

Otsego County Planning Commission 2015 Annual Report to the Otsego County Board of Commissioners

This report is submitted as required under the Michigan Planning Enabling Act, Act 33 of 2008, MCL 125.3819 (2).

125.3819 Bylaws; adoption; public record requirements; annual report by planning commission.

Sec. 19. (1) A planning commission shall adopt bylaws for the transaction of business, and shall keep a public record of its resolutions, transactions, findings, and determinations.

(2) A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.

2015 Planning Commission Cases

- January:** Revised *use* to Article 7 RR/Recreation Residential: *7.2.3 Private recreational areas and facilities*-Recommended to BOC
- March:** Otsego County 2014-2019 Master Plan-Recommended to BOC; Proposed language *setbacks* to Article 17/Schedule of Dimensions- *AR/Agricultural Resource, FR/Forestry Recreation*-Defeated
- June:** Special Use Permit PSUP15-001 Dean & Sara Gapinski-a request for a 120x60 shop/office for equipment repair and outside log storage located in a B2/General Business Zoning District-Approved; Revision of proposed language *setbacks* to Article 17/Schedule of Dimensions- *AR/Agricultural Resource, FR/Forestry Recreation*-Defeated; Additional language to Article 17/Schedule of Dimensions HX/Highway Interchange-*Maximum building height-Note g*-Recommended to BOC
- August:** Special Use Permit PSUP15-002 Reith-Riley Construction Inc-a request for an extension of an existing mining operation located in a FR/Forestry Recreation Zoning District-Approved; Language update and addition to Article 21/Section 21.46 Wireless Communications and Article 27/Township Participation in County Zoning concerning *Telecommunications Act and timeframe for approval per state law*-Recommended to BOC
- September:** Special Use Permit PSUP15-003 DTE Energy-a request for an installation of an interconnect to expand natural gas coverage to surrounding areas in Northern Michigan located in a B3/Business, Light manufacturing Zoning District-Approved; Special Use Permit PSUP15-004 Peter & Patricia Sullivan-a request to construct a guest house/garage on a parcel with an existing residence located in a RR/Recreation Residential Zoning District-Approved; Rezone PREZ15-001 Cottontails Inc-a request to rezone property from a B1/Local Business to a B2/General Business Zoning District to coincide with applicant's contiguous property-Tabled

Otsego County Planning Commission 2015 Annual Report

October: Special Use Permit PSUP15-006 Telecad Wireless-a request for the installation of a wireless communication tower one hundred and ninety feet (190') or less located in a B1/Local Business Zoning District-Approved; Site Plan Review PSPR15-002 Telecad Wireless-a review for the installation of a wireless communications tower one hundred ninety feet (190') or less located in an AR/Agricultural Resource Zoning District-Approved; Special Use Permit PSUP15-007 Christopher Deckrow-a request for the installation of an inflatable amusement park located in a B3/Business, Light Manufacturing Zoning District-Tabled; 2016-2021 Capital Improvement Plan-Recommended to BOC; Special Meeting: Site Plan Review PZPR15-003 Wolverine Power Supply Cooperative Inc-a review for the installation of a transmission substation located in a FR/Forestry Recreation Zoning District-Approved

November: Special Meeting: Special Use Permit PZSU15-009 Ponsse North America Inc-a request to construct a 75x103 metal building for truck servicing, primarily for the logging industry-Approved; Rezone PREZ15-001 Cottontails Inc-Tabled

December: Rezone PREZ15-001 Cottontails Inc-applicant decided not to move forward for the time being

Other Activities

January: Updated activity of Wolverine Power Supply Cooperative Inc progress; 2015 Objective List approved/Committees formed; Proposed language setbacks for AR/FR Zoning Districts received from townships/Discussed; 2014 Annual Report to Board of Commissioners

March: DTE Energy's preview presentation for the special use they were seeking; Proposed language for Agricultural Equipment Auctions sent to townships

May: DTE Energy/Wade Trim verifying zoning of proposed property with corrected survey; Proposed language for Wireless Communications Towers sent to townships

August: Cherry Capital Connection LLC presentation proposing an amendment to the Zoning Ordinance pertaining to types of wireless communications towers allowed/Committee formed

September: Ed Johnson requesting an additional use to the HX/Highway Interchange Zoning District to include storage of an eighteen foot (18') propane tank

October: Verizon Wireless Tower Special Use Permit PSUP14-003-a request for a one (1) year extension of permit; Elections; 2015 Objective List update-Tabled

November: Duane Hoffman/Elmira Township presentation on proposed MUZ/Multiple Use Zoning District; 2015 Objective List update discussed

December: First draft of proposed language for Personal Wireless Communications discussed; 2016 Objective List-Approved

The Planning Commission sets priorities with an Objective List of Zoning Ordinance sections for review and revision along with items from the Otsego County Master Plan for implementation to guide the Planning Commission and staff in activities. Ordinance revision and development recommendations are made to the Board of Commissioners as developed throughout the year.

**Otsego County Planning Commission
2015 Annual Report**

Attendance Record of Planning Commission Meetings

ATTENDANCE FOR THE CALENDAR YEAR 2015

Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Oct Special	Nov Special	Nov	Dec
K. Arndt	X	--	X	--	X	X	--	X	X	X	X	A	X	X
K. Borton	X	--	X	--	X	X	--	X	A	X	X	X	X	A
W. Brown	X	--	X	--	X	X	--	X	X	A	X	X	A	X
P. Hartmann	X	--	A	--	X	X	--	X	X	X	X	X	X	X
G.Hendershot	X	--	X	--	X	X	--	X	X	X	X	X	A	X
J. Hilgendorf	X	--	X	--	X	A	--	X	X	X	A	A	X	X
J. Jarecki	A	--	X	--	X	X	--	X	X	X	A	X	X	X
C. Klee	X	--	X	--	A	X	--	X	A	X	X	X	A	A
M. Mang	X	--	X	--	X	X	--	X	X	X	X	X	X	X
F. Nowak	X	--	X	--	X	X	--	X	X	X	X	X	A	A
N. Corfis	A	--	X	--	X	X	--	X	X	X	X	A	X	X

X = Attended
A = Absent
-- = Meeting canceled
NA = Not Applicable

Member Training

Members did not attend training this year.

Planning Commission Members

The Planning Commission Members as of January 1, 2016 are:

- Ken Arndt: Term expires: 12.31.2017 (*Secretary*)
- Ken Borton: Board of Commissioner Representative
- Willard Brown: Term expires: 12.31.2016
- Paul Hartmann: Term expires: 12.31.2018 (*Chairperson*)
- Gary Hendershot: Term expires: 12.31.2016 (Hendershot tendered his resignation in January)*
- Jason Caverson: Term expires: 12.31.2016 (*Replacement for Hendershot*)
- Jim Hilgendorf: Term expires: 08.25.2018 (*School District Representative*)
- Judith Jarecki: Term expires: 12.31.2018 (*Vice Chairperson*)
- Charles Klee: Term expires: 12.31.2017
- Roberta Tholl: Term expires: 12.31.2018 (*Replacement for Mang*)
- Frances Nowak: Term expires: 12.31.2017
- Nora Corfis: Term expires: 12.31.2016

Respectfully submitted,

OTSEGO COUNTY PLANNING COMMISSION