



Otsego
COUNTY
M I C H I G A N

Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, September 15, 2016 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #268

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes #267 – August 18, 2016
6. Member Reappointment – John LaFave
7. Projects
 - a. Bid Opening
 1. 130680 Total Rehabilitation
 2. 130791 Emergency Roof
 3. 130794 Emergency Boiler/ Water Heater / Softner
 4. 130796 Emergency Roof
 - b. Client Review, Specifications & Cost Estimates
 1. 130888 Total Rehabilitation
 2. 130901 Emergency Roof
 3. 130998 Total Rehabilitation
 4. 131034 Emergency Ramp
 5. 131064 Emergency Roof
 - c. Client Review
 1. 131328 Emergency Roof
 - d. Discharge Mortgage HO-0812-124792
8. Reports
 - a. Director Updates
 - b. Inspector Project Updates
 - c. Activity & Financial Reports
 - d. New Business
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING
OPPORTUNITY

August 18, 2018 - Minutes #267

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Vice-Chairman, John LaFave called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Kenneth R. Glasser, Tammy LaBouef, John LaFave, Jim Mathis, Joseph Wambold
EXCUSED: Steven Riozzi
OTHERS: Marlene Hopp, Kevan Flory

The Pledge of Allegiance was led by John LaFave.

Additions or deletions to agenda: Agenda was revised and submitted to Committee.

MOTION: by Joseph Wambold, approval of regular minutes #266 of July 25, 2016, as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Two bids were opened and reviewed.

MOTION: by Tammy LaBouef, award project HO-0812-130644 bid of \$14,688 to Simmons & Son Builders LLC.

Ayes: Unanimous. Nays: None. Motion Carried.

Two bids were opened and reviewed.

MOTION: by Joseph Wambold, award project HO-0812-130711 bid of \$11,951 to Simmons & Son Builders LLC.

Ayes: Unanimous. Nays: None. Motion Carried.

Three bids were opened and reviewed.

MOTION: by Kenneth R. Glasser, award project HO-0812-130790 bid of \$7,500 to Northern Lights Construction LLC.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Tammy LaBouef, approve bid specifications and cost estimate of project #HO-0812-130680. Submit to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Charles Berlin, approve bid specifications and cost estimate of project #HO-0812-130791. Submit to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Jim Mathis, approve bid specifications and cost estimate of project #HO-0812-130794. Submit to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Kenneth R. Glasser, approve bid specifications and cost estimate of project #HO-0812-130796. Submit to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Joseph Wambold, approve client verifications review HO-0812-130888. Continue verification and submit to inspector for specifications and cost estimate.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Jim Mathis, approve client verifications review HO-0812-130901. Continue verification and submit to inspector for specifications and cost estimate.

Ayes: Charles Berlin, Tammy LaBouef, John LaFave, Jim Mathis, Joseph Wambold.

Nays: Kenneth R. Glasser.

Excused: Steven Riozzi.

Motion Carried.

MOTION: by Kenneth R. Glasser, approve client verifications review HO-0812-131023. Continue verification and submit to inspector for specifications and cost estimate.

Ayes: Charles Berlin, Jim Mathis, Joseph Wambold.

Nays: Kenneth R. Glasser, Tammy LaBouef, John LaFave.

Excused: Steven Riozzi.

Motion Defeated.

MOTION: by Charles Berlin, approve client verifications review HO-0812-131034. Continue verification and submit to inspector for specifications and cost estimate.

Ayes: Charles Berlin, Kenneth R. Glasser, Tammy LaBouef, Jim Mathis, Joseph Wambold.

Nays: John LaFave.

Excused: Steven Riozzi.

Motion Carried.

MOTION: by Tammy LaBouef, approve to discharge mortgage of project #HO-0812-119230.

Ayes: Unanimous. Nays: None. Motion Carried.

Reports - Director Updates:

Board discussed Community Development Block Grant (CDBG) funding and Michigan State Housing Development Authority (MSHDA) strategic plan of assisting homeless Veterans. Director informed board of meeting held August 2, 2016 with northeast Michigan housing directors regarding future housing funding.

Inspector Updates:

Inspector busy with project inspections and specifications.

Kevan Flory left the meeting.

Activity and financial reports were presented and reviewed.

MOTION: by Kenneth R. Glasser, receive and file month-end financial reports ending July 31, 2016.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business:

Updated fee schedule presented and reviewed.

MOTION: by Joseph Wambold, approve changes to the fee schedule as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Other Business: None

Public Comments: None

Meeting adjourned at 11:00 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

John LaFave, Vice-Chairman
Otsego County Housing Committee