



*Otsego*  
**COUNTY**  
M I C H I G A N

## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, February 28, 2006 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

### TENTATIVE AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
  - a. Regular Meeting of February 16, 2006 w/attachments
6. Consent Agenda
  - a. OCR 06-07 Discharge of Mortgage
7. City Liaison, Township & Village Representatives
8. Correspondence
  - a. Water Wonderland Board of Realtors
9. Special Presentations
  - a. NEMCOG-Community Corrections 2005 Year End Summary report (Marie Frick)
10. New Business
  - a. Financials
    1. Warrant B2006-08
    2. Warrant B2006-09
    3. Public Improvement Fund, Fund 245, Budget Amendment (2006)
    4. Sheriff's Dept., Fund 265, Budget Amendment (2006)
    5. January 2006 Financial Reports
  - b. Board Appointments
  - c. OCR 06-08 Millage Restoration Resolution
  - d. Personal Protective Equipment Policy
11. Public Comment
12. Board Remarks
13. Closed Session
14. Adjournment

February 16, 2006

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Beachnau. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Olsen.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

The minutes of the Regular Meeting of January 24, 2006 were approved as presented.

The agenda was amended to add under new business item H, County vehicle exemption for the County Administrator John Burt; Item I OCR-06-09 fee for alarm ordinance; closed session added after Board remarks.

Consent Agenda:

OCR-06-05 MERS

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Elizabeth Haus reported on the Village of Vanderbilt.

Correspondence:

Conflicts of interest sheets needs to be turned to the Administration office; Chairman received a letter from Trinity Lutheran regarding their 60<sup>th</sup> Anniversary; Letter from the Department of Environmental Quality; Letter of Department of Army; Letter from North County Community Mental Health; Letter from Committee Unlock the Gridlock.

Commissioner Olsen received a letter from the citizen regarding clear lake.

Special Presentations:

Ron Chavey gave the Board a FEMA report.

Chairman Beachnau introduced John Burt the new County Administrator.

Sheriff James McBride gave his annual report to the Board.

Richard Edmonds gave his annual report to the Board.

Motion by Commissioner Bentz, to accept the report from the Otsego County Land Use Department and to accept the fee schedule as presented. Ayes: Unanimous. Motion carried (See attached)

Gerald Chase from the NWMCHA presented the sanitary code to the Board.

New Business:

Motion by Commissioner Olsen, to approve Warrant B2006-05 in the amount of \$74,357.03 with prepaids in the amount of \$33,253.24. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve Warrant B2006-6 in the amount of \$341,005.45 with prepaids in the amount of \$258.42. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to approve Warrant B2006-7 in the amount of \$135,899.96 with the prepaids in the amount of \$7,772.19. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve the General Fund (101) 2005 Budget Amendment as presented. Ayes: Unanimous. Motion carried (see attached)

Motion by Commissioner Bates, to approve the Child Care Fund (292) 2005 Budget Amendment as presented. Ayes: Unanimous. Motion carried (see attached)

Motion by Commissioner Johnson, to approve the Parks and Recreation Fund (208) 2005 Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Liss, to approve the Housing Committee Fund (232) 2005 Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Hyde, to approve the 9-1-1 Fund (261) Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Olsen, to purchase a police car from Gaylord Ford for \$21,829.60 with funds to come from the equipment fund. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to exempt Friend of the Court, Child Care Fund and Department of Human Services from Otsego County Administrative Fee. Administrative Fees are already calculated by the State of Michigan into State Court Reimbursements, funds to come from Contingency 2005. Ayes: Unanimous. Motion carried.

Motion by Commissioner Glasser, to purchase insurance for the Courts to cover gaps in current insurance policies. The policy is to have a \$10,000.00 deductible with a premium of \$22,305.00. The premium shall be paid jointly by Otsego, Kalkaska and Crawford Counties. The payments shall be according to the agreed Tri-County formula. The deductible, if any, shall be paid jointly by Otsego, Kalkaska and Crawford Counties according to the Tri-County formula. Coverage is

to be retro-active to 07-01-05 or 01-01-06 if possible. Otsego County's portion shall be \$9,327.50 and funds to come from the equipment fund. The motion is contingent on clarifying the actual need for coverage from MMRMA. Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde. Nays: Bentz. Motion carried.

Motion by Commissioner Backenstose, to approve the Wind Turbine Generator Ordinance #06-01 as presented.

Roll Call Vote:

Ayes: Backenstose, Bates, Liss, Olsen, Glasser, Johnson, Hyde, Bentz, Beachnau.

Nays: None.

Motion carried/Ordinance adopted. (see attached)

The Chairman of the Board received a letter from Esther Moore regarding the Wind Turbine Generator Ordinance.

Motion by Olsen, to approve the Construction and Shoreland Ordinance #06-02 as presented.

Roll Call Vote:

Ayes: None.

Nays: Bates, Liss, Olsen, Glasser, Johnson, Hyde, Bentz, Backenstose, Beachnau.

Motion defeated/Ordinance rejected.

Motion by Commissioner Bentz, to send ordinance #06-02, the Construction and Shoreland Ordinance, back to the Planning Commission for further review. Ayes: Unanimous. Motion carried.

Motion by Commissioner Glasser, to approve OCR-06-06, Motorcycle Safety Grant as presented.

Roll Call Vote:

Ayes: Liss, Olsen, Glasser, Johnson, Hyde, Bentz, Backenstose, Bates, Beachnau.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Bates, to approve the written Hazard Communication program as presented. Ayes: Unanimous. Motion carried. (see attached)

Chairman Beachnau appointed John Burt, Trisha Adam, Paul Liss, Mike Hyde, and Mike Deerfield to the Airport Director Search committee.

Motion by Commissioner Glasser, to exempt John Burt from the Otsego County Vehicle policy effective February 13, 2006, allowing the vehicle to be taken to his residence. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve OCR-06-09 fee for the alarm ordinance.

Motion withdrawn by Commissioner Hyde.

Motion by Commissioner Hyde, to send back to 9-1-1 Committee regarding the \$25.00 fee for the alarm ordinance for further explanation. Ayes: Unanimous. Motion carried.

Public Comment:

Bob Harden reported on NEMSCA.

James McBride thanked Rachel and Trisha.

Daphine Cousineau addressed the Board regarding the \$25.00 fee for the alarm.

Board Remarks:

Commissioner Olsen: Commended Trisha, Rachel and Susan.

Commissioner Hyde: Advertisement has been done for the Airport Manager position.

Commissioner Beachnau: Attended the MAC conference.

Motion by Commissioner Bates, to enter into a closed session under provisions of 1976, Act 267 Section 8(c),

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried.

Entered into closed session at 11:53 a.m.

Returned to open session at 12:05 p.m.

Motion by Commissioner Bentz, to enter into closed session under provisions of Act 267 of 1976 Section 8(e).

Roll Call Vote:

Ayes: Olsen, Glasser, Johnson, Hyde, Bentz, Backenstose, Bates, Liss, Beachnau.

Nays: None.

Motion carried.

Entered into closed session at 12:05 p.m.

Returned to open session at 12:10 p.m.

Meeting adjourned at 12:19 p.m at the call of the Chair.

---

Paul M. Beachnau, Chairman

Susan I. DeFeyter, County Clerk/Reg



06-05

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

RESOLUTION FOR DEFINING A DAY OF WORK OR HOURS PER MONTH FOR MERS RETIREMENT PURPOSES

Note: To adopt the part-time to full-time employee service credit program under Plan Document Section 4(6), the governing body must adopt the Uniform Resolution Defining Hours Per Month For Part-Time Employees and Service Credit Conversion Upon Promotion to Full-Time Status.

In accordance with Section 3(1) of the MERS Plan Document, as the Otsego County Board of Commissioners 6902-1 Otsego County (Governing Body) (Municipality)

does hereby certify that a day of work, or the number of hours of work in a month, for Divisions 1, 10, 11, 13, 14, 20 for retirement purposes, shall (Indicate all employees or division name and number)

consist of one of the following to be effective as of February 1, 2006 (Date)

(Please complete either A or B)

- A. A day shall consist of hours. (Ten (10) days a month of such work days equals one month of credited service.)
B. X A month shall consist of 100 hours. (Each month of such work hours equals one month of credited service.)

I hereby certify that the above is a true copy of a Resolution adopted at the meeting of the governing body held on February 16, 2006 (Date)

(Signature of Authorized Official) Chair, Board of Commissioners (Title)

RETURN TO: Municipal Employees' Retirement System of Michigan 1134 Municipal Way Lansing, MI 48917

# Otsego County Land Use Services

1068 Cross Street  
Gaylord, Michigan 49735  
Telephone (989)731-7421  
Fax (989)731-7429  
Email: redmonds@otsegocountymi.gov

January 23, 2006

Paul Beachnau, Chairman  
Otsego County Board of Commissioners  
225 W. Main Street  
Gaylord, MI 49735

Re: Building Department 2005 Annual Report

Dear Mr. Beachnau and Members of the County Commission:

## 2005 PERMITS AND REVENUE

Attached are the reports showing the number of permits and the fees collected for the year as well as month by month. You will note that during 2005 2,417 total permits were issued, this includes building permits and permits for all trades. These are the permits that were serviced by the Building Department Staff.

During 2005 the Building Department was staffed by:

Building Official	Jerome Swantek	
Office clerks	Linda Pyke	
	Sharon Bollinger	
Building inspector/Electrical inspector		Robert Hunt
Plumbing/mechanical inspectors		Al Haus
		Paul Hunter

There were 2 open positions throughout 2005 that were not filled. The funds from one of the positions were ultimately converted for use by Professional Contractors hired to assist as needed with Plan Reviews and Building and/or Electrical Inspections. The other position has remained open and in 2006 will be utilized for a part-time clerk that will be shared with the Equalization Department and a part-time (seasonal) Building Inspector.

I have attached the financial report for 2005 for the Building Department. At the beginning of 2005 the Board of Commissioners authorized adjustments in the fee schedule so that the Building Permit cost would take into consideration the increase in construction costs and anticipated reduction in permit activity in Otsego County. As a result of the change in the fee schedule, the permit fees that were collected in 2005 did cover the cost of operation of the Building Department without the need to use the Building Department Fund Balance. The financial report indicates that the Building Department had over \$60,000 profit in 2005, however, about \$30,000 of that was a rebate received by County Departments for health insurance savings and the report did not include payroll calculations for the last week of December.

## 2006 PERMIT FEES

Currently, Otsego County Building Permit fees are tied to the BOCA value of a structure and each year the fees must be adjusted based on the cost of materials in this area. The fee schedule represents several sets of figures that are inputted into the Building Department Computers and then calculated and added to arrive at the actual permit cost. For 2005 the National cost of materials and the local cost of materials increased about 4%.

It is requested that the Board authorize the Building Department to update the fee schedule by inserting the BOCA values used in the fee schedule and that the Board authorize the Building Department to reduce the "multiplier" used to establish the actual Permit Cost. In 2005 all costs for construction were multiplied by .0037 to create the actual permit cost. It is requested that the Building Department be authorized to reduce the multiplier to .0030 this will leave most permit costs unchanged except for Single Family Homes and Commercial Construction which will see about 4% increase.

In an effort to simplify the Building Department fee structure starting in January of 2006 the Building Department will require that all contractors or home owners provide a copy of the construction contract or for do-it-yourself projects a copy of the parts list with costs. During 2006 I will be reviewing costs of construction in an effort to establish a new fee schedule in 2007 based solely on the cost of a project as provided in the Contract or parts list. The fee will be a base dollar amount for the first \$1,000 of cost and an additional amount for each additional \$1,000 in cost. This type of fee structure is widely used down state and is simple and easy and can be calculated and understood by anyone wanting a permit.

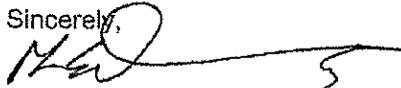
## CUSTOMER RELATIONS

During 2005 there were less than 5 formal complaints regarding Building Department procedures. Building Official Jerry Swantek is to be commended for his role in working with contractors and architects along with the inspectors who have been helpful and serve as a resource to contractors and home owners.

It is my opinion that the secretaries and the inspectors are doing an excellent job. While we are always looking for ways to improve, I completely support the job the secretaries and inspectors are doing.

If you have any questions please feel free to call.

Sincerely,



Richard Edmonds, J.D.  
Director of Land Use Services

Revenue Report

From: 02/24/2005 To: 12/31/2005

Generated: 01/04/2006

DOES NOT  
INCLUDE JAN 05  
DUE TO CHANGES  
IN COMPUTER SYSTEM

JAN 05 = 177 PERMITS  
\$ 59,012.50 REVENUE

Permit Record Type Totals	Records	Revenue
Building	932	265,580.50
Electrical	681	85,875.00
Mechanical	510	57,619.50
Plumbing	294	38,679.50
<b>Total</b>	<b>2417</b>	<b>447,754.50</b>

Permit Category Totals		
Type -> Building		
Category	Records	Revenue
AG EXEMPT	18	370.00
COMMERCIAL, ADD/ALTER/REPAIR	36	20,808.50
COMMERCIAL, NEW BUILDING	29	49,451.50
COMMERCIAL, UTILITY BUILDING	4	663.50
DECKS	46	2,729.00
DEMOLITION	27	1,650.00
DUPLEX	6	2,571.00
FOUNDATION ONLY	168	12,131.00
GARAGE, ATTACHED	26	4,054.00
GARAGE, DETACHED	124	17,198.00
Garage, detached	1	46.00
NO CATEGORY	1	55.50
POLE BARN	5	146.50
RE. MODULAR/BOCA	13	1,279.50
RES. ADD/ALTER/REPAIR	1	86.00
RES. MOBILE	168	29,470.00
RES. MODULAR HOME/HUD	5	1,105.00
RES. MODULAR/BOCA	20	7,946.50
RES. SINGLE FAMILY	14	10,983.00
Res. Single Family	172	98,679.50
SALES-COPIES-FIAR	1	1.00
SIGNS	4	95.50
TRAILER/TEMP STRUCTURE	19	1,950.00
<b>Total</b>	<b>932</b>	<b>265,580.50</b>

# OTSEGO COUNTY BUILDING & SAFETY DEPARTMENT

1066 CROSS STREET GAYLORD, MICHIGAN 49735

989-731-7400 FAX=989-731-7419

---

---

PERMIT SUMMARY FROM: 1/01/05 TO: 1/31/05

TYPE OF PERMIT	# PERMITS	BOCA VALUE	FEES
ADMINISTRATION	36	0	2,056.00
PARK MFG HOMES	0	0	.00
BUILDING PERMIT RENEWAL	5	0	570.50
BASEMENT & FOUNDATION	2	0	200.00
COMMERCIAL	1	111,443	556.00
COMMERCIAL-CHANGE OF USE	5	9,280,650	33,148.50
CONSTRUCTION BD/APPEALS	0	0	.00
DOUBLE WIDE MFC. HOUSING	2	243,214	1,180.00
ELECTRICAL PERMITS	39	0	4,120.00
MECHANICAL PERMITS	41	0	4,275.00
MULTI-FAMILY	0	0	.00
PLAN REVIEW FEE	12	0	6,568.50
PLUMBING PERMIT	15	0	1,850.00
RESIDENTIAL ADDITION	1	8,241	66.50
RESIDENTIAL MISC.	3	80,965	470.50
SIGN PERMIT	6	247,870	713.00
SINGLE FAMILY	4	545,953	2,699.00
SINGLE WIDE MFC. HOUSING	1	30,552	198.00
SPECIAL PERMITS	1	0	75.00
DETACHED GARAGE/SHED	3	33,456	266.00
DUPLEX	0	0	.00
TOTALS FOR TIME PERIOD	177	10,582,344	59,012.50

# OTSEGO COUNTY BUILDING & SAFETY DEPARTMENT

1066 CROSS STREET GAYLORD, MICHIGAN 49735

989-731-7400 FAX=989-731-7419

---

---

PERMIT SUMMARY FROM: 2/01/05 TO: 2/24/05

TYPE OF PERMIT	# PERMITS	BOCA VALUE	FEEES
ADMINISTRATION	26	0	1,012.50
PARK MFG HOMES	0	0	.00
BUILDING PERMIT RENEWAL	6	0	233.00
BASEMENT & FOUNDATION	4	0	200.00
COMMERCIAL	0	0	.00
COMMERCIAL-CHANGE OF USE	2	35,000	260.00
CONSTRUCTION BD/APPEALS	0	0	.00
DOUBLE WIDE MFC. HOUSING	3	327,873	1,699.00
ELECTRICAL PERMITS	32	0	5,261.00
MECHANICAL PERMITS	27	0	2,775.00
MULTI-FAMILY	0	0	.00
PLAN REVIEW FEE	3	0	39.00
PLUMBING PERMIT	14	0	1,495.00
RESIDENTIAL ADDITION	0	0	.00
RESIDENTIAL MISC.	6	75,196	537.00
SIGN PERMIT	1	27,000	266.00
SINGLE FAMILY	5	533,357	2,606.50
SINGLE WIDE MFC. HOUSING	1	53,729	322.00
SPECIAL PERMITS	0	0	.00
DETACHED GARAGE/SHED	2	19,440	163.00
DUPLEX	0	0	.00
TOTALS FOR TIME PERIOD	132	1,071,595	16,869.00

# OTSEGO COUNTY BUILDING & SAFETY DEPARTMENT

1066 CROSS STREET GAYLORD, MICHIGAN 49735

989-731-7400 FAX=989-731-7419

---

PERMIT SUMMARY FROM: 3/01/05 TO: 3/31/05

TYPE OF PERMIT	# PERMITS	BOCA VALUE	FEES
ADMINISTRATION	48	0	2,750.00
PARK MFG HOMES	0	0	.00
BUILDING PERMIT RENEWAL	8	0	863.50
BASEMENT & FOUNDATION	1	0	58.00
COMMERCIAL	2	2,244,338	7,981.50
COMMERCIAL-CHANGE OF USE	5	498,000	2,982.00
CONSTRUCTION BD/APPEALS	0	0	.00
DOUBLE WIDE MFC. HOUSING	2	171,474	917.00
ELECTRICAL PERMITS	31	0	11,327.00
MECHANICAL PERMITS	48	0	5,696.00
MULTI-FAMILY	0	0	.00
PLAN REVIEW FEE	7	0	1,868.00
PLUMBING PERMIT	22	0	2,890.00
RESIDENTIAL ADDITION	3	81,434	500.50
RESIDENTIAL MISC.	7	178,296	1,088.00
SIGN PERMIT	1	7,800	105.00
SINGLE FAMILY	10	1,387,875	7,113.50
SINGLE WIDE MFC. HOUSING	1	52,979	320.00
SPECIAL PERMITS	2	0	61.00
DETACHED GARAGE/SHED	1	9,792	82.00
DUPLEX	0	0	.00
TOTALS FOR TIME PERIOD	199	4,631,988	46,603.00

Permit Summary by Category

4-1-05 / 4-31-05  
DATE RANGE

Category	Estimated Cost	Permit Fee	Number of Permits
EXEMPT	\$75,200	\$100.00	3
COMMERCIAL, ADD/ALTER/REP	\$29,375	\$469.00	2
COMMERCIAL, NEW BUILDING	\$1,892,289	\$8,002.00	2
DECKS	\$5,724	\$107.00	2
DEMOLITION	\$0	\$86.00	1
ELECTRICAL	\$0	\$6,341.00	39
FOUNDATION ONLY	\$0	\$290.00	6
GARAGE, ATTACHED	\$72,676	\$565.00	4
GARAGE, DETACHED	\$60,209	\$483.00	4
MECHANICAL	\$0	\$2,410.50	14
PLUMBING	\$0	\$3,635.00	21
RES. ADD/ALTER/REPAIR	\$287,499	\$2,048.00	9
RES. SINGLE FAMILY	\$1,235,539	\$6,829.00	7
SIGNS	\$1,000	\$124.00	1
<b>Totals</b>	<b>\$3,659,511</b>	<b>\$31,489.50</b>	<b>115</b>

Permit Summary by Category

5-05/5-31-05  
DATE RANGE

Category	Estimated Cost	Permit Fee	Number of Permits
EXEMPT	\$108,000	\$36.00	2
COMMERCIAL, ADD/ALTER/REP	\$103,699	\$992.00	2
COMMERCIAL, UTILITY BUILDI	Δ= \$25,000	\$161.00	1
DECKS	\$14,891	\$385.00	7
DEMOLITION	\$0	\$178.00	3
ELECTRICAL	\$0	\$5,652.50	47
FOUNDATION ONLY	\$0	\$580.00	10
GARAGE, ATTACHED	\$72,680	\$490.00	2
GARAGE, DETACHED	\$194,208	\$1,869.50	11
MECHANICAL	\$0	\$4,375.00	35
PLUMBING	\$0	\$4,225.00	28
RES. ADD/ALTER/REPAIR	\$803,010	\$5,736.50	21
RES. MODULAR HOME/HUD	\$180,154	\$1,070.00	2
RES. MODULAR/BOCA	\$118,216	\$667.00	1
RES. SINGLE FAMILY	\$1,022,856	\$5,757.00	7
SIGNS	\$0	\$344.00	1
TRAILER/TEMP STRUCTURE	\$40,200	\$279.00	1
<b>Totals</b>	<b>\$2,682,914</b>	<b>\$32,797.50</b>	<b>181</b>

6-1-05 - 6-30-05

### Permit Summary by Category

Category	Estimated Cost	Permit Fee	Number of Permits
EXEMPT	\$85,000	\$72.00	4
COMMERCIAL, ADD/ALTER/REP	\$246,623	\$1,023.50	2
DECKS	\$21,472	\$313.00	5
DEMOLITION	\$0	\$178.00	3
ELECTRICAL	\$0	\$7,971.00	56
FOUNDATION ONLY	\$0	\$1,335.00	18
GARAGE, ATTACHED	\$145,098	\$974.00	4
GARAGE, DETACHED	\$311,476	\$2,202.00	16
PLUMBING	\$0	\$3,910.00	25
RES. ADD/ALTER/REPAIR	\$540,264	\$4,113.00	16
RES. MODULAR HOME/HUD	\$237,177	\$1,395.00	2
RES. SINGLE FAMILY	\$2,023,853	\$11,461.00	17
SIGNS	\$8,500	\$223.00	2
<b>Totals</b>	<b>\$3,619,463</b>	<b>\$35,170.50</b>	<b>171</b>

**Revenue Report**

From: 07/01/2005 To: 07/31/2005

Generated: 08/19/2005

Permit Category Totals		
Type -> Building		
Category	Records	Revenue
AG EXEMPT	1	18.00
COMMERCIAL, ADD/ALTER/REPAIR	3	2,472.50
COMMERCIAL, NEW BUILDING	5	5,125.50
DECKS	2	158.00
DEMOLITION	1	46.00
FOUNDATION ONLY	25	2,051.00
GARAGE, ATTACHED	1	1.00
GARAGE, DETACHED	19	2,493.00
POLE BARN	2	53.50
RES. ADD/ALTER/REPAIR	11	1,132.50
RES. MODULAR HOME/HUD	1	721.00
RES. MODULAR/BOCA	3	2,528.00
RES. SINGLE FAMILY	23	10,578.00
SIGNS	3	274.00
TRAILER/TEMP STRUCTURE	1	86.50
<b>Total</b>	<b>101</b>	<b>27,738.50</b>

Type -> Electrical		
Category	Records	Revenue
ELECTRICAL	69	8,416.00
<b>Total</b>	<b>69</b>	<b>8,416.00</b>

Type -> Mechanical		
Category	Records	Revenue
MECHANICAL	41	4,545.00
<b>Total</b>	<b>41</b>	<b>4,545.00</b>

Type -> Plumbing		
Category	Records	Revenue
PLUMBING	23	3,240.00
<b>Total</b>	<b>23</b>	<b>3,240.00</b>

Permit Summary by Category

8-1-05  
- 831-05

Category	Estimated Cost	Permit Fee	Number of Permits
COMMERCIAL, ADD/ALTER/REP	\$31,736	\$721.00	2
COMMERCIAL, NEW BUILDING	\$73,571	\$473.00	2
DECKS	\$7,304	\$169.00	2
DEMOLITION	\$0	\$230.00	3
DUPLEX	\$228,587	\$1,306.00	2
ELECTRICAL	\$0	\$4,630.00	38
FOUNDATION ONLY	\$0	\$1,046.00	14
GARAGE, ATTACHED	\$75,696	\$564.00	3
GARAGE, DETACHED	\$226,984	\$1,793.00	13
MECHANICAL	\$0	\$4,665.00	30
PLUMBING	\$0	\$3,115.00	22
RES. ADD/ALTER/REPAIR	\$149,482	\$1,660.50	10
RES. MOBILE	\$38,080	\$63.00	1
RES. MODULAR HOME/HUD	\$91,142	\$510.00	1
RES. MODULAR/BOCA	\$299,472	\$1,036.00	1
RES. SINGLE FAMILY	\$1,360,700	\$7,577.00	9
SALES-COPIES-FIAR	\$0	\$86.00	1
STONS	\$6,000	\$119.00	1
<b>Totals</b>	<b>\$2,588,754</b>	<b>\$29,763.50</b>	<b>156</b>

Permit Summary by Category

9-1-05/9-30-05

Category	Estimated Cost	Permit Fee	Number of Permits
EXEMPT	\$43,656	\$54.00	3
COMMERCIAL, ADD/ALTER/REP	\$76,029	\$1,188.00	3
COMMERCIAL, NEW BUILDING	\$401,005	\$2,378.00	4
COMMERCIAL, UTILITY BUILDI	\$40,000	\$115.00	1
DECKS	\$15,016	\$387.00	6
DEMOLITION	\$0	\$86.00	1
ELECTRICAL	\$0	\$7,726.00	57
FOUNDATION ONLY	\$0	\$2,266.00	32
GARAGE, ATTACHED	\$46,916	\$386.00	3
GARAGE, DETACHED	\$265,880	\$2,101.00	17
MECHANICAL	\$0	\$6,770.00	52
PLUMBING	\$0	\$4,622.50	40
RES. ADD/ALTER/REPAIR	\$155,220	\$1,959.00	22
RES. MOBILE	\$44,998	\$340.00	1
RES. MODULAR HOME/HUD	\$296,961	\$1,791.00	4
RES. MODULAR/BOCA	\$222,433	\$1,282.00	1
RES. SINGLE FAMILY	\$1,361,366	\$7,454.00	6
SIGNS	\$8,592	\$256.00	3
TRAILER/TEMP STRUCTURE	\$1,185,520	\$819.00	13
<b>Totals</b>	<b>\$4,163,592</b>	<b>\$41,980.50</b>	<b>270</b>

Permit Summary by Category

10-1-05 / 10-31-05

Category	Estimated Cost	Permit Fee	Number of Permits
AG EXEMPT	\$69,020	\$36.00	2
COMMERCIAL, ADD/ALTER/REP	\$495,284	\$3,076.00	4
COMMERCIAL, NEW BUILDING	\$1,439,846	\$7,569.50	6
COMMERCIAL, UTILITY BUILDI	\$49,058	\$384.50	2
DECKS	\$4,686	\$112.00	3
DEMOLITION	\$0	\$224.00	4
ELECTRICAL	\$0	\$8,264.00	68
FOUNDATION ONLY	\$0	\$1,616.00	25
GARAGE, ATTACHED	\$63,908	\$535.00	3
GARAGE, DETACHED	\$319,328	\$2,400.00	13
MECHANICAL	\$0	\$4,600.00	39
PLUMBING	\$0	\$3,540.00	27
RES. ADD/ALTER/REPAIR	\$523,133	\$4,256.00	22
RES. MODULAR HOME/HUD	\$177,302	\$739.00	2
RES. MODULAR/BOCA	\$502,846	\$2,685.00	4
RES. SINGLE FAMILY	\$2,598,796	\$14,566.00	17
TRAILER/TEMP STRUCTURE	\$0	\$189.00	3
<b>Totals</b>	<b>\$6,243,207</b>	<b>\$54,792.00</b>	<b>245</b>

Permit Summary by Category

NOVEMBER 05

Category	Estimated Cost	Permit Fee	Number of Permits
EXEMPT	\$14,688	\$18.00	1
COMMERCIAL, ADD/ALTER/REP	\$112,376	\$1,651.00	3
COMMERCIAL, NEW BUILDING	\$678,674	\$3,950.00	4
DECKS	\$3,080	\$103.00	2
DEMOLITION	\$0	\$264.00	4
ELECTRICAL	\$0	\$6,539.00	52
FOUNDATION ONLY	\$0	\$1,219.00	19
GARAGE, DETACHED	\$101,456	\$1,232.00	6
MECHANICAL	\$0	\$5,260.00	44
PLUMBING	\$0	\$3,295.00	23
RES. ADD/ALTER/REPAIR	\$172,854	\$1,816.00	9
RES. MOBILE	\$34,652	\$243.00	1
RES. MODULAR HOME/HUD	\$68,464	\$427.00	1
RES. SINGLE FAMILY	\$2,228,403	\$14,998.00	15
<b>Totals</b>	<b>\$3,414,647</b>	<b>\$41,015.00</b>	<b>185</b>

Permit Summary by Category

12/1/05 - 12/31/05

Category	Estimated Cost	Permit Fee	Number of Permits
EMPTY	\$24,480	\$18.00	1
COMMERCIAL, ADD/ALTER/REP	\$1,342,916	\$3,595.00	2
COMMERCIAL, NEW BUILDING	\$2,447,294	\$11,620.00	1
DECKS	\$1,353	\$144.00	3
DEMOLITION	\$0	\$46.00	1
DUPLEX	\$125,422	\$763.00	2
ELECTRICAL	\$0	\$2,866.00	24
FOUNDATION ONLY	\$0	\$293.00	5
GARAGE, DETACHED	\$65,280	\$588.00	3
MECHANICAL	\$0	\$2,500.00	25
PLUMBING	\$0	\$2,200.00	15
RENTAL CABIN	\$1	\$86.00	1
RES. ADD/ALTER/REPAIR	\$194,917	\$1,449.00	6
RES. MOBILE	\$32,202	\$234.00	1
RES. MODULAR HOME/HUD	\$86,792	\$494.00	1
RES. MODULAR/BOCA	\$307,437	\$1,719.00	2
RES. SINGLE FAMILY	\$986,782	\$5,411.00	7
TRAILER/TEMP STRUCTURE	\$1	\$86.00	1
<b>Totals</b>	<b>\$5,614,877</b>	<b>\$34,112.00</b>	<b>102</b>



## 2005 OTSEGO COUNTY BUDGET AMENDMENT

**FUND/DEPARTMENT: 101/General Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
<i>SEE ATTACHED SPREADSHEET</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
<i>SEE ATTACHED SPREADSHEET</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Board Approval Date (if necessary)  
OCF-3 (10/14/05)

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_

2005 YEAR-END COMPREHENSIVE BUDGET AMENDMENT

GENERAL FUND

<u>DEPARTMENT</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>
Commissioners	101E101	703040	Per Diems	5,620	-
	101E101	704200	FICA	1,425	-
	101E101	704600	Workers Comp	1,960	-
	101E101	726000	Supplies	126	-
	101E101	704110	Hospitalization	-	2,110
	101E101	704400	Education & Training	-	495
	101E101	930300	Advertising	-	534
	101E101	930450	Shipping & Mailing	-	407
	101E101	930500	Travel	-	1,603
	101E101	969000	Contingency - Commissioners	-	165
	101E941	999010	CONTINGENCY	-	3,817
				9,131	9,131
Clerk	101E215	703030	Regular hourly	2,291	-
	101E215	704200	FICA	156	-
	101E215	704300	Retirement	437	-
	101E215	726000	Supplies	221	-
	101E215	930450	Shipping & Mailing	188	-
	101E215	703060	Part-time/Temporary	-	1,312
	101E215	704110	Hospitalization	-	30,062
	101E941	999010	CONTINGENCY	28,081	-
			31,374	31,374	
External Audit	101E223	801020	Professional	4,790	-
	101E941	999010	CONTINGENCY	-	4,790
			4,790	4,790	
Treasurer	101E253	703030	Regular hourly	-	2,337
	101E253	704110	Hospitalization	-	9,492
	101E253	704140	Life & Disability	16	-
	101E253	704300	Retirement	427	-
	101E253	704600	Workers comp	404	-
	101E253	704200	FICA	-	351
	101E253	930150	Service charges	-	2,979
	101E253	930450	Shipping & mailing	-	1,347
	101E253	940010	Outside contracted services	-	4,446
	101E941	999010	CONTINGENCY	20,105	-
			20,952	20,952	

<u>DEPARTMENT</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	
Secondary Rd	101E334	703030	Regular hourly	4,591	-	
	101E334	704140	Life & disability	66	-	
	101E334	704200	FICA	424	-	
	101E334	704300	Retirement	861	-	
	101E334	704600	Workers comp	323	-	
	101E334	920410	Service contracts	20	-	
	101E334	930500	Travel	3,589	-	
	101E334	703070	Overtime	-	1,130	
	101E334	704110	Hospitalization	-	354	
	101E334	704800	Sick pay	-	720	
	Jail	101E351	703070	Overtime	2,122	-
		101E351	704140	Life & disability	118	-
		101E351	704200	FICA	797	-
		101E351	704300	Retirement	2,152	-
		101E351	704500	Unemployment	1,867	-
		101E351	704700	Payments in lieu of insurance	359	-
101E351		726046	Supplies - uniform	877	-	
101E351		920520	Rental - equip/veh	785	-	
101E351		930450	Shipping & mailing	267	-	
101E351		703030	Regular hourly	-	649	
101E351		703080	Holiday pay	-	4,500	
101E351		704110	Hospitalization	-	10,593	
101E941		999010	CONTINGENCY	-	12,170	
				52,004	52,004	
Emergency Svcs		101E427	704110	Hospitalization	-	4,051
		101E427	704500	Unemployment	113	-
	101E427	704600	Workers comp	195	-	
	101E427	704700	Payments in lieu of insurance	-	500	
	101E427	940010	04HS outside contracted svcs	-	1,146	
	101E941	999010	CONTINGENCY	5,389	-	
			5,697	5,697		
District Health	101E601	940010	Outside contracted svcs	9,460	-	
	101E941	999010	CONTINGENCY	-	9,460	
			9,460	9,460		
Substance Abuse	101E631	940010	Outside contracted svcs	12,819	-	
	101E941	999010	CONTINGENCY	-	12,819	
			12,819	12,819		
Medical Examiner	101E648	726000	Supplies	520	-	
	101E648	930460	Transporting	3,970	-	
	101E648	930920	Autopsies	2,319	-	
	101E648	920530	Rental - morgue	-	750	
	101E941	999010	CONTINGENCY	-	6,059	
			6,809	6,809		

<u>DEPARTMENT</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>
-------------------	------------	---------------	--------------	-----------------	-----------------

Veterans Affairs	101E682	703010 Regular director	1,386	-
	101E682	704110 Hospitalization	1,505	-
	101E682	704140 Life & disability	208	-
	101E682	704200 FICA	57	-
	101E682	704300 Retirement	370	-
	101E682	704500 Unemployment	263	-
	101E682	704600 Workers comp	440	-
	101E682	930450 Shipping & mailing	71	-
	101E941	999010 CONTINGENCY	-	4,300
		4,300	4,300	
Planning & Zon	101E721	703030 Regular hourly	995	-
	101E721	704200 FICA	571	-
	101E721	704300 Retirement	1,561	-
	101E721	704500 Unemployment	382	-
	101E721	704600 Workers comp	1,045	-
	101E721	801030 Technical svcs	599	-
	101E721	930660 Gasoline	403	-
	101E721	703060 Part-time/Temporary	-	574
	101E721	704100 Hospitalization	-	1,503
	101E721	930210 Telephone	-	690
	101E721	930450 Shipping & mailing	-	198
	101E941	999010 CONTINGENCY	-	2,591
			5,556	5,556
Link MI Project	101E370	969000 Contingency	1,000	-
	101E941	999010 CONTINGENCY	-	1,000
		1,000	1,000	
Health Care Ret	101E853	940110 Hospitalization/Dental	-	76,000
	101E941	999010 CONTINGENCY	76,000	-
		76,000	76,000	
Distributive Svcs	101E864	920400 Repairs and Maintenance	884	-
	101E864	920410 Service contracts	8,353	-
	101E864	930210 Telephone	2,783	-
	101E864	930240 Data/network svcs	3,681	-
	101E864	930450 Shipping & mailing	-	1,980
	101E941	999010 CONTINGENCY	-	13,721
		15,701	15,701	
Capital Outlay	101E901	970450 Property - software	9,135	-
	101E941	999010 CONTINGENCY	-	9,135
		9,135	9,135	
FOC Med Support	101E144	703060 4 CRMD part-time/temporary	4,232	-
	101E144	704200 4 CRMD FICA	324	-
	101E144	726000 FOCMD supplies	100	-
	101E144	930210 FOCMD telephone	100	-
	101E144	930450 FOCMD shipping & mailing	246	-
	101E141	703060 part-time/temporary	-	4,232

	101E141	704200 FICA	-	324
	101E141	726000 supplies	-	100
	101E141	930210 telephone	-	100
	101E141	930450 shipping & mailing	-	246
			<u>5,002</u>	<u>5,002</u>
Family Counsel	101E166	964000 Refunds & rebates	4,200	-
	101E941	999010 CONTINGENCY	-	<u>4,200</u>
			<u>4,200</u>	<u>4,200</u>

**GENERAL FUND CONTINGENCY SUMMARY**

Balance before amendment 39,372

**Additions:**

Clerk 28,081  
Treasurer 20,105  
Equalization 15,048  
Emergency Mgt 5,389  
Hlth Care Retirees 76,000  
144,623

**Deductions:**

Commissioners 3,817  
External Audit 4,790  
MSU Extension 585  
Prosecutor 4,900  
Sheriff/Jail 12,170  
District Health 9,460  
Substance Abuse 12,819  
Medical Examiner 6,059  
Veterans Affairs 4,300  
Planning & Zon 2,591  
Link MI 1,000  
Distributive Svcs 13,721  
Family Counseling 4,200  
Capital Outlay 9,135  
89,547

Ending Balance 94,448



**2005  
OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 292/Child Care Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
<i>SEE ATTACHED SPREADSHEET</i>	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
<i>SEE ATTACHED SPREADSHEET</i>	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>	
Entered:	
By:	

Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Board Approval Date (if necessary)  
OCF-3 (10/14/05)

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_

CHILD CARE FUND

<u>ACCT TYPE</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>DECREASE</u>	<u>INCREASE</u>
Revenue	2920030	676010	Reimbursement general	20,000	-
	2920030	694010	Other income	-	27,000
	2920050	400001	Budgeted use of fund bal	-	12,150
	2920355	539000	Basic state grants	-	10,000
	2920355	539000	TOPS State grants	-	20,000

<u>ACCT TYPE</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>
Expenditures	292E662	801020	Professional	-	9,000
	292E662	801030	Technical svcs	-	47,000
	292E662	930210	Telephone	-	150
	292E662	930500	Travel	-	2,700
	292E662	930700	Room & bd	-	32,000
	292E662	930800	State institutions	13,000	-
	292E662	930810	Other institutions	102,000	-
	292E662	930830	Svcs of care giver	-	1,000
	292E662	930999	Misc other services	-	102,000
	292E662	940000	Inside purchased svcs	7,000	-
	292E999	999000	Transfer out	121,000	-
				<u>263,000</u>	<u>263,000</u>



**2005  
OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 208/Parks & Recreation**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
SEE ATTACHED SPREADSHEET	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
SEE ATTACHED SPREADSHEET	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Board Approval Date (if necessary)  
OCF-3 (10/14/05)

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_

**PARKS AND RECREATION**

<u>ACCT TYPE</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>DECREASE</u>	<u>INCREASE</u>
General Revenue	2080025	664010	Interest	-	3,000
	2080050	699030	Transfers In	-	11,000
Parks Revenue	2080440	642010	Sales - campfire wood	-	6,000
	2080440	642030	Sales - concessions	-	1,100
	2080440	651060	Reservations pavilion	-	600
	2080440	652010	Admission - daily pass	-	1,130
	2080440	652030	Admission - camping fees	-	8,000
	2080440	652050	Admission - camp ground res	-	3,400
Com Ctr Revenue	2080442	626030	Current services	-	7,100
	2080442	652010	Admission - daily pass	-	1,500

<u>ACCT TYPE</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>
Parks Expenses	208E751	703030	Regular hourly	12,000	-
	208E751	704110	Hospitalization	4,500	-
	208E751	704200	FICA	2,000	-
	208E751	704300	Retirement	2,000	-
	208E751	704600	Workers comp	2,000	-
	208E751	726000	Supplies	2,500	-
Rec Expenses	208E752	703030	Regular hourly	11,000	-
	208E752	703060	Part time/Temporary	-	32,300
	208E752	704110	Hospitalization	-	9,000
	208E752	726040	Supplies	4,000	-
	208E752	726050	Repairs & maintenance	10,000	-
	208E752	920400	Repair services	3,000	-
	208E752	930100	Insurance	6,800	-
	208E752	930300	Advertising	3,500	-
	208E752	930610	Natural gas	2,300	-
	208E752	940000	Inside purch svcs	5,300	-
Capital Outlay	208E752	940010	Outside contracted svcs	8,230	-
	208E901	970200	Property - bldgs	5,000	-
				<u>84,130</u>	<u>84,130</u>



**OTSEGO COUNTY  
BUDGET AMENDMENT**

Pg 1 of 2

FUND/DEPARTMENT: 232 Housing

0005

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
232E690 - 703030 - Reg - Hourly	\$ 262.16	\$
232E690 - 704110 - Hospitalization	\$ 735.01	\$
232E690 - 704140 - Life and Disability	\$ 140.42	\$
232E690 - 704200 - Social Sec Contrib	\$ 293.69	\$
232E690 - 704500 - Unemployment	\$ 462.14	\$
232E690 - 704600 - Workers Comp	\$ 416.53	\$
<b>Total</b>	\$	\$

Mark K. Hays  
Department Head Signature

2/8/06  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

*pg 2 of 2*

**FUND/DEPARTMENT:** 232 Housing

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
232E690 - 726000 - Supplies	\$ 73.76	\$
232E690 - 940000 - Inside Purchased	\$ 2159.49	\$
232E690 - 703010 - Reg. Emp.	\$	\$ 3120.33
232E690 703060 - Part-Time/Temp	\$	\$ 1422.87
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$ 4,543.20</b>	<b>\$ 4,543.20</b>

*Mark K. [Signature]*  
Department Head Signature

2/8/06  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



911  
8005 Budget  
Fund

## OTSEGO COUNTY BUDGET AMENDMENT

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:     General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

### REVENUE

Account Number	Decrease	Increase
-	\$	
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

### EXPENDITURE

Account Number	Decrease	Increase
261E-427 - 703030	\$ Reg.-hourly	4720.00
261E-427 - 930100	\$ Insurance & Bonds	\$ 5180.00
261E-427 - 940000	\$ Inside purch.svcs.	\$ 10945.00
261E-427 - 704700	\$ Pmts. in lieu of insur.	\$ 1580.00
261E-427 - 704500	\$ Unemployment	\$ 880.00
261E-427 - 704110	\$ 23295.00	\$
<b>Total</b>	hospitaliz \$ 23295.00	\$ 23295.00

Department Head Signature

2-9-2006  
 Date

<b>Finance Department</b>
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary):

Budget Adjustment #

Posting Number



911  
2005 Budget  
Fund

## OTSEGO COUNTY BUDGET AMENDMENT

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

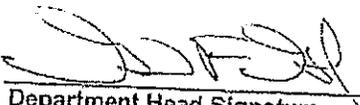
Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

### REVENUE

Account Number	Decrease	Increase
- - -	\$	
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
<b>Total</b>	\$	\$

### EXPENDITURE

Account Number	Decrease	Increase
261 - E427 - 930500	\$ Travel	\$ 325.00
261 - E901 - 970450	\$ Software	\$ 4500.00
261 - E901 - 970430	\$ 4895.00	\$
- - Furniture +	\$	\$
- - fixtures	\$	\$
- - -	\$	\$
<b>Total</b>	\$ 4895.00	\$ 4895.00

  
 Department Head Signature

2-7-2006  
 Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
 Administrator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board Approval Date (if necessary):

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number



911 E  
2015 Budget  
Fund

## OTSEGO COUNTY BUDGET AMENDMENT

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:     General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

### REVENUE

Account Number	Decrease	Increase
-	\$	
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

### EXPENDITURE

Account Number	Decrease	Increase
261 - E427 - 704200	\$ FICA	\$ 120.00
261 - E427 - 704300	\$ Retirement	\$ 655.00
261 - E427 - 920200	\$ Water/sewer	\$ 975.00
261 - E427 - 930610	\$ natural gas	\$ 1725.00
261 - E427 - 920510	\$ Rental	\$ 430.00
261 - E427 - 969000	\$ 3905.00	\$
Total	Contingency \$ 3905.00	\$ 3905.00

  
Department Head Signature

2.9.2006  
Date

Finance Department
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary):

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number

OTSEGO COUNTY  
WIND TURBINE GENERATOR ORDINANCE

Ordinance Number: 06-01

AN ORDINANCE TO AMEND ARTICLE II "DEFINITIONS" BY ADDING NEW TERMS APPLICABLE TO WIND POWER GENERATION AND TO AMEND ARTICLE XVIII OF THE OTSEGO COUNTY ZONING ORDINANCE BY ADDING SECTION 18.47 "WIND GENERATION" TO PROVIDE REGULATIONS FOR WIND GENERATION AND ANEMOMETER TOWERS AS USES BY SPECIAL USE PERMIT IN THE COUNTY AND TO PROVIDE REVIEW PROCEDURES AND STANDARDS FOR WIND GENERATION AND ANEMOMETER APPROVAL FOR THE HEALTH, SAFETY AND WELFARE OF COUNTY CITIZENS.

THE COUNTY OF OTSEGO, STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Article II by adding new terms applicable to Wind Power Generation.

Article II of the Otsego County Zoning Ordinance is hereby amended to add the following definitions in their appropriate alphabetic locations, which definitions shall read in their entirety as follows:

ANEMOMETER: An instrument for measuring and recording the speed of the wind.

ESSENTIAL SERVICES: The erection, construction, alteration or maintenance of underground, surface, or overhead gas, electrical, steam or water transmission or distribution systems; collection, communication, supply or disposal systems, including mains, drains, sewers, pipes, conduits, wires, cables, fire alarm boxes, traffic signals, hydrants, towers, poles, electrical substations, gas regulator stations, and other similar equipment, and applicable accessories reasonably necessary for the furnishing of adequate service by such public utilities or municipal departments or commissions or for the public health, safety, and general welfare. Provided, however, that wireless telecommunication towers and facilities, alternative tower structures, antennas, Wind Tower Generators and anemometer towers shall not be considered essential services.

TEMPORARY ANEMOMETER TOWER: A structure, including all accessory facilities, temporarily erected, on which an anemometer is mounted for the purposes of documenting whether a site has wind resources sufficient for the operation of a wind turbine generator.

PRIVATE WIND TURBINE GENERATOR: A Wind Turbine Generator (WTG) used primarily to generate electricity or produce mechanical energy for use on the property where located with a wind generation tower height of 100 feet or less, and generation of 25kw or less of electricity. Sale of electric power via Net Metering is allowed.

WIND TURBINE GENERATOR (WTG) OR UTILITY WTG: A tower, pylon, or other structure, including all accessory facilities, upon which any, all, or some combination of the following are mounted:

1. A wind vane, blade, or series of wind vanes or blades, or other devices mounted on a rotor for the purpose of converting wind into electrical or mechanical energy.
2. A shaft, gear, belt, or coupling device used to connect the rotor to a generator, alternator, or other electrical or mechanical energy producing device.
3. A generator, alternator, or other device used to convert the energy created by the rotation of the rotor into electrical or mechanical energy.

WIND TURBINE GENERATOR TOWER HEIGHT:

1. Horizontal Axis Wind Turbine Rotors: The distance between the ground and the highest point on the arc of the rotor wind blades mounted on a horizontal axis wind turbine generator.
2. Vertical Axis Wind Turbine: The distance between the ground and the highest point of the wind turbine generator.

Section 2. Amendment of Article XVIII by adding Section 18.47 "Wind Generation"

Article XVIII of the Otsego County Zoning Ordinance is hereby amended by adding Section 18.47, which shall read in its entirety as follows:

SECTION 18. 47. WIND GENERATION

The purpose of this section is to establish requirements for the location of Wind Turbine Generators (WTG), commonly known as wind turbines or windmills, and anemometer towers. The county recognizes that it is in the public interest to permit the location of wind turbine generators within the county. The county also recognizes the need to protect the scenic beauty of Otsego County from unnecessary and unreasonable visual interference. As such, this ordinance seeks to:

- a. Regulate the development of renewable energy resources in a prudent manner.
- b. Protect all areas of the County from any potential adverse impacts of WTG and anemometer towers;
- c. Regulate the location of WTG and anemometer towers in the County;
- d. Protect the public health, safety and welfare;
- e. Avoid potential damage to adjacent property from the failure of WTG and anemometer towers.

#### 18.47.1 Exceptions

Wind Turbine Generator (WTG) regulations provided in this Section 18.47 shall not apply to Private WTGs 35 feet high or less with a rotor blade clearance above ground level a minimum of 15' and with a rotor blade not to exceed 20 feet in diameter. If the afore mentioned WTG is not attached to the principal dwelling or use, the WTG shall be regulated as an accessory structure in accordance with Section 18.1 of the Zoning Ordinance.

#### 18.47.2 Application Requirements.

In addition to the application requirements of Article 16 of this ordinance, an application for a special use permit for a commercial or a private WTG or an anemometer tower shall include all of the following information, unless expressly indicated otherwise:

- a. A site plan meeting all of the requirements of Article 20 of this Ordinance.
- b. A detailed analysis by a professional engineer, licensed in the State of Michigan, describing the specific WTG structure(s) or anemometer tower proposed and all phases for implementing the development in compliance with the standards set forth in Section 18.47.5.
- c. A study prepared by a professional engineer, licensed in the State of Michigan, documenting that the site of the WTG has sufficient wind resources for the proposed WTG equipment. Provided, however, this application requirement shall not apply an anemometer tower.
- d. A resume' or other written summary of the education, experience, and other qualifications of all experts providing information concerning the WTG or anemometer tower project.
- e. An avian study based on U.S. Fish and Wildlife Service, "Guidelines to Avoid and Minimize Wildlife Impacts from Wind Turbines", Federal Register: July 10, 2003 (Volume 68, Number 132). Provided, however, this application requirement shall not apply to an anemometer tower.
- f. Analysis, measurements and projections of WTG noise propogation shall conform to International Electromechanical Commission (IEC) Standard 61400-11 Part 11, as that standard may be amended or updated from time to time. Acoustic Noise Measurement Techniques shall include: optional noise directivity requirements (see below), infrasound (low frequency) projections, low frequency noise (between 20 and 100 Hz) measurement and analysis and impulsivity measurement (noise pressure of potential "thumping" sounds). Analysis shall include but is not limited to:

1. A survey of the existing ambient background noise levels. Analysis shall include day time measurements and also at least two ambient noise measurements between 9:00 PM and 11:59PM and two between 1:00 AM and 5:00AM.
2. A prediction of the WTG noise levels at the property border. This can be made with manufacturer's data or data from a private testing agency for proposed WTGs or by direct measurement for WTGs in place, so long as measurements are conducted according to IEC and 61400-11 part 11 as that standard may be amended or updated from time to time. Including infrasound and low frequency noise between 20 and 100 Hz, modeling must identify likely pure tone sources.
3. Identification and support for a model for sound propagation. The model may be hemispherical or spherical but particular attention must be paid to the noise propagation downwind of the proposed installation site and the propagation of sound at differing atmospheric densities.
4. A comparison of calculated wind sound pressure levels with and without the WTG or proposed WTGs. This confirms the baseline for permitted sound levels once the WTGs are operating.

This application requirement shall not apply to an anemometer tower.

- g. A detailed written statement, with supporting evidence, demonstrating how the proposed WTG or anemometer tower will comply with all of the standards for approval.
- h. Written documentation projecting the shadow flicker on any existing structures located off the property on which the WTG will be constructed, and the extent and duration of the shadow flicker on these existing structures. Provided, however, this application requirement shall not apply to an anemometer tower.
- i. Written documentation that the applicant has notified the FAA, Gaylord Regional Airport and any other applicable state and federal regulatory agencies of the proposed WTG or anemometer tower.
- j. Elevation drawings, computer generated sound models or simulations and other aids or documentation projecting the sound reaching off the property on which the WTG will be constructed, and the extent and duration of the sound. Provided, however, this application requirement shall not apply to an anemometer tower.
- k. Elevation drawings, computer generated photographic simulations and other images, or other visual aids that depict how the WTG tower and all accessory structures will appear as constructed on the proposed site from vantage points north, south, east, and west of the WTG tower. Provided, however, this application requirement shall not apply to an anemometer tower.

18.47.3 Standards for WTG and Anemometer Tower Approval.

The Planning Commission shall approve, or approve with conditions, an application for WTG or an anemometer tower only upon a finding that the proposed WTG or anemometer tower complies with all of the following applicable standards, and the approval standards as found in Article 16 of the Zoning Ordinance.

- a. The proposed site shall have documented annual wind resources sufficient for the operation of the proposed WTG. The wind resource documentation shall detail, at a minimum, ambient wind at the maximum height permitted by this ordinance. Lower elevations (consistent with anemometer tower approval) shall also be provided by the applicant. This standard shall not apply to an anemometer tower.
- b. The minimum site area for WTG or an anemometer tower shall be as necessary to meet required setbacks and any other standards of this section.
- c. Noise permitted from WTGs is governed by the original ambient baseline noise study performed in accordance with Section 18.47.2(f) for the first WTG on the subject property and original fixed noise pressure limits above baseline for both day and night operations.
- d. Broadband noise from any WTG shall be limited to no more than 10 decibels above the original ambient baseline sound level (or that level which is exceeded 90% of the time) beyond the property line, considering both daytime and night measurements as reported in the engineer's sound propagation model required in section 18.2(f). The day and night requirements will be different. The harmonic mean of the night measurements will set the baseline for night noise limits and the harmonic mean of the daytime measurements will set the baseline for daytime limits. Pure tones, defined as an octave band (at any frequency), are limited to no more than 3 decibels above the adjacent higher and lower octave bands.
- e. The potential ice throw or ice shedding for the proposed WTG shall not cross the property lines of the site in question nor impinge on any public Right-of-Way or overhead utility line. Compliance shall be demonstrated in the permit application by the specific analysis method but such model shall not alleviate the applicant of the need to comply with this subsection under all atmospheric conditions, for the life of the structure. This standard shall not apply to an anemometer tower.
- f. A WTG shall meet a setback from any adjoining lot line and any adjoining public or private road a distance equal to  $1.5x(D+H)$ , but setbacks shall not be reduced to less than 1250 feet for a Public WTG and shall not be reduced to less than 180 feet for a Private WTG, where the proposed WTG meets standards c, d, and e above and where D= the diameter of the rotor and H = the height of the rotor axis above the ground at the base of the tower. This standard shall not apply to an anemometer tower.

- g. An anemometer tower shall meet a setback from any adjoining lot line and any adjoining public or private road or overhead utility line a distance equal to the 1.5 times the height of the anemometer tower as measured to the highest point. The setback shall be measured from the outermost point on the base of the anemometer tower, not the guide wire or support wires.
- h. The maximum wind generation tower height shall be 300 feet for a WTG. The maximum height of an anemometer tower shall be 300 feet. The Planning Commission may approve an increased height for a WTG, not to exceed 400 feet, if the following specific conditions are met along with the general conditions set forth in Section 16.7 of the Zoning Ordinance. The increased height, however, shall be the smallest increase necessary to meet the following conditions:
  - 1. The increased height is necessary for the preservation of a substantial stand of trees, existing land forms or structures that would otherwise be removed to increase wind velocity.
  - 2. To improve the sound model and/or improve compliance with paragraphs 18.47.3(c), (d) or (e).

This standard shall not apply to an anemometer tower.

- i. For both horizontal and vertical axis WTG turbines, the rotor shall be located on the tower such that the minimum blade clearance above the ground level is 25 feet for Private WTG in excess of 35 feet in height and 50 feet for WTG.
- j. All WTG turbines shall be equipped with controls to limit the rotational speed of the blades within design limits for the specific WTG. This standard shall not apply to an anemometer tower.
- k. The on-site electrical transmission lines connecting the WTG to a public utility electricity distribution system shall be located underground. In addition all other utility lines shall be located underground. Provided, however, this standard shall not apply to an anemometer tower.
- l. The WTG or anemometer tower shall, subject to any applicable standards of the FAA, be painted a neutral color so as to reduce visual obtrusiveness. Excessively bright or neon colors are not acceptable. The Planning Commission, however, may approve an alternate color if the WTG or anemometer tower is located within an avian migratory route or if an alternate color would otherwise benefit the neighborhood.

- m. The WTG or anemometer tower shall not be artificially lighted unless required, in writing, by the FAA. Where the FAA requires lighting, the lighting shall be the lowest intensity allowable under FAA regulations, the fixtures shall be shielded and directed to the greatest extent possible to minimize glare and visibility from the ground, and no strobe lighting shall be permitted, unless expressly required by the FAA
- n. The WTG or anemometer tower shall be designed and constructed in such a manner that access is limited, to the extent possible, to authorize personnel only.
- o. The WTG or anemometer tower shall be constructed and operated so that it does not interfere with television, radio, cellular telephone or microwave reception in neighboring areas. If degradation of television, radio, cellular telephone or microwave reception occurs as the result of the WTG or anemometer tower, the developer shall pay to correct the television, radio, cellular telephone or microwave reception.
- p. A WTG shall be a monopole or monotube style construction (as distinguished from a lattice-style tower) and shall not utilize guy wires. A Private WTG or anemometer tower may be a lattice-style tower and may utilize guy wires, providing access limitations are maintained to prevent climbing by unauthorized persons.
- q. The WTG or anemometer tower shall have posted on the site in a visible, easily accessible location two signs no more than four (4) square feet in area displaying an address and telephone number for emergency calls. The emergency telephone number shall allow a caller to contact a responsible individual to address emergencies at any time during or after regular business hours and on weekends or holidays. Provided, however, this standard shall not apply to private wind generation. One sign shall be located at the service drive entrance to the WTG at the minimum setback distance.
- r. The WTG or anemometer tower shall have no advertising painted on or attached to the tower or any other structure of the WTG.
- s. The WTG shall be designed and sited in such a manner to minimize shadow flicker on a roadway. In addition the WTG shall be designed and sited in a manner to prevent shadow flicker on any existing structures located off the property on which the WTG is constructed. It shall be the responsibility of the WTG operator to modify operations to also prevent shadow flicker on dwellings constructed and/or occupied after installation of the WTG. If necessary to prevent shadow flicker from crossing occupied structures the WTG may be programmed to stop rotating during times the WTG shadow crosses these structures. The WTG operator may obtain a written easement or other written agreement which specifically allows shadow flicker to cross an occupied structure.

- t. Structural integrity of all components not under the jurisdiction of the Michigan Building Code shall be certified by a professional engineer licensed in the State of Michigan. Certification shall include; verification that ultimate strength exceeds that needed to withstand all factored loads and load combinations specified in SIE/ASCE 7-02 "Minimum Design Loads For Buildings And Other Structures". First Order Reliability Analysis shall demonstrate a reliability coefficient (Beta) of not less than 3.54 for any failure mode that could result in any portion of the WTG falling to the ground. In lieu of First Order Reliability Analysis, adequate structural reliability may be demonstrated via analysis methods specified in the Michigan Building Code.

18.47.4 Conditions.

The Planning Commission may attach reasonable conditions to the approval of a WTG or anemometer tower. These conditions may include those necessary to insure that public services and facilities affected by the WTG or anemometer tower will be capable of accommodating increased service and facility loads caused by the WTG or anemometer tower, to protect the natural environment and conserve natural resources and energy, to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Any conditions imposed, however, shall meet all of the following requirements:

- a. Be designed to protect natural resources, the health, safety, and welfare and the social and economic well being of those who will use the WTG or anemometer tower under consideration, residents and landowners immediately adjacent to the proposed WTG or anemometer tower, and the community as a whole.
- b. Be related to the valid exercise of the police power, and purposes which are affected by the proposed WTG or anemometer tower.
- c. Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the WTG or anemometer tower under consideration, and be necessary to insure compliance with those standards.

18.47.5 Ongoing Compliance.

- a. The noise propagation, blade flicker and ice hazard standards developed in permitting of WTGs are absolute. Once WTGs are permitted, the owners have the option of compliance or discontinuation of operations.
- b. The owner of a WTG shall conduct physical inspections of the WTG structure(s) and associated equipment annually to ensure continuing compliance with this section and any conditions imposed with the approval of the WTG. Copies of all inspection reports shall be submitted to the zoning administrator within thirty (30) days of the inspection. In the event a WTG owner fails to comply with this Section the County shall have the authority to have the WTG inspected and shall utilize funds from the performance bond to cover the costs of such inspection.

- c. Noise exceeding permitted levels. The ordinance recognizes that certain wind and weather conditions and altitude densities can enhance temporary noise pressure that exceeds permitted levels. If non-compliance with the noise standards is brought to the attention of Otsego County enforcement officials the complaint will be investigated and if confirmed, written notice will be sent to the WTG owner requiring post permit documentation of corrective measures taken to address the sound. Documentation could include statements from those adjusting or modifying the WTG and may, at the option of Otsego County, include additional noise propagation certification, conducted in a manner similar to that presented in section 18.47.2(f) tailored to the specific problem being addressed.

18.47.6 Performance Guarantee.

In connection with the approval of a WTG or anemometer tower, the Planning Commission shall require the owner of the WTG to furnish the county with a performance guarantee in the form of a cash deposit, certified check, irrevocable bank letter of credit, or surety bond acceptable to the county in an amount equal to the estimated costs associated with removal of the WTG or anemometer tower and all associated equipment and accessory structures and restoration of the site to a reusable condition which shall include the removal of all underground structures to a depth of ten feet (10') below the natural ground level at that location.

A detailed cost estimate for the removal of the tower shall be provided with the application and shall be based on Means Construction Estimating Guide or similar accepted pricing schedule and shall not include credit for the salvageable value of any materials.

The amount of the performance guarantee shall be reviewed every five years at the time of the Planning Commission review of the WTG as noted in Section 18.47.8. The amount of the performance guarantee shall be increased based on an inflation rate equal to the average of the previous 10 years Consumer Price Index, but not less than 3.5% per year.

If the performance bond is used to cover costs associated with inspections as noted in Section 18.47.5(b) the owner of the WTG shall immediately insure that the full bond amount is available. Failure by the owner of the WTG to insure that the full bond amount is available shall be a violation of this ordinance.

#### 18.47.7 Removal of WTG and Anemometer Towers

WTG and anemometer towers that are not operated for a continuous period of twelve (12) months shall be removed by the owner of the WTG or anemometer tower within 90 days of receipt of a notice from the county requiring such removal. For purposes of this section, non-operation shall be deemed to include, but shall not be limited to, the anemometer instrument(s) being removed from the anemometer tower or disconnected so that wind resources are no longer being measured, the blades of the WTG remaining stationary so that wind resources are not being converted into electric or mechanical energy, or the WTG is no longer connected to the public utility electricity distribution system. In the event a WTG owner fails to remove the WTG tower or the anemometer tower as required by this section the County shall have the authority to remove the tower and shall utilize the performance bond to cover the costs of such removal. If the performance bond is not sufficient to cover the cost of the removal or if the performance bond has expired or is not available the County shall institute an action in a court of competent jurisdiction for the collection of the cost for removal.

#### 18.47.8 Duration of Permit

A permit to operate a temporary anemometer tower shall be valid for one year and may be extended for a maximum of one additional year. A permit to operate a WTG shall be valid for 20 years with review of the operation by the County Planning Commission at a public hearing every five (5) years.

#### 18.47.9 Use of Current Technology

WTGs shall be designed to the current state of the technology. Used, outdated or obsolete WTG equipment shall not be permitted to be constructed or installed. With respect to performance standards set forth in this ordinance, repairs and parts replacement shall not be of lesser quality than that of the original permitted equipment and shall be upgraded to the performance standards current at the time of the repair. In no case shall repairs or alterations be allowed which will decrease the degree to which the WTG complies with this ordinance.

#### 18.47.10 Major Equipment Replacement During Life of the Permit

Should the WTG operator wish to replace major components such as turbine blades, generator, main gear box, nacelle, or the entire WTG, the operator shall demonstrate that the WTG will substantially meet the then current criteria for new WTG permits, except that setback distances will not be increased. In no case shall replacement or alterations be allowed which will decrease the degree to which the WTG complies with this ordinance.

#### 18.47.11 WTG Permit Renewal

At any time the operator of a WTG may elect to seek a new permit for a given site. A new WTG permit shall not allow aspects of the previous permit to be "grandfathered". To qualify for a new permit the WTG installation shall meet all criteria of the then current standards.

Section 3. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the County.

OTSEGO COUNTY

By: \_\_\_\_\_  
Paul M. Beachnau, County Board Chairman

By: \_\_\_\_\_  
Susan I. DeFeyter, County Clerk

**OTSEGO COUNTY RESOLUTION NO. 06-06  
SUBMISSION OF MOTORCYCLE SAFETY GRANT**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
February 16, 2006

**WHEREAS**, the Otsego County Board of Commissioners wishes to apply to the State of Michigan through the Department of Management and Budget, Motorcycle Safety Program Grant; and

**WHEREAS**, the Otsego County Board of Commissioners has chosen to submit a grant application for the purchase of six (6) training motorcycles at \$2,560 each, grant total of \$15,360 in 2006; and

**NOW, THEREFORE, BE IT RESOLVED** that Marlene K. Hopp, the Otsego County Grant Administrator, Rachel Frisch, Otsego County Finance Director and Tim McPherson, Program Coordinator are authorized to sign and submit this grant application and grant agreement on behalf of Otsego County.



**Otsego County  
Written Hazard Communication Program**

Approved by the Otsego County Board of Commissioners 02/16/06

OSC-6187 (Rev. 4/05)

WRITTEN HAZARD COMMUNICATION PROGRAM  
1910.1200 Paragraph (e)(1)(ii)

GENERAL

The following hazard communication program has been established for Otsego County. This program will be available for review by all employees.

- I. **HAZARD DETERMINATION** [See paragraph (d)]  
Otsego County will be relying on material safety data sheets from suppliers to meet determination requirements.
- II. **LABELING** [See paragraph (f)]
  - A. Department Managers will be responsible for seeing that all containers coming in are properly labeled.
  - B. All labels shall be checked for:
    - Identity
    - Hazard Warnings (Words/Symbols/Pictures)
    - Name and address of responsible party
  - C. Each Department Manager shall be responsible for seeing that portable containers used in their work area are labeled with identity and hazard warning, unless they are portable containers that have received their contents from a labeled container and are intended only for immediate use of the employee performing the transfer.
- III. **MATERIAL SAFETY DATA SHEETS (M.S.D.S.)** [See paragraph (g)]
  - A. The Human Resources Director will be responsible for compiling the master M.S.D.S. file. It will be kept at 225 W. Main St., Gaylord, MI 49735.
  - B. Copies of M.S.D.S.s for all hazardous chemicals to which employees may be exposed will be kept in a file in each applicable department.
  - C. M.S.D.S.s will be available for review to all employees during each work shift. Copies will be available upon request to Department Manager or Human Resources Director.
  - D. The Human Resources Director will be provided with the required MIOSHA Right-To-Know posters and postings notifying employees of new or revised M.S.D.S.s within five (5) days of receipt of new or revised M.S.D.S.s.
- IV. **EMPLOYEE INFORMATION AND TRAINING** [See paragraph (h)]
  - A. The Human Resources Director shall coordinate and maintain records of training conducted for employees.

- B. Before starting work, at the time of their initial assignment, each new employee will receive 1:1 safety training by their department manager. In that training, each employee will be given information on:
- ❖ Chemicals and their hazards in the workplace.
  - ❖ How to lessen or prevent exposure to these chemicals.
  - ❖ What the company has done to lessen or prevent workers exposure to these chemicals.
  - ❖ Procedures to follow if they are exposed.
  - ❖ How to read and interpret labels and M.S.D.S.s.
  - ❖ Where to locate M.S.D.S.s and from whom they may obtain copies.
- C. The employee will be informed that:
- ❖ The employer is prohibited from discharging, or discriminating against, an employee who exercises their rights regarding information about hazardous chemicals in the workplace.
  - ❖ As an alternative to requesting an M.S.D.S. from the employer, the employee may obtain a copy from the Department of Public Health. A sign will be posted with the address and telephone number of the department responsible for such requests.
- D. Attendance will be taken at training sessions. The records will be kept by the Human Resources Director.
- E. Before any new hazardous chemical is introduced into the workplace, each employee will be given information in the same manner as during their initial safety training.

V. **HAZARDOUS NON-ROUTINE TASKS**

- A. On occasion, employees are required to do work in hazardous areas (e.g. confined spaces). Prior to starting work in such areas, each employee will be given information about the hazards involved in these areas.

This information will include:

- ❖ Specific chemical hazards.
- ❖ Protection/safety measures the employee can take to lessen risks.
- ❖ Measures the company has taken to lessen the hazards including ventilation, respirators, the presence of another employee, and emergency procedures.

- B. It is the policy of the Otsego County that no employee will begin work in a confined space, or any non-routine task, without first receiving a safety briefing.

VI. **MULTI-EMPLOYER WORKPLACES**

- A. Employers who produce, use, or store hazardous chemicals at a workplace in such a way that the employees of other employer(s) may be exposed (for example, employees of a construction contractor working on-site) shall additionally ensure that the hazard communication programs developed and implemented under this paragraph (e) include the following:

- ❖ The methods the employer will use to provide the other employer(s) on-site access to material safety data sheets (MSDS) for each hazardous chemical the other employer(s) employees may be exposed to while working;
- ❖ The methods the employer will use to inform the other employer(s) of any precautionary measures that need to be taken to protect employees during the workplace's normal operating conditions and in foreseeable emergencies; and,

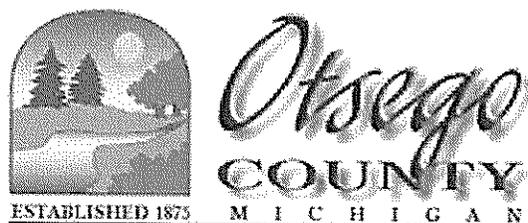
- ❖ The methods the employer will use to inform the other employer(s) of the labeling system used in the workplace.
- B. It is the responsibility of the Department Manager to obtain chemical information from contractors when they will expose our employees to hazardous chemicals that they may bring into our workplace.

**VII. PIPE AND PIPING SYSTEMS [See Act 154 Section 14(c)]**

Information on the hazardous contents of pipe and piping shall be identified to an employee by the same means as provided for required labels.

**VIII. LISTS OF HAZARDOUS CHEMICALS [See paragraph (e)(i)]**

A list of the chemicals used by the employees of Otsego County is attached to this policy. Further information can be obtained by reviewing M.S.D.S.s at the central location.



# February 28, 2006 Agenda

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28th day of February, 2006 at 9:30 a.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**RESOLUTION NO. OCR 06-07  
AUTHORIZING RESOLUTION**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
February 28, 2006

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 812 N. Ohio St, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 945, Pages 209-222, in the name of Scott T. Tuck., and Teresa A. Tuck, f/k/a Teresa A. Boyce, husband and wife.

**AND WHEREAS**, said Mortgage has been paid in full,

**NOW THEREFORE BE IT RESOLVED**, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, Scott T. Tuck and Teresa A. Tuck, f/k/a Teresa A. Boyce, husband and wife.

**AND FURTHER BE IT RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: \_\_\_\_\_

\_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

THE RESOLUTION WAS DECLARED ADOPTED.

\_\_\_\_\_  
Paul M. Beachnau, Chairman

\_\_\_\_\_  
Susan I. DeFeyter, County Clerk





# Water Wonderland Board of REALTORS®

**MLS**

122 South Otsego, Gaylord, MI 49735

*Serving the counties of*

*Cheboygan • Otsego • Crawford • Montmorency • Oscoda • Mackinac • Presque Isle*

February 21, 2006

Re: Proposed updates to the District Sanitary Code

In general, the updates particularly the inclusion of alternative treatment systems we see as a positive improvement, although there are specific areas of concern.

Per our previous handout, the items that appear to be in direct violation of the Land Division Act we would like to see amended. As it is currently written section 3-1 appears to give the Health Dept the authority to grant splits which of course would violate the LDA. (The standards for approval of an unplatted division are set out in section 109 of the LDA, MCL 560.109, and they do not include public water and sewer. Moreover, there is a specific provision, section 109a, MCL 560.109a, that addresses the creation of parcels less than 1 acre by unplatted division. It specifically references building permits not division approval.)

With respect to subdivisions, the LDA is also clear. It specifically lists the applicable regulations and requires the application of rules originally promulgated by the Department of Public Health in 1968, now administered by the Department of Environmental Quality. Those same rules are applicable, again by statutory reference, to condominiums. The more detailed provisions in the sections that follow, 3-2 through 4-3, impinge on many of those same regulatory requirements. They also attempt to insert the health agency as the effective arbiter of a number of development approvals, down to the use of easements (section 4-3).

From a private ownership view point Article 3-1 is troublesome in that it effectively penalizes certain types of ownership (rewards land divisions, penalizes Site Condominium & Plat ownership). We would question why neither definition J or Q from the DEQ Administrative Rules was used.

(J) "Development site" means any parcel or lot as defined by section 102 of the land division act, Act 288 of the Public Acts of 1967, as amended, being 560.102 of the Michigan Compiled Laws.

(Q) "Lot" means a measured portion of a parcel or tract of land as defined by section 102 of the land division act, Act 288 of the Public Acts of 1967, as amended, being 560.102 of the Michigan Compiled Laws.

*Phone (989) 732-8226 • Fax (989) 732-8231*

[board@waterwonderlandboard.com](mailto:board@waterwonderlandboard.com)

[mls@waterwonderlandboard.com](mailto:mls@waterwonderlandboard.com)

<http://www.waterwonderlandboard.com>



# Water Wonderland Board of REALTORS®



122 South Otsego, Gaylord, MI 49735

*Serving the counties of*

*Cheboygan • Otsego • Crawford • Montmorency • Oscoda • Mackinac • Presque Isle*

Article 3-4 once again discriminates against new development and by holding it to higher criteria. As it is written, this Article states that if any of these conditions are present the whole development will be denied. (if ANY portion of the development parcel has ground water within 5' of the natural surface, or ANY slopes greater than 12%, etc.) Why not apply the same criteria per 4-13, 4-14 & 4-15? We'd like to offer alternative language for Article 3-4 along the lines of "A development plan shall be approved when all development sites can be shown to provide adequate water supply and on-site sewage disposal per the construction criteria listed in sections 4-13, 4-14 & 4-15. If limiting conditions exist, the department may require a development plan be prepared by a registered professional engineer, licensed professional surveyor or registered sanitarian."

Section 3-4(D) once again provides different standards based on the nature of the development. Mound systems aren't provided for, neither are ATS'. The maximum high water level in relation to natural grade seems excessive – MDEQ requirement is 2' separation vs. the proposed 5' separation.

Article 3-4(H) provides arbitrary dimensional requirements that should be left to zoning authorities; if all isolation, absorption field sizes, etc. are met, lot dimension is irrelevant.

Article 5-8 (C) would seem to provide for redundant attorney's fees; if applicant has easements prepared by an attorney with the assistance of an engineer or surveyor, why charge him double? This requirement will also add unnecessary delays for both individual owners and developers.

The Article 5-8 (F) requirement for a certified survey of the burdened land appears excessive. Only the relationship of the drain field to the boundary is relevant, not the boundary of the entire burdened parcel.

Article 5-8 (G) provides for different requirements for easements based on their being pre-approved or not. The reasoning for this is not clear. All easements require approval. If specific technical detail is important, it should always be required.

Article 5-8 (K) requires a renewal of a permit every three years – again, is there reasoning or justification for this requirement? If applicant has met all requirements when permit was issued, and applicant accepts the requirements as outlined in Article 5-8 (G), then no other review should be required. The "open ended" fee structure, repeated every three years, is excessive and unnecessary. If applicants use of drain field has not changed but rules have, can his operating permit be denied? Why is this provision needed considering the monitoring program outlined in Article 4-27?

As worded Article 5-8 (L) seems to only apply to systems requiring an easement. Does this article also apply to systems located on an applicant's lot?

As a minor detail, we believe that under 4-17(H) the section referenced should be 4-18 not 4-17.

We appreciate the opportunity to provide you with our input and concerns. We look forward to a new sanitary code in the near future.

Sincerely,  
Water Wonderland Board of Directors

## COMMUNITY CORRECTIONS SERVICES

Marie Frick P.O. Box 457 Gaylord, MI 49735 Phone 732-3551 ext#16 Fax 732-5578

### SERVICES PROVIDED BY COMMUNITY CORRECTIONS SERVICES

- Community Service for earned release from jail.
- Counseling services in jail, and/or release to attend: Assessments, Outpatient, Intensive Inpatient Counseling, Moral Reconciliation Therapy & AA in jail.
- Residential Substance Abuse Treatment: Sunrise Centre, Harbor Hall, Addiction Treatment Services.
- Saturday Work Program-Community Service in lieu of short jail sentence

### FY 2005 SUMMARY INFORMATION

#### INCARCERATED OFFENDERS

Number of jail bed days saved through rehabilitative services (substance abuse counseling, inpatient treatment)

1955 @ \$34.00 per day = \$66,470.00

Number of jail beds saved through participation in the Community Service/Earned Release Program, Tether & T.O.P.S program:

2398 @ \$34.00 per day = \$81,532.00

• **Total jail beds saved 4353 @ \$34 per day = \$148,002.00**

#### NON INCARCERATED OFFENDERS

Total number of jail beds saved through the Saturday Work Program:

21 offenders participated in the Saturday work program, in each case it was in lieu of 5 days jail:

**21 participants x 5 days= 105 days @ \$34.00 per day = \$3570.00**

#### MDOC County Jail Reimbursement & Drunk Driver Jail Reduction Fund

Total Otsego County Jail reimbursement for OUIL 3<sup>rd</sup> inmates

**October 2004-September 2005 = \$652.50**

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
PREPAID INVOICE LIST

PG 1  
apwarrnt

WARRANT: B2006-8 02/23/2006

-----  
VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT  
-----

CASH ACCOUNT: 0001A 001000 CASH

1208 MERS	00000	JAN-2006	DD	02/20/2006	20,994.48	14932	723	00161499
1946 PHARMACARE	00000	7004581-557	DD	02/17/2006	13,015.64	14919	796	Rx 02/01/06 - 02/15/06
					34,010.12	CASH ACCOUNT 0001A	001000	TOTAL

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1091 IMPREST CASH - JURY FUND	1 101E131 930940	00002	CT	INV WITNESS	02/21/2006	8.50	05-17892-ST	14936	
1091 IMPREST CASH - JURY FUND	1 101E131 930940	00002	CT	INV WITNESS	02/27/2006	17.40	J-05058-NA	14978	
1268 7TH PROBATE/FAMILY COURT	1 292E662 930810	00000	CHILD CARE	INV OTHER INST	02/21/2006	2,880.00	1-31-06	14905	
1834 ADVANCED BENEFIT SOLUTION	1 645E270 801020	00000	HR	INV PROFESSNL	02/17/2006	395.00	2006	14927	
1570 ALLTEL	1 637E265 930210	00000	BLDG GRNDS	INV TELEPHONE	02/21/2006	86.35	020406-ADMIN	14984	
	2 645E172 930230	00000	ADMIN	INV CELL PH	02/21/2006	28.74			
	3 645E201 930230	00000	FINANCE	INV CELL PH	02/21/2006	28.74			
1570 ALLTEL	1 101E721 930230	00000	PLAN ZONE	INV CELL PH	02/21/2006	89.52	02042006	14982	
1570 ALLTEL	1 281E537 930210	00000	AIRPORT	INV TELEPHONE	02/21/2006	8.43	02042006-AIR	14983	
1570 ALLTEL	1 101E130 930210	00000	TRIAL CT	INV TELEPHONE	02/24/2006	249.65	020406	14940	
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231280	00000	COURT PAYROLL	INV AMER FID	03/01/2006	171.00	88809-MAR06	14993	
3619 AMES, MARK & DARLA	1 292E662 930700	00000	CHILD CARE	INV ROOM BOARD	02/21/2006	1,266.48	1-31-06	14911	
2863 ANGEL OPPERMAN	0000021200031	00000	INV	02/21/2006	1,266.48	0125-30	14955		
CHECK TOTAL						1,266.48			
CHECK TOTAL						1,266.48			

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1412 ARCH WIRELESS	1 101E130 920520	00000	TRIAL CT	INV	02/28/2006	19.90	P7380748B	14963	
				RENT-VEHC		19.90			
				CHECK TOTAL		19.90			
2625 ARROW SANITATION	1 637E265 920410	00000	BLDG GRNDS	INV	02/21/2006	478.50	DEC-JAN	15022	
				SVC CNTRCT		478.50			
				CHECK TOTAL		478.50			
2804 BAGLEY TOWNSHIP	1 281E537 920450	00000	AIRPORT	INV	02/16/2006	779.80	WINTER-TAX	14918	
				TITLES		779.80			
				CHECK TOTAL		779.80			
1411 BLUE CROSS BLUE SHIELD OF	1 0704L 231260 COURT	00002	PAYROLL	INV	02/27/2006	1,275.00	000-MAR-06	14929	
	2 101E131 704110		CIRCT CT	HOSP		726.82			
	3 101E130 704110		TRIAL CT	HOSP		24,113.81			
	4 101E130 704110		CRCCF TRIAL CT	HOSP		960.48			
	5 101E130 704110		KLCCF TRIAL CT	HOSP		1,581.61			
	6 101E130 704110		OTCCF TRIAL CT	HOSP		924.81			
	7 101E141 704110		FOC	HOSP		8,907.86			
	8 215E141 704110		FOC	HOSP		1,572.00			
	9 101E148 704110		PROBATE	HOSP		875.71			
	10 101E148 704110		CRAM	HOSP		726.82			
	11 101E148 704110		KALK	HOSP		875.71			
	12 0704L 231260 COURT		PAYROLL	INS-BCBS		402.24			
				CHECK TOTAL		42,942.87			
1411 BLUE CROSS BLUE SHIELD OF	1 737E130 940110	00002	COURT	INV	02/27/2006	284.66	901-MAR-06	14931	
				HILTH RET		284.66			
				CHECK TOTAL		284.66			
1411 BLUE CROSS BLUE SHIELD OF	1 0704L 231260 COURT	00002	PAYROLL	INV	02/27/2006	228.57	902-MAR-06	14930	
	2 101E130 940110		TRIAL CT	INS-BCBS		350.00			
				HILTH RET		578.57			
				CHECK TOTAL		578.57			
3612 VICKY BOROWIAK				INV	02/21/2006		REFUND	14974	

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3626 KATHY BREMEYR	1 101E130 930830	00000	TRIAL CT	INV 02/21/2006					
				CARE GIVER		30.00	06-7573-GA	14939	
						CHECK TOTAL			
						30.00			
3615 PENNY BURTON	1 0701L 255000	0000021200041	GEN AGENCY	INV 02/21/2006					
				CUST DEP		25.00	REFUND	14958	
						CHECK TOTAL			
						25.00			
1047 CELLULAR ONE	1 101E267 930210	0000026700010	PROSECUTOR	INV 02/21/2006					
				TELEPHONE		32.37	002002532890	14975	
						CHECK TOTAL			
						32.37			
1051 CITY OF GAYLORD	1 637E265 920200	00000	BLDG GRNDS	INV 02/21/2006					
				H2O/SEWAGE		154.67	CROSS-ST-020	14980	
						CHECK TOTAL			
						154.67			
1051 CITY OF GAYLORD	1 637E265 920200	00000	BLDG GRNDS	INV 02/21/2006					
				H2O/SEWAGE		712.99	CTHS-01-0206	14979	
						CHECK TOTAL			
						712.99	ILLINOIS-020	14981	
1813 CYNTHIA COLE	1 292E662 930700	00000	CHILD CARE	INV 02/21/2006					
				ROOM BOARD		441.44	JAN.-06	14907	
						CHECK TOTAL			
						441.44			
1059 CONSUMERS ENERGY	1 588E699 930620	000006900060	OPERATIONS	INV 02/21/2006					
				ELECTRIC		1,539.64	2472060106	14948	
						CHECK TOTAL			
						1,539.64			
1059 CONSUMERS ENERGY	1 637E265 930620	00000	BLDG GRNDS	INV 02/21/2006					
				ELECTRIC		2,317.15	40510060106	14986	
						CHECK TOTAL			
						2,317.15			
1059 CONSUMERS ENERGY	1 637E265 930620	00000	BLDG GRNDS	INV 02/21/2006					
				ELECTRIC		76.28	4136090106	14985	
						CHECK TOTAL			
						76.28			
1059 CONSUMERS ENERGY		00000	INV	03/08/2006					
						3,933.07	02-10-06	14933	
						CHECK TOTAL			
						3,933.07			

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3611 NANCY COOK	1 101E141 930620	FOC		ELECTRIC		229.19			
	2 215E141 930620	FOC		ELECTRIC		40.45			
				CHECK TOTAL		269.64			
				REFUND				14973	
1562 CORECOMM	1 101E130 930210	00000	CT	INV 02/23/2006		55.00	02-05-06	14961	
		TRIAL	CT	TELEPHONE		55.00			
				CHECK TOTAL		55.00			
1372 DALENE CORLEW	1 101E130 940010	00000	CT	INV 02/28/2006		725.00	020606	14964	
		TRIAL	CT	OUTSIDE		725.00			
				CHECK TOTAL		725.00			
1865 CORRECTIONAL MANAGEMENT	1 292E662 930810	00000		INV 02/21/2006		16,583.00	9892	14909	
		CHILD CARE		OTHR INST		16,583.00			
				CHECK TOTAL		16,583.00			
1364 DELAGE LANDEN FINANCIAL	1 101E131 920520	00000	CT	INV 03/09/2006		90.62	06039261476	14965	
		CIRCT	CT	RENT-VEHC		90.62			
				CHECK TOTAL		90.62			
1364 DELAGE LANDEN FINANCIAL	1 101E131 920520	00001		INV 03/01/2006		342.40	06039299847	14962	
		CIRCT	CT	RENT-VEHC		342.40			
				CHECK TOTAL		342.40			
1573 DELAGE LANDEN FINANCIAL	1 101E141 920520	00000		INV 03/09/2006		65.75	06039264962	14934	
	2 215E141 920520	FOC		RENT-VEHC		11.60			
		FOC		RENT-VEHC		77.35			
				CHECK TOTAL		77.35			
1573 DELAGE LANDEN FINANCIAL	1 101E141 920520	00000		INV 03/01/2006		224.16	06039308787	14935	
	2 215E141 920520	FOC		RENT-VEHC		39.56			
		FOC		RENT-VEHC		263.72			
				CHECK TOTAL		263.72			



02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1117 GAYLORD FORD	1 101E301 726050	0000030100353	INV	02/21/2006	1,635.03		CARS	14942	
	2 101E301 920400	SHERIFF	MAINT SUP		910.00				
		SHERIFF	MAINT SVC			2,545.03			
						2,545.03			
1785 GRACE CENTER	1 292E662 801030	00000	CHILD CARE	TECHNICAL	650.32		2-2-06	14910	
						650.32			
1379 GREAT LAKES BUSINESS SYST	1 101E130 726000	00000	TRIAL CT	INV	02/24/2006	10.00	6390	14960	
				SUPPLIES					
						10.00			
3621 HAYWORTH, RODNEY	1 0701L 271148	00000	GEN AGENCY	INV	02/21/2006	35.00	912	14913	
				RESTITUT					
						35.00			
1847 JP MORGAN CHASE BANK	1 569E906 990210 1991	00000	DEBT SVC	INV	02/10/2006	262.50	ALPINE-CTR-P	14896	
				AGENT FEE					
						262.50			
3616 RICHARD KELLY	1 0701L 255000	0000021200042	INV	02/21/2006	25.00		REFUND	14952	
		GEN AGENCY	CUST DEP						
						25.00			
3592 GERRY & MARY KING	1 0701L 255000	0000021200034	INV	02/21/2006	25.00		REFUND	14959	
		GEN AGENCY	CUST DEP						
						25.00			
3606 REBECCA KURTZNER	1 0701L 255000	0000021200035	INV	02/21/2006	25.00		REFUND	14972	
		GEN AGENCY	CUST DEP						
						25.00			
2997 LAMKIN, JACQUELINE	1 0701L 271148	00000	GEN AGENCY	INV	02/21/2006	50.00	916	14916	
				RESTITUT					
						50.00			
3620 LATITUDE SUBROGATION SERV	00000	INV	02/21/2006			50.00	913	14912	

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1 0701L	271148	GEN AGENCY	RESTITUT			35.00			
CHECK TOTAL						35.00			
3185 JANET LEE	930830	00000	TRIAL CT	INV	02/25/2006	180.00	1-31-06	14971	
1 101E130	930830	00000	CARE GIVER			180.00			
CHECK TOTAL						180.00			
2910 MI ASSOC. OF COUNTIES	930300	00001	AIRPORT	INV	02/17/2006	75.00	02-2006-AD	14923	
1 281E537	930300	00001	ADVERTISE			75.00			
CHECK TOTAL						75.00			
3622 MAYER, JAMES	271148	00000	GEN AGENCY	INV	02/21/2006	30.00	914	14914	
1 0701L	271148	00000	RESTITUT			30.00			
CHECK TOTAL						30.00			
1172 MICHIGAN ASSOCIATION OF C	704140	00002	TRIAL CT	INV	02/21/2006	33.19	JAN-2006	14937	
1 101E130	704140	00002	FOC			28.21			
2 101E141	704140	00002	LIFE/DISAB			4.98			
3 215E141	704140	00002	LIFE/DISAB						
CHECK TOTAL						66.38			
1186 MICHIGAN COUNTIES WORKERS	231270	00000	PAYROLL	INV	02/17/2006	30,733.00	Q2-2006	14920	
1 0704L	231270	00000	WCMP			30,733.00			
CHECK TOTAL						30,733.00			
2400 MICHIGAN MUNICIPAL LEAGUE	930300	00000	AIRPORT	INV	02/17/2006	218.40	8119	14924	
1 281E537	930300	00000	ADVERTISE			218.40			
CHECK TOTAL						218.40			
1196 MICHIGAN POLICE EQUIPMENT	726046	0000030100354	SHERIFF	INV	02/21/2006	365.00	LAWRENCE	14943	
1 101E301	726046	0000030100354	UNIFORM			365.00			
CHECK TOTAL						365.00			
1207 MUSKEGON RIVER YOUTH HOME	930810	00000	CHILD CARE	INV	02/21/2006	6,322.00	3352---3376	14906	
1 292E662	930810	00000	OTHR INST			6,322.00			
CHECK TOTAL						6,322.00			
1230 NYE UNIFORM COMPANY		0000030100356	INV	INV	02/21/2006		103194	14945	

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-8 02/23/2006

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1230	NYE UNIFORM COMPANY	1 101E301 726046	SHERIFF		UNIFORM		449.35			
		2 101E334 726046	SCNDRY RD		UNIFORM		83.00			
							532.35			
								103198	14944	
1230	NYE UNIFORM COMPANY	1 101E301 726046	SHERIFF		UNIFORM		88.32			
1230	NYE UNIFORM COMPANY	1 101E334 726046	SCNDRY RD		UNIFORM		121.47			
							742.14			
								HOGAN	14946	
3589	NICOLE O'ROURKE	1 0701L 255000	GEN AGENCY		CUST DEP		25.00			
							25.00			
								REFUND	14956	
1545	OMS COMPLIANCE SERVICES I	1 588E699 726000	OPERATIONS		SUPPLIES		208.00			
							208.00			
								36866-67	14926	
1554	REDWOOD TOXICOLOGY LABORA	1 292E662 930999	CHILD CARE		OTH SVCS		174.00			
							174.00			
								01225920061	14908	
2795	ARTHUR SMITH	1 101E130 930830	TRIAL CT		CARE GIVER		30.00			
		2 101E130 930500	TRIAL CT		TRAVEL		9.60			
							39.60			
								05-7420-GA	14938	
1421	PATRICIA SULLIVAN	1 101E130 930830	TRIAL CT		CARE GIVER		345.00			
		2 101E130 930500	TRIAL CT		TRAVEL		184.50			
							529.50			
								JAN06	14995	
3617	TODD TASKEY	1 0701L 286001	GEN AGENCY		REND CLK		40.00			
							40.00			
								REFUND	14902	
3071	TITLE CHECK LLC	1 516E253 920410	SVC C TRS DELQ		INV	02/10/2006	2,472.85			
					SVC CNTRCT		2,472.85			
								1-12-0PT--IN	14917	

02/23/2006  
09:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-8 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3071	TITLE CHECK LLC	00000		INV	02/10/2006	1,727.21	NEWSPAPER	14897	
	1 516E253 920410 SVC C TRS DELQ			SVC CNTRCT					
						1,727.21			
						1,727.21			
1429	UNITED WISCONSIN GROUP	00000		INV	03/01/2006		800268-MAR06	14992	
	1 101E131 704140	CIRCT CT		LIFE/DISAB		19.08			
	2 101E130 704140	TRIAL CT		LIFE/DISAB		456.52			
	3 101E130 704140	TRIAL CT		LIFE/DISAB		68.48			
	4 101E130 704140	KLCCF TRIAL CT		LIFE/DISAB		41.70			
	5 101E130 704140	OTCCF TRIAL CT		LIFE/DISAB		55.70			
	6 101E130 704140	JAIBG TRIAL CT		LIFE/DISAB		28.41			
	7 101E141 704140	FOC		LIFE/DISAB		204.93			
	8 215E141 704140	FOC		LIFE/DISAB		36.18			
						911.00			
						911.00			
3366	ROBERT VAUGHN	00000		INV	02/21/2006		915	14915	
	1 0701L 271148	GEN AGENCY		RESTITUT		110.32			
						110.32			
						110.32			
1122	VERIZON NORTH	00000		INV	02/21/2006		0401300106	14990	
	1 101E864 930210	DISTRIBUTE		TELEPHONE		84.91			
						84.91			
1122	VERIZON NORTH	00000		INV	02/21/2006		0403080206	14987	
	1 637E265 930210	BLDG GRNDS		TELEPHONE		38.72			
						38.72			
1122	VERIZON NORTH	00000		INV	02/21/2006		0411150106	14988	
	1 101E864 930210	DISTRIBUTE		TELEPHONE		1,226.96			
						1,226.96			
1122	VERIZON NORTH	00000		INV	02/21/2006		8507190106	14989	
	1 101E864 930210	DISTRIBUTE		TELEPHONE		78.00			
						78.00			
1400	WALMART COMMUNITY BRC	0000021200028	INV	02/21/2006			ANIMAL-SHELL2	14953	
	1 212E430 726025	ANM CTRL		JANITORIAL		152.11			
						152.11			
1413	WASTE MANAGEMENT	0000021200029	INV	02/21/2006			033452618383	14954	
	1 212E430 920200	ANM CTRL		H2O/SEWAGE		71.83			
						71.83			
1413	WASTE MANAGEMENT	0000069900067	INV	02/21/2006			033454218380	14949	
	1 588E699 940010	OPERATIONS		OUTSIDE		146.00			
						146.00			



02/23/2006  
14:01 MAF

OTSEGO COUNTY  
PREPAID INVOICE LIST

PG 1  
apwarnt

WARRANT: B2006-9 02/23/2006

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

1208 MERS	00000	00161621	DD	02/23/2006	36,838.50	15141	799	COUNTY RETIREMENT
					36,838.50			CASH ACCOUNT 0001A 001000 TOTAL

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058	46TH CIRCUIT TRAIL COURT	00000	TRIAL CT	INV	02/28/2006	45.00	05-3779-NA-2	14996	
	1 101E130 930450			SHIP/MAIL					
						45.00			
						45.00			
1477	ACCURINT	00000	TRIAL CT	INV	02/28/2006	2.25			
	1 101E130 940010			OUTSIDE					
	2 101E141 940010			OUTSIDE		30.73			
	3 215E141 940010			OUTSIDE		5.42			
						38.40			
						38.40			
1009	ACE COMPUTER ESSENTIALS I	0000030100020	INV	02/23/2006	25.43	00177518	15113		
	1 101E301 726000		SHERIFF	SUPPLIES					
	2 101E302 726000		CTVIL DIV	SUPPLIES	28.25				
	3 101E334 726000		SCNDRY RD	SUPPLIES	2.83				
	4 101E351 726000		JAIL	SUPPLIES	28.26				
					84.77				
					84.77				
1570	ALLTEL	0000037100023	INV	02/23/2006	37.63	140080945302	15046		
	1 249E371 930230		BUILDING	CELL PH					
					37.63				
					37.63				
3624	ANGUEA, ERIC P	00000	GEN AGENCY	INV	02/17/2006	212.74	OVER-PAY-04	14928	
	1 0701L 275000			DUE TXPYR					
					212.74				
					212.74				
1412	ARCH WIRELESS	0000042700174	INV	02/23/2006	63.72	051373360030	15144		
	1 261E427 920410		EMGR SVCS	SVC CNTRCT					
					63.72				
					63.72				
1026	ARTS AUTO ELECTRIC SERVIC	0000069900058	INV	02/23/2006	285.77	877905	15059		
	1 588E699 726050		OPERATIONS	MAINT SUPP					
					285.77				
					285.77				
1026	ARTS AUTO ELECTRIC SERVIC	0000069900059	INV	02/23/2006	326.01	878564	15060		
	1 588E699 726050		OPERATIONS	MAINT SUPP					
					326.01				
					326.01				
1026	ARTS AUTO ELECTRIC SERVIC	0000069900057	INV	02/23/2006	161.12	878736	15058		
	1 588E699 726050		OPERATIONS	MAINT SUPP					
					161.12				
					161.12				
2698	BUILDING DEPARTMENT	0000025700006	INV	02/23/2006	772.90	POSTAGE02	15104		
					772.90				
					772.90				



02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3627 COCM	1 249E371 930600	0000037100026	INV	MEMB/DUES	02/23/2006	75.00			
		BUILDING				75.00	DUES	15048	
						CHECK TOTAL			
						75.00			
1587 COMPLETE AUTO GLASS	1 249E371 920400	0000037100025	INV	MAINT SVC	02/23/2006	303.21	0594172	15047	
		BUILDING				303.21			
						CHECK TOTAL			
						303.21			
1059 CONSUMERS ENERGY	1 637E265 930620	00000	INV	ELECTRIC	02/23/2006	348.26	031812040206	15135	
		BLDG GRNDS				348.26			
						CHECK TOTAL			
						348.26			
1059 CONSUMERS ENERGY	1 261E427 930620	0000042700173	INV	ELECTRIC	02/23/2006	86.12	0336200206	15143	
		EMGR SVCS				86.12			
						CHECK TOTAL			
						86.12			
1059 CONSUMERS ENERGY	1 637E265 930620	00000	INV	ELECTRIC	02/23/2006	4,148.17	81080010206	15136	
		BLDG GRNDS				4,148.17			
						CHECK TOTAL			
						4,148.17			
1065 CROSSROADS INDUSTRIES	1 588E699 726025	0000069900077	INV	JANITORIAL	02/23/2006	79.20	7618	15031	
		OPERATIONS				79.20			
						CHECK TOTAL			
						79.20			
1492 DTE ENERGY	1 588E699 930610	0000069900083	INV	NATURL GAS	02/23/2006	4,273.02	151000240206	15027	
		OPERATIONS				4,273.02			
						CHECK TOTAL			
						4,273.02			
1082 DUNNS	1 101E721 726000	0000072000014	INV	SUPPLIES	02/23/2006	49.21	532146	15077	
		PLAN ZONE				49.21			
						CHECK TOTAL			
						49.21			
1082 DUNNS	1 249E371 726000	0000037100013	INV	SUPPLIES	02/23/2006	295.67	532147	15080	
		BUILDING				295.67			
						CHECK TOTAL			
						295.67			
1082 DUNNS	1 588E699 726000	0000069900061	INV	SUPPLIES	02/23/2006	46.88	5338340	15064	
		OPERATIONS				46.88			
						CHECK TOTAL			
						46.88			
1082 DUNNS	1 588E699 726000	0000069900078	INV	SUPPLIES	02/23/2006	68.09	5345310	15030	
		OPERATIONS				68.09			
						CHECK TOTAL			
						68.09			
1082 DUNNS	1 101E215 726000	00001	INV	SUPPLIES	02/22/2006	19.03	ACT-247247	15014	
		CLERK/ROD				19.03			
						CHECK TOTAL			
						19.03			

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1088	JOHN G ERNST 1 101E721 703040			0000072000017 PLAN ZONE PER DIEM	02/23/2006	70.00	0206	15037	
				CHECK TOTAL		70.00			
1080	FIDDLAR DOUBLEDAY INC 1 101E130 726000			00000 TRIAL CT SUPPLIES	02/28/2006	543.44	S9001-IN	15002	
				CHECK TOTAL		543.44			
1107	FUELMAN OF MICHIGAN 1 588E699 930660 2 637E265 930660 3 249E371 930660 4 281E537 930660 5 101E301 930660 6 261E427 930660 7 588E699 930660 8 101E721 930660 9 210E651 7000000			00000 OPERATIONS BLDG GRNDS BUILDING AIRPORT SHERIFF EMGR SVCS OPERATIONS PLAN ZONE AMBULANCE	02/23/2006	1,491.99 186.29 43.26 38.53 519.23 24.47 54.10 29.06 387.31	NP4308149	15118	
				CHECK TOTAL		2,774.24			
2281	GASLIGHT MEDIA 1 212E430 940010			0000021200030 ANM CTRL	02/23/2006	84.00	14741	15098	
2281	GASLIGHT MEDIA 1 588E699 940010			0000069900075 OPERATIONS	02/23/2006	84.00	14742	15067	
				CHECK TOTAL		168.00			
1117	GAYLORD FORD 1 101E301 726050 2 101E301 920400			0000030100021 SHERIFF	02/23/2006	352.68 350.00	11682	15112	
				CHECK TOTAL		702.68			
1117	GAYLORD FORD 1 588E699 726050			0000069900062 OPERATIONS	02/23/2006	291.65	6741	15068	
				CHECK TOTAL		291.65			
1134	GAYLORD HERALD TIMES 1 588E699 930300			0000069900063 OPERATIONS	02/23/2006	281.10	020106	15071	
1134	GAYLORD HERALD TIMES 1 101E721 930300			0000072000012 PLAN ZONE	02/23/2006	67.92	A0109478	15082	
				ADVERTISE		67.92			

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1134 GAYLORD HERALD TIMES	1 101E721 930300	00000720000016	PLAN ZONE	ADVERTISE	02/23/2006	58.22	AD-0206	15051	
1134 GAYLORD HERALD TIMES	1 101E721 726200	00000720000015	PLAN ZONE	BOOKS	02/23/2006	48.00	BV06937	15078	
CHECK TOTAL						455.24			
1078 GIL-ROYS HARDWARE	1 212E430 726050	00000212000022	ANN CTRL	MAINT SUPP	02/23/2006	43.10	38465217	15090	
1078 GIL-ROYS HARDWARE	1 249E371 726000	00000371000015	BUILDING	SUPPLIES	02/23/2006	19.62	38465532	15083	
1078 GIL-ROYS HARDWARE	1 637E265 726050	00000	BLDG GRNDS	MAINT SUPP	02/23/2006	188.54	38467221	15129	
1078 GIL-ROYS HARDWARE	1 637E265 726050	00000	BLDG GRNDS	MAINT SUPP	02/23/2006	271.31	38467373	15121	
CHECK TOTAL						522.57			
1539 GOLDEN AUTO ELECTRIC	1 637E265 726050	00000	BLDG GRNDS	MAINT SUPP	02/23/2006	115.00	43781	15120	
CHECK TOTAL						115.00			
1530 GORDON FOOD SERVICES	1 101E351 930700	00000351000026	JAIL	ROOM BOARD	02/23/2006	393.19	788026290	15066	
CHECK TOTAL						393.19			
1129 LAVERNE HARDEN	1 233E690 703040	00000690000017	HOUSING	PER DIEM	02/23/2006	35.00	0206	15052	
	2 233E690 930500	5CDDBG HOUSING	TRAVEL			7.80			
CHECK TOTAL						42.80			
3623 HART WELL DRILLING & EXCA	1 233E690 940010	00000690000016	SCDBG HOUSING	OUTSIDE	02/23/2006	3,400.00	062005	15106	
CHECK TOTAL						3,400.00			
2614 HAMWORTH HEATING & COOLING	1 2490260 451010	00000371000022	P/S CHG/SV	BLDG PRMTS	02/23/2006	30.00	030752	15050	
CHECK TOTAL						30.00			

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1464	HOSTETTLERS OFFICE SUPPLY	0000069900068	INV	02/23/2006	30.49	96131	15072		
	1 588E699 726000	OPERATIONS	SUPPLIES						
					CHECK TOTAL	30.49			
3607	KEITH HUFF	0000021200036	INV	02/23/2006	39.00	REPAY	15095		
	1 212E430 930450	ANM CTRL	SHIP/MAIL						
					CHECK TOTAL	39.00			
1145	IMAGE FACTORY INC	00000	INV	02/28/2006	180.00	11067	15010		
	1 101E130 726000	TRIAL CT	SUPPLIES						
					CHECK TOTAL	180.00			
1145	IMAGE FACTORY INC	00000	INV	02/28/2006	66.50	11071	15011		
	1 101E130 726000	TRIAL CT	SUPPLIES						
					CHECK TOTAL	66.50			
2562	IMPREST CASH, OTSEGO COUN	0000069900088	INV	02/23/2006	13.37	0712	15023		
	1 588E699 726000	OPERATIONS	SUPPLIES						
	2 588E699 726025	OPERATIONS	JANITORIAL						
					CHECK TOTAL	13.37			
1152	JIMS ALPINE AUTOMOTIVE	0000069900079	INV	02/23/2006	437.85	415358	15024		
	1 588E699 726050	OPERATIONS	MAINT SUPP						
					CHECK TOTAL	437.85			
1152	JIMS ALPINE AUTOMOTIVE	0000069900080	INV	02/23/2006	24.70	415974	15033		
	1 588E699 726050	OPERATIONS	MAINT SUPP						
					CHECK TOTAL	24.70			
1154	JOHNSON OIL COMPANY	0000030100019	INV	02/23/2006	80.85	266651	15057		
	1 101E301 726050	SHERIFF	MAINT SUPP						
	2 101E302 726050	CIVIL DIV	MAINT SUPP						
					CHECK TOTAL	80.85			
1625	JOHNSON, ROSATI, LABARGE,	00000	INV	02/23/2006	5,407.20	1046293	15140		
	1 260E130 801025	TRIAL CT	PROFSLSVCS						
					CHECK TOTAL	5,407.20			
3338	DOUGLAS KASSUBA	00000	INV	02/22/2006	143.38	000033	14998		
	1 101E130 920400	TRIAL CT	MAINT SVC						
					CHECK TOTAL	143.38			

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2839 KENNETH ARNDT	1 101E721 703040			0000072000024 INV	02/23/2006	35.00	0206	15040	
	2 101E721 930500			PLAN ZONE PER DIEM TRAVEL		1.80			
				CHECK TOTAL		36.80			
1369 CHARLES KLEB	1 101E721 703040			0000072000020 INV	02/23/2006	35.00	0206	15039	
	2 101E721 930500			PLAN ZONE PER DIEM TRAVEL		3.00			
				CHECK TOTAL		38.00			
1159 KUSTOM SIGNALS INC	1 101E301 726050			0000030100024 INV	02/23/2006	729.00	261111	15056	
				SHERIFF MAINT SUPP					
				CHECK TOTAL		729.00			
3320 LAND INFORMATION ACCESS A	1 1010721 674000			0000072000013 INV	02/23/2006	2,500.00	LIAA	15079	
				PLANZON CONTRIB					
				CHECK TOTAL		2,500.00			
1162 LAPPANS OF GAYLORD INC	1 637E265 726050			00000 BLDG GRNDS	02/23/2006	1.26	96990	15128	
				MAINT SUPP					
				CHECK TOTAL		1.26			
3595 LAWSON PRODUCTS, INC.	1 588E699 726050			0000069900076 INV	02/23/2006	147.08	4069017	15075	
				OPERATIONS MAINT SUPP					
				CHECK TOTAL		147.08			
3618 LOWES	1 233E690 940010			0000069000015 INV	02/23/2006	6,207.33	10000402	15116	
				5CDBG HOUSING OUTSIDE					
				CHECK TOTAL		6,207.33			
1174 JAMES L MADDIK	1 101E721 703040			0000072000018 INV	02/23/2006	35.00	02202006	15036	
	2 101E721 930500			PLAN ZONE PER DIEM TRAVEL		8.40			
				CHECK TOTAL		43.40			
1384 MAXIMUM SECURITY	1 212E430 940010			0000021200025 INV	02/23/2006	89.25	1132544	15092	
				ANM CTRL OUTSIDE					
				CHECK TOTAL		89.25			



02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2138	NORTHERN ENERGY, INC			OPERATIONS	GAS	1,064.85	953968	15070	
	1 5888E699 930660								
						1,064.85			
						1,064.85			
1221	NORTHERN FIRE & SAFETY			MAINT SUPP	02/23/2006	67.00	73117	15111	
	1 101E301 726050			SHERIFF					
	2 101E351 920400			JAIL		21.50			
						88.50			
						88.50			
1416	NMEDA			MEMB/DUES	02/23/2006	50.00		15107	
	1 101E257 930600			EQ					
						50.00			
						50.00			
1225	NORTHERN MICHIGAN SUBSTAN			CONVENTION	02/17/2006	73,941.50	CONV-FACILIT	15015	
	1 1010015 572000			STATE					
						73,941.50			
						73,941.50			
1229	NU WAY SUPPLY			MAINT SUPP	02/23/2006	972.60	2115232-00	15130	
	1 637E265 726050			BLDG GRNDS					
						972.60			
						972.60			
1367	OFFICE DEPOT INC			SUPPLIES	02/23/2006	46.20	325054207	15105	
	1 101E101 726000			BOC					
						46.20			
						46.20			
1367	OFFICE DEPOT INC			SUPPLIES	03/15/2006	372.41	324777375	15000	
	1 101E130 726000			TRIAL CT					
						372.41			
						372.41			
1367	OFFICE DEPOT INC			SUPPLIES	03/15/2006	469.86	325707710	15001	
	1 101E130 726000			TRIAL CT					
						469.86			
						469.86			
1545	OMS COMPLIANCE SERVICES I			SUPPLIES	03/01/2006	72.00	36813	15146	
	1 101E351 726000			JAIL					
						72.00			
						72.00			
1235	OTSEGO COUNTY EMS			TRANSPORT	02/23/2006	290.00	GPVER	15124	
	1 101E648 930460			MED EXAM					
	2 101E648 726000			MED EXAM		35.00			
						325.00			



02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3324	PROFESSIONAL CODE INSPECT	0000037100014	INV	02/23/2006					
1	249E371 801020	BUILDING	PROFESSNL			900.00	BLDG-DEPT	15084	
3324	PROFESSIONAL CODE INSPECT	0000037100019	INV	02/23/2006					
1	249E371 801020	BUILDING	PROFESSNL			900.00	BLDG-DEPTREF	15086	
2571	PUMMILL BUSINESS FORMS	0000025700005	INV	02/23/2006					
1	101E257 726000	EQ	SUPPLIES			292.19	181260	15103	
1572	JIM QUANDT	0000072000021	INV	02/23/2006					
1	101E721 703040	PLAN ZONE	PER DIEM			35.00	0206	15041	
2	101E721 930500	PLAN ZONE	TRAVEL			11.40			
1259	QUTIL CORPORATION	00000	INV	02/28/2006					
1	101E130 726000	TRIAL CT	SUPPLIES			287.46	4531091	15004	
1912	QWEST	00000	INV	02/23/2006					
1	101E864 930210	DISTRIBUTE	TELEPHONE			404.11	726971041	15138	
2686	RANDY STULTS	0000072000023	INV	02/23/2006					
1	101E721 703040	PLAN ZONE	PER DIEM			35.00	0206	15043	
2	101E721 930500	PLAN ZONE	TRAVEL			6.00			
1261	RELIABLE OFFICE SUPPLIES	00000	INV	02/28/2006					
1	101E130 726000	TRIAL CT	SUPPLIES			263.44	FCP08100	15005	
2840	RICHARD WOLTOWIAK	0000072000025	INV	02/23/2006					
1	101E721 703040	PLAN ZONE	PER DIEM			35.00	0206	15044	
2	101E721 930500	PLAN ZONE	TRAVEL			1.50			
2443	STEVE RIOZZI	0000069000018	INV	02/23/2006					
						36.50	0206	15053	

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1952 SARA SCHMIDT	1 101E267			PER DIEM		35.00			
				CHECK TOTAL		35.00			
				PROSECUTOR	SHIP/MAIL	39.00	STAMPS	15097	
				CHECK TOTAL		39.00			
2146 DAVID SCHUSTER	1 281E537			TRAVEL		318.24	ARPT-CONF	15147	
				CHECK TOTAL		318.24			
1275 SCIENTIFIC BRAKE & EQUIPM	1 588E699			OPERATIONS	MAINT SUPP	54.87	226033007	15074	
				CHECK TOTAL		54.87			
3590 JOSEPH SEIFERT	1 249E371			PROFESSNL		680.00	ELECT-INSP	15085	
				CHECK TOTAL		680.00			
1280 SIMONS VETERINARY CLINIC	1 212E430			ANM CTRL	MEDICAL	15.00	STERL	15093	
	2 212E430			ANM CTRL	STERILIZE	230.00			
				CHECK TOTAL		245.00			
2140 RUSS SOFFREDINE	1 101E721			PLAN ZONE	PER DIEM	35.00	0206	15042	
	2 101E721			PLAN ZONE	TRAVEL	3.00			
				CHECK TOTAL		38.00			
1124 SPARTAN STORES INC	1 101E351			JAIL	ROOM BOARD	65.38	612670	15115	
				CHECK TOTAL		65.38			
1124 SPARTAN STORES INC	1 101E351			JAIL	ROOM BOARD	28.66	617280	15102	
				CHECK TOTAL		28.66			
3063 SPARTAN STORES LLC	1 101E130			TRIAL CT	SUPPLIES	26.85	612684	15003	
				CHECK TOTAL		26.85			

02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

PG 14  
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3465	SPICY BOB'S ITALIAN EXPRE	0000035100030	INV	02/23/2006					
	1 101E351 930700	JAIL	ROOM BOARD			26.85	020606	15114	
						390.00			
3465	SPICY BOB'S ITALIAN EXPRE	0000035100027	INV	02/23/2006					
	1 101E351 930700	JAIL	ROOM BOARD			390.00	1-31-2-5	15065	
						390.00			
						780.00			
2399	STACY TODD-BURTON	0000069000014	INV	02/23/2006					
	1 233E690 940010	SCDBG HOUSING	OUTSIDE			300.00	062005FINAL	15117	
						300.00			
1286	STATE CHEMICAL MANUFACTUR	00000	BLDG GRNDS	SNOW FLOW					
	1 637E265 920320					1,011.27	92949507	15126	
						1,011.27			
1874	STATE ELECTRONICS	0000037100018	INV	02/23/2006					
	1 249E371 920400	BUILDING	MAINT SVC			90.00	98-99599	15081	
						90.00			
1874	STATE ELECTRONICS	0000030100023	INV	02/23/2006					
	1 101E301 920400	SHERIFF	MAINT SVC			44.00	98-99749	15110	
						44.00			
						134.00			
1307	TARGET INFORMATION MANAGE	00000	TRIAL CT	SUPPLIES					
	1 101E130 726000					250.32	239183	14999	
						250.32			
1347	TELEPHONE SUPPORT SYSTEMS	00000	BLDG GRNDS	MAINT SVC					
	1 637E265 920400					2,538.50	34268	15122	
						2,538.50			
1347	TELEPHONE SUPPORT SYSTEMS	00000	FINANCE	TELEPHONE					
	1 645E201 930210					32.50	34368	15134	
						32.50			
1347	TELEPHONE SUPPORT SYSTEMS	00000	TRIAL CT	MAINT SVC					
	1 101E130 920400					89.46	34369	15006	
						89.46			
1347	TELEPHONE SUPPORT SYSTEMS	00000	TRIAL CT	MAINT SVC					
	1 101E130 920400					16.25	34370	15007	
						16.25			
						2,676.71			



02/23/2006  
14:01 MAF

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2006-9 02/23/2006

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1122 VERIZON NORTH	1 101E864 930210			INV	02/23/2006	130.00			
				DISTRIBUTE					
				TELEPHONE					
				INV	02/23/2006	1,502.88	8712280206	15137	
				CHECK TOTAL		130.00			
				CHECK TOTAL		1,502.88			
				CHECK TOTAL		1,502.88			
3508 VILLAGE OF VANDERBILT TRE	00000			INV	02/17/2006	818.53	JAN-COLL-05	14947	
1 0516A 026000 TAX05	DELO TAX			TX REC DEL					
2 5160170 445100 TAX05	FIN CHG/SV			INT TAXES					
				CHECK TOTAL		818.53			
1328 VOICE MOTOR SALES INC	1 588E699 726050			OPERATIONS	02/23/2006	368.65	78518	15026	
				OPERATIONS					
				MAINT SUPP					
				CHECK TOTAL		368.65			
1330 WMJZ	1 588E699 930300			OPERATIONS	02/23/2006	180.00	10039	15073	
				OPERATIONS					
				ADVERTISE					
				CHECK TOTAL		180.00			
145 INVOICES				WARRANT TOTAL		147,961.25			
				CASH ACCOUNT BALANCE		7,621,245.61			



**Goodwill Industries  
of Northern Michigan**

2279 South Airport Road West

Traverse City

Michigan

49684

231.922.4805

231.922.2053 fax

877.448.3449 toll free

---

**Mission Statement:**

*To enable persons  
with barriers to employment  
and independence achieve  
their fullest potential.*

Services  
Area



**Providing Such**

**Services As:**

*Homeless Services*

*Contract Services*

*Vocational Services*

*Workers on Wheels*

*Meals on Wheels*

*Retail Store and*

*Donation Centers*

*GIVS Volunteer Services*

*Youth/Adult Court Services*

February 20, 2006

Otsego County  
John Burt  
County Administrator  
225 West Main Street  
Gaylord, Michigan 49735

Dear Mr. Burt,

Last year, the Otsego County and Goodwill entered into a lease agreement for the Novak Building located at the Alpine Center. The agreement allows for Goodwill Industries of Northern Michigan, Inc. to receive \$35,000 from the county's Capital Improvement Fund to assist Goodwill in its renovation of the Novak building. This letter is a request for this funding. Enclosed is a copy of the signed contract with the construction company, a list of the services and costs associated with the work to be done, plus a copy and bill showing the asbestos clean up work already paid for and completed. The renovation work has begun and should be completed within the next 60 days. If you have any further questions or if there is anything else you may need please feel free to contact me. Thank you for your attention to this matter.

Sincerely,

Cecil McNally,  
Executive Director





## OTSEGO COUNTY BUDGET AMENDMENT

### FUND/DEPARTMENT: Public Improvement Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

#### REVENUE

Account Number	Decrease	Increase
2450050 - 400001 - Budgeted use of fund bal	\$	\$35,000.00
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$35,000.00</b>

#### EXPENDITURE

Account Number	Increase	Decrease
245E901 - 970200 - Buildings	\$35,000.00	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	<b>\$35,000.00</b>	<b>\$</b>

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



Prepared by Rachel Frisch

**BALANCE SHEET  
GENERAL FUND**

	<u>BALANCES</u> <u>JANUARY 1, 2006</u>	<u>BALANCES</u> <u>JANUARY 31, 2006</u>
<b>ASSETS</b>		
EQUITY IN POOLED CASH	456,798.50	1,018,903.78
IMPREST CASH	10,815.00	10,815.00
TAXES REC - REAL	4,548,112.66	4,548,112.66
ACCOUNTS RECEIVABLE	43,521.10	44,755.00
DUE FROM CRAWFORD	319,503.96	-
DUE FROM KALKASKA	89,861.48	-
DUE FROM STATE	317,873.12	239,057.02
DUE FROM OTHER FUNDS	8,520.00	8,520.00
POSTAGE INVENTORY	3,503.71	3,552.74
SUPPLIES INVENTORY	7,495.01	7,495.01
PREPAID EXPENSE	1,290.00	1,290.00
LONG TERM ADV TO EMS	44,985.70	43,033.74
<b>TOTAL ASSETS</b>	<u>5,852,280.24</u>	<u>5,925,534.95</u>
<b>LIABILITIES</b>		
ACCOUNTS PAYABLE	651,154.17	40,729.49
DUE TO OTHER FUNDS	38,764.24	411,632.00
DUE TO CRAWFORD COUNTY	-	7,068.36
DUE KALKASKA COUNTY	2,964.85	9,179.17
ACCRUED WAGES PAYABLE	126,691.70	-
ADVANCE FROM CRAWFORD	72,235.00	70,450.00
ADVANCE FROM KALKASKA	-	-
DEFERRED REVENUE	2,924,186.31	4,548,112.66
<b>TOTAL LIABILITIES</b>	<u>3,815,996.27</u>	<u>5,087,171.68</u>
<b>FUND BALANCE</b>		
RESERVED	77,591.54	77,591.54
UNRESERVED	114,475.16	720,390.97
DESIG/MARRIAGE COUNSEL	40,380.76	40,380.76
<b>TOTAL FUND BALANCE</b>	<u>232,447.46</u>	<u>838,363.27</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>4,048,443.73</u>	<u>5,925,534.95</u>

**BALANCE SHEET  
BUDGET STABILIZATION**

<b>ASSETS</b>		
EQUITY IN POOLED CASH	<u>251,254.27</u>	<u>251,254.27</u>
<b>FUND BALANCE</b>		
UNRESERVED	<u>251,254.27</u>	<u>251,254.27</u>

**BALANCE SHEET  
LEGAL DEFENSE**

<b>ASSETS</b>		
EQUITY IN POOLED CASH	<u>237,857.23</u>	<u>106,390.63</u>
<b>LIABILITIES</b>		
ACCOUNTS PAYABLE	1,787.50	-
<b>FUND BALANCE</b>		
UNRESERVED	<u>236,069.73</u>	<u>106,390.63</u>
<b>TOTAL LIABS &amp; FUND BALANC</b>	<u>237,857.23</u>	<u>106,390.63</u>

**BALANCE SHEET  
REVENUE SHARING RESERVE**

<b>ASSETS</b>		
EQUITY IN POOLED CASH	819,441.00	-
DUE FROM OTHER FUNDS	-	411,632.00
TAXES REC - REAL	1,462,159.20	1,462,159.40
<b>TOTAL ASSETS</b>	<u>2,281,600.20</u>	<u>1,873,791.40</u>
<b>LIABILITIES</b>		
DUE TO OTHER FUNDS	-	-
<b>FUND BALANCE</b>		
UNRESERVED	- <u>2,281,600.40</u>	<u>1,873,791.40</u>
<b>TOTAL LIABS &amp; FUND BALANC</b>	<u>2,281,600.40</u>	<u>1,873,791.40</u>

**BALANCE SHEET  
HEALTH CARE FUND**

**ASSETS**

EQUITY IN POOLED CASH	510,720.02	612,542.41
ACCOUNTS RECEIVABLE	236.17	315.46
DUE FROM OTHER FUNDS	-	-
<b>TOTAL ASSETS</b>	<u>510,956.19</u>	<u>612,857.87</u>

**LIABILITIES**

ACCOUNTS PAYABLE	10,956.19	-
------------------	-----------	---

**FUND BALANCE**

UNRESERVED	<u>500,000.00</u>	<u>612,857.87</u>
------------	-------------------	-------------------

<b>TOTAL LIABS &amp; FUND BALANC</b>	<u>510,956.19</u>	<u>612,857.87</u>
--------------------------------------	-------------------	-------------------

GENERAL FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006

	ORIGINAL	AMEND-	AMENDED	YTD ACTUAL	ENCUM-	AVAILABLE	%
	BUDGET	MENTS	BUDGET		BRANCES	BUDGET	COLLECTED
<b>REVENUES</b>							
PROPERTY TAXES	4,500,804	-	4,500,804	337,358	-	4,163,446	7.50%
STATE UNRESTRICT	162,872	-	162,872	-	-	162,872	0.00%
INVEST EARN	60,000	-	60,000	5,179	-	54,821	8.63%
OTHER REV	98,307	-	98,307	389	-	97,918	0.40%
SPECIAL ITEMS	810,778	-	810,778	407,809	-	402,969	50.30%
46TH TRIAL COURT	1,647,807	-	1,647,807	-	-	1,647,807	0.00%
CIRCUIT COURT	256,187	-	256,187	47,299	-	208,888	18.46%
NOT SHARED COURT EXPENSES	54,956	-	54,956	-	-	54,956	0.00%
DISTRICT COURT	658,401	-	658,401	35,714	-	622,687	5.42%
FRIEND OF THE COURT GEN FD	778,161	-	778,161	-	-	778,161	0.00%
PROBATE COURT	343,355	-	343,355	24,502	-	318,853	7.14%
FAMILY COUNSELING	-	-	-	95	-	(95)	0.00%
CHG FOR SVCS	418,725	-	418,725	135	-	418,590	0.03%
OPER GRANT/CONTRIB	-	-	-	-	-	-	0.00%
CLERK	-	-	-	27,756	-	(27,756)	0.00%
OPER GRANT	37,125	-	37,125	-	-	37,125	0.00%
EQUALIZATION	-	-	-	62	-	(62)	0.00%
PUBLIC SAFETY - CHG FOR SVCS	103,700	-	103,700	271	-	103,429	0.26%
PUBLIC SAFETY CAPITAL GRANTS	2,137	-	2,137	-	-	2,137	0.00%
PUBLIC SAFETY - OPR GRNT/CNTRB	122,038	-	122,038	-	-	122,038	0.00%
PROSECUTOR	-	-	-	1,941	-	(1,941)	0.00%
SHERIFF	-	-	-	544	-	(544)	0.00%
CIVIL DIVISION	-	-	-	2,399	-	(2,399)	0.00%
PUBLIC WORKS - OPER GRANT/CNTR	30,000	-	30,000	-	-	30,000	0.00%
JAIL	-	-	-	2,322	-	(2,322)	0.00%
HEALTH WEL - OPER GRANT/CNTRB	22,645	-	22,645	-	-	22,645	0.00%
ECON DEV - CHG FOR SVCS	39,400	-	39,400	1,790	-	37,610	4.54%
EMERGENCY SERVICES	-	-	-	1,023	-	(1,023)	0.00%
PLANNING AND ZONING	-	-	-	2,503	-	(2,503)	0.00%
JUDICIAL - CHG FOR SVCS	-	-	-	(62)	-	62	0.00%
JUDICIAL - PGM - OPER GRANT	-	-	-	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>10,147,398</b>	-	<b>10,147,398</b>	<b>899,029</b>	-	<b>9,248,369</b>	<b>8.86%</b>

GENERAL FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	% SPENT
<b>EXPENDITURES</b>							
101E101 COMMISSIONERS	189,185	-	189,185	12,669	84	176,432	6.74%
101E105 OTHER LEGISLATIVE	18,981	-	18,981	18,981	-	(0)	100.00%
101E130 46TH CIRCUIT TRIAL COURT	2,705,666	-	2,705,666	260,675	-	2,444,991	9.63%
101E131 CIRCUIT COURT	252,216	-	252,216	18,656	-	233,560	7.40%
101E133 NOT SHARED COURT EXPEN	54,956	-	54,956	(120)	-	55,076	-0.22%
101E141 FRIEND OF THE COURT	839,700	-	839,700	53,628	-	786,072	6.39%
101E145 JURY COMMISSION	11,100	-	11,100	24	-	11,076	0.22%
101E148 PROBATE COURT	327,003	-	327,003	26,659	-	300,344	8.15%
101E166 FAMILY COUNSELING SERVI	1,092	-	1,092	175	-	917	16.03%
101E172 COUNTY ADMINISTRATOR	103,643	-	103,643	-	-	103,643	0.00%
101E201 FINANCE DEPARTMENT	103,246	-	103,246	-	-	103,246	0.00%
101E215 COUNTY CLERK/ROD	325,953	-	325,953	22,928	250	302,775	7.11%
101E223 EXTERNAL AUDIT	45,000	-	45,000	-	-	45,000	0.00%
101E228 INFORMATION TECHNOLOG\	77,260	-	77,260	1,605	-	75,655	2.08%
101E253 TREASURER	136,942	-	136,942	8,368	-	128,574	6.11%
101E257 EQUALIZATION	244,478	-	244,478	13,497	489	230,492	5.72%
101E261 COOPERATIVE EXTENSION	84,281	-	84,281	2,002	67	82,212	2.45%
101E262 ELECTIONS	26,300	-	26,300	-	-	26,300	0.00%
101E265 BUILDING AND GROUNDS	330,568	-	330,568	-	-	330,568	0.00%
101E267 PROSECUTOR	513,247	-	513,247	33,639	613	478,996	6.67%
101E270 HUMAN RESOURCES	31,470	-	31,470	-	-	31,470	0.00%
101E278 SURVEYOR	200	-	200	-	-	200	0.00%
101E280 SOIL CONSERVATION DISTRI	4,000	-	4,000	-	-	4,000	0.00%
101E301 SHERIFF	815,453	-	815,453	56,706	2,371	756,376	7.24%
101E302 SHERIFF - CIVIL DIVISION	52,973	-	52,973	1,058	-	51,915	2.00%
101E305 SANE	10,000	-	10,000	-	-	10,000	0.00%
101E320 JUSTICE TRAINING	6,200	-	6,200	-	199	6,001	3.21%
101E331 MARINE SAFETY	-	-	-	-	-	-	0.00%
101E332 MOTORCYCLE SAFETY EDUC	40,918	-	40,918	50	-	40,868	0.12%
101E334 SECONDARY ROAD PATROL	71,220	-	71,220	4,103	12	67,105	5.78%
101E351 JAIL	892,218	-	892,218	50,231	9,604	832,383	6.71%
101E427 EMERGENCY SERVICES	52,333	-	52,333	1,990	-	50,343	3.80%

GENERAL FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	% SPENT
<b>EXPENDITURES</b>							
101E445 DRAINS--PUBLIC BENEFIT	2,500	-	2,500	-	-	2,500	0.00%
101E450 REMONUMENTATION	30,000	-	30,000	(825)	-	30,825	-2.75%
101E601 DISTRICT HEALTH	176,248	-	176,248	-	-	176,248	0.00%
101E605 COMMUNICABLE DISEASES	500	-	500	-	-	500	0.00%
101E631 SUBSTANCE ABUSE	67,766	-	67,766	-	-	67,766	0.00%
101E648 MEDICAL EXAMINER	80,280	-	80,280	6,184	-	74,096	7.70%
101E649 MENTAL HEALTH	94,003	-	94,003	-	-	94,003	0.00%
101E681 VETERANS BURIAL	8,000	-	8,000	-	-	8,000	0.00%
101E682 VETERANS AFFAIRS	24,584	-	24,584	1,825	-	22,759	7.42%
101E721 PLANNING / ZONING	97,965	-	97,965	4,835	1,279	91,852	6.24%
101E729 CHAMBER OF COMMERCE	1,000	-	1,000	1,000	-	-	100.00%
101E731 ECONOMIC ALLIANCE	-	-	-	-	-	-	0.00%
101E851 INSURANCE AND BONDS	444,150	-	444,150	(44,755)	-	488,905	-10.08%
101E853 HEALTH CARE RETIREES	125,000	-	125,000	-	-	125,000	0.00%
101E864 DISTRIBUTIVE SERVICES	27,600	-	27,600	-	-	27,600	0.00%
101E941 CONTINGENCY	100,000	-	100,000	-	-	100,000	0.00%
101E961 APPROPRIATION TO HUMAN	3,500	-	3,500	3,500	-	-	100.00%
101E966 APPROPRIATION - AIRPORT	87,000	-	87,000	-	-	87,000	0.00%
101E967 APPROPRIATION - CHILD CAI	325,000	-	325,000	-	-	325,000	0.00%
101E968 APPROPRIATION - LAW LIBR,	-	-	-	-	-	-	0.00%
101E970 APPROPRIATION - EQUIP FUJ	75,000	-	75,000	-	-	75,000	0.00%
101E971 APPROPRIATION - SLDRS SL	5,000	-	5,000	-	-	5,000	0.00%
101E978 APPROPRIATION - MAPPING	4,500	-	4,500	-	-	4,500	0.00%
<b>TOTAL EXPENDITURES</b>	<b>10,147,398</b>	<b>-</b>	<b>10,147,398</b>	<b>559,288</b>	<b>14,967</b>	<b>9,573,143</b>	<b>5.66%</b>
<b>FUND INCOME/(LOSS)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>339,741</b>			
<b>PRIOR FUND BALANCE</b>	<b>380,650</b>						
<b>CHANGE IN FUND BALANCE</b>	<b>339,741</b>						
<b>CURRENT FUND BALANCE</b>	<b>720,391</b>						

**BUDGET STABILIZATION FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006**  
 (no activity as of 1/1/06)

**LEGAL DEFENSE FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006**  
 (no activity as of 1/1/06)

**REVENUE SHARING RESERVE FUND - YEAR TO DATE BUDGET REPORT - JANUARY 31, 2006**

	<u>ORIGINAL BUDGET</u>	<u>AMEND- MENTS</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUM- BRANCES</u>	<u>AVAILABLE BUDGET</u>	<u>% COLLECTED</u>
<b>REVENUES</b>							
PROPERTY TAXES	1,462,159	-	1,462,159	-	-	1,462,159	0.00%
<b>EXPENDITURES</b>							
285E941 ADDITION TO FUND BALANCE	1,054,350	-	1,054,350	-	-	1,054,350	0.00%
285E999 TRANSFER OUT	407,809	-	407,809	407,809	-	-	100.00%
TOTAL EXPENDITURES	1,462,159	-	1,462,159	407,809	-	1,054,350	
<b>FUND INCOME/(LOSS)</b>	-	-	-	(407,809)			
<b>PRIOR FUND BALANCE</b>	2,281,600						
<b>CHANGE IN FUND BALANCE</b>	(407,809)						
<b>CURRENT FUND BALANCE</b>	1,873,791						

HEALTH CARE FUND - - YEAR TO DATE BUDGET REPORT - - JANUARY 31, 2006

	ORIGINAL BUDGET	AMEND- MENTS	AMENDED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	% COLLECTED
<b>REVENUES</b>							
CHARGES FOR SERVICES	1,745,624	-	1,745,624	121,242	-	1,624,382	6.95%
<b>EXPENDITURES</b>							
645E851 HEALTH INSURANCE	1,260,000	-	1,260,000	8,384	-	1,251,616	0.67%
647E941 ADDITION TO FUND BALANCE	415,639	-	415,639	-	-	415,639	0.00%
647E999 TRANSFER OUT	69,985	-	69,985	-	-	69,985	0.00%
TOTAL EXPENDITURES	1,745,624	-	1,745,624	8,384	-	1,737,240	
<b>FUND INCOME/(LOSS)</b>	-	-	-	<b>112,858</b>			
PRIOR FUND BALANCE	500,000						
CHANGE IN FUND BALANCE	112,858						
CURRENT FUND BALANCE	612,858						

# Otsego County Land Use Services

1068 Cross Street  
Gaylord, Michigan 49735  
Telephone (989)731-7420  
Fax (989)731-7429

February 14, 2006

John Burt, County Administrator  
Otsego County  
225 W. Main Street  
Gaylord, MI 49735

Re: Recommendations for County Board of Commissioner appointments for  
County Planning Commission and County Zoning Board of Appeals

Dear Mr. Burt:

The purpose of this letter is to provide you and the County Board of Commissioners with the necessary applications and Township recommendations for appointment of individuals to County Planning Commission positions and to County Zoning Board of Appeals positions.

The following are the County Planning Commission positions that need to be updated.

2006 Planning Commission appointments

**Bagley Township Representative: Ken Arndt.** Ken is the current representative and the Township has provided a letter, which is attached, recommending that he be re-appointed. Mr. Arndt's term expired January 2006 and will be renewed for 3 years (Jan 2009).

**Elmira Township Representative: John Ernst.** John is the current representative and the Township has provided a letter, which is attached, recommending that he be re-appointed. Mr. Ernst's term expired January 2006 and will be renewed for 3 years (Jan 2009).

**Chester Township Representative: Russ Soffredine** is the current representative. Mr. Soffredine was expected to be re-appointed, however, he has requested that the Township not re-appoint him. Therefore, the Township Supervisor is discussing this position with other candidates in the Township. Chester Township hopes to have a recommendation by March 15<sup>th</sup>. The new appointment will be for 3 years (Jan 2009)

2005 Planning Commission appointments that need to be made official

**Hayes Township Representative: James Maddix.** Jim is the current representative and the Township has provided a letter, which is attached, recommending that he be re-appointed. Mr. Maddix's term expired in 2005 and this re-appointment will be for 3 years from 2005 (Jan 2008).

**Charlton Township Representative: James Quandt.** Jim is the current representative and the Township has provided a letter, which is attached, recommending that he be re-appointed. Mr. Quandt's term expired in 2005 and this re-appointment will be for 3 years from 2005 (Jan 2008).

**Corwith Township Representative: Donald Tober.** Don is the current representative and the Township has provided a letter, which is attached, recommending that he be re-appointed. Mr. Tober's term expired in 2005 and this re-appointment will be for 3 years from 2005 (Jan 2008).

Current Planning Commission members with terms expiring January 2007

Dover Township Representative: Charles Klee  
Otsego Lake Township Representative: Randy Stults  
Livingston Township Representative: Richard Wojtkowiak

Other Planning Commission members

County Board of Commissioners Representative: Allan Bentz  
School District Representative: Vacant

It is recommended that the County Board of Commissioners **re-appoint the individuals to the County Planning Commission as recommended by the various Township Boards.**

Regarding the County Zoning Board of Appeals, members are "At-Large" appointments from the County, members are not recommended by Township Boards. The County Board of Commissioners has expressed a desire to insure that all areas of the County are represented on the Zoning Board of Appeals. Currently there are 3 members from Otsego Lake Township, 2 members from Bagley Township, 1 member from Livingston Township and 1 member is the Planning Commission Representative.

The current Zoning Board of Appeals membership is made up of the following individuals:

Current ZBA Members Terms Expire January 2008

Richard Carlson – Livingston Township (Residential Area)  
John Hart – Otsego Lake Township (Resort – Residential Area)  
David Thorley – Bagley Township (Residential Area)

Current ZBA Member Term Expires January 2007

Richard Sumerix – Bagley Township (Residential Area)

Other ZBA Member

Donald Tober – Planning Commission Representative

Current ZBA Members Terms Expire January 2006

**Randall Rothe – Otsego Lake Township (Lake - waterfront Area)**  
**Mark Eckstein – Otsego Lake Township (Resort – Residential Area)**

The County Board of Commissioners has requested that individuals desiring to be re-appointed or appointed to the Zoning Board of Appeals provide an application for appointment. Mr. Eckstein and Mr. Rothe have both provided applications for re-appointment. In addition to Mr. Rothe and Mr. Eckstein, both from Otsego Lake Township, 3 new individuals have submitted applications for appointment to serve on the Zoning Board of Appeals.

There are 2 positions open for appointment on the Zoning Board of Appeals for 3 year terms (Jan 2009). The new individuals who have submitted applications for appointment in addition to the current members are:

**Duane Hoffman – Elmira Township (Lake – waterfront Area)**  
**Daniel Wagar – Hayes Township (AG – Forest Area)**  
**Sean Mason – Elmira Township (AG – Forest Area)**

It is recommended that the Board of Commissioners **select 2 individuals** for the positions on the Zoning Board of Appeals.

If you have any questions please call me.

Sincerely,

Richard Edmonds, JD  
Director of Land Use Services

TOWNSHIP OF BAGLEY  
COUNTY OF OTSEGO

P.O. BOX 52  
GAYLORD, MICHIGAN 49735

January 3, 2006

Richard Edmonds  
Director of Land Use Services  
Otsego County  
1068 Cross Street  
Gaylord, MI 49735

RE: Appointment of Kenneth Arndt to the County Planning Commission

Dear Mr. Edmonds,

This letter is in response to your letter dated December 12<sup>th</sup>.

It is my pleasure to recommend Kenneth Arndt to the County Planning Commission representing Bagley Township.

Sincerely,



William L. Giles  
Supervisor

Diane Franckowiak,  
Supervisor  
P.O. Box 117  
Elmira, MI 49730  
231-546-3241

Susan Shaedig, Clerk  
7252 Alba Road  
Gaylord, MI 49735  
989-732-2920



## Township of Elmira

Leonard Skop, Trustee • Theresa Plachta, Trustee

Diane Purgiel, Treasurer  
1404 N. Townline Road  
Gaylord, MI 49735  
989-732-4560  
989-732-9702 Fax

Jill Kassuba, Assessor  
P.O. Box 334  
Vanderbilt, MI 49795  
989-983-3993

January 12, 2006

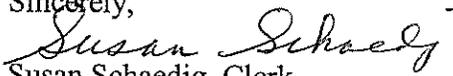
Richard Edmonds, JD  
Director of Land Use Services  
1068 Cross Street  
Gaylord, Michigan 49735

RE: Appointment of John Ernst to the County Planning Commission

Dear Mr. Edmonds:

I am responding to your letter of December 12, 2005. At a regular meeting held on December 12, 2005 the Elmira Township Board approved a recommendation of John Ernst for appointment to the Otsego County Planning Commission.

Sincerely,

  
Susan Schaedig, Clerk

HAYES TOWNSHIP, OTSEGO COUNTY  
MARY SANDERS, SUPERVISOR/ASSESSOR  
7200 HAYES TOWER ROAD  
GAYLORD, MI 49735  
989 732 4206

January 10, 2006

Otsego County Land Use Services  
Richard Edmonds  
1068 Cross Street  
Gaylord, MI 49735

RE: Appointment of James Maddix to the County Planning Commission

Dear Mr. Edmonds,

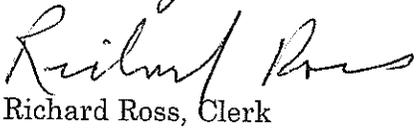
I have contacted Jim Maddix and he has expressed his interest in continuing to serve Hayes Township as a planning commissioner for our district.

This letter is to serve notice that the Hayes Township Board did move to have Mr. Maddix continue in this capacity until January 2008. This action was taken at the regular township meeting of January 10, 2006.

Sincerely,



Mary Sanders, Supervisor



Richard Ross, Clerk

FAX 989 731 7429

CHARLTON TOWNSHIP  
OTSEGO COUNTY

P.O. Box 367 • Johannesburg, Michigan 49751 • Phone: (989) 731-1920 • Fax (989) 731-1070

Matthew J. Nowak, Supervisor  
Kimberly Samkowiak, Treasurer  
Ivan H. Maschke, Clerk

13 September 2005

Deborah Milbocker, Trustee  
Joseph Edwartowski, Trustee  
Sally Nowak, Assessor

To: Richard Edmonds  
Otsego County Planning Director  
1068 Cross St.  
Gaylord, MI 49735

From: Ivan H. Maschke  
Charlton Township Clerk

Dear Sir,

Charlton Township would like to recommend to you and the Otsego County Commissioners the re-appointment of James Quandt as Charlton Township's planning representative. According to Jim and Lee Olsen, his term may be expiring soon.

Thanks for your time and consideration.

Sincerely,



Ivan H. Maschke  
Charlton Twp. Clerk

*Township of Corwith*  
COUNTY OF OTSEGO  
P.O. BOX 100  
8170 MILL STREET  
VANDERBILT, MICHIGAN 49795-0100  
PHONE 989-983-2865  
FAX 989-983-3978

January 17, 2006

Richard Edmonds  
Otsego County Land Use Services  
1068 Cross Street  
Gaylord, MI 49735

Dear Richard:

At the January meeting of the Corwith Township Board, the motion was made, and unanimously passed, to recommend that Don Tober be reappointed to the Otsego County Planning Commission.

If you should have any questions, please feel free to contact me.

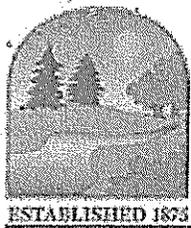
Sincerely,



Debbie Whitman  
Corwith Township Clerk



HOME OF MICHIGAN'S LARGEST ELK HERD IN BEAUTIFUL PIGEON RIVER COUNTRY



## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

ZBA

Please print or type.

Name: RANDALL ROTHE

Address: 11434 FANTASY DR. Zip Code 49733

Telephone: 989-732-4233 Other: 989-705-3416 (work)

Date available for appointment IMMEDIATE

County Commission District 5

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? OTSEGO LAKE

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

ZBA - CURRENTLY SERVING - OTSEGO COUNTY  
PLANNING COMMISSION - EARLY 1990'S - CALEDONIA TWP, SHAWANASSA COUNTY,  
\_\_\_\_\_  
\_\_\_\_\_

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

current) DEQ ENVIRONMENTAL QUALITY SPECIALIST, ENVIRONMENTAL CLEANUPS, EMERGENCY RESPONSE  
CITY OF OWOSSO, 1981-1992 WATER QUALITY SUPERVISOR, LAB OPERATIONS @ WTP + WWT, STORM WATER, INDUSTRIAL PRE-TREATMENT, + SURFACE H<sub>2</sub>O MONITORING + ANALYSIS - HAVE CLASS A WWT OPERATORS LICENSE, ASSOCIATE OF SCIENCE DEGREE FROM LANSING COMMUNITY COLLEGE, B.S. IN BIOLOGY FROM MICH. STATE UNIVERSITY

Have you ever worked for Otsego County?      \_\_\_ Yes      X No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?      \_\_\_ Yes      X No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

MY PRIOR SERVICE ON PLANNING COMMISSION IN ~~SE~~ CALEDONIA TOWNSHIP WAS DURING A TIME OF FAST GROWTH, VERY SIMILAR TO WHAT OTSEGO COUNTY IS EXPERIENCING NOW. TRAINING ON PLANNING & ZONING ISSUES FROM M.T.A., PLANNING ORGANIZATIONS & "IN-HOUSE" PROVIDE GOOD KNOWLEDGE OF LAWS, RULES & CONDUCT. MY YEARS OF ENVIRONMENTAL STEWARDSHIP AND KNOWLEDGE OF WATER QUALITY ISSUES ENVIRONMENTAL IMPACT ISSUES, AND DEALINGS WITH THE PUBLIC, BUSINESS OWNERS, LOCAL-STATE-FEDERAL OFFICIALS PROVIDES A WIDE ARRAY OF KNOWLEDGE AND REAL-WORLD EXPERIENCE TO DRAW UPON. I FEEL MY PAST SERVICE & CONTINUED SERVICE ON THE OTSEGO COUNTY ZBA IS BENEFICIAL TO OUR COMMUNITY.  
THANK YOU FOR YOUR CONSIDERATION

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

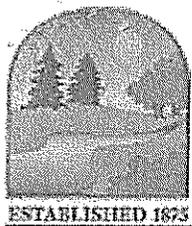
2-16-06

Date

Mail or return your completed application to:

Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.



Otsego  
COUNTY  
M I C H I G A N

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

ZONING BOARD OF APPEALS

Please print or type.

Name: MARK ECKSTEIN

Address: 1788 SNOW OWL CT, GAYLORD Zip Code 49735

Telephone: 989-939-8841 Other: \_\_\_\_\_

Date available for appointment Now

County Commission District \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? OTSEGO LAKE

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

ZONING BOARD OF APPEALS, OTSEGO COUNTY  
SITE COMPLIANCE COMMITTEE, MICHANWE

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- MASTERS DEGREE ORGANIZATIONAL MANAGEMENT
- B.B.A. DEGREE, MARKETING
- GENERAL CONTRACTOR
- REAL ESTATE APPRAISER
- REAL ESTATE DIVISION, BUILDINGS SUPERVISOR  
CENTRAL TRANSPORT

Have you ever worked for Otsego County?  Yes  No

If yes, please list dates and name(s) of departments.

ZONING BOARD OF APPEALS 2011 to Present

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

SEE ACCOMPANYING RESUME

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

2/16/06

Date

*Mail or return your completed application to:*

**Ossego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735**

*Thank you very much for giving us the opportunity to consider you for appointment.*

**Mark N. Eckstein**  
1788 Snow Owl Ct.  
Gaylord, MI 49735  
(989) 939-8841  
mteckstein@charter.net

**Objective:**

To maintain current seat on Zoning Board of Appeals

**Education:**

**Masters in Organizational Management**  
Spring Arbor University

**Bachelor of Business Administration, Marketing**  
Eastern Michigan University

**Management Skills:**

- Ability to:
- Lead a corporate culture founded on the principles of honesty, integrity and accountability.
  - Coordinate the activities of interdependent departments in order to create a shared sense of unity and direction.
  - Effectively handle disputes and negotiate equitable settlements based on a win/win philosophy and to turn conflict into opportunity.
  - Recognize patterns and inter-relationships among various financial and performance reports.
  - Attend to multiple tasks and make sound and rational decisions based on prevailing conditions or circumstances.
  - Inspire people to accomplish goals through action, determination, perseverance, and caring.
  - Communicate effectively, both verbally and in writing.

## Mark N. Eckstein

Page 2

### Marketing Experience continued:

- Created:
- Pricing strategies in response to changing market conditions and margin potential.
  - Product strategies that increased the movement of commodity items by creating market information dependencies.
  - Promotional materials that tied program selling to product availability, pricing and product information, and incentives.
  - Distribution schedules that established dependencies based on a logistical advantage and a strong dedication to customer responsiveness.
  - Sales systems for tracking product presentations and customer performance.

### Special Projects:

- Developed:
- Budget models utilizing historical trends in order to forecast sales and predict inventory requirements.
  - Automated check registers in order to develop job-costing formulas for use in construction estimating and ratio analysis.
  - Purchasing programs that weighted sales activity against current inventory levels in order to balance future buys.
  - Departmental flow charts that increased workflow and operational efficiency.

### Work Experience:

- 06/05 - Present **Real Property Appraisal**, Ken Arndt and Associates, Gaylord, Michigan
- 4/94 – 3/05 **Assistant Branch Manager / Industrial Sales**, Hager Distribution, Wholesale Lumber and Building Materials, Gaylord, Michigan.  
**Outside Sales Representative**, Hager Distribution, Wholesale Lumber and Building Materials, Gaylord, Michigan.
- 3/89 - 4/94 **Projects Coordinator**, Eagle of Michigan, Wholesale Distributor, Lewiston, Michigan.
- 5/87 - 3/89 **Buildings' Supervisor**, Central Transport, Inc., Corporate Development Department, Real Estate Division, Warren, Michigan.

**HAYES TOWNSHIP, OTSEGO COUNTY  
MARY SANDERS, SUPERVISOR/ASSESSOR  
7200 HAYES TOWER ROAD  
GAYLORD, MI 49735  
989 732 4206**

January 10, 2006

Otsego County Land Use Services  
Richard Edmonds  
1068 Cross Street  
Gaylord, MI 49735

RE: Appointment of Dan Wagar to the County Zoning Board of Appeals

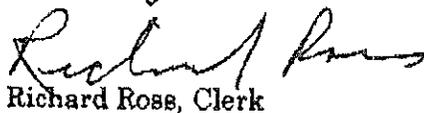
Dear Mr. Edmonds,

I have contacted Dan Wagar again this past week and he still continues to express his interest in serving Hayes Township as an appeals commissioner for our district.

This letter is to serve notice that the Hayes Township Board did move to have Mr. Wagar be recommended for this capacity beginning in March 2006. This action was taken at the regular township meeting of January 10, 2006.

Sincerely,

  
Mary Sanders, Supervisor

  
Richard Ross, Clerk

FAX 989 731 7429



*Otsego*  
C O U N T Y  
M I C H I G A N

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

<b>RECEIVED</b> NOV 14 2005 Office Of The County Administrator	<i>Otsego County Zoning Board of Appeals</i>
---	--

Please print or type.

Name: Daniel Frank Wagar

Address: 4815 Vacationland Drive Zip Code 49735

Telephone: 1 (989) 732-3401 Other: 1 (989) 732-4288/5581

Date available for appointment Immediate

County Commission District \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? HAYES

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Gaylord Area of Jaycee's  
Otsego County Fire Department (Volunteer)  
Emergency Services Central Dispatch (Volunteer)  
Gaylord Evangelical Free Church Board of Trustees (Chairman)  
Otsego County Airport Advisory Committee  
\*\*\*\*\* (All served in Otsego County) \*\*\*\*\*

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Vice-President of Wagor Motor Sales - Duties include all aspects of dealership operations - from sweeping floors to selling vehicles.  
High School Graduate  
Certified Class B Firefighter (ret)

Have you ever worked for Otsego County?  Yes  No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

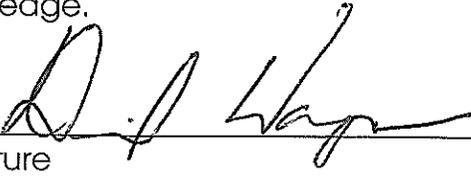
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

My Interests are being a life long resident of Otsego County.

I hereby certify that the preceding information is correct and to the best of my knowledge.

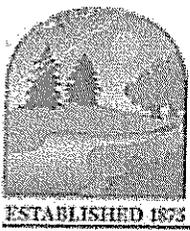
  
Signature

11-10-2005  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735**

*Thank you very much for giving us the opportunity to consider you for appointment.*



## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Zoning Board of Appeals

Please print or type.

Name: Sean Mason

Address: 4200 N. Townline Gaylord Zip Code 49735

Telephone: 732-1318 Other: 619-1115

Date available for appointment anytime

County Commission District Elmira

Are you a registered voter in Otsego County?  Yes  No

If yes, which (township) city or village? Elmira

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Elmira-Warner Five Authority - President ; currently.  
Trout Unlimited Board for the Mason-Griffith Chapter - former  
board member.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Claims Representative with Auto Owners Ins Co for a total of about 8 yrs  
has provided me with the experience for interpreting policies & case law, then  
applying such to each individual situation. I have also been a manager  
of a fire & water restoration contracting/construction co. I have a bachelor's  
in criminal justice from Ferris. I have completed various designations  
in the insurance industry & am always furthering my education.

Have you ever worked for Otsego County?       Yes       No  
If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

If such were to arise, I would notify the board & abstain  
on such review.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

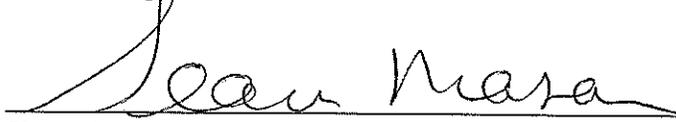
Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Have been through numerous arbitration, appraisals & cases in the insurance field, I have the ability to listen to both sides of an issue & apply the intent of policy &/or case law.

Also, with criminal justice education, I have experience & knowledge of public organization & the public viewing of such.

My current job, puts me out in the field to inspect property. This will also provide me the opportunity to personally inspect property & areas in review for the zoning board of appeals.

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

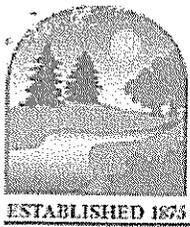
1-8-06

Date

Mail or return your completed application to:

Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.



Otsego  
COUNTY  
M I C H I G A N

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Zoning Board of Appeals.

Please print or type.

Name: DUANE E HOFFMAN

Address: 1233 W. MARTIN LK Rd Gaylord Zip Code 49735

Telephone: 231-546-3324 Other: \_\_\_\_\_

Date available for appointment \_\_\_\_\_

County Commission District Allen Beutz District

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Elmira Twp.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Basic Training offered by Mi. ASSOC. Planning  
for both Planning & zoning

I hereby certify that the preceding information is correct and to the best of my knowledge.

Deane E Hoffman  
Signature

1-26-06  
Date

Mail or return your completed application to:

Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

*Elmira Planning Commission - Chair Past 3 yrs*

---

---

---

---

---

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

*Bachelor of Science C.M.U. 36 year Career*  
*Mich Dept Natural Resources, Forest Management Division*

---

---

---

---

Have you ever worked for Otsego County?       Yes       No  
If yes, please list dates and name(s) of departments.

---

---

---

---

---

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

---

---

---

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28th day of February, 2006 at 9:30 a.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**RESOLUTION NO. OCR 06-08**  
**A RESOLUTION CALLING SPECIAL ELECTION FOR THE PURPOSE OF SUBMITTING A PROPOSITION AUTHORIZING THE COUNTY TO LEVY ITS FULL FIXED MILLAGE**

OTSEGO COUNTY BOARD OF COMMISSIONERS  
February 28, 2006

**WHEREAS**, the Board of Commissioners wish to obtain approval from the voters to levy the County's full fixed millage of 4.30 mills as permitted by Article 9, Section 31 of the Michigan Constitution of 1963;

**WHEREAS**, the Board wishes to have this proposition submitted to the County voters at a Special Election to be held on May 2, 2006; and

**WHEREAS**, the Otsego County Clerk must publish a Notice of the last day of Registration and a Notice of the Special Election which must include the final language of the ballot proposition; and

**WHEREAS**, this Board wishes to approve such ballot proposition and authorize the Otsego County Clerk to proceed with the notices for such Special Election.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTSEGO** as follows:

1. The County of Otsego shall hold a Special Election on May 2, 2006 for the purpose of submitting the proposition set forth in paragraph 3 below to the County electors.

2. The County Clerk shall cause a Notice of Registration and a Notice of Special Election in the forms attached hereto as Appendix A and Appendix B, respectively, to be published as required by law.

3. The following proposition shall be submitted to the qualified electors of the County at the Special Election on May 2, 2006.

**PROPOSITION NO.**

**A PROPOSAL TO PERMIT THE COUNTY TO LEVY ITS FULL AUTHORIZED FIXED MILLAGE**

In order to permit the levy of the authorized fixed millage for all purposes on the real and personal property in Otsego County without regard to the millage reduction required by Article 9, Section 31 of the Constitution of the State of Michigan shall the Board of Commissioners of the County be authorized to levy a tax of not to exceed .2498 mills, per \$1,000 of taxable valuation (.2498 mills) of state equalized value in excess of the limit imposed by MCL 211.34 (d) which is estimated to produce \$\_\_\_\_\_ of increased tax collections in the first year of collection?

4. The ballot to be used in the Special Election for the purpose of submitting the foregoing proposition to electors shall be substantially in the form set forth in Appendix C.

5. The County Clerk is authorized to take whatever action is necessary under the Election Laws of the State of Michigan to notify electors of the County of the proposition being submitted at the Special Election and of the last day of registration therefor. The County Clerk shall cause appropriate registration and election notices to be inserted as required by the State Election Law in the Gaylord Herald Times, Gaylord, Michigan, a newspaper of general circulation in the County.

6. All resolutions and parts of resolution in conflict with the foregoing are hereby rescinded.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: \_\_\_\_\_

\_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

THE RESOLUTION WAS DECLARED ADOPTED.

\_\_\_\_\_  
Paul M. Beachnau, Chairman

\_\_\_\_\_  
Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)  
  ) ss.  
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 28<sup>th</sup> day of February, 2006, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.

---

Susan I. DeFeyer, County Clerk

DATED: \_\_\_\_\_, 2006

**APPENDIX A**

**REGISTRATION NOTICE**

**For Special Election**

TO THE QUALIFIED ELECTORS:

[INSERT NAMES OF CITIES AND TOWNSHIPS)

**County of Otsego, State of Michigan**

Notice is hereby given that in conformity with the "Michigan Election Law" I, the undersigned clerk, will upon any day, except Sunday and a legal holiday, the day of any regular or Special Election or primary election, receive for registration the name of any legal voter in said Township or City not already registered who may APPLY TO ME PERSONALLY for such registration.

[INSERT REGISTRATION LOCATIONS]

**NOTICE IS HEREBY GIVEN THAT I WILL BE AT MY OFFICE ON:**

\_\_\_\_\_ **Last day** of registration which is the \_\_\_\_ day preceding said election (the 30th day falling on a Sunday), for the purposes of REVIEWING the REGISTRATION and REGISTERING such of the qualified electors in said TOWNSHIP or CITY as SHALL PROPERLY apply therefore.

**THE FOLLOWING PROPOSITION WILL BE SUBMITTED TO THE ELECTORS OF THE COUNTY OF OTSEGO:**

**PROPOSITION NO. \_\_\_\_\_**

**A PROPOSAL TO PERMIT THE COUNTY TO LEVY  
ITS FULL AUTHORIZED FIXED MILLAGE**

In order to permit the levy of the authorized fixed millage for all purposes on the real and personal property in Otsego County without regard to the millage reduction required by Article 9, Section 31 of the Constitution of the State of Michigan shall the Board of Commissioners of the County be authorized to levy a tax of not to exceed .2498 mills, per \$1,000 of taxable valuation (.2498 mills) of state equalized value in excess of the limit imposed by MCL 211.34 (d) which is estimated to produce \$\_\_\_\_\_ of increased tax collections in the first year of collection?

**APPENDIX B**

**SPECIAL ELECTION**

**TO THE QUALIFIED ELECTORS:**

NOTICE IS HEREBY GIVEN, That a Special Election will be held in

**ALL PRECINCTS**

**[INSERT NAMES OF CITIES AND TOWNSHIPS]**

**County of Otsego, State of Michigan  
on**

**At the place or places of holding the election as indicated below, viz:**

**[INSERT PRECINCT DESCRIPTIONS]**

**TO VOTE ON THE FOLLOWING PROPOSAL:**

**PROPOSITION NO. \_\_\_\_\_**

**A PROPOSAL TO PERMIT THE COUNTY TO LEVY  
ITS FULL AUTHORIZED FIXED MILLAGE**

In order to permit the levy of the authorized fixed millage for all purposes on the real and personal property in Otsego County without regard to the millage reduction required by Article 9, Section 31 of the Constitution of the State of Michigan shall the Board of Commissioners of the County be authorized to levy a tax of not to exceed .2498 mills, per \$1,000 of taxable valuation (.2498 mills) of state equalized value in excess of the limit imposed by MCL 211.34 (d) which is estimated to produce \$ \_\_\_\_\_ of increased tax collections in the first year of collection?

**APPENDIX C**

**OFFICIAL BALLOT**

**SPECIAL ELECTION**

**COUNTY OF OTSEGO**

**STATE OF MICHIGAN**

**MAY 2, 2006**

---

**INSTRUCTIONS** - To vote in favor of the proposition, place a cross (X) or check mark (/) in the square to the right of the word "Yes"; to vote against the proposition, place a cross (X) or check mark (/) in the square to the right of the word "No". Before leaving the booth, fold the ballot so that the face of the ballot is not exposed and so that the numbered corner is visible.

---

**PROPOSITION NO.**

**A PROPOSAL TO PERMIT THE COUNTY TO LEVY  
ITS FULL AUTHORIZED FIXED MILLAGE**

In order to permit the levy of the authorized fixed millage for all purposes on the real and personal property in Otsego County without regard to the millage reduction required by Article 9, Section 31 of the Constitution of the State of Michigan shall the Board of Commissioners of the County be authorized to levy a tax of not to exceed .2498 mills, per \$1,000 of taxable valuation (.2498 mills) of state equalized value in excess of the limit imposed by MCL 211.34 (d) which is estimated to produce \$\_\_\_\_\_ of increased tax collections in the first year of collection?

**YES**


**NO**

## PERSONAL PROTECTIVE EQUIPMENT POLICY FOR OTSEGO COUNTY

### PURPOSE

The purpose of this program is to protect the employees of Otsego County from the occupational hazards within the workplace by providing the proper personal protective equipment (PPE). It is the goal of the County to use engineering controls as the primary method for protecting employees. However, when additional protection is necessary, appropriate PPE will be worn. The scope of this program includes PPE for eye, face, head, foot, and hand protections. If respirators and/or hearing protection are necessary, their use will be covered by the County's Respiratory Protection Program and the Hearing Conservation Program, respectively.

### RESPONSIBILITY

The person responsible for coordinating this program is the Human Resources Director. This person will ensure that hazard assessments are conducted, appropriate PPE is assigned, and affected employees receive training. The responsible person will also be in charge of maintaining documentation for this program.

Department supervisors should advise the responsible person of changes in PPE requirements (e.g. new procedures/processes requiring different PPE; omission of a job/task).

### HAZARD ASSESSMENTS

Each job/task performed will be assessed to determine foot, head, eye, face, and hand hazards present and the proper PPE that should be worn. The assessments will include observation of the following sources of hazards:

1. Impact: flying chips, objects, particles, collision, and motion hazards
2. Penetration: Falling/dropping objects, sharp objects that cut or pierce
3. Compression: Rollover or pinching
4. Chemical: Splashing, burns, fumes
5. Temperature Extremes: Sparks, splashes from molten materials, burns from high/low temperatures
6. Harmful Dust: Dirt, particles, asbestos, lead
7. Light Radiation: Welding, cutting, brazing, lasers, furnaces, lights

The attached Hazard Assessment Form will be completed for each job/task and will service as certification that a hazard assessment has been performed.

The person conducting the hazard assessment will also survey jobs that a non-routine or periodic. In some cases, these assessments may not be completed until the jobs are scheduled.

Hazard assessments will be updated/whenever conditions or procedures change.

