



Louis M. Groen Nature Preserve – Otsego Lake County Park – Irontone Springs – Wah Wah Soo – Libke Fields – Community Center

**Proposed Minutes Regular Meeting
Otsego County Parks and Recreation Commission
March 13, 2017**

Called to order at 6:00pm.

Members Present: Dave Baragrey, Randy Stults, Bill Holewinski, Bonny Miller, Justin Wing, Judy Jarecki and Doug Johnson.

Members Absent: Scott Courterier and Abe Cruz.

Others Present: Rachel Frisch, Kyle Ryan and Keri Swantek.

Approval of Previous Minutes: A correction was identified in the minutes from the February 13th 2017 meeting by Randy Stults that Abe Cruz's name was not listed under members present. A motion to accept the minutes with the changes was made by Doug Johnson and seconded by Bonny Miller. Motion carried.

Public Comment: None.

Bills: A motion was made by Randy Stults and seconded by Bonny Miller to approve the bills from February 6th – March 3rd 2017 in the amount of \$4,846.23. Motion carried.

Director's Update:

- Kyle Ryan reported that the Co-ed Volleyball season recently ended.
- Kyle Ryan reported that 4H will be holding a Spring Break Extravaganza activity at the Community Center.
- Kyle Ryan updated the members that four of the park employees from this past summer will be returning this year and a new employee has applied. Kyle Ryan reported he is still waiting to hear from one of the rangers from last year as to if they will be returning.

Financial Update: Rachel Frisch updated the board members on the 2016 budget for the parks department.

Old Business:

- A. New Cabins:** Kyle Ryan presented a list of expenses for the cabins including purchasing two new cabins, moving the existing cabins, excavating, site preparation and concrete for all 4 cabins, electric, furniture, flooring, interior doors and miscellaneous expenses at a total of \$46,705.00. A motion was made by Randy Stults and seconded by Bill Holewinski to recommend to the Otsego County Board of Commissioners to authorize the expenditure of \$46,705.00 to purchase two new cabins and move the current cabins. Motion carried. Kyle Ryan suggested renting the new cabins for \$85.00 per night. A motion was made by Randy Stults and seconded by Doug



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Johnson to recommend the charge of \$85.00 per night for the new cabins to the Otsego County Board of Commissioners. Motion carried.

- B. Libke Field Bathrooms:** Kyle Ryan updated the members that the State would not provide funding for the construction of a restroom facility. Kyle Ryan reported that the Health Department of Northwest Michigan would grant \$19,000.00 to the parks department and they will try to help find funding sources for a restroom facility. The members discussed ideas for using the \$19,000.00. A motion was made by Bonny Miller and seconded by Bill Holewinski to allow Kyle Ryan to submit a grant to allocate money towards a facility service building at Libke Fields. Motion carried.

New Business:

- A. Potential Park Commission Candidates:** Kyle Ryan presented an application from Kelli Parker. A motion was made by Doug Johnson and seconded by Bonny Miller to recommend to the Otsego County Board of Commissioners the appointment of Kelli Parker to the Otsego County Parks and Recreation Commission. Motion carried.
- B. Additional Employee at Groen:** Kyle Ryan updated the members that he is interested in hiring a full-time employee but he is still waiting for approval from the Groen board. A motion was made by Randy Stults and seconded by Bonny Miller to allow Kyle Ryan to decide whether to hire an additional full-time or part-time employees as he sees fit pending a decision from the Groen board. Motion carried.

Commissioner Comments:

- Bill Holewinski stated he will be attending a road commission conference in Lansing.
- Randy Stults advised the members to pay attention to the statues and the bylaws and said that officers should have been elected in January and that election did not take place.
- Justin Wing thanked the members for an awesome first meeting.
- Dave Baragrey welcomed Justin Wing to the board.

Next meeting is Monday April 10th, at 6:00pm at the Otsego County Building, room 100.

A motion to adjourn was made by Bonny Miller and seconded by Doug Johnson. The meeting was adjourned at 8:00pm.

Attachments as part of this meeting:

- Bills from February 6th - March 3rd, 2017 in the amount of \$4,846.23.

Keri Swantek, Recording Secretary