

PLUMBING PERMIT APPLICATION
OTSEGO COUNTY LAND USE SERVICE
1322 HAYES ROAD GAYLORD, MICHIGAN 49735
989-731-7400 FAX 989-731-7419 PERMIT NO. _____

I JOB LOCATION

www.otsegocountymi.gov

OWNER/AGENT _____	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? YES ___ NO ___ NOT REQUIRED ___
STREET ADDRESS & JOB LOCATION(STREET NAME AND NO.) _____	TOWNSHIP/TOWN-RANGE/SEC _____ TAX (PID) CODE NO. _____

II. CONTRACTOR/HOMEOWNER INFORMATION

CONTRACTOR _____ NAME _____	LICENSE NO. _____	EXPIRATION DATE _____
HOMEOWNER _____		
ADDRESS(STREET NO. & NAME) _____	CITY _____	STATE _____ ZIP _____
TELEPHONE NO./FAX NO. _____	CELL NO. _____	FEDERAL EMPLOYER ID NO. (OR REASON FOR EXEMPTION) _____
WORKERS COMPENSATION INSURANCE CARRIER(OR REASON FOR EXEMPTION) _____	MESC EMPLOYER NO.(OR REASON FOR EXEMPTION) _____	

III. TYPE OF JOB

<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> NEW	<input type="checkbox"/> SEWER ONLY	<input type="checkbox"/> PREMANUFACTURED HOME SETUP(BOCA)
<input type="checkbox"/> OTHER	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> WATER SERVICE ONLY	<input type="checkbox"/> MANUFACTURED HOME SETUP(HUD) _____ SPECIAL INSPECTION

IV. PLAN REVIEW REQUIRED

HAVE PLANS BEEN SUBMITTED? (SEE BELOW FOR PLAN REVIEW REQUIREMENTS BEFORE COMPLETING THIS SECTION)
_____ YES _____ NO _____ NOT REQUIRED

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. ONE AND TWO FAMILY DWELLING CONTAINING NOT MORE THAN 3,500 SQUARE FEET OF BUILDING AREA.
2. ALTERATIONS AND REPAIR WORK DETERMINED BY THE PLUMBING OFFICIAL TO BE OF MINOR NATURE.
3. ASSEMBLY, BUSINESS, MERCANTILE, AND STORAGE BUILDINGS WITH A REQUIRED FIXTURE COUNT LESS THAN 12.
4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS THAN \$15,000.00

IF WORK BEING PERFORMED IS DESCRIBED ABOVE, ANSWER SECTION IV. "NOT REQUIRED".

PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO ACT NO. 299 OF THE PUBLIC ACTS OF 1980, AS AMENDED, AND SHALL BEAR THAT ARCHITECT'S OR ENGINEERS SIGNATURE AND SEAL. PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

APPLICANT SIGNATURE

SECTION 23a OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23a ARE SUBJECTED TO CIVIL FINES.

SIGNATURE OF LICENSEE OR HOMEOWNER (HOMEOWNERS SIGNATURE INDICATES COMPLIANCE WITH SECTION VI HOMEOWNERS AFFIDAVIT)

DATE _____

VI. HOMEOWNERS AFFIDAVIT

I HEREBY CERTIFY THE PLUMBING WORK DESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED **BY MYSELF IN MY OWN HOME** IN WHICH I AM LIVING OR ABOUT TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE STATE PLUMBING CODE AND **SHALL NOT BE ENCLOSED, COVERED UP**, OR PUT INTO OPERATION UNTIL IT HAS BEEN **INSPECTED** AND **APPROVED** BY THE COUNTY PLUMBING INSPECTOR. I WILL COOPERATE WITH THE COUNTY PLUMBING INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.

Carbon Monoxide Alarms shall be provided in accordance with Section R315.1 & R315.2

COMPLETE APPLICATION ON BACK SIDE

VIIA. FEE CLARIFICATIONS

ITEM#2, MOBILE HOME UNIT SITE: WHEN ITEM IS USED FOR SEWER EXCAVATIONS IN A NEW PARK, THE PERMIT APPLICATION SHOULD INCLUDE THE APPLICATION FEE PLUS THE NUMBER OF UNIT SITES. WHEN SETTING A MOBILE HOME IN A PARK, OR A MOBILE OR MODULAR HOME ON PRIVATE PROPERTY, A PERMIT SHOULD INCLUDE THE APPLICATION FEE, A SEWER OR BUILDING DRAIN, AND A WATER DISTRIBUTION SERVICE OR WATER DISTRIBUTION PIPE.

VIII. FEE CLARIFICATION (CONTINUED):

ITEM#3, FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:

WATER CLOSETS	SINK (ANY DESCRIPTION)	SLOP SINK	DRINKING FOUNTAIN	FLOOR DRAIN	WATER OUTLET OR CONNECTION TO ANY MAKE-UP WATER TANK
BATHTUB	EMERGENCY EYE WASH	BIDET	CONDENSATION DRAIN	ROOF DRAIN	WATER OUTLET OR CONNECTION TO HEATING SYSTEM
LAVATORIES	EMERGENCY SHOWER	CUSPIDOR	WASHING MACHINE	GREASE TRAP	WATER OUTLET OR CONNECTION TO FILTERS
SHOWER STALL	GARBAGE GRINDER	DISHWASHER	ACID WASTE DRAIN	STARCH TRAP	CONNECTION TO SPRINKLER SYSTEM (IRRIGATION)
LAUNDRY TRAY	WATER OUTLET CODER	REFRIGERATOR	EMBALMING TABLE	PLASTER TRAP	WATER CONNECTED STERILIZER
URINAL	ICE MAKING MACHINE	WATER HEATER	BED PAN WASHER	WATER SOFTENER	WATER CONNECTED DENTAL CHAIR
AUTOPSY	WATER CONNECTED STILL			WATER CONNECTED TO CARBONATED BEVERAGE DISPENSERS	

VIII FEE CHART- LIST THE NUMBER OF ITEMS BEING INSTALLED, MULTIPLY BY THE UNIT PRICE FOR TOTAL FEE.

	FEE	#ITEMS	TOTAL		FEE	#ITEMS	TOTAL
1. APPLICATION FEE (NON REFUNDABLE)	\$35.00	1	\$35.00	13. MANHOLES, CATCH BASINS	\$4.00 EA		
2. MOBILE HOME PARK SITE*	\$4.00 EA			WATER DISTRIBUTION SYSTEM:	\$8.00		
3. FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, WATER CONNECTED APPLIANCES	\$4.00 EA			14. 3/4" WATER DISTRIBUTION PIPE			
4. RESIDENTIAL WATER TREATMENT OR FILTERING EQUIPMENT ONLY	\$4.00 EA.			15. 1" WATER DISTRIBUTION PIPE	\$12.00		
5. STACKS (SOIL, WASTE, VENT & CONDUCTOR)	\$4.00 EA			16. 1 1/4" WATER DISTRIBUTION PIPE	\$16.00		
6. SEWAGE EJECTORS, SUMPS	\$4.00			17. 1 1/2" WATER DISTRIBUTION PIPE	\$20.00		
7. SUB- SOIL DRAINS	\$4.00			18. 2" WATER DISTRIBUTION PIPE	\$23.00		
SERVICE 8. WATER SERVICE -LESS THAN 2"	\$8.00			19. OVER 2" WATER DISTRIBUTION PIPE	\$28.00		
9. WATER SERVICE- 2"-6"	\$20.00			20. MEDICAL GAS SYSTEM	\$23.00		
10. WATER SERVICE- OVER 6"	\$39.00			21. REDUCED PRESSURE ZONE BACK-FLOW PREVENTER	\$4.00 EA		
11. CONNECTIONS- BLDG. DRAIN, SEWERS, SANITARY, STORM OR COMBINED LESS THAN 6"	\$8.00			22. INSPECTIONS EACH	\$50.00		
12. SEWERS(SANITARY, STORM, OR COMBINED) 6" AND OVER	\$20.00			TOTAL FEES			

MAKE CHECKS PAYABLE TO OTSEGO COUNTY BUILDING DEPARTMENT OR OCBD

DESCRIPTION OF WORK

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: PLUMBING WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH THE OTSEGO COUNTY BUILDING DEPARTMENT. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE PLUMBING CODE. **NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.**

THE TELEPHONE NUMBER FOR THE INSPECTOR HAS BEEN PROVIDED ON THE PERMIT FORM. WHEN READY FOR AN INSPECTION, CALL THE OFFICE, PROVIDING AS MUCH NOTICE AS POSSIBLE.(MINIMUM 24 HOUR-MAXIMUM 7 DAYS). YOU WILL NEED TO SUPPLY THE BUILDING AND/OR PLUMBING PERMIT NUMBER TO SET UP THE INSPECTION.

EXPIRATION OF PERMIT: A PERMIT REMAINS VALID AS LONG AS WORK IS PROGRESSING AND INSPECTIONS ARE REQUESTED AND CONDUCTED. A PERMIT SHALL BECOME INVALID IF THE AUTHORIZED WORK IS NOT COMMENCED WITHIN SIX MONTHS AFTER ISSUANCE OF THE PERMIT OR IF THE AUTHORIZED WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX MONTHS AFTER THE TIME OF COMMENCING WORK. **A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

WHERE TO SUBMIT APPLICATION: THE OTSEGO COUNTY BUILDING DEPARTMENT IS RESPONSIBLE FOR ALL INSPECTIONS EXCEPT THOSE IN STATE OWNED BUILDINGS AND SCHOOLS. IF YOU HAVE ANY QUESTIONS REGARDING JURISDICTION, SEE OUR OFFICE. PLEASE CONTACT OUR OFFICE FOR INSPECTIONS. YOU WILL BE REQUIRED TO SUPPLY BUILDING AND/OR PLUMBING PERMIT NUMBERS. THE PHONE NUMBERS ARE ON THE FRONT OF THIS APPLICATION. INSPECTORS CAN BE REACHED THERE BETWEEN 8 AND 9 A.M. FOR CODE RELATED QUESTIONS.