



## Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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### NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Monday, July 25, 2016 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

### AGENDA #266

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes 265 – June 16, 2016
6. Projects
  - A. HO-0812-130644 Total Rehabilitation
  - B. HO-0812-130711 Emergency Roof
  - C. HO-0812-130790 Emergency Roof
  - D. 06-2005 Discharge Mortgage
7. Reports
  - A. Director Updates
  - B. Inspector Project Updates
  - C. Activity & Financial Reports
8. New Business
9. Other Business
10. Public Comments
11. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



June 16, 2016 - Minutes #265

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Kenneth R. Glasser, Tammy LaBouef, John LaFave, Jim Mathis, Steven Riozzi, Joseph Wambold  
EXCUSED: All present  
OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Marlene Hopp.

Additions or deletions to agenda: None.

MOTION: by John LaFave, approval of regular minutes #264 of May 19, 2016, as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Charles Berlin application for reappointment was presented.

MOTION: by Tammy LaBouef, reappoint Charles Berlin to the Housing Committee, term to expire December 31, 2019.

Ayes: Unanimous. Nays: None. Motion Carried.

Rental rehabilitation project #RR-0812-12992 deferred loan was reviewed.

MOTION: by Kenneth R. Glasser, approve to forgive annual deferred loan amount of #RR-0812-12992 project and Finance Dept. to write off from the housing notes receivable account, as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Reports - Director Updates:

Conflict of next month's July meeting, moved to Monday, July 25<sup>th</sup>.

Memorandum from Michigan Economic Development Corporation dated May 12, 2016 reviewed regarding public comment of CDBG funding.

Clerk is currently working on client wait list and processing applications.

Marketing was reviewed and discussed.

Activity and financial reports were presented and reviewed.

MOTION: by Charles Berlin, approve month end financial reports ending May 31, 2016.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 10:15 a.m.

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Marlene K. Hopp, Director  
Otsego County Housing Committee

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Steven Riozzi, Chairman  
Otsego County Housing Committee