

# LOT LINE ADJUSTMENT APPLICATION

OTSEGO COUNTY LAND USE SERVICES  
1322 HAYES ROAD  
GAYLORD, MI 49735  
PHONE: 989.731.7400 \* FAX: 989.731.7419

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## 1. LOCATION OF PARCELS INVOLVED

### A. Location of parcel TRANSFERRING LAND:

Address (If any):			
Parcel Identification Number:        -        -        -        -			
Township:		Section:	T    N    R    W
Zoning District:			
Current Lot Width:		Current Lot Size:	
Lot Width After Transfer:		Lot Size After Transfer:	

### B. Location of parcel RECEIVING LAND:

Address (If any):			
Parcel Identification Number:        -        -        -        -			
Township:		Section:	T    N    R    W
Zoning District:			
Current Lot Width:		Current Lot Size:	
Lot Width After Transfer:		Lot Size After Transfer:	

## 2. NAMES OF ALL PARTIES

### A. Owner of PARCEL TRANSFERRING LAND:

Name:
Mailing Address:
Phone:

### B. Owner of PARCEL RECEIVING LAND:

Name:
Mailing Address:
Phone:

## 3. PROPERTY SURVEY signed and sealed by a professional surveyor registered in the State of Michigan, including the following:

- North arrow, date and scale
- Resulting setbacks front, rear and sides on transferring and receiving property
- Existing parcel boundaries and legal description of transferring and receiving parcels
- Boundaries and legal description of land to be transferred
- Location of existing structures on transferring and receiving parcels
- Any features checked in number eight (8) below

**4. CRITERIA FOR ZONING APPROVAL**

- A. Both parcels after transfer must meet minimum Zoning standards.
- B. Ratio of lot depth to width shall not exceed four (4) to one (1)
- C. Yard space and off-street parking minimums must be met

**5. ATTACHMENTS**

- A fee of \$\_\_\_\_\_
- A copy of Natural Rivers zoning approval (where applicable)

**6. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:**

I agree the statements made above are true and if found not to be true, this application and any approval will be void.

**Signatures of all parties:**

**OWNER OF PARCEL TRANSFERRING LAND**

<b>Signature:</b>	<b>Date:</b>
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**OWNER OF PARCEL RECEIVING LAND**

<b>Signature:</b>	<b>Date:</b>
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**FOR OFFICIAL USE ONLY**

<b>Date Received:</b>	<b>Application Fee:</b>
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**Approved By:**

<b>Signature:</b>	<b>Printed Name:</b>
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**Denied By:**

<b>Signature:</b>	<b>Printed Name:</b>
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**Reason for Denial:**

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