

February 18, 2010 - Minutes #196

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:32 a.m.

PRESENT: Clark Bates, Kenneth Glasser, Jim Mathis, Steve Riozzi,
Edwin Vinecki, Karyn Warsow
Absent: LaVerne Harden
OTHERS: Marlene Hopp, Bruce Scott, Martin Harwood, Melissa
Shephard, Erma Backenstose.

Additions to agenda: None

MOTION: by Glasser approve minutes #195 of 12/17/2009 as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

Seven bids were opened and reviewed regarding project 09-2009.

MOTION: by Glasser to award 09-2009 bid of \$10,957 to William Bland Custom Homes. Project to be financed with CDBG funds.

Ayes: Unanimous. Nays: None. Motion Carried.

Six bids were opened and reviewed regarding project 10-2009.

MOTION: by Mathis to award 10-2009 bid of \$18,362 to William Bland Custom Homes. Project to be financed with CDBG and CDBG program income funds.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Mathis to approve RR01-2009 amendment of \$2,179.00.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Vinecki to approve 03-2009 amendment of \$4,035.00.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Bates to approve 04-2009 amendment of \$1,030.00.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Glasser to correct the "Contractor Requirements" under section 2 **2006** codes and section 9 that all contractors, subcontractors and/or vendors are to ***maintain insurance***.

Ayes: Unanimous. Nays: None. Motion Carried.

Committee reviewed the Contractor Name Removal and Reapplication Process for the List of “Available Contractors”.

MOTION: by Warsow add to section I. 4. If a contractor is removed and/or deemed unqualified to bid on MSHDA sponsored projects due to failure to maintain the required per occurrence and aggregate as outlined in #9 of the Otsego County Housing Committee contractor requirements; reinstatement of said contractor will be dependent upon board review and approval of documentation confirming acquisition of the appropriate coverage.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Bates, set a hearing to remove certain contractors, giving reason of proposed removal from list of available contractors on the meeting of March 18, 2010 at 9:30 a.m.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business:

2009 and 2010 activity and financial reports were presented and reviewed.

VILL2000-01 is pending title claim.

Unfinished business:

Director to review case #063-2000 with Administrator and legal counsel.

Other Business: None

Public Comments: None.

Meeting adjourned at 11:18 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee