



Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, February 27, 2007 beginning at 7:00 p.m., at the Livingston Township Hall, 3218 Old 27 North, Gaylord, Michigan 49735.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
 - a. Regular Meeting of February 15, 2007 w/attachments
6. Consent Agenda
 - a. OCR 07-11 Resolution discharging mortgage - Dwight D. Miller
 - b. Jail/Contingency General Fund (101) 2007 Budget Amendment
 - c. Land Use Services, Otsego County Ordinance #07-02 - Zoning Ordinance
 - d. Land Use Services, Otsego County Ordinance #07-03 - Zoning Ordinance
 - e. OCR 07-12 Public Transportation Authorizing Resolution
7. Administrator's Report
8. Report from Officers
9. Committee Reports
10. Department Head Reports
11. City Liaison, Township & Village Representatives
12. Correspondence
13. Special Presentations
14. New Business
 - a. Financials
 1. Warrant B2007-8
 2. Warrant B2007-9
15. Public Comment
16. Board Remarks
17. Adjournment

February 15, 2007

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:32 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Bentz.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

The agenda was amended to add under the consent agenda item q) 9-1-1 Dispatch furniture agreement.

Commissioner Bates requests item b) number 2 the 9-1-1 Committee Bylaws be removed from the consent agenda and placed under new business as item b).

Consent Agenda:

The Airport Committee moves to approve the original Airport Terminal Sale agreement. Motion approved via unanimous. (see attached)

The 9-1-1 Committee moves to confirm Jon Deming as 9-1-1 Committee 2007 Chairman. Motion approved via unanimous consent.

OCR-07-05 Resolution discharging mortgage for Ora Malak.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

OCR-07-06 Resolution discharging mortgage for Noreen Clark.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

OCR-07-07 Resolution of Support for Calibration of Oil and Gas meters.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

The Parks and Recreation Committee moves to change the titles at the County Park from County Park Manager to County Park Head Ranger and Assistant County Park Manager to Assistant County Park Head Ranger. Motion approved via unanimous consent. (see attached)

Dr. Michael McNamara was reappointed as medical examiner for a term January 1, 2007 through December 31, 2010. Motion approved via unanimous consent.

The Animal Control Budget amendment (Fund 212) was approved via unanimous consent. (see attached)

The General Fund/Building Authority Budget amendment was approved via unanimous consent. (see attached)

The Board of Commissioners Budget amendment was approved via unanimous consent. (see attached)

The Veterans Affairs/Housing Budget amendment was approved via unanimous consent. (see attached)

The General Fund/Year End Budget amendment was approved via unanimous consent. (see attached)

The Board of Commissioners approved via unanimous consent the "Kudos Award Program" (see attached)

The Building Authority moves to approve the Sportsplex Title transfer. Motion approved via unanimous consent. (see attached)

USDA Lease renewal was approved via unanimous consent. (see attached)

The Budget and Finance Committee moves to approve the EMS operating agreement. Motion approved via unanimous consent. (see attached)

The 9-1-1 Committee moves to approve the 9-1-1 dispatch furniture agreement. Motion approved via unanimous consent. (see attached)

Administrator's report:

John Burt reported he should be receiving the Alpine study; Jail Committee meeting; Met with the domestic abuse survivors.

Commissioner Hyde reported on the Airport Committee; Airport Ribbon cutting ceremony on March 16th from 5:00 p.m. to 7:00 p.m.

Commissioner Bentz reported on the Board of Health.

Richard Edmonds reported a Master Plan meeting is scheduled for February 20, 2007.

Brian Webber reported on the Jail.

Diann Axford reported on the forfeiture properties.

Mary Sanders reported the Townships are working on their budgets.

Elizabeth Haus reported the Village is working on the budget.

Correspondence:

The Chairman received a letter from MAC indicating they received the resolution.

New Business:

Motion by Commissioner Olsen, to approve Warrant B2007-05 in the amount of \$143,530.71 with prepaids in the amount of \$8,179.73 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bates, to approve Warrant B2007-06 in the amount of \$179,144.31 with prepaids in the amount of \$85,705.00 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve Warrant B2007-07 in the amount of \$193,564.95 with prepaids in the amount of \$9,636.89 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bates, the 9-1-1 Committee bylaws version that states article 4, C 5 be approved. Ayes: Unanimous. (see attached)

Motion by Commissioner Backenstose, to appoint Terry Jans to the Department of Human Services Board to serve the remainder of June Jans term to October 31, 2009. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to appoint Dan Wagar to the Otsego County Zoning Board of Appeals for a three year term from January 1, 2007 through December 31, 2009.

Commissioner Bentz requests Richard Summerix be reappointed.

Vote on Commissioner Hyde's motion, Ayes: Backenstose, Bates, Beachnau, Liss, Johnson, Hyde. Nays: Glasser, Olsen, Bentz. Motion carried. Dan Wagar was appointed to the Otsego County Zoning Board of Appeals.

Motion by Commissioner Bentz, to appoint the following people to the Construction Board of Appeals for three year terms: Michael Colosimo from January 1, 2006 through December 31, 2008; Bill Touroo from January 1, 2006 through December 31, 2008; Paul Eckert from January 1, 2005 through December 31, 2007. Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve OCR-07-08 Recognition for Marcia LaForest.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Bates, to approve OCR-07-09 Recognition for Ralph Holewinski.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Johnson, to approve OCR-07-10 Recognition of Chamber of Commerce award winners.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Bates: Requests a Resolution be done on behalf of Richard Summerix for his service.

Commissioner Liss: POLC negotiations.

Commissioner Beachnau: Attended MAC Conference.

Commissioner Johnson: Attended MAC Conference.

Commissioner Hyde: Attended MAC Conference

Commissioner Bentz: Attended MAC Conference.

Commissioner Olsen: Thanked the Chairman for writing the letter to the editor. Charlton Township meeting.

Commissioner Backenstose: Attended MAC Conference.
Attended Human Services meeting.

Commissioner Glasser: Attended MAC Conference.

Meeting adjourned at 10:26 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk

OFFER TO PURCHASE BUILDING

1. Experimental Aircraft Association, chapter 1095, the undersigned, hereby offers and agrees to purchase the following building situated in the Township of Bagley, Otsego County, Michigan, described as follows:
The hangar (also known as the original terminal building) located on lot #1 addressed as:
1018 Aero Drive
Gaylord Regional Airport
Gaylord, MI 49735
Tax ID #018-615-000-001-00
Together with all improvements and appurtenances, including all lighting and plumbing fixtures, and to pay therefore the sum of \$2,500 dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any upon the following conditions.

THE SALE TO BE CONSUMATED BY:
Delivery of the usual bill of sale conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
2. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the Purchaser agrees to complete the sale within 30 days after delivery of the bill of sale.
3. All taxes and assessments, which have become a lien upon the land at the date of this agreement, shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date basis of the municipality or taxing unit in which the property is located. Interest, rents and electric bills shall be prorated and adjusted as of the date of closing.
4. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.
By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE DESCRIBED PREMISES and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.
5. Buyer agrees to replace roofing and paint building a color approved by the airport board within one year of date of sale or property reverts back to Otsego County. Buyer will maintain building to local zoning standard or better. Any additions or improvements will be done according to local building code.
6. Buyer agrees to pay lease fees for property that said building rests on in accordance with airport property lease rate. Buyer will pay personal property tax on building assessed by county tax authority after the date of sale.

7. PURCHASER: Experimental Aircraft Association, Chapter 1095

Signature & title: _____

Signature & title: _____

Date _____ Phone _____ Address _____

8. The foregoing offer is hereby accepted and the Seller agrees to sell said premises upon the terms stated. By execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN THE PRESENCE OF:

Witness

Seller

Witness

Seller

Date _____ Phone _____ Address _____

PURCHASER'S RECEIPT OF OFFER

The purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing offer to purchase:

Date

Purchaser

RESOLUTION NO. OCR 07-05
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
FEBRUARY 15, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 3229 Forest Rd Gaylord, Michigan 49735 and has a mortgage recorded in Liber 818, Pages 317-330, Loan Modifications in Liber 824, Pages 31-32 and Liber 821, Pages 97-98 in the name of Ora C. Malak, survivor of herself and her deceased husband, Ignace V. "Barney" Malak, whose death certificate is recorded in Liber 694, Page 486 and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, Ora C. Malak, survivor of herself and her deceased husband, Ignace V. "Barney" Malak, whose death certificate is recorded in Liber 694, Page 486, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-06
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
FEBRUARY 15, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 744 East Main Street, Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 885, Pages 377-390 Loan Modification in Liber 893, Pages 985-986 in the name Noreen Clark, survivor of herself and Arthur Clark, her deceased husband, whose Death Certificate is recorded in Liber 762, Page 249, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, name Noreen Clark, survivor of herself and Arthur Clark, her deceased husband, whose Death Certificate is recorded in Liber 762, Page 249, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-07
RESOLUTION OF SUPPORT FOR
CALIBRATION/CERTIFICATION OF OIL AND GAS METERS
OTSEGO COUNTY BOARD OF COMMISSIONERS
FEBRUARY 15, 2007

WHEREAS, Michigan is a major contributor of the United State's gas and oil production; and

WHEREAS, Northeast Michigan has experienced significant production of gas and oil; and

WHEREAS, Private mineral owners as well as the State of Michigan receive significant monetary revenues from crude oil and natural gas production through royalties, severance taxes, surveillance fees; and

WHEREAS, Revenues to private mineral owners and the State of Michigan is based on the production value of the oil and gas, reported to the State by the industry; and

WHEREAS, Meters which track the volume of gas and oil production are not calibrated/certified by the State of Michigan; and

WHEREAS, The Michigan State Legislature passed PA 252 of 1998 to provide for the Department of Environmental Quality's regulatory functions; and

WHEREAS, The largest source of revenue into the Oil and Gas Regulatory Fund is the Surveillance Fee levied on the gross value of oil and gas produced; and

WHEREAS, The Surveillance Fee is capped at 1% and has historically been appropriated below the 1% cap, CY 2006 at 0.45%, CY 2007 at 0.65%; and

WHEREAS, Local governments in Northeast Michigan are concerned with the lack of oversight and calibration/certification of oil and gas meters, as the reported figures are the basis for private and State royalty, tax and fee payments; therefore, be it

RESOLVED, that the Otsego County Board of Commissioners hereby requests the State of Michigan to institute a calibration/certification program on all producing oil and gas wells in the State of Michigan; and be it further

RESOLVED, that the Legislature in the State of Michigan appropriate the funds for program implementation through the existing structure of the Oil and Gas Regulatory Fund; and be it further

RESOLVED, that Public Act 252 of 1988, be amended to decrease the required reserve to 5 million to enable appropriation of the full funds available; and be it further

RESOLVED, to have the County Clerk send this Resolution to the Michigan Association of Counties (MAC), Michigan Municipal League (MML), Michigan Township Association (MTA), Northern Michigan Association of Counties, Michigan Association of Regions (MAR), Northeast Michigan Council of Governments (NEMCOG) counties, and the Governor.

OTSEGO COUNTY

COUNTY PARK HEAD RANGER

General Summary

Under the supervision of the Parks and Recreation Director, oversees and participates in all aspects of campgrounds maintenance activities including mowing and trimming grass and performing other tasks to maintain the county campground. Trains and supervises seasonal workers on tasks related to maintaining and operating campground facilities. Installs and maintains campground and maintenance equipment. Enforces the rules and regulations established by the director.

Essential Functions

1. Supervises and participates in collecting, recording, and securing fees, from campground users and explains facilities and conditions of occupancy. Records daily receipts and attendance records.
2. Trains and supervises seasonal workers in a variety of ground maintenance activities at the county campground such as mowing lawns, trimming trees and bushes, filling holes, picking up debris, seeding grass, applying lawn chemicals, raking leaves, and installing, maintaining, and repairing campground equipment such as picnic tables, playground equipment and signs.
3. Trains seasonal and temporary workers on safety procedures.
4. Prioritizes and schedules campground maintenance repairs and improvements and assigns work to staff. Keeps the Director informed of activities through verbal reports.
5. Regularly inspects the campground and facilities in order to evaluate campgrounds operations and work performed.
6. Inspects and evaluates the physical condition of campground property and equipment for safety concerns, repair needs, and improvement projects. Responsible for ensuring a safe environment in the campground.
7. Keeps records of equipment and materials used and hours worked by employees. Maintains an inventory of materials, parts and supplies needed for equipment maintenance and repair, reordering as necessary.
8. Oversees the maintenance and repair of lawn care and snow removal equipment including changing oil, lubricating equipment, changing mower blades, and replacing lights.
9. Responds to complaints in the campground such as facilities out of order or other maintenance problems, and issues related to campground rules and regulations and emergency situations. Will be on call to respond to campground issues on a weekly basis.

OTSEGO COUNTY

10. Assists the public with inquiries and concerns regarding campground operations and investigates and follows-up on complaints.
11. Winterizes campground facilities after they have closed for the season and prepares them for reopening in the spring. Performs building and equipment maintenance such as maintaining water and sewer lines and repairing picnic tables and other campground equipment.

Other Functions

12. None listed.

An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications

Education: High school graduation or equivalent with additional coursework in business or campground management.

Experience: One year of campgrounds operations experience.

Other Requirements: None listed.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

Walks over uneven terrain to maintain lawns and grounds and perform maintenance tasks.

Squatting, stooping, kneeling to maintain and repair facilities and equipment.

Climbing ladders in order to paint walls and ceilings, prune trees, and reach areas needing repairs.

Climbing into trucks and onto other equipment.

Lifting ability to remove trash and debris, tree limbs and other items.

OTSEGO COUNTY

Ability to reach all areas of buildings and facilities in order to perform maintenance tasks.

Ability to operate, tree trimming equipment and mowers.

Ability to operate light trucks, tractors and riding mowers for extended periods of time.

Working Conditions:

Works outside in all types of weather conditions.

Exposure to equipment where risk exists of getting cut, bruised or scraped.

Exposure to environmental allergens.

Exposure to pesticides, herbicides and other chemicals.

Works in areas with loud noise [heavy equipment].

OTSEGO COUNTY

ASSISTANT COUNTY PARK HEAD RANGER

General Summary

Under the supervision of the Parks and Recreation Director and County Park Head Ranger, assists with oversight and participates in all aspects of campgrounds maintenance activities including mowing and trimming grass and performing other tasks to maintain the county campground. Assists with the training and supervision of seasonal workers on tasks related to maintaining and operating campground facilities. Assists with the installation and maintenance of campground and maintenance equipment. Enforces the rules and regulations established by the director and county park head ranger.

Essential Functions

1. Assists with the supervision and participates in collecting, recording, and securing fees, from campground users and explains facilities and conditions of occupancy. Records daily receipts and attendance records.
2. Assists with the supervision of seasonal workers in a variety of ground maintenance activities at the county campground such as mowing lawns, trimming trees and bushes, filling holes, picking up debris, seeding grass, applying lawn chemicals, raking leaves, and installing, maintaining, and repairing campground equipment such as picnic tables, playground equipment and signs.
3. Assists with the training of seasonal and temporary workers on safety procedures.
4. Regularly inspects the campground and facilities in order to evaluate campgrounds operations and work performed.
5. Inspects and evaluates the physical condition of campground property and equipment for safety concerns, repair needs, and improvement projects. Responsible for ensuring a safe environment in the campground.
6. Oversees the maintenance and repair of lawn care and snow removal equipment including changing oil, lubricating equipment, changing mower blades, and replacing lights.
7. Responds to complaints in the campground such as facilities out of order or other maintenance problems, and issues related to campground rules and regulations and emergency situations.
8. Assists the public with inquiries and concerns regarding campground operations and investigates and follows-up on complaints.

OTSEGO COUNTY

9. Participates in the winterization of campground facilities after they have closed for the season and prepares them for reopening in the spring. Performs building and equipment maintenance such as maintaining water and sewer lines and repairing picnic tables and other campground equipment.
10. Will be on call to respond to campground issues on a weekly basis.

Other Functions

11. None listed.

An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications

Education: High school graduation or equivalent with additional coursework in business or campground management.

Experience: Previous campgrounds operations experience preferred.

Other Requirements: None listed.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

Walks over uneven terrain to maintain lawns and grounds and perform maintenance tasks.

Squatting, stooping, kneeling to maintain and repair facilities and equipment.

Climbing ladders in order to paint walls and ceilings, prune trees, and reach areas needing repairs.

Climbing into trucks and onto other equipment.

Lifting ability to remove trash and debris, tree limbs and other items.

OTSEGO COUNTY

Ability to reach all areas of buildings and facilities in order to perform maintenance tasks.

Ability to operate, tree trimming equipment and mowers.

Ability to operate light trucks, tractors and riding mowers for extended periods of time.

Working Conditions:

Works outside in all types of weather conditions.

Exposure to equipment where risk exists of getting cut, bruised or scraped.

Exposure to environmental allergens.

Exposure to pesticides, herbicides and other chemicals.

Works in areas with loud noise [heavy equipment].



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
212E901 970420 Vehicle Purchase	\$ 20,000.00	\$
212E941 999990 Contrib to Fund Bal	\$	\$ 20,000.00
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$ 20,000.00	\$ 20,000.00

Angel D. ...
Department Head Signature

1-31-07
Date

Finance Department
Entered:
By:

[Signature]
Administrator's Signature

1-31-07
Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Building Authority Dept.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E264 703040 Per Diems	\$ 70.00	\$
101E941 999000 Contingency	\$	\$ 70.00
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 70.00	\$ 70.00

Department Head Signature _____

Date _____


Administrator's Signature

1/29/07
Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: 101E101 Board of Commissioners

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E101 704400 Education & Training	\$ 70.00	\$
101E101 726000 Supplies	\$	\$ 70.00
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$ 70.00	\$ 70.00

Rachel Frisch
Department Head Signature

1/24/07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

2006 - Pg 1 of 3

FUND/DEPARTMENT: 101E682 / Veterans Affairs & 232E690 / Housing

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E682 - 703010 -Reg. Employee - Dept.	\$ 174	\$
101E682 - 704300 -Retirement Contribution	\$	\$ 174
232E690 - 703060 -Part-Time (Housing)	\$1,474	\$
101E682 - 703060 -Part-Time (Veterans)	\$	\$1,474
- -	\$	\$
- -	\$	\$
Total	\$1,648	\$1,648

Michael K. Hopp
Department Head Signature

1/16/07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

PG 2 of 3

FUND/DEPARTMENT: 232E690 / Housing

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
2320400 - 676010 -Reimburse (principal)	\$35,396	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$35,396	\$

EXPENDITURE

Account Number	Increase	Decrease
232E999 - 999000 -Transfer Out	\$35,396	\$
232E690 - 940000 -Inside Purchase Service	\$	\$633
232E690 - 703060 -Part-Time	\$ 218	\$
232E690 - 704140 -Life/Disability	\$ 175	\$
232E690 - 704200 -Soc. Sec. Contributions	\$ 71	\$
232E690 - 704800 -Sick pay buy out	\$ 169	\$
Total	\$36,029	\$633

Marla (K) [Signature]
Department Head Signature

Date *1/16/07*

Finance Department	
Entered:	
By:	

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

pg 3 of 3

FUND/DEPARTMENT: 233E690 / Housing

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
2330050 - 69030 -Transfer In	\$	\$20,423
2330400 - 580000 -Contributions-Other	\$20,423	\$
- -	\$	\$
- -	\$	\$
Total	\$20,423	\$20,423

EXPENDITURE

Account Number	Increase	Decrease
233E999 -999000 - Transfer Out	\$11,170	\$
233E690 -940010 4HOME - Outside Contracted	\$	\$11,170
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$11,170	\$11,170

Markus K. Grep
Department Head Signature

Date *1/16/07*

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 2 of 6

FUND/DEPARTMENT: General Fund - Various depts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE *To transfer Courts exps from Dept 130 → 131*

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131 - 703010 - Salaried Dept	\$ 21,000-	\$
" - 703020 - " Reg.	\$ 48,000-	\$
" - 703030 - Hourly	\$ 65,000-	\$
" - " JABG Hourly	\$ 4,500-	\$
" - " OTC Hourly	\$ 10,500-	\$
" - 703060 - Part-time	\$ 3,500-	\$
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____

Finance Department	
Entered:	
By:	

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 3 of 6

FUND/DEPARTMENT: General Fund - Various depts.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131 - 704110 - Hospitaliz.	\$ 45,000-	\$
" - 704140 - Life/Disab.	\$ 2,000-	\$
" - " - OTCCF Life/Disab.	\$ 100-	\$
" - 704200 - FICA	\$ 9,000-	\$
" - " - JAIBG FICA	\$ 500-	\$
" - " - DPCCF FICA	\$ 900-	\$
Total	\$	\$

Department Head Signature _____

Date _____

Finance Department	
Entered:	
By:	

Administrator's Signature _____

Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 4 of 6

FUND/DEPARTMENT: General Fund - Various depts.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131 - 704300 - Retirement	\$ 20,000 -	\$
" - " - JAIB Retirement	\$ 700 -	\$
" - " - OTCF Retirement	\$ 1,500 -	\$
" - 704700 - PILOT	\$ 400 -	\$
" - " - OTCF PILOT	\$ 300 -	\$
" - 704800 - Sick pay	\$ 1,500 -	\$
Total	\$	\$

Department Head Signature _____

Date _____

Finance Department
Entered:
By:

Administrator's Signature _____

Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 5 of 6

FUND/DEPARTMENT: General Fund - various depts.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131- 704800 - JAMES Sick Pay	\$ 150-	\$
" - 726000- Supplies	\$ 5,500-	\$
" - 726200- Books	\$ 300-	\$
" - 801022 -	\$ 700-	\$
101E130- 703010 - Salary-Dept Hd.	\$	\$ 31,600-
" - 703020 - Salary-Reg.	\$	\$ 209,450-
Total	\$ 241,050	\$ 241,050

Department Head Signature _____

Date _____

Finance Department	
Entered:	
By:	

Administrator's Signature _____

Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

P. 6 of 6

FUND/DEPARTMENT: General Fund - various depts.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

< OTHER amendments >

Account Number	Decrease	Increase
1010166 - 476060 - Marriage Lic.	\$	\$ 500-
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E166 - 940010 - Outside Contr. Svc	\$ 500-	\$
101E631 - " - "	\$ 9,800-	\$
101E804 - 726000 - Supplies	\$ 5,000-	\$
" - 920410 - Svc. Contr.	\$ 6,700-	\$
101E941 - 999000 - Contingency	\$	\$ 21,500-
- -	\$	\$
Total	\$ 22,000-	\$ 22,000-

Rachel Frisch
Department Head Signature

2/9/07
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

T.E.A.M.
(Together Employees Achieve Morale)

To: Otsego County Personnel Committee

From: T.E.A.M. Committee

Re: Kudos Program

Dear Personnel Committee:

In December 2006, an unofficial committee, T.E.A.M., was formed by Otsego County employees to address the issue of employee morale.

The T.E.A.M. committee has initiated a "Kudos Program", whereby employees (excluding department heads) can be nominated for a kudos by either a fellow employee or a member of the public. The nominations are to be submitted in a suggestion box. On a quarterly basis, we will announce the employee who receives the most kudos. This will be done at our quarterly employee appreciation luncheon. The employees who win the quarterly kudos award will then qualify for the annual kudos award. The T.E.A.M. committee would like to award the winner of the annual kudos award a "free" day off – meaning, a day off that would not count against the employee's vacation, personal, or comp time banks.

The T.E.A.M. committee would like to begin the Kudos Program as soon as possible, upon approval from the Otsego County Board of Commissioners.

Respectfully Submitted,

The T.E.A.M. Committee

LIMITED WARRANTY DEED

KNOW ALL PERSONS BY THESE PRESENTS that as of _____, 200__, for a valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the OTSEGO COUNTY BUILDING AUTHORITY (the "Authority"), a building authority organized and existing under and pursuant to Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, the address of which is 225 West Main, Room 107, Gaylord, Michigan, 49735, does hereby grant and convey to the COUNTY OF OTSEGO (the "County"), a County of the State of Michigan,, to the address of which is 225 West Main, Room 107, Gaylord, Michigan 49735, all of the Authority's right, title and interest in and to the land located in the, County of Otsego, State of Michigan, described on EXHIBIT A attached hereto and incorporated herein by reference, together with all the hereditaments and appurtenances thereunto belonging or in anyway pertaining thereto.

The Authority will warrant and defend the same against all lawful claims or demands whatsoever arising out of acts of the Authority.

This instrument is executed and delivered pursuant to the Full Faith and Credit General Obligation Lease Contract made as of October 1, 1994, by and between the Authority and the County, and the land hereby conveyed is subject to reconveyance to the County as provided therein.

This conveyance is exempt from the payment of transfer taxes, as provided in section 207.505H of the Michigan Compiled Laws.

IN WITNESS WHEREOF, the Authority has caused this instrument to be executed as of the date first above written.

WITNESSES:


John Burt


SUSAN PREMO

OTSEGO COUNTY BUILDING AUTHORITY

By 
Laverne G. Harden, Chairman

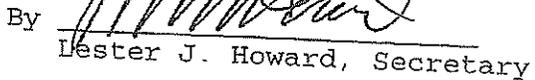
By 
Lester J. Howard, Secretary

EXHIBIT A
to
Limited Warranty Deed

GRANTOR: Otsego County Building Authority
GRANTEE: County of Otsego, Michigan

LEGAL DESCRIPTION

Land in the Township of Bagley, County of Otsego, Michigan, described as follows:

PARCEL B

Part of the South $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 9, Town 30 North, Range 3 West, being the part of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ lying West of the Detroit and Mackinac Railroad; and also that part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ lying East of FA I-75 Freeway except the plat of Maple Grove Estates No. 2, also except the North 250 feet thereof and being described as follows:

Beginning at the center $\frac{1}{8}$ corner of said Northwest $\frac{1}{4}$ of said Section 9 located South $81^{\circ}06'40''$ East 1319.43 feet along the North line of said Section 9, and South $00^{\circ}35'22''$ East 1321.21 feet along the North and South $\frac{1}{8}$ line of said Northwest $\frac{1}{4}$ of Section 9; and proceeding South $81^{\circ}09'13''$ East 727.47 feet along the East and West $\frac{1}{8}$ line of said Northwest $\frac{1}{4}$ of Section 9; thence South $03^{\circ}26'31''$ West 1308.07 feet along the West line of the Detroit & Mackinac Railroad; thence North $81^{\circ}14'18''$ West 633.66 feet along the east and west $\frac{1}{4}$ line of said Section 9 coincident with the North line of Maple Grove Estates, liber 3 of Plats, Page 39; thence along the boundary of Maple Grove Estates No. 2, Liber 3 of Plats, page 97, as monumented, North $86^{\circ}34'12''$ West 124.27 feet, and North $03^{\circ}23'21''$ East 827.43 feet, and North $86^{\circ}33'51''$ West 133.00 feet, and North $03^{\circ}25'31''$ East 65.96 feet, and South $86^{\circ}36'15''$ East 133.05 feet, and North $03^{\circ}25'44''$ East 179.67 feet; thence South $81^{\circ}10'13''$ East 49.65 feet; thence North $00^{\circ}35'22''$ West 250.00 feet to the Point of Beginning.

**U.S. GOVERNMENT LEASE FOR REAL PROPERTY
(Short Form)**

1. LEASE NUMBER
57-5021-7-07

PART I - SOLICITATION/DESCRIPTION OF REQUIREMENTS (To be completed by Government)

A. REQUIREMENTS

The Government of the United States of America is seeking to lease approximately 592 rentable square feet of office space located in Gaylord, MI for occupancy not later than 3/07 for a term of 3 years. Rentable space must yield 592 BOMA Usable square feet for use by Tenant for personnel, furnishing, and equipment.
INITIAL OFFERS ARE DUE ON OR BEFORE CLOSE OF BUSINESS January 12, 2007

B. STANDARD CONDITIONS AND REQUIREMENTS

The following standard conditions and requirements shall apply to any premises offered for lease to the UNITED STATES OF AMERICA (hereinafter called the GOVERNMENT):

Space offered must be in a quality building of sound and substantial construction, either a new, modern building or one that has undergone restoration or rehabilitation for the intended use.

The Lessor shall provide a valid Occupancy Permit for the intended use of the Government and shall maintain and operate the building in conformance with all applicable current (as of the date of this solicitation) codes and ordinances. Below-grade space to be occupied by the Government and all areas in a building referred to as "hazardous areas" in National Fire Protection Association Standard 101, or any successor standard thereto, must be protected by an automatic sprinkler system or an equivalent level of safety. A minimum of two separate stairways shall be provided for each floor of Government occupancy. Scissor stairs will be counted as one stairway. If offered space is 3 or more stories above grade, additional egress and fire alarm requirements may apply.

The Building and the leased space shall be accessible to the handicapped in accordance with the Americans With Disabilities Act Accessibility Guidelines (36 CFR Part 36, App. A) and the Uniform Federal Accessibility Standards (41 CFR 101-19.6, App. A). Where standards conflict, the more stringent shall apply.

The leased space shall be free of all asbestos containing materials, except undamaged asbestos flooring in the space or undamaged boiler or pipe insulation outside the space, in which case an asbestos management program conforming to Environmental Protection Agency guidance shall be implemented. The space shall be free of other hazardous materials according to applicable Federal, State, and local environmental regulations.

Services, utilities, and maintenance will be provided daily, extending from 7:00 a.m. to 6:00 p.m. except Saturday, Sunday, and Federal holidays. The Government shall have access to the leased space at all times, including the use of electrical services, toilets, lights, elevators, and Government office machines without additional payment.

The Lessor shall complete any necessary alterations within 60 days after receipt of approved layout drawings.

2. SERVICES AND UTILITIES (To be provided by Lessor as part of rent)

<input checked="" type="checkbox"/> HEAT	<input checked="" type="checkbox"/> TRASH REMOVAL	<input type="checkbox"/> ELEVATOR SERVICE	<input checked="" type="checkbox"/> INITIAL & REPLACEMENT LAMPS, TUBES & BALLASTS	<input type="checkbox"/> OTHER (Specify below)
<input checked="" type="checkbox"/> ELECTRICITY	<input checked="" type="checkbox"/> CHILLED DRINKING WATER	<input checked="" type="checkbox"/> WINDOW WASHING Frequency semi-annual	<input checked="" type="checkbox"/> PAINTING FREQUENCY Space 5 yrs. Public Areas 3 yrs	
<input checked="" type="checkbox"/> POWER (Special Equip.)	<input checked="" type="checkbox"/> AIR CONDITIONING	<input checked="" type="checkbox"/> CARPET CLEANING Frequency annually		
<input checked="" type="checkbox"/> WATER (Hot & Cold)	<input checked="" type="checkbox"/> TOILET SUPPLIES			
<input checked="" type="checkbox"/> SNOW REMOVAL	<input checked="" type="checkbox"/> JANITORIAL SERV. & SUPP.			

3. OTHER REQUIREMENTS

Offerors should also include the following with their offers:

The estimated cost to prepare the space for occupancy by the Government and the offeror's proposed amortization rate for tenant alterations. The USDA, Natural Resources Conservation Service lease is to expire 2/28/07 at present location.

Seeking landlord willing to provide a full service lease. The total square foot rate to include all utilities to be furnished. The square foot rate cannot exceed fair rental rate for location. Utility cost will be based upon a pro-rated formula that is included in the monthly rental payment.

NOTE: All offers are subject to the terms and conditions outlined above, and elsewhere in this solicitation, including the Government's General Clauses and Representations and Certifications.

4. BASIS OF AWARD

- THE ACCEPTABLE OFFER WITH THE LOWEST PRICE PER SQUARE FOOT, ACCORDING TO THE ANSI/BOMA Z65.1-1995 DEFINITION FOR BOMA USABLE OFFICE AREA, WHICH MEANS "THE AREA WHERE A TENANT NORMALLY HOUSES PERSONNEL AND/OR FURNITURE, FOR WHICH A MEASUREMENT IS TO BE COMPUTED."
- OFFER MOST ADVANTAGEOUS TO THE GOVERNMENT, WITH THE FOLLOWING EVALUATION FACTORS BEING SIGNIFICANTLY MORE IMPORTANT THAN PRICE APPROXIMATELY EQUAL TO PRICE SIGNIFICANTLY LESS IMPORTANT THAN PRICE (Listed in descending order, unless stated otherwise):

PART II - OFFER (To be completed by Offeror/Owner)

A. LOCATION AND DESCRIPTION OF PREMISES OFFERED FOR LEASE BY GOVERNMENT

5. NAME AND ADDRESS OF BUILDING (Include ZIP Code) Alpine Center 800 Livingston Blvd. Gaylord, MI 49735	6. LOCATION(S) IN BUILDING	
	a. FLOOR(S) 1	b. ROOM NUMBER(S) Suite 4A
	c. RENTABLE SQ. FT. 562	d. TYPE <input checked="" type="checkbox"/> GENERAL OFFICE <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> WAREHOUSE

B. TERM

To have and to hold, for the term commencing on March 1, 2007 and continuing through February 28, 2010 inclusive. The Government may terminate this lease at any time on or after March 1, 2007, by giving at least 60 days notice in writing to the Lessor. No rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after the date of mailing.

C. RENTAL

Rent shall be payable in arrears and will be due on the first workday of each month. When the date for commencement of the lease falls after the 15th day of the month, the initial rental payment shall be due on the first workday of the second month following the commencement date. Rent for a period of less than a month shall be prorated.

7. AMOUNT OF ANNUAL RENT \$8432.04	9. MAKE CHECKS PAYABLE TO (Name and address) Otsego County 225 W. Main Street, Room 202 Gaylord, MI 49735
8. RATE PER MONTH \$702.67	

10a. NAME AND ADDRESS OF OWNER (Include ZIP code. If requested by the Government and the owner is a partnership or joint venture, list all General Partners, using a separate sheet, if necessary.)
Otsego County
225 W. Main Street, Room 202
Gaylord, MI 49735

10b. TELEPHONE NUMBER OF OWNER	11. TYPE OF INTEREST IN PROPERTY OF PERSON SIGNING <input type="checkbox"/> OWNER <input type="checkbox"/> AUTHORIZED AGENT <input type="checkbox"/> OTHER (Specify)	
12. NAME OF OWNER OR AUTHORIZED AGENT		13. TITLE OF PERSON SIGNING
14. SIGNATURE OF OWNER OR AUTHORIZED AGENT		15. DATE
16. OFFER REMAINS OPEN UNTIL 4:30 P.M. <p align="right">(Date)</p>		

PART III - AWARD (To be completed by Government)

Your offer is hereby accepted. This award consummates the lease which consists of the following documents: (a) this GSA Form 3626, (b) Representations and Certifications, (c) the Government's General Clauses, and (d) the following changes or additions made or agreed to by you:
Year 2 rental rate will be \$8,727.12 per year or \$727.26 per month
Year 3 rental rate will be \$9,032.64 per year or \$752.72 per month

THIS DOCUMENT IS NOT BINDING ON THE GOVERNMENT OF THE UNITED STATES OF AMERICA UNLESS SIGNED BELOW BY AUTHORIZED CONTRACTING OFFICER.

17a. NAME OF CONTRACTING OFFICER (Type or Print) Bonnie R. Kilgore	17b. SIGNATURE OF CONTRACTING OFFICER	17c. DATE
---	---------------------------------------	-----------

February 15, 2007

Addendum Number One to the Agreement for Operating and Maintaining Ambulance and Rescue Service for Otsego County between the Otsego County Ambulance Corps d.b.a. Otsego County EMS Rescue and the County of Otsego.

- A. Effective June 1, 2006, Otsego County EMS Rescue will assume the responsibility of obtaining insurance coverage for its operations and its employees, to be paid by Otsego County EMS Rescue.
- B. The County of Otsego agrees to continue to provide coverage on the Otsego County EMS Rescue vehicles. Such policy will have replacement value coverage for the ambulance and other vehicles in the fleet.

AGREED to this _____ of _____, 2007, at Gaylord, Michigan.

OTSEGO COUNTY EMS RESCUE COUNTY OF OTSEGO

Jon Deming
Director

John Burt
Administrator

Mary Sanders
Board Chairman

Ken Glasser
Board Chairman

MEMORANDUM OF UNDERSTANDING
between
the Department of Michigan State Police and
Otsego County, Michigan

I. Purpose

This Memorandum of Understanding is entered into the ____ day of _____, 2007, by and between Otsego County, hereinafter referred to as "County," and the Department of Michigan State Police, hereinafter referred to as "MSP." This agreement shall remain in effect until modified or terminated as provided for in Section IV of this document, and is entered into for the purpose of establishing and defining the rights and obligations of the above parties with regard to the purchase of Watson dispatch furniture and waiver of the October 1, 2006, Ground Lease payment.

II. Furniture Purchase

1. The County agrees to purchase Watson dispatch furniture in the amount of \$104, 869.00, as detailed in the January 5, 2007 proposal submitted to MSP by Motorola. This includes:
 - 5 Synergy 90* Center Lift Consoles with
 - 42" high fabric panels
 - Front and rear access to vented cavities
 - 42" deep system
 - 22" deep cavities for CPU storage
 - 5 Moto Storage Pedestals
 - 7 Fluorescent light with clamp
 - 5 Total Comfort Systems with heated foot rests
 - 5 CIE RisersInstallation
2. MSP agrees to the removal of the existing console furniture, installation of the electronic equipment that will occupy the furniture, and installation of static-resistant carpeting.

III. Waiver of Ground Lease

In consideration of the aforementioned furniture purchase, MSP agrees to waive the County's October 1, 2006, Ground Lease payment, State Lease #11031.

IV. Termination or Modification of Agreement

1. This agreement may be amended by mutual consent of both parties at any time. Amendments to this agreement shall be in writing and signed by both parties or their authorized representatives.
2. In the event either party should relocate its operations from this building for any reason, it is understood the County shall retain two (2) console positions, and MSP shall retain three (3) console positions.

V. Notice

Written communication regarding this agreement shall be sent to:

John M. Burt
County Administrator
Ostego County
225 W. Main Street, Room 203
Gaylord, Michigan 49735

Pamela Matelski
Communications Section Manager
Michigan Department of State Police
714 S. Harrison Road
East Lansing, Michigan 48823

VI. Execution

Ostego County

By: _____

Its: _____

Dated: _____

Department of Michigan State Police

By: *Pamela Matelski*
Pamela Matelski

Its: Communication Section Manager

Dated: 1/31/07

November 20, 2000 Draft

Revised 3/6/01

Revised 4/5/01

Revised 2/15/07

BY LAWS

OTSEGO COUNTY 911 COMMITTEE

Also known as the "Technical Advisory Committee"

ARTICLE I

NAME, PLANNING AND SERVICE AREA AND LEGAL BASIS

- A. Name – The name of the organization shall be the "Otsego County 911 Technical Advisory Committee" herein referred to as "911 Committee."
- B. Area – The planning and service area of the 911 Committee shall include the geographic area served by the Otsego County 911 Dispatch.
- C. Legal Basis – The 911 Committee is created by Otsego County Emergency Telephone Enabling Plan ("911 Plan").

ARTICLE II

DEFINITIONS

- A. "911 Dispatch" – An Agency, as defined herein shall be considered as the 911 Dispatch authorized to serve all the citizens of Otsego County with all emergency service dispatching.
- B. "Board of Commissioners" – A Policy Board, defined as the Otsego County Board of Commissioners, which shall have final authority to approve or disapprove all final recommendations and all decisions brought to them by the 911 Committee.
- C. "911 Committee" – An advisory Board, defined as the 911 Technical Advisory Committee, which will advise the Board of Commissioners on 911 Dispatch policies and procedures, and consult with and assist the Director regarding the day-to-day activities of the 911 Dispatch.
- D. "Director" – That employee of Otsego County, reporting directly to the County Administrator, charged by the Board of Commissioners with responsibility for the day-to-day operations of the 911 Dispatch and directing 911 Dispatch personnel.

E. "911 Plan" – The Plan, as amended from time to time, that established 911 Dispatch and is enacted by the Board of Commissioners under Michigan's Emergency Telephone Service Enabling Act.

ARTICLE III

PURPOSE AND FUNCTIONS

A. Purpose – The primary purpose of the 911 Committee shall be to advise the Board of Commissioners on 911 Dispatch policies and procedures and to consult with and assist the Director in the day-to-day operations of the 911 Dispatch.

B. Functions (include but are not limited to):

1. Advising on operational priorities, policies and procedures for system development, programming, operations, and financial statements and budget. The 911 Committee will review and provide comments to the Board of Commissioners concerning the 911 Dispatch Budget, prior to adoption by the Board.
2. Reviewing the Director's proposals of new equipment needs for recommendation to the Board of Commissioners. The 911 Committee will adopt a priority list for equipment in conjunction with the Director's preparation of the following year's 911 Department Budget.
3. Offering recommendations to the Board of Commissioners in the hiring process for the Director.
4. Performing all functions specified, described or delegated by the Board of Commissioners.
5. Each year, at the time it organizes its own committee structure, the Board of Commissioners shall specify the method and manner whereby the 911 Committee will communicate its recommendations and other concerns and requests to the Board of Commissioners. It is the intent of these By Laws that communications by the 911 Committee is primarily in writing and be made either directly to the Board of Commissioners or to a committee of the Board of Commissioners.

ARTICLE IV

REPRESENTATION AND MEETINGS

A. Membership – The 911 Committee shall consist of a minimum of eight (8) members and up to thirteen (13) members, depending on additional appointments by the Board of Commissioners. Except as otherwise noted below, members shall either serve by position, as long as they hold that position, or shall be appointed by the Board of Commissioners for (2) year terms.

The 911 Committee shall be composed of the following permanent voting members:

1. Commander, Michigan State Police Post #73, or designee
2. Sheriff, Otsego County, or designee
3. Representative of Gaylord City Council, or its alternate designee
4. Chief of Police, City of Gaylord, or designee
5. Representative of Fire Chiefs of the departments within the County or its designee
6. Chief, Otsego County EMS & Rescue or its designee
7. Director, Otsego County Emergency Service or designee
8. Representative, Otsego County Medical Control Authority or its designee
9. Representative of the Road Commission
10. Representative of the Township Association
11. Two Otsego County Board of Commissioners

B. Meeting – The 911 Committee may meet at least once every month and shall meet upon the call of its chairperson. Written notice of the time and place and proposed agenda of all 911 Committee meetings as well as materials to be reviewed shall be sent at least one week (7) days prior to the date of such meetings. Notwithstanding the above, the Board of Commissioners Chairperson or 911 Committee Chairperson may call a special meeting of the 911 Committee upon 18 hours advance notice. All meetings shall comply with the Open Meetings Act.

C. Voting:

1. Each member of the 911 Committee shall have (1) vote
2. No absentee ballots or proxies shall be permitted.
3. In the absence of the appointed member, his/her designee shall have (1) vote
4. A motion will carry upon the affirmative majority of those members present and voting
5. Meeting Quorum – A majority of the members shall constitute a quorum of the 911 Committee for all regular business

ARTICLE V

OFFICERS

- A. Election – The 911 Committee shall have three (3) officers: A Chairperson, a Vice-Chairperson, and a Secretary. The Vice-Chairperson and Secretary will be elected by the members of the 911 Committee at the meeting to be held in February of each year. In the event of a vacancy that vacancy will be filled in the same manner at the next regularly scheduled meeting of the 911 Committee.
- B. Term of Office – Officers shall serve for a period of one (1) year commencing with the monthly meeting of the 911 Committee to be held in February of each year for the purpose of electing and officially installing its officials to begin their term at that meeting.
- C. Chairperson – The Chairperson of the 911 Committee shall be annually appointed by the Chairperson of the Board of Commissioners, after input from the 911 Committee, and shall preside at all meetings of the 911 Committee. This appointment shall take into consideration the recommendations of the 911 Committee. The Chairperson of the 911 Committee shall also sit on the Policies and Procedures Subcommittee, which is to assist the Board of Commissioners in reviewing the Director's performance. In this process, the Chairperson shall solicit the input of the other members of the 911 Committee. Should the Chairperson become unable to discharge the duties of his/her office, the Board of Commissioners Chairperson shall name a new 911 Committee Chairperson for the balance of the term and that member shall thereafter assume all powers and responsibilities of the office.
- D. Vice-Chairperson – In the absence of the Chairperson, his/her duties shall be assumed by the Vice-Chairperson. Should the Vice-Chairperson become otherwise unable to discharge the duties of his/her office, the Committee shall elect a Vice-Chairperson at its next regular meeting, to serve for the remainder of the unexpired term.
- E. Secretary – The Secretary is responsible for any duties that the 911 Committee Chairperson deems necessary.

ARTICLE VI

SUBCOMMITTEES

- A. Policies and Procedures – The Chairperson of the 911 Committee, Commander of the State Police Post, Sheriff, Chief of Gaylord Police, Chief of the Ambulance Corps, Representative of the Fire Chiefs of the Departments within the County and Representative of the Otsego County Medical Control Authority shall compose the Policies and Procedures Subcommittee. This Subcommittee shall be responsible for providing recommendations to the 911 Committee on operational policies and procedures of the 911 Dispatch. The 911 Committee, in turn, is responsible for providing recommendations to the Board of Commissioners.

B. Special Subcommittees – Special Subcommittees will be formed as needed by the 911 Committee Chairperson or by election by a majority vote of the 911 Committee. Such subcommittees may have non-Committee members and shall report their findings or recommendations to the 911 Committee.

ARTICLE VII

PARLIAMENTARY PROCEDURE

A. The rules contained in "Roberts Rules of Order" shall govern the procedures of the 911 Committee. However, when these rules of procedures are inconsistent with the By Laws or any special rules of order of this committee, the By Laws or special rules of order shall prevail over "Roberts Rules of Order."

B. Moreover, all 911 Committee Rules and these By Laws must be read consistently, where possible, with the Otsego County 911 Plan and Michigan law. Where there is a conflict, Michigan law, the Enabling Agreement and the Policy Board By Laws, in descending order, govern and the inconsistent provision of the 911 Committee rule or by-law shall be null and void and considered severed, leaving the remaining rules or By Laws in full force and effect.

ARTICLE VIII

DIRECTOR RESPONSIBILITIES

A. The Director will send written notice of time and place and proposed agenda of all future meetings, after Chairperson review, as well as materials to be reviewed at least one week (7) days prior to the date of the next scheduled meeting. The Director will include the most recent 911 Committee minutes with the written notice of meetings. The notice of meetings, agenda and minutes will also be sent to all Otsego County Fire Chiefs and Assistant Fire Chiefs. The Director will ensure that all meetings are posted in accordance with the Open Meetings Act. The Director will also send written notice in the event of meeting cancellations, after receiving consent from the Chairperson.

B. The Director will provide a written monthly report and a copy of the most recent budget report for the 911 Department to the 911 Committee. This report will be presented to the 911 Committee at their monthly meetings, or via email/mail in the event that the 911 Committee meeting is cancelled.

C. The Director will present the proposed 911 Department budget for the following year to the 911 Committee, prior to submission to the Board of Commissioners.

D. The 911 Committee will work with the Director to draft an annual plan that includes the priorities of the 911 Committee for, at a minimum, the next year.

E. The Director will send to all Fire Chiefs, Assistant Fire Chiefs and Station Managers a copy of the 911 Committee minutes and Director Report by email, fax or US mail.

F. The Director shall record the minutes of all meetings of the 911 Committee.

ARTICLE IX

AMENDMENTS

A. Amendments to these By Laws may be proposed by any 911 Committee member at any meeting. Amendments which a majority present at that meeting have agreed to consider shall then be submitted by mail to all members of the 911 Committee at least one week prior to the next regular or special meeting at which the changes are to be considered. At that meeting the proposed changes are to be read and included in the minutes and shall be read and voted on the following meeting. Approval of these By Laws and any amendments shall require the approval of a majority of members serving on the Board of Commissioners.

911 Committee

By _____ Date _____

Its Chairperson

Otsego County Board of Commissioners

By _____ Date _____

Its Chairperson

By Laws adopted: February 15, 2007

RESOLUTION NO. OCR 07-08
Resolution of Recognition for Marcia LaForest

OTSEGO COUNTY BOARD OF COMMISSIONERS
February 15, 2007

WHEREAS, Marcia LaForest has been an employee of the Otsego County Sheriff's Office for over 29 years having been hired on February 6, 1978 as a Deputy; and

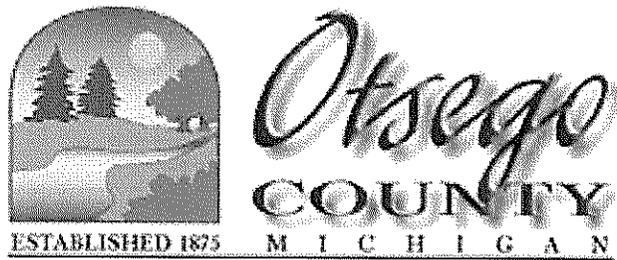
WHEREAS, Marcia continues to serve as the Office Manager and confidential secretary for the Sheriff's Office; and

WHEREAS, Marcia previously obtained her Bachelors of Science degree in Criminal Justice; and

WHEREAS, Marcia was selected in 1990 to receive the Women Police of Michigan Certificate of Recognition for outstanding service in the criminal justice field; and

WHEREAS, Marcia LaForest has been recognized by the Sheriff's Office as the 2006 Otsego County Sheriff's Office Employee of the Year; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, hereby officially acknowledges the continued dedication and commitment that Marcia LaForest has shown to the Sheriff's Office and the citizens of Otsego County, and is proud to recognize her achievement as the 2006 Otsego County Sheriff's Office Employee of the Year.



February 27, 2007
Agenda

RESOLUTION NO. OCR 07-11
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
February 27, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7067 Dudd Rd., Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 490, Page 756 in the name Dwight D. Miller, a single man and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Dwight D. Miller, a single man and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

February 22, 2007

MEMORANDUM

TO: Ken Glasser, Chairman Otsego County Board of Commissioners
FROM: Richard Edmonds, Director of Land Use Services
SUBJ: Zoning Ordinance Text Amendment

The purpose of this memo is to provide the County Board of Commissioners with the Recommendation of the County Planning Commission regarding the following Zoning Ordinance Text Amendment.

GENERAL INFORMATION

In 2006 following application for a Special Use Permit by Meijer's Inc. the Planning Commission began a review of the zoning regulations regarding signage and in particular the need for regulations for "group signs" that would be used in major developments such as the Meijer Commercial Development.

Following meetings with the citizens of the community and officials from Meijer's Inc. and Alpine Crossings the Planning Commission determined that the Zoning Ordinance needed regulations for "group signs". The Planning Commission reviewed the zoning ordinance with the goal of preserving the up north character of the community while still allowing businesses to advertise.

The Planning Commission held a public hearing to obtain comments on the proposed ordinance amendment. At the public hearing there was no citizen comment. The Planning Commission has recommended that the following be adopted by the County Commissioners for regulations of commercial signs.

OTSEGO COUNTY
ORDINANCE NUMBER: 07-02

AN ORDINANCE TO AMEND THE TEXT OF THE OTSEGO COUNTY ZONING ORDINANCE ARTICLE 2 "DEFINITIONS" SECTION 2.2 BY ADDING A DEFINITION FOR "SIGN FACE" AND ARTICLE 18 "SPECIFIC REQUIREMENTS FOR CERTAIN USES" SECTION 18.38 "SIGNS AND BILLBOARDS"; SUB-SECTION 18.38.1.3 BY AMENDING THE REGULATIONS FOR SINGLE BUSINESS SIGNS BY LIMITING THE HEIGHT OF PYLON SIGNS AND BY ADDING REGULATIONS FOR GROUP SIGNS USED BY COMMERCIAL DEVELOPMENTS TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE COUNTY.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The text of the Otsego County Zoning Ordinance Article 2 "Definitions" Section 2.2 is amended by adding "Sign Face" to read as follows:

SIGN FACE: The part of a sign structure which is used to graphically communicate a message or announcement including a border space of not less than three (3) inches outside of any lettering or other graphic symbols or depictions.

Section 2. The text of the Otsego County Zoning Ordinance Article 18 "Specific Requirements for Certain Uses" Section 18.38 "Signs and Billboards", sub-section 18.38.1.3 "Accessory Signs in B and I Districts" is hereby amended to read as follows:

18.38.1.3 Accessory Signs in B and I Districts

A. Signs For Single Business.

A single business on one lot or combination of lots in the B1, B2, B3 and/or I Districts may install accessory signs in accordance with the following regulations.

1. Accessory Signs may be permitted at the rate of two (2) per use, except that at least one sign shall be affixed to or be within two (2) feet of and be parallel with the wall of the main building. One (1) sign may be a freestanding or pylon sign.

2. Signs mounted on and parallel with the wall of the main building shall not exceed a total area in Square Feet of 2.5 feet times the length in feet of the mounting wall.

3. Freestanding signs shall not exceed a height of twelve (12) feet measured from the average grade at the base of the sign to the top of the sign face. The structure supporting the sign shall not exceed a height of fifteen (15) feet measured from the average grade at the base of the structure. No freestanding sign face shall exceed an area of thirty-two (32) square feet, and no such sign shall be longer than three times its width.

B. Signs for Shopping Centers, Commercial Developments or Two (2) or more stores, offices, research or manufacturing facilities, or retail developments with multiple stores or Commercial PUDs or retail stores with an area over 100,000sf or other Commercial Developments requiring Special Use Approval which have common off street Parking and/or entrance, may install accessory signs in accordance with the following regulations:

1. Signs which direct traffic movement within a property, and which do not exceed four (4) square feet in area for each sign are permitted.

2. One (1) free-standing identification sign for each street that the development faces.
 - a. The free standing sign shall state only the name of the Shopping Center or multiple use development and Tenants located therein.
 - b. No freestanding sign face shall exceed an area of one hundred (100) square feet.
 - c. Freestanding signs shall not exceed a height of twenty Five (25) feet measured from the average grade at the base of the sign to the top of the sign face. The structure supporting the sign shall not exceed a height of Thirty (30) feet measured from the average grade at the base of the structure. The height of the structure shall not exceed three (3) times the width.
 - d. Tenants of the shopping center or owners of outlots included within the development plan or PUD shall not be permitted individual free standing signs, except gas stations as noted below.

3. Businesses within the development or PUD shall be permitted exterior wall signs, the total area of the exterior wall signs shall not exceed 20% of the area of the largest wall.

4. All businesses may display window signs in ground level windows in addition to any wall signs. Window signs shall not cover more than 20% of the total window area.

5. An automobile service station located on an outlot or on an individual lot within the development or PUD may have one (1) free standing sign in addition to the free standing sign utilized for the development. The free standing sign shall be for the purpose of advertising gasoline prices and other services provided on the premises. The service station sign shall comply with the regulations for a single business on its own lot as noted in section 18.38.1.3(A) above.

Section 3. The text of the Otsego County Zoning Ordinance Article 18 "Specific Requirements for Certain Uses" Section 18.38 "Signs and Billboards", sub-section 18.38.6 "Sign Variances", paragraph 18.38.6.5 is hereby amended to read as follows:

18.38.6.5 Exceed the maximum height in those instances where a taller sign is necessary to overcome natural conditions (topography, vegetation, etc.).

Section 4. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 5. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

By: _____
Kenneth R. Glasser, County Board Chairman

By: _____
Susan DeFeyter, County Clerk

February 23, 2007

MEMORANDUM

TO: Ken Glasser, Chairman Otsego County Board of Commissioners
FROM: Richard Edmonds, Director of Land Use Services
SUBJ: Zoning Ordinance Text Amendment

The purpose of this memo is to provide the County Board of Commissioners with the Recommendation of the County Planning Commission regarding the following Zoning Ordinance Text Amendment.

GENERAL INFORMATION

In 2006 the County civil attorney, Bryan Graham, advised the Planning Commission that Zoning Ordinance Section 18.8 violated State Law as provided in the Condominium Act.

Section 18.8 provided specific regulations for Condominium Developments, the State Condominium Act prohibits municipalities from enacting any ordinance that places regulations on Condominiums that are not placed on other forms of developments such as Subdivision Plats.

The Planning Commission began a review of the zoning regulations regarding "Developments". The Planning Commission drafted a proposed definition that defined "Developments", however at a public hearing to obtain comments on the proposed ordinance amendment citizen comment was received stating that the definition was too broad and included restrictions on land divisions that are regulated under the Land Division Act. The Planning Commission tabled further action on the amendment so that there could be continued discussion. The Planning Commission reviewed the proposed amendment for another three months and after additional citizen comment and review the Commission has recommended that the following be adopted by the County Commissioners as the definition for "Developments" and for the regulation of developments within the County.

OTSEGO COUNTY
ORDINANCE NUMBER: 07-03

AN ORDINANCE TO AMEND THE TEXT OF THE OTSEGO COUNTY ZONING ORDINANCE ARTICLE 18 "SPECIFIC REQUIREMENTS FOR CERTAIN USES" SECTION 18.8 "CONDOMINIUM SUBDIVISION" BY CHANGING THE TITLE OF THE SECTION SO THAT ALL DEVELOPMENTS ARE REGULATED AND TO PROVIDE A SPECIFIC DEFINITION FOR DEVELOPMENTS AND REGULATIONS FOR ALL TYPES OF DEVELOPMENT TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE COUNTY.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The text of the Otsego County Zoning Ordinance Article 18 "Specific Requirements for Certain Uses" Section 18.8 "Condominium Subdivision" is hereby amended to read as follows:

SECTION 18.8 DEVELOPMENT REGULATIONS

18.8.1 Definition

For purposes of this section and as used in the Otsego County Zoning Ordinance a Development shall be defined as Platted Subdivisions, Condominium Developments or any division of land that creates more lots or parcels on a parent parcel than is permitted under the Land Division Act.

18.8.2 Regulations

A development shall be reviewed pursuant to the Special Land Use regulations of Article 16 and shall conform to the following provisions in addition to all other applicable district provisions, except that the Planning Commission may waive the requirements of this Section for developments with fewer than ten (10) lots, parcels or units provided the Planning Commission makes a finding that doing so will not cause any significant public harm or harm to adjacent properties.

18.8.3 A development, shall comply with the applicable site development standards contained in Article 14 "Schedule of Dimensions, Unless developed as a Planned Unit Development (PUD) subject to all regulations of Article 21.

18.8.4 Developments shall comply with all federal, state and county regulations regarding the provision of a potable water supply and waste disposal facilities.

18.8.5 Developments shall provide for dedication of easements to the appropriate public agencies for the purposes of construction, operation, maintenance, inspection, repair, alteration, replacement and/or removal of pipelines, conduits, mains and other installations of a similar character for the purpose of providing public utility services, including Conveyance of sewage, potable water and Storm water runoff across, through and under the property subject to said easement, and excavation and refilling of ditches and trenches necessary for the location of such installations.

18.8.6 In addition to the materials required by Article 16 and Article 20 or Article 21 for PUDs if applicable, an application for a development shall include a development plan containing the following information:

18.8.6.1 Proposed use and occupancy restrictions as will be contained in the Deed Restrictions or the Master Deed.

18.8.6.2 All proposed deed restrictions which are conditions of the special use permit.

- 18.8.7 All provisions of the approved development plan shall be incorporated in the Deed Restrictions or in the Master Deed for the development, unless exceptions are permitted by the Planning Commission. Any proposed changes to the approved development plan shall be subject to review and approval by the County Planning Commission as a major amendment to a permit, subject to the procedures of Article 16 and Article 20 or article 21 for PUDs if applicable.
- 18.8.8 All lots, parcels or units within a development project shall be marked with monuments as provided by State and County regulations.
- 18.8.8.1 The County Board of Commissioners may waive the placing of any of the required monuments and markers for a reasonable time, not to exceed one year, on condition that the proprietor deposits with the County Clerk cash or a certified check, or irrevocable bank letter of credit naming to the municipality, whichever the proprietor selects, in an amount not less than \$100.00 per monument and not less than \$500.00 in total, except that lot corner markers shall be at the rate of not less than \$50.00 per marker. The performance guarantee shall be returned to the proprietor pursuant to the provisions of Section 22.6 upon receipt of a certificate by a licensed professional surveyor that the monuments and markers have been placed as required within the time specified.

Section 3. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

By: _____
Kenneth R. Glasser, County Board Chairman

By: _____
Susan I. DeFeyter, County Clerk

RESOLUTION NO. OCR 07-12
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

February 27, 2007

INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2008
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as **THE APPLICANT**) established under Act 51, to provide a local transportation program for the state fiscal year of 2008 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

WHEREAS, **THE APPLICANT**, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$211,822, estimated state funds \$545,372.00, estimated local funds \$638,772.00, estimated farebox \$112,000, estimated other funds \$ 0, with total estimated expenses of \$1,412,150.00 ; now, therefore, be it

RESOLVED, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Theron D. Higgins as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for 2008.

02/21/2007
13:04 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

WARRANT: B2007-8 02/21/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
1208	MERS	00000	01-2007		DD	02/13/2007	38,841.20	233336	14566 JANUARY COUNTY RETIREMENT
3947	NORMAN AND VI	00000	1-31-07		INV	02/20/2007	545.29	23321	146035 PLACEMENT: ROBINSON 1/07
3619	AMES, MARK & DAR	00000	1-31-07		INV	02/20/2007	545.29	23322	146036 PLACEMENT: COBB 1/07
2715	AUTO OWNERS-GAYL	00000	1146		INV	02/20/2007	70.00	23327	146037 RESTITUTION: TURNER
3681	BRITZ, BRENDA	00000	JAN.-07		INV	02/20/2007	545.29	23319	146038 PLACEMENT: RUNGE JAN 07
2491	CHILD & FAMILY S	00000	2-4-07		INV	02/20/2007	2,415.36	23315	146039 PLACEMENT: CONNOLLE, WAITE
2164	CRAWFORD COUNTY	00000	STANDARDIZAT		INV	02/09/2007	45,386.50	23334	146040 STANDARDIZATON JAN - MAR
1082	DUNNS	00001	CHAIR-COMFOR		INV	02/09/2007	849.72	23312	146041 HON CHAIR, COMFORTASK SWV
1082	DUNNS	00001	SUPPLIES-HEA		INV	02/09/2007	56.72	23311	146042 HEATER 1500A
3680	GALLMEIER, MICHA	00000	1-26-07		INV	02/20/2007	29.50	23332	146043 TRANSPORT: HOOVER 1/26/07
1134	GAYLORD HERALD T	00000	NEWSPAPER		INV	02/09/2007	1,806.35	23333	146044 JAN LIST FOR 2004 FORECLOS
1785	GRACE CENTER	00000	2-6-07		INV	02/20/2007	624.70	23314	146045 COUNSELING: O'DELL JAN 07
3081	HOLY CROSS CHILD	00000	84518		INV	02/20/2007	29.78	23331	146046 PLACEMENT: SLOBODA CLOTHIN
3081	HOLY CROSS CHILD	00000	1-06424		INV	02/20/2007	5,164.91	23318	146046 PLACEMENT: SLOBODA JAN '07
3622	MAYER, JAMES	00000	1147		INV	02/20/2007	200.00	23328	146047 RESTITUTION: ISLER
1531	NORTHERN MICHIGA	00000	1148		INV	02/20/2007	100.00	23329	146048 RESTITUTION: PADGETT
4245	PAWLANTA, EUGENE	00000	1145		INV	02/20/2007	70.00	23326	146049 RESTITUTION: TURNER
1554	REDWOOD TOXICOLO	00000	01225920071		INV	02/20/2007	161.00	23330	146050 DRUG TESTS
1554	REDWOOD TOXICOLO	00000	167301		INV	02/20/2007	107.50	23320	146051 PLACEMENT: VANIER 1/3 - 14
1867	ROSCOMON COUNTY	00000	858		INV	02/20/2007	1,738.00	23323	146052 TRANSPORT: BROSCHE 1/28/07
1544	SAMYER, GLORIA	00000	1-28-07		INV	02/20/2007	76.00	23324	146052 TRANSPORT: HOOVER 1/28/07
1544	SAMYER, GLORIA	00000	1-28-07-1		INV	02/20/2007	11.00	23325	146053 TRANSPORT: VANIER 1/14/07
1432	SAMYER, THOMAS	00000	1-14-07		INV	02/20/2007	30.00	23313	146053 TRANSPORT: HOOVER 1/26/07
1432	SAMYER, THOMAS	00000	1-26-07		INV	02/20/2007	76.62	23316	146054 13164 PETERS-ASSIST
4413	SLUPECKI, MARK	00000	13164		INV	02/14/2007	310.00	23341	146055 PLACEMENT: HOOVER 1/26-28/
3006	SS MARIE TRIBE	00000	1-31-07		INV	02/20/2007	240.00	23317	

100,030.73 CASH ACCOUNT 0001A 001000 TOTAL

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-8 02/21/2007

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058	IMPREST CASH-OTSEGO	GARN	00002	CT	INV	02/20/2007	12.00	1-30-07	23362	
	1 101E131	726000	CIRCT		SUPPLIES					
2058	IMPREST CASH-OTSEGO	GARN	00002	CT	INV	02/20/2007	234.83	1-31-07	23363	
	1 101E131	726000	CIRCT		SUPPLIES					
1091	IMPREST CASH - JURY	FUND	00002	CT	INV	02/20/2007	8.50	07-19406-FY	23371	
	1 101E131	930940	CIRCT		WITNESS					
1091	IMPREST CASH - JURY	FUND	00002	CT	INV	02/20/2007	18.50	07-19506-FY	23358	
	1 101E131	930940	CIRCT		WITNESS					
1477	ACCURINT		00000	CT	INV	02/20/2007	4.50	1006988-1-07	23368	
	1 101E131	940010	CIRCT		OUTSIDE					
	2 101E141	940010	FOC		OUTSIDE		6.80			
	3 215E141	940010	FOC		OUTSIDE		1.20			
1570	ALLTEL		00001	CT	INV	02/20/2007	52.79	2-04-07	23359	
	1 101E131	930210	CIRCT		TELEPHONE					
	2 292E662	930210	CHILD		TELEPHONE		50.78			
1411	BLUE CROSS BLUE SHIELD OF		00002	CT	INV	02/26/2007	1,766.24	000-FEB-2007	23360	
	1 101E131	704110	CIRCT		HOSP					
	2 101E141	704110	FOC		HOSP		-30.45			
	3 215E141	704110	FOC		HOSP		-5.38			
	4 292E662	704110	CHILD		HOSP		274.92			
	5 0704L	231261	PAYROLL		HC CONTRIB		281.19			
	6 0704L	231261	PAYROLL		HC CONTRIB		146.92			
	7 0704L	231261	PAYROLL		HC CONTRIB		961.29			
1411	BLUE CROSS BLUE SHIELD OF		00002	CT	INV	02/26/2007	1,167.67	746-FEB-2007	23361	
	1 101E131	704110	CIRCT		HOSP					
	2 101E141	704110	FOC		HOSP		2,705.65			
	3 215E141	704110	FOC		HOSP		477.47			
	4 101E148	704110	PROBATE		HOSP		987.52			
	5 292E662	704110	CHILD		HOSP		1,326.84			
	6 0704L	231261	PAYROLL		HC CONTRIB		197.35			
			CHECK TOTAL				3,394.73			

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1411 BLUE CROSS BLUE SHIELD OF	1 101E131 940110	00002	CIRCT CT	INV	02/26/2007	307.39	901-FEB-2007	23354	
				HLTH RET		7,572.79			
				CHECK TOTAL		7,572.79			
3728 TIMOTHY BORDNER	1 249E371 801020	0000037100048	BUILDING	INV	02/20/2007	1,550.70			
				PROFESSNL		1,550.70			
				CHECK TOTAL		1,550.70			
3177 BURKASKA, GORDON	1 0701L 271148	00000	GEN AGENCY	INV	02/20/2007	20.00	1149	23344	
				RESTITUT		20.00			
				CHECK TOTAL		20.00			
1047 CELLULAR ONE	1 101E301 930210	0000030100026	SHERIFF	INV	02/20/2007	64.85	01242007	23382	
	2 101E351 930210	JAIL	TELEPHONE	TELEPHONE		32.43			
				TELEPHONE		97.28			
				CHECK TOTAL		97.28			
3404 CHARTER COMMUNICATIONS	1 281E537 940010	0000053700015	AIRPORT	INV	02/20/2007	299.11	AIRPORT0107	23386	
				OUTSIDE		299.11			
				CHECK TOTAL		299.11			
1051 CITY OF GAYLORD	1 637E265 920200	00000	CRTHS BLDG GRNDS	INV	02/20/2007	551.59	CRTHS0107	23402	
				H2O/SEWAGE		551.59			
1051 CITY OF GAYLORD	1 637E265 920200	00000	ALPCT BLDG GRNDS	INV	02/20/2007	121.31	LIV-A-0107	23403	
				H2O/SEWAGE		121.31			
1051 CITY OF GAYLORD	1 637E265 920200	00000	ALPCT BLDG GRNDS	INV	02/20/2007	546.29	LIV-D-0107	23404	
				H2O/SEWAGE		546.29			
1051 CITY OF GAYLORD	1 208E752 920200	00000	REC PGMS	INV	02/20/2007	45.96	SCENTER0107	23401	
				H2O/SEWAGE		45.96			
1051 CITY OF GAYLORD	1 637E265 920200	00000	STILLI BLDG GRNDS	INV	02/20/2007	20.54	STILLI-0107	23400	
				H2O/SEWAGE		20.54			
1051 CITY OF GAYLORD	1 637E265 920200	00000	INDUS BLDG GRNDS	INV	02/20/2007	215.56	X-ST-0107	23405	
				H2O/SEWAGE		215.56			

02/21/2007
13:04 MAR

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 637E265 930620	INDUS BLDG GRNDS		ELECTRIC		387.03	1812040107	23420	
									CHECK TOTAL
						1,501.25			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		93.98	37900070107	23393	
									CHECK TOTAL
						93.98			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		17.47	37910050107	23388	
									CHECK TOTAL
						17.47			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		1,693.77	379530090107	23390	
									CHECK TOTAL
						1,693.77			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		26.41	38168020107	23392	
									CHECK TOTAL
						26.41			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		191.97	38176020107	23391	
									CHECK TOTAL
						191.97			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 637E265 930620	CRTHS BLDG GRNDS		ELECTRIC		2,673.99	40510060107	23419	
									CHECK TOTAL
						2,673.99			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 637E265 930620	CRTHS BLDG GRNDS		ELECTRIC		27.10	4136090107	23418	
									CHECK TOTAL
						27.10			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 281E537 930620	AIRPORT		ELECTRIC		613.47	49490060107	23385	
									CHECK TOTAL
						613.47			
1059	CONSUMERS ENERGY			INV	02/20/2007				
	1 637E265 930620	ALPCT BLDG GRNDS		ELECTRIC		4,248.00	81080010107	23421	
									CHECK TOTAL
						4,248.00			
1364	DELAGE LANDEN FINANCIAL	S		INV	03/01/2007				
	1 101E131 920520	CIRCT CT		RENT-VEHC		342.40	07032424798	23369	
									CHECK TOTAL
						342.40			
1364	DELAGE LANDEN FINANCIAL	S		INV	03/01/2007				
	1 101E141 920520	FOC		RENT-VEHC		224.16	070324229934	23366	
	2 215E141 920520	FOC		RENT-VEHC		39.56			
									CHECK TOTAL
						263.72			
4422	DMC CONSULTING INC			INV	02/20/2007				
	1 101E131 970450	CIRCT CT		PROP-SFTWR		335.00	002953	23376	
									CHECK TOTAL
						335.00			

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1492 DTE ENERGY	1 637E265	930610 ALPCT BLDG GRNDS	00000	INV 02/20/2007		4,787.03	0000180107	23408	
1492 DTE ENERGY	1 637E265	930610 INDUS BLDG GRNDS	00000	INV 02/20/2007		926.74	0000340107	23407	
1492 DTE ENERGY	1 588E699	930610	0000069900706 OPERATIONS	INV 02/20/2007		3,804.72	1000240107	23397	
1492 DTE ENERGY	1 212E430	930610	0000021200076 ANM CTRL	INV 02/20/2007		725.89	130000100107	23394	
1492 DTE ENERGY	1 637E265	930610 CRTHS BLDG GRNDS	00000	INV 02/20/2007		330.25	3000140107	23412	
1492 DTE ENERGY	1 637E265	930610 ALPCT BLDG GRNDS	00000	INV 02/20/2007		1,303.36	6000430107	23411	
1492 DTE ENERGY	1 637E265	930610 ALPCT BLDG GRNDS	00000	INV 02/20/2007		785.82	6000680107	23410	
1492 DTE ENERGY	1 637E265	930610 ALPCT BLDG GRNDS	00000	INV 02/20/2007		301.50	8000140107	23409	
1134 GAYLORD HERALD TIMES	1 101E351	726000	00000	INV 02/13/2007		27.15	4103668-JAIL	23338	
	2 588E699	930300	JAIL OPERATIONS	SUPPLIES ADVERTISSE		27.15			
3171 MARCIA HODGE	1 101E131	930830	00000	INV 02/20/2007		30.00	07-7719-GA	23374	
	2 101E131	930500	CIRCT CT	CARE GIVER TRAVEL		11.40			
1148 INSTITUTE OF CONTINUING L	1 269E145	726200	00000	INV 02/20/2007		92.50	507728	23357	
	1 269E145	726200	LAW LIB	BOOKS		92.50			
1148 INSTITUTE OF CONTINUING L	1 269E145	726200	00000	INV 02/20/2007		57.00	510924	23367	
	1 269E145	726200	LAW LIB	BOOKS		57.00			
CHECK TOTAL						149.50			

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1148	INSTITUTE OF CONTINUING L	00000		INV	02/20/2007				
	1 269E145	726200		LAW LIB		394.00	618632	23379	
				BOOKS					
						CHECK TOTAL			
						394.00			
						394.00			
3886	JOHN JORDAN	00000		INV	02/13/2007				
	1 588E699	940010		OPERATIONS		38.73	DOT-REIMBURS	23340	
				OUTSIDE					
						CHECK TOTAL			
						38.73			
						38.73			
4421	WILLIAM KNAPP	00000		INV	02/20/2007				
	1 101E131	930830		CIRCT CT		30.00	07-7719-GA	23373	
	2 101E131	930500		CIRCT CT		7.20			
				CARE GIVER					
				TRAVEL					
						CHECK TOTAL			
						37.20			
						37.20			
4198	MAURER'S TEXTILE RENTAL	00000		INV	02/20/2007				
	1 101E141	726000		FOC		27.77	123006	23364	
	2 215E141	726000		FOC		4.90			
				SUPPLIES					
						CHECK TOTAL			
						32.67			
						32.67			
4198	MAURER'S TEXTILE RENTAL	00000		INV	02/20/2007				
	1 101E141	726000		FOC		27.77	130055	23365	
	2 215E141	726000		FOC		4.90			
				SUPPLIES					
						CHECK TOTAL			
						32.67			
						32.67			
3638	MCMURRAY, ROBERT	00000		INV	02/20/2007				
	1 0701L	271148		GEN AGENCY		20.00	1151	23342	
				RESTITUT					
						CHECK TOTAL			
						20.00			
						20.00			
1202	MID NORTH PRINTING INC	00000		INV	02/20/2007				
	1 101E141	726000		FOC		282.71	76659	23377	
	2 215E141	726000		FOC		49.89			
				SUPPLIES					
						CHECK TOTAL			
						332.60			
						332.60			
4405	SHERLEY MILLER	00000		INV	02/20/2007				
	1 0701L	255000		GEN AGENCY		25.00	REFUND	23395	
				CUST DEP					
						CHECK TOTAL			
						25.00			
						25.00			
1367	OFFICE DEPOT INC	00001		INV	02/20/2007				
	1 101E131	726000		CIRCT CT		315.61	373517855	23372	
				SUPPLIES					
						CHECK TOTAL			
						315.61			
						315.61			

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1919	OMH MEDICAL GROUP & MEDCA	00000	BIDG GRNDS	INV	02/13/2007	29.00	1-2007	23339	
	1 637E265 726000			SUPPLIES		29.00			
				CHECK TOTAL		29.00			
1545	OMS COMPLIANCE SERVICES I	00000	JAIL OPERATIONS	INV	02/13/2007	73.50	41729-41744	23337	
	1 101E351 726000			SUPPLIES OUTSIDE		113.50			
	2 588E699 940010					187.00			
				CHECK TOTAL		187.00			
4420	OTSEGO COUNTY FIRE DEPART	00000	GEN AGENCY	INV	02/20/2007	150.00	10-31-07	23355	
	1 0701L 271130			RESTITUT		150.00			
				CHECK TOTAL		150.00			
2649	OTSEGO COUNTY TREAS	00000	CIRCT CT	INV	02/13/2007	584.30	2-13-07	23335	
	1 101E131 930930			JURY SVCS		584.30			
				CHECK TOTAL		584.30			
1745	PAK MAIL CENTERS OF AMERI	00000	CIRCT CT	INV	02/20/2007	8.05	59332	23378	
	1 101E131 930450			SHIP/MAIL		8.05			
				CHECK TOTAL		8.05			
3178	PAPLIN, RICHARD	00000	GEN AGENCY	INV	02/20/2007	10.00	1150	23343	
	1 0701L 271148			RESTITUT		10.00			
				CHECK TOTAL		10.00			
3431	DANIEL PETERS PROCESS SER	00000	CIRCT CT	INV	02/20/2007	64.80	0700638	23375	
	1 101E131 930450			SHIP/MAIL		64.80			
				CHECK TOTAL		64.80			
1259	QUILL CORPORATION	00000	CIRCT CT	INV	02/20/2007	23.88	4209043	23370	
	1 101E131 726000			SUPPLIES		23.88			
				CHECK TOTAL		23.88			
1912	QWEST	00000	BLDG GRNDS	INV	02/20/2007	278.78	811754123	23422	
	1 637E265 930210			TELEPHONE		278.78			
				CHECK TOTAL		278.78			
4414	ROBYN ROSENBERRY	00000		INV	02/20/2007		2-12-07	23345	

02/21/2007
13:04 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-8 02/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1006	DEBBIE RUTKOWSKI 1 101E131 801030	00001	CIRCT CT	INV 02/20/2007 TECHNICAL		70.50	00-2574-FC	23356	
						CHECK TOTAL			
						17.50			
4419	KATHRYN L. SIMMONS 1 101E131 801023	00000	CIRCT CT	INV 02/16/2007 APP ATTN		1,495.81	05-3280-FH	23353	
						CHECK TOTAL			
						1,495.81			
1122	VERIZON NORTH 1 637E265 930210	00000	BLDG GRNDS	INV 02/20/2007 TELEPHONE		97.35	0101300207	23413	
1122	VERIZON NORTH 1 637E265 930210	00000	BLDG GRNDS	INV 02/20/2007 TELEPHONE		35.04	0403080207	23417	
1122	VERIZON NORTH 1 637E265 930210	00000	BLDG GRNDS	INV 02/20/2007 TELEPHONE		997.96	0411150207	23414	
1122	VERIZON NORTH 1 637E265 930210	00000	BLDG GRNDS	INV 02/20/2007 TELEPHONE		16.00	8507190207	23415	
1122	VERIZON NORTH 1 637E265 930210	00000	BLDG GRNDS	INV 02/20/2007 TELEPHONE		1,355.76	8712280107	23416	
						CHECK TOTAL			
						53.24			
2860	WINN TELECOM 1 281E537 930210	0000053700008	INV 02/20/2007 AIRPORT	INV 02/20/2007 TELEPHONE		53.24	airport-0107	23384	
						CHECK TOTAL			
						53.24			
71	INVOICES					45,961.42			
						WARRANT TOTAL			
						45,961.42			
						CASH ACCOUNT BALANCE			
						6,775,709.14			

02/22/2007
13:52 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
apwarrnt

WARRANT: B2007-9 02/22/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

1946 PHARMACARE 00000 7004581-585 DD 02/20/2007 5,323.44 23383 14559 RX 02/01/07 - 02/15/07
4351 STANLEY PROF. PA 00000 2-13-07 INV 02/15/2007 6,972.00 23347 146056 PAINT 2/13/07 800 LIVINGST

12,295.44 CASH ACCOUNT 0001A 001000 TOTAL

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

PG 2
apwarrnt

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4417 AAA MICHIGAN, #7768	1 293E689 930999			0000069000708 INV	02/22/2007	73.00	9911818502	23486	
				SOLDIERS	OTH SVCS				
						73.00			
						73.00			
1009 ACE COMPUTER ESSENTIALS I	1 101E301 726000			0000030100719 INV	02/22/2007	66.29	00190044	23483	
	2 101E351 726000			SHERIFF	SUPPLIES	66.29			
				JAIL	SUPPLIES	66.29			
						132.58			
						132.58			
2882 ALLIE BROTHERS UNIFORMS	1 261E427 726000			0000042700704 INV	02/22/2007	153.06	09081	23515	
				EMGR SVCS	SUPPLIES	153.06			
						153.06			
						153.06			
1570 ALLTEL	1 101E721 930230			0000072000709 INV	02/22/2007	70.28	020407	23524	
				PLAN ZONE	CELL PH	70.28			
						70.28			
1570 ALLTEL	1 645E172 930230			00000	INV 02/22/2007	40.16	020407ADMIN	23541	
	2 212E430 930210			ADMIN	CELL PH	28.09			
	3 637E265 930210			ANM CTRL	TELEPHONE	85.11			
				BLDG GRNDS	TELEPHONE	85.11			
						153.36			
1570 ALLTEL	1 249E371 930230			0000037100707 INV	02/22/2007	250.08	2-4-07	23521	
				BUILDING	CELL PH	250.08			
						473.72			
						473.72			
2727 ALPINE ANIMAL HOSPITAL	1 212E430 930980			0000021200077 INV	02/22/2007	47.75	2-2-07	23474	
				ANM CTRL	STERILIZE	47.75			
						47.75			
						47.75			
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231285			00000	INV 02/28/2007	39.00	88809-MAR07	23446	
				PAYROLL	COURT AFA	39.00			
						39.00			
						39.00			
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231285			00001	INV 02/28/2007	177.99	DEC-2006	23447	
				PAYROLL	COURT AFA	177.99			
						177.99			
						177.99			
1504 AMERICAN FIDELITY ASSURAN	1 0704L 231285			00001	INV 02/28/2007	177.99	JAN-2007	23448	
				PAYROLL	COURT AFA	177.99			
						177.99			
						177.99			
						355.98			
						355.98			

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1026 ARTS AUTO ELECTRIC SERVIC	1 588E699 726050	0000069900700	OPERATIONS	MAINT SUPP	02/22/2007	166.91	953075	23497	
						CHECK TOTAL			
						166.91			
4424 AUTO CLUB OF MICHIGAN	1 249E371 930600	0000037100709	BUILDING	MEMB/DUES	02/22/2007	130.98	HUNTER	23519	
						CHECK TOTAL			
						130.98			
1034 BOB BARKER COMPANY INC	1 101E351 726000	0000035100762	JAIL	SUPPLIES	02/22/2007	181.38	NC1000617223	23505	
						CHECK TOTAL			
						181.38			
2213 BRADLEY BUTCHER & ASSOCIA	1 637E265 726050	00000	BLDG GRNDS	MAINT SUPP	02/22/2007	1,650.00	07019	23533	
						CHECK TOTAL			
						1,650.00			
1711 CASE CREDIT	1 588E699 726050	0000069900708	OPERATIONS	MAINT SUPP	02/22/2007	129.32	18219	23496	
						CHECK TOTAL			
						129.32			
1711 CASE CREDIT	1 588E699 726050	0000069900707	OPERATIONS	MAINT SUPP	02/22/2007	55.66	18612	23495	
						CHECK TOTAL			
						55.66			
3326 CHARTER	1 595E351 726000	0000035100770	JAIL COMM	SUPPLIES	02/22/2007	54.11	010907	23503	
						CHECK TOTAL			
						54.11			
3326 CHARTER	1 595E351 726000	0000035100771	JAIL COMM	SUPPLIES	02/22/2007	53.57	2-9-07	23512	
						CHECK TOTAL			
						53.57			
1057 COMMERCIAL EQUIPMENT COMP	1 101E215 920410	00001	CLERK/ROD	SVC CNTRCT	02/21/2007	308.41	237768	23423	
						CHECK TOTAL			
						308.41			
1059 CONSUMERS ENERGY	1 637E265 930620	00000	ALPCT BLDG GRNDS	ELECTRIC	02/22/2007	8.00	031203000107	23537	
						CHECK TOTAL			
						8.00			
1059 CONSUMERS ENERGY	1 261E427 930620	0000042700701	EMGR SVCS	ELECTRIC	02/22/2007	148.03	033620002	23518	
						CHECK TOTAL			
						148.03			

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-9 02/22/2007

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1490 DERMATEC DIRECT	1	101E351	930470		0000035100767	INV 02/22/2007				
					JAIL	INMT HEALT	107.49	962561	23504	
							CHECK TOTAL	156.03		
1082 DUNNS	1	212E430	930400		0000021200073	INV 02/22/2007				
					ANM CTRL	PRINTING	129.99	575295	23482	
1082 DUNNS	1	588E699	726000		0000069900206	INV 02/22/2007				
					OPERATIONS	SUPPLIES	33.52	5755240	23459	
1082 DUNNS	1	0101A	106000		00000	INV 02/22/2007				
					GF ASSET	SUPP INV	47.98	575565	23527	
1082 DUNNS	1	212E430	930400		0000021200075	INV 02/22/2007				
					ANM CTRL	PRINTING	124.99	575584	23473	
1082 DUNNS	1	0101A	106000		00000	INV 02/22/2007				
					GF ASSET	SUPP INV	47.98	575683	23528	
1082 DUNNS	1	588E699	726025		0000069900701	INV 02/22/2007				
					OPERATIONS	JANITORIAL	67.49	5759990	23498	
1082 DUNNS	1	0101A	106000		00000	INV 02/22/2007				
					GF ASSET	SUPP INV	92.78	576001	23529	
							CHECK TOTAL	544.73		
1982 EMBROIDERY TODAY	1	261E427	726000		0000042700703	INV 02/22/2007				
					EMGR SVCS	SUPPLIES	21.00	01072006	23516	
							CHECK TOTAL	21.00		
1445 EVERCOM SYSTEMS INC	1	595E351	726000		0000035100766	INV 02/22/2007				
					JAIL COMM	SUPPLIES	1,520.00	010407	23509	
							CHECK TOTAL	1,520.00		
4410 FAMILY FUN FAIR 2007	1	212E430	930600		0000021200079	INV 02/22/2007				
					ANM CTRL	MEMB/DUES	20.00	4-28-07	23475	
							CHECK TOTAL	20.00		
4412 ROBERT GAULIANO	1	2490260	451010		0000037100708	INV 02/22/2007				
					P/S CHG/SV	BLDG PRMTS	40.00	REFUND	23520	
							CHECK TOTAL	40.00		

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-9 02/22/2007

VENDOR G/L ACCOUNTS R PO TYPE DUE DATE AMOUNT INVOICE VOUCHER CHECK

2 588E699 726025 OPERATIONS JANITORIAL 9.61

CHECK TOTAL 29.61

2282 IMPREST CASH, OTSEGO COUN 0000030100029 INV 02/22/2007
1 101E301 726000 SHERIFF SUPPLIES 3.58
2 101E301 930450 SHERIFF SHIP/MAIL 8.54
3 101E301 930500 SHERIFF TRAVEL 24.00
4 101E320 704400 JSTCE TRN TRAINING 75.00
5 101E351 726000 JAIL SUPPLIES 10.00

CHECK TOTAL 121.12

1152 JIMS ALPINE AUTOMOTIVE 0000069900208 INV 02/22/2007
1 588E699 726050 OPERATIONS MAINT SUPP 49.34

CHECK TOTAL 49.34

1152 JIMS ALPINE AUTOMOTIVE 0000069900703 INV 02/22/2007
1 588E699 726050 OPERATIONS MAINT SUPP 295.58

CHECK TOTAL 344.92

1154 JOHNSON OIL COMPANY 0000037100046 INV 02/22/2007
1 249E371 726050 BUILDING MAINT SUPP 174.36

CHECK TOTAL 174.36

1154 JOHNSON OIL COMPANY 0000069900210 INV 02/22/2007
1 588E699 930660 OPERATIONS GAS 10,867.71

CHECK TOTAL 11,042.07

1625 JOHNSON, ROSATI, LABARGE, 00000 TRIAL CT INV 02/22/2007
1 260E130 801025 PROFSLSTCS 3,362.50

CHECK TOTAL 3,362.50

3356 KAM'S TOWING 00000301000721 INV 02/22/2007
1 265E301 726000 DRUGLAW SUPPLIES 600.00

CHECK TOTAL 600.00

2180 KIRTLAND COMMUNITY COLLEGE 00000 ED CMLPX INV 02/15/2007
1 214E806 940010 OUTSIDE 314,767.81

CHECK TOTAL 314,767.81

1156 KMART 00000301000030 INV 02/22/2007
1 101E301 726000 SHERIFF SUPPLIES 128.57
2 101E351 726000 JAIL SUPPLIES 4.99

CHECK TOTAL 133.56

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-9 02/22/2007

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4428 DOROTHY KORONKA	1	101E681	930960		0000069000711 INV	02/22/2007				
					VEV BURIAL	VEV BURIAL	300.00			
							CHECK TOTAL			
							133.56			
								VETERAN	23514	
4411 LYNN PEAVEY COMPANY	1	101E301	726000		0000030100036 INV	02/22/2007				
					SHERIFF	SUPPLIES	405.40			
							CHECK TOTAL			
							405.40	150915	23466	
2877 MAXONS	1	588E699	940010		0000069900711 INV	02/22/2007				
					OPERATIONS	OUTSIDE	150.00			
							CHECK TOTAL			
							150.00	296657	23491	
4073 JOSEPH MESSENGER	1	101E648	801020		00000	INV 02/22/2007				
					MED EXAM	PROFESSNL	150.00			
							CHECK TOTAL			
							150.00	CARBARY	23534	
1185 MICHIGAN ASSOCIATION OF C	1	101E301	930600		0000030100028 INV	02/22/2007				
					SHERIFF	MEMB/DUES	85.00			
							CHECK TOTAL			
							85.00	2007	23455	
1198 MICHIGAN SHERIFFS ASSOCIA	1	101E301	726046		0000030100031 INV	02/22/2007				
					SHERIFF	UNIFORM	332.90			
					SHERIFF	MEMB/DUES	522.00			
							CHECK TOTAL			
							854.90	044154	23468	
1205 MARGARET MONACO	1	101E131	930830		00000	INV 02/28/2007				
					CIRCT CT	CARE GIVER	30.00			
							CHECK TOTAL			
							30.00	06-7592-GA	23449	
4415 LARRY MONSHOR	1	588E699	726000		0000069900712 INV	02/22/2007				
					OPERATIONS	SUPPLIES	84.44			
							CHECK TOTAL			
							84.44	021007	23487	
1206 MOORE POWER ELECTRIC	1	2490260	451010		0000037100705 INV	02/22/2007				
					P/S CHG/SV	BLDG PRMTS	151.00			
							CHECK TOTAL			
							151.00	REFUND0107	23523	
							151.00			

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1221 NORTHERN FIRE & SAFETY	1 101E301 726050								
	2 101E351 920400								
				0000030100720	INV 02/22/2007	206.50	82472	23484	
				SHERIFF	MAINT SUPP	32.25			
				JAIL	MAINT SVC				
						238.75			
						CHECK TOTAL			
						8,205.06			
1227 NORTHWEST MICHIGAN COMMUN	1 101E351 726035								
				0000035100765	INV 02/22/2007	87.00	011507	23508	
				JAIL	MEDICAL				
						87.00			
1227 NORTHWEST MICHIGAN COMMUN	1 101E601 940010								
				00000	INV 02/22/2007	16,155.25	2011-2	23535	
				DSTRCT HLT	OUTSIDE				
						16,155.25			
						CHECK TOTAL			
						16,242.25			
3434 NORTHWESTERN BANK-CARDMEM	1 101E257 726000								
	2 281E537 930210								
				00000	INV 02/22/2007	316.15	JAN07-ADMIN	23543	
				BO	SUPPLIES	61.15			
				AIRPORT	TELEPHONE				
						377.30			
						CHECK TOTAL			
						377.30			
4427 SALLY NOWAK	1 101E681 930960								
				0000069000710	INV 02/22/2007	300.00	BOLIN	23513	
				VEF BURIAL	VEF BURIAL				
						300.00			
						CHECK TOTAL			
						300.00			
1367 OFFICE DEPOT INC	1 101E101 726000								
				0000017200013	INV 02/22/2007	8.24	374511608	23488	
				BOC	SUPPLIES				
						8.24			
						CHECK TOTAL			
						68.61			
1367 OFFICE DEPOT INC	1 101E101 726000								
				0000017200014	INV 02/22/2007	68.61	374910347	23489	
				BOC	SUPPLIES	76.85			
						CHECK TOTAL			
						145.00			
1545 OMS COMPLIANCE SERVICES	1 588E699 940010								
				00000	INV 02/20/2007	145.00	41822-23	23389	
				OPERATIONS	OUTSIDE				
						145.00			
						CHECK TOTAL			
						145.00			
2581 ORKIN PEST CONTROL	1 101E351 920410								
				0000035100769	INV 02/22/2007	760.32	2007	23511	
				JAIL	SVC CNTRCT				
						760.32			
						CHECK TOTAL			
						760.32			

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1872 OTSEGO COUNTY	1 101E301 726050	0000030100035	SHERIFF	INV	02/22/2007	1,549.37	237-234	23472	
				MAINT SUPP		1,549.37			
						CHECK TOTAL			
1235 OTSEGO COUNTY EMS	1 101E648 930460	00000	MED EXAM	INV	02/22/2007	375.00	GIORDANS	23526	
	2 101E648 726000		MED EXAM	TRANSPORT		35.00			
				SUPPLIES		410.00			
						CHECK TOTAL			
2649 OTSEGO COUNTY TREAS	1 101E131 930930	00000	CIRCT CT	INV	02/16/2007	875.60	2-13-16	23352	
				JURY SVCS		875.60			
						CHECK TOTAL			
2649 OTSEGO COUNTY TREAS	1 101E131 930930	00000	CIRCT CT	INV	02/16/2007	824.20	2-16-07	23349	
				JURY SVCS		824.20			
						CHECK TOTAL			
2649 OTSEGO COUNTY TREAS	1 101E131 930930	00000	CIRCT CT	INV	02/16/2007	404.40	Feb-16	23380	
				JURY SVCS		404.40			
						CHECK TOTAL			
1243 OTSEGO MEMORIAL HOSPITAL	1 101E648 930920	00000	MED EXAM	INV	02/22/2007	141.00	9666591-1	23538	
				AUTOPSIES		141.00			
						CHECK TOTAL			
2848 PRIORITY DISPATCH	1 261E427 704400	0000042700024	EMGR SVCS	INV	02/22/2007	295.00	12309	23464	
				TRAINING		295.00			
						CHECK TOTAL			
1259 QUILL CORPORATION	1 101E131 726000	00000	CIRCT CT	INV	02/28/2007	240.93	4691106	23445	
				SUPPLIES		240.93			
						CHECK TOTAL			
1260 RAINBOW PLAQUE CO	1 101E301 726000	0000030100032	SHERIFF	INV	02/22/2007	58.00	3056	23469	
				SUPPLIES		58.00			
						CHECK TOTAL			
1278 HOWARD L SHIFMAN PC		00000		INV	02/20/2007		10570-10569	23398	

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1368 SNAP ON INDUSTRIAL	1 260E130 801025	TRIAL CT		PROFSLSVCS		1,656.00			
	2 260E270 801020	HR		PROFESSNL		3,648.00			
				CHECK TOTAL		5,304.00			
						5,304.00			
1368 SNAP ON INDUSTRIAL	1 588E699 726050	OPERATIONS		MAINT SUPP		160.46	16207909	23500	
				CHECK TOTAL		160.46			
						160.46			
4257 SPBEDWAY SUPERAMERICA LLC	1 645E172 930660	ADMIN		GAS	02/22/2007	39.47	JAN-07	23540	
	2 281E537 930660	AIRPORT		GAS		91.22			
	3 212E430 930660	ANM CTRL		GAS		217.40			
	4 637E265 930660	BLDG GRNDS		GAS		208.29			
	5 249E371 930660	BUILDING		GAS		469.52			
	6 208E752 930660	REC PGMS		GAS		107.10			
	7 101E301 930660	SHERIFF		GAS		1,956.42			
	8 293E689 930660	SOLDIERS		GAS		60.40			
	9 210E651 700000	AMBULANCE		CU EXPENSE		2,244.90			
				CHECK TOTAL		5,394.72			
						5,394.72			
1291 STATE OF MICHIGAN	1 281E537 940010	AIRPORT		OUTSIDE	02/22/2007	172.50	WA292266	23463	
				CHECK TOTAL		172.50			
						172.50			
1347 TELEPHONE SUPPORT SYSTEMS	1 101E301 920410	SHERIFF		SVC CNTRCT	02/22/2007	35.00	35311	23470	
				CHECK TOTAL		35.00			
						35.00			
1347 TELEPHONE SUPPORT SYSTEMS	1 249E371 930210	BUILDING		TELEPHONE	02/22/2007	22.25	35351	23481	
				CHECK TOTAL		22.25			
						22.25			
3071 TITLE CHECK LLC	1 05161 228051	TAX04 DELQ TAX		INV	02/15/2007	2,472.85	FEB-OPT-IN-F	23346	
				TLT SRCH		57.25			
				CHECK TOTAL		2,472.85			
						2,472.85			
1312 TOPCOMP COMPUTER SOFTWARE	1 261E427 920410	EMGR SVCS		SVC CNTRCT	02/22/2007	237.50	200711	23517	
				CHECK TOTAL		237.50			
						237.50			
1683 TRACTOR SUPPLY CO-DEPT 30	00000212000074	INV		INV	02/22/2007	23477	0712014180	23477	

02/22/2007
13:52 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-9 02/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1318 TRIPLE M TIRE INC	1 588E699 726050			OPERATIONS	MAINT SUPP	216.12	29S78518	23492	
1318 TRIPLE M TIRE INC	1 281E537 726050			AIRPORT	MAINT SUPP	84.00	368773	23462	
1529 UNIVERSITY CENTER AT GAYL	1 595E351 726000			JAIL COMM	SUPPLIES	75.00	SCHUSTER	23502	
1381 WASH N GO MANAGEMENT INC	1 101E301 920410			SHERIFF	SVC CNTRCT	70.00	3705	23471	
1381 WASH N GO MANAGEMENT INC	1 249E371 726050			BUILDING	MAINT SUPP	5.00	BLDG07	23522	
1869 WEST PAYMENT CENTER	1 101E267 726200			PROSECUTOR	BOOKS	432.00	813061302	23501	
4409 THERESA WUMMEL	1 2490260 451010			P/S CHG/SV	BLDG PRMTS	65.00	PM070043	23479	
105 INVOICES				WARRANT TOTAL		422,314.57			
				CASH ACCOUNT BALANCE		7,364,251.41			