

Otsego County Brownfield Redevelopment Authority (BRA)
January 27, 2009
Gaylord Regional Airport

Minutes

Present: Norm Brecheisen, Jack Card, Vern Kassuba, Jan Kellogg, Paul Liss
Absent: None
Others Present: Erma Backenstose, John Burt, Roger Mawby, Mac McClelland, Jeff Ratcliffe

Meeting called to order at 5:06 p.m.

Approval of Minutes. Motion by Kassuba, support by Card to approve the October 9, 2008 minutes as presented. Ayes all.

Elmer's Brownfield Redevelopment Project. Ratcliffe reviewed the next series of approvals required to move the proposed Elmer's Brownfield Redevelopment project forward.

1. MDEQ Loan Approval. Motion by Kellogg, support by Liss to approve a loan agreement as presented with the MDEQ for \$492,550 for the Elmer's Brownfield Redevelopment Project. Brecheisen is authorized to sign. Roll call vote. Ayes all.
2. Development and Reimbursement Agreement. Motion by Card, support by Liss to approve entering into a Development and Reimbursement Agreement as presented with Elmer's Crane and Dozer and Otsego County and authorize Brecheisen to sign. Roll call vote. Ayes all.
3. Otwell Mawby Contract. Motion by Kellogg, support by Kassuba to approve entering into a contract as presented with Otwell Mawby for environmental consultant services contingent upon Elmer's executing the Development and Reimbursement Agreement. Brecheisen is authorized to sign. Roll call vote. Ayes all.
4. OCEA-OCBRA Loan Administration Agreement. Motion by Kassuba, support by Card to enter into an agreement as presented with the Otsego County Economic Alliance for loan administration services for a not to exceed fee of \$12,500 or 3% of loan expended whichever is less. Brecheisen is authorized to sign. Roll call vote. Ayes all.
5. OCEA-OCBRA Administration Agreement. Motion by Kellogg, support by Liss to enter into an agreement as presented with the Otsego County Economic Alliance for general administration of the Otsego County Brownfield Redevelopment Authority for an annual fee of \$10,000. Brecheisen is authorized to sign. Roll call vote. Ayes all.

Ratcliffe reviewed the final steps in the process for the Elmer's project.

Meeting adjourned at 6:04 p.m.