



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, March 25, 2008 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

### AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Regular Minutes of March 11, 2008 w/attachments
6. Consent Agenda
  - A. Transportation & Airport Committee Recommendation
    1. OCR 08-11 FY 2009 Act 51 Financial Assistance - Motion to Adopt
  - B. Budget & Finance Committee Recommendation
    1. Parks and Rec. Fund (208) 2008 Budget Amendment - Motion to Approve
    2. General Fund (101 - Contingency/Courts) 2008 Budget Amendment - Motion to Approve
    3. Delinquent Tax/Homestead Audit Funds (516/616)2008 Budget Amendment - Motion to Approve
    4. Courts 2008 Budget Amendment - Motion to Approve
    5. Economic Alliance Funding Request
    6. General Fund (Contingency/Economic Alliance) 2008 Budget Amendment - Motion to Approve
  - C. Justice & Public Safety Committee Recommendation
    1. Animal Control Fee Changes
7. Administrator's Report
8. Department Head Reports
9. City Liaison, Township & Village Representatives
10. Correspondence
11. Special Presentations
  - A. February 2008 Financial Reports - Rachel Frisch
12. New Business
  - A. Financials
    1. Warrant B2008-12
    2. Warrant B2008-13
  - B. OCR 08-12 2008/2009 Comprehensive Economic Development Strategy
  - C. Otsego Conservation District Contract
13. Public Comment
14. Board Remarks
15. Adjournment

March 11, 2008

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Excused: Olsen.

The Regular meeting minutes of February 26, 2008 with attachments were approved as presented.

Consent Agenda:

Motion to adopt OCR-08-08 Mortgage Discharge of Leslie and Doreen Hill.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen.

Motion carried/Resolution adopted. (see attached)

Motion to approve the IT/Contingency Fund (101) 2008 Budget Amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Animal Control Fund (212) 2008 Budget Amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the purchasing policy. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported the jail camera bid deadline has been moved to March 24, 2008;

Infrastructure meeting scheduled for March 24, 2008 at 8:30 a.m. in room 212.

Joe Edwartowski from Charlton Township reported the MTA meeting is scheduled for Tuesday March 18, 2008 at 6:00 p.m. at the Charlton Township Hall.

Elizabeth Haus reported on the Village.

Special Presentations:

Prosecutor Kyle Legel gave his quarterly report to the Board.

County Clerk/Register Suzy DeFeyter gave her quarterly report to the Board.

New Business:

Motion by Commissioner Bates, to approve Warrant B2008-10 in the amount of \$405,571.86 with prepaids in the amount of \$73,638.14 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve Warrant B2008-11 in the amount of \$167,184.13 with prepaids in the amount of \$7,108.95 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to adopt Resolution OCR-08-09 Proclaiming March as Red Cross Month.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Hyde, to adopt Resolution OCR-08-10 creating the Criminal Justice Coordinating Committee.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Excused: Olsen.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Johnson, to approve a one day paid vacation for the winner of the 2008 annual TEAM Kudos award. Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve the Sportsplex Fee Schedule as presented. Ayes: Unanimous. Motion carried. (see attached)

Board Remarks:

Commissioner Johnson: Parks and Recreation meeting.

Administrator Burt: County Fireworks options.  
Thanked the TEAM Committee.

Commissioner Liss: Attended Commission on Aging presentation.

Commissioner Beachnau: Special meeting at the Sportsplex.

Commissioner Backenstose: Planning meeting.

Chairman Glasser:                    Training at the University Center.  
   Board retreat.  
   Lake level.  
   Job Fair on April 9, 2008 at the Eagles.  
   Frost laws on.

Meeting adjourned at 10:13 a.m at the call the Chair.

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Kenneth R. Glasser Chairman

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Susan I. DeFeyter, County Clerk

**RESOLUTION NO. OCR 08-08**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 11, 2008

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 7951 Maple Street, Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 806, Pages 046-054 in the name of Leslie Hill and Doreen Hill, husband and wife and as joint tenants with full rights of survivorship; and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Leslie Hill and Doreen Hill, husband and wife, as joint tenants with full rights of survivorship and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



## OTSEGO COUNTY BUDGET AMENDMENT

### FUND/DEPARTMENT:IT/Contingency

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
101E228 726000 Network Supplies	\$ 457	\$
101E941 999990 Contingency	\$	\$ 457
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 457</b>	<b>\$ 457</b>

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Administrator's Signature \_\_\_\_\_

2/27/08  
Date

Board Approval Date (if necessary) \_\_\_\_\_

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_



OTSEGO COUNTY  
BUDGET AMENDMENT

P. 1 of 2

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

REVENUE

Asst. Animal Ctrl. ~~OFFICER~~ Position

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212E430 - 703030 - hourly wgs.	\$ 22,580	\$
- 704800 - sick leave	\$ 676	\$
- 704200 - PR taxes	\$ 1,687	\$
- 704600 - wk comp	\$ 439	\$
- 704300 - Retirement	\$ 2,954	\$
- 704110 - Health Insur.	\$ 15,436	\$
<b>Total</b>	\$	\$

Angel D. [Signature]  
Department Head Signature

3/6/08  
Date

Finance Department	
Entered:	
By:	

[Signature]  
Administrator's Signature

3/6/08  
Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



# OTSEGO COUNTY BUDGET AMENDMENT

P. 2 of 2

**FUND/DEPARTMENT:** \_\_\_\_\_

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
212E430 - 704140 - Life + Disab.	\$ 275	\$
- 704500 - Unempl.	\$ 400	\$
212E941 - 999990 - Add to FB	\$	\$ 44,447
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$ 44,447	\$ 44,447

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



# COUNTY OF OTSEGO Administrative Policy Manual

Policy Number  
  
**500.01**

Policy No <b>500.01</b>	Subject <b>Purchasing</b>	Date Issued 4/13/04
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<p><b>Application</b></p> <p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments</p> <p><input type="checkbox"/> 46<sup>th</sup> Trial Court</p> <p><input type="checkbox"/> Joint Building Authority</p> <p><input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation</p> <p><input type="checkbox"/> Library</p> <p><input type="checkbox"/> Social Welfare (Family Independence Agency)</p> <p><input type="checkbox"/> Commission on Aging</p> <p><input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving</p> <p><input checked="" type="checkbox"/> Commissary</p> <p><input checked="" type="checkbox"/> Bus System</p> <p><input checked="" type="checkbox"/> Administrative Services</p> <p><input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center</p> <p><input type="checkbox"/> Road Commission</p> <p><input type="checkbox"/> Ambulance</p> <p><input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>	<p>Revised 01/16/08</p> <p>Applicable Forms</p>
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Contact Department Administration	Contact Phone Number 989-731-7520	Contact Fax Number 989-731-7529	Contact E-Mail jbert@otsegocountymi.gov
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**Summary**

The purpose of this policy is to establish procedures for the purchase of all supplies, equipment, vehicles, and all construction or altering of County facilities for any department of the County of Otsego in a manner that maximizes the purchasing value of public funds in procurement. This policy includes capital leases on any such item as listed above. This policy shall apply to every expenditure of public funds. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal or state laws and regulations. Nothing in this policy shall prevent any public agency from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law.

**Procedures**

**1. Definitions**

1.1 **Capital Outlay Items:** Non-expendable items itemized in the County's capital improvement budget/plan.

1.2 **Competitive Bids:** Prices received from vendors on items or services \$10,001 or more. Competitive bids are received as sealed bids only and are opened at advertised public bid openings. The requirement for sealed competitive bids shall not apply to intergovernmental contracts, contracts for professional services or emergency repairs, or for the reauthorization of contracts, which have been previously approved by the Otsego County Board of Commissioners.

1.3 **Expendable/Recurrent Supplies:** Routine supplies needed to carry on the County's daily business (i.e. food, medical supplies, office supplies). Expendable supplies are generally acquired using preferred vendors.



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## Procedures

1.4 **Final Approver:** Person(s) designated to utilize the electronic purchasing system with the authority to convert requisitions to purchase orders.

1.5 **Formal Bidding:** Formal bidding procedure should be used for purchases from \$5,001 to \$10,000. It includes solicitation of written bids through the mail, e-mail, and facsimile.

1.6 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Informal bids (quotes) includes solicitation of written bids and may be solicited by telephone, personal contact, or in writing.

1.7 **Public Bid Opening:** A place, date and time established to open competitive bids received on items and/or services being procured. Adequate public notice of the invitation for bids shall be given not less than 10 calendar days prior to the date set forth therein for the opening of bids. Such notice may include publication in a newspaper of general circulation within the County for a reasonable time prior to the bid opening.

1.8 **Request for Proposal (RFP):** A document issued by the County Administrator, which contains specifications and County bidding procedures for procurement of items and/or services. An RFP is sent out to vendors as a mechanism to solicit for competitive bids.

1.9 **Request for Quotation (RFQ):** A document (less formal than an RFP) issued by the County Administrator/Management Team Member, which contains specifications for the procurement of items and/or services. An RFQ is sent out to vendors as a mechanism to solicit for competitive quotes.

**2. POLICY:** The County utilizes an electronic accounting system with a purchasing module that includes a requisition and purchase order system. Every purchase on behalf of the County (unless specifically exempted) shall require a requisition and purchase order. Except as otherwise specified herein, purchases / contracts will be awarded to a contractor or bidder based on price, record of performance, availability, dependability and experience. All purchases by contract, or otherwise, as herein authorized, will be in accordance with such appropriations as have been made by the Board of Commissioners for the support of the respective departments.

It shall be unethical for any County employee to participate directly or indirectly in a procurement contract when (the County employee knows that) the County employee or any member of the County employee's immediate family has a financial interest pertaining to the procurement contract.

2.1 **Basic Purchases:** Items valued at \$500 or less are considered basic purchases. There are not any bidding requirements for these purchases; however, the requisition and purchase order system must be utilized. Management Team Members or their designee(s) are authorized to draft requisitions and act as the final approver. The responsible party shall exercise reasonable scrutiny when expending funds under the \$500 threshold.

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# COUNTY OF OTSEGO Administrative Policy Manual

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## Procedures

2.2 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Individual employees, with approval of their Management Team Member, may solicit informal bids as outlined below. Bids must be written. The Management Team Member (their designee when absent) must act as final approver.

- A. Bid Information: To insure fairness in, each vendor solicited should be given the same information. This information should include:
- Description of items to be purchased
  - Special terms and/or specifications
  - Desired delivery date
- B. Record of Bids: All bids solicited shall be in writing and will be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
  - Record of all bids
  - Manager's explanation if lowest priced vendor not selected.

2.3 **Formal Bidding:** Purchases from \$5,001 to \$10,000 are subject to the formal bidding procedure. The respective department shall follow the formal bidding process. The Management Team Member must approve with the County Administrator or designee acting as the final approver. It includes solicitation of written quotations/bids through direct contact, public advertisement or any combination of the same.

- A. The solicitation/advertisement must include the following:
- Identification of item(s) to be bid upon
  - Location bids are to be submitted
  - Date and time of bid deadline for submission
  - Contact for further information
  - Statement of County's rights to reject bids
  - Contract compliance terms
  - Product specifications
- B. Record of Bids: All bids solicited shall be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
  - Record of all bids
  - Department Head explanation if lowest priced vendor not selected.

2.4 **Competitive Bidding:** Purchases with an anticipated obligation of \$10,001 or more are required to have sealed, competitive bidding and comply with Public Act 167 and 168 of 1993. Two (2) competitive bids are required for purchases of \$10,001 or more.

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# COUNTY OF OTSEGO Administrative Policy Manual

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## Procedures

Professional services and intergovernmental contracts and emergency repairs, or reauthorization of contracts that have been previously approved are exempted from this policy.

- A. If a bid document must be prepared (\$10,001 or more), it shall include:
- Bid advertisement
  - Bid preparation instructions
  - Proposal
  - Contract
  - General conditions
  - Special conditions
  - General specifications
  - Detailed specifications
  - State or Federal guidelines (if necessary)

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, to rebid the project/purchase, and to accept any bid determined by the County to be in the best interest of the County, regardless of price. The reason for rejection may include past performance issues, and compatibility with existing equipment or software. Vendors located in Otsego County are hereby granted a 5% cost variance for low bid determination.

A "local vendor" is defined as a vendor that operates a business within the legally defined boundaries of Otsego County. To be considered a local vendor, the vendor must provide a verifiable business address (not a PO Box) at which business is being conducted.

- B. All bids shall be opened at the time, date and place specified, and the opening and inspection of all bids shall be made by the County Administrator. A complete summary of the bids, including the bidding firm's name, cost, qualifying data, and any other relevant information, shall be kept on file. Final approval, acceptance and selection of bids that are low bid and meet specifications shall be recommended by the County Administrator to the Board of Commissioners.
- 2.5 **Expendable Supplies:** For each expendable category of purchases, the County Administrator, with the assistance of the respective department staff (i.e. maintenance/jail food staff), will compile and maintain a list of preferred suppliers. Such lists will be reviewed and updated periodically. Typically one – three vendors will be listed to provide comparison pricing and selection options.
- 2.6 **Open Purchase Orders:** Open Purchase Orders shall be utilized for vendors that provide routine repetitive services. Open Purchase Orders may be opened and closed within any calendar month. Examples of authorized open purchase orders include: oil changes, car



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### Procedures

wash and other similar services.

- 2.7 **Emergency Purchase Orders:** In case of emergency needs, appropriate departments (maintenance, sheriff) are authorized to make emergency procurements of supplies, services or construction items when there exists a threat to public health, welfare or safety. Electronic access shall be provided to authorize the issuance of emergency purchase orders. Emergency procurements shall be made with such competition as is practicable under the circumstances and the cost shall not exceed \$5,000. An emergency purchase of up to \$10,000 may be made by the County Administrator without prior approval by the chair or vice-chair of the Board of Commissioners. The very nature of emergency expenditures may necessitate a significant financial decision without prior approval. All emergency expenditures in excess of \$10,000 shall be reported to the Board of Commissioners, in writing, within three business days.
- 2.8 **Cooperative Government Contracts:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by joining with other local governments, or participating with the State of Michigan or the Federal Government in purchasing. The County Administrator is authorized to enter into the necessary agreements or contracts on behalf of the County.
- 2.9 **Exempted Purchases:** Exempted purchases include maintenance agreement billings, utility billings, contracted service invoices, insurance payments, and other like services as noted in the Otsego County Payables Policy. The appropriate account number and signature of a Management Team member is required for exempted purchases, and shall appear across the invoice.
- 2.10 **Payment Procedure:** The respective Management Team member will be responsible for inspection of all orders, upon receipt of the order and prior to the acceptance of the delivery. Upon acceptance of items, verification that the packing slip matches the purchase order must accompany the invoice in order to obtain payment. Whenever a department rejects any orders, the County Administrator shall be notified immediately and given the reason for the rejection.
- 2.11 **Capital Leases:** The process for bidding capital leases shall be similar to other purchases. Should the price of the purchase not be reasonably known prior to engaging the bidding process, the Formal Bidding Process shall be used.
- 2.12 **Bid Specification Changes:** All changes in bid specifications shall be reported to all known potential bidders. Such notification shall provide appropriate time for all such potential bidders to have adequate time to make adjustments to their bids.
- 2.13 **Demo Models:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by purchasing a demonstration model.

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**Procedures**

2.14 **Rebidding:** Should it become necessary to rebid a project/purchase, the County Administrator may waive the newspaper posting requirement for Competitive Bids, with notification being given to the Budget & Finance Committee members.

The County of Otsego will accept delivery of and authorize payment of only those services, supplies, merchandise or articles authorized for purchase, and acceptable under terms of the purchase agreement, in accordance with the procedures stated herein.

Payment for any services, supplies, merchandise or articles not authorized for purchase by the County Administrator and/or the Otsego County Board of Commissioners in accordance with the policies and procedures stated herein becomes the responsibility of the person or persons requesting such service, supplies, merchandise or article and the County may deny payment of the claim.

Any service being performed for the County that has not been authorized in accordance with the policies and procedures stated herein, shall be immediately discontinued and the original conditions restored at the expense of the person or persons requesting such service.

Payment in full for any service, supplies, merchandise or articles not acceptable for delivery or the use required, as put forth in the bid specifications or purchase agreement for such service, supplies, merchandise or articles, will be held in abeyance until such time as a replacement or replacements meeting the specifications put forth in the purchase agreement and acceptable for the use required are received.

**TABLE 1**

Dollar Amount	Bidding Requirement	Final Approval
\$0 - \$500	None	Management Team Member or Designee
\$501 - \$5,000	Informal Bid	County Administrator
\$5,001 - \$10,000	Formal or Competitive Quote	County Administrator
\$10,001 or more	Competitive Bids (2)	Board of Commissioners

**RESOLUTION NO. OCR 08-09**  
**MARCH IS RED CROSS MONTH**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 11, 2008

**WHEREAS**, each year during the month of March we formally recognize the American Red Cross and its essential humanitarian role in Otsego County. We honor the role of the Red Cross's contribution to making Otsego County a better place. Every day, Red Cross volunteers and employees carry out the mission by providing essential services to people in their communities with the help of generous donors in Otsego County; and

**WHEREAS**, for more than 90 years, Otsego County Residents have relied on the expertise of the American Red Cross in disaster relief. Each year, Otsego County volunteers respond to disasters including house or apartment fires, and other natural and human caused disasters; and

**WHEREAS**, The American Red Cross in Otsego County makes every effort to save lives long before tragedy strikes by helping individuals and entire communities learn to prepare for disasters. It prepares people to save lives through first aid and CPR training, water safety, and use of automated external defibrillators (AEDs) to save victims of sudden cardiac arrest. Over the past year, nearly 306 people have enrolled in American Red Cross of Health and Safety Courses in Otsego County; and

**WHEREAS**, under its charter, the American Red Cross is entrusted with providing volunteer aid in time of war to the sick and wounded of the armed forces. Staff members deploy with our Armed Forces to provide emergency communications and a caring presence to service men and women separated from their families. The American Red Cross in Otsego County has sent emergency messages to active duty personnel and their families, the American Red Cross also reaches out to the members of the National Guard and Reserves and their families who reside in nearly every community in Otsego County; and

**WHEREAS**, without the help of the American Red Cross volunteers, the American Red Cross would not be able to fulfill the humanitarian mission that is the cornerstone of the organization. We are grateful for the tireless work of the volunteers and employees of the American Red Cross in Otsego County and during the month of March, we pay tribute to this remarkable organization and all those who have answered the call to serve a cause greater than self and offered support and healing in times of need, now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, by virtue of the authority vested by the Constitution and laws of Michigan do hereby proclaim March 2008 as American Red Cross Month. Especially during this extraordinary time for our country, we encourage all Americans to support this organization's noble humanitarian mission.

**RESOLUTION NO. OCR 08-10**  
**Criminal Justice Coordinating Committee**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 11, 2008

**WHEREAS**, the Otsego County Jail has been in use since 1967; and

**WHEREAS**, the Jail is consistently overcrowded; and

**WHEREAS**, the County formed the Citizen Jail Committee in late 2006 to study the issue; and

**WHEREAS**, at the request the Citizen Jail Committee, the County asked the National Institute of Corrections (NIC) to study the Otsego County Criminal Justice System; and

**WHEREAS**, the NIC consultants released their findings in January 2008; and

**WHEREAS**, the findings included a recommendation to form a permanent Criminal Justice Coordinating Committee to study Otsego County Criminal Justice System issues and make recommendations to the Otsego County Board of Commissioners on how to resolve these issues; now, therefore be it

**RESOLVED**, that the Otsego County Board of Commissioners creates the Criminal Justice Coordinating Committee (CJCC) in replacement of the Jail Technical Committee; and, be it further

**RESOLVED**, that the CJCC shall be a Select Committee comprised of 21 members, appointed by the Otsego County Board of Commissioners Chairman representing the following categories: Chief Judge, Court Administrator, Jail Administrator, Sheriff, North Country Community Mental Health Director, Catholic Human Services Director, Public Defender, County Administrator, County Finance Director, Planning Commission or Planning Department Representative, County Commissioners (3), Parole/Probation Representative, Citizen at Large, Jail Citizen Committee Chairman or Citizen at large if the Committee is not currently active, Gaylord City Police Chief, State Police Post Commander, Community Corrections Director, County Prosecutor, Township Official.

## Sportsplex Fee Changes

### CURRENT RATES

### NEW RATES

ALL-FACILITY PASS				
	6 MO	12 MO	6 MO	12 MO
Child (0-17) .....	\$62.50	\$100.00	\$74.00	\$120.00
Adult .....	\$80.00	\$125.00	\$96.00	\$150.00
Couple .....	\$135.00	\$225.00	\$162.00	\$270.00
Family .....	\$205.00	\$310.00	\$246.00	\$372.00
Senior .....	\$45.00	\$75.00	\$65.00	\$100.00

POOL OR ICE ARENA PASS				
	6 MO	12 MO	6 MO	12MO
Child (0-17) .....	\$50.00	\$80.00	\$60.00	\$96.00
Adult .....	\$65.00	\$100.00	\$78.00	\$120.00
Couple .....	\$110.00	\$180.00	\$132.00	\$216.00
Family .....	\$165.00	\$250.00	\$198.00	\$300.00
Senior .....	\$35.00	\$60.00	\$50.00	\$85.00

### PUNCH CARDS

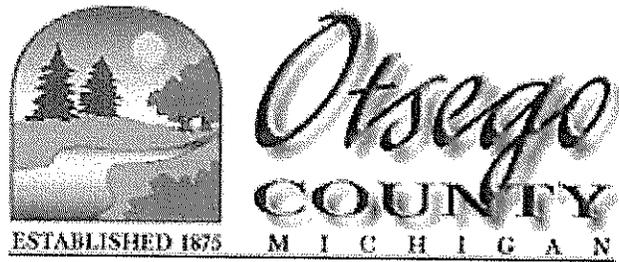
Good for 20 visits to either the  
Ice Arena or the Swimming Pool

Child (0-17) .....	\$32.00	SAVE	\$40.00	REFLECTS
Adult .....	\$40.00	20%	\$48.00	20% OFF DROP IN
Senior .....	\$20.00	OFF!	\$32.00	RATES

NOTE: ABOVE PRICES ARE FOR  
OTSEGO COUNTY RESIDENTS.  
NON-RESIDENTS ADD \$25 PER PASS.

### DROP IN RATES FOR IN COUNTY

: \$2.50 – Children 17 years & younger \$3 – Adults \$2 Seniors 60yr & up  
\$8.50 Family  
(parents & their children 17 years & younger)



March 25, 2008  
Agenda

**RESOLUTION NO. OCR 08-11**  
**INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2009 UNDER ACT 51**  
**OF THE PUBLIC ACTS OF 1951, AS AMENDED.**

OTSEGO COUNTY BOARD OF COMMISSIONERS

March 25, 2008

**WHEREAS**, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as **THE APPLICANT**) established under Act 51, to provide a local transportation program for the state fiscal year of 2009 and, therefore, apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

**WHEREAS**, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

**WHEREAS**, **THE APPLICANT**, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$240,368.00, estimated state funds \$543,081.00, estimated local funds \$609,851.00, estimated farebox \$109,000.00, estimated other funds \$ 0.00 , with total estimated expenses of \$1,502,300.00; now, therefore, be it

**RESOLVED**, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

**RESOLVED**, that the Otsego County Board of Commissioners hereby appoints Theron D. Higgins as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for 2009.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

P. 1 of 3

FUND/DEPARTMENT: Parks + Rec.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**REVENUE**

*Asst. Park Mgr. upgrade*

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
208E751 - 703030 - hourly	\$ 9,762	\$
-	\$	\$
- 704110 - hospitaliz.	\$	\$ 6,210
- 704140 - Life & disab.	\$ 77	\$
- 704200 - FICA	\$ 741	\$
- 704300 - Retirement	\$ 1,277	\$
<b>Total</b>	\$	\$

  
Department Head Signature

\_\_\_\_\_ Date

  
Administrator's Signature

3/12/08  
Date

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

*P. 2 of 3*

**FUND/DEPARTMENT:** \_\_\_\_\_

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
<i>208E751 - 704600 - Wk Comp</i>	\$ <i>389</i>	\$
<i>208E752 - 703030 - hourly</i>	\$	\$ <i>8,303</i>
<i>- 70410 - hospitaliz.</i>	\$	\$ <i>2,916</i>
<i>- 704140 - life+disab.</i>	\$	\$ <i>77</i>
<i>- 704200 - fica</i>	\$	\$ <i>630</i>
<i>- 704300 - Retirement</i>	\$	\$ <i>1,086</i>
<b>Total</b>	\$	\$

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

*P. 3 of 3*

**FUND/DEPARTMENT:** \_\_\_\_\_

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
-            -	\$	\$
-            -	\$	\$
-            -	\$	\$
-            -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
208E752 - 704600 - wk comp	\$	\$ 362
- 704800 - sick pay	\$ 1,936	\$
208E941 - 999990 - Contr to Fund	\$ 5,402	\$
-            - BAL	\$	\$
-            -	\$	\$
-            -	\$	\$
<b>Total</b>	\$ 19,584	\$ 19,584

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



# OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Courts - 131

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

REVENUE *Juror mileage reimbursement*

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
<i>101E131 - 930930 - Juror Mileage</i>	<i>\$ 4,000</i>	\$
<i>101E94 - 999990 - Contingency</i>	\$	<i>\$ 4,000</i>
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

**Finance Department**

Entered: \_\_\_\_\_

*J. Burt*  
Administrator's Signature \_\_\_\_\_

*3-19-08*  
Date \_\_\_\_\_

By: \_\_\_\_\_

Board Approval Date (if necessary) \_\_\_\_\_

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

P. 1 of 3

**FUND/DEPARTMENT:** Delq Tax / Homestead Audit

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

*Transfer Hmstd Audit wages → Hmstd Audit Fz*

Account Number	Decrease	Increase
5160050-400001 - From Fund	\$ 23,095	\$
- - Bal.	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
516E253 703030-hourly	\$	\$ 12,272
- 703050-Longevity	\$	\$ 225
- 704110-hospitaliz.	\$	\$ 7,284
- 704140-Life+Disab.	\$	\$ 83
- 704200-FICA	\$	\$ 889
- 704300-retirement	\$	\$ 1,489
<b>Total</b>	\$	\$

William Kern  
Department Head Signature

3-11-08  
Date

<b>Finance Department</b>
Entered:
By:

John Burt  
Administrator's Signature

3-19-08  
Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number





**OTSEGO COUNTY  
BUDGET AMENDMENT**

P.3 of 3

**FUND/DEPARTMENT:** \_\_\_\_\_

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
6116E258-704140 - life + disab.	\$ 83	\$
- 704200 - FICA	\$ 889	\$
- 704300 - retirement	\$ 1,489	\$
- 704500 - unempl.	\$ 200	\$
- 704800 - wk.comp.	\$ 58	\$
- 704800 - sick pay	\$ 595	\$
<b>Total</b>	\$ 46,190	\$ 46,190

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



- 6. Consent Agenda B. Budget & Finance Committee Recommendations
- 5. Economic Alliance Funding Request

Move to approve a funding request of \$1,000 for the Otsego County Economic Alliance, for one year, with funds to come from the Contingency Fund.



## OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Economic Alliance (731)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE** *Funding Request*

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
101E941 - 999990 - Contingency	\$	\$ 1,000
101E7B1 - 940010 - Econ. Alliance	\$ 1,000	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Administrator's Signature \_\_\_\_\_

3-19-08

Date \_\_\_\_\_

Board Approval Date (if necessary) \_\_\_\_\_

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_

6. Consent Agenda C. Justice & Public Safety Committee Recommendation  
1. Animal Control Fee Changes

Proposed Animal Control Boarding Fee Changes:

Current Boarding Fees

\$5 per day

Proposed Boarding Fees

5/day for first 48 hours (2 days)

\$10/day for each day after the first 48 hours

\$15/day beginning 24 hours after the owner is informed their dog is impounded

**BALANCE SHEET - BOARD DISCRETIONARY FUNDS - FEBRUARY 29, 2008**

	GENERAL FUND	BUDGET STABILIZATION	LEGAL DEFENSE	REVENUE SHARING	HEALTH CARE
<b>ASSETS</b>					
CASH	717,916.35				567,747.65
INVESTMENTS	1,789,783.86	391,902.24	179,915.53		
IMPREST CASH	10,815.00	381,772.56			
TAXES RECEIVABLE	612,691.31				
ACCOUNTS RECEIVABLE	45.00				2,008.27
DUE FROM STATE	1,225.00				
DUE FROM OTHER FUNDS	12,349.00			2,661,795.63	
POSTAGE INVENTORY	3,943.16				
SUPPLIES INVENTORY	9,528.56				
PREPAID EXPENSE	10,500.00				53,560.00
LONG TERM ADVANCE TO EMS	-				
<b>TOTAL ASSETS</b>	<u>3,168,797.24</u>	<u>773,674.80</u>	<u>179,915.53</u>	<u>2,661,795.63</u>	<u>623,315.92</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	33,972.22		5,849.00		
ACCRUED WAGES PAYABLE	-				
DUE TO OTHER FUNDS	2,661,795.63				
DUE TO CRAWFORD COUNTY	-				
DUE KALKASKA COUNTY	-				
ADVANCE FROM CRAWFORD	-				
ADVANCE FROM KALKASKA	-				
RETENTION FUND LIABILITY	93,183.96				
DEFERRED REVENUE	314,279.31				
<b>TOTAL LIABILITIES</b>	<u>3,103,231.12</u>	<u>-</u>	<u>5,849.00</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE</b>					
RESERVED/DESIGNATED	79,623.00	773,674.80	174,066.53	2,661,795.63	623,315.92
UNRESERVED	(14,056.92)	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<u>65,566.08</u>	<u>773,674.80</u>	<u>174,066.53</u>	<u>2,661,795.63</u>	<u>623,315.92</u>
<b>TOTAL LIAB &amp; FUND BALANCE</b>	<u>3,168,797.20</u>	<u>773,674.80</u>	<u>179,915.53</u>	<u>2,661,795.63</u>	<u>623,315.92</u>

Information on these pages is unaudited and is prepared using the modified cash basis of accounting.

GENERAL FUND - - YEAR TO DATE BUDGET REPORT - - FEBRUARY 29, 2008

REVENUES	ORIGINAL	AMEND-	AMENDED	2008		2007		ENCUM-	AVAILABLE	% COLLECTED
	BUDGET	MENTS	BUDGET	YTD ACTUAL	YTD ACTUAL	BRANCES	BUDGET			
PROPERTY TAXES	4,926,174	34,156	4,960,330	149,986	5,053,846	-	4,810,344	3.02%		
STATE UNRESTRICT	163,594	-	163,594	-	166,852	-	163,594	0.00%		
INTEREST EARNINGS	220,000	-	220,000	30,346	327,532	-	189,654	13.79%		
OTHER REVENUE	78,000	-	78,000	45	149,468	-	77,955	0.06%		
TRANSFERS IN FROM OTHER FUNDS	432,197	-	432,197	432,197	577,893	-	-	100.00%		
46TH TRIAL COURT	-	-	-	-	-	-	-	0.00%		
CIRCUIT COURT	265,491	(27,317)	238,174	41,401	255,578	-	196,773	17.38%		
NOT SHARED COURT EXPENSES	11,000	27,317	38,317	-	42,213	-	38,317	0.00%		
DISTRICT COURT	573,499	-	573,499	43,488	569,707	-	530,011	7.58%		
FRIEND OF THE COURT GEN FD	309,685	-	309,685	-	332,698	-	309,685	0.00%		
JURY COMMISSION	7,600	-	7,600	-	-	-	-	-		
PROBATE COURT	192,994	-	192,994	43,199	218,307	-	149,795	22.38%		
FAMILY COUNSELING	5,000	-	5,000	285	4,864	-	4,715	5.70%		
CLERK	277,150	-	277,150	44,572	343,320	-	232,578	16.08%		
TREASURER	950	-	950	130	1,149	-	820	13.68%		
EQUALIZATION	40,150	992	41,142	(13,166)	53,003	-	54,308	-32.00%		
MSU EXTENSION	-	-	-	-	6,545	-	-	0.00%		
ELECTION REIMBURSEMENTS	-	-	-	-	17,987	-	-	100.00%		
PROSECUTOR	67,125	360	67,485	9,591	69,965	-	57,894	14.21%		
SHERIFF	17,800	-	17,800	1,073	18,434	-	16,727	6.03%		
CIVIL DIVISION	25,000	-	25,000	3,269	23,065	-	21,731	13.08%		
REMONUMENTATION	65,279	(21,342)	43,937	17,575	65,271	-	26,362	40.00%		
JUSTICE TRAINING	5,500	-	5,500	-	2,756	-	5,500	0.00%		
MARINE SAFETY	13,000	-	13,000	-	-	-	13,000	0.00%		
MOTORCYCLE SAFETY EDUCATION	53,415	(2,497)	50,918	-	48,201	-	50,918	0.00%		
SNOWMOBILE GRANT	12,500	-	12,500	-	2,060	-	12,500	0.00%		
JAIL	31,100	-	31,100	(2,764)	109,238	-	33,864	-8.89%		
EMERGENCY SERVICES	15,750	-	15,750	2,311	11,487	-	13,439	14.67%		
PLANNING AND ZONING	51,500	-	51,500	2,755	45,208	-	48,745	5.35%		
<b>TOTAL REVENUES</b>	<b>7,861,453</b>	<b>11,669</b>	<b>7,873,122</b>	<b>806,293</b>	<b>8,516,647</b>	<b>-</b>	<b>7,059,229</b>	<b>10.24%</b>		
Total percent collected, net of property taxes and transfers in										
										<b>9.03%</b>

	<u>EXPENDITURES</u>		<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>2008</u>		<u>2007</u>		<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>% SPENT</u>
						<u>YTD ACTUAL</u>	<u>YTD ACTUAL</u>					
101E101 COMMISSIONERS			174,670	-	174,670	23,679	179,651	-	150,991	-	13.56%	
101E105 OTHER LEGISLATIVE			20,388	-	20,388	20,387	18,981	-	1	-	100.00%	
101E130 46TH CIRCUIT TRIAL COURT			-	-	-	-	77,850	-	-	-	0.00%	
101E131 CIRCUIT COURT			1,154,602	-	1,154,602	164,476	1,022,147	-	990,126	-	14.25%	
101E133 NOT SHARED COURT EXPEN			12,600	-	12,600	8,614	42,910	-	3,986	-	68.37%	
101E136 DISTRICT COURT			63,136	-	63,136	9,730	60,492	-	53,406	-	0.00%	
101E141 FRIEND OF THE COURT			398,834	-	398,834	58,252	399,390	-	340,582	-	14.61%	
101E145 JURY COMMISSION			34,700	-	34,700	2,732	8,755	-	31,968	-	7.87%	
101E148 PROBATE COURT			168,231	-	168,231	26,187	165,643	-	142,044	-	15.57%	
101E166 FAMILY COUNSELING SERV			1,500	-	1,500	-	1,440	-	1,500	-	0.00%	
101E172 COUNTY ADMINISTRATOR			108,810	-	108,810	27,203	97,025	-	81,607	-	25.00%	
101E201 FINANCE DEPARTMENT			84,213	-	84,213	21,053	88,020	-	63,160	-	25.00%	
101E215 COUNTY CLERK/ROD			312,752	-	312,752	42,287	291,776	285	270,180	-	13.61%	
101E223 EXTERNAL AUDIT			38,000	-	38,000	-	39,000	-	38,000	-	0.00%	
101E228 INFORMATION TECHNOLOG			78,280	-	78,280	7,688	92,870	-	70,592	-	9.82%	
101E253 TREASURER			120,171	-	120,171	16,949	120,151	-	103,222	-	14.10%	
101E257 EQUALIZATION			236,934	992	237,926	35,533	231,319	-	202,393	-	14.93%	
101E261 COOPERATIVE EXTENSION			36,113	-	36,113	1,802	38,296	-	34,311	-	4.99%	
101E262 ELECTIONS			26,752	-	26,752	13,157	18,094	-	13,595	-	49.18%	
101E264 JOINT BLDG AUTHORITY			80	-	80	-	-	-	80	-	0.00%	
101E265 BUILDING AND GROUNDS			506,471	-	506,471	126,618	496,357	-	379,853	-	25.00%	
101E267 PROSECUTOR			527,327	360	527,687	71,206	506,667	235	456,246	-	13.54%	
101E270 HUMAN RESOURCES			50,778	-	50,778	12,695	47,406	-	38,083	-	25.00%	
101E278 SURVEYOR			200	-	200	-	400	-	200	-	0.00%	
101E280 SOIL CONSERVATION DIST			4,000	-	4,000	-	500	-	4,000	-	0.00%	
101E301 SHERIFF			796,894	-	796,894	182,906	765,037	-	613,988	-	22.95%	
101E302 CIVIL DIVISION			22,313	15,176	37,489	5,424	4,781	-	32,065	-	0.00%	
101E320 JUSTICE TRAINING			5,000	-	5,000	-	3,261	-	5,000	-	0.00%	
101E331 MARINE SAFETY			13,033	-	13,033	-	4,112	-	13,033	-	0.00%	
101E332 MOTORCYCLE SAFETY EDU			54,135	(2,497)	51,638	3,011	51,236	-	48,627	-	5.83%	
101E333 SNOWMOBILE GRANT			12,500	-	12,500	443	2,423	-	12,057	-	3.54%	
101E351 JAIL			883,751	-	883,751	118,020	860,848	-	765,731	-	13.35%	
101E427 EMERGENCY SERVICES			43,747	-	43,747	6,540	32,860	1,255	35,952	-	17.82%	
101E445 DRAINS--PUBLIC BENEFIT			3,000	-	3,000	-	3,550	-	3,000	-	0.00%	

	EXPENDITURES		ORIGINAL	AMEND-	AMENDED	2008	2007	ENCUM-	AVAILABLE	%
	BUDGET	MENTS	BUDGET	BUDGET	YTD ACTUAL	YTD ACTUAL	BRANCES	BUDGET	SPENT	
101E450 REMONUMENTATION	65,808	(21,342)	44,466	-	-	65,271	-	44,466	0.00%	
101E601 DISTRICT HEALTH	158,624	-	158,624	49,354	-	158,624	-	109,270	31.11%	
101E605 COMMUNICABLE DISEASES	500	-	500	-	-	500	-	500	0.00%	
101E631 SUBSTANCE ABUSE	81,797	-	81,797	-	-	85,741	-	81,797	0.00%	
101E648 MEDICAL EXAMINER	80,383	-	80,383	8,642	-	74,442	-	71,741	10.75%	
101E649 MENTAL HEALTH	94,003	-	94,003	-	-	94,003	-	94,003	0.00%	
101E681 VETERANS BURIAL	5,750	-	5,750	600	-	7,158	-	5,150	10.43%	
101E682 VETERANS AFFAIRS	24,317	-	24,317	3,260	-	20,357	-	21,057	13.41%	
101E721 PLANNING / ZONING	77,337	18,980	96,317	12,549	-	55,767	17	83,751	13.05%	
101E729 CHAMBER OF COMMERCE	1,000	-	1,000	1,000	-	-	-	-	0.00%	
101E730 INVASIVE SPECIES PROJEC	-	-	-	-	-	500	-	-	0.00%	
101E851 INSURANCE AND BONDS	328,264	-	328,264	-	-	251,346	-	328,264	0.00%	
101E853 HEALTH CARE RETIREES	110,974	-	110,974	15,720	-	85,423	-	95,254	14.17%	
101E864 DISTRIBUTIVE SERVICES	32,600	-	32,600	6,136	-	37,801	-	26,464	18.82%	
101E941 CONTINGENCY	100,000	-	100,000	-	-	-	-	100,000	0.00%	
101E961 APPROPRIATION TO HUMAN	3,888	-	3,888	330	-	2,500	-	3,558	8.49%	
101E962 APPROPRIATION TO LGL DF	100,000	-	100,000	25,000	-	170,000	-	75,000	25.00%	
101E966 APPROPRIATION - AIRPORT	75,468	-	75,468	75,468	-	67,000	-	-	100.00%	
101E967 APPROPRIATION - CHILD C/	325,000	-	325,000	81,250	-	325,000	-	243,750	25.00%	
101E969 APPROPRIATION - PR FUND	-	-	-	-	-	71,214	-	-	0.00%	
101E970 APPROPRIATION - EQUIP FI	80,000	-	80,000	80,000	-	335,000	-	-	100.00%	
101E971 APPROPRIATION - SLDRS SI	5,000	-	5,000	5,000	-	6,688	-	-	100.00%	
101E972 APPROPRIATION - CAPPRO,	-	-	-	-	-	375,000	-	-	0.00%	
101E973 APPROPRIATION - BUD STA	112,325	-	112,325	112,325	-	152,190	-	-	100.00%	
101E974 APPROPRIATION - LD USE	-	-	-	-	-	6,000	-	-	0.00%	
101E978 APPROPRIATION - MAPPING	4,500	-	4,500	4,500	-	4,500	-	-	100.00%	
<b>TOTAL EXPENDITURES</b>	<b>7,861,453</b>	<b>11,669</b>	<b>7,873,122</b>	<b>1,487,726</b>	<b>8,225,273</b>	<b>1,792</b>	<b>6,383,604</b>	<b>18.92%</b>		
<b>FUND INCOME/(LOSS)</b>										
PRIOR FUND BALANCE, 1/1/08	667,376					291,374				
CHANGE IN FUND BALANCE	(681,433)			(681,433)						
<b>CURRENT FUND BALANCE, 2/29/08</b>	<b>(14,057)</b>								<b>15.40%</b>	

Total percent spent, net of allocations

**BUDGET STABILIZATION FUND -- YEAR TO DATE BUDGET REPORT -- FEBRUARY 29, 2008**

	<u>ORIGINAL BUDGET</u>	<u>AMENDMENTS</u>	<u>AMENDED BUDGET</u>	<u>2008 YTD ACTUAL</u>	<u>2007 YTD ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>YTD %</u>
<b>REVENUES</b>								
<u>INTEREST EARNINGS</u>	-	-	-	816	18,954	-	-	0.00%
<u>TRANSFER IN</u>	112,325	-	112,325	112,325	334,798	-	-	100.00%
<b>EXPENDITURES</b>								
<u>257E9990TRANSFER OUT</u>	-	-	-	-	-	-	112,325	0.00%
<u>257E999 ADDITION TO FUND BALANC</u>	112,325	-	112,325	-	-	-	-	-
<b>FUND INCOME/(LOSS)</b>				<b>113,141</b>	<b>353,752</b>			
<b>PRIOR FUND BALANCE, 1/1/08</b>	<b>660,533</b>							
<b>CHANGE IN FUND BALANCE</b>	<b>113,141</b>							
<b>CURRENT FUND BALANCE, 2/29/08</b>	<b>773,674</b>							
<b>Note-\$112,325 allocated to budget stabilization fund during 2008 budget process</b>								
<b>LEGAL DEFENSE FUND -- YEAR TO DATE BUDGET REPORT -- FEBRUARY 29, 2008</b>								
<b>REVENUES</b>								
<u>TRANSFERS IN</u>	100,000	-	100,000	25,000	236,734	-	75,000	25.00%
<b>EXPENDITURES</b>								
<u>260E130 46TH CIRCUIT TRIAL CT</u>	50,000	-	50,000	5,654	52,632	-	44,346	11.31%
<u>260E270 HUMAN RESOURCES</u>	50,000	-	50,000	5,508	56,088	-	44,492	11.02%
<b>TOTAL EXPENDITURES</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>11,162</b>	<b>108,720</b>	<b>-</b>	<b>88,838</b>	<b>11.16%</b>
<b>FUND INCOME/(LOSS)</b>				<b>13,838</b>	<b>128,014</b>			
<b>PRIOR FUND BALANCE, 1/1/08</b>	<b>160,229</b>							
<b>CHANGE IN FUND BALANCE</b>	<b>13,838</b>							
<b>CURRENT FUND BALANCE, 2/29/08</b>	<b>174,067</b>							

REVENUE SHARING RESERVE FUND - - YEAR TO DATE BUDGET REPORT - - FEBRUARY 29, 2008

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	2008 YTD ACTUAL	2007 YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
<b>REVENUES</b>								
BUDGETED USE OF FUND BALANCE	432,197	-	432,197	-	-	-	432,197	0.00%
INTEREST EARNINGS	-	-	-	-	121,156	-	-	0.00%
TOTAL REVENUES	432,197	-	432,197	-	121,156	-	432,197	
<b>EXPENDITURES</b>								
285E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	-	0.00%
285E999 TRANSFER OUT	432,197	-	432,197	432,197	423,308	-	-	100.00%
TOTAL EXPENDITURES	432,197	-	432,197	432,197	423,308	-	-	100.00%
FUND INCOME/(LOSS)				(432,197)	(302,152)			
PRIOR FUND BALANCE, 1/1/08	3,093,993							
CHANGE IN FUND BALANCE	(432,197)							
CURRENT FUND BALANCE, 2/29/08	2,661,796							
<b>HEALTH CARE FUND - - YEAR TO DATE BUDGET REPORT - - FEBRUARY 29, 2008</b>								
<b>REVENUES</b>								
INTEREST EARNINGS	-	-	-	5,906	27,696	-	(5,906)	100.00%
CHARGES FOR SERVICES	1,745,624	-	1,745,624	210,503	1,262,164	-	1,535,121	12.06%
TOTAL REVENUES	1,745,624	-	1,745,624	216,409	1,289,860	-	1,529,215	12.40%
<b>EXPENDITURES</b>								
647E851 HEALTH INSURANCE	1,745,624	-	1,745,624	126,617	861,959	-	1,619,007	7.25%
647E941 ADDITION TO FUND BALANCE	-	-	-	-	-	-	-	0.00%
647E999 TRANSFER OUT	-	-	-	-	395,306	-	-	0.00%
TOTAL EXPENDITURES	1,745,624	-	1,745,624	126,617	1,257,265	-	1,619,007	7.25%
FUND INCOME/(LOSS)				89,792	32,595			
PRIOR FUND BALANCE, 1/1/08	533,524							
CHANGE IN FUND BALANCE	89,792							
CURRENT FUND BALANCE, 2/29/08	623,316							

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OTSEGO COUNTY  
PREPAID INVOICE LIST

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WARRANT: B2008-12 03/18/2008

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
1208	MERS	00000	00182015		DD	03/20/2008	4,498.64	32251	749 RU03 - COURT - FEBRUARY 20
1208	MERS	00000	00182090		CRM	03/20/2008	-4.85	32252	750 RU03 - COURT - FEBRUARY 20
1411	BLUE CROSS BLUE	00000	4-2008		DD	03/05/2008	22,542.00	31951	148205 APRIL 2008 COUNTY HEALTHCA
1208	MERS	00001	2-2008		DD	03/07/2008	40,662.68	32024	148206 COUNTY RETIREMENT FEB 2008
1208	MERS	00001	00181995		DD	03/14/2008	31.50	32250	148207 ADJ FOR GAULT FOR 2/08 EPA
2055	CRMS-PB	00000	MAR-2008		INV	03/11/2008	1,000.00	32055	183741 MARCH 2ND INSTALL 41665563
5167	STATE OF MICHIGA	00000	LICENSE		INV	03/14/2008	320.00	32245	183768 LICENSE-RACHEL

69,049.97 CASH ACCOUNT 0001A 001000 TOTAL

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A      001000 CASH      WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058	IMPREST CASH-OTSEGO GARN	00002		INV	03/18/2008	313.57	FEB-2008	32260	
	1 101E131 930150	CIRCT CT		SVC CHGS		313.57			
				CHECK TOTAL		313.57			
1091	IMPREST CASH - JURY FUND	00002		INV	03/18/2008	464.90	05-000134-DL	32267	
	1 101E145 930930	JURY		JURY SVCS		464.90			
1091	IMPREST CASH - JURY FUND	00002		INV	03/18/2008	7.90	08-20771-FY	32262	
	1 101E131 930940	CIRCT CT		WITNESS		7.90			
1091	IMPREST CASH - JURY FUND	00002		INV	03/18/2008	14.50	08-865666-SI	32265	
	1 101E131 930940	CIRCT CT		WITNESS		14.50			
				CHECK TOTAL		487.30			
1268	7TH PROBATE/FAMILY COURT	00000		INV	03/18/2008	3,464.50	2-29-08	32126	
	1 292E662 930810	CHILD CARE		OTHR INST		3,464.50			
				CHECK TOTAL		3,464.50			
5159	ACCURINT	00000		INV	03/06/2008	30.00	SEARCHES	32021	
	1 616E253 970450	HMST EXP		PROP-SFTWR		30.00			
				CHECK TOTAL		30.00			
5159	ACCURINT	00000		INV	03/06/2008	94.50	SEARCHES	32022	
	1 616E253 970450	HMST EXP		PROP-SFTWR		94.50			
				CHECK TOTAL		94.50			
1834	ADVANCED BENEFIT SOLUTION	00000		INV	03/19/2008	13.75	MARCH-2008	32272	
	1 101E131 704110	CIRCT CT		HOSP		.95			
	2 101E136 704110	DISTRCT CT		HOSP		4.86			
	3 101E141 704110	FOC		HOSP		2.40			
	4 292E662 704110	CHILD CARE		HOSP		.84			
	5 215E141 704110	FOC		HOSP		.95			
	6 101E148 704110	PROBATE		HOSP		23.75			
				CHECK TOTAL		23.75			
1570	ALLTEL	00000		INV	03/12/2008	85.08	03-04-08	32075	
	1 637E265 930210	BLDG GRNDS		TELEPHONE		28.26			
	2 212E430 930210	ANN CTRL		TELEPHONE		61.18			
	3 645E172 930230	ADMIN		CELL PH		174.52			
				CHECK TOTAL		174.52			
1570	ALLTEL	00000		INV	03/12/2008	85.08	FEB-21-08	32079	
				CHECK TOTAL		85.08			

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OTSEGO COUNTY  
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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1570 ALLTEL	1 5888E699 930210			OPERATIONS	TELEPHONE	157.18			
	1 2498E371 930230	00000		BUILDING	INV 03/12/2008	26.11	MAR-04-08	32074	
	2 261E427 930230	EMGR SVCS		CELL PH	CELL PH	36.66			
						62.77			
						394.47			
1570 ALLTEL	1 101E131 930210	00001		TELEPHONE	INV 03/24/2008	96.86	MARCH-2008	32261	
		CIRCT CT				96.86			
						96.86			
2674 AMSTERDAM PRINTING AND LI	1 645E270 726000	00000		HR	INV 03/14/2008	108.06	0819412	32248	
				SUPPLIES		108.06			
						108.06			
2464 AUTO OWNERS INSURANCE COM	1 0701L 271000	00000		GEN AGENCY	INV 03/13/2008	5.00	75082	32190	
				RESTITUT		5.00			
						5.00			
5173 RONALD BAYOT	1 101E131 801022	00000		CIRCT CT	INV 03/18/2008	75.00	08-7904-MI	32274	
				PRB ATTNY		75.00			
						75.00			
4547 BUI'S RENTAL & CATERING	1 101E351 930700	00000		JAIL	INV 03/12/2008	3,837.00	3815-3819	32309	
				ROOM BOARD		3,837.00			
						3,837.00			
5171 STEPHEN BLOHM	1 101E145 930930	00000		JURY	INV 03/18/2008	16.50	05-000134-DL	32270	
				JURY SVCS		16.50			
						16.50			
5107 BUTLER'S HALLMARK	1 0701L 271000	00000		GEN AGENCY	INV 03/13/2008	3.20	75125-74702	32175	
				RESTITUT		3.20			
						3.20			
3038 CATHOLIC HUMAN SERVICES O	1 292E662 940010	00000		CHILD CARE	INV 03/18/2008	2,778.60	2-25-08	32225	
				OUTSIDE		2,778.60			
						2,778.60			

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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5169 GLEN CATT	1 101E145 930930	00000		INV	03/18/2008	15.30	05-000134-DL	32268	
		JURY		JURY SVCS		15.30			
				CHECK TOTAL		15.30			
3404 CHARTER COMMUNICATIONS	1 595E351 726000	000035100813		INV	03/12/2008	51.32	022708	32085	
		JAIL COMM		SUPPLIES		51.32			
3404 CHARTER COMMUNICATIONS	1 595E351 726000	000035100814		INV	03/12/2008	51.32	031708	32084	
		JAIL COMM		SUPPLIES		51.32			
				CHECK TOTAL		102.64			
2491 CHILD & FAMILY SERVICES	1 292E662 930810	00000		INV	03/18/2008	3,131.66	1-6-08	32140	
		CHILD CARE		OTHR INST		3,131.66			
				CHECK TOTAL		3,131.66			
1051 CITY OF GAYLORD	1 588E699 920200	000069900891		INV	03/12/2008	95.21	BUS0203	32082	
		OPERATIONS		H2O/SEWAGE		95.21			
1051 CITY OF GAYLORD	1 637E265 920200	00000		INV	03/12/2008	805.09	CRTHS02-0308	32305	
		BLDG GRNDS		H2O/SEWAGE		805.09			
1051 CITY OF GAYLORD	1 205E301 920200	00000		EXP	03/12/2008	54.52	THS02-03-08	32306	
		EXPS		H2O/SEWAGE		54.52			
				CHECK TOTAL		954.82			
3803 CNA SURETY	1 516E253 930100	00001		INV	03/06/2008	165.00	NOTARY-BOND	32030	
		TRS DELQ		INSURANCE		165.00			
				CHECK TOTAL		165.00			
1059 CONSUMERS ENERGY	1 637E265 930620	00000		INV	03/12/2008	8.00	1203000208	32246	
		ALPCT BLDG GRNDS		ELECTRIC		8.00			
1059 CONSUMERS ENERGY	1 637E265 930620	00000		INV	03/12/2008	360.71	1812040208	32195	
		BLDG GRNDS		ELECTRIC		360.71			
1059 CONSUMERS ENERGY	1 588E699 930620	000069900892		INV	03/12/2008	1,347.08	32472060208	32077	
		OPERATIONS		ELECTRIC		1,347.08			
1059 CONSUMERS ENERGY	1 212E430 930620	0000021200831		INV	03/12/2008	235.81	37730020208	32057	
		ANM CTRL		ELECTRIC		235.81			
1059 CONSUMERS ENERGY		00000		INV	03/12/2008	235.81	40510060208	32065	

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1059	1 637E265	930620	CRTHS BLDG GRNDS	ELECTRIC		2,292.32			
	CONSUMERS ENERGY	00000		INV	03/12/2008		81080010208	32247	
	1 637E265	930620	ALPCT BLDG GRNDS	ELECTRIC		5,186.52			
	CHECK TOTAL					9,430.44			
1562	CORECOMM	00000		INV	03/23/2008	21.95	MARCH-2008	32273	
	1 101E131	930210	CIRCT CT	TELEPHONE		21.95			
	CHECK TOTAL					21.95			
1353	BRUCE CRANHAM, PC	00001		INV	03/18/2008	1,593.75	FEB-2008	32276	
	1 101E141	940010	FOC	OUTSIDE		281.25			
	2 215E141	940010	FOC	OUTSIDE		1,875.00			
	CHECK TOTAL					1,875.00			
2164	CRAWFORD COUNTY TREASURER	00000		INV	03/20/2008	10,936.20	46-229080C	32253	
	1 101E131	940010	JNET	CIRCT CT		357.96			
	2 269E145	726210	LAW LIB	ELC SUBSC		711.18			
	3 101E141	940010	JNET	OUTSIDE		125.50			
	4 215E141	940010	JNET	OUTSIDE		12,130.84			
	CHECK TOTAL					12,130.84			
4857	CRIME VICTIM SERVICES COM	00000		INV	03/13/2008	80.00	75118	32168	
	1 0701L	271000	GEN AGENCY	RESTITUT		80.00			
	CHECK TOTAL					80.00			
4859	CRIME VICTIM SERVICES COM	00000		INV	03/13/2008	72.00	75107-74980	32183	
	1 0701L	271000	GEN AGENCY	RESTITUT		72.00			
	CHECK TOTAL					72.00			
1065	CROSSROADS INDUSTRIES	00000		INV	03/13/2008	100.00	75102	32167	
	1 0701L	271000	GEN AGENCY	RESTITUT		100.00			
	CHECK TOTAL					100.00			
2787	DAVID M. DELANEY	00000		INV	03/18/2008	450.00	08-7877-GA	32275	
	1 101E131	801022	CIRCT CT	PRB ATTN		450.00			
	CHECK TOTAL					450.00			
5165	DOZER CONTRUCTION	00000		INV	03/13/2008		OVERPAYMENT	32198	

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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1492 DTE ENERGY	1 212E430	930610	0000021200841	INV	03/12/2008	340.98	00001008	32059	
1492 DTE ENERGY	1 637E265	930610	ALPCT BLDG GRNDS	NATURL GAS		6,429.95	0000180208	32072	
1492 DTE ENERGY	1 637E265	930610	INDUS BLDG GRNDS	NATURL GAS		838.45	0000340208	32071	
1492 DTE ENERGY	1 637E265	930610	ALPCT BLDG GRNDS	NATURL GAS		830.64	0000420208	32070	
1492 DTE ENERGY	1 637E265	930610	SILLI BLDG GRNDS	NATURL GAS		362.80	3000140208	32073	
1492 DTE ENERGY	1 588E699	930610	OPERATIONS	NATURL GAS		3,040.32	51000240208	32193	
1492 DTE ENERGY	1 637E265	930610	CRTHS BLDG GRNDS	NATURL GAS		3,938.12	6000150208	32069	
1492 DTE ENERGY	1 637E265	930610	ALPCT BLDG GRNDS	NATURL GAS		1,955.60	6000430208	32067	
1492 DTE ENERGY	1 637E265	930610	ALPCT BLDG GRNDS	NATURL GAS		1,113.21	6000680208	32068	
1492 DTE ENERGY	1 637E265	930610	ALPCT BLDG GRNDS	NATURL GAS		372.41	8000140208	32066	
1082 DUNNS	1 101E253	726000	TREASURER	SUPPLIES		4.66	SUPPLYS-S-S	32020	
3989 DYE, JOHN	1 101E853	940110	HLTH RETIR	HLTH RET		181.06	3-2008	32026	
4194 FARM BUREAU INSURANC		00000	INV	03/13/2008		181.06	75062-74938	32169	
			CHECK TOTAL			244.12			
			CHECK TOTAL			244.12			
			CHECK TOTAL			4.66			
			CHECK TOTAL			181.06			
			CHECK TOTAL			181.06			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5172 HON. JOHN FITZGERALD	1 101E131 801031	00000	CT	INV	03/18/2008	38.40	06-11849-CZ	32271	
				VISIT JUDG		38.40			
				CHECK TOTAL		80.00			
1103 SHERRY FORBES	1 101E131 726025	00000	CT	INV	03/18/2008	150.00	APR-2008	32277	
	2 101E141 726025	FOC		JANITORIAL		127.50			
	3 215E141 726025	FOC		JANITORIAL		22.50			
				CHECK TOTAL		300.00			
1134 GAYLORD HERALD TIMES	1 637E265 726000	00000	BLDG GRNDS	INV	03/07/2008	33.45	JANITOR-2-08	32027	
				SUPPLIES		33.45			
				CHECK TOTAL		52.05			
1134 GAYLORD HERALD TIMES	1 617E253 726000	00000	TAX FORECL	INV	03/06/2008	52.05	NEWSPAPER-ADD	32019	
				SUPPLIES		52.05			
				CHECK TOTAL		12.80			
2353 GLEN'S MARKET	1 0701L 271000	00001	GEN AGENCY	INV	03/13/2008	12.80	75124-74701	32177	
				RESTITUT		12.80			
				CHECK TOTAL		100.00			
5129 STEPHANIE HALLOWAY	1 0701L 271000	00000	GEN AGENCY	INV	03/13/2008	100.00	75020	32178	
				RESTITUT		100.00			
				CHECK TOTAL		38.95			
1937 HOPS & SCHNAPPS	1 0701L 271000	00001	GEN AGENCY	INV	03/13/2008	38.95	75015	32171	
				RESTITUT		38.95			
				CHECK TOTAL		25.00			
3809 JETS SUBSURFACE PUMP	1 0701L 271000	00000	GEN AGENCY	INV	03/13/2008	25.00	75064	32182	
				RESTITUT		25.00			
				CHECK TOTAL		1248			
2502 JOHANNESBURG/LEWISTON SCH	00000			INV	03/18/2008	32132			

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DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-12 03/18/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1155 JUDICIAL MANAGEMENT SYSTEMS	1 101E131 940010	00000	CT	OUTSIDE	03/20/2008	60.00	31108	32255	
						CHECK TOTAL			
						60.00			
1415 WILLIAM KERR	1 616E253 930450	00000	HMST EXP	SHIP/MAIL	03/06/2008	336.26	SUPPLYS	32023	
						CHECK TOTAL			
						336.26			
1156 KWART	1 0701L 271000	00001	GEN AGENCY	RESTITUT	03/13/2008	13.00	75018	32187	
						CHECK TOTAL			
						13.00			
1474 LAKE STATE RAILWAY CO	1 101E101 940010	00000	BOC	OUTSIDE	03/12/2008	250.00	112441	32220	
						CHECK TOTAL			
						250.00			
1172 MICHIGAN ASSOCIATION OF C	1 0704L 231261	00004	PAYROLL	HC CONTRIB	03/20/2008	206.02	000-MAR-2008	32257	
	2 101E131 704110		CIRCT CT	HOSP		3,388.70			
	3 292E662 704110		CHILD CARE	HOSP		315.93			
	4 0704L 231261		PAYROLL	HC CONTRIB		804.13			
						CHECK TOTAL			
						4,714.78			
1172 MICHIGAN ASSOCIATION OF C	1 0704L 231261	00004	PAYROLL	HC CONTRIB	03/20/2008	784.64	746-MAR-2008	32258	
	2 101E131 704110		CIRCT CT	HOSP		8,620.49			
	3 101E136 704110		DISTRCT	HOSP		957.36			
	4 292E662 704110		CHILD CARE	HOSP		-881.28			
	5 101E141 704110		FOC	HOSP		4,303.88			
	6 215E141 704110		FOC	HOSP		4,759.50			
	7 101E148 704110		PROBATE	HOSP		1,148.83			
	8 0704L 231261		PAYROLL	HC CONTRIB		223.94			
						CHECK TOTAL			
						15,917.36			
1172 MICHIGAN ASSOCIATION OF C	1 101E131 940110	00004	CIRCT CT	HLTH RET	03/20/2008	661.34	901-MAR-2008	32256	
						CHECK TOTAL			
						661.34			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4294 MUTUAL OF OMAHA						CHECK TOTAL			
1 101E131	704140	00001		INV	03/18/2008	435.65		000029353783	32259
2 101E131	704140	CIRCT CT		LIFE/DISAB		13.33			
3 292E662	704140	CIRCT CT		LIFE/DISAB		61.92			
4 101E141	704140	CHILD CARE		LIFE/DISAB		161.98			
5 215E141	704140	FOC		LIFE/DISAB		28.59			
		FOC		LIFE/DISAB					
						701.47			
						701.47			
4294 MUTUAL OF OMAHA						CHECK TOTAL			
1 0704L	229001	00003		INV	03/12/2008	182.28		FEB-29-08	32064
		PAYROLL		SOC SEC					
						182.28			
						182.28			
2476 NORTHERN CREDIT BUREAU						CHECK TOTAL			
1 233E690	930150	0000069000824		INV	03/12/2008	5.00		20378PRECRE	32056
		HOUSING		SVC CHGS					
						5.00			
						5.00			
5091 NORTHWOOD PLUMBING & HEAT						CHECK TOTAL			
1 233E690	940010	0000069000826		INV	03/12/2008	245.50		102007COMPL	32061
		HOUSING		OUTSIDE					
						245.50			
						245.50			
5162 RON O'ROURKE						CHECK TOTAL			
1 0701L	271000	00000		INV	03/13/2008	100.00		74696	32184
		GEN AGENCY		RESTITUT					
						100.00			
						100.00			
5162 RON O'ROURKE						CHECK TOTAL			
1 0701L	271000	00000		INV	03/13/2008	100.00		74715-75099	32185
		GEN AGENCY		RESTITUT					
						100.00			
						200.00			
						200.00			
4798 OHIO CASUALTY GROUP						CHECK TOTAL			
1 0701L	271000	00000		INV	03/13/2008	129.70		74951	32180
		GEN AGENCY		RESTITUT					
						129.70			
						129.70			
1919 OMH MEDICAL GROUP & MEDCA						CHECK TOTAL			
1 205E301	726000	00000		INV	03/07/2008	200.00		2-2008	32028
		EXPS		SUPPLIES					
						40.00			
						240.00			
						240.00			
1545 OMS COMPLIANCE SERVICES I						CHECK TOTAL			
1 101E302	726000	00000		INV	03/07/2008	75.75		46427	32025
		CIVIL DIV		SUPPLIES					
						75.75			
						75.75			

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1545 OMS COMPLIANCE SERVICES I	1 101E302 726000	00000	CIVIL DIV	INV SUPPLIES	03/14/2008	75.75	46525	32249	
						75.75			
						151.50			
5125 DR. PANCELLEA	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	25.00	75100	32189	
						25.00			
						25.00			
4245 PAWLANTA, EUGENE & ILONA	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	400.00	75093	32166	
						400.00			
						400.00			
3688 ANGETE PERRY	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	43.89	75016	32172	
						43.89			
						43.89			
1912 QWEST	1 637E265 930210	00000	BLDG GRNDS	INV TELEPHONE	03/12/2008	326.83	910370191	32062	
						326.83			
						326.83			
1554 REDWOOD TOXICOLOGY LABORA	1 292E662 930999	00000	CHILDR CARE	INV OTH SVCS	03/18/2008	195.00	01225920081	32124	
						195.00			
						195.00			
1818 FRED & SHIRLEY ROSS	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	41.50	75010	32173	
						41.50			
						41.50			
2993 GREG & KIMBERLY ROSS	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	8.50	75011	32174	
						8.50			
						8.50			
3402 SAGINAW COUNTY	1 292E662 930810	00000	CHILDR CARE	INV OTHR INST	03/18/2008	2,850.00	20080001041	32130	
						2,850.00			
						2,850.00			
2060 SANE	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	03/13/2008	150.00	74987-74927	32188	
						150.00			
						150.00			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1544	GLORIA SAWYER	00000		INV	03/18/2008				
	1 292E662 930830	CHILD CARE		CARE GIVER		150.00	2-12-08	32122	
						CHECK TOTAL			
						32.00			
1544	GLORIA SAWYER	00000		INV	03/18/2008				
	1 292E662 930500	CHILD CARE		TRAVEL		32.00	2-26-08	32117	
	2 292E662 930830	CHILD CARE		CARE GIVER		40.40			
						24.00			
1544	GLORIA SAWYER	00000		INV	03/18/2008				
	1 101E133 940010	UNSHARED		OUTSIDE		64.40	2-26-08B	32222	
1544	GLORIA SAWYER	00000		INV	03/18/2008				
	1 101E133 930500	UNSHARED		TRAVEL		60.00	3-4-08	32116	
	2 101E133 940010	UNSHARED		OUTSIDE		42.42			
						24.00			
1544	GLORIA SAWYER	00000		INV	03/18/2008				
	1 101E133 940010	UNSHARED		OUTSIDE		66.42	3-7-08	32112	
						28.00			
						CHECK TOTAL			
						28.00			
						250.82			
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 292E662 930500	CHILD CARE		TRAVEL		82.40	2-12-08	32121	
	2 292E662 930830	CHILD CARE		CARE GIVER		32.00			
						114.40	2-18-08	32224	
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 101E133 940010	UNSHARED		OUTSIDE		176.00	2-18-08	32224	
	2 101E133 930500	UNSHARED		TRAVEL		992.83			
						1,168.83	2-26-08	32119	
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 292E662 930830	CHILD CARE		CARE GIVER		24.00	2-26-08	32119	
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 101E133 930500	UNSHARED		TRAVEL		24.00	2-26-08A	32221	
	2 101E133 940010	UNSHARED		OUTSIDE		201.15			
						60.00			
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 101E133 930500	UNSHARED		TRAVEL		261.15	2-28-08	32219	
	2 101E133 940010	UNSHARED		OUTSIDE		69.69	2-28-08	32219	
						11.00			
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 101E133 930500	UNSHARED		TRAVEL		80.69	2-29-08	32223	
	2 101E133 940010	UNSHARED		OUTSIDE		633.65			
						110.00			
1432	THOMAS SAWYER	00000		INV	03/18/2008				
	1 101E133 930500	UNSHARED		TRAVEL		743.65	3-4-08	32114	
	2 101E133 940010	UNSHARED		OUTSIDE		9.41			
						24.00			



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1122 VERIZON NORTH	1 588E699 930210			0000169900893 INV	03/12/2008	61.48	0002230208	32078	
				OPERATIONS	TELEPHONE				
1122 VERIZON NORTH	1 637E265 930210			00001 BLDG GRNDS	03/12/2008	38.81	0403080308	32308	
				BLDG GRNDS	TELEPHONE				
1122 VERIZON NORTH	1 637E265 930210			00001 BLDG GRNDS	03/12/2008	906.34	0411150308	32194	
				BLDG GRNDS	TELEPHONE				
1122 VERIZON NORTH	1 637E265 930210			00001 BLDG GRNDS	03/12/2008	16.00	8507190308	32307	
				BLDG GRNDS	TELEPHONE				
3508 VILLAGE OF VANDERBILT TPE	1 0516A 026000 TAX07			00000 DELQ TAX	03/06/2008	572.90	FEB-08-COLL	32191	
	2 5160170 445100 TAX07			FIN CHG/SV	INT TAXES	34.37			
						607.27			
						607.27			
1335 LAW OFFICES OF BENNETT &	1 0701L 271000			00001 GEN AGENCY	03/13/2008	24.00	75123-74700	32176	
						24.00			
						24.00			
1400 WALMART COMMUNITY BRC	1 212E430 726000			0000021200839 INV	03/12/2008	706.77	008021170208	32058	
				ANM CTRL	SUPPLIES				
						706.77			
1413 WASTE MANAGEMENT	1 212E430 920410			0000021200840 INV	03/12/2008	77.83	045706618381	32060	
				ANM CTRL	SVC CNTRCT				
						77.83			
1413 WASTE MANAGEMENT	1 588E699 940010			0000069900905 INV	03/12/2008	85.83	045707818386	32083	
				OPERATIONS	OUTSIDE				
						85.83			
						163.66			
2860 WINN TELECOM	1 588E699 930210			0000069900911 INV	03/12/2008	426.56	70517860208	32080	
				OPERATIONS	TELEPHONE				
						426.56			
						426.56			
4797 WKPK	1 0701L 271000			00000 GEN AGENCY	03/13/2008	20.70	74950	32179	
					RESTITUT				
						20.70			





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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1048	CARQUEST AUTO PARTS								
1	588E699 726050			OPERATIONS	03/12/2008	215.52	562032070	32142	
				MAINT SUPP		215.52			
				CHECK TOTAL		215.52			
1711	CASE CREDIT								
1	588E699 726050			OPERATIONS	03/12/2008	165.75	26207	32139	
				MAINT SUPP		165.75			
				CHECK TOTAL		165.75			
1046	CDW GOVERNMENT INC								
1	101E228 726000			IT	03/12/2008	370.96	JLJ1916	32326	
				SUPPLIES		370.96			
1046	CDW GOVERNMENT INC								
1	101E131 726000			CIRCT CT	03/27/2008	252.09	JNJ1723	32296	
				SUPPLIES		252.09			
1046	CDW GOVERNMENT INC								
1	101E351 726000			JAIL	03/12/2008	418.99	JQF4090	32098	
				SUPPLIES		418.99			
1046	CDW GOVERNMENT INC								
1	101E351 726000			JAIL	03/12/2008	192.99	JRK2896	32327	
				SUPPLIES		192.99			
				CHECK TOTAL		1,235.03			
1046	CDW GOVERNMENT INC								
1	101E131 726000			CIRCT CT	03/28/2008	456.86	JNW3976	32295	
				IT		606.87			
				SUPPLIES		1,063.73			
				CHECK TOTAL		1,063.73			
2972	CHOICE PUBLICATIONS								
1	101E131 726000			CIRCT CT	03/25/2008	175.00	15624	32339	
				SUPPLIES		175.00			
				CHECK TOTAL		175.00			
1051	CITY OF GAYLORD								
1	637E365 920200			ALPCT BLDG GRNDS	03/12/2008	47.05	LIV-A-020308	32325	
				H2O/SEWAGE		47.05			
				CHECK TOTAL		47.05			
4423	STEPHAN P. COBB								
1	588E699 930600			OPERATIONS	03/12/2008	47.00	CDL	32206	
				MEMB/DUES		47.00			
				CHECK TOTAL		47.00			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1059 CONSUMERS ENERGY	1 281E537 930620	0000053700838	INV	03/12/2008	7.22	494900602008	32223		
		AIRPORT	ELECTRIC						
						7.22			
						7.22			
1962 JULIE DELANEY	1 101E131 704400	00000	INV	03/25/2008	150.00	3-06-08	32294		
		CIRCT CT	TRAINING						
						150.00			
						150.00			
2547 DELL PREFERRED ACCOUNT	1 101E261 801030 4H	0000022800802	INV	03/12/2008	254.18	XCU2FW3F2	32156		
		COOP EXT	TECHNICAL						
						254.18			
						254.18			
1492 DTE ENERGY	1 281E537 930610	0000053700842	INV	03/12/2008	642.86	6000140208	32222		
		AIRPORT	NATURL GAS						
						642.86			
1492 DTE ENERGY	1 281E537 930610	0000053700843	INV	03/12/2008	825.88	6000480208	32319		
		AIRPORT	NATURL GAS						
						825.88			
						1,468.74			
1082 DUNNS	1 249E371 726000	0000037100818	INV	03/12/2008	241.42	02-29-08	32110		
		BUILDING	SUPPLIES						
						241.42			
1082 DUNNS	1 645E201 726000	0000020100801	INV	03/12/2008	2.99	608786	32285		
		FINANCE	SUPPLIES						
						2.99			
1082 DUNNS	1 101E267 726000	0000026700809	INV	03/12/2008	31.22	610085	32279		
		PROSECUTOR	SUPPLIES						
						31.22			
1082 DUNNS	1 588E699 726000	0000069900917	INV	03/12/2008	30.83	6114400	32212		
	2 588E699 726025	OPERATIONS	SUPPLIES						
		OPERATIONS	JANITORIAL						
						30.83			
1082 DUNNS	1 0101A 106000	00000	INV	03/12/2008	55.98	613372	32159		
		GF ASSET	SUPP INV						
						55.98			
1082 DUNNS	1 101E257 726000	0000025700809	INV	03/12/2008	611.00	613666	32312		
		EQ	SUPPLIES						
						611.00			
						1,081.67			
4410 FAMILY FUN FAIR 2007 C/O	0000021200847	INV	03/12/2008			2008	32125		

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1098 FEENY	1 212E430 930600			ANM CTRL	MEMB/DUES	20.00			
				OPERATIONS	MAINT SVC	230.14	CHCSS5496	32211	
						CHECK TOTAL	20.00		
							230.14		
							230.14		
1110 GALLS INC	1 212E430 726046			ANM CTRL	UNIFORM	183.49	563900015	32135	
				OPERATIONS	UNIFORM	183.49	592995550025	32136	
						CHECK TOTAL	350.85		
							534.34		
2281 GASLIGHT MEDIA	1 588E699 940010			OPERATIONS	OUTSIDE	59.95	22787	32103	
				ANM CTRL	SVC CNTRCT	59.95	22792	32118	
						CHECK TOTAL	59.95		
							22857	32315	
2281 GASLIGHT MEDIA	1 618E447 920430			MAP	WEB MAINT	30.00			
						CHECK TOTAL	30.00		
							149.90		
4320 GAYLORD AARF, INC	1 281E537 940010			00000	INV 03/12/2008	48,792.00	ZND-QTR-08	32161	
				AIRFR	OUTSIDE	48,792.00			
						CHECK TOTAL	48,792.00		
1117 GAYLORD FORD	1 588E699 726050			OPERATIONS	MAINT SUPP	139.47	15790	32207	
						CHECK TOTAL	139.47		
1134 GAYLORD HERALD TIMES	1 212E430 930300			ANM CTRL	ADVERTISE	322.36	022908	32129	
				OPERATIONS	ADVERTISE	163.20	022908BUS	32201	
						CHECK TOTAL	163.20		
1134 GAYLORD HERALD TIMES	1 101E257 930400			EQ	INV 03/12/2008	199.50	BOR-AD	32313	
					PRINTING	199.50			

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5036 GBS INC	1 101E215	726000	00000	CLERK/ROD	INV 03/17/2008	218.36	08-1168	32302	
					SUPLIES	218.36			
					CHECK TOTAL	218.36			
4703 GELOW, GARY	1 101E131	801021	00000	CIRCT CT	INV 03/25/2008	11,041.67	APRIL-2008	32310	
					GRT ATTN	11,041.67			
					CHECK TOTAL	11,041.67			
1078 GIL-ROYS HARDWARE	1 212E430	726025	0000021200832	ANM CTRL	INV 03/12/2008	52.87	00F80229	32133	
					JANITORIAL	52.87			
					CHECK TOTAL	52.87			
1078 GIL-ROYS HARDWARE	1 101E721	726000	0000072000824	PLAN ZONE	INV 03/12/2008	19.99	38584508	32104	
					SUPLIES	19.99			
					CHECK TOTAL	19.99			
1530 GORDON FOOD SERVICES	1 212E430	726025	0000021200842	ANM CTRL	INV 03/12/2008	32.32	1871163	32113	
					JANITORIAL	32.32			
					CHECK TOTAL	32.32			
3116 HALL VETERINARY CLINIC	1 212E430	930980	0000021200845	ANM CTRL	INV 03/12/2008	257.16	30127	32123	
					STERILIZE	257.16			
					CHECK TOTAL	257.16			
3171 MARCIA HODGE	1 07011	271148	00000	GEN AGENCY	INV 03/25/2008	60.00	MARCH-2008	32330	
					RESTITUT	60.00			
					CHECK TOTAL	60.00			
1135 HOEKSTRA TRANSPORTATION	1 588E699	726050	0000069900894	OPERATIONS	INV 03/12/2008	388.20	C10062098	32141	
					MAINT SUPP	388.20			
					CHECK TOTAL	388.20			
1135 HOEKSTRA TRANSPORTATION	1 588E699	726050	0000069900921	OPERATIONS	INV 03/12/2008	76.00	C10062564	32203	
					MAINT SUPP	76.00			
					CHECK TOTAL	76.00			
4555 IDEARC MEDIA CORP	1 101E301	940010	0000030100841	SHERIFF	INV 03/12/2008	13.25	390013047446	32096	
					JAIL	13.25			
					OUTSIDE	13.25			
					SVC CNTRCT	13.25			
					CHECK TOTAL	26.50			

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1145	IMAGE FACTORY INC	00000		INV	03/25/2008	26.50			
	1 101E131 726000	CIRCT CT		SUPPLIES			13605	32293	
				CHECK TOTAL		183.00			
				CHECK TOTAL		183.00			
2485	IMPREST CASH, OTSEGO COUN	0000053700844		INV	03/12/2008	120.56			
	1 281E537 726000	AIRPORT		SUPPLIES			MISC-0208	32316	
				CHECK TOTAL		120.56			
				CHECK TOTAL		120.56			
1337	JIM WERNIG INC	0000069900900		INV	03/12/2008	292.15			
	1 588E699 726050	OPERATIONS		MAINT SUPP			17603-1	32137	
				CHECK TOTAL		292.15			
				CHECK TOTAL		292.15			
1337	JIM WERNIG INC	0000069900926		INV	03/12/2008	217.21			
	1 588E699 726050	OPERATIONS		MAINT SUPP			17779	32213	
				CHECK TOTAL		217.21			
				CHECK TOTAL		509.36			
1154	JOHNSON OIL COMPANY	0000069900922		INV	03/12/2008	14,562.67			
	1 588E699 930660	OPERATIONS		GAS			747100260208	32199	
				CHECK TOTAL		14,562.67			
				CHECK TOTAL		14,562.67			
1154	JOHNSON OIL COMPANY	0000030100837		INV	03/12/2008	26.95			
	1 101E301 726050	SHERIFF		MAINT SUPP			Q295211	32092	
	2 101E301 930660	SHERIFF		GAS					
				CHECK TOTAL		29.95			
				CHECK TOTAL		14,592.62			
1154	JOHNSON OIL COMPANY	0000153700839		INV	03/12/2008	3,031.91			
	1 281E537 930662	AIRPORT		OPFUEL			527100610208	32317	
				CHECK TOTAL		3,031.91			
				CHECK TOTAL		3,031.91			
2180	KIRTLAND COMMUNITY COLLEGE	00000		INV	03/17/2008	326,447.83			
	1 214E806 940010	ED CMLPX		OUTSIDE			FEB-07-MILL	32278	
				CHECK TOTAL		326,447.83			
				CHECK TOTAL		326,447.83			
1156	KMART	0000030100838		INV	03/12/2008	38.48			
	1 101E301 726000	SHERIFF		SUPPLIES			02529122	32093	
	2 101E302 726000	CIVIL DIV		SUPPLIES					
	3 101E351 726000	JAIL		SUPPLIES					
				CHECK TOTAL		85.49			
				CHECK TOTAL		85.49			
1156	KMART	0000035100816		INV	03/12/2008	58.95			
	1 101E351 726030	JAIL		KITCHEN			2599114	32097	
				CHECK TOTAL		58.95			
				CHECK TOTAL		58.95			

03/20/2008  
09:12 MAP

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
5177 LIFELOC TECHNOLOGIES	1 101E131 726000	00000	CIRCT CT	INV 03/25/2008 SUPPLIES		144.44	0091443-IN	32340	
						CHECK TOTAL			
						35.00			
						CHECK TOTAL			
						35.00			
4564 MAC TOOLS	1 588E699 726050	0000069900914	OPERATIONS	INV 03/12/2008 MAINT SUPP		162.22	37082	32145	
						CHECK TOTAL			
						162.22			
						CHECK TOTAL			
						162.22			
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000	FOC	INV 03/25/2008 SUPPLIES		14.94	312961	32333	
	2 215E141 726000	FOC		SUPPLIES		2.64			
						CHECK TOTAL			
						17.58			
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000	FOC	INV 03/25/2008 SUPPLIES		14.94	325459	32335	
	2 215E141 726000	FOC		SUPPLIES		2.64			
						CHECK TOTAL			
						17.58			
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000	FOC	INV 03/25/2008 SUPPLIES		.90	91007-100308	32336	
	2 215E141 726000	FOC		SUPPLIES		.16			
						CHECK TOTAL			
						1.06			
						53.80			
1384 MAXIMUM SECURITY	1 101E131 940010	00000	CIRCT CT	INV 03/25/2008 OUTSIDE		89.85	1135013	32341	
						CHECK TOTAL			
						89.85			
1384 MAXIMUM SECURITY	1 101E131 940010	00000	CIRCT CT	INV 04/01/2008 OUTSIDE		89.85	1135360	32344	
						CHECK TOTAL			
						89.85			
1384 MAXIMUM SECURITY	1 101E131 940010	00000	CIRCT CT	INV 04/01/2008 OUTSIDE		89.85	1135361	32345	
						CHECK TOTAL			
						89.85			
1384 MAXIMUM SECURITY	1 101E141 940010	00000	FOC	INV 04/01/2008 OUTSIDE		76.37	1135362	32346	
	2 215E141 940010	FOC		OUTSIDE		13.48			
						CHECK TOTAL			
						89.85			
1384 MAXIMUM SECURITY	1 101E267 920410	0000026700814	PROSECUTOR	INV 03/12/2008 SVC CNTRCT		89.85	1135440	32329	
						CHECK TOTAL			
						89.85			
						449.25			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1393 METROPOLITAN UNIFORM	1 101E351 726046			JAIL UNIFORM	03/12/2008	465.00	789136	32152	
						465.00			
						465.00			
4788 MICHIGAN OFFICE SOLUTIONS	1 256E215 726000			ROD AUTO SUPPLIES	03/17/2008	225.37	77219A	32303	
						225.37			
						225.37			
1203 MID STATES BOLT & SCREW C	1 588E699 726050			OPERATIONS MAINT SUPP	03/12/2008	103.58	3081643	32138	
						103.58			
						103.58			
1205 MARGARET MONACO	1 101E131 930830			CIRCT CT CARE GIVER	03/25/2008	30.00	07-774-GA	32332	
	2 101E131 930500			CIRCT CT TRAVEL		2.40			
						32.40			
						32.40			
1729 MORNING STAR PUBLISHING C	1 588E699 930300			OPERATIONS ADVERTISE	03/12/2008	303.00	304879	32196	
						303.00			
						303.00			
1837 MUNIS INC	1 101E228 801030			IT TECHNICAL	03/12/2008	7,129.00	122907	32154	
						7,129.00			
						7,129.00			
1837 MUNIS INC	1 101E228 920410			IT SVC CNTRCT	03/12/2008	21,485.00	123096	32217	
						21,485.00			
						21,485.00			
1837 MUNIS INC	1 101E228 920410			IT SVC CNTRCT	03/12/2008	960.00	123097	32218	
						960.00			
						960.00			
1215 CAROL NELSON SNYDER	1 101E648 801020			MED EXAM PROFESSNL	03/12/2008	300.00	FEB-08	32163	
						300.00			
						300.00			
1217 NELSONS FUNERAL HOME	1 101E648 930460			MED EXAM TRANSPT	03/12/2008	975.00	FEB-08	32162	
						975.00			
						975.00			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-13 03/20/2008

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1972	AMY NEUBECKER									
	1 101E141	726000	FOC		INV	03/25/2008	74.74	08-154168	32299	
	2 215E141	726000	FOC		SUPPLIES		13.19			
					SUPPLIES					
							87.93			
							CHECK TOTAL			
2138	NORTHERN ENERGY, INC									
	1 281E537	930640	AIRPORT		INV	03/12/2008	166.00	02292008	32287	
					LUBRICANTS					
							166.00			
							CHECK TOTAL			
1225	NORTHERN MICHIGAN SUBSTAN									
	1 101E631	940010	SUB ABUSE		INV	03/12/2008	2,242.50	08-CONVENTTIO	32324	
					OUTSIDE					
							2,242.50			
							CHECK TOTAL			
1226	NORTHERN PUMP SERVICE									
	1 588E699	940010	OPERATIONS		INV	03/12/2008	380.00	20109	32100	
					OUTSIDE					
							380.00			
							CHECK TOTAL			
5166	NORTHWEST HYDRAULICS									
	1 281E537	920400	AIRPORT		INV	03/12/2008	525.22	16227	32320	
					MAINT SVC					
							525.22			
							CHECK TOTAL			
1227	NORTHWEST MICHIGAN COMMUN									
	1 101E601	940010	DISTRCT HLT		INV	03/12/2008	49,354.25	2440	32216	
					OUTSIDE					
							49,354.25			
							CHECK TOTAL			
1675	OTSEGO CONSERVATION DISTR									
	1 212E430	726000	ANM CTRL		INV	03/12/2008	22.00	13637	32115	
					SUPPLIES					
							22.00			
							CHECK TOTAL			
2649	OTSEGO COUNTY TREAS									
	1 101E145	930930	JURY		INV	03/18/2008	1,276.40	JURY-REIMBRS	32311	
					JURY SVCS					
							1,276.40			
							CHECK TOTAL			
1242	OTSEGO LAKE SERVICE									
	1 588E699	940010	OPERATIONS		INV	03/12/2008	65.00	7632	32101	
					OUTSIDE					
							65.00			
							CHECK TOTAL			
1243	OTSEGO MEMORIAL HOSPITAL									
		00000			INV	03/12/2008	461139323	32164		

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1745 PAK MAIL CENTERS OF AMERI	1 249E371 930450			BUILDING	03/12/2008	27.40	66142	32108	
				SHIP/MAIL		27.40			
				INVENTORY		27.40			
				CHECK TOTAL		75.00			
1884 PC TRANS	1 588E699 940010			OPERATIONS	03/12/2008	400.00	OCBS11	32205	
				OUTSIDE		400.00			
				INVENTORY		400.00			
				CHECK TOTAL		400.00			
4612 PITNEY BOWES GLOBAL FINAN	1 249E371 930450			BUILDING	03/12/2008	29.82	9094104dc07	32107	
				SHIP/MAIL		29.82			
				INVENTORY		29.82			
				CHECK TOTAL		29.82			
1252 PITNEY BOWES INC	1 101E131 920520			CIRCT CT	04/06/2008	103.98	7555908-MR08	32343	
				RENT-VEHC		103.98			
				INVENTORY		103.98			
				CHECK TOTAL		103.98			
1252 PITNEY BOWES INC	1 101E131 920520			CIRCT CT	04/06/2008	836.52	7566442-MR08	32342	
				RENT-VEHC		836.52			
				INVENTORY		836.52			
				CHECK TOTAL		836.52			
4655 PLANNING & ZONING NEWS	1 645E172 726000			ADMIN	03/12/2008	185.00	7-08-6-09	32157	
				SUPPLIES		185.00			
				INVENTORY		185.00			
				CHECK TOTAL		185.00			
1255 POSTMASTER	1 101E267 930450			PROSECUTOR	03/12/2008	70.00	PO-BOX-36708	32280	
				SHIP/MAIL		70.00			
				INVENTORY		70.00			
				CHECK TOTAL		70.00			
1259 QUILT CORPORATION	1 101E131 726000			CIRCT CT	03/25/2008	217.93	5429912	32297	
				SUPPLIES		217.93			
				INVENTORY		217.93			
				CHECK TOTAL		217.93			
1678 RADIO SHACK	1 588E699 726000			OPERATIONS	03/12/2008	29.99	10061215	32197	
				SUPPLIES		29.99			
				INVENTORY		29.99			
				CHECK TOTAL		29.99			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1261 RELIABLE OFFICE SUPPLIES	1 101E131 726000 DOC	00000	CIRCT CT	INV SUPPLIES	03/25/2008	207.87	FYT26100	32291	
						207.87			
						CHECK TOTAL			
4189 ROWLEY BROTHERS, INC.	1 588E699 726025	0000069900933	OPERATIONS	INV JANITORIAL	03/12/2008	143.25	100375400	32210	
						143.25			
						CHECK TOTAL			
3935 SAFETY-KLEEN	1 588E699 940010	0000069900913	OPERATIONS	INV OUTSIDE	03/12/2008	116.00	0035875293	32102	
						116.00			
						CHECK TOTAL			
4599 NANCY SAWYER	1 293E689 930500	0000069900825	SOLDIERS	INV TRAVEL	03/12/2008	10.00	REIMB	32086	
						10.00			
						CHECK TOTAL			
1275 SCIENTIFIC BRAKE & EQUIPM	1 588E699 726050	0000069900923	OPERATIONS	INV MAINT SUPP	03/12/2008	43.98	2280660047	32202	
						43.98			
						CHECK TOTAL			
3785 SIDES, BRAD E & PAULA J	1 1010721 607020	0000072000825	PLANZON	INV PLAN COMM	03/12/2008	500.00	REFUND	32111	
						500.00			
						CHECK TOTAL			
1280 SIMONS VETERINARY CLINIC	1 212E430 726035	0000021200836	ANM CTRL	INV MEDICAL	03/12/2008	1,089.50	JAN-MAR-SUPP	32131	
						1,089.50			
						CHECK TOTAL			
1280 SIMONS VETERINARY CLINIC	1 212E430 930980	0000021200837	ANM CTRL	INV STERILIZE	03/12/2008	1,840.00	MAR-08	32127	
						1,840.00			
						CHECK TOTAL			
3465 SPICY BOB'S ITALIAN EXPRE	1 101E351 930700	0000035100823	JAIL	INV ROOM BOARD	03/12/2008	120.00	FEB-08-08	32090	
						120.00			
						CHECK TOTAL			
1874 STATE ELECTRONICS	1 101E301 726050	0000030100835	SHERIFF	INV MAINT SUPP	03/12/2008	433.49	64102204D	32089	
						433.49			
						CHECK TOTAL			
1874 STATE ELECTRONICS		0000069900908		INV	03/12/2008		98102291D	32150	

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OTSEGO COUNTY  
DETAIL INVOICE LIST

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WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1291	STATE OF MICHIGAN								
	1 281E537 940010			OPERATIONS	OUTSIDE	120.00			
						CHECK TOTAL			
						553.49			
							WA302583	32318	
1295	STATE OF MICHIGAN								
	1 0701L 228016			GEN AGENCY	PSTL PRMT	126.00			
						CHECK TOTAL			
						126.00			
							JAN-08	32300	
2296	STATE OF MICHIGAN								
	1 101E267 930600			PROSECUTOR	MEMB/DUES	192.00			
						CHECK TOTAL			
						192.00			
							RENEWAL	32282	
1347	TELEPHONE SUPPORT SYSTEMS								
	1 101E131 726000 DOC			CIRCT CT	SUPPLIES	20.00			
						CHECK TOTAL			
						20.00			
							36405	32298	
1347	TELEPHONE SUPPORT SYSTEMS								
	1 101E301 920410			SHERIFF	SVC CNTRCT	46.00			
	2 101E302 920400			CIVIL DIV	MAINT SVC	15.33			
	3 101E351 920410			JAIL	SVC CNTRCT	15.33			
						CHECK TOTAL			
						46.00			
							200811	32314	
1312	TOPCOMP COMPUTER SOFTWARE								
	1 618E447 920410			MAP	SVC CNTRCT	1,327.54			
						CHECK TOTAL			
						1,327.54			
							2907313304	32208	
1683	TRACTOR SUPPLY CO-DEPT 30								
	1 588E699 726025			OPERATIONS	JANITORIAL	12.73			
						CHECK TOTAL			
						12.73			
1318	TRIPLE M TREE INC								
	1 588E699 726050			OPERATIONS	MAINT SUPP	1,080.00			
						CHECK TOTAL			
						1,080.00			
							372456	32144	
1318	TRIPLE M TREE INC								
	1 588E699 726050			OPERATIONS	MAINT SUPP	1,067.52			
						CHECK TOTAL			
						1,067.52			
							36572368	32143	

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OTSEGO COUNTY  
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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1870 UPS	1 645E201 930450	0000020100802	FINANCE	INV	03/12/2008	17.54	X35300108	32284	
				SHIP/MAIL		17.54			
				CHECK TOTAL		17.54			
1334 WALKER BROTHERS	1 588E699 920400	0000069900925	OPERATIONS	INV	03/12/2008	229.50	13641	32209	
				MAINT SVC		229.50			
				CHECK TOTAL		229.50			
1381 WASH N GO MANAGEMENT INC	1 101E301 920410	0000030100840	SHERIFF	INV	03/12/2008	20.00	FEB-08	32095	
				SVC CNTRCT		20.00			
				CHECK TOTAL		20.00			
5176 LINDA WASIELEWSKI	1 101E131 801022	00000	CIRCT CT	INV	03/25/2008	180.00	08-7890-GA	32331	
				PRB ATINY		180.00			
				CHECK TOTAL		180.00			
1869 WEST PAYMENT CENTER	1 101E267 726200	0000026700811	PROSECUTOR	INV	03/12/2008	449.28	815543256	32281	
				BOOKS		449.28			
1869 WEST PAYMENT CENTER	1 101E267 726200	0000026700815	PROSECUTOR	INV	03/12/2008	111.75	815579114	32328	
				BOOKS		111.75			
1869 WEST PAYMENT CENTER	1 269E145 726200	00000	LAW LIB	INV	04/02/2008	339.75	815579465	32337	
				BOOKS		339.75			
				CHECK TOTAL		900.78			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900903	OPERATIONS	INV	03/12/2008	242.81	689010	32148	
				MAINT SUPP		242.81			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900901	OPERATIONS	INV	03/12/2008	258.91	689436	32146	
				MAINT SUPP		258.91			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900902	OPERATIONS	INV	03/12/2008	38.78	690067	32147	
				MAINT SUPP		38.78			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900927	OPERATIONS	INV	03/12/2008	178.13	690475	32214	
				MAINT SUPP		178.13			
				CHECK TOTAL		718.63			
1330 WMJZ	1 588E699 930300	0000069900924	OPERATIONS	INV	03/12/2008	180.00	08020725	32200	
				ADVERTTISE		180.00			
				CHECK TOTAL		180.00			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-13 03/20/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1330 WMTZ	1 212E430 930300			0000021200838 INV	03/12/2008	85.00	0923	32128	
				ANM CTRL		85.00			
				ADVERTISE		265.00			
				CHECK TOTAL		355.00			
1914 XEROX CORPORATION	1 588E699 940010			0000069900909 INV	03/12/2008	153.29	031143249	32149	
				OPERATIONS	OUTSIDE	153.29			
				CHECK TOTAL		153.29			
1509 YOUNG GRAHAM & ELSENHIME	1 260E130 801025			00000	INV 03/12/2008	911.50	11409	32158	
				TRIAL CT	PROFSLSVCS	911.50			
				CHECK TOTAL		911.50			
139 INVOICES				WARRANT TOTAL		516,757.14			
				CASH ACCOUNT BALANCE		13,943,805.73			

**RESOLUTION NO. OCR 08-12**  
**A RESOLUTION OF CONCURRENCE WITH THE 2008/2009 NORTHEAST MICHIGAN**  
**COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 25, 2008

**WHEREAS**, Otsego County desires to improve the county economy; and

**WHEREAS**, the Otsego County Board of Commissioners actively supports and currently participates in the economic development district activities of the Northeast Michigan Council of Governments (NEMCOG); and

**WHEREAS**, the Northeast Michigan Council of Governments' Regional Economic Development Advisory Committee (REDAC) has reviewed and adopted the 2008/2009 Comprehensive Economic Development Strategy (CEDs); and

**WHEREAS**, concurrence with the CEDs by each county in the Region – Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego and Presque Isle – does not preclude any of developing their own CEDs and allows them to retain eligibility for U.S. Economic Development Administration (EDA) funds, now, therefore, be it

**RESOLVED**, that Otsego County hereby adopts the 2008/2009 CEDs, because it does reflect the economic interests and concerns of the county, and be it further

**RESOLVED**, that Otsego County requests continued designation by the Economic Development Administration as a Redevelopment Area eligible for EDA grants, loans and other programs under the Public Works and Economic Development Act of 1965, as amended.

**CONTRACT  
COUNTY OF OTSEGO**

---

CONTRACT: Made as of this 25<sup>th</sup> day of March in the year of 2008.

**BETWEEN:**

The County:                   County of Otsego  
                                      County- City Building  
                                      225 West Main Street  
                                      Gaylord, Michigan 49735

**AND**

The District:                 Otsego Conservation District  
                                      800 Livingston Blvd., Suite 4~A  
                                      Gaylord, Michigan 49735

The Project:                 Administration of the Otsego County Soil Erosion  
                                      & Shoreland Permits

Funding Sources:            Otsego County's Soil Erosion Permit & Shoreland Permit Fees

## **ARTICLE 1**

### **THE CONTRACT DOCUMENTS**

- 1.1 The Contract Documents consist of this Agreement (hereinafter the Contract), and other documents listed in this Contract and modifications issued after the execution of the Contract, and are as fully a part of the Contract, as if attached to this Contract or repeated herein. The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representation or agreements, either written or oral. An enumeration of the Contract Documents appears in ARTICLE 7.

## **ARTICLE 2**

### **THE DISTRICT DUTIES AND RESPONSIBILITIES**

- 2.1 The District shall provide all the services required by the Contract Documents for the administration and enforcement of the Soil Erosion and Sedimentation Control Act and Shoreland permits per the Otsego County Zoning Ordinance including all labor and staffing, all fringe benefits and other employer obligations. (e.g., workman's compensation, unemployment FICA, health insurance/benefits, retirement), postage materials, supplies, equipment, to provide a means for transportation of staff while in performance of his/her duties, carry proper insurance for liability, and. automobile, and other costs provided to fulfill the District's obligations.
- 2.2 The District shall perform all duties as specified or indicated in the Soil Erosion and Sedimentation Control Act and the Otsego County Zoning Ordinance relating to Shoreland permits.
- 2.3 The District shall prepare an annual report in the form required by the County.
- 2.4 To provide qualified staff including a state certified Soil Erosion Control Officer who shall administer the Soil Erosion and Sedimentation Control Act and shoreland permits per the Otsego County Zoning Ordinance. To conduct plan reviews, site inspections, and to provide needed technical advice for applicants and permit holders.
- 2.5 To handle all applications and issue permits and all other requirements of the Soil Erosion and Sedimentation Control Act and Otsego County Zoning Ordinance pertaining to Shoreland permits.

- 2.6 To maintain proper records related to the administration and enforcement of the Soil Erosion and Sedimentation Control Act and Shoreland permits per the Otsego County Zoning Ordinance. Maintain individual files or records for each application and permit issued or denied, which shall include at a minimum, copies of any application or amendments, including all supporting and/or related documentation, site plan and drawing, copies of permits or denial (and reason for denial). Copies of all correspondences, date permit was applied for, date permit was issued or denied, any technical advice made or given to applicants or permit holder, date(s) of site inspections, any violation, (including date of violation, action taken, date and manner in which any notice of violation was given, and compliance or non-compliance with notice) and date of completion.
- 2.7 To comply with the Freedom of Information Act, being MCL 15.231.
- 2.8 To cooperate with the Department of Environmental Quality and to report to County any periodical review, recommendations or action taken by the Department of Environmental Quality and to implement any order, stipulation, or consent agreement issued by the Department of Environmental Quality.
- 2.9 To keep the Otsego County Board of Commissioners, informed of administration of this agreement and enforcement of the Soil Erosion and Sedimentation Control Act and shoreland permits per the Otsego County Zoning Ordinance, by providing an annual written report. The written report shall include at a minimum: the number of permits applied and issued by location, site visits by locations, violations, and any enforcement action taken.
- 2.10 To forward copies of all permits issued to Otsego County Land Use Services Department on a weekly schedule.
- 2.11 To remain current with standards and specifications for the Soil Erosion and Sedimentation Control Act and the Otsego County Zoning Ordinance.
- 2.12 To timely notify the Department of Environmental Quality (if required), Otsego County Land Use Services Department, of any violation or enforcement action taken by the Soil Erosion and Sedimentation Control Act or the Otsego County Zoning Ordinance.
- 2.13 To immediately notify the Otsego County Administrator's office of any matter which there is a possibility or threat of litigation, and in case of actual litigation to immediately notify the Otsego the Otsego County Administrators office.
- 2.14 Review Soil Erosion and shoreland fee schedule and provide recommendations to Otsego County.

### **ARTICLE 3**

#### **OBLIGATIONS OF THE COUNTY**

- 3.1 The County shall provide legal counsel as needed for:
- 3.1.1 Prosecution for failure to comply with or violations of the Soil Erosion and Sedimentation Control Act or the Otsego County Zoning Ordinance relating to shoreland permits.
  - 3.1.2 Advise the District on matters related to the Soil Erosion and Sedimentation Control Act and the Otsego County Zoning Ordinance relating to shoreland permits.
- 3.2 To annually fund the administration and enforcement of this Agreement, the Soil Erosion and Sedimentation Control Act, and the Otsego County Zoning Ordinance relating to shoreland permits.
- 3.3 The County shall periodically review and update the fee schedule, based on recommendations from the District.
- 3.4 To periodically meet with the District concerning enforcement and administration of the Soil Erosion and Sedimentation Control Act and the Otsego County Zoning Ordinance relating to shoreland permits.

### **ARTICLE 4**

#### **DATE OF COMMENCEMENT AND RENEWAL**

- 4.1 The Contract Period will begin February 14, 2008 and continue until December 31, 2008.
- 4.2 The Contract thereafter will automatically renew each year thereafter unless either party should give written notice of termination at least 30 days prior to the end of the current agreement.

### **ARTICLE 5**

#### **PAYMENT METHOD**

- 5.1 The District shall collect application fees as established by the County and shall use those fees as funding for its duties and responsibilities under this Contract.

## **ARTICLE 6**

### **TERMINATION AND SUSPENSION**

- 6.1 If the District defaults or neglects to carry out its duties in accordance with the Contract and fails within a seven (7) day period after receipt of written notice from the County correction of such default or neglect with diligence and promptness, the County may, without prejudice to other remedies, correct such deficiencies and/or order the District to stop all work under the Contract. If the District fails to correct non-compliance, or perform in a manner that is not in accordance with the requirements of the contract documents, the County, by written, notice may order the District to stop all work under this Contract, or any portion thereof, until the cause for such order has been eliminated.
- 6.2 Either party may terminate this Agreement for any or no reason upon sixty (90) day written notice.
- 6.4 In the event of suspension under paragraph 6.1 or termination under paragraph 6.2, then in such case, as appropriate, the District shall pay to the County any funds not yet expensed and any expenses made necessary by such default, neglect or failure, if such payment, then or thereafter due the District is not sufficient to cover such amounts, the District shall pay the difference to the County.

## **ARTICLE 7**

### **ENUMERATION OF CONTRACT DOCUMENTS**

The Contract Documents, which comprise the entire agreement between the County and the District, consist of the following:

- 7.1 This Contract (Article 1 through 8, inclusive).
- 7.2 SOIL EROSION AND SEDIMENTATION CONTROL ACT, PART 91, PA. 451, as amended and the rules promulgated under the Soil Erosion and Sedimentation Control Act and the Otsego County Zoning Ordinance.
- 7.3 Otsego County Zoning Ordinance, Article 15, Lots Near Water.

There are no Contract Documents other than those listed above in this ARTICLE 7.

## ARTICLE 8

### MISCELLANEOUS PROVISIONS

- 8.1 The District shall conform to requirements of any federal, state, or local laws, ordinances, rules and regulations.
- 8.2 District shall indemnify and hold harmless the County, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to, attorney's fees arising out of or resulting from the performance of this contract, provided that such claim, damage, Loss or expenses is caused in whole or in part by any negligent act or omission of the District.
- 8.3 County shall indemnify and hold harmless the District, its agents and employees from and against all claims, damages, losses and expenses including but not limited to, attorney's fees arising out of, or resulting from any action taken by the Soil Erosion Control Committee, provided that such claim, damage, loss or expenses is caused in whole or in part by any negligent act or omission of the Soil Erosion Control Committee.
- 8.4 No assignment by a party hereto of any rights or obligations under or interest in the contract documents,
- 8.5 The Contract may only be amended, modified or supplemented by written instruments signed by both parties.
- 8.6 This contract represents the entire agreement of the parties and supersedes any and all prior negotiations, representations or agreements, either written or oral.
- 8.7 District has familiarized itself with the nature and extent of the contract Documents, and all Laws, Rules and Regulations and Ordinance that in any manner may affect cost, progress, or performance of this contract.
- 8.8 District in performing under this agreement, shall not discriminate against any worker, employee, or applicant for employment because of race, color, height, weight, marital status, national origin, ancestry, sex, age, (except where requirements as to age is based upon a bona fide occupational qualification), or handicap (that is unrelated to the individual's ability to perform duties of a particular job or position) under state or federal, law.
- 8.9 All solicitations or advertisement for employees placed by or on behalf of the District, or subcontractor, shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, height, weight, marital status, national origin, ancestry, sex, age or handicap.

8.10 All prior agreements are null and void.

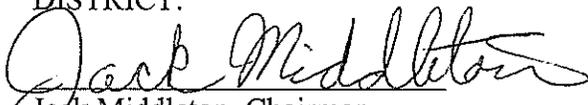
This Contract is entered into as of the day and year first written above and is executed to at least two (2) original copies of which one is to be delivered to the District and one to the County.

COUNTY:

\_\_\_\_\_  
Ken Glasser, Chairman  
Otsego County Board of Commissioners

Date: \_\_\_\_\_

DISTRICT:

  
\_\_\_\_\_  
Jack Middleton, Chairman  
Otsego Conservation District

Date: March 12, 2008