



Otsego Lake County Park  
Otsego County Community Center  
Libke Fields  
Irontone Springs Roadside Park  
Wah Wah Soo Beach  
Community Dog Park  
Pontresina Park

**Otsego County Parks and Recreation Commission  
Regular Meeting July 10, 2023  
Approved Minutes**

Call to order at 6:00pm at the Community Dog Park/Pontresina Park by vice president Jack Korte.

**Members Present:** Jack Korte, Randy Stults, Troy Huff, Judi Jarecki and Justin Wing.

**Members Absent:** Bonny Miller, Scott Courterier and Trevor Burroughs.

**Others Present:** Jacob Brown, Keri Swantek, Josh Brannan and Thom Marquardt.

**Public Comment:** None.

Jacob Brown wanted to add the basketball league to the agenda. A motion was made by Randy Stults and seconded by Justin Wing to add under new business, item D, the adult basketball league starting at the end of July. Motion carried.

**Approval of Previous Minutes:**

June 12<sup>th</sup>, 2023 Regular Meeting: a motion was made by Troy Huff and seconded by Judi Jarecki to approve the minutes as presented.

June 26<sup>th</sup>, 2023 Special Meeting: a motion was made by Troy Huff and seconded by Justin Wing to approve the minutes as presented.

**Bills:** A motion was made by Randy Stults and seconded by Troy Huff to approve the bills dated 6/1/23 – 6/30/23 in the amount of \$19,788.85. Motion carried.

**Budget Reports:** Jacob Brown discussed the budget reports from June for the County Parks and the Community Center. Jacob Brown said Mel Maier, Otsego County Finance Director will be at the next meeting to discuss advanced reservations.

**Old Business:** Thom Marquardt said round 3 of the Sparks Grant is not available for Otsego County yet. Thom Marquardt discussed the request for proposals for Community Center repairs prepared by Justin Wing. Jacob Brown clarified the RFP has not been submitted yet. In addition to roof repairs, Jacob Brown discussed monies budgeted for new windows and a new sign at the Community Center. The Commission Members agreed on the roof repairs being the priority.

**New Business:**

- 1. Utility Vehicle:** Jacob Brown said the board of commissioners approved the budget amendment for the vehicle. Jacob Brown presented 4 options from John Deere and M-32 Enterprises. Jacob Brown recommended option 3 for bid specifications. Option 3 includes a gas engine, minimum 22 horse power, 4 wheel drive, a manual dump box and a warranty. Jacob Brown said the bids



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were received from John Deere Company for \$19,356.12 and M-32 Enterprises for \$26,245.72. A motion was made by Randy Stults and seconded by Troy Huff to use option 3 for bid specifications for a new utility vehicle with the correction of instead of a 1 year warranty or 1,000 hours.

Randy Stults recommended to discuss items under new business in order of D, C and B.

**D. Adult Basketball League:** Jacob Brown recommended Parks and Recreation to host an adult basketball league every Wednesday from 6:00-9:00pm starting July 26<sup>th</sup> with playoffs taking place on August 26<sup>th</sup>, with Jack Korte as the league administrator. Jacob Brown said there is 20-hours of use with 6 teams at \$300.00 per team. A motion was made by Randy Stults and seconded by Justin Wing to sponsor the Otsego County Parks and Recreation Department adult summer league for 6 teams at \$300.00 per team with the score keeper receiving \$20.00 per game and the league administrator receiving \$25.00 per game and a staff member at the Community Center scheduled 6:00-9:00pm from the end of July to the end of August. Jack Korte abstained from the motion. Motion carried.

**C. Campsite Drainage/Road Edge Proposal:** Justin Wing and Randy Stults discussed putting some gravel along the road edges, using park staff, in the campground as well as some areas near the boat launch and the dumpsters. The commission members discussed budgeted money each year for gravel. A motion was made by Randy Stults and seconded by Troy Huff to purchase 35 yards of 23 A crushed limestone to start the project. Motion carried.

**B. 5-Year Plan:** Jacob Brown provided an updated 5-year plan from 2023-2027. Randy Stults asked members to contact Jacob Brown if they see an issue at any of the facilities so it can be added to the plan. The commission members asked for the 5-year plan to be put on the agenda on a quarterly basis as well as adding a column to indicate projects that have been completed. Jacob Brown recommended replacing the bridge at Irontone Springs next year. Justin Wing asked about capital outlay projects for 2024. Jacob Brown recommended erosion control near the boat launch. Jacob Brown said option for erosion control include rocks, a sea wall and native vegetation.

**Director's Update:** Jacob Brown said a tree has been cut down at Irontone Springs and some stumps have been removed. Jacob Brown said a new sign has been installed at the dog park and there was some fence that was damaged and that has been repaired. Jacob Brown said the Alpenfest Parade will be using the Pontresina Park to set-up for the parade. Jacob Brown recommends improving the softball fields next year. Jacob Brown said outdoor pickle ball at the Community Center has been really busy. Randy Stults asked about the BEAR Basketball program. Jacob Brown said he talked with Dave Baragrey earlier today and that he wants to continue the program and Jacob Brown will be meeting with Dave Baragrey soon. Jacob Brown said the steps going into the lake at Wah Wah Soo are slippery and a visitor slipped and fell. It was discussed to install anti slip materials. Jacob said 1 tree and 1 stump has been removed and another tree will



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be removed soon. Jacob Brown said the fireworks were cancelled due to a platform collapse and taking on water. Jacob Brown discussed pass sales and concession sales and concessions sales are similar to last year but day and season pass sales are higher than last year. Jacob Brown said he has received several compliments about the dog park and the campground.

**Commissioner Comments:**

Justin Wing asked about the special meeting and the why an update on the request for proposals was not on the agenda. Jacob Brown apologized for the misunderstanding. Randy Stults said he met with Jacob Brown to discuss the agenda and it was accidentally overlooked. Troy Huff asked the members to contact Jacob Brown if they noticed something missing from the agenda.

The next meeting is Monday August 14<sup>th</sup> at 6:00pm at the Otsego Lake County Park, Rhodes Pavilion.

The meeting was adjourned at 8:08pm.

Attachments as part of these minutes:

Proposed minutes from the June 12<sup>th</sup>, 2023 regular meeting.  
Proposed minutes from June 26<sup>th</sup>, 2023 special meeting.  
Bills dated June 2<sup>nd</sup> – June 30<sup>th</sup> in the amount of \$19,788.95.  
Budget Reports from June for the County Parks and the Community Center.  
5-year plan from 2023-2027.

Keri Swantek, Recording Secretary

Randy Stults, Secretary