REQUEST FOR QUALIFICATIONS
PROFESSIONAL ENGINEERING SERVICES
Gaylord Regional Airport

Otsego County, Gaylord Regional Airport (Sponsor) intends to select a consultant to assist in airport development projects. Interested consulting firms are requested to submit four (4) Statements of Qualifications to Mr John Burt, Otsego County Administrator 225 West Main Street Gaylord, MI 49735 no later than 4:30 PM, Wednesday, February 13, 2013. The SOQ should demonstrate the consultants' interest in providing airport planning, architectural/engineering design, and construction administration services focused on Gaylord Regional Airport's current Five- Year Airport Capital Improvement Plan (ACIP). Services will include general consulting and advisement on airport development issues including assistance in the following projects:

Update Exhibit A Property Map
Approach Obstruction Evaluation Survey
Remark Runway 9/27
Repair and Crack Seal Pavement
Land Acquisition
Approach Clearing
ASOS Relocation
Taxilane for New Hangars and Rehab Taxilane
Box Hangar (60'x60')

Services associated with the above project list, such as minor ALP Updates, cost estimates, preparation of construction plans and specifications, engineering reports, programming, drainage improvements, environmental review, approach clearing, paint marking, crack sealing, NAVAID/electrical, land acquisition, testing for individual projects, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time to time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

This is a Quality Based Selection process, and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: Familiarity and understanding of airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms ability to provide contact person with demonstrated aviation experience and overall project coordinate; knowledge; familiarity with FAA and State regulations, policies and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports, by providing at least three (3) airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Sponsor.

Projects are anticipated to be initiated between 2013 – 2018. Projects are expected to be completed over several years and funded in full or in part with funds and/or grants from the Federal Aviation Administration, State of Michigan, and/or local sources. The selected firm will be subject to all state and federal requirements.

Questions can be directed to: Matt Barresi, Airport Director
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