



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, March 11, 2008 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Regular Minutes of February 26, 2008 w/attachments
6. Consent Agenda
 - A. OCR 08-08 Mortgage Discharge - Hill - Motion to Adopt
 - B. Budget & Finance Committee Recommendations:
 1. IT/Contingency Fund (101) 2008 Budget Amendment - Motion to Approve
 2. Animal Control Fund (212) 2008 Budget Amendment - Motion to Approve
 3. Purchasing Policy - Motion to Approve
7. Administrator's Report
8. Department Head Reports
9. City Liaison, Township & Village Representatives
10. Correspondence
11. Special Presentations
 - A. Prosecutor Quarterly Update - Kyle Legel
 - B. Clerk Quarterly Update - Suzy DeFeyter
12. New Business
 - A. Financials
 1. Warrant B2008-10
 2. Warrant B2008-11
 - B. OCR 08-09 Red Cross Month
 - C. OCR 08-10 Criminal Justice Coordinating Committee
 - D. TEAM Kudos Annual Prize
 - E. Sportsplex Fee Schedule
13. Public Comment
14. Board Remarks
15. Adjournment

February 26, 2008

The Regular meeting of the Otsego County Board of Commissioners was held at the Chester Township Hall. The meeting was called to order at 7:00 p.m. by Chairman Glasser. Invocation by Commissioner Beachnau, followed by the Pledge of Allegiance led by County Clerk DeFeyter.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde.

Excused: Bentz.

The Regular meeting minutes of February 14, 2008 with attachments were approved as amended. The minutes were amended to correct the meeting was adjourned at the call of the Chair.

Consent Agenda:

Motion to reclassify the Assistant County Park Manager position as pay grade 5 to be paid out of the Parks & Recreation Commission Fund (208). Motion carried via unanimous consent.

Motion to approve the Capital Asset Disposal Policy as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve 2008 Miscellaneous Budget amendments. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the work camp.

Joe Edwartowski from Charlton Township reported the Fire Department is holding a chili cook off on Saturday March 1, 2008.

Bill Giles presented to the Board a letter from the Michigan Economic Development Corporation regarding the Glawe Corporation Project(old Georgia Pacific property).

Correspondence:

Chairman Glasser received a letter from the Iron County Board regarding user fees; NEMCOG.

New Business:

Motion by Commissioner Johnson, to approve Warrant B2008-8 in the amount of \$142,593.67 with prepaids in the amount of \$77.63 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve Warrant B2008-9 in the amount of \$133,572.33 with prepaids in the amount of \$51,291.10 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve the Policy Manual as presented.

Motion by Commissioner Bates, to appoint _____ and _____ to the Zoning Board of Appeals for three year terms ending December 31, 2010. Motion amended by Commissioner Bates to appoint Philip Alexander and Christa M. Bono to the Zoning Board of Appeals for three year terms ending December 31, 2010. Ayes: Unanimous. Motion carried.

Public Comment:

Don Tober addresses the Board regarding the length of terms on the Zoning Board of Appeals; Alternative options for the jail.

Bob Harkness thanked the Board for having the meeting at Chester Township.

Board Remarks:

Commissioner Backenstose: Planning meeting.

Commissioner Olsen: Welcomed the Commissioners to Chester Township.

Commissioner Hyde: Airport.
Breakfast at the jail.

Chairman Glasser: Attended breakfast at the E-Free church.
Housing Commission.
Jail Citizens Committee meeting.
Thanked Chester Township for hosting the meeting.

Meeting adjourned at 7:40 p.m. at the call the Chair.

Kenneth R. Glasser Chairman

Susan I. DeFeyter, County Clerk



Capital Asset Disposal Policy

PURPOSE

The purpose of this policy is to provide a guide on how to dispose of County-owned capital assets.

POLICY

For purposes of this policy, capital assets are tangible and intangible assets that are used in operations and that have initial useful lives that extend beyond one year. They include land, structures and improvements, infrastructure, and equipment.

All County assets retaining substantial value are generally to be disposed of either through the Auction or via bid solicitation. Substantial value is defined as an estimated value, on the date of disposal, that is equal to or greater than 10% of the original purchase price.

Assets can be traded for usable assets which have an equal or greater value. Such trades must be made via agreement signed by the County Board Chairman, the County Board Vice-Chairman, or the County Administrator.

Capital Assets that have negligible value may be disposed of without going through the bidding or Auction process. For the purpose of this policy, negligible value is defined as anything less than 10% of the asset's original purchase price.

The County Board of Commissioners must approve the disposal all County Capital Assets.

All items are to be sold "as-is" with no warranty(ies), express, implied or otherwise.

The Board of Commissioners has the discretion to determine the deposit location for any profits obtained from the sale of capital assets.

The following County Bill Of Sale will be signed by the buyer prior to transfer of any County assets.

Adopted: _____, 2008



BILL OF SALE

FOR VALUE RECEIVED, OTSEGO COUNTY hereby sells and transfers unto

_____ of _____ (Buyer), and its
successors and assigns forever, the following described goods and chattels:

Seller warrants and represents that it has good title to said property, full authority to sell and transfer same and that said goods and chattels are being sold free and clear of all liens, encumbrances, liabilities and adverse claims, of every nature and description.

Seller disclaims any implied warranty of condition, merchantability or fitness for a particular purpose. Said goods being in their present condition "as is" and "where is."

Signed this _____ day of _____, 20 _____

In the presence of: _____ (Witness)

Otsego County (Seller)

By signing, the Buyer acknowledges the aforementioned provisions of this sale and transfer.

Buyer



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Sheriff Civil Division

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Civil Division - Correction of hrs + COLA

Account Number	Decrease	Increase
1010010 - 402000 - Prop. txs.	\$	\$ 15,176
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E302 - 703060 - Part-time	\$ 13,437	\$
" - 704200 - FICA	\$ 1,028	\$
- 704600 - Wk comp.	\$ 711	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$ 15,176	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Administration

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Step increase - Administrator

Account Number	Decrease	Increase
1450050 - 400001 - From Fund	\$	\$ 5,049
- - Balance	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$ 5,049

EXPENDITURE

Account Number	Increase	Decrease
645E172 - 703010 - Salary - Director	\$ 3,965	\$
" - 704140 - Life + Disab.	\$ 31	\$
" - 704200 - FICA	\$ 303	\$
" - 704300 - Retirement	\$ 731	\$
" - 704600 - Wk Comp	\$ 19	\$
- -	\$	\$
Total	\$ 5,049	\$

Department Head Signature _____

Date _____

John B...
Administrator's Signature _____

2/7/08
Date _____

Finance Department
Entered: _____
By: _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

P. 1 of 3

FUND/DEPARTMENT: Plan/Zon + Bldg Dept

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

Zoning Officer to full-time

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101 EPI - 703030 - hourly	\$ 18,787	\$
" - 703040 - part-time	\$	\$ 10,020
" - 704110 - Hospitaliz.	\$ 7,649	\$
" - 704140 - Life + Disab.	\$ 491	\$
" - 704200 - FICA	\$ 645	\$
" - 704300 - Retirement	\$ 1,147	\$
Total	\$	\$

Department Head Signature _____

Date _____

[Signature]
Administrator's Signature

2/7/08
Date

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 2 of 3

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
1010010 - 402000 - Prop. Txs.	\$	\$ 18,980
- - - - -	\$	\$
2490060 - 451010 - Bidg Permits	\$	\$ 20,159
- - - - -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E01 - 704500 - Unempl.	\$ 100	\$
" - 704600 - Wk comp	\$ 181	\$
- - - - -	\$	\$
244E371 - 703060 - Part-time	\$	\$ 10,020
" - 703030 -	\$ 18,787	\$
" - 704110 - Hospitaliz.	\$ 7,647	\$
Total	\$	\$

Department Head Signature _____

Date _____

Jh Burt

Administrator's Signature

Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P.3 of 3

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249E371- 704140 - Life+Disab.	\$ 476	\$
" - 704200 - FICA	\$ 646	\$
" - 704300 - Retirement	\$ 2,458	\$
" - 704600 - Wk comp.	\$ 163	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

P. 1 of 4

FUND/DEPARTMENT: Equaliz. / Delq. tax

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Homestead Audit Project Staffing

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
<u>244E371 - 703030 - hourly</u>	\$	\$ 11,496
<u>- 704800 - Sick leave</u>	\$	\$ 619
<u>- 704200 - FICA</u>	\$	\$ 829
<u>- 704600 - Wk Comp</u>	\$	\$ 236
<u>- 704300 - Retirement</u>	\$	\$ 1,395
<u>- 704110 - Hospitaliz.</u>	\$	\$ 7,327
Total	\$	\$

Department Head Signature _____

Date _____

OL Best
Administrator's Signature

2/7/08
Date

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 2 of 4

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
2490260-451010 - Bldg Permits	\$ 22,302	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249E371-704500 - Unemplmt	\$	\$ 400
-	\$	\$
516E253-703030 - hourly	\$ 12,272	\$
- 703050 - Longevity	\$ 225	\$
- 704110 - Hospitaliz.	\$ 7,284	\$
- 704140 - Life Disab.	\$ 83	\$
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____

Finance Department	
Entered:	
By:	

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 3 of 4

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
5160050 400001 - From Fund	\$	\$ 23,095
- - Balance	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
516253 - 704200 - FICA	\$ 889	\$
- 704300 - Retirement	\$ 1489	\$
- 704500 - Unempl.	\$ 200	\$
- 704600 - Wk comp	\$ 58	\$
- 704800 - Sick pay	\$ 595	\$
- -	\$	\$
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 4 of 4

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
1010257 - 642040 - Sales - Gen.	\$	\$ 992
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
Total	\$	\$ 992

EXPENDITURE

Account Number	Increase	Decrease
1010257 - 703030 - hourly	\$ 775	\$
- 704140 - Life + Disab.	\$ 6	\$
- 704200 - FICA	\$ 59	\$
- 704300 - Retirement	\$ 94	\$
- 704600 - Wk comp	\$ 16	\$
- 704800 - Sick Pay	\$ 42	\$
Total	\$ 992	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered: _____
By: _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



March 11, 2008
Agenda

RESOLUTION NO. OCR 08-08
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 11, 2008

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7951 Maple Street, Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 806, Pages 046-054 in the name of Leslie Hill and Doreen Hill, husband and wife and as joint tenants with full rights of survivorship; and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Leslie Hill and Doreen Hill, husband and wife, as joint tenants with full rights of survivorship and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT:IT/Contingency

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E228 726000 Network Supplies	\$ 457	\$
101E941 999990 Contingency	\$	\$ 457
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 457	\$ 457

Department Head Signature _____

Date _____

Finance Department

Entered:

By:


Administrator's Signature _____

2/27/08
Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 1 of 2

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Asst. Animal Ctrl. ~~OFFICER~~ Position

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212E430 - 703030 - hourly wgs.	\$ 22,580	\$
- 704800 - sick leave	\$ 676	\$
- 704200 - PR taxes	\$ 1,687	\$
- 704600 - wk comp	\$ 439	\$
- 704300 - Retirement	\$ 2,954	\$
- 704110 - Health Insur.	\$ 15,436	\$
Total	\$	\$

Amel D...
Department Head Signature

3/6/08
Date

J. B. A.
Administrator's Signature

3/6/08
Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 2 of 2

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212E430 - 704140 - Life + Disab.	\$ 275	\$
- 704500 - Unempl.	\$ 400	\$
212E941 - 999990 - Add to FB	\$	\$ 44,447
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 44,447	\$ 44,447

Department Head Signature

Date

Finance Department

Entered:

By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



COUNTY OF OTSEGO Administrative Policy Manual

Policy Number

500.01

Policy No 500.01	Subject Purchasing	Date Issued 4/13/04
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<p>Application</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments <input type="checkbox"/> 46th Trial Court <input type="checkbox"/> Joint Building Authority <input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation <input type="checkbox"/> Library <input type="checkbox"/> Social Welfare (Family Independence Agency) <input type="checkbox"/> Commission on Aging <input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving <input checked="" type="checkbox"/> Commissary <input checked="" type="checkbox"/> Bus System <input checked="" type="checkbox"/> Administrative Services <input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center <input type="checkbox"/> Road Commission <input type="checkbox"/> Ambulance <input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p> </td> </tr> </table>	<p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments <input type="checkbox"/> 46th Trial Court <input type="checkbox"/> Joint Building Authority <input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation <input type="checkbox"/> Library <input type="checkbox"/> Social Welfare (Family Independence Agency) <input type="checkbox"/> Commission on Aging <input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving <input checked="" type="checkbox"/> Commissary <input checked="" type="checkbox"/> Bus System <input checked="" type="checkbox"/> Administrative Services <input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center <input type="checkbox"/> Road Commission <input type="checkbox"/> Ambulance <input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>	<p>Revised 01/16/08</p> <hr/> <p>Applicable Forms</p>
<p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments <input type="checkbox"/> 46th Trial Court <input type="checkbox"/> Joint Building Authority <input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation <input type="checkbox"/> Library <input type="checkbox"/> Social Welfare (Family Independence Agency) <input type="checkbox"/> Commission on Aging <input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving <input checked="" type="checkbox"/> Commissary <input checked="" type="checkbox"/> Bus System <input checked="" type="checkbox"/> Administrative Services <input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center <input type="checkbox"/> Road Commission <input type="checkbox"/> Ambulance <input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>		

Contact Department Administration	Contact Phone Number 989-731-7520	Contact Fax Number 989-731-7529	Contact E-Mail jburt@otsegocountymi.gov
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Summary

The purpose of this policy is to establish procedures for the purchase of all supplies, equipment, vehicles, and all construction or altering of County facilities for any department of the County of Otsego in a manner that maximizes the purchasing value of public funds in procurement. This policy includes capital leases on any such item as listed above. This policy shall apply to every expenditure of public funds. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal or state laws and regulations. Nothing in this policy shall prevent any public agency from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law.

Procedures

1. Definitions

1.1 ***Capital Outlay Items:*** Non-expendable items itemized in the County's capital improvement budget/plan.

1.2 ***Competitive Bids:*** Prices received from vendors on items or services \$10,001 or more. Competitive bids are received as sealed bids only and are opened at advertised public bid openings. The requirement for sealed competitive bids shall not apply to intergovernmental contracts, contracts for professional services or emergency repairs, or for the reauthorization of contracts, which have been previously approved by the Otsego County Board of Commissioners.

1.3 ***Expendable/Recurrent Supplies:*** Routine supplies needed to carry on the County's daily business (i.e. food, medical supplies, office supplies). Expendable supplies are generally acquired using preferred vendors.



COUNTY OF OTSEGO

Administrative Policy Manual

Policy Number

500.01

Procedures

1.4 **Final Approver:** Person(s) designated to utilize the electronic purchasing system with the authority to convert requisitions to purchase orders.

1.5 **Formal Bidding:** Formal bidding procedure should be used for purchases from \$5,001 to \$10,000. It includes solicitation of written bids through the mail, e-mail, and facsimile.

1.6 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Informal bids (quotes) includes solicitation of written bids and may be solicited by telephone, personal contact, or in writing.

1.7 **Public Bid Opening:** A place, date and time established to open competitive bids received on items and/or services being procured. Adequate public notice of the invitation for bids shall be given not less than 10 calendar days prior to the date set forth therein for the opening of bids. Such notice may include publication in a newspaper of general circulation within the County for a reasonable time prior to the bid opening.

1.8 **Request for Proposal (RFP):** A document issued by the County Administrator, which contains specifications and County bidding procedures for procurement of items and/or services. An RFP is sent out to vendors as a mechanism to solicit for competitive bids.

1.9 **Request for Quotation (RFQ):** A document (less formal than an RFP) issued by the County Administrator/Management Team Member, which contains specifications for the procurement of items and/or services. An RFQ is sent out to vendors as a mechanism to solicit for competitive quotes.

2. POLICY: The County utilizes an electronic accounting system with a purchasing module that includes a requisition and purchase order system. Every purchase on behalf of the County (unless specifically exempted) shall require a requisition and purchase order. Except as otherwise specified herein, purchases / contracts will be awarded to a contractor or bidder based on price, record of performance, availability, dependability and experience. All purchases by contract, or otherwise, as herein authorized, will be in accordance with such appropriations as have been made by the Board of Commissioners for the support of the respective departments.

It shall be unethical for any County employee to participate directly or indirectly in a procurement contract when (the County employee knows that) the County employee or any member of the County employee's immediate family has a financial interest pertaining to the procurement contract.

2.1 **Basic Purchases:** Items valued at \$500 or less are considered basic purchases. There are not any bidding requirements for these purchases; however, the requisition and purchase order system must be utilized. Management Team Members or their designee(s) are authorized to draft requisitions and act as the final approver. The responsible party shall exercise reasonable scrutiny when expending funds under the \$500 threshold.

Page Number

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COUNTY OF OTSEGO Administrative Policy Manual

Policy Number

500.01

Procedures

2.2 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Individual employees, with approval of their Management Team Member, may solicit informal bids as outlined below. Bids must be written. The Management Team Member (their designee when absent) must act as final approver.

- A. Bid Information: To insure fairness in, each vendor solicited should be given the same information. This information should include:
- Description of items to be purchased
 - Special terms and/or specifications
 - Desired delivery date
- B. Record of Bids: All bids solicited shall be in writing and will be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
 - Record of all bids
 - Manager's explanation if lowest priced vendor not selected.

2.3 **Formal Bidding:** Purchases from \$5,001 to \$10,000 are subject to the formal bidding procedure. The respective department shall follow the formal bidding process. The Management Team Member must approve with the County Administrator or designee acting as the final approver. It includes solicitation of written quotations/bids through direct contact, public advertisement or any combination of the same.

- A. The solicitation/advertisement must include the following:
- Identification of item(s) to be bid upon
 - Location bids are to be submitted
 - Date and time of bid deadline for submission
 - Contact for further information
 - Statement of County's rights to reject bids
 - Contract compliance terms
 - Product specifications
- B. Record of Bids: All bids solicited shall be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
 - Record of all bids
 - Department Head explanation if lowest priced vendor not selected.

2.4 **Competitive Bidding:** Purchases with an anticipated obligation of \$10,001 or more are required to have sealed, competitive bidding and comply with Public Act 167 and 168 of 1993. Two (2) competitive bids are required for purchases of \$10,001 or more.

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COUNTY OF OTSEGO

Administrative Policy Manual

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Procedures

Professional services and intergovernmental contracts and emergency repairs, or reauthorization of contracts that have been previously approved are exempted from this policy.

- A. If a bid document must be prepared (\$10,001 or more), it shall include:
- Bid advertisement
 - Bid preparation instructions
 - Proposal
 - Contract
 - General conditions
 - Special conditions
 - General specifications
 - Detailed specifications
 - State or Federal guidelines (if necessary)

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, to rebid the project/purchase, and to accept any bid determined by the County to be in the best interest of the County, regardless of price. The reason for rejection may include past performance issues, and compatibility with existing equipment or software. Vendors located in Otsego County are hereby granted a 5% cost variance for low bid determination.

A "local vendor" is defined as a vendor that operates a business within the legally defined boundaries of Otsego County. To be considered a local vendor, the vendor must provide a verifiable business address (not a PO Box) at which business is being conducted.

- B. All bids shall be opened at the time, date and place specified, and the opening and inspection of all bids shall be made by the County Administrator. A complete summary of the bids, including the bidding firm's name, cost, qualifying data, and any other relevant information, shall be kept on file. Final approval, acceptance and selection of bids that are low bid and meet specifications shall be recommended by the County Administrator to the Board of Commissioners.
- 2.5 **Expendable Supplies:** For each expendable category of purchases, the County Administrator, with the assistance of the respective department staff (i.e. maintenance/jail food staff), will compile and maintain a list of preferred suppliers. Such lists will be reviewed and updated periodically. Typically one – three vendors will be listed to provide comparison pricing and selection options.
- 2.6 **Open Purchase Orders:** Open Purchase Orders shall be utilized for vendors that provide routine repetitive services. Open Purchase Orders may be opened and closed within any calendar month. Examples of authorized open purchase orders include: oil changes, car



COUNTY OF OTSEGO

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wash and other similar services.

- 2.7 **Emergency Purchase Orders:** In case of emergency needs, appropriate departments (maintenance, sheriff) are authorized to make emergency procurements of supplies, services or construction items when there exists a threat to public health, welfare or safety. Electronic access shall be provided to authorize the issuance of emergency purchase orders. Emergency procurements shall be made with such competition as is practicable under the circumstances and the cost shall not exceed \$5,000. An emergency purchase of up to \$10,000 may be made by the County Administrator without prior approval by the chair or vice-chair of the Board of Commissioners. The very nature of emergency expenditures may necessitate a significant financial decision without prior approval. All emergency expenditures in excess of \$10,000 shall be reported to the Board of Commissioners, in writing, within three business days.
- 2.8 **Cooperative Government Contracts:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by joining with other local governments, or participating with the State of Michigan or the Federal Government in purchasing. The County Administrator is authorized to enter into the necessary agreements or contracts on behalf of the County.
- 2.9 **Exempted Purchases:** Exempted purchases include maintenance agreement billings, utility billings, contracted service invoices, insurance payments, and other like services as noted in the Otsego County Payables Policy. The appropriate account number and signature of a Management Team member is required for exempted purchases, and shall appear across the invoice.
- 2.10 **Payment Procedure:** The respective Management Team member will be responsible for inspection of all orders, upon receipt of the order and prior to the acceptance of the delivery. Upon acceptance of items, verification that the packing slip matches the purchase order must accompany the invoice in order to obtain payment. Whenever a department rejects any orders, the County Administrator shall be notified immediately and given the reason for the rejection.
- 2.11 **Capital Leases:** The process for bidding capital leases shall be similar to other purchases. Should the price of the purchase not be reasonably known prior to engaging the bidding process, the Formal Bidding Process shall be used.
- 2.12 **Bid Specification Changes:** All changes in bid specifications shall be reported to all known potential bidders. Such notification shall provide appropriate time for all such potential bidders to have adequate time to make adjustments to their bids.
- 2.13 **Demo Models:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by purchasing a demonstration model.

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COUNTY OF OTSEGO Administrative Policy Manual

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2.14 **Rebidding:** Should it become necessary to rebid a project/purchase, the County Administrator may waive the newspaper posting requirement for Competitive Bids, with notification being given to the Budget & Finance Committee members.

The County of Otsego will accept delivery of and authorize payment of only those services, supplies, merchandise or articles authorized for purchase, and acceptable under terms of the purchase agreement, in accordance with the procedures stated herein.

Payment for any services, supplies, merchandise or articles not authorized for purchase by the County Administrator and/or the Otsego County Board of Commissioners in accordance with the policies and procedures stated herein becomes the responsibility of the person or persons requesting such service, supplies, merchandise or article and the County may deny payment of the claim.

Any service being performed for the County that has not been authorized in accordance with the policies and procedures stated herein, shall be immediately discontinued and the original conditions restored at the expense of the person or persons requesting such service.

Payment in full for any service, supplies, merchandise or articles not acceptable for delivery or the use required, as put forth in the bid specifications or purchase agreement for such service, supplies, merchandise or articles, will be held in abeyance until such time as a replacement or replacements meeting the specifications put forth in the purchase agreement and acceptable for the use required are received.

TABLE 1

Dollar Amount	Bidding Requirement	Final Approval
\$0 - \$500	None	Management Team Member or Designee
\$501 - \$5,000	Informal Bid	County Administrator
\$5,001 - \$10,000	Formal or Competitive Quote	County Administrator
\$10,001 or more	Competitive Bids (2)	Board of Commissioners

OTSEGO COUNTY CLERK/REGISTER OF DEEDS

TRANSMITTAL

1/1/2008 - 2/29/2008

ACCOUNT NUMBER	ACCOUNT NAME	SUBACCOUNT NAME	AMOUNT
January 2008			
0701L-228040	REMONUMENTATION - STATE		\$2060.62
0701L-228044	STATE TRANSFER TAX		\$32163.75
0701L-228050	REMONUMENTATION - COUNTY		\$31.38
1010215-607200	COUNTY TRANSFER TAX		\$6366.25
1010215-607210	RECORDING FEES		\$9964.00
1010215-626030	COPIES & CERT. SEARCHES		\$4758.50
1010215-694000	OVER/SHORT		\$35.00
2560170-607210	TECHNOLOGY FUND		\$2845.00
			January 2008 Subtotal: \$58224.50
February 2008			
0701L-228040	REMONUMENTATION - STATE		\$2265.50
0701L-228044	STATE TRANSFER TAX		\$20760.00
0701L-228050	REMONUMENTATION - COUNTY		\$34.50
1010215-607200	COUNTY TRANSFER TAX		\$3688.30
1010215-607210	RECORDING FEES		\$9898.00
1010215-626030	COPIES & CERT. SEARCHES		\$5071.25
1010215-694000	OVER/SHORT		\$180.00
2560170-607210	TECHNOLOGY FUND		\$3135.00
			February 2008 Subtotal: \$45032.55
			GRAND TOTAL: \$103257.05

OTSEGO COUNTY CLERK/REGISTER OF DEEDS

GENERAL RECEIPT SUMMARY

12:00 AM 1/1/2008 - 11:59 PM 2/29/2008

ITEM CODE	ITEM DESCRIPTION	QTY	AMOUNT
CERT	CERTIFICATION	12	12.00
COPIES	COPIES	4279	4279.00
DEED	DEED	264	4182.00
DEED.C	REDEEM/FORFEITURE	37	370.00
DEED.SH	SHERIFF'S DEED	29	886.00
FIX	FIXTURE FILING	10	150.00
LC	LAND CONTRACT	6	126.00
LIEN	LIEN	50	739.00
LIEN.MES	MESC LIEN	11	22.00
LIEN.R	RELEASE TAX LIEN	15	143.00
LIEN.SF	STATE/FED LIEN	24	276.00
MISC CR	CREDIT DOCS	1	17.00
MISC REC	MISCELLANEOUS RECORD	193	4181.00
MORT	MORTGAGE	268	12818.00
MORT.A	MORTGAGE ASSIGNMENT	50	835.00
MORT.D	MORTGAGE DISCHARGE	189	2751.00
MORT.LP	ASSN/DISCH EXTRA L/P	18	264.00
OG	OIL & GAS	48	975.00
OG.A	O/G ASSN EXTRA PAGES	9	1479.00
OVERPAY	OVER/SHORT	26	215.00
PLAT	PLAT	1	20.00
SEARCH	SEARCH	22	5538.75
TTAX	TRANSFER TAX	79	60685.90
TTAX EX	TRANSFER TAX EXEMPT	26	2292.40

		TOTAL	5667	\$103257.05
Cash In	\$19340.20			
Cash Out	\$18236.85			
Total Cash	\$1103.35			
Checks	\$101363.70			
Charges	\$790.00			
Escrow	\$0.00			
Total Receipts	\$103257.05			

TRANSMITTAL

1/1/2007 - 2/28/2007

ACCOUNT NUMBER	ACCOUNT NAME	SUBACCOUNT NAME	AMOUNT
January 2007			
0701L-228040	REMONUMENTATION - STATE		\$2687.08
0701L-228044	STATE TRANSFER TAX		\$39450.00
0701L-228050	REMONUMENTATION - COUNTY		\$40.92
1010215-607200	COUNTY TRANSFER TAX		\$6326.10
1010215-607210	RECORDING FEES		\$11422.00
1010215-626030	COPIES & CERT. SEARCHES		\$5681.75
1010215-694000	OVER/SHORT		\$63.00
2560170-607210	TECHNOLOGY FUND		\$3800.00
January 2007 Subtotal:			\$69470.85

February 2007			
0701L-228040	REMONUMENTATION - STATE		\$2494.02
0701L-228044	STATE TRANSFER TAX		\$40762.50
0701L-228050	REMONUMENTATION - COUNTY		\$37.98
1010215-607200	COUNTY TRANSFER TAX		\$6608.25
1010215-607210	RECORDING FEES		\$10908.00
1010215-626030	COPIES & CERT. SEARCHES		\$3260.25
1010215-694000	OVER/SHORT		\$570.00
2560170-607210	TECHNOLOGY FUND		\$3480.00
February 2007 Subtotal:			\$68121.00

GRAND TOTAL: \$137591.85

OTSEGO COUNTY CLERK/REGISTER OF DEEDS

GENERAL RECEIPT SUMMARY

12:00 AM 1/1/2007 - 11:59 PM 2/28/2007

ITEM CODE	ITEM DESCRIPTION	QTY	AMOUNT
CERT	CERTIFICATION	1	1.00
COPIES	COPIES	3316	3316.00
DEED	DEED	257	4243.00
DEED.C	REDEEM/FORFEITURE	69	690.00
DEED.SH	SHERIFF'S DEED	19	626.00
FIX	FIXTURE FILING	5	75.00
LC	LAND CONTRACT	4	101.00
LCRC	LAND CORNER	40	560.00
LIEN	LIEN	32	517.00
LIEN.MES	MESC LIEN	27	54.00
LIEN.R	RELEASE TAX LIEN	16	109.00
LIEN.SF	STATE/FED LIEN	20	214.00
MISC REC	MISCELLANEOUS RECORD	199	3806.00
MORT	MORTGAGE	327	15234.00
MORT.A	MORTGAGE ASSIGNMENT	42	654.00
MORT.D	MORTGAGE DISCHARGE	299	4276.00
MORT.LP	ASSN/DISCH EXTRA L/P	26	1320.00
NC DOC	NO CHARGE DOCUMENT	4	0.00
OG	OIL & GAS	96	2241.00
OG.A	O/G ASSN EXTRA PAGES	5	150.00
OVERPAY	OVER/SHORT	18	633.00
SEARCH	SEARCH	25	5625.00
TTAX	TRANSFER TAX	118	91977.00
TTAX EX	TRANSFER TAX EXEMPT	16	1169.85

TOTAL 4981 \$137591.85

Cash In	\$1610.00
Cash Out	\$174.00
Total Cash	\$1436.00
Checks	\$134708.85
Charges	\$1447.00
Escrow	\$0.00
Total Receipts	\$137591.85

TRANSMITTAL
1/1/2007 - 12/31/2007

ACCOUNT NUMBER	ACCOUNT NAME	SUBACCOUNT NAME	AMOUNT
0701L-228040	REMONUMENTATION - STATE		\$29786.40
0701L-228044	STATE TRANSFER TAX		\$663615.00
0701L-228050	REMONUMENTATION - COUNTY		\$453.60
1010215-607200	COUNTY TRANSFER TAX		\$109099.10
1010215-607210	RECORDING FEES		\$149210.00
1010215-626030	COPIES & CERT. SEARCHES		\$52770.55
1010215-694000	OVER/SHORT		\$2293.70
2560170-607210	TECHNOLOGY FUND		\$44550.00

GRAND TOTAL: \$1051778.35

GENERAL RECEIPT SUMMARY

12:00 AM 1/1/2007 - 11:59 PM 12/31/2007

ITEM CODE	ITEM DESCRIPTION	QTY	AMOUNT
CERT	CERTIFICATION	6	6.00
COPIES	COPIES	21029	21029.00
DEED	DEED	1740	28011.00
DEED.C	REDEEM/FORFEITURE	984	9840.00
DEED.CTY	COUNTY DEED	76	760.00
DEED.SH	SHERIFF'S DEED	146	4579.00
FIX	FIXTURE FILING	44	660.00
LC	LAND CONTRACT	81	1740.00
LCRC	LAND CORNER	141	1977.00
LIEN	LIEN	222	3402.00
LIEN.MES	MESC LIEN	33	66.00
LIEN.R	RELEASE TAX LIEN	78	562.00
LIEN.SF	STATE/FED LIEN	126	1389.00
MISC CR	CREDIT DOCS	11	217.00
MISC REC	MISCELLANEOUS RECORD	1307	25834.00
MORT	MORTGAGE	1678	80198.00
MORT.A	MORTGAGE ASSIGNMENT	294	4671.00
MORT.D	MORTGAGE DISCHARGE	1560	22413.00
MORT.LP	ASSN/DISCH EXTRA L/P	133	2805.00
NC DOC	NO CHARGE DOCUMENT	9	0.00
OG	OIL & GAS	380	11287.00
OG.A	O/G ASSN EXTRA PAGES	58	23574.00
OVERPAY	OVER/SHORT	157	2293.70
SEARCH	SEARCH	140	31735.55
TTAX	TRANSFER TAX	763	760945.20
TTAX EX	TRANSFER TAX EXEMPT	126	11768.90
UCC	TAX LIEN - UCC	1	15.00
		TOTAL	31323
			\$1051778.35

Cash In	\$10012.14
Cash Out	\$1218.00
Total Cash	\$8794.14
Checks	\$1028926.21
Charges	\$14058.00
Escrow	\$0.00
Total Receipts	\$1051778.35

03/04/2008
08:51 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
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WARRANT: B2008-10 03/04/2008

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

4553 STATE OF MICHIGA	00000	2007-REIMBUR							
1172 MICHIGAN ASSOCIA	00000	-901-FEB-07	INV	02/21/2008	71,207.93	31670	183452	2007 REIMBURSING CHARGES	
3434 NORTHWESTERN BAN	00000	JOHN-0108	INV	02/29/2008	622.47	31719	183462	31059-901 1/28/08 to 2/2	
3434 NORTHWESTERN BAN	00000	AXFORD0108	INV	02/25/2008	568.53	31731	183463	479851003952	
3434 NORTHWESTERN BAN	00000	FRISCH0208	INV	02/25/2008	512.33	31733	183464	479817318200	
			INV	02/25/2008	726.88	31732	183465	479851004045	

73,638.14 CASH ACCOUNT 0001A 001000 TOTAL

03/04/2008
08:51 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1268	7TH PROBATE/FAMILY COURT	00000		INV	03/04/2008				
	1 292E662 930810	CHILD CARE		OTHR INST		3,939.50	1-31-08	31764	
						CHECK TOTAL			
						3,939.50			
1015	A&L IRON	00000		INV	02/27/2008				
	1 0701L 271000	GEN AGENCY		RESTITUT		25.00	74900	31807	
						CHECK TOTAL			
						25.00			
1504	AMERICAN FIDELITY ASSURAN	00000		INV	03/01/2008				
	1 0704L 231285	PAYROLL		COURT AFA		15.50	A120901	31736	
						CHECK TOTAL			
						15.50			
1027	AVFUEL CORPORATION	0000053700816		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		901.35	002489167	31843	
						CHECK TOTAL			
						901.35			
1027	AVFUEL CORPORATION	0000053700815		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		35.00	002506540	31839	
						CHECK TOTAL			
						35.00			
1027	AVFUEL CORPORATION	0000053700814		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		613.08	002517767	31841	
						CHECK TOTAL			
						613.08			
1027	AVFUEL CORPORATION	0000053700812		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		35.00	002533396	31838	
						CHECK TOTAL			
						35.00			
1027	AVFUEL CORPORATION	0000053700817		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		434.75	002540315	31847	
						CHECK TOTAL			
						434.75			
1027	AVFUEL CORPORATION	0000053700818		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		43,312.62	002548085	31848	
						CHECK TOTAL			
						43,312.62			
1027	AVFUEL CORPORATION	0000053700813		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		14,274.20	002552996	31842	
						CHECK TOTAL			
						14,274.20			
1027	AVFUEL CORPORATION	0000053700819		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		35.00	002558521	31840	
						CHECK TOTAL			
						35.00			
1027	AVFUEL CORPORATION	0000053700810		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		7,448.31	2484326	31779	
						CHECK TOTAL			
						7,448.31			
1027	AVFUEL CORPORATION	0000053700811		INV	02/27/2008				
	1 281E537 930664	AIRPORT		AIRPL FUEL		12,013.23	2533188	31778	
						CHECK TOTAL			
						12,013.23			
						79,102.54			

03/04/2008
08:51 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2055 U.S. POSTAL SERVICE	(POST 00000								
1 0101A	103000	GF ASSET		INV 02/27/2008					
				POST INV		1,500.00	MAR-08	31885	
						CHECK TOTAL			
						1,500.00			
5148 DEPENDABLE CONCRETE		00000		INV 02/27/2008					
1 0701L	271000	GEN AGENCY		RESTITUT		68.25	74266-74458	31825	
						CHECK TOTAL			
						68.25			
3989 DYE, JOHN		00000		INV 02/27/2008					
1 101E853	940110	HLTH RETIR		HLTH RET		181.06	2-2008	31855	
						CHECK TOTAL			
						181.06			
2652 EAGLE VILLAGE		00000		INV 03/04/2008					
1 292E662	930810	CHILD CARE		OTHR INST		3,206.00	64169	31754	
						CHECK TOTAL			
						3,206.00			
2652 EAGLE VILLAGE		00000		INV 03/04/2008					
1 292E662	930810	CHILD CARE		OTHR INST		2,519.00	64277	31755	
						CHECK TOTAL			
						2,519.00			
4194 FARM BUREAU INSURANC		00000		INV 02/27/2008					
1 0701L	271000	GEN AGENCY		RESTITUT		80.00	74835-74784	31834	
						CHECK TOTAL			
						80.00			
5150 FRANCINE GATTI		00000		INV 02/27/2008					
1 0701L	271000	GEN AGENCY		RESTITUT		80.00	PD-IN-FULL	31831	
						CHECK TOTAL			
						80.00			
1375 GAYLORD CITY POLICE DEPAR		00000		INV 02/25/2008					
1 101E145	726000	JURY		SUPPLIES		100.00	262373	31767	
						CHECK TOTAL			
						100.00			
1134 GAYLORD HERALD TIMES		00000		INV 02/27/2008					
1 212E430	930300	ANN CTRL		ADVERTISE		111.50	ADS-JANUARY	31851	
2 101E351	726000	JAIL		SUPPLIES		157.82			
3 205E301	726000	EXPS		SUPPLIES		133.80			
						CHECK TOTAL			
						403.12			

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4703	GELOW, GARY	1 101E131 801021	00000	CIRCT CT	INV 02/29/2008 CRT AFTNY	11,041.67	11,041.67	3-01-08	31734	
							CHECK TOTAL			11,041.67
5152	MARIA GREENOUGH	1 260E270 801020	00000	HR	INV 02/27/2008 PROFESSNL	195.00	195.00	ULP-AIRPORT	31850	
							CHECK TOTAL			195.00
4219	GUNSELL, JOSHUA	1 0701L 271148	00000	GEN AGENCY	INV 03/04/2008 RESTITUT	50.00	50.00	1244	31742	
							CHECK TOTAL			50.00
5135	HEALTH DEPT - NORTHWEST M	1 101E351 726000	00000	JAIL	INV 02/27/2008 SUPPLIES	35.00	35.00	HEP-B-SHOT-2	31852	
							CHECK TOTAL			35.00
5122	HILLTOP-JOSEPH BURZYNSKI	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008 RESTITUT	5.00	5.00	74848	31816	
							CHECK TOTAL			5.00
3393	HOLIDAY INN EXPRESS	1 0701L 271000	00001	GEN AGENCY	INV 02/27/2008 RESTITUT	38.15	38.15	74624	31833	
							CHECK TOTAL			38.15
5120	HOME, PATRICIA,	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008 RESTITUT	25.00	25.00	74846	31815	
							CHECK TOTAL			25.00
5141	IMPRESS CASH WORK CAMP	1 0205A 004000	00000	ASSETS	INV 02/20/2008 IMPRESS	25.00	25.00	IMPRESS-CASH	31730	
							CHECK TOTAL			25.00
2502	JOHANNESBURG/LEMISTON SCH	1 0701L 271148	00000	GEN AGENCY	INV 03/04/2008 RESTITUT	25.00	25.00	1243	31743	
							CHECK TOTAL			25.00
2502	JOHANNESBURG/LEMISTON SCH	1 0701L 271148	00000	GEN AGENCY	INV 03/04/2008 RESTITUT	25.00	25.00	1247	31744	
							CHECK TOTAL			25.00

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2180 KIRTLAND COMMUNITY COLLEGE	1 214E806 940010	00000	ED CMLPX	INV OUTSIDE	02/20/2008	277,787.48	JAN-MILLAGE	31836	
				CHECK TOTAL		277,787.48			
1156 KMART	1 0701L 271000	00001	GEN AGENCY	INV RESTITUT	02/27/2008	13.00	74836	31822	
				CHECK TOTAL		13.00			
5149 KRISTI KOZON	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	02/27/2008	88.00	ACCT-PD-IN-F	31828	
				CHECK TOTAL		88.00			
5138 JOHN KRESS	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	02/27/2008	296.40	74864	31817	
				CHECK TOTAL		296.40			
1362 MICHIGAN ASSOCIATION OF	1 101E131 930600	00000	CIRCT CT	INV MEMB/DUES	02/29/2008	50.00	RE-2008	31765	
				CHECK TOTAL		50.00			
1362 MICHIGAN ASSOCIATION OF	1 101E131 930600	00000	CIRCT CT	INV MEMB/DUES	02/29/2008	50.00	VC-2008	31766	
				CHECK TOTAL		100.00			
1934 MANCINO'S	1 101E145 930500	00000	JURY	INV TRAVEL	02/25/2008	132.88	ORDR-12	31768	
				CHECK TOTAL		132.88			
5118 MARENTELETTE, JAMES,	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	02/27/2008	25.00	74845	31813	
				CHECK TOTAL		25.00			
1384 MAXIMUM SECURITY	1 101E131 940010	00000	CIRCT CT	INV OUTSIDE	02/29/2008	461.84	22808	31858	
				CHECK TOTAL		461.84			
1170 TIMOTHY MCPHERSON	1 101E332 801020	00000	MOTORCYCLE	INV PROFESSNTL	02/27/2008	2,700.00	MSGADMIN	31882	
				CHECK TOTAL		2,700.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4788	MICHIGAN OFFICE SOLUTIONS	00000	ROD AUTO	INV	02/28/2008	248.74	293674	31859	
	1 256E215 920410			SVC CNTRCT		248.74			
				CHECK TOTAL		248.74			
5137	TIMOTHY MOORE	00000	GEN AGENCY	INV	02/27/2008	75.00	74756	31827	
	1 0701L 271000			RESTITUT		75.00			
				CHECK TOTAL		75.00			
4294	MUTUAL OF OMAHA	00001	PAYROLL	INV	02/27/2008	2,924.32	3-2008	31849	
	1 0704L 231870			INS-LIFE/D		2,924.32			
				CHECK TOTAL		2,924.32			
1531	NORTHERN MICHIGAN KENMORT	00000	GEN AGENCY	INV	03/04/2008	100.00	1346	31741	
	1 0701L 271148			RESTITUT		100.00			
				CHECK TOTAL		100.00			
5091	NORTHWOOD PLUMBING & HEAT	0000069000817	INV	02/27/2008	2,209.50	102007COMP	31775		
	1 233B690 940010 5CDBG HOUSING			OUTSIDE		2,209.50			
				CHECK TOTAL		2,209.50			
1545	OMS COMPLIANCE SERVICES I	00000	EXPS	INV	02/27/2008	303.00	46215-46237	31857	
	1 205E301 726000			SUPPLIES		303.00			
				CHECK TOTAL		303.00			
1872	OTSEGO COUNTY	00000	CHILD CARE	INV	03/04/2008	65.00	70976	31738	
	1 292E662 801030			TECHNICAL		65.00			
				CHECK TOTAL		65.00			
1872	OTSEGO COUNTY	00000	CHILD CARE	INV	03/04/2008	67.50	70999	31737	
	1 292E662 801030			TECHNICAL		67.50			
				CHECK TOTAL		67.50			
2649	OTSEGO COUNTY TREAS	00000	GEN AGENCY	INV	02/27/2008	21.75	74267-74459	31826	
	1 0701L 271000			RESTITUT		21.75			
				CHECK TOTAL		21.75			
2649	OTSEGO COUNTY TREAS	00000	JURY	INV	02/20/2008	869.60	JURY-REI	31641	
	1 101E145 930930			JURY SVCS		869.60			
				CHECK TOTAL		869.60			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1745 PAK MAIL CENTERS OF AMERI	1 101E253 930450	00000	TREASURER	INV 02/20/2008	SHIP/MAIL	11.96		RETURN-CARTR 31729	
						11.96			
						11.96			
4245 PAWLANTA, EUGENE & ILONA	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	50.00	74881	31812	
						50.00			
						50.00			
5145 RANDY RICH	1 0701L 275000	00000	GEN AGENCY	INV 02/26/2008	DUE TXPYR	1,171.26	OVERPAYMENT	31772	
						1,171.26			
						1,171.26			
1867 ROSCOMMON COUNTY	1 292E662 930810	00000	CHILD CARE	INV 03/04/2008	OTHR INST	790.00	1081	31749	
						790.00			
						790.00			
4168 BRUCE ROZNOWSKI	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	150.00	73986	31818	
						150.00			
						150.00			
5147 MARK SABLE	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	100.00	PD-IN-FULL	31819	
						100.00			
						100.00			
2060 SANE	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	30.00	74749	31824	
						30.00			
						30.00			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV 03/04/2008	OUTSIDE	40.00	2-1-08	31757	
						40.00			
						40.00			
1544 GLORIA SAWYER	1 292E662 930500	00000	CHILD CARE	INV 03/04/2008	TRAVEL	18.40	2-10-08	31746	
	2 292E662 930830	00000	CHILD CARE	INV 03/04/2008	CARE GIVER	8.00			
						8.00			
						8.00			
1544 GLORIA SAWYER	1 292E662 930830	00000	CHILD CARE	INV 03/04/2008	CARE GIVER	8.00	2-10-08A	31748	
						8.00			
						8.00			
1544 GLORIA SAWYER	1 101E133 930500	00000	UNSHARED	INV 03/04/2008	TRAVEL	47.47	2-10-08B	31756	
						47.47			
						47.47			

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OTSEGO COUNTY
DETAIL INVOICE LIST

PG 9
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1544 GLORIA SAWYER	2 101E133 940010 RDSS	UNSHARED		OUTSIDE		24.00			
	1 292E662 930500	00000		INV 03/04/2008		71.47			
	2 292E662 930830	CHILD CARE		TRAVEL		18.40	2-5-08	31745	
		CHILD CARE		CARE GIVER		8.00			
1544 GLORIA SAWYER	1 292E662 930830	00000		INV 03/04/2008		26.40	2-5-08A	31747	
		CHILD CARE		CARE GIVER		8.00			
1544 GLORIA SAWYER	1 101E133 940010 RDSS	UNSHARED		INV 03/04/2008		20.00	2-5-08B	31758	
		UNSHARED		OUTSIDE		200.27			
				CHECK TOTAL					
1432 THOMAS SAWYER	1 101E133 930500 RDSS	00000		INV 03/04/2008		919.09	1-31-08	31760	
	2 101E133 940010 RDSS	UNSHARED		TRAVEL		165.00			
		UNSHARED		OUTSIDE		1,084.09	2-1-08	31761	
1432 THOMAS SAWYER	1 101E133 930500 RDSS	00000		INV 03/04/2008		67.66			
	2 101E133 940010 RDSS	UNSHARED		TRAVEL		32.00			
		UNSHARED		OUTSIDE		99.66	2-1-08A	31762	
1432 THOMAS SAWYER	1 101E133 940010	00000		INV 03/04/2008		139.58	2-10-08	31763	
		UNSHARED		OUTSIDE		24.00			
1432 THOMAS SAWYER	1 101E133 930500 RDSS	00000		INV 03/04/2008		47.47	2-5-08C	31759	
	2 101E133 940010 RDSS	UNSHARED		TRAVEL		20.00			
		UNSHARED		OUTSIDE		67.47			
				CHECK TOTAL		1,414.80			
3006 SAULT STE MARIE TRIBE - C	1 292E662 930810	00000		INV 03/04/2008		1,800.00	1-31-08	31750	
		CHILD CARE		OTHER INST					
3006 SAULT STE MARIE TRIBE - C	1 292E662 930810	00000		INV 03/04/2008		120.00	1-31-08A	31751	
		CHILD CARE		OTHER INST		1,920.00			
				CHECK TOTAL					
1920 MI DEPT. OF STATE	1 101E253 930600	00001		INV 02/20/2008		30.00	NOTARY-253--	31830	
		TREASURER		MEMB/DUES		30.00			
				CHECK TOTAL					

03/04/2008
08:51 MAP

OTSEGO COUNTY
DETAIL INVOICE LIST

PG 10
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH WARRANT: E2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1304 SUGAR BOWL RESTAURANT	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	76.85	PD-IN-FULL	31832	
						CHECK TOTAL			
						76.85			
5103 SUPERWASH	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	9.66	74897	31823	
						CHECK TOTAL			
						9.66			
5146 TERRES, RICHARD P	1 0701L 275000	00000	GEN AGENCY	INV 02/20/2008	DUE TXPYR	15.00	OVER-PAY-TX	31773	
						CHECK TOTAL			
						15.00			
4740 U.S. POST OFFICE	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	45.00	74778	31820	
						CHECK TOTAL			
						45.00			
4740 U.S. POST OFFICE	1 0701L 271000	00000	GEN AGENCY	INV 02/27/2008	RESTITUT	90.00	74892	31821	
						CHECK TOTAL			
						90.00			
2454 UP RENTAL	1 0701L 271148	00000	GEN AGENCY	INV 03/04/2008	RESTITUT	100.00	124	31740	
						CHECK TOTAL			
						100.00			
2454 UP RENTAL	1 0701L 271148	00000	GEN AGENCY	INV 03/04/2008	RESTITUT	25.00	1242	31739	
						CHECK TOTAL			
						25.00			
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV 02/27/2008	TELEPHONE	58.00	0711130208	31783	
						CHECK TOTAL			
						58.00			
1335 WAL-MART STORES INC	1 0701L 271000	00002	GEN AGENCY	INV 02/27/2008	RESTITUT	23.25	74785	31835	
						CHECK TOTAL			
						23.25			
2860 WINN TELECOM	1 212E430 930210	0000021200829	ANM CTRL	INV 02/27/2008	TELEPHONE	116.38	AC0208	31777	
						CHECK TOTAL			
						116.38			
2860 WINN TELECOM	1 281E537 930210	0000053700824	AIRPORT	INV 02/27/2008	TELEPHONE	67.74	AIRPT0208	31845	
						CHECK TOTAL			
						67.74			

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-10 03/04/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1914 XEROX CORPORATION	1 101E864 920410	00000		INV 02/27/2008		184.12			
		DISTRIBUTE		SVC CNTRCT			031143242	31890	
						244.21			
1914 XEROX CORPORATION	1 101E864 920410	00000		INV 02/27/2008		303.00			
		DISTRIBUTE		SVC CNTRCT			031143243	31886	
						300.48			
1914 XEROX CORPORATION	1 101E864 920410	00000		INV 02/27/2008		244.21			
		DISTRIBUTE		SVC CNTRCT			031143245	31889	
						244.21			
1914 XEROX CORPORATION	1 101E864 920410	00000		INV 02/27/2008		244.21			
		DISTRIBUTE		SVC CNTRCT			031143247	31888	
						1,336.11			
						244.21			
						405,571.86			
						14,033,292.29			
						405,571.86			
						14,033,292.29			

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102 INVOICES

WARRANT TOTAL 405,571.86

CASH ACCOUNT BALANCE 14,033,292.29

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OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
apwarrnt

WARRANT: B2008-11 03/06/2008

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
1208	MERS		00001 00181684		DD	03/03/2008	1,273.87	31862	148203 ADJ INVOICE 01-2007 COURTS
1946	PHARMACARE		00000 7004581-615		DD	03/03/2008	5,835.08	31940	148204 RX 2/16/08 - 2/29/08
							7,108.95	CASH ACCOUNT 0001A	001000 TOTAL

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1091 IMPRESST CASH - ADMIN FUND	00001			INV	03/11/2008				
1 101E131	726000	CIRCT CT		SUPPLIES		110.83	2-25-08	31929	
2 101E267	726000	PROSECTOR		SUPPLIES		5.69			
				CHECK TOTAL		116.52			
1503 ABC WAREHOUSE				INV	03/11/2008				
1 0701L	271130	GEN AGENCY		RESTITUT		90.00	2-29-08	31868	
				CHECK TOTAL		90.00			
4343 ACT II CONSIGNMENT BOUTIQ	00000			INV	03/11/2008				
1 0701L	271130	GEN AGENCY		RESTITUT		9.00	03-14492-FY	31930	
				CHECK TOTAL		9.00			
5131 ALPINE BP				INV	03/11/2008				
1 0701L	271130	GEN AGENCY		RESTITUT		17.41	2-29-08	31871	
				CHECK TOTAL		17.41			
1828 ALPINE COMPUTERS				INV	02/27/2008				
1 281E537	726050	AIRPORT		MAINT SUPP		329.00	0802210114	31965	
				CHECK TOTAL		329.00			
1485 ALS MARKET				INV	03/11/2008				
1 0701L	271130	GEN AGENCY		RESTITUT		21.60	02-29-08	31870	
				CHECK TOTAL		21.60			
1485 ALS MARKET				INV	03/11/2008				
1 0701L	271130	GEN AGENCY		RESTITUT		12.06	2-29-08	31869	
				CHECK TOTAL		12.06			
1504 AMERICAN FIDELITY ASSURAN				INV	03/11/2008				
1 0704L	231285	PAYROLL		COURT AFA		207.66	351544	31932	
				CHECK TOTAL		207.66			
5140 AMERICAN HUMAN ASSOCIATIO				INV	02/27/2008				
1 212E430	930600	ANM CTRL		MEMB/DUES		119.00	DUES-08	31801	
				CHECK TOTAL		119.00			
4504 AOPA AIRPORT DIRECTORY				INV	02/27/2008				
1 281E537	930300	AIRPORT		ADVERTISE		729.00	AOPA	31967	
				CHECK TOTAL		729.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1930 DOUBLE G DRYWALL	1 07011 271130	00000	GEN AGENCY	INV 03/11/2008		40.00	2-29-08	31891	
				RESTITUT		40.00			
						CHECK TOTAL			
5155 JODY DUHOSKI	1 07011 271130	00000	GEN AGENCY	INV 03/11/2008		35.00	2-29-08	31913	
				RESTITUT		35.00			
						CHECK TOTAL			
1082 DUNNS	1 101E215 726000	0000021500801	CLERK/ROD	INV 02/27/2008		28.66	6100610	32004	
				SUPPLIES					
1082 DUNNS	1 281E537 726050	0000053700829	AIRPORT	INV 02/27/2008		319.00	6105777	31962	
				MAINT SUPP					
1082 DUNNS	1 212E430 930400	0000021200828	ANN CTRL	INV 02/27/2008		42.95	610757-0	31802	
				PRINTING					
1082 DUNNS	1 0101A 106000	00000	GF ASSET	INV 02/27/2008		55.98	611566-0	31805	
				SUPP INV					
1082 DUNNS	1 0101A 106000	00000	GF ASSET	INV 02/27/2008		55.98	611582-0	31804	
				SUPP INV					
1082 DUNNS	1 0101A 106000	00000	GF ASSET	INV 02/27/2008		83.97	611949	32006	
				SUPP INV					
1082 DUNNS	1 261E427 726000	0000042700824	EMGR SVCS	INV 02/27/2008		111.99	612443	31957	
				SUPPLIES					
						CHECK TOTAL			
1082 DUNNS	1 101E131 726000	00001	CIRCT CT	INV 03/11/2008		11.75	2615-FEB-08	31916	
				SUPPLIES					
						CHECK TOTAL			
1801 MARK ECKSTEIN	1 101E721 703040	0000072000818	PLAN ZONE	INV 02/27/2008		40.00	FEB-26-08	31980	
				PER DIEM					
				TRAVEL					
						CHECK TOTAL			
1058 EMPIRIC SOLUTIONS INC	1 205E301 726050	00000	EXPS	INV 02/27/2008		45.00	4032	32017	
				IT					
						CHECK TOTAL			
						90.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2281 GASLIGHT MEDIA	1 261E427 920410	00000427000814	INV	02/27/2008	2,274.81	22458	31996		
		EMGR SVCS	SVC CNTRCT			200.00			
2281 GASLIGHT MEDIA	1 101E864 930240	00000	INV	02/27/2008	200.00	22788	31808		
		DISTRIBUTE	NETWORK			800.00			
2281 GASLIGHT MEDIA	1 205E301 930210	00000	INV	02/27/2008	16.00	22791	31806		
		EXPS	TELEPHONE			1,016.00			
1054 GAYLORD CITY TREASURER	1 0701L 221000	00000	INV	03/20/2008	935.55	2-29-08	31867		
		GEN AGENCY	DUE CITY			935.55			
1054 GAYLORD CITY TREASURER	1 0701L 271130	00001	INV	03/11/2008	73.00	2-28-08	31877		
		GEN AGENCY	RESTITUT			73.00			
1113 GAYLORD DRY CLEANERS	1 101E301 920410	00000301000832	INV	02/27/2008	60.00	FEB-08	32012		
	2 101E302 726046	SHERIFF	SVC CNTRCT			60.00			
		CIVIL DIV	UNIFORM			120.00			
2894 GREAT DEALS OUTLET	1 0701L 271130	00000	INV	03/11/2008	25.00	2-29-08	31896		
		GEN AGENCY	RESTITUT			25.00			
5074 GRONDIN'S HAIR CENTER	1 0701L 271130	00000	INV	03/11/2008	94.00	2-29-08	31897		
		GEN AGENCY	RESTITUT			94.00			
3871 DUANE HOFEMAN	1 101E721 703040	00000720000821	INV	02/27/2008	40.00	FEB-08	31981		
	2 101E721 930500	PLAN ZONE	PER DIEM			6.40			
		PLAN ZONE	TRAVEL			46.40			
1435 HOLIDAY GAS STATION	1 0701L 271130	00000	INV	03/11/2008	22.00	2-29-08	31898		
		GEN AGENCY	RESTITUT			22.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

PG 9
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1141 HURON PINES RC&D INC	1 101E105 930603	00000		OTH LEG	INV 02/27/2008 HUR PINES	300.00	50291	31809	
						CHECK TOTAL			
						300.00			
1676 ICLE	1 101E267 726200	000026700804		PROSECUTOR BOOKS	INV 02/27/2008	104.00	676918	31787	
						CHECK TOTAL			
						104.00			
2282 IMPREST CASH, OTSEGO COUN	1 101E301 726000	0000030100827		SHERIFF SUPPLIES	INV 02/27/2008	1.90	FEB-08	32000	
	2 101E301 726050			SHERIFF MAINT SUPP		19.99			
	3 101E301 930500			SHERIFF TRAVEL		149.00			
	4 101E351 920400			JAIL MAINT SVC		19.99			
						CHECK TOTAL			
						190.88			
5157 J N J CONSTRUCTION INC.	1 233E690 940010	0000069000823		SCDBG HOUSING	INV 02/27/2008	16,875.00	COMP	31956	
					OUTSIDE				
						CHECK TOTAL			
						16,875.00			
1154 JOHNSON OIL COMPANY	1 281E537 930662	0000053700822		AIRPORT	INV 02/27/2008	6,926.96	AIRPT-0108	31985	
					OPFUEL				
						CHECK TOTAL			
						6,926.96			
1625 JOHNSON, ROSATI, LABARGE,	1 260E130 801025	00000		TRIAL CT	INV 02/27/2008	324.00	1051598	31814	
					PROFSLSVCS				
						CHECK TOTAL			
						324.00			
2839 KENNETH ARNDT	1 101E721 703040	0000072000812		PLAN ZONE	INV 02/27/2008	40.00	FEB-08	31797	
	2 101E721 930500			PLAN ZONE	PER DIEM TRAVEL	2.00			
						CHECK TOTAL			
						42.00			
1156 KWART	1 101E301 726000	0000030100822		SHERIFF SUPPLIES	INV 02/27/2008	149.99	02596717	31791	
	2 101E301 726050			SHERIFF MAINT SUPP		59.54			
	3 101E351 726000			JAIL SUPPLIES		19.99			
						CHECK TOTAL			
						229.52	02642904	31975	

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1433 MCAA	1 101E131 704400	00000	CIRCT CT	INV 04/04/2008	TRAINING	125.00	VC-CONF-REG	31919	
						CHECK TOTAL			
						125.00			
1703 MICHIGAN DEPARTMENT OF NA	1 0701L 271130	00000	GEN AGENCY	INV 03/11/2008	RESTITUT	95.00	2-29-08	31875	
						CHECK TOTAL			
						95.00			
1196 MICHIGAN POLICE EQUIPMENT	1 266E901 970420	0000030100833	INV 02/27/2008	CAP OUTLAY	PROP-VEHC	1,640.00	136041	32014	
						CHECK TOTAL			
						1,640.00			
2110 MICHIGAN STATE POLICE -BF	1 261E427 920410	0000042700813	INV 02/27/2008	EMGR SVCS	SVC CNTRCT	250.00	551275726	31998	
						CHECK TOTAL			
						250.00			
1206 MOORE POWER ELECTRIC	1 0701L 271130	00000	GEN AGENCY	INV 03/11/2008	RESTITUT	66.00	2-29-08	31904	
						CHECK TOTAL			
						66.00			
1167 MPJRA	1 101E131 930600	00000	CIRCT CT	INV 04/01/2008	MEMB/DOES	75.00	JB-2008-09	31917	
						CHECK TOTAL			
						75.00			
1167 MPJRA	1 101E131 930600	00001	CIRCT CT	INV 04/01/2008	MEMB/DOES	75.00	JC-2008-09	31918	
						CHECK TOTAL			
						75.00			
1837 MONIS INC	1 101E228 920410	00000	IT	INV 02/27/2008	SVC CNTRCT	1,299.75	123059	31853	
						CHECK TOTAL			
						1,299.75			

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: E2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4294	MUTUAL OF OMAHA								
	1 0704L	229001		00003	PAYROLL	INV 02/27/2008			
						SOC SEC			
						200.19	JAN-31-2008	31811	
						CHECK TOTAL			
						200.19			
1221	NORTHERN FIRE & SAFETY								
	1 101E301	920410		0000030100823	INV 02/27/2008				
				SHERIFF	SVC CNTRCT	6.67			
	2 101E351	920410		JAIL	SVC CNTRCT	143.33			
						CHECK TOTAL			
						150.00			
						150.00			
1367	OFFICE DEPOT INC								
	1 101E301	726000		0000030100829	INV 02/27/2008				
				SHERIFF	SUPPLIES	61.10			
	2 101E351	726000		JAIL	SUPPLIES	31.05			
						CHECK TOTAL			
						92.15			
						92.15			
1367	OFFICE DEPOT INC								
	1 645E172	726000		00000	ADMN	10.96			
						CHECK TOTAL			
						10.96			
						10.96			
1367	OFFICE DEPOT INC								
	1 101E301	726000		0000030100824	INV 02/27/2008				
				SHERIFF	SUPPLIES	23.50			
	2 101E302	726000		CIVIL DIV	SUPPLIES	23.49			
	3 101E351	726000		JAIL	SUPPLIES	23.49			
						CHECK TOTAL			
						70.48			
						173.59			
1367	OFFICE DEPOT INC								
	1 101E131	726000		00001	CIRCT CT	39.81			
						CHECK TOTAL			
						39.81			
						39.81			
1545	OMS COMPLIANCE SERVICES I								
	1 205E301	726000		00000	EXPS	75.75			
						CHECK TOTAL			
						75.75			
						75.75			
1237	OTSEGO COUNTY ROAD COMMIS								
	1 281E537	726050		0000053700831	INV 02/27/2008				
				AIRPORT	MAINT SUPP	462.88			
						CHECK TOTAL			
						462.88			
						462.88			
1243	OTSEGO MEMORIAL HOSPITAL								
	1 101E648	930920		00000	MED EXAM	304.00			
						CHECK TOTAL			
						304.00			
						304.00			
4135	MICHELLE PEARSON								
	1 0701L	271130		00000	GEN AGENCY	75.00			
						CHECK TOTAL			
						75.00			
						75.00			

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1456	PRESTON FEATHER BUILDING	00000		INV	03/11/2008	75.00			
	1 07011 271130	GEN AGENCY		RESTITUT		40.00	2-29-08	31906	
				CHECK TOTAL		40.00			
1950	BETHANY PRYKUCKI	00000		INV	02/27/2008	86.63			
	1 101E261 930500	COOP EXT		TRAVEL		86.63	JAN-08	32007	
				CHECK TOTAL		86.63			
1257	THOMAS J PUDVAN	00000		INV	02/27/2008	937.00			
	1 101E648 801020	MED EXAM		PROFESSNL		20.00	FEB-08	32005	
	2 101E648 930210	MED EXAM		TELEPHONE		957.00			
				CHECK TOTAL		957.00			
2571	PUMMILL BUSINESS FORMS	0000025700808		INV	02/27/2008	1,197.94			
	1 101E257 726000	EQ		SUPPLIES		1,197.94	408327	31987	
				CHECK TOTAL		1,197.94			
2686	RANDY STULTS	0000072000811		INV	02/27/2008	40.00			
	1 101E721 703040	PLAN ZONE		PER DIEM		8.80	FEB-08	31796	
	2 101E721 930500	PLAN ZONE		TRAVEL		48.80			
				CHECK TOTAL		48.80			
2686	RANDY STULTS	0000072000820		INV	02/27/2008	40.00			
	1 101E721 703040	PLAN ZONE		PER DIEM		8.80	FEB-25-08	31979	
	2 101E721 930500	PLAN ZONE		TRAVEL		48.80			
				CHECK TOTAL		48.80			
1261	RELIABLE OFFICE SUPPLIES	00000		INV	03/11/2008	39.92			
	1 101E141 726000	FOC		SUPPLIES		7.05	FYK02200	31924	
	2 215E141 726000	FOC		SUPPLIES		46.97			
				CHECK TOTAL		46.97			
1261	RELIABLE OFFICE SUPPLIES	00000		INV	03/11/2008	25.02			
	1 101E141 726000	FOC		SUPPLIES		4.42	FYK02201	31926	
	2 215E141 726000	FOC		SUPPLIES		29.44			
				CHECK TOTAL		29.44			
1261	RELIABLE OFFICE SUPPLIES	00000		CRM	03/11/2008	-25.02			
	1 101E141 726000	FOC		SUPPLIES			FYP57398	31927	

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1261	RELIABLE OFFICE SUPPLIES	00000		INV	03/11/2008				
	1 101E141 726000	FOC		SUPPLIES		20.03			
	2 215E141 726000	FOC		SUPPLIES		3.53			
				CHECK TOTAL		23.56			
2443	STEVE RIOZZI			INV	02/27/2008				
	1 233E690 703040	00000690000818		PER DIEM		40.00	FEB-08		31788
				CHECK TOTAL		40.00			
1792	DARREN RIVARD			INV	03/11/2008				
	1 0701L 271130	00000		RESTITUT		40.00	2-29-08		31907
				CHECK TOTAL		40.00			
1266	RANDALL ROTHE			INV	02/27/2008				
	1 101E721 703040	00000720000816		PER DIEM		40.00	FEB-08		31983
	2 101E721 930500	PLAN ZONE		TRAVEL		14.80			
				CHECK TOTAL		54.80			
4581	SALIYS BEAUTY SUPPLY			INV	03/11/2008				
	1 0701L 271130	00001		RESTITUT		34.00	2-29-08		31908
				CHECK TOTAL		34.00			
3787	BRUCE SCOTT			INV	02/27/2008				
	1 233E690 940010	00000690000819		OUTSIDE		200.00	FINAL-INSP10		31789
				CHECK TOTAL		200.00			
1274	SECRETARY OF STATE			INV	03/20/2008				
	1 0701L 228030	00000		DL REINST		958.33	2-28-08		31866
				CHECK TOTAL		958.33			
1278	HOWARD L SHIFMAN PC			INV	03/03/2008				
	1 260E270 801020	00000		PROFESSNL		7,491.60	10763		31942
				CHECK TOTAL		7,491.60			
2933	SHRED-IT GRAND RAPIDS			INV	02/27/2008				
	1 101E301 726000	00000		SUPPLIES		27.50	5454528175		32018
	2 101E101 726000	BOC		SUPPLIES		27.50			
				CHECK TOTAL		54.99			

03/06/2008
10:00 MAP

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1310	THIRTY PRINT OF GAYLORD	00000		INV	02/29/2008				
	1 101E253 726000	TREASURER		SUPPLIES		95.00	JOURNEL-ENT	31894	
						CHECK TOTAL			100.40
1311	DONALD L TOBER	00000720000817		INV	02/27/2008				
	1 101E721 703040	PLAN ZONE		PER DIEM		80.00	FEB-08	31976	
	2 101E721 930500	PLAN ZONE		TRAVEL		20.00			
						CHECK TOTAL			100.00
1312	TOPCOMP COMPUTER SOFTWARE	0000025700807		INV	02/27/2008				
	1 618E447 920410	MAP		SVC CNTRCT		1,324.54	200805	31986	
						CHECK TOTAL			1,324.54
1312	TOPCOMP COMPUTER SOFTWARE	0000042700820		INV	02/27/2008				
	1 261E427 920410	EMGR SVCS		SVC CNTRCT		1,202.10	200809	31989	
						CHECK TOTAL			1,202.10
1312	TOPCOMP COMPUTER SOFTWARE	0000042700826		INV	02/27/2008				
	1 261E427 801020	EMGR SVCS		PROFESSNL		1,207.10	200816	31953	
						CHECK TOTAL			3,733.74
1318	TRIPLE M TIRE INC	0000037100817		INV	02/27/2008				
	1 249E371 726050	BUILDING		MAINT SUPP		387.80	286062	31794	
						CHECK TOTAL			387.80
5143	USA MOBILITY WIRELESS, IN	0000042700823		INV	02/27/2008				
	1 261E427 920410	EMGR SVCS		SVC CNTRCT		1,898.35	0513733-6	31990	
						CHECK TOTAL			1,898.35
1122	VERIZON NORTH	0000142700816		INV	02/27/2008				
	1 261E427 930210	EMGR SVCS		TELEPHONE		419.69	90098810108	31992	
						CHECK TOTAL			419.69
1122	VERIZON NORTH	0000142700825		INV	02/27/2008				
	1 261E427 930210	EMGR SVCS		TELEPHONE		421.53	90098810208	31952	
						CHECK TOTAL			421.53
5058	EDWIN VINECKI	0000069000820		INV	02/27/2008				
	1 233E690 703040	SCDBG HOUSING		PER DIEM		40.00	022108	31790	
	2 233E690 930500	SCDBG HOUSING		TRAVEL		2.40			
						CHECK TOTAL			42.40

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

PG 17
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4613 DANIEL WAGAR	1 101E721 703040	00000720000823	INV	02/27/2008	40.00	FEB-08	31977		
	2 101E721 930500	PLAN ZONE	PER DIEM	TRAVEL	5.60				
					CHECK TOTAL	45.60			
5156 WELTMAN, WEINBERG & REIS	1 1010136 607150	00000	INV	03/11/2008	31.00	2-25-08	31914		
	2 0701L 228058	DISTCT	CIVL	CIVIL FILE	119.00				
		GEN AGENCY			CHECK TOTAL	150.00			
1869 WEST PAYMENT CENTER	1 101E267 726200	0000026700805	INV	02/27/2008	449.28	815370183	31786		
		PROSECUTOR	BOOKS		CHECK TOTAL	449.28			
1795 WICKES	1 0701L 271130	00000	INV	03/11/2008	265.00	2-29-08	31911		
		GEN AGENCY	RESTITUT		CHECK TOTAL	265.00			
1339 WILBER AUTOMOTIVE SUPPLY	1 281E537 726050	0000053700832	INV	02/27/2008	53.52	2-28-08	31961		
		AIRPORT	MAINT SUPP		CHECK TOTAL	265.00			
1339 WILBER AUTOMOTIVE SUPPLY	1 281E537 726050	0000053700823	INV	02/27/2008	302.14	ACCT-2750	31984		
		AIRPORT	MAINT SUPP		CHECK TOTAL	302.14			
5049 WILDERNESS VALLEY/OSPREY	1 0701L 271130	00000	INV	03/11/2008	1,946.50	2-29-08	31912		
		GEN AGENCY	RESTITUT		CHECK TOTAL	1,946.50			
1776 WINDER POLICE EQUIPMENT	1 266E901 970420	0000030100834	INV	02/27/2008	957.94	20080558	32015		
		CAP OUTLAY	PROP-VEHC		CHECK TOTAL	957.94			
2860 WINN TELECOM	1 261E427 930210	0000042700817	INV	02/27/2008	61.18	73210690208	31993		
		EMGR SVCS	TELEPHONE		CHECK TOTAL	61.18			
1914 XEROX CORPORATION	1 101E267 920410	0000026700807	INV	02/27/2008	257.00	0311432352	32003		
		PROSECUTOR	SVC CNTRCT		CHECK TOTAL	257.00			

03/06/2008
10:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

PG 18
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2008-11 03/06/2008

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1914 XEROX CORPORATION	1 101E131 920520	00000	CIRCT CT	INV 03/11/2008	RENT-VEHC	303.00	031143246	31938	
1914 XEROX CORPORATION	1 101E141 920520	00000	FOC	INV 03/11/2008	RENT-VEHC	82.72	031143252	31934	
1914 XEROX CORPORATION	2 215E141 920520	00000	FOC	INV 03/11/2008	RENT-VEHC	14.60			
1914 XEROX CORPORATION	1 101E131 920520	00000	CIRCT CT	INV 03/11/2008	RENT-VEHC	202.04	031143253	31933	
CHECK TOTAL						202.04			
WARRANT TOTAL						167,184.13			
CASH ACCOUNT BALANCE						13,618,596.23			

RESOLUTION NO. OCR 08-09
MARCH IS RED CROSS MONTH
OTSEGO COUNTY BOARD OF COMMISSIONERS
March 11, 2008

WHEREAS, each year during the month of March we formally recognize the American Red Cross and its essential humanitarian role in Otsego County. We honor the role of the Red Cross's contribution to making Otsego County a better place. Every day, Red Cross volunteers and employees carry out the mission by providing essential services to people in their communities with the help of generous donors in Otsego County; and

WHEREAS, for more than 90 years, Otsego County Residents have relied on the expertise of the American Red Cross in disaster relief. Each year, Otsego County volunteers respond to disasters including house or apartment fires, and other natural and human caused disasters; and

WHEREAS, The American Red Cross in Otsego County makes every effort to save lives long before tragedy strikes by helping individuals and entire communities learn to prepare for disasters. It prepares people to save lives through first aid and CPR training, water safety, and use of automated external defibrillators (AEDs) to save victims of sudden cardiac arrest. Over the past year, nearly 306 people have enrolled in American Red Cross of Health and Safety Courses in Otsego County; and

WHEREAS, under its charter, the American Red Cross is entrusted with providing volunteer aid in time of war to the sick and wounded of the armed forces. Staff members deploy with our Armed Forces to provide emergency communications and a caring presence to service men and women separated from their families. The American Red Cross in Otsego County has sent emergency messages to active duty personnel and their families, the American Red Cross also reaches out to the members of the National Guard and Reserves and their families who reside in nearly every community in Otsego County; and

WHEREAS, without the help of the American Red Cross volunteers, the American Red Cross would not be able to fulfill the humanitarian mission that is the cornerstone of the organization. We are grateful for the tireless work of the volunteers and employees of the American Red Cross in Otsego County and during the month of March, we pay tribute to this remarkable organization and all those who have answered the call to serve a cause greater than self and offered support and healing in times of need, now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, by virtue of the authority vested by the Constitution and laws of Michigan do hereby proclaim March 2008 as American Red Cross Month. Especially during this extraordinary time for our country, we encourage all Americans to support this organization's noble humanitarian mission.

RESOLUTION NO. OCR 08-10
Criminal Justice Coordinating Committee

OTSEGO COUNTY BOARD OF COMMISSIONERS
March 11, 2008

WHEREAS, the Otsego County Jail has been in use since 1967; and

WHEREAS, the Jail is consistently overcrowded; and

WHEREAS, the County formed the Citizen Jail Committee in late 2006 to study the issue; and

WHEREAS, at the request the Citizen Jail Committee, the County asked the National Institute of Corrections (NIC) to study the Otsego County Criminal Justice System; and

WHEREAS, the NIC consultants released their findings in January 2008; and

WHEREAS, the findings included a recommendation to form a permanent Criminal Justice Coordinating Committee to study Otsego County Criminal Justice System issues and make recommendations to the Otsego County Board of Commissioners on how to resolve these issues; now, therefore be it

RESOLVED, that the Otsego County Board of Commissioners creates the Criminal Justice Coordinating Committee (CJCC) in replacement of the Jail Technical Committee; and, be it further

RESOLVED, that the CJCC shall be a Select Committee comprised of 21 members, appointed by the Otsego County Board of Commissioners Chairman representing the following categories: Chief Judge, Court Administrator, Jail Administrator, Sheriff, North Country Community Mental Health Director, Catholic Human Services Director, Public Defender, County Administrator, County Finance Director, Planning Commission or Planning Department Representative, County Commissioners (3), Parole/Probation Representative, Citizen at Large, Jail Citizen Committee Chairman or Citizen at large if the Committee is not currently active, Gaylord City Police Chief, State Police Post Commander, Community Corrections Director, County Prosecutor, Township Official.

Sportsplex Fee Changes

CURRENT RATES

NEW RATES

ALL-FACILITY PASS

	6 MO	12 MO	6 MO	12 MO
Child (0-17)	\$62.50	\$100.00	\$74.00	\$120.00
Adult	\$80.00	\$125.00	\$96.00	\$150.00
Couple	\$135.00	\$225.00	\$162.00	\$270.00
Family	\$205.00	\$310.00	\$246.00	\$372.00
Senior	\$45.00	\$75.00	\$65.00	\$100.00

POOL OR ICE ARENA PASS

	6 MO	12 MO	6 MO	12MO
Child (0-17)	\$50.00	\$80.00	\$60.00	\$96.00
Adult	\$65.00	\$100.00	\$78.00	\$120.00
Couple	\$110.00	\$180.00	\$132.00	\$216.00
Family	\$165.00	\$250.00	\$198.00	\$300.00
Senior	\$35.00	\$60.00	\$50.00	\$85.00

PUNCH CARDS

Good for 20 visits to either the
Ice Arena or the Swimming Pool

Child (0-17)	\$32.00	SAVE	\$40.00	REFLECTS
Adult	\$40.00	20%	\$48.00	20% OFF DROP IN
Senior	\$20.00	OFF!	\$32.00	RATES

NOTE: ABOVE PRICES ARE FOR
OTSEGO COUNTY RESIDENTS.
NON-RESIDENTS ADD \$25 PER PASS.

DROP IN RATES FOR IN COUNTY

: \$2.50 – Children 17 years & younger \$3 – Adults \$2 Seniors 60yr & up
\$8.50 Family
(parents & their children 17 years & younger)