



Louis M. Groen Nature Preserve • Otsego Lake County Park • Irontone Springs • Wah Wah Soo • Libke Fields • Community Center
Monday, December 14, 2015 6p.m. Otsego County Building, Room 100

Call to Order:

Roll Call:

Members Present:

Members Absent:

Approval of Previous Minutes:

Public Comment:

- A. Mary Sievers from Alba School to use the center 2 days per week for basketball practices
- B. Request for a reunion at the County Park
- C. Chad Piehl interested in holding a Men's Basketball League at the Community Center

Budget:

Bills:

Administrator's Update:

- A. **Louis M. Groen Nature Preserve:** John Werlein has been hired as a trail ranger
- B. **Community Center:**
- C. **Other:**

Old Business:

- A. **Other:**

New Business:

- A. **Community Recreation Plan Amendments**
- B. **2016 Meeting Schedule**
- C. **Election of Officers during January meeting**
- D. **Applications to Parks Board**
- E. **Other Business not on agenda**

Commissioner Comments

Next Meeting: Monday January 11, 2016 at 6:00p.m. at the Otsego County Building, Room 100.

Adjournment:



Otsego County Parks & Recreation Department
Special Event Permit Application
315 S. Center Street, Gaylord, MI 49735
Telephone: (989) 732-6521

Name of Individual or Organization Chad Piehl

Address: _____ City _____ State _____ Zip _____

Daytime Phone: _____ Eve. Phone _____ Mobile Phone _____

Fax: _____ Email Address: _____

***Any change in the above information, please notify the parks department immediately.**

Type of Organization: Government For Profit County Resident

Non-Profit - Tax ID _____ Non-County Resident

Other _____

SPECIAL EVENT INFORMATION complete all data as required for event of any size

Type of Event:

Run/Walk Parade Wedding Ceremony/Photos Fair

Concert Picnic other (specify): Men's B.B. League

Event Title: Men's B.B. League

Event Date(s): Sunday evenings Estimated Attendance (peak) _____

Requested Event Location: Park Name: Community Center
(Community Center; Irontone Springs; Libke Fields; Louis M. Groen Nature; Otsego Lake County Park; Wah Wah Soo)

Area of Park (Describe Physical Boundaries): _____

Are you planning on charging for the event: yes no

Actual Hours of Event: 5:30 AM/PM - 8:30 AM/PM

Set Up Times: _____ AM/PM - _____ Take Down Times: _____ AM/PM - _____ AM/PM

Description of Event Set Up: _____

Please attach additional sheets as necessary, including plans, drawings, maps, etc.

EXPENSE/REVENUE INFORMATION REQUIREMENTS

Funds raised at the Louis M. Groen Nature Preserve must be used to offset expenses, with any profits deposited with the Otsego County Parks and Recreation Department for use at the Groen Nature Preserve. Organizers of events permitted at the Louis M. Groen Nature Preserve are required to submit a tentative budget including expected expenses, revenues and profit. In addition, a profit and loss report will be required at completion of the event. All Activities at the Louis M. Groen Nature Preserve must be in compliance with the Conservation Easement recorded on Liber 1271 Page 786 at the Otsego County Register of Deeds Office.



Otsego County Parks & Recreation Department
Special Event Permit Application
315 S. Center Street, Gaylord, MI 49735
Telephone: (989) 732-6521

Name of Individual or Organization Mary Sievers

Address: _____ City _____ State _____ Zip _____

Daytime Phone: _____ Eve. Phone _____ Mobile Phone 989-370-9483

Fax: _____ Email Address: _____

***Any change in the above information, please notify the parks department immediately.**

Type of Organization: _____ Government _____ For Profit _____ County Resident

_____ Non-Profit - Tax ID _____ Non-County Resident

_____ Other _____

SPECIAL EVENT INFORMATION complete all data as required for event of any size

Type of Event:

_____ Run/Walk _____ Parade _____ Wedding Ceremony/Photos _____ Fair

_____ Concert _____ Picnic _____ other (specify): B.B. Practices

Event Title: 5th & 6th grade boys b.b Practices use via the gym

Event Date(s): _____ Estimated Attendance (peak) 30

Requested Event Location: Park Name: community center
(Community Center; Irontone Springs; Libke Fields; Louis M. Groen Nature; Otsego Lake County Park; Wah Wah Soo)

Area of Park (Describe Physical Boundaries): _____

Are you planning on charging for the event: _____ yes _____ no

Actual Hours of Event: 4:00 AM/PM - 5:00 AM/PM

Set Up Times: _____ AM/PM - _____ Take Down Times: _____ AM/PM - _____ AM/PM

Description of Event Set Up: _____

Please attach additional sheets as necessary, including plans, drawings, maps, etc.

EXPENSE/REVENUE INFORMATION REQUIREMENTS

Funds raised at the Louis M. Groen Nature Preserve must be used to offset expenses, with any profits deposited with the Otsego County Parks and Recreation Department for use at the Groen Nature Preserve. Organizers of events permitted at the Louis M. Groen Nature Preserve are required to submit a tentative budget including expected expenses, revenues and profit. In addition, a profit and loss report will be required at completion of the event. All Activities at the Louis M. Groen Nature Preserve must be in compliance with the Conservation Easement recorded on Liber 1271 Page 786 at the Otsego County Register of Deeds Office.



Otsego County Parks & Recreation Department

Special Event Permit Application

315 S. Center Street, Gaylord, MI 49735

Telephone: (989) 732-6521

Name of Individual or Organization Jerome Garrett classes of 77-83 reunions

Address: _____ City _____ State _____ Zip _____

Daytime Phone: _____ Eve. Phone 248-496-8969 Mobile Phone _____

Fax: _____ Email Address: _____

***Any change in the above information, please notify the parks department immediately.**

Type of Organization: _____ Government _____ For Profit _____ County Resident

_____ Non-Profit - Tax ID _____ Non-County Resident

_____ Other _____

SPECIAL EVENT INFORMATION complete all data as required for event of any size

Type of Event:

_____ Run/Walk _____ Parade _____ Wedding Ceremony/Photos _____ Fair

_____ Concert _____ Picnic _____ other (specify): class reunion

Event Title: Classes of 1977-1983 reunions

Event Date(s): 7/16/16 Estimated Attendance (peak) 800

Requested Event Location: Park Name: County Park
(Community Center; Irontone Springs; Libke Fields; Louis M. Groen Nature; Otsego Lake County Park; Wah Wah Soo)

Area of Park (Describe Physical Boundaries): _____

Are you planning on charging for the event: _____ yes _____ no

Actual Hours of Event: _____ AM/PM - _____ AM/PM 4-10 hours

Set Up Times: _____ AM/PM - _____ Take Down Times: _____ AM/PM - _____ AM/PM

Description of Event Set Up: use both pavilions, set up a tent, have a band
food catered by BJ's

Please attach additional sheets as necessary, including plans, drawings, maps, etc.

EXPENSE/REVENUE INFORMATION REQUIREMENTS

Funds raised at the Louis M. Groen Nature Preserve must be used to offset expenses, with any profits deposited with the Otsego County Parks and Recreation Department for use at the Groen Nature Preserve. Organizers of events permitted at the Louis M. Groen Nature Preserve are required to submit a tentative budget including expected expenses, revenues and profit. In addition, a profit and loss report will be required at completion of the event. All Activities at the Louis M. Groen Nature Preserve must be in compliance with the Conservation Easement recorded on Liber 1271 Page 786 at the Otsego County Register of Deeds Office.

12/04/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 11/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 208 - PARKS AND RECREATION						
Revenues						
Dept 010-PROPERTY TAXES						
208-010-402.000	CURRENT REAL PROP TAXES	200,707.27	218,000.00	198,432.66	19,567.34	91.02
208-010-402.000-CHA	CURRENT REAL PROP TAXES	(8,531.15)	0.00	(451.36)	451.36	100.00
208-010-411.000	DELINQUENT REAL PROPERTY TAX	14,319.19	0.00	13,992.86	(13,992.86)	100.00
208-010-420.000	DELINQUENT PERS PROP TAXES	593.95	0.00	557.79	(557.79)	100.00
208-010-420.001	MILITARY-IFT-CF TAXES	1,228.89	0.00	317.32	(317.32)	100.00
208-010-429.000	COMMERCIAL FOREST RESERVE	27.88	0.00	44.18	(44.18)	100.00
208-010-445.022	INT ON TAXES	47.36	0.00	40.70	(40.70)	100.00
Total Dept 010-PROPERTY TAXES		208,393.39	218,000.00	212,934.15	5,065.85	97.68
Dept 025-INTEREST EARNINGS						
208-025-664.010	INTEREST - GENERAL	0.00	0.00	382.67	(382.67)	100.00
208-025-694.000	OTHER INCOME - OVER AND SHOF	(48.70)	0.00	280.41	(280.41)	100.00
208-025-694.010	OTHER INCOME - MISC	3,450.20	0.00	9.30	(9.30)	100.00
Total Dept 025-INTEREST EARNINGS		3,401.50	0.00	672.38	(672.38)	100.00
Dept 030-OTHER REVENUE						
208-030-675.000	PILT	1,519.30	0.00	1,548.75	(1,548.75)	100.00
208-030-676.040	REIMBURSEMENT - GENERAL	3,236.04	0.00	68,268.16	(68,268.16)	100.00
208-030-694.000	OTHER INCOME - OVER AND SHOF	9.00	0.00	9.35	(9.35)	100.00
Total Dept 030-OTHER REVENUE		4,764.34	0.00	69,826.26	(69,826.26)	100.00
Dept 050-SPECIAL ITEMS/TRANSFERS						

208-050-400.001	BUDGETED USE OF FUND BALANC	0.00	43,012.00	0.00	43,012.00	0.00
208-050-699.030	OTHER SOURCE - TRANSFERS	550.00	0.00	0.00	0.00	0.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		550.00	43,012.00	0.00	43,012.00	0.00

Dept 440-PARKS

208-440-626.030	SERVICE - CURRENT SERVICES	0.00	0.00	(155.00)	155.00	100.00
208-440-642.030	SALES - CONCESSIONS	6,392.75	6,500.00	7,953.30	(1,453.30)	122.36
208-440-651.060	USE -RESERVATION PAVILION	1,098.00	1,000.00	1,515.00	(515.00)	151.50
208-440-651.063	USE-PAVILION RENTAL IRONTONE	0.00	0.00	10.00	(10.00)	100.00
208-440-652.010	ADMISSION - DAILY PASS	10,535.65	8,000.00	13,026.00	(5,026.00)	162.83
208-440-652.020	ADMISSION - SEASON PASS	11,036.00	10,500.00	13,326.00	(2,826.00)	126.91
208-440-652.030	ADMISSION - CAMPING FEE	113,775.00	110,000.00	150,986.78	(40,986.78)	137.26
208-440-652.030-HALL	ADMISSION - CAMPING FEE	0.00	0.00	(37.00)	37.00	100.00
208-440-652.045	ADMISSION - CABIN RENTAL	1,040.00	2,000.00	9,962.00	(7,962.00)	498.10
208-440-655.050	FINES - NSF CHECK CHG	10.00	0.00	0.00	0.00	0.00
Total Dept 440-PARKS		143,887.40	138,000.00	196,587.08	(58,587.08)	142.45

Dept 442-REC PROGRAMS

208-442-626.030	SERVICE - CURRENT SERVICES	350.00	0.00	210.30	(210.30)	100.00
208-442-626.030-BD_F	SERVICE - CURRENT SERVICES	1,120.00	1,000.00	4,297.50	(3,297.50)	429.75
208-442-626.030-BEAF	SERVICE - CURRENT SERVICES	2,320.00	2,500.00	575.00	1,925.00	23.00
208-442-626.030-GYM	SERVICE - CURRENT SERVICES	950.00	1,000.00	1,000.00	0.00	100.00
208-442-626.030-LOCK	SERVICE - CURRENT SERVICES	150.00	600.00	890.00	(290.00)	148.33
208-442-626.030-MISC	SERVICE - CURRENT SERVICES	200.00	0.00	0.00	0.00	0.00
208-442-626.030-TENN	SERVICE - CURRENT SERVICES	165.86	0.00	35.00	(35.00)	100.00
208-442-626.030-VOLL	SERVICE - CURRENT SERVICES	0.00	0.00	(30.00)	30.00	100.00
208-442-626.030-WM_	SERVICE - CURRENT SERVICES	4,058.00	0.00	6,919.75	(6,919.75)	100.00
208-442-642.030	SALES - CONCESSIONS	0.00	0.00	19.30	(19.30)	100.00
208-442-652.010	ADMISSION - DAILY PASS	665.00	800.00	438.00	362.00	54.75
Total Dept 442-REC PROGRAMS		9,978.86	5,900.00	14,354.85	(8,454.85)	243.30

Dept 445-CONTRIBUTIONS

208-445-674.000	OTHER REV - CONTRIBUTIONS	0.00	0.00	745.61	(745.61)	100.00
208-445-674.000-FRW	OTHER REV - CONTRIBUTIONS	14,226.50	15,000.00	14,226.50	773.50	94.84

208-445-674.000-SUM OTHER REV - CONTRIBUTIONS	2,430.00	2,500.00	0.00	2,500.00	0.00
208-447-674.000 OTHER REV - CONTRIBUTIONS	6.00	0.00	48.32	(48.32)	100.00
Total Dept 447-CONTRIBUTIONS	16,662.50	17,500.00	15,020.43	2,479.57	100.00

TOTAL Revenues	387,637.99	422,412.00	509,395.15	(86,983.15)	120.59
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Expenditures

Dept 751-COUNTY PARKS

208-751-703.040 PER DIEM	0.00	1,240.00	1,240.00	0.00	100.00
208-751-726.000 SUPPLIES - GENERAL	0.00	14,550.00	14,546.33	3.67	99.97
208-751-726.000-HALL SUPPLIES - GENERAL	0.00	870.00	856.18	13.82	98.41
208-751-726.025 SUPPLIES - JANITORIAL	0.00	1,806.31	1,803.69	2.62	99.85
208-751-726.035 SUPPLIES - MEDICAL/PHARMACY	0.00	533.69	526.29	7.40	98.61
208-751-726.050 REPAIRS AND MAINT SUPPLIES	0.00	8,714.00	8,708.12	5.88	99.93
208-751-801.020 PROFESSIONAL	0.00	318.00	317.81	0.19	99.94
208-751-920.200 WATER/SEWAGE	0.00	6,651.00	6,560.15	90.85	98.63
208-751-930.100 INSURANCE AND BONDS	0.00	3,176.00	3,176.00	0.00	100.00
208-751-930.150 SERVICE CHARGES	0.00	2,370.00	2,245.17	124.83	94.73
208-751-930.210 TELEPHONE	0.00	470.00	417.81	52.19	88.90
208-751-930.230 CELLULAR	0.00	750.00	185.12	564.88	24.68
208-751-930.300 ADVERTISING	0.00	860.00	810.00	50.00	94.19
208-751-930.450 SHIPPING AND MAILING	0.00	71.00	70.46	0.54	99.24
208-751-930.500 TRAVEL	0.00	620.00	613.48	6.52	98.95
208-751-930.610 NATURAL GAS	0.00	750.00	744.89	5.11	99.32
208-751-930.620 ELECTRICITY	0.00	19,100.00	19,022.46	77.54	99.59
208-751-930.660 GASOLINE	0.00	200.00	197.35	2.65	98.68
208-751-940.000 INSIDE PURCHASED SERVICES	0.00	12,000.00	12,000.00	0.00	100.00
208-751-940.010-FRW OUTSIDE CONTRACTED SERVICES	0.00	15,000.00	15,000.00	0.00	100.00
Total Dept 751-COUNTY PARKS	0.00	90,050.00	89,041.31	1,008.69	98.88

Dept 752-COMMUNITY CENTER

208-752-703.010 REG EMP - DEPT DIR/COMM	41,844.44	48,614.00	31,399.74	17,214.26	64.59
208-752-703.030 REGULAR - HOURLY	58,944.35	69,560.00	60,747.45	8,812.55	87.33
208-752-703.040 PER DIEM	3,200.00	2,560.00	2,120.00	440.00	82.81

208-752-703.050	LONGEVITY	0.00	325.00	0.00	325.00	0.00
208-752-703.060	PART-TIME/TEMPORARY	41,278.17	48,760.00	39,187.01	9,572.99	80.37
208-752-703.070	OVERTIME	6,876.37	5,000.00	3,858.47	1,141.53	77.17
208-752-704.110	HOSPITALIZATION	7,831.34	15,635.00	18,658.09	(3,023.09)	119.34
208-752-704.140	LIFE AND DISABILITY	1,304.38	1,633.00	1,281.50	351.50	78.48
208-752-704.200	SOCIAL SEC CONTRIBUTIONS	11,341.35	12,698.00	10,269.51	2,428.49	80.88
208-752-704.300	RETIREMENT CONTRIBUTIONS	25,077.11	30,712.00	15,381.58	15,330.42	50.08
208-752-704.301	POST EMPLMT HLTH CARE SAVINC	220.00	825.00	626.00	199.00	75.88
208-752-704.400	EDUCATION AND TRAINING	40.00	1,100.00	1,000.00	100.00	90.91
208-752-704.500	UNEMPLOYMENT COMPENSATIOI	2,570.85	1,105.00	944.64	160.36	85.49
208-752-704.600	WORKERS COMPENSATION	5,357.00	4,145.00	4,573.88	(428.88)	110.35
208-752-704.700	PAYMENTS IN LIEU OF INSURANCE	1,500.00	2,000.00	0.00	2,000.00	0.00
208-752-726.000	SUPPLIES - GENERAL	25,483.83	12,380.00	6,922.08	5,457.92	55.91
208-752-726.025	SUPPLIES - JANITORIAL	4,878.70	1,780.00	1,775.47	4.53	99.75
208-752-726.035	SUPPLIES - MEDICAL/PHARMACY	96.97	770.00	670.11	99.89	87.03
208-752-726.040	SUPPLIES - RECREATIONAL	2,269.57	0.00	0.00	0.00	0.00
208-752-726.046	SUPPLIES - UNIFORM/ACC	439.30	410.00	403.00	7.00	98.29
208-752-726.050	REPAIRS AND MAINT SUPLLIES	30,199.40	11,230.00	9,703.81	1,526.19	86.41
208-752-801.020	PROFESSIONAL	775.17	500.00	309.81	190.19	61.96
208-752-920.200	WATER/SEWAGE	7,577.09	2,900.00	2,499.38	400.62	86.19
208-752-920.320	SNOW PLOWING	689.00	500.00	481.00	19.00	96.20
208-752-930.100	INSURANCE AND BONDS	6,146.00	3,750.00	3,176.00	574.00	84.69
208-752-930.210	TELEPHONE	1,217.04	870.00	767.53	102.47	88.22
208-752-930.230	CELLULAR	1,279.61	1,970.00	2,073.07	(103.07)	105.23
208-752-930.300	ADVERTISING	2,709.08	800.00	237.60	562.40	29.70
208-752-930.450	SHIPPING AND MAILING	278.82	260.00	274.90	(14.90)	105.73
208-752-930.500	TRAVEL	1,091.50	1,300.00	926.70	373.30	71.28
208-752-930.610	NATURAL GAS	4,711.32	4,200.00	3,095.77	1,104.23	73.71
208-752-930.620	ELECTRICITY	18,868.40	12,640.00	(1,888.19)	14,528.19	(14.94)
208-752-930.660	GASOLINE	4,213.89	2,500.00	2,701.25	(201.25)	108.05
208-752-940.000	INSIDE PURCHASED SERVICES	22,000.00	12,000.00	12,000.00	0.00	100.00
208-752-940.010	OUTSIDE CONTRACTED SERVICES	20.00	300.00	250.00	50.00	83.33
208-752-940.010-BEAF	OUTSIDE CONTRACTED SERVICES	750.00	1,000.00	0.00	1,000.00	0.00
208-752-940.010-FRW	OUTSIDE CONTRACTED SERVICES	14,226.45	0.00	0.00	0.00	0.00

208-752-940.010-HOR' OUTSIDE CONTRACTED SERVICES	100.00	100.00	0.00	100.00	0.00
208-752-940.010-SUM OUTSIDE CONTRACTED SERVICES	2,655.78	0.00	0.00	0.00	0.00
208-752-940.010-VOLL OUTSIDE CONTRACTED SERVICES	0.00	4,200.00	3,000.00	1,200.00	71.43
208-752-940.010-WK F OUTSIDE CONTRACTED SERVICES	1,180.00	1,820.00	1,820.00	0.00	100.00
208-752-940.010-WM_ OUTSIDE CONTRACTED SERVICES	2,750.00	0.00	0.00	0.00	0.00
Total Dept 752-COMMUNITY CENTER	363,992.28	322,852.00	241,247.16	81,604.84	74.72
Dept 901-CAPITAL OUTLAY					
Unclassified					
208-901-970.300 PROPERTY - IMPROVEMENTS	18,072.00	1,490.00	1,490.00	0.00	100.00
208-901-970.435 PROPERTY - MACHINERY & EQUIP	0.00	0.00	0.00	0.00	0.00
208-901-970.450 PROPERTY - SOFTWARE	0.00	8,020.00	8,020.00	0.00	100.00
Total Dept 901-CAPITAL OUTLAY	18,072.00	9,510.00	9,510.00	0.00	100.00
TOTAL Expenditures	382,064.28	422,412.00	339,798.47	82,613.53	80.44
NET OF REVENUES & EXPENDITURES	5,573.71		169,596.68		
FUND BALANCE - JANUARY 1, 2015	129,043.54		79,515.46		
FUND BALANCE - NOVEMBER 30, 2015	134,617.25		249,112.14		

12/04/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 11/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 209 - GROEN NATURE PRESERVE FUND						
Revenues						
Dept 030-OTHER REVENUE						
209-030-676.040	REIMBURSEMENT - GENERAL	431.47	0.00	0.00	0.00	0.00
Total Dept 030-OTHER REVENUE		431.47	0.00	0.00	0.00	0.00
Dept 050-SPECIAL ITEMS/TRANSFERS						
209-050-674.000	OTHER REV - CONTRIBUTIONS	62,956.20	55,089.00	39,860.00	15,229.00	72.36
209-050-699.030	OTHER SOURCE - TRANSFERS	0.00	2,000.00	2,000.00	0.00	100.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		62,956.20	57,089.00	41,860.00	15,229.00	73.32
Dept 440-PARKS						
209-440-607.012	FEE - SNOWSHOE RENTAL	37.00	0.00	0.00	0.00	0.00
209-440-626.030	SERVICE - CURRENT SERVICES	37.00	0.00	33.00	(33.00)	100.00
209-440-642.030	SALES - CONCESSIONS	43.00	0.00	0.00	0.00	0.00
209-440-674.000	OTHER REV - CONTRIBUTIONS	1,140.00	0.00	170.00	(170.00)	100.00
Total Dept 440-PARKS		1,257.00	0.00	203.00	(203.00)	100.00
TOTAL Revenues		64,644.67	57,089.00	42,063.00	15,026.00	73.68
Expenditures						
Dept 751-COUNTY PARKS						
209-751-703.010	REG EMP - DEPT DIR/COMM	4,649.32	5,162.00	3,908.67	1,253.33	75.72
209-751-703.060	PART-TIME/TEMPORARY	21,285.00	24,102.00	17,036.50	7,065.50	70.69
209-751-703.070	OVERTIME	228.30	400.00	348.54	51.46	87.14

209-751-704.110	HOSPITALIZATION	0.00	250.00	245.86	4.14	98.34
209-751-704.140	LIFE AND DISABILITY	42.68	274.00	8.64	265.36	3.15
209-751-704.200	SOCIAL SEC CONTRIBUTIONS	2,001.45	2,239.00	1,340.53	898.47	59.87
209-751-704.300	RETIREMENT CONTRIBUTIONS	1,437.55	1,707.00	23.45	1,683.55	1.37
209-751-704.301	POST EMPLMT HLTH CARE SAVING	0.00	20.00	14.00	6.00	70.00
209-751-704.500	UNEMPLOYMENT COMPENSATION	857.16	510.00	237.47	272.53	46.56
209-751-704.600	WORKERS COMPENSATION	904.72	895.00	634.26	260.74	70.87
209-751-704.700	PAYMENTS IN LIEU OF INSURANCE	0.00	200.00	0.00	200.00	0.00
209-751-726.000	SUPPLIES - GENERAL	7,988.62	5,900.00	5,813.49	86.51	98.53
209-751-726.025	SUPPLIES - JANITORIAL	313.08	300.00	144.33	155.67	48.11
209-751-726.035	SUPPLIES - MEDICAL/PHARMACY	0.00	1,700.00	1,674.03	25.97	98.47
209-751-726.046	SUPPLIES - UNIFORM/ACC	138.00	100.00	50.00	50.00	50.00
209-751-726.050	REPAIRS AND MAINT SUPPLIES	5,817.75	5,300.00	5,299.52	0.48	99.99
209-751-801.020	PROFESSIONAL	0.00	300.00	0.00	300.00	0.00
209-751-930.210	TELEPHONE	687.80	1,050.00	907.59	142.41	86.44
209-751-930.230	CELLULAR	0.00	100.00	60.00	40.00	60.00
209-751-930.300	ADVERTISING	50.76	1,090.00	884.60	205.40	81.16
209-751-930.450	SHIPPING AND MAILING	0.00	0.00	0.00	0.00	0.00
209-751-930.500	TRAVEL	180.00	340.00	192.00	148.00	56.47
209-751-930.620	ELECTRICITY	1,734.36	2,450.00	1,889.78	560.22	77.13
209-751-930.660	GASOLINE	1,349.68	1,000.00	189.05	810.95	18.91
209-751-940.010	OUTSIDE CONTRACTED SERVICES	0.00	1,700.00	1,640.00	60.00	96.47
Total Dept 751-COUNTY PARKS		49,666.23	57,089.00	42,542.31	14,546.69	74.52
NET OF REVENUES & EXPENDITURES		14,978.44		(479.31)		
FUND BALANCE - JANUARY 1, 2015		7,091.92		15,354.18		
FUND BALANCE - NOVEMBER 30, 2015		22,070.36		14,874.87		



Louis M. Groen Nature Preserve • Otsego Lake County Park • Irontone Springs • Wah Wah Soo • Libke Fields • Community Center

2016 Meeting Schedule

January 11th, Otsego County Building, Room 100

February 8th, Otsego County Building, Room 100

March 14th, Otsego County Building, Room 100

April 11th, Otsego County Building, Room 100

May 9th, Otsego County Building, Room 100

June 13th, Otsego Lake County Park

July 11th, Otsego Lake County Park

August 8th Irontone Springs

September 12th Otsego Lake County Park

October 10th, Otsego County Building, Room 100

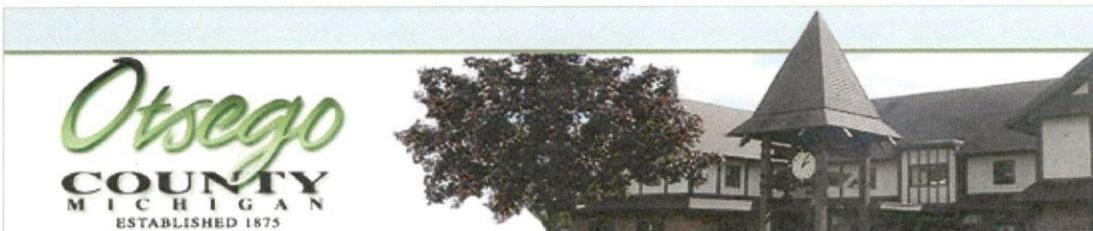
November 14th, Otsego County Building, Room 100

December 12th, Otsego County Building, Room 100

Keri Swantek

From: John M. Burt
Sent: Monday, December 07, 2015 12:06 PM
To: Keri Swantek
Subject: FW: Application For Appointment to Committees, Boards and Commissions

From: Otsego County [<mailto:news@otsegocountymi.gov>]
Sent: Monday, December 07, 2015 12:02 PM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	12 / 07 / 2015
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Otsego County Parks and Recreation Board continued service
Name	Abel Cruz
Address	433 Mclouth Rd
City	Gaylord
State	MI
Zip	49735
Phone	989-370-4167
Other	989-732-7317
Date available for appointment	12 / 7 / 2015

I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Livingston
I have worked for Otsego County before	Yes
I am aware of potential conflicts of interest	No

Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone

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Keri Swantek

From: John M. Burt
Sent: Monday, November 23, 2015 7:30 AM
To: Dave1@WeeklyChoice.com
Cc: Keri Swantek
Subject: FW: Application For Appointment to Committees, Boards and Commissions

Randy Stults put in an app for the Parks & Rec Commission.

From: Otsego County [mailto:news@otsegocountymi.gov]
Sent: Sunday, November 22, 2015 2:52 PM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	11 / 22 / 2015
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Parks and Recreation Commission
Name	Randy Stults
Address	1145 North Shore Drive
City	Gaylord
State	MI
Zip	49735
Phone	989 732-8372
Date available for appointment	12 / 1 / 2015
County Commission District	District V

I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Otsego Lake
List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county	Otsego Lake Township, Planning Commission: Chairperson, Vice-Chairperson and Secretary Otsego County Planning Commission, Chairperson, Vice-Chairperson and Secretary Otsego County Zoning Board of Appeal, Planning Commission representative Otsego County Parks and Recreation Commission, Planning Commission representative
List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained	I am retired from many years in the insurance business with a background in insurance underwriting, marketing and sales. I also ran corporate meeting and sales incentive programs and trips. I was a licensed insurance agent and Certificated Insurance Counselor by the state of Michigan during my insurance career. I attended Lansing Community College and many insurance related program during my career. I have also attended many planning and zoning training programs when on the planning commissions.
I have worked for Otsego County before	No
I am aware of potential conflicts of interest	Yes
If yes, please indicate potential conflicts	None
Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to	I have served on the Otsego County Planning Commission as it Chairperson, Vice-chairperson and Secretary during the nine plus years on

the position you seek it. When Chairperson of the Planning Commission I was also the Planning Commission representative on the Parks and Recreation Commission and on the Zoning Board of Appeal. As Chairperson of the Planning Commission, I developed with the Zoning Administrator a training program for new members of the Planning Commission. As a member of the Planning Commission I was part of developing the Otsego County Capital Improvement Plans process and the plans for the first 5 years. I was active in development of the County Master Plan and very active in the drafting of changes to the Zoning Ordinance including the Highway Interchange Zoning District and the Multiple Use Zoning Districts. I was a regular participant in planning and zoning training that was available in the area. While on the Parks and Recreation Commission I was active in developing the By-laws for the Parks and Recreation Commission and the Otsego County Recreation Plan. At the Township level I was a member of the Otsego Lake Township Planning Commission for close to 20 years, holding all the leadership posts of the commission. I have attended many meetings of the Board of Commissioners and other boards and commissions of the County. I have been a regular attendee of the Otsego Lake Township Board meetings as well. I am retired from many years in the insurance business

with a background in insurance underwriting, marketing and sales. I also ran corporate meetings, training programs and sales incentive programs and trips. I was a licensed insurance agent and Certificated Insurance Counselor by the state of Michigan during my insurance career. I would like to have the Parks and Recreation system in Otsego County continue the success they have had in the past and enhance the offerings and budgets and resources allow.

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Keri Swantek

From: John M. Burt
Sent: Tuesday, November 24, 2015 11:03 AM
To: Keri Swantek
Subject: FW: Application For Appointment to Committees, Boards and Commissions

From: Otsego County [<mailto:news@otsegocountymi.gov>]
Sent: Monday, November 23, 2015 10:05 PM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	11 / 23 / 2015
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Otsego County Parks & Recreation
Name	David Baragrey
Address	PO Box 382
City	Gaylord
State	MI
Zip	49734
Phone	9897328160
Date available for appointment	12 / 31 / 2015
County Commission District	Livingston Twp

I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Livingston Twp
I have worked for Otsego County before	No
I am aware of potential conflicts of interest	No

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Project – Construct outdoor tennis courts at the Otsego County Sportsplex

Description The Alpine Regional Tennis Association (ARTA) would like to help secure financing and construction of four adjacent outdoor tennis courts on the Sportsplex property to allow for growth and development of tennis programs in our county. Four outdoor courts would allow for increased access for people of all ages to learn and play tennis, thus contributing to physical fitness, reducing obesity and enhancing general well-being. A tennis facility would also allow for development of a high school tennis team and provide a site for tennis tournaments. Funds will be secured from various grants, including, but not limited to the Michigan DNR Passport and Trust Funds, United States Tennis Association and local fundraising.

Goals and Objectives met These improvements will respond to public demand for expanded outdoor recreational facilities (Objective 1A, 1B, 2C, 3C, 5A, and 5B).



Project –Construct indoor multi-purpose facility at the Otsego County Sportsplex

Description Construction of a multi-purpose facility at the Otsego County Sportsplex would allow for expanded recreational access for county residents, thereby improving the quality of life for residents and visitors alike. An indoor facility would provide a place to play and teach various sports including tennis, baseball, football, cheerleading, etc. during the winter months.

Goals and Objectives met Construction of a multi-purpose indoor facility would respond to public demand for expanded indoor recreational facilities (Objective 4A) and allow for multiple indoor events and activities simultaneously (Objective 4B). Having an indoor facility, where increased opportunities for recreational activity of various sorts, during the winter months, will meet other objectives. (Objectives 1A, 1B, 2C, 3C).

Project –Iron Belle Trail / North Central State Trail Expansion and Trailhead

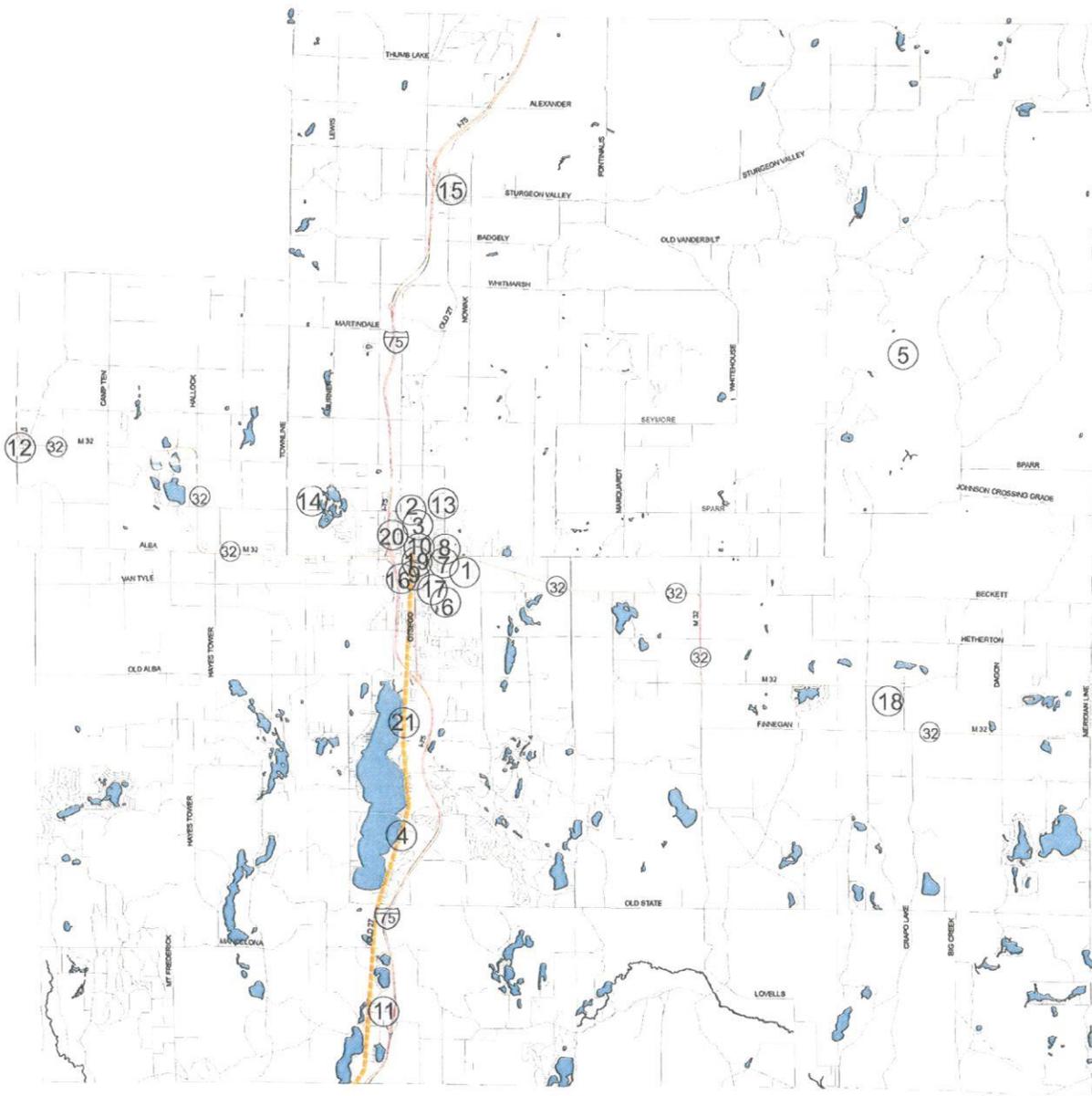
Description Otsego County has been working for several years with the Michigan Department of Natural Resources, as well as Bagley Township, Otsego Lake Township, the City of Gaylord, and the Gaylord Area Convention & Tourism Bureau on the establishment of a downtown Gaylord Trailhead for the Iron Belle Trail/North Central State Trail and expand the existing trail from its current terminus at Fairview Avenue in Gaylord south along the railroad to the south county border.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

ADDITIONAL COUNTY WIDE RECREATIONAL PARKS & FACILITIES

- ① - HUTCHINS LITTLE LEAGUE PARK
- ② - GAYLORD SOCCER COMPLEX
- ③ - OTSEGO COUNTY FAIR GROUNDS
- ④ - OTSEGO LAKE STATE PARK
- ⑤ - PIGEON RIVER COUNTRY STATE FOREST
- ⑥ - ASPEN PARK
- ⑦ - GEORGE DOUMAS MEMORIAL PARK
- ⑧ - FREEL MEMORIAL PARK
- ⑨ - JOSEPH N. HALE MEMORIAL PARK
- ⑩ - CLAUDE SHANNON PARK
- ⑪ - REMI & EDNA SCHOTTE MEMORIAL TOWNSHIP PARK
- ⑫ - ELMIRA TOWNSHIP PARK
- ⑬ - ALTERNATIVE LANDSCAPING GARDEN
- ⑭ - FIVE LAKES NATURAL AREA
- ⑮ - VANDERBILT MEMORIAL PARK
- ⑯ - GAYLORD RAMP PARK
- ⑰ - ELK VIEW PARK
- ⑱ - CHARLTON TOWNSHIP PARK
- ⑲ - OTSEGO COUNTY COURTHOUSE PLAZA
- ⑳ - OTSEGO COUNTY DOG PARK
- ㉑ - NORTH CENTRAL STATE TRAIL EXTENSION

PROPOSED NORTH CENTRAL STATE TRAIL EXTENSION
(SEE 21)



Bills November 2nd – December 7th

Abe Cruz	\$41.00
Bill Holewinski	\$43.00
Butch Fleming	\$52.00
Judy Jarecki	\$56.00
Dave Baragrey	\$41.00
Pete Awrey	\$81.00
Scott Courterier	\$48.00
Bonny Miller	\$60.00
Spartan Sewer	\$982.50

Per Diem, Travel November Meeting
Per Diem, Travel September & Nov. Meetings
Per Diem, Travel November Meeting
Per Diem, Travel November Meeting
Pump All Tanks & Vaults

Community Center

Advance Electric	\$249.00
Spartan Sewer	\$60.00
Charter Communications	\$77.16
DTE Energy	\$115.33
Matthew Soderquist	\$15.00
Frontier	\$66.33
Ace	\$99.97
Ace	\$31.12
Frank Jasinski	\$100.00
Listvan	\$78.00
Arnie Quay	\$50.00
Charter Communications	\$69.98
City of Gaylord	\$41.55
Consumers	\$360.09
Chuck's Electric	\$537.00
Chuck's Electric	\$366.00
Dunns	\$65.44
Dunns	\$17.45
Dunns	\$335.00
Dunns	\$335.00
Dunns	\$6.99
Dunns	\$207.03
Johnson Oil	\$496.34
Johnson Oil	\$198.55
Brian Oliver	\$15.00
Choice Publications	\$39.60
Choice Publications	\$39.60
Frontier	\$49.83
Gil Roy's	\$81.98
Gil Roy's	\$22.97
Gil Roy's	\$5.39
Gil Roy's	\$10.98
Gil Roy's	\$34.53
Gil Roy's	\$21.57
Gil Roy's	\$1.76
Gil Roy's	\$58.93
Gil Roy's	\$74.94

Counter Top for Playgroup Room
Rental at Center
Cable Bill
Gas Bill
Over Paid for Volleyball League
Phone Bill
Paint
Bracket, Bungee Cords
Horseshoe League Secretary
Lit Pilot on Water Heater
Partial Reimbursement for Work Boots
Cable Bill
Water Bill
Electric Bill
Install Outlets for Computer in Office
Fix Two Lights
Toner
Envelopes
Counter for Office
Counter for Office
Notebook
Toners
Fix Brakes on Truck
Fix Tyrod End on Truck
Over Paid for Volleyball League
Center Advertisement
Center Advertisement
Phone Bill
Super Glue, Hand Truck
Sponge Mop, Pail
Sponge
Paint Brush, Dust Mask
Door Stops, Hooks
Wipes, Cleaner
Bolts
Blinds, Glue, Batteries
Batteries, Light Bulbs

Listvan	\$258.51	Install New Pump on Furnace
Listvan	\$720.85	Repairs to Boiler
American Waste	\$80.00	Garbage Bill
UCMAN	\$59.95	Wireless Internet
American Waste	\$160.00	Garbage Bills
Montgomery Olmstead	\$1,525.00	Clean & Varnish Gym Floor

County Park

Gil Roy's	\$22.99	Anti-Freeze
Gil Roy's	\$15.98	Ext Screw
Jim Crawfis	\$65.00	Camping Refund
Consumers	\$464.47	North Camp Electric Bill
Consumers	\$151.38	South Camp Electric Bill
State of Michigan	\$127.21	Water Fee Office
State of Michigan	\$127.21	Water Fee Pump 3
State of Michigan	\$127.21	Water Fee Pump 4
State of Michigan	\$127.21	Water Fee Park
Frontier	\$36.88	Phone Bill
Choice Publications	\$39.60	Park Advertisement
Choice Publications	\$39.60	Park Advertisement
Choice Publications	\$39.60	Park Advertisement
American Waste	\$240.00	Garbage Bills
Melissa Starks	\$115.00	Camping Refund

Groen Property

Choice Publications	\$39.60	Groen Advertisement
Choice Publications	\$39.60	Groen Advertisement
Choice Publications	\$39.60	Groen Advertisement
Choice Publications	\$39.60	Groen Advertisement
Great Lakes Energy	\$108.49	Electric Bill
Spartan Sewer	\$90.00	Rental at Groen
Great Lakes Energy	\$59.61	Electric Bill
Frontier	\$83.22	Phone Bill
Tractor Supply	\$359.94	Barbless Cable
Johnson Oil	\$19.47	Gasoline

Wah Wah Soo

Consumers	\$1.51	Electric Bill
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Irontone Springs

Consumers	\$16.59	Electric Bill
State of Michigan	\$127.21	Water Fee

Libke Fields

Consumers	\$14.65	Electric Bill
Spartan Sewer	\$420.00	Rentals at Libke
Spartan Sewer	\$420.00	Rentals at Libke