



Airport Advisory Committee Minutes

Tuesday, Nov 9, 2010 – 1:00 p.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Advisory Chairperson Deerfield called the meeting to order at 1:04 p.m.

Roll call – Present: Mike Deerfield, Jeff Ratcliffe, Donna Stubenvoll, (2) vacant Steve Johnson, Jeff Wieber, Paul Liss (ex-officio) Matt Barresi (Director)

Absent: Wally McCoy, Dan Wagar

Others present: John Burt, Greg Wilson

Change to Agenda

Motion by Ratcliffe to add new member application review and nomination. Motion Approved.

Approval of Agenda

Motion by Stubenvoll to approve the agenda with addition for Nov 9, 2010 Motion Approved.

Approval of Minutes

Motion by Stubenvoll to approve the minutes of Oct 12, 2010 Motion Approved.

A. Advisory Chairperson's Report

1. Advisory Vacancy Review and Recommendation

Deerfield read aloud the applications of interested candidates to the committee. Much discussion was exchanged as to the applicants and how each of their individual backgrounds and talents would best aid the airport and the forward momentum of the Advisory. When the committee had narrowed the list of applicants down to three candidates, Klay, Muzyl and Wilson it was decided to use a secret ballot to select the final two. This resulted in the Advisory selecting Klay and Muzyl. Burt stated that the recommendation should go directly to the Board of Commissioners since the Transportation and Airport Committee was not meeting in November due to Veteran's Day. Motion made by Stubenvoll supported by Ratcliffe that both Klay and Muzyl be recommended to the Board of Commissioners as new Advisory members. Motion Approved.

2. Explorer Solutions

Deerfield led discussion regarding the subcommittee's review of the sample Phase I package sent for our evaluation. Deerfield then asking for input of the Advisory and Stubenvoll suggested to inquire if the price could be reduced if some of the work was done by members of the committee? Ratcliffe who is working on funding sources will be discussing any cost reductions or incentives with Explorer when they next talk. It was also asked how Sawyer and Delta selected Explorer and if there are any other companies that may do the same for a comparison. Barresi stated he would contact Sawyer and Delta and discuss how they selected Explorer. Mr. Burt asked Barresi to also find the names of other companies that do the same type of work as Explorer. The consensus of Advisory members remains that this is an opportunity we should further research. Ratcliffe added that he is still engaged in the hunt for potential funding sources for this project.

B. Airport Manager's Report

1. Infrastructure

Barresi informed the committee that the facility used by FedEx, had been painted to remove the Otsego County name from it. Barresi added that the SRE hangar used by ARFF had developed a hazardous problem with the large door; seriously causing structural deterioration to the building. The ability to store and maintain snow removal equipment is critical to a safe and operational airport during winter months. The Otsego County Board of Commissioners had approved an emergency budget to fix the hangar at an estimated cost of \$14,559.24. A more suitable replacement SRE building is already scheduled for construction in 2012. Mr. Burt and Barresi met with representatives of MDOT in Lansing and were able to secure discretionary funding of \$225,000.00 which will be applied to airport projects over the next two years. Mr. Burt thanked Ratcliffe for his efforts leading up to this meeting and for the positive results.

2. Fuel Pricing

Barresi briefed the Advisory that the pricing of fuel at Gaylord although competitive with surrounding airports has at times been a little higher. This is partly due to maintaining the high end services found at Gaylord. Barresi asked the Advisory's opinion on the issue. Johnson stated that the cheap gas market should not be our goal and explained that the facilities amenities (crew cars, full service maintenance and reception staff) are what draw our customers along with our location.

3. Air Show 2011

Barresi briefed the Advisory on the funding efforts led by both Kevin and Donna Stubenvoll and that the Kiwanis Club had agreed to hold the Saturday Band Night with a 1960's, 70's rock band along with a tribute to our Vietnam Veterans.

The next meeting date will be on Wednesday, Dec 8, 2010 at 1:00 pm in the airport conference room.

The meeting was adjourned by Deerfield at 3:00.p.m.