

Otsego County Planning Commission

Minutes 5-18-09

7:00pm Call to Order

Pledge of Allegiance

Roll Call

Commission Members Present: Chairman Randy Stults, Erma Backenstose, Jim Hilgendorf, Judith Jarecki, Mike Colosimo, John Ernst, Francis Nowak, Mike Mang, Ken Borton

Land Use Director: Joe Ferrigan

Recording Clerk: Sharon Bolinger

Commission Members Excused: Ken Arndt, Chuck Klee

Public Present: David Delaney, Rollie Harnes, Erin Parker, Olen Harris, Colleen Jozwiak, Jim Pagels, Don Nordeen

Welcome to Judith Jarecki as the newly appointed member to the Planning Commission.

Motion made by Mr. Hilgendorf to approve the minutes from 4-20-09 with spelling and grammar corrections. Seconded by Mr. Mang.

Approved unanimously. Motion carries.

Mr. Stults added to agenda under new business #2 Capital Improvement Coordinating Committee.

Old Business: #1 SPR09-01 Bradford Scott

Mr. Ernst made a motion to remove the Bradford Scott site plan review from being tabled at the 2-23-09 Planning Commission Meeting. Seconded by Mr. Borton.

Approved unanimously. Motion carries.

Otsego County Planning Commission

Minutes 5-18-09

The Bradford Scott site plan review was tabled at the 2-23-09 Planning Commission meeting with additional items being requested.

Mr. Stults made note that we have received a new proposed site plan labeled with today's date and a copy of the maintenance agreement.

Mr. David Delaney Attorney for Bradford Scott Corp. addressed the Commission. He also introduced The Project engineer, Erin Parker and the Project Coordinator, Rollie Harmes.

Mr. Mang requested that Mr. Parker show the Commission where on the new site plan that the items requested have been addressed.

Mr. Parker pointed out on sheet #2 the updated drainage plan, and on sheet #5 the bridge profile detail will be forthcoming pending approval of site plan. The client did not wish to get into a new topography plan with out an approval from this Commission. Load rating on the bridge and pedestrian guardrail detail will be on the final drawings.

At 7:15 pm Commission Member Mr. Ken Arndt arrived.

Planning Commission members expressed they're concerns that the Bradford Scott Corp. representatives did not provide this Commission with all of the documentation that was requested at the February meeting.

There were multiple discussions among Planning Commission members and the Representatives for Bradford Scott Corp.

Motion made by Mr. Arndt as written, Supported by Mr. Hilgendorf

I move that we conditionally approve Planning Commission item SPR-09-01 in accordance with sections 20.6.2.1 through 20.6.3.2. With the following conditions:

1. That the bridge pedestrian rail layout be provided in accordance with Otsego County Zoning Ordinance section 20.2.2.12.
2. That there shall be a maintenance agreement in effect and that the provisions run with the land.

Otsego County Planning Commission

Minutes 5-18-09

Role Call Vote:

Chairman Stults: Abstain/Administrative decision that may be appealed to the ZBA

Vice Chairman Arndt: Yes

Ms. Backenstose: Yes

Mr. Hilgendorf: Yes

Mrs. Jarecki: Abstain/First meeting

Mr. Colosimo: Yes

Mr. Ernst: No

Ms. Nowak: Yes

Mr. Klee: Absent

Mr. Mang: Yes

Mr. Borton: Yes

Motion carries.

Old Business: #2 Master Plan final draft approval.

Mr. Ferrigan gave an overview of what has been completed for the Otsego County Master Plan.

The Board members reviewed the Planning Commission resolution No. 01-2009.

Motion made by Mr. Borton to adopt Resolution No.01-2009 with grammar and spelling corrections made. Seconded by Mr. Ernst.

Otsego County Planning Commission

Minutes 5-18-09

Roll call vote.

Chairman Stults: Yes, Vice Chairman Arndt: Yes, Ms. Backenstose: Abstain, Mr. Hilgendorf: Yes, Mrs. Jarecki: Yes, Mr. Colosimo: Yes, Mr. Ernst: Yes, Ms. Nowak: Yes, Mr. Klee: Absent, Mr. Mang: Yes, Mr. Borton: Yes

9 Yes to 1 Abstain. Motion carries.

Item #3 on the agenda. Electronic sign Committee.

There were multiple discussions among Commission members.

Chairman Stults recommended that the draft for the changes to the electronic sign ordinance Section 18.38.1 thru 18.38.2.7 to be sent to the townships for their input. All agreed.

Item #4 on the agenda. Planning Commission By-Laws.

Motion made by Mr. Colosimo to adopt the Planning Commission By-Laws. Seconded by Ms. Nowak.

Roll call vote; Chairman Stults: Yes, Vice Chairman Arndt: Yes, Ms. Backenstose: Yes, Mr. Hilgendorf: Yes, Mrs. Jarecki: Yes, Mr. Colosimo: Yes, Mr. Ernst: Yes, Ms. Nowak: Yes, Mr. Klee: Absent, Mr. Mang: No, Mr. Borton: Yes.

9 Yes to 1 No. Motion carries.

Item #5 on the agenda. Other committee reports.

Wind Turbine Generators: Mr. Ferrigan is working on the placing of the text change draft in the ordinance and then submitting them to the townships.

Mixed Use Zoning committee: Mr. Stults and the committee are still working on this.

Adult Care Homes: Mr. Arndt and the committee are still working on this.

Otsego County Planning Commission

Minutes 5-18-09

New Business.

Item #1 on the agenda. Information on Article 23 from the Otsego County Zoning Ordinance.

Mr. Stults submitted a draft to the Commission in the agenda packets. He requested that the Committee take a look over the packet so that the Commission can discuss it at the next Planning Commission meeting.

Item #2 on the agenda. Capital Improvement Plan Coordinating Committee.

Chairman Stults, Mr. Ferrigan and Mr. John Burt attending a seminar last week concerning Capital Improvements.

Chairman Stults Stated that he would like to appoint a Capital Improvement Plan Coordinating Committee with John Burt the Otsego County Administrator as the Chairman and the CIP Coordinator for Otsego County including Mr.Stults, Dale Fulcher the Building and Grounds Director, Joe Ferrigan the Land Use Services Director and the Chairman of the Board of Commissioners or his designated member.

Chairman Stults would like to charge this committee with the responsibility of creating a policy and priorities for the Capital Improvement Plan, define what is a Capital Improvement Plan, define a priority system on how do we value projects (side note: projects are prioritized across the entire community and over time), to develop an inventory list, location, age, condition, cost estimates, means of financing sponsors in relationships to other facilities if any. To produce a Capitol Improvement schedule covering a six year period and then submit a plan showing project, priorities, schedules and methods of funding so the Planning Commission can hold a public hearing on the Capital Improvement Plan during our November meeting and take action in a timely manner on that.

Chairman Stults added a couple more items to the actions project list for the Planning Commission.

1. Review of Section 18.1 Accessory Buildings and clarify to make sure it's what we intended.

Mr. Ferrigan asked that they look at the formula used to increase the size of accessory buildings based on the lot size.

2. Capital Improvement Plan.

Otsego County Planning Commission

Minutes 5-18-09

Mr. Ferrigan gave the Land Use Services report.

Mr. Mang suggested looking over the noise ordinance.

There were multiple discussions among Commission members.

Mr. Ferrigan stated that John Burt called him today and that the Infrastructure Committee met today and that they voted to tear down the current Land Use Services building to build the new Animal Control Shelter in its place. Land Use Services will be moved to the County building on Main Street.

Next Planning Commission meeting will be at 6:00pm on June 15, 2009.

Meeting adjourned at 10:03pm.