

February 8, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Clark Bates, followed by the Pledge of Allegiance led by Commissioner Bruce Brown.

Roll Call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix
Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Lee Olsen, to approve the Regular minutes of January 25, 2011. Ayes: Unanimous. Motion carried.

Consent Agenda:

Ordinance 2011-01 Planning Commission Ordinance was removed and placed under new business as item E).

Motion to approve the reappointment of Paul Eckert to the Otsego County Construction Board of Appeals with the term ending December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of John G. Ernst to the Otsego County Construction Board of Appeals with the term ending December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the POAM tentative agreement. Ayes: Unanimous. Motion carried.

Motion to adopt Resolution OCR 11-04 Board Appointment Policy as presented.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Special Presentation:

Tony Radjenovich updated the Board on MERS.

Department Head Report:

Diann Axford reported on the Treasurer's office.

Joe Ferrigan reported on the Land Use Services department.

Elizabeth Haus reported on the Village of Vanderbilt.

Chairman Paul Beachnau welcomed Roberta Tholl.

Correspondence:

Chairman Paul Beachnau reminded the Board of the MAC Conference registration forms.

New Business:

Motion by Commissioner Erma Backenstose, to approve the February 1, 2011 Warrant in the amount of \$89,760.94 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the February 8, 2011 Warrant in the amount of \$177,003.19 as presented. Ayes: Unanimous. Motion carried.

Motion to adopt Resolution OCR-11-03 in opposition to House Bills 4102 and 4103, and Senate Bill 34 as presented.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Clark Bates, to award Bid 2011-03 to Gaylord Lincoln Mercury Ford along with the associated Budget Amendment in the amount of \$25,000. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Liss, to approve the Improvised Explosive Device Exercise Planner Agreement with the Region 7 Medical Disaster Preparedness Network. Ayes: Unanimous. Motion carried. (see attached)

Motion to adopt Ordinance 2011-01 Planning Commission Ordinance. Motion by Commissioner Lee Olsen to amend the above motion to amend section 1.05(H) by adding "Master" to the words plan in the 3rd and 4th sentences to read: of any master plan or amendment to a master plan. Motion by Commissioner Clark Bates, to amend the above motion to amend section 1.05 (G) to read all questions which shall arise at the meetings shall be determined by a majority vote. Motion by Commissioner Clark Bates, to postpone to the February 22, 2011 meeting. Ayes: Unanimous. Motion carried.

Board Remarks:

Commissioner Lee Olsen: Addresses of houses hard to find.
 Huron Pines annual meeting.

Commissioner Ken Borton: Pink ribbon riders.

Commissioner Erma Backenstose: Senior breakfast.

Commissioner Richard Sumerix: Health Department meeting.
Kiwanis program.

Commissioner Doug Johnson: Health Department meeting.
Justice and public safety meeting.
MAC Board.
Municipal Risk management.

Commissioner Paul Liss: Health Department/mental health.

Chairman Paul Beachnau: Road Commission meeting.

Meeting adjourned at 10:53 a.m. at the call of the Chair.

Paul M. Beachnau, Chairman

Susan I. DeFeyter, Otsego County Clerk



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund-Jail / 911 Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Payment to POAM employees pursuant to the 1-year union

Account Number	Decrease	Increase	
-	\$	\$	Contract
-	\$	\$	Through
-	\$	\$	12/31/2011
-	\$	\$	
-	\$	\$	
Total	\$	\$	

EXPENDITURE

Account Number	Increase	Decrease
101-351 - 703.050 - Longevity	\$ 1,900	\$
101-941 - 999.010 - Contingency	\$	\$ 1,900
-	\$	\$
201-427 - 703.050 - Longevity	\$ 1,160	\$
" " - 704.800 - Sick Pay Buyout	\$	\$ 1,160
-	\$	\$
Total	\$	\$

Rachel Frisco

Department Head Signature

2/2/11

Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

OCR 11-04
Board/Commission/Committee Appointment Policy
Otsego County Board of Commissioners
February 8, 2011

WHEREAS, it is wise and prudent to have policies and procedures to act as a guide for the day to day operations of County government; and

WHEREAS, Otsego County currently has a Board/Commission/Committee Appointment Policy;
and

WHEREAS, changes to the Policy are needed in the policy to ensure that Otsego County and its Planning Commission are in compliance with Public Act 33 of 2008; now, therefore, be it

RESOLVED, that effective immediately the updated Board/Commission/Committee Appointment Policy is approved.



Board / Commission / Committee Appointment Policy

PURPOSE

Boards, Commissions and Committees (Committees) are created, either through mandate or the will of the Otsego County Board of Commissioners, to aid them in the policy development and decision-making process. It is the intent of the Board to solicit public interest and to establish a fair and equitable procedure for appointments, reappointments or replacement of members to County Committees.

POLICY

1. The term of office for all appointments to committees shall begin on January 1, except as otherwise required by law.
2. County Commissioners may be appointed to serve on committees where such service is not prohibited by law or is mandated by law. Commissioners appointed to serve on committees shall be appointed annually and shall be deemed to serve by virtue of their position as County Commissioner. For such Commissioners, such appointment shall continue only so long as the Commissioner continues in office. At the point a Commissioner so appointed vacates the office of County Commissioner, all appointments enjoyed by virtue of that office shall also terminate.
3. Open positions, including openings due to term expirations or mid-term resignations, on committees shall be posted on the County's website for a period of four weeks prior to the Board of Commissioners taking action on a position. Such postings will list the deadline for applying for open positions. Open positions will also be announced at a regular County Board meeting, four weeks prior to the Board of Commissioners taking action on a position.
4. Citizens who are already serving on a committee, and whose terms are expiring will be notified of the expiration of their term approximately six weeks prior to the date of term expiration. They will be required to submit a letter of interest as to whether or not they wish to continue serving on said board. If a letter is not received from the individual whose term is expiring, it will be assumed that the individual no longer wishes to serve on this committee.
5. Vacancies prior to the expiration of a term will be viewed as new appointments and the procedure outline in item 3 will be followed. The appointment of a position due to a mid-term opening will be for the remainder of the original term. All resignations should be submitted in writing to the Board of Commissioners.

6. All applications received prior to the established deadline will be forwarded to the respective committee to review for recommendation to the Board of County Commissioners. Applications received after the deadline, but before the position is filled, may be considered at the Board of Commissioner's discretion. The Board will consider the committee's recommendation and appoint an individual to serve on the committee. All appointees must be residents and registered voters in Otsego County prior to the time the appointment is made. An exception to the residency requirement may be given in the case when no County resident could be found at the time of the initial appointment to the open position. The residency requirement will be waived for additional terms for individuals appointed in these circumstances.
7. After the appointment is made, all individuals who submitted applications will receive notification from the County Administrator's office advising whether or not they were selected for the particular position for which they indicated an interest.
8. Alternate County committee members, where alternate membership slots are provided, shall be appointed in the same manner as set forth in this policy.
9. All members appointed by the Board to serve on various committees are expected to attend each and every meeting of the committee. If a member is absent from three or more meetings of the committee in a calendar year, the Board of County Commissioners may consider removal of such members.
10. A member appointed by the Board to serve on a committee may be removed by the Board for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Failure of a member to disqualify himself or herself from a vote in which the member has a conflict of interest constitutes malfeasance in office. For the purposes of this policy, the following definitions shall be used:

Misfeasance: Improper and unlawful execution of an act that in itself is lawful and proper.

Malfeasance: The commission of a wrongful or illegal act.

Nonfeasance: The intentional failure to perform a required duty or obligation.
11. All Appointments to the Otsego County Planning Commission shall be in compliance with MCL 125.3815 and the Otsego County Planning Commission Ordinance of 2011 being Ordinance 2011-1, in addition to this Otsego County Board/Commission/Committee Appointment Policy.
12. All Appointments to the Otsego County Zoning Board of Appeals shall be in compliance with MCL 125.3601, the Otsego County Zoning Ordinance Article 23 – Board of Zoning Appeals, in addition to this Otsego County

Board/Commission/Committee Appointment Policy.

13. All appointments to the Otsego County Parks and Recreation Commission shall be in compliance with MCL 46.351 in addition to this Otsego County Board/Commission/Committee Appointment Policy.
14. All appointments to the Otsego County Veteran's Affairs Committee shall be in compliance with MCL 35.621 in addition to this Otsego County Board/Commission/Committee Appointment Policy.
15. All appointments to the Otsego County Brownfield Redevelopment Authority shall be in compliance with MCL 125.2655 in addition to this Otsego County Board/Commission/Committee Appointment Policy.
16. All appointments to the Otsego County Construction Board of Appeals shall be in compliance with MCL 125.1514 in addition to this Otsego County Board/Commission/Committee Appointment Policy.
17. Appointment of the Otsego County Medical Examiner shall be in compliance with MCL 52.201 in addition to this Otsego County Board/Commission/Committee Appointment Policy.
18. All Appointments shall be made in accordance with any applicable laws.
19. Where there is a conflict between the Board/Commission/Appointment Policy and Michigan Law, Michigan Law shall govern and the inconsistent provision of the Policy shall be null and void and considered severed, leaving the remaining Policy in full effect.

OCR 11-03
Opposition to Proposed Legislation
HB 4102, HB 4103, SB 34
Otsego County Board of Commissioners
February 8, 2011

WHEREAS, Counties are constitutionally and statutorily mandated by the state and federal government to provide a myriad of services, ranging from mandated funding of the State's court activities, mandated funding of human services programs through the Child Care Fund, running jails, and several other responsibilities with regards to the county's constitutional offices; and

WHEREAS, the decline in Michigan's economy over the last few years has made it increasingly difficult for counties to provide these essential services; and

WHEREAS, Otsego County has experienced a decline in its property tax revenue by over 10%, or over \$500,000, in the last two years; and

WHEREAS, Otsego County has been aggressive in cost-cutting measures including increasing employee health care premiums, eliminating cost of living increases, transitioning employees from a defined benefit retirement plan to a hybrid plan, privatizing of maintenance for our Airport and our Building & Grounds Departments, and cost sharing with local municipalities and the State to provide county-wide zoning as well as 9-1-1 services; and

WHEREAS, Otsego County still found it necessary to eliminate over 23 positions over the last five years, representing a decrease of 16% of its employees over those five years; and

WHEREAS, House Bills 4102 and 4103, as well as Senate Bill 34, would greatly reduce or eliminate personal property tax revenues received by local units of government; and

WHEREAS, the reduction or elimination of personal property tax revenue to local units of government, without replacing those revenues with an alternative funding source, would have a devastating impact on their ability to provide even the most basic mandated services to the public; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners objects to House Bills 4102 and 4103, and Senate Bill 34, without first identifying and including a source of funding to fully replace any revenue that would be lost by local units of government; and be it further

RESOLVED, that copies of this resolution be forwarded to Governor Rick Snyder, Senator John Moolenaar, Representative Greg MacMaster, the Senate Committee on Finance, the House Committee on Tax Policy, and the Michigan Association of Counties.

IED Exercise 2010 / IED Exercise Planner

Agreement for Region 7 Medical Disaster Preparedness Network Funding Support

This agreement between the Fiduciary Agent of the Region 7 Homeland Security Planning Board (R7 HSPB) and the Fiduciary Agent of the Region 7 Medical Disaster Preparedness Network (R7 MDPN) is intended to clarify the R7 MDPN's participation in funding of a shared IED Exercise Planner for the purpose of planning, conducting, and reporting on a region-wide IED exercise to be completed no later than June 30, 2011.

It is the strong desire of the R7 MDPN to work in collaboration with the R7 HSPB in planning and conducting this exercise. While the R7 MDPN will have certain exercise objectives that may be unique to the medical community, many of the R7 MDPN objectives (interoperable communications, among others) will naturally be the same as those identified by the R7 HSPB and multiple Emergency Support Functions (ESFs). The value of planning and conducting an exercise in collaboration with the R7 HSPB is to ensure coordination among the various ESFs that includes hospitals, life support agencies and public health.

The R7 MDPN hereby agrees to support the selected IED Exercise Planner in the amount of \$20,000 to enable the participation of up to 12 Region 7 hospitals and 9 Region 7 Medical Control Authorities. The funding contribution of the R7 MDPN is intended to allow inclusion of hospitals and MCAs in the IED exercise and the accomplishment of exercise objectives identified below. It is the understanding of the R7 MDPN that the R7 HSPB has delegated responsibility for coordinating the IED Exercise Planner selection process to the Region's Multi-Disciplinary Work Group (MDWG) which includes representatives of both the R7 HSPB as well as the R7 MDPN. Recommendations for selection of an IED Exercise Planner will be subject to the approval of the R7 HSPB. It is further understood that this Multi-Disciplinary Work Group will be instrumental in planning and coordinating the completion of the regional IED exercise that will be defined with the assistance and support of the selected IED Exercise Planner and in accordance with the HSEEP planning process. The R7 MDPN agrees to the arrangements described within the Request for Proposal (RFP) No. 2011-02 issued on behalf of the Region 7 Homeland Security Planning Board which calls for the work of the IED Exercise

planner to be guided by the HSPB's Region 7 Planner (in accordance with objectives through the exercise planning process).

The specific exercise objectives desired by the R7 MDPN are outlined as follows; these objectives are subject to refinement as the exercise planning process unfolds: 1) All hospitals will have an option to participate minimally at a functional level in order to meet one of their annual Joint Commission requirements if desired; 2) all hospitals should activate their Hospital Command Centers (HCCs) and address objectives (3) through (6) designed to exercise medical surge capabilities at a regional level; 3) the exercise will include integration with RMCC (Regional Medical Coordination Center) operations; 4) the exercise will test interoperable communications and the ability to sustain communications through at least two back-up methods that may include MI-HAN, EM Resources, 800 mHz radios, E-Team, or other methods; 5) the exercise will include one or more requests to activate Volunteer Health Personnel (VHP) through the MI-Volunteer Registry; and 6) the exercise will involve three or more requests to deploy an Acute Care Center, including a functional exercise of setting up and staffing the hospital's local ACC site.

Acceptance of foregoing agreement approved as follows:

_____ Representing Fiduciary Agent for R7 HSPB

_____ Representing Fiduciary Agent for R7 MDPN