

February 24, 2009

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:35 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Harkness.

Roll call:

Present: Backenstose, Bates, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Absent: Beachnau.

Motion by Commissioner Bates, to approve the regular minutes of February 12, 2009 with attachments as presented. Ayes: Unanimous. Motion carried.

The agenda was amended to add under new business item E) OCR-09-07 Arnie Morse Recognition Resolution.

Consent Agenda:

Motion to approve the Otsego Lake Township Zoning Agreement as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the 2008 General Fund/Jail Budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve 2009 Computer Software Fund Budget amendment (for computer) as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve 2009 Computer Software Budget amendment (for software upgrade) as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve 2009 General Fund Budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the purchase of a Sheriff Patrol vehicle from Signature Ford for \$20,725 to be paid from the Equipment Fund (266). Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported there is an ORV Committee meeting scheduled for Thursday February 26, 2009 at 9:00 a.m.; Meeting with Joe Ferrigan from the Building Department.

Dale Fulcher reported on the Building and Grounds.

Motion by Commissioner Backenstose, to locate the Fallen Heroes Memorial at the Alpine Center Complex near the main Court entrance flagpole. Ayes: None. Nays: Unanimous. Motion defeated.

The January 2009 Financial reports were presented.

New Business:

Motion by Commissioner Johnson, to approve the February 17, 2009 Warrant in the amount of \$526,474.23 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Brown, to approve the February 24, 2009 Warrant in the amount of \$88,774.95 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to adopt Resolution OCR-09-04 honoring Douglas M. Hancock.
Roll Call Vote:

Ayes: Backenstose, Bates, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Nays: None.

Absent: Beachnau.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Backenstose, to adopt Resolution OCR-09-05 honoring Margaret Richards.

Roll Call Vote:

Ayes: Bates, Brown, Glasser, Harkness, Hyde, Johnson, Liss, Backenstose.

Nays: None.

Absent: Beachnau.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Harkness, to adopt Resolution OCR-09-06 Otsego County Bus System Resolution to apply for financial Assistance for fiscal year 2010.

Roll Call Vote:

Ayes: Brown, Glasser, Harkness, Hyde, Johnson, Liss, Backenstose, Bates.

Nays: None.

Absent: Beachnau.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Hyde, to adopt Resolution OCR-09-07 honoring Arnie Morse.

Roll Call Vote:

Ayes: Glasser, Harkness, Hyde, Johnson, Liss, Backenstose, Bates, Brown.

Nays: None.

Absent: Beachnau.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

- Commissioner Liss: Transportation Committee.
 Gaylord Regional special meeting.
- Commissioner Harkness: NEMCOG.
- Commissioner Backenstose: Attended a DNR Grant Program.
 Planning Commission meeting, Committee elected Randy
 Stults as Chairman, and Ken Arndt as Vice-Chairman.
 Cooperative Planning meeting February 25, 2009.
- Commissioner Bates: City-Council meeting.
- Commissioner Johnson: Judicial and public safety meeting.
 Dredging Committee to meet in the spring.
 MMRMA appointment to the Board.
- Chairman Glasser: North East Consortium regarding stimulus package.
 Meeting March 4, 2009 at Bagley Township at 7:00 p.m.
 regarding DDA path.

Meeting adjourned at 10:38 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk

**CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION
(LAND USE PLANNING, ZONING, AND ZONING ADMINISTRATION)**

WHEREAS, Otsego County (the County) and Otsego Lake Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2009 and continuing in effect until March 31, 2011.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide an annual report to the Township at the last Township

Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received. The County shall mail a copy of the annual report to the Township clerk for distribution to the board members.

Responsibilities of the Township

1. Otsego Lake Township has been designated as a "Large" Township within Otsego County based on Planning and Zoning activity. As one of the four "Large" Townships within Otsego County, Otsego Lake Township agrees to provide a total of \$3,800 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department
2. The Township will pay the annual contribution amount as noted above by May 1st of each year of this contract.

Otsego County and
Entered into this 15th day of January 2009 between Otsego
County and Otsego Lake Township

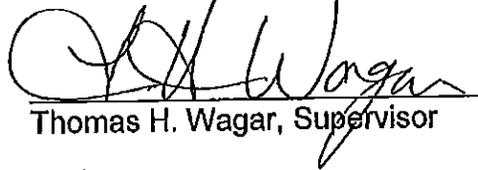
Witness

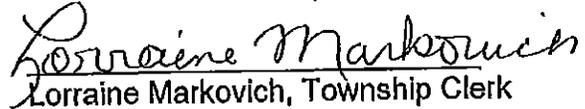




Witness

Otsego Lake Township


Thomas H. Wagar, Supervisor


Lorraine Markovich, Township Clerk

John Burt, County Administrator

Suzy DeFeyter, County Clerk

Township Contribution based on Planning & Zoning activity

Township	Large or Small
Charlton	Small
Chester	Small
Corwith (minus Vanderbilt)	Small
Dover	Small
Elmira	Small
Bagley	Large
Hayes	Large
Livingston	Large
Otsego Lake	Large

4 Large = total contribution of \$15,200 or \$3,800 each

5 Small = total contribution of \$8,800 or \$1760 each



**OTSEGO COUNTY
BUDGET AMENDMENT**

*2008

FUND/DEPARTMENT: General Fund / Jail

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Jail pharmacy / clinic bills for remainder of 2008

#	Account Number	Decrease	Increase
	101-050 - 699.030 - Other source-	\$	\$ 18,800-
	- - transfers	\$	\$
	- -	\$	\$
	- -	\$	\$
	- -	\$	\$
	Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-351 - 930.470 - Inmate health	\$ 18,000-	\$
101-301 - 726.000 - Supplies	\$ 800-	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch

Department Head Signature

2.17.09

Date

Finance Department

Entered:

By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Computer software fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Computer purchase

Account Number	Decrease	Increase
402.050 - 400.001 - Budgeted Use	\$	\$ 800-
- - of Fund Bal.	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
402.901 - 990.440 - Property-computers	\$ 800-	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch

Department Head Signature

2-17-09

Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Computer Software / General Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
402.050 - 400.001 - Budgeted Use	\$	\$ 50,000
- - of fund balance	\$	\$
101.050 - 699.030 - Transfer In	\$	\$ 50,000
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
402.999 - 999.990 - Transfer out	\$ 50,000	\$
101.941 - 999.990 - Contingency	\$ 50,000	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

2-18-09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

*cash tsfr



OTSEGO COUNTY
BUDGET AMENDMENT

PG 1 of 2

FUND/DEPARTMENT: General fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Health care coverage changes 2009

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101.101 - 704.110 - Hospitalization	\$ 365	\$
101.253 - " - " "	\$ 4,937	\$
101.267 - " - " "	\$	\$ 14,267
101.267 - 704.700 - Pmt in lieu of ins.	\$ 2,000	\$
101.301 - 704.110 - Hospitalization	\$	\$ 2,042
" - 704.700 - Pmt in lieu of ins.	\$ 2,000	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

2.12.09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

PG 2 of 2

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
261-050 - 400.001 - Budgeted Use	\$ 10,511	\$
- - of Fund Bal	\$	\$
645-050 - 400.001 - " "	\$	\$ 661
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-351 - 704.110 - Hospitalization	\$ 8,008	\$
101-941 - 999.990 - Contingency	\$	\$ 1,001
- -	\$	\$
261-427 - 704.110 - Hospitalization	\$	\$ 10,511
- -	\$	\$
645-172 - 704.110 - " "	\$ 661	\$
Total	\$	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

RESOLUTION NO. OCR 09-04
COMMENDATION IN HONOR OF DOUGLAS M. HANCOCK
OTSEGO COUNTY BOARD OF COMMISSIONERS
February 24, 2009

WHEREAS, Douglas M. Hancock served the Gaylord Civil Air Patrol for numerous years, and

WHEREAS, Douglas was also a member of the Cessna 170 Association, and

WHEREAS, served honorably in the United States Army, and

WHEREAS, Douglas was passionate about flying as exemplified by his accomplishment of flying in every state except Hawaii, and

WHEREAS, Douglas was a tireless volunteer to the local EAA Chapter and its Young Eagles program, and

WHEREAS; Douglas died on Tuesday, January 13, 2009 and will be greatly missed by his friends and colleagues, now, therefore, be it

RESOLVED, that Douglas M. Hancock is to always be remembered by fellow workers and the public for unselfishly giving of his time and talents to Otsego County and the Gaylord Regional Airport, and be it further

RESOLVED, that the Otsego County Board of Commissioners want to honor and thank Douglas' family for his outstanding service to our community and offer their condolences.

RESOLUTION NO. OCR 09-05
COMMENDATION IN HONOR OF MARGARET RICHARDS
OTSEGO COUNTY BOARD OF COMMISSIONERS
February 24, 2009

WHEREAS, Margaret Richards has served as a board member to the Otsego County Commission on Aging since January 2005, and

WHEREAS, Margaret worked for many years as a Parent Aide with the Otsego County Department of Social Services, and

WHEREAS, Margaret also spent years serving the Gaylord Chamber Orchestra & Youth Orchestra; and

WHEREAS, Margaret was no stranger to volunteer work and spent 18 years offering patient care and grief recovery to Hospice of Otsego County, and

WHEREAS, Margaret will be missed by her fellow colleagues at the Commission on Aging Board, now, therefore, be it

RESOLVED, that Margaret Richards be commended for her spirit of helping and caring for the older adults of Otsego County, and be it further

RESOLVED, that the Otsego County Board of Commissioners want to honor Margaret for her outstanding service to our community.

RESOLUTION NO. OCR 09-06
INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2010
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

Otsego County Board of Commissioners
February 24, 2009

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as **THE APPLICANT**) established under Act 51, to provide a local transportation program for the state fiscal year of 2010 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

WHEREAS, **THE APPLICANT**, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$251,163.00, estimated state funds \$559,151.00, estimated local funds \$651,455.00, estimated farebox \$108,000, estimated other funds \$ 0. , with total estimated expenses of \$1,569,769.00 ; now, therefore, be it

RESOLVED, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and, be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Theron D. Higgins as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for 2010.

RESOLUTION NO. OCR 09-07
COMMENDATION IN HONOR OF ARNOLD J. MORSE
OTSEGO COUNTY BOARD OF COMMISSIONERS
February 24, 2009

WHEREAS, Arnold J. Morse (Arnie) has served the Otsego County Commission on Aging for 16 years as their Executive Director, and

WHEREAS, the Otsego County Commission on Aging was established in 1979 through a resolution of the Otsego County Board of Commissioners, the agency's purpose is to coordinate and/or provide programs, public and private, and function as the single focal point of senior services in Otsego County under a community plan, which promotes and safeguards the independence and well being of senior citizens of Otsego County; and

WHEREAS, the OCCOA celebrates its 30th anniversary this year and recognizes that Arnie Morse has been its longest serving executive director, and

WHEREAS, because of Arnie's passion and service to the OCCOA, the agency has continued to grow and provides a diverse number of services designed to help and care for the older adults of Otsego County, and

WHEREAS, Arnie Morse will certainly be missed by his fellow colleagues and residents of the OCCOA on a day to day basis, now, therefore, be it

RESOLVED, that Arnold J. Morse will be remembered for the giving of his time and many talents to make Otsego County and the Commission on Aging a better place to live, work and enjoy, and be it further

RESOLVED, that the Otsego County Board of Commissioners want to commend and honor Arnie for his outstanding service to our community. And, to wish him much health and happiness in his retirement and to value the time with his lovely wife, Pat, their children and grandchildren.