS	INV NATURL GAS	04/13/2007	172.88	8000140307	24629	
1492 DTE ENERGY	1 637E265 930610	00000	ALPCT BLDG GRNDS	INV NATURL GAS	04/13/2007	3,966.95	90000180307	24628	
1492 DTE ENERGY	1 637E265 930610	00000	INDUS BLDG GRNDS	INV NATURL GAS	04/13/2007	350.46	9000340307	24627	
						CHECK TOTAL			
						10,994.56			
1802 FIFTH THIRD BANK	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	70.00	3-29-07	24701	
1802 FIFTH THIRD BANK	1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	20.00	3-31-07	24700	
						CHECK TOTAL			
						90.00			
1105 FORWARD CORPORATION	1 0701L 271130	00001	GEN AGENCY	INV RESTITUT	04/17/2007	100.00	3-31-07	24702	
						CHECK TOTAL			
						100.00			
3680 GALLMEIER, MICHAEL	1 292E662 930830	00000	CHILD CARE	INV CARE GIVER	04/17/2007	12.00	3-27-07-a	24541	
						CHECK TOTAL			
						12.00			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1567 GAYLORD CINEMA WEST	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	101.83	3-31-07	24703	
				RESTITUT		101.83			
				CHECK TOTAL		101.83			
1054 GAYLORD CITY TREASURER	1 0701L 221000	00000	GEN AGENCY	INV	04/20/2007	1,778.37	3-31-07	24595	
				DUE CITY					
				CHECK TOTAL		1,778.37			
1134 GAYLORD HERALD TIMES	1 208E751 930300	00000	PARKS	INV	04/11/2007	65.16	474	24549	
				ADVERTISE					
				CHECK TOTAL		65.16			
4453 GILLARDY LLC	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	10.00	3-31-07	24704	
				RESTITUT					
				CHECK TOTAL		10.00			
3877 BRUCE GUEST	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	12.50	3-31-07	24705	
				RESTITUT					
				CHECK TOTAL		12.50			
3171 MARCIA HODGE	1 101E131 930830	00000	CIRCT CT	INV	04/20/2007	30.00	07-7743-GA	24577	
	2 101E131 930500		CIRCT CT	CARE GIVER		9.60			
				TRAVEL					
				CHECK TOTAL		39.60			
3081 HOLY CROSS CHILDRENS SERV	1 292E662 930810	00000	CHILD CARE	INV	04/17/2007	5,164.91	I-06712	24543	
				OTHR INST					
				CHECK TOTAL		5,164.91			
1937 HOPS & SCHNAPPS	1 0701L 271130	00001	GEN AGENCY	INV	04/17/2007	66.50	3-31-07	24706	
				RESTITUT					
				CHECK TOTAL		66.50			
3607 KEITH HUFF	1 1010136 607150	00000	DISTCT	INV	04/17/2007	6.00	07-16970-LT	24596	
	2 0701L 228058		GEN AGENCY	CIVL		14.00			
				CIVIL FILE					
				CHECK TOTAL		20.00			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1170 TIMOTHY MCPHERSON									
1 101E332	726000	0000069000734	INV	04/13/2007					
2 101E332	801020	MOTORCYCLE	SUPPLIES		31.61		SEP-UP-07	24620	
3 101E332	930500	MOTORCYCLE	PROFESSNL		130.00				
		MOTORCYCLE	TRAVEL		10.37				
					CHECK TOTAL	171.98			
1422 MDJA									
1 101E131	930600	00000	INV	04/17/2007					
		CIRCT CT	MEMB/DUES		200.00		2007-DUES	24580	
					CHECK TOTAL	200.00			
1646 MICHIGAN FRANCHISE									
1 0701L	271130	00000	INV	04/17/2007					
		GEN AGENCY	RESTITUT		286.43		3-31-07	24712	
					CHECK TOTAL	286.43			
1206 MOORE POWER ELECTRIC									
1 0701L	271130	00000	INV	04/17/2007					
		GEN AGENCY	RESTITUT		30.00		3-31-07	24713	
					CHECK TOTAL	30.00			
3311 MUSKEGON DEVELOPMENT COMP									
1 0701L	271130	00000	INV	04/17/2007					
		GEN AGENCY	RESTITUT		7.20		1-31-07	24714	
					CHECK TOTAL	7.20			
3311 MUSKEGON DEVELOPMENT COMP									
1 0701L	271130	00000	INV	04/17/2007					
		GEN AGENCY	RESTITUT		2.40		2-28-07	24715	
					CHECK TOTAL	2.40			
3311 MUSKEGON DEVELOPMENT COMP									
1 0701L	271130	00000	INV	04/17/2007					
		GEN AGENCY	RESTITUT		4.80		3-31-07	24716	
					CHECK TOTAL	4.80			
4294 MUTUAL OF OMAHA									
1 101E131	704140	00002	INV	04/01/2007					
2 101E141	704140	CIRCT CT	LIFE/DISAB		435.21		000014993975	24575	
3 215E141	704140	FOC	LIFE/DISAB		171.49				
4 292E662	704140	FOC	LIFE/DISAB		30.26				
5 292E662	704140	CHILD CARE	LIFE/DISAB		64.29				
		JALBG CHILD CARE	LIFE/DISAB		15.00				
					CHECK TOTAL	716.25			
1367 OFFICE DEPOT INC									
1 645E270	726000	00001	INV	04/11/2007					
		HR	SUPPLIES		17.84		381537477001	24548	
					CHECK TOTAL	17.84			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3809	JETS SUBSURFACE PUMP 1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	04/09/2007	74.00	MUM-	24527	
				CHECK TOTAL		74.00			
1154	JOHNSON OIL COMPANY 1 0701L 271130	00001	GEN AGENCY	INV RESTITUT	04/17/2007	50.00	-3-31-07	24709	
1154	JOHNSON OIL COMPANY 1 0701L 271130	00001	GEN AGENCY	INV RESTITUT	04/17/2007	79.22	3-29-07	24708	
1154	JOHNSON OIL COMPANY 1 0701L 271130	00001	GEN AGENCY	INV RESTITUT	04/17/2007	6.00	3-31-07	24707	
				CHECK TOTAL		135.22			
4542	REBECCA KENDALL 1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	3,300.00	3-31-07	24735	
				CHECK TOTAL		3,300.00			
4421	WILLIAM KNAPP 1 101E131 930830 2 101E131 930500	00000	CIRCT CT	INV CARE GIVER TRAVEL	04/20/2007	30.00 3.00	07-7745-GA	24576	
				CHECK TOTAL		33.00			
1935	KOHL'S 1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	4.50	3-29-07	24711	
1935	KOHL'S 1 0701L 271130	00000	GEN AGENCY	INV RESTITUT	04/17/2007	152.50	3-31-07	24710	
				CHECK TOTAL		157.00			
3413	DANIEL KOZERA, JR 1 101E131 801022	00000	CIRCT CT	INV PRB ATTY	04/20/2007	75.00	07-7751-MI	24578	
				CHECK TOTAL		75.00			
4012	MAACO 1 212E430 704400	00000	ANM CTRL	INV TRAINING	04/13/2007	230.00	CONFERENCE	24740	
				CHECK TOTAL		230.00			
2931	MCPHERSON, ALEXANDER 1 101E332 801020	00000	MOTORCYCLE	INV PROFESSNI	04/13/2007	65.00	SET-UP	24619	
				CHECK TOTAL		65.00			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1238	OTSEGO COUNTY								
	1 0701L	00000		INV	04/17/2007	17.84			
		GEN AGENCY		RESTITUT			3-29-07	24691	
				CHECK TOTAL		131.78			
				CHECK TOTAL		131.78			
3113	PAXTON RESOURCES								
	1 0701L	00000		INV	04/17/2007	3.40			
		GEN AGENCY		RESTITUT			2-28-07	24717	
				CHECK TOTAL		3.40			
				CHECK TOTAL		3.40			
3113	PAXTON RESOURCES								
	1 0701L	00000		INV	04/17/2007	6.80			
		GEN AGENCY		RESTITUT			3-31-07	24718	
				CHECK TOTAL		6.80			
				CHECK TOTAL		10.20			
4135	MICHELLE PEARSON								
	1 0701L	00000		INV	04/17/2007	50.00			
		GEN AGENCY		RESTITUT			3-31-07	24719	
				CHECK TOTAL		50.00			
				CHECK TOTAL		50.00			
3438	GERALD PECK								
	1 249B371	0000037100736		INV	04/13/2007	800.00			
		BUILDING		PROFESSNL			3-29-4-5-07	24622	
				CHECK TOTAL		800.00			
				CHECK TOTAL		800.00			
1456	PRESTON FEATHER BUILDING								
	1 0701L	00000		INV	04/17/2007	10.00			
		GEN AGENCY		RESTITUT			3-31-07	24720	
				CHECK TOTAL		10.00			
				CHECK TOTAL		10.00			
1648	PROGRESSIVE INSURANCE COM								
	1 0701L	00000		INV	04/17/2007	1,224.32			
		GEN AGENCY		RESTITUT			3-31-07	24721	
				CHECK TOTAL		1,224.32			
				CHECK TOTAL		1,224.32			
1256	PROTECTION ONE								
	1 101E141	00001		INV	04/20/2007	50.74			
		FOC		MAINT SVC			3-21-07	24587	
	2 215E141	00001		INV	04/20/2007	8.95			
		FOC		MAINT SVC					
				CHECK TOTAL		59.69			
				CHECK TOTAL		59.69			
1912	QWEST								
	1 637E265	00000		INV	04/13/2007	275.14			
		BLDG GRANDS		TELEPHONE			826570934	24633	
				CHECK TOTAL		275.14			
				CHECK TOTAL		275.14			
1554	REDWOOD TOXICOLOGY LABORA								
	00000			INV	04/17/2007	24537			
				CHECK TOTAL		24537			
				CHECK TOTAL		24537			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1792 DARREN RIVARD	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	RESTITUT	10.00	3-31-07	24722	
				CHECK TOTAL		229.00			
4452 RYJ SERVICES	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	RESTITUT	385.00	3-31-07	24723	
				CHECK TOTAL		385.00			
1867 ROSCOMMON COUNTY	1 292E662 930810	00000	CHIL'D CARE	INV 04/17/2007	OTHR INST	1,264.00	895	24545	
				CHECK TOTAL		1,264.00			
4543 SALVATION ARMY	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	RESTITUT	12.00	3-31-07	24736	
				CHECK TOTAL		12.00			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV 04/17/2007	OUTSIDE	12.00	3-30-07	24534	
				CHECK TOTAL		12.00			
1544 GLORIA SAWYER	1 292E662 930830	00000	CHIL'D CARE	INV 04/17/2007	CARE GIVER	12.00	4-5-07	24539	
				CHECK TOTAL		12.00			
1432 THOMAS SAWYER	1 292E662 930830	00000	CHIL'D CARE	INV 04/17/2007	CARE GIVER	24.00	1-28-07	24542	
				CHECK TOTAL		24.00			
1432 THOMAS SAWYER	1 292E662 930500	00000	CHIL'D CARE	INV 04/17/2007	TRAVEL	26.40	3-30-07	24540	
				CHECK TOTAL		26.40			
1432 THOMAS SAWYER	2 292E662 930830	00000	CHIL'D CARE	INV 04/17/2007	CARE GIVER	12.00	3-30-07	24540	
				CHECK TOTAL		12.00			
1432 THOMAS SAWYER	1 101E133 940010	00000	UNSHARED	INV 04/17/2007	OUTSIDE	12.00	3-30-07	24535	
				CHECK TOTAL		12.00			
1432 THOMAS SAWYER	2 101E133 930500	00000	UNSHARED	INV 04/17/2007	TRAVEL	40.74	3-30-07	24535	
				CHECK TOTAL		40.74			
1432 THOMAS SAWYER	1 292E662 930500	00000	CHIL'D CARE	INV 04/17/2007	TRAVEL	16.80	4-5-07	24538	
				CHECK TOTAL		16.80			
1432 THOMAS SAWYER	2 292E662 930830	00000	CHIL'D CARE	INV 04/17/2007	CARE GIVER	17.25	4-5-07	24538	
				CHECK TOTAL		17.25			

04/17/2007  
13:38 MAP

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	04/17/2007	18.60	HODGES-3-27	24536	
	2 292E662 930830	CHILD CARE	CARE GIVER			27.76			
						46.36			
						195.55			
1274 SECRETARY OF STATE	1 0701L 228030	00000	GEN AGENCY	INV	04/20/2007	755.00	3-31-07	24594	
				DL REINST					
						755.00			
						755.00			
2465 SET/SEG SCHOOL INSURANCE	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	79.36	3-31-07	24724	
				RESTITUT					
						79.36			
						79.36			
1278 HOWARD I. SHIFMAN PC	1 260E270 801020	00000	HR	INV	04/11/2007	1,966.50	10602	24551	
				PROFESSNL					
1278 HOWARD I. SHIFMAN PC	1 260E270 801020	00000	HR	INV	04/11/2007	322.00	10603	24555	
				PROFESSNL					
				TRIAL CT		322.00			
						644.00			
						2,610.50			
4257 SPEEDWAY SUPERAMERICA LLC	1 645E172 930660	00000	ADMIN	INV	04/13/2007	137.72	MAR-2007	24637	
	2 281E537 930660	AIRPORT	GAS			183.01			
	3 212E430 930660	ANM CTRL	GAS			359.05			
	4 637E265 930660	BLDG GRNDS	GAS			153.73			
	5 249E371 930660	BUILDING	GAS			441.55			
	6 101E721 930660	PLAN ZONE	GAS			73.68			
	7 208E752 930660	REC PGMS	GAS			61.51			
	8 101E301 930660	SHERIFF	GAS			2,073.47			
	9 293E689 930660	SOLDIERS	GAS			57.07			
	10 210E651 700000	AMBULANCE	CU EXPENSE			2,314.27			
	11 645E201 930150	FINANCE	SVC CHGS			-200.81			
						5,654.25			
						5,654.25			
3114 SRW, INC	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	3.40	2-28-07	24725	
				RESTITUT					
						3.40			
3114 SRW, INC	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	6.80	3-31-07	24726	
				RESTITUT					
						6.80			
						10.20			
						6.80			
						10.20			

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1874 STATE ELECTRONICS	1 261E427 726050	00000	EMGR SVCS	INV	04/13/2007	40.00	98-101031	24636	
				MAINT SUPP					
				CHECK TOTAL		40.00			
1296 STATE OF MICHIGAN	1 0701L 228020	00000	GEN AGENCY	INV	04/20/2007	730.00	3-31-07	24593	
	2 0701L 228037		GEN AGENCY	CNSRVTN		1,619.55			
	3 0701L 228042		GEN AGENCY	CRIME VICT		204.00			
	4 0701L 228057		GEN AGENCY	ST CRT FND		755.00			
	5 0701L 228058		GEN AGENCY	JUROR COMP		5,180.00			
	6 0701L 228059		GEN AGENCY	CIVIL FILE		17,401.15			
				JSTCE SYS					
				CHECK TOTAL		25,889.70			
1778 TEAM FINANCIAL GROUP, INC	1 232E690 920410	0000069000732	HOUSING	INV	04/13/2007	133.00	MAR-07	24618	
				SVC CNTRCT					
				CHECK TOTAL		133.00			
1316 TRAVERSE CITY RECORD EAGL	1 101E101 930300	00000	BOC	INV	04/11/2007	454.09	405540	24556	
				ADVERTISE					
				CHECK TOTAL		454.09			
1315 TREETOPS SYLVAN RESORT	1 0701L 271130	00001	GEN AGENCY	INV	04/17/2007	37.50	3-31-07	24727	
				RESTITUT					
				CHECK TOTAL		37.50			
4335 U-SAVE AUTO RENTAL	1 0701L 271130	00000	GEN AGENCY	INV	04/17/2007	45.00	3-31-07	24728	
				RESTITUT					
				CHECK TOTAL		45.00			
1122 VERIZON NORTH	1 261E427 930210	00000	EMGR SVCS	INV	04/13/2007	40.73	0303030307	24635	
				TELEPHONE					
1122 VERIZON NORTH	1 637E265 930210	00000	BLDG GRNDS	INV	04/13/2007	97.71	04013000407	24631	
				TELEPHONE					
1122 VERIZON NORTH	1 637E265 930210	00000	BLDG GRNDS	INV	04/13/2007	35.18	0403080407	24752	
				TELEPHONE					
1122 VERIZON NORTH	1 637E265 930210	00000	BLDG GRNDS	INV	04/13/2007	983.27	0411150407	24632	
				TELEPHONE					

04/17/2007  
13:38 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-16 04/17/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1122 VERIZON NORTH	1 637E265 930210	00000	BLDG GRNDS	INV 04/13/2007	16.00	8507190407	24753		
					CHECK TOTAL	1,172.89			
1122 VERIZON NORTH	1 101E141 930210	00000	FOC	INV 04/06/2007	49.51	3-16-07	24586		
	2 215E141 930210	00000	FOC	TELEPHONE	8.74				
					CHECK TOTAL	58.25			
2529 WAL MART	1 101E267 726000	0000026700723	PROSECUTOR	INV 04/13/2007	7.94	MAR-07	24624		
					CHECK TOTAL	7.94			
1335 WALMART	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	428.00	3-31-07	24729		
					CHECK TOTAL	428.00			
1335 WALMART	1 0701L 271130	00002	GEN AGENCY	INV 04/17/2007	50.00	-3-31-07	24732		
					CHECK TOTAL	50.00			
1413 WASTE MANAGEMENT	1 212E430 940010	0000021200760	ANM CTRL	INV 04/13/2007	73.93	041202518381	24617		
					CHECK TOTAL	73.93			
1413 WASTE MANAGEMENT	1 588E699 940010	0000069900825	OPERATIONS	INV 04/13/2007	91.53	041203618388	24743		
					CHECK TOTAL	91.53			
1795 WICKES	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	142.50	3-31-07	24733		
					CHECK TOTAL	142.50			
2926 ROBERT WIZINSKY	1 0701L 271130	00000	GEN AGENCY	INV 04/17/2007	30.00	3-31-07	24734		
					CHECK TOTAL	30.00			
4509 BRIAN WOJTKOWIAK	1 249E371 801020	0000037100738	BUILDING	INV 04/13/2007	936.00	-2-3-26-4-40	24621		
					CHECK TOTAL	936.00			



04/19/2007  
09:42 MAF

OTSEGO COUNTY  
PREPAID INVOICE LIST

PG 1  
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WARRANT: B2007-17 04/19/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

1946 PHARMACARE 00000 7004581-592 DD 04/18/2007 6,402.58 24776 18006 RX 04/01/07 - 04/15/07

6,402.58 CASH ACCOUNT 0001A 001000 TOTAL

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058 IMPREST CASH-OTSEGO GARN	1 101E131 726000	00002	CIRCT CT	INV SUPPLIES	04/30/2007	272.40	3-31-07	24786	
						CHECK TOTAL			
						272.40			
1091 IMPREST CASH - JURY FUND	1 101E131 930940	00002	CIRCT CT	INV WITNESS	04/24/2007	7.70	06-19258-FY	24788	
						CHECK TOTAL			
						7.70			
1955 ADAM'S CARPET CLEANING	1 212E430 940010	0000021200761	ANM CTRL	INV OUTSIDE	04/13/2007	79.00	012532	24645	
						CHECK TOTAL			
						79.00			
3698 RACHEL AKIN	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	04/12/2007	5.00	70343	24561	
						CHECK TOTAL			
						5.00			
2727 ALPINE ANIMAL HOSPITAL	1 212E430 930980	0000021200762	ANM CTRL	INV STERILIZE	04/13/2007	75.00	030507	24644	
						CHECK TOTAL			
						75.00			
2727 ALPINE ANIMAL HOSPITAL	1 212E430 930980	0000021200763	ANM CTRL	INV STERILIZE	04/13/2007	133.25	032807	24643	
						CHECK TOTAL			
						133.25			
3565 AMERICAN MESSAGING	1 101E648 930210	00000	MED EXAM	INV TELEPHONE	04/13/2007	35.01	Z1417279HD	24832	
						CHECK TOTAL			
						35.01			
3764 ANDERSON, TACKMAN & CO.	1 101E223 801020	00000	AUDIT	INV PROFESSNL	04/13/2007	11,850.89	97526	24673	
						CHECK TOTAL			
						11,850.89			
1026 ARTS AUTO ELECTRIC SERVIC	1 588E699 726050	0000069900814	OPERATIONS	INV MAINT SUPP	04/13/2007	420.89	963186	24807	
						CHECK TOTAL			
						420.89			
2464 AUTO OWNERS INSURANCE COM	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	04/12/2007	348.00	70458-70410	24566	
						CHECK TOTAL			
						348.00			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4211 BANK OF NEW YORK	1 5699E906 990210 1994	00000		DEBT SVC	AGREEMENT FEE	225.00	1994-BOND-FE 24805		
						225.00			
						225.00			
4549 BERGERON, MARI A	1 0701L 275000	00000		GEN AGENCY	DUE TXPYR	28.77	REFUND	24775	
						28.77			
2213 BRADLEY BUTCHER & ASSOCIA	1 4999E901 970300	00000		CAP OUTLAY	PROP-IMPRV	8,000.00	07057	24675	
						8,000.00			
						8,000.00			
1711 CASE CREDIT	1 588E699 726050	0000069900842		OPERATIONS	MAINT SUPP	22.64	19631	24766	
						420.90			
						443.54			
1711 CASE CREDIT	1 588E699 726050	0000069900829		OPERATIONS	MAINT SUPP	626.80	19670	24826	
						178.11	19671	24825	
						178.11			
						1,248.45			
1046 CDW GOVERNMENT INC	1 266E901 970420	0000020100701		INV	04/13/2007	387.99	DZK6797	24642	
				CAP OUTLAY	PROP-VEHC	387.99			
						387.99			
1424 CHERRY LAN SYSTEMS INC	1 256E215 726000	00000		ROD AUTO	SUPPLIES	34.21	2698	24738	
						34.21			
						34.21			
1051 CITY OF GAYLORD	1 101E301 704400	0000130100751		INV	04/13/2007	400.00	920	24666	
				SHERIFF	TRAINING	400.00			
						400.00			
3148 CMP DISTRIBUTORS	1 101E301 726000	0000030100763		INV	04/13/2007	260.00	1345	24838	
				SHERIFF	SUPPLIES	260.00			
				JAIL	SUPPLIES	260.00			
3148 CMP DISTRIBUTORS		0000035100804		INV	04/13/2007	520.00	1486	24662	

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/I	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1535 COMPLETE SOURCE INC	1	101E215	726000		JAIL		317.70			
					SUPPLIES		317.70			
					CHECK TOTAL		837.70			
1535 COMPLETE SOURCE INC	1	101E215	726000		CLERK/ROD		114.08	47628	24554	
					INV 04/11/2007		114.08			
					SUPPLIES		114.08			
					CHECK TOTAL		114.08			
2164 CRAWFORD COUNTY TREASURER	1	0701L	275001		GEN AGENCY		45,386.50	STATE-STAND	24772	
					INV 04/13/2007		45,386.50			
					SPC REFUND		45,386.50			
					CHECK TOTAL		45,386.50			
2635 LINDA CRONK	1	101E261	930500		COOP EXT		244.20	JAN-MAR-07	24677	
					INV 04/13/2007		244.20			
					TRAVEL		244.20			
					CHECK TOTAL		244.20			
1364 DELAGE LANDEN FINANCIAL S	1	101E131	920520		CIRCT CT		342.40	07052996594	24783	
					INV 05/01/2007		342.40			
					RENT-VEHC		342.40			
					CHECK TOTAL		342.40			
1364 DELAGE LANDEN FINANCIAL S	1	101E141	920520		FOC		213.49	07053001286	24782	
					FOC		37.67			
					RENT-VEHC		251.16			
					CHECK TOTAL		251.16			
1962 JULIE DEIANEX	1	101E131	930210		CIRCT CT		23.00	3-31-07	24816	
					INV 04/24/2007		23.00			
					TELEPHONE		23.00			
					CHECK TOTAL		23.00			
1071 DELL MARKETING	1	249E371	801020		BUILDING		1,654.25	U52829240	24649	
					INV 04/13/2007		1,654.25			
					PROFESSNL		1,654.25			
					CHECK TOTAL		1,654.25			
2547 DELL PREFERRED ACCOUNT	1	51E253	726000		TRSD DELQ		35.79	U87452932	24646	
					TAX FORECL		30.42			
					SUPPLIES		66.21			
					CHECK TOTAL		66.21			
1082 DUNNS					INV 04/13/2007		578717		24652	
					00000720000731					

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1082 DUNNS	1 101E721		PLAN ZONE	SUPPLIES		45.37			
1082 DUNNS	1 101E267		PROSECUTOR	SUPPLIES	04/13/2007	127.47	579130	24655	
1082 DUNNS	1 101E351		JAIL	SUPPLIES	04/13/2007	7.84	580584	24665	
1082 DUNNS	1 588E699		OPERATIONS	SUPPLIES	04/13/2007	9.99	5811900	24818	
1082 DUNNS	1 588E699		OPERATIONS	JANITORIAL		49.56			
1082 DUNNS	1 588E699		OPERATIONS	JANITORIAL	04/13/2007	59.55	5812870	24806	
1082 DUNNS	1 101E253		TREASURER	SUPPLIES	04/13/2007	18.98	582072	24804	
1082 DUNNS	1 588E699		OPERATIONS	SUPPLIES	04/13/2007	98.20	5823650	24771	
1082 DUNNS	1 101E141		FOC	SUPPLIES	04/24/2007	256.50	259-MAR07	24795	
1082 DUNNS	2 215E141		FOC	SUPPLIES		45.27			
						CHECK TOTAL	301.77		
							301.77		
								2615-MAR07	24794
1082 DUNNS	1 101E131		CIRCT CT	SUPPLIES	04/24/2007	79.95			
1082 DUNNS	2 101E141		FOC	SUPPLIES		419.13			
1082 DUNNS	3 215E141		FOC	SUPPLIES		73.97			
1082 DUNNS	4 101E131		CIRCT CT	MAINT SVC		263.96			
						CHECK TOTAL	837.01		
							837.01		
1454 EARTHWORKS ENTERPRISES	1 637E265		BLDG GRNDS	SNOW PLOW	04/13/2007	1,749.50	10551	24676	
						CHECK TOTAL	1,749.50		
							1,749.50		
1982 EMBROIDERY TODAY	1 101E332		MOTORCYCLE	OUTSIDE	04/13/2007	51.00	MOTOSAFETY	24829	
						CHECK TOTAL	51.00		
							51.00		

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1094	FAMILY HEATING & COOLING								
	1 588E699 940010	0000069900818	INV	04/13/2007	205.55	205.55	9647	24817	
			OPERATIONS	OUTSIDE		205.55			
					CHECK TOTAL				
3995	FARM BUREAU INS CO								
	1 0701L 271000	00000	INV	04/12/2007	33.00	33.00	70310	24558	
			GEN AGENCY	RESTITUT		33.00			
					CHECK TOTAL				
1080	FIDELAR DOUBLEDAY INC								
	1 101E262 726000	00000	INV	04/16/2007	327.98	327.98	MI17920-IN	24737	
			ELECT	SUPPLIES		327.98			
					CHECK TOTAL				
4373	GAYLORD COMMUNITY SCHOOLS								
	1 0701L 271000	00000	INV	04/12/2007	562.27	562.27	70333	24569	
			GEN AGENCY	RESTITUT		562.27			
					CHECK TOTAL				
1113	GAYLORD DRY CLEANERS								
	1 212E430 726046	0000021200764	INV	04/13/2007	14.00	14.00	2317	24762	
			ANM CTRL	UNIFORM		14.00			
					CHECK TOTAL				
1113	GAYLORD DRY CLEANERS								
	1 101E301 920410	0000030100750	INV	04/13/2007	40.00	40.00	MAR-07	24667	
	2 101E351 920410		SHERIFF	SVC CNTRCT		144.00			
			JAIL	SVC CNTRCT		184.00			
					CHECK TOTAL				
1117	GAYLORD FORD								
	1 588E699 726050	0000069900819	INV	04/13/2007	592.24	592.24	11940	24813	
			OPERATIONS	MAINT SUPP		198.00			
					CHECK TOTAL				
1117	GAYLORD FORD								
	1 101E301 726050	0000030100760	INV	04/13/2007	287.33	303.33	21387	24835	
	2 101E301 930660		SHERIFF	MAINT SUPP		895.57			
			SHERIFF	GAS		16.00			
					CHECK TOTAL				
1134	GAYLORD HERALD TIMES								
	1 101E257 930400	0000025700714	INV	04/13/2007	266.00	266.00	04101678	24659	
			EQ	PRINTING		266.00			
					CHECK TOTAL				
1134	GAYLORD HERALD TIMES								
	1 588E699 930300	0000069900839	INV	04/13/2007	164.92	164.92	BUS0307	24768	
			OPERATIONS	ADVERTTISE		164.92			
					CHECK TOTAL				
1134	GAYLORD HERALD TIMES								
	1 101E721 930300	0000072000732	INV	04/13/2007	877.88	877.88	MAR-07-P-Z	24653	
			PLAN ZONE	ADVERTTISE		877.88			
					CHECK TOTAL				



04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DEFAULT INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1154 JOHNSON OIL COMPANY	1 101E301 726050	0000030100755		INV	04/13/2007	107.80	Q283237	24759	
	2 101E301 930660	SHERIFF		MAINT SUPP		12.00			
		SHERIFF		GAS					
						119.80			
				CHECK TOTAL		12,330.68			
1747 KEVIN KING	1 101E166 940010	00000		INV	04/30/2007	175.00			
		FMLY CNSL		OUTSIDE					
						175.00			
				CHECK TOTAL		175.00			
4552 MATTHEW KINSINGER	1 292E662 930999	00000		INV	04/24/2007	50.00			
		CHILD CARE		OTH SVCS					
						50.00			
				CHECK TOTAL		50.00			
3595 LAMSON PRODUCTS, INC.	1 588E699 726050	0000069900834		INV	04/13/2007	113.87			
		OPERATIONS		MAINT SUPP					
						113.87			
				CHECK TOTAL		113.87			
1667 THOMAS LISTVAN	1 0701L 275000	00001		INV	04/13/2007	19.90			
		GEN AGENCY		DUE TXPYR					
						19.90			
				CHECK TOTAL		19.90			
4548 MAGOLAN, SHIRLEY	1 0701L 275000	00000		INV	04/13/2007	74.99			
		GEN AGENCY		DUE TXPYR					
						74.99			
				CHECK TOTAL		74.99			
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000		INV	04/24/2007	27.77			
	2 215E141 726000	FOC		SUPPLIES					
						4.90			
				CHECK TOTAL		32.67			
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000		INV	04/24/2007	27.77			
	2 215E141 726000	FOC		SUPPLIES					
						4.90			
				CHECK TOTAL		32.67			
1496 MAXIMUS INC	1 101E141 920400	00000		INV	04/30/2007	240.38			
	2 215E141 920400	FOC		MAINT SVC					
						42.42			
				CHECK TOTAL		282.80			
				CHECK TOTAL		282.80			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

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WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4073 JOSEPH MESSENGER	1 101E648 801020	00000		INV 04/13/2007		75.00	PIXLEY	24671	
		MED EXAM		PROFESSNL					
CHECK TOTAL						75.00			
1393 METROPOLITAN UNIFORM	1 101E351 726000	0000035100802		INV 04/13/2007		243.96	779211	24664	
		JAIL		SUPPLIES					
CHECK TOTAL						243.96			
2400 MICHIGAN MUNICIPAL LEAGUE	1 101E101 930300	00000		INV 04/18/2007		184.00	9189	24777	
		BOC		ADVERTISE					
CHECK TOTAL						184.00			
1195 MICHIGAN OFFICEMAYS INC	1 101E301 726000	0000030100761		INV 04/13/2007		261.39	107315	24836	
	2 101E351 726000	SHERIFF		SUPPLIES		343.37			
		JAIL		SUPPLIES					
CHECK TOTAL						604.76			
1202 MID NORTH PRINTING INC	1 588E699 726000	0000069900821		INV 04/13/2007		115.90	76831	24811	
		OPERATIONS		SUPPLIES					
CHECK TOTAL						115.90			
1202 MID NORTH PRINTING INC	1 101E721 726000	0000072000733		INV 04/13/2007		64.60	76848	24654	
		PLAN ZONE		SUPPLIES					
CHECK TOTAL						64.60			
1202 MID NORTH PRINTING INC	1 101E141 726000	00000		INV 04/24/2007		19.55	76915	24793	
	2 215E141 726000	FOC		SUPPLIES		3.45			
		FOC		SUPPLIES					
CHECK TOTAL						23.00			
4157 ROBERT MITCHELL	1 07011 271000	00000		INV 04/12/2007		50.00	70418	24563	
		GEN AGENCY		RESTITUT					
CHECK TOTAL						50.00			
1729 MORNING STAR PUBLISHING C	1 588E699 930300	0000069900831		INV 04/13/2007		156.00	207448-MAR07	24824	
		OPERATIONS		ADVERTISE					
CHECK TOTAL						156.00			
1585 MSU EXTENSION	1 101E261 726000	00000		INV 04/13/2007		142.81	MAR-07	24678	
	2 101E261 930500	COOP EXT		SUPPLIES		10.00			
	3 101E864 920410	COOP EXT		TRAVEL		615.84			
		DISTRIBUTE		SVC CNTRCT					
CHECK TOTAL						768.65			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4294	MUTUAL OF OMAHA								
	1 07041 229001	00003		INV	04/13/2007	768.65	G2X240A	24765	
		PAYROLL		SOC SEC		101.68			
				CHECK TOTAL		101.68			
1215	CAROL NELSON SNYDER								
	1 101E648 801020	00000		INV	04/13/2007	75.00	WILSON	24672	
		MED EXAM		PROFESSNL		75.00			
				CHECK TOTAL		75.00			
1217	NELSONS FUNERAL HOME								
	1 101E648 930460	00000		INV	04/13/2007	425.00	KUSIAK	24670	
		MED EXAM		TRANSPORT		250.00			
	2 101E648 920530	MED EXAM		RENT-MRGE		425.00			
				CHECK TOTAL		650.00			
1217	NELSONS FUNERAL HOME								
	1 101E648 930460	00000		INV	04/13/2007	1,075.00	PURCELL	24679	
		MED EXAM		TRANSPORT		650.00			
				CHECK TOTAL		1,075.00			
2879	NORTHERN MI FAMILY SUPPOR								
	1 101E141 704400	00000		INV	04/27/2007	20.00	L.DEANE	24800	
		FOC		TRAINING		17.00			
	2 215E141 704400	FOC		TRAINING		3.00			
				CHECK TOTAL		20.00			
2879	NORTHERN MI FAMILY SUPPOR								
	1 101E141 704400	00000		INV	04/27/2007	20.00	S.BOSMAN	24799	
		FOC		TRAINING		17.00			
	2 215E141 704400	FOC		TRAINING		3.00			
				CHECK TOTAL		40.00			
2476	NORTHERN CREDIT BUREAU								
	1 233E690 930150	0000069000733		INV	04/13/2007	2.50	2037803292	24647	
		HOUSING		SVC CHGS		2.50			
				CHECK TOTAL		2.50			
2138	NORTHERN ENERGY, INC								
	1 588E699 930660	0000069900832		INV	04/13/2007	349.45	940762	24823	
		OPERATIONS		GAS		349.45			
				CHECK TOTAL		349.45			
2138	NORTHERN ENERGY, INC								
	1 588E699 930660	0000069900833		INV	04/13/2007	613.67	9504220	24822	
		OPERATIONS		GAS		613.67			
				CHECK TOTAL		963.12			
1495	NORTHERN TECH SUPPLY								
	1 588E699 726050	0000069900827		INV	04/13/2007	20.86	NT4946	24828	
		OPERATIONS		MAINT SUPP		20.86			
				CHECK TOTAL		20.86			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1230 NYE UNIFORM COMPANY						CHECK TOTAL			
1 101E301	726046	0000030100749		INV	04/13/2007	103.95	160159	24668	
2 101E351	726000	SHERIFF		UNIFORM		103.94			
		JAIL		SUPPLIES		207.89			
						207.89			
4551 OCCWA						CHECK TOTAL			
1 101E131	704400	00000		INV	04/24/2007	5.00	4-18-07	24797	
		CIRCT CT		TRAINING		5.00			
						5.00			
1367 OFFICE DEPOT INC						CHECK TOTAL			
1 101E101	726000	0000017200708		INV	04/13/2007	.99	380849453001	24641	
2 261E427	726000	BOC		SUPPLIES		13.80			
		EMGR SVCS		SUPPLIES		14.79			
						9.60	381889657001	24830	
		0000017200707		INV	04/13/2007	9.60			
		EMGR SVCS		SUPPLIES		24.39			
						9.60			
						24.39			
1367 OFFICE DEPOT INC						CHECK TOTAL			
1 101E131	726000	00001		INV	04/25/2007	297.00	380682932	24798	
		CIRCT CT		SUPPLIES		297.00			
						297.00			
1545 OMS COMPLIANCE SERVICES I						CHECK TOTAL			
1 588E699	940010	00000		INV	04/18/2007	40.00	42337	24778	
		OPERATIONS		OUTSIDE		40.00			
						40.00			
4471 OPTASOFT						CHECK TOTAL			
1 249E371	801020	0000037100728		INV	04/13/2007	2,900.00	205	24648	
		BUILDING		PROFESSNTL		2,900.00			
						2,900.00			
1872 OTSEGO COUNTY						CHECK TOTAL			
1 101E301	726050	0000030100762		INV	04/13/2007	685.30	248	24837	
		SHERIFF		MAINT SUPP		685.30			
						685.30			
1872 OTSEGO COUNTY						CHECK TOTAL			
1 101E301	726050	0000030100757		INV	04/13/2007	213.46	6225-6224	24757	
		SHERIFF		MAINT SUPP		213.46			
						898.76			
						213.46			
						898.76			
1233 OTSEGO COUNTY FAIR ASSOCI						CHECK TOTAL			
1 101E301	930300	0000030100756		INV	04/13/2007	40.00	2007-AD-BOOK	24758	
		SHERIFF		ADVERTISE		40.00			
						40.00			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1242 OTSEGO LAKE SERVICE	1 588E699 940010	0000069900840		INV 04/13/2007		40.00			
		OPERATIONS		OUTSIDE					
						150.00	6767	24767	
						150.00			
						150.00			
2746 OTSEGO MEMORIAL HOSPITAL/	1 101E351 726035	0000035100785		INV 04/13/2007		78.50	14248	24661	
		JAIL		MEDICAL					
						78.50	25890	24660	
						44.00			
						122.50			
4495 OVERHEAD DOOR SPEC	1 0701L 271000	00000		INV 04/12/2007		50.00	70400	24562	
		GEN AGENCY		RESTITUT					
						50.00			
						50.00			
1745 PAK MAIL CENTERS OF AMERI	1 249E371 930450	0000037100735		INV 04/13/2007		19.01	MAR-07	24650	
		BUILDING		SHIP/MAIL					
						19.01			
1745 PAK MAIL CENTERS OF AMERI	1 516E253 930450	00000		INV 04/13/2007		38.05	SHIPPING-CH	24801	
		TRS DELQ		SHIP/MAIL					
						38.05			
						57.06			
1745 PAK MAIL CENTERS OF AMERI	1 101E131 930450	00000		INV 04/24/2007		9.09	61173	24796	
		CIRCT CT		SHIP/MAIL					
						9.09			
						9.09			
1252 PITNEY BOWES INC	1 101E131 726000	00001		INV 04/30/2007		168.47	5500063744	24785	
		CIRCT CT		SUPPLIES					
						168.47			
						168.47			
1257 THOMAS J PUDVAN	1 101E648 801020	00000		INV 04/13/2007		898.00	APR-1-6-07	24831	
		MED EXAM		PROFESSNL					
						898.00			
						898.00			
1818 FRED & SHIRLEY ROSS	1 0701L 271000	00000		INV 04/12/2007		237.00	70308	24556	
		GEN AGENCY		RESTITUT					
						237.00			
						237.00			

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2993 GREG & KIMBERLY ROSS	1 0701L 271000	00000	GEN AGENCY	INV	04/12/2007	30.00	70309	24557	
				RESTITUT		30.00			
				CHECK TOTAL		30.00			
2060 SANE	1 0701L 271000	00000	GEN AGENCY	INV	04/12/2007	169.80	70287-70450	24559	
				RESTITUT		169.80			
				CHECK TOTAL		169.80			
1952 SARA SCHMIDT	1 101E267 930450	00000	PROSECUTOR	INV	04/13/2007	26.68	POSTAGE0307	24657	
				SHIP/MAIL		26.68			
				CHECK TOTAL		26.68			
1275 SCIENTIFIC BRAKE & EQUIPM	1 588E699 726050	00000	OPERATIONS	INV	04/13/2007	28.97	22706000036	24810	
				MAINT SUPP		28.97			
				CHECK TOTAL		28.97			
1275 SCIENTIFIC BRAKE & EQUIPM	1 588E699 726050	00000	OPERATIONS	INV	04/13/2007	53.17	22710000037	24769	
				MAINT SUPP		53.17			
				CHECK TOTAL		82.14			
1286 STATE CHEMICAL MANUFACTUR	1 588E699 726025	00000	OPERATIONS	INV	04/13/2007	111.46	93362362	24819	
				JANITORIAL		111.46			
				CHECK TOTAL		111.46			
1874 STATE ELECTRONICS	1 261E427 726050	00000	EMGR SVCS	INV	04/13/2007	233.50	78041273	24834	
				MAINT SUPP		233.50			
				CHECK TOTAL		233.50			
1874 STATE ELECTRONICS	1 101E301 726050	00000	SHERIFF	INV	04/13/2007	240.00	98-101116	24756	
				MAINT SUPP		240.00			
				CHECK TOTAL		240.00			
1874 STATE ELECTRONICS	1 261E427 726050	00000	EMGR SVCS	INV	04/13/2007	160.00	98-101161	24833	
				MAINT SUPP		160.00			
				CHECK TOTAL		633.50			
1306 SYSCOM CENTRAL NORTH	1 101E301 920410	00000	SHERIFF	INV	04/13/2007	178.20	703201	24659	
	2 101E351 920410	00000	JAIL	SVC CNTRCT		89.10			
				SVC CNTRCT		267.30			
				CHECK TOTAL		267.30			
4538 T AND M INVESTMENT DEVELO	1 0701L 275000	00000	GEN AGENCY	INV	04/13/2007	27.07	OVER-PAY	24802	
				DUE TXPYR		27.07			
				CHECK TOTAL		27.07			

04/19/2007  
09:42 MAP

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-17 04/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1347	TELEPHONE SUPPORT SYSTEMS	0000026700721	INV	04/13/2007					
1	101E267 920400	PROSECUTOR	MAINT SVC			40.25	35470	24656	
						CHECK TOTAL			27.07
1347	TELEPHONE SUPPORT SYSTEMS	00000	BOC	04/13/2007					
1	101E101 930210	TELEPHONE				40.25	35508	24674	
						CHECK TOTAL			107.00
3071	TITLE CHECK LLC	00000	INV	04/13/2007					
1	0516L 228051	TAX04 DELQ TAX	TLT SRCH			2,472.85	APRIL-FEEL	24731	
						CHECK TOTAL			2,472.85
1312	TOPCOMP COMPUTER SOFTWARE	0000025700713	INV	04/13/2007					
1	618E447 920410	MAP	SVC CNTRCT			1,308.75	200725	24658	
						CHECK TOTAL			1,308.75
1683	TRACTOR SUPPLY CO-DEPT 30	0000069900828	INV	04/13/2007					
1	588E699 726050	OPERATIONS	MAINT SUPP			134.04	0409373224	24827	
						CHECK TOTAL			134.04
3885	UNIVERSAL ADCCOM	0000069900835	INV	04/13/2007					
1	588E699 930300	OPERATIONS	ADVERTISE			339.50	000793947	24820	
						CHECK TOTAL			339.50
1529	UNIVERSITY CENTER AT GAYL	0000035100803	INV	04/13/2007					
1	595E351 726000	JAIL COMM	SUPPLIES			100.00	04092007	24663	
						CHECK TOTAL			100.00
3955	US IMAGING	00000	INV	04/11/2007					
1	101E215 930650	CLERK/ROD	FLM			27.00	265	24553	
						CHECK TOTAL			27.00
3337	VAN ZON'S LOCKSMITH	0000017200709	INV	04/13/2007					
1	101E228 920400	IT	MAINT SVC			129.00	IT-ROOM	24755	
						CHECK TOTAL			129.00
4544	NANCY VANSKOYOC	0000069900843	INV	04/13/2007					
1	588E699 930600	OPERATIONS	MEMB/DUES			47.00	04102007	24770	
						CHECK TOTAL			47.00

04/19/2007  
09:42 MAF

OTSEGO COUNTY  
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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2406 VILLAGE MARKET	1 0701L 271000	00000		INV 04/12/2007		47.00			
		GEN AGENCY		RESTITUT		52.00	70410-70457	24565	
						CHECK TOTAL			
						52.00			
1334 WALKER BROTHERS	1 588E699 726050	0000069900824	INV	04/13/2007		353.96	12476	24808	
	2 588E699 920400	OPERATIONS	MAINT SUPP			254.00			
		OPERATIONS	MAINT SVC			CHECK TOTAL			
						353.96			
1335 LAW OFFICES OF BENNETT &	1 0701L 271000	00001	INV	04/12/2007		729.80	70307	24560	
		GEN AGENCY	RESTITUT			CHECK TOTAL			
						729.80			
1381 WASH N GO MANAGEMENT INC	1 101E301 920410	0000030100752	INV	04/13/2007		60.00	3754	24763	
		SHERIFF	SVC CNTRCT			CHECK TOTAL			
						60.00			
1869 WEST PAYMENT CENTER	1 269E145 726200	00000	INV	05/03/2007		660.73	813465022	24787	
		LAW LIB	BOOKS			CHECK TOTAL			
						660.73			
1330 WMJZ	1 588E699 930300	0000069900823	INV	04/13/2007		180.00	07030750	24809	
		OPERATIONS	ADVERTISE			CHECK TOTAL			
						180.00			
137 INVOICES						112,244.37			
						WARRANT TOTAL			
						112,244.37			
						CASH ACCOUNT BALANCE			
						7,975,563.65			

## NEW FEE SCHEDULE FOR THE EQUALIZATION DEPARTMENT:

### COPIES IN THE OFFICE:

#### SELF SERVE

Single copies (8 1/2x11, 8 1/2x14)	\$1.00 each
Up to four copies (11x17)	\$2.00 each
4 or more copies (11x17) if from plat book for other than owner.	\$3.00 each

#### IF DONE BY STAFF

Double the cost for copies

PRINT OUTS FROM EQUALIZER:	\$1.00 each
For printing on 8 1/2 x 11 inch paper:	

#### LISTS FROM THE EQUALIZER

Name and addresses only	\$0.25 each
Name, address and description	\$0.30 each
Name, address, description and value	\$0.35 each
If done by staff from mapping computer.	\$0.50 each

#### FOR DOWNLOADS OF ELECTRONIC DATA (Equalizer Program)

For entire County or entire Township	
Public sector - \$500.00 per request	
Private sector - \$1,000.00 per request	

#### MAPS (8 1/2 X 11 1/2) from MapInfo

Maps from computer with staff assistance	\$10.00 each
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If additional information is required on Maps, use pricing from above list.

### OTHER OFFICE FEES

#### AERIALS

1 <sup>ST</sup> copy	\$15.00
each additional copy	\$12.00

#### FAXED INFORMATION

Each sheet	\$ 5.00
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#### HOUSE NUMBERS

\$25.00 per request

GEOGRAPHIC INFORMATION SYSTEM  
MAP DIGITAL DATA PRICING

FOR PUBLIC SECTOR

SUBSCRIPTION RATE:

(The layers involved will be ROAD, WATER AND PARCEL)

Public sector (single town and range)	
Annual update:	\$0.10 per parcel
Quarterly update:	\$0.25 per parcel
Public sector (for multiple town and ranges)	
Annual update:	\$0.10 per parcel
Quarterly update:	\$0.25 per parcel
Public sector (entire county)	
Annual update	\$0.10 per parcel
Quarterly update	\$0.25 per parcel

FOR PRIVATE SECTOR:

SUBSCRIPTION RATE

(The layers involved will be – Road, Water and Parcel)

Private sector (single town and range)	
Annual update:	\$0.20 per parcel
Quarterly update	\$0.50 per parcel
Private sector (multiple town and ranges)	
Annual update:	\$0.20 per parcel
Quarterly update	\$0.50 per parcel
Private sector (for the entire county – road, water and parcel layers)	
Annual update	\$6,000.00
Quarterly update	\$2,500.00 per quarter

The Otsego County Equalization Departments fee schedule was established in accordance with The Otsego County Enhanced Access Policy, as required by the State of Michigan Public Act 462 of 1996.

The Equalization Director has the right to waive fees in exchange for data relevant to the work done by the Equalization Department.

Approved