Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, July 12, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order
Invocation
Pledge of Allegiance
Roll Call
Consent Agenda
- A. Regular Minutes of June 28, 2016 w/attachments - Motion to Approve
- B. Planning Commission Appointment (Bauman) - Motion to Approve
- C. Land Use Agreement (Otsego Lake Township) - Motion to Approve

Administrator's Report
- A. BID 2016-04 Foreclosed Properties Demolition/Cleanup

Department Head Report
- A. Michigan State University Update - Lisa Anderson

Special Presentations
- A. Community Mediation Services - Paul Slough

City Liaison, Township & Village Representatives
Correspondence
New Business
- A. Financials
  1. July 5, 2016 Warrant
  2. July 12, 2016 Warrant
- B. Sportsplex Skateboard Park
- C. Other Business

Public Comment
Board Remarks, Announcements, and Informal Discussions
Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (989-731-7520) at least twelve (12) hours prior to the scheduled start of the meeting.

Otsego COUNTY

ESTABLISHED 1875 MICHIGAN

July 12, 2016
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Regular Minutes of June 28, 2016 w/ attachments	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of June 28, 2016 with attachments.

June 28, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:33 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Commissioner Paul Liss.
Roll Call:
Present: Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.
Excused: Julie Powers-Gehman.

Consent Agenda:

Motion to approve the Regular minutes of June 14, 2016 with attachments. Ayes: Unanimous. Motion carried.

Motion to approve the 2017 Budget calendar. Ayes: Unanimous. Motion carried. (see attached)

Motion to reappoint Charles Berlin to the Housing Committee to a term ending December 31, 2019. Ayes: Unanimous. Motion carried.

Motion to adopt OCR 16-19, Magistrate Wendy Howard Appointment.
Roll Call Vote:
Ayes: Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.
Nay: None.
Excused: Julie Powers-Gehman.
Motion carried/Resolution adopted. (see attached)

Motion to reappoint Vernon Kassuba to the Brownfield Redevelopment Authority to a term ending December 31, 2019. Ayes: Unanimous. Motion carried.

Administrator's Report:
John Burt reported on the fountain on the Courthouse lawn, putting in a grate to catch the over flow of water; foreclosure, tearing down 2 properties; sand blasting the canon on the Courthouse lawn and repainting it; Iron bell Trail extension presented to the DNR; working on mobile laptops in the Sheriff's Department and City Police patrol cars; Veteran's memorial new flag poles ordered.

Department Head Report:
Jon Deming reported the EMS building is completed; new ambulance and new hazmat vehicle; run volume on track with 2015. Reported on Emergency Management, installing computers for

the patrol cars; emergency plans are done and approved for the County; radio system in good shape; 9-1-1 texting should come on in September.

Special Presentations:
Annette Eustice from Rehmann Robson, presented the Board with the 2015 Audit Report.

Motion by Commissioner Erma Backenstose, seconded by Commissioner Paul Liss, to accept the 2015 Audit Report. Ayes: Unanimous. Motion carried.

City Liaison, Township and Village Representative: None.

Correspondence:
Rachel Frisch presented the May financial reports.

New Business:
Motion by Commissioner Doug Johnson, seconded by Commissioner Ken Glasser, to approve the June 10, 2016 Special Warrant and the June 21, 2016 Warrant for a total amount of $71,046.89 Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve the June 28, 2016 Warrant in the amount of $281,983.17 Ayes: Unanimous. Motion carried.

Public Comment:
Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose reported on the Otsego Lake Township meeting, candidates running for office spoke; the splash pad at the Township Park, looking at benches to be put in.

Commissioner Paul Liss had no report.

Commissioner Bruce Brown attended the Airshow, commended Matt Barresi.

Commissioner Ken Glasser attended the Airshow.

Commissioner Paul Beachnau reported a groundbreaking ceremony is scheduled for June 29th at 1:00 p.m. for the Veteran's pavilion; attended an economic round table discussion; Alpenfest is July 12th-16th, honors luncheon tickets are available.

Commissioner Robert Harkness reported on the substance abuse meeting, possible new program coming called the Angel program.

Commissioner Doug Johnson attended the Airshow.

Commissioner Ken Borton attended the Airshow; MAC Conference in Boyne in September.

Meeting adjourned at 10:27 a.m.

_____

Kenneth C. Borton, Chairman

_____

Susan I. DeFeyter, Otsego County Clerk

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

FISCAL YEAR 2017 BUDGET CALENDAR

2016

June 28	Board approve calendar
July 8	Finance Director prepares budget packets for distribution to departments. Management Team members asked to complete line item descriptions, equipment request lists, and their requested 2017 budget figures using designated format.
July 29	Departments submit completed budget requests, line item descriptions, and equipment lists to the Finance Director.
Weeks of August 1&8	Administration staff conducts initial review of department budgets with department heads and elected officials as necessary.
September 1	Component Units Budgets Due to Finance Director (Parks, Library, U Ctr, EMS, Road Cmsn, Cmsn on Aging, Bus, Sportsplex, M-TEC)
September 9	General Fund Budget submitted to Budget and Finance Committee Members (all other funds submitted during the Budget Workshops).
September 27	Board Adopts budgets for September 30 year-end funds, Bus and Cmsn on Aging

BUDGET WORKSHOPS:

September 13	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 20	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
September 27	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
October 4	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
November 9	Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212

November 15&18	Public Hearing notices published in Gaylord Herald Times
November 16	Budget to Otsego County Clerk's Office and Online, Available for Public Review
November 22	Board holds Truth-in-Taxation hearing and Public Hearing on the Budget. Adopts General Appropriations Act resolution.

All Budget Work Sessions will be conducted in Room 212 of the downtown County Building, 225 West Main, Gaylord, MI 49735. In compliance with the Americans with Disabilities Act, persons requiring assistance to fully participate in the meeting should contact the County Administrator's office 12 hours prior to the meeting.

OCR 16-19

APPROVING THE APPOINTMENT OF COURT MAGISTRATE

Otsego County Board of Commissioners
June 28, 2016

Pursuant to MCLA 600.8521, MSA 227A.8521, the Otsego County Board of Commissioners has reviewed the following listed Magistrate duly appointed by the Honorable Patricia A. Morse, Chief Judge of the 87-A District Court.

Wendy Howard

The Otsego County Board of Commissioners does hereby approve the appointment of this Magistrate for Otsego County.

a. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts or parts of acts, or local ordinances substantially corresponding to the following acts or parts of acts, if the maximum permissible punishment does not exceed 90 days in jail, a fine, or both [MCL 600.8511(a)]:

1) SPORT FISHING, part 487 of the natural resources and environmental protection act, MCL 324.48701 to 324.48740;

2) WILDLIFE CONSERVATION, part 401 of the natural resources and environmental protection act, MCL 324.40101 to 324.40120;

3) MARINE SAFETY, part 801 of the natural resources and environmental protection act, MCL 324.80101 to 324.80199;

4) MOTOR CARRIER ACT, MCL 475.1 to 479.43;

5) MOTOR CARRIER SAFETY ACT, MCL 480.11 to 480.25;

6) DOG LAW OF 1919, MCL 287.261 to 287.290;

7) MICHIGAN LIQUOR CONTROL CODE, MCL 436.1703 and 436.1915;

8) GENERAL POWERS AND DUTIES, part 5 of the natural resources and environmental protection act, MCL 324.501 to 324.513;

9) LITTERING, part 89 of the natural resources and environmental protection act, MCL 324.8901 to 324.8907;

10) HUNTING AND FISHING LICENSES, part 435 of the natural resources and environmental protection act, MCL 324.43501 to 324.43561;

11) RECREATIONAL TRESPASS, part 731 of the natural resources and environmental protection act, MCL 324.73101 to 324.73111; and

12) TRESPASS, MCL 750.546 to 750.552c.

b. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the Michigan vehicle code, MCL 257.1 to 257.923, or local ordinances substantially corresponding to provisions of the Michigan vehicle code, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both, except for violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these

provisions. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. [MCL 600.8511(b)]

c. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both [MCL 600.8511(c)]:

1) OFF-ROAD RECREATION VEHICLES, part 811 of the natural resources and environmental protection act, MCL 324.81101 to 324.81150 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.81134 and 324.81135. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.81134 and 324.81135; and

2) SNOWMOBILE, part 821 of the natural resources and environmental protection act, MCL 324.82101 to 324.82160 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.82128 and 324.82129. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.82128 and 324.82129.

d. Accept pleas of guilty or nolo contendere and impose sentence for misdemeanor or ordinance violations punishable by fines and that are not punishable by imprisonment by the terms of the statutes or ordinances creating the offenses. [MCL 600.8512a(b)]

e. Issue search warrants under general authorization. [MCL 600.8511(g); MCL 780.651(4)]

f. Issue warrants for the arrest of persons upon written authorization of the prosecuting or municipal attorney and set pre-arraignment bonds. Written authorization is not required for vehicle law or ordinance violations within the jurisdiction of the magistrate, if a police officer issued a traffic citation in accordance with MCL 257.728 and the defendant failed to appear. [MCL 600.8511(e); MCL 764.1(5)]

g. Fix bail and accept bond in all criminal cases. [MCL 600.8511(f)] Set bond and order the defendant to appear before the circuit court in the county for a hearing when the person has been arrested for violation of a personal protection order and the circuit court judge will not be present or available within 24 hours after an arrest. [MCL 764.15b(3)]

h. Conduct first appearances of defendants before the court in all criminal and ordinance violation cases, including acceptance of any written demand or waiver of preliminary examination and acceptance of any written demand or waiver of jury trial. However, the magistrate may

only accept pleas of guilty or nolo contendere expressly authorized under MCL 600.8511 or MCL 600.8512a. [MCL 600.8513(1)]

i. Conduct arraignments for a contempt of court violation or a probation violation, if the violation arises directly out of a criminal case for which the magistrate has authority to conduct the first appearance and involves the same defendant, and if the maximum permissible penalty for the offense does not exceed one year in jail, a fine, or both. The magistrate may accept a plea and set bond, but may not conduct a contempt or probation violation hearing or sentencing. [MCL 600.8511(d)]

j. Hear and preside over civil infraction admissions, admissions with explanation, motions to set aside default or withdraw admissions, and conduct informal hearings in civil infraction actions, and impose all sanctions allowed by statute, under the authority of MCL 600.8512a(a), MCL 600.8512 (traffic and parking civil infractions), 600.8719 (municipal civil infractions), MCL 600.8819 (state civil infractions), and other applicable sections of these acts. Informal hearings involving traffic or parking violations shall not be conducted until the magistrate has successfully completed the SCAO training course in traffic law adjudication and sanctions.

k. Approve and grant petitions for the appointment of attorneys to represent indigent defendants accused of misdemeanor offenses punishable by imprisonment for not more than one year or ordinance violations punishable by imprisonment. [MCL 600.8513(2)(a)]

l. Suspend payment of court fees by indigent parties in civil, small claims, or summary proceedings actions, until after judgment has been entered. [MCL 600.8513(2)(b)]

m. Upon written authorization of the prosecuting or city attorney, sign nolle prosequis, dismissing any criminal or ordinance violation cases over which the district court has jurisdiction and release any bail bonds or bail bond deposits to the persons entitled to them, unless the preliminary examination or trial has commenced or a plea of guilty or nolo contendere has been accepted by a district court judge. [MCL 600.8513(2)(c)]

n. Execute and issue process to effectuate authority expressly granted by law to district court magistrates. [MCL 600.8513(2)(d)]

o. Administer oaths and affirmations and take acknowledgments in writing. [MCL 600.8317]

p. Perform marriages and charge a fee of $10 which shall be deposited with the court for transmission to the funding unit at the end of each month. [MCL 600.8316]

q. Issue summonses to appear and show cause why the animal should not be destroyed, issue other preliminary orders, conduct hearings, and make necessary dispositive orders, regarding animals alleged to be dangerous and to have caused serious injury or death to a person or a dog. [MCL 287.322]

r. Conduct probable cause conferences and all matters allowed at the probable cause conference, except for the taking of pleas and sentencings, under MCL 766.4. [MCL 600.8511(h)]

s. Issue a suppression order for a search warrant affidavit. [MCL 780.651(9)]

t. Issue a suppression order for a search warrant tabulation until the final disposition of the case unless otherwise ordered. [MCL 780.655(2)]

Effective Date: July 1, 2016

Date: 5-31-2016

Patricia A. Morse, Chief Judge
87-A District Court

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Planning Commission Appointment (Bauman)	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

Steven Bauman has been recommended by Livingston Township to fill their spot on the Otsego County Planning Commission, following the resignation of Roberta Tholl.

RECOMMENDATION:

Staff requests the appointment of Mr. Bauman to the Otsego County Planning Commission with a term ending December 31, 2018.

TERM EXPIRES ON: 12/31/2018

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You *must* indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

LIVINGSTON TOWNSHIP PLANNING COMMISSION
OTSEGO COUNTY ZONING BOARD

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: STEVEN J BAUMAN

Address: 1800 ALTORF STRASSE **Zip Code** 49735

Telephone: 989-390 5183 **Other:**

Email address: STEVE.BAUMAN@HOTMAIL.COM

Date available for appointment 6-27-16

County Commission District ~~[illegible]~~ DISTRICT 9

Are you a registered voter in Otsego County? ☑ Yes ☐ No

If yes, which township, city or village? LIVINGSTON TOWNSHIP

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

GAYLORD ALPINE POST VOLUNTEER

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

U.S. AIR FORCE RETIRED, REALTOR

Have you ever worked for Otsego County? ☐ Yes ☑ No

If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☑ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

☐ Yes ☑ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

REALTOR - REAL ESTATE LAW -

I hereby certify that the preceding information is correct and to the best of my knowledge.

Signature

6-27-16

Date

Mail or return your completed application to:

Otsego County
Attn: County Administration
225 West Main Street, Room 203
County Building
Gaylord, MI 49735

You may email your completed application to: ***spremo@otsegocountymi.gov***

Thank you very much for giving us the opportunity to consider you for appointment.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Land Use Agreement (Otsego Lake Township)	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, C.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County has been contracting with various townships to provide planning and zoning services to those townships. The current agreements end on December 31, 2016. The County is seeking to renew the existing agreements, at the current cost, for another two years.

RECOMMENDATION:

Staff requests the approval of the Land Use Agreement with Otsego Lake Township.

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION (LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND BUILDING CODE COMPLIANCE) 2017-2018

WHEREAS, Otsego County (the County) and Otsego Lake Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services; and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement; and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter into this Contract for services. This contract shall be in effect for a period of two (2) years beginning January 1, 2017 and continuing in effect until December 31, 2018.

Responsibilities of the Township

1. Funding for the Land Use Services Zoning function is distributed among participating townships using an equal blend of the latest State Equalized Values and population for each township (see Attachment A). Otsego Lake Township agrees to provide a total of $7,210 in 2017 and $7,210 in 2018 to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
2. The Township will pay the annual contribution amount as noted above by July 1st of each year of this contract.
3. The Township Board will select their representative, with confirmation by the Otsego County Board of Commissioners, to serve on the Otsego County Planning Commission.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning.
2. The County shall provide professional planning personnel on staff to assist Township official, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.

3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance.
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall ensure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall regularly provide reports to the Township at the Township Association meetings. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued; and the revenue received.
9. Funds related to the Otsego County Land Use Department Planning & Zoning will be maintained in a fund separate from the County's General Fund.

Either party may terminate this Agreement for any or no reason upon one hundred eighty (180) day written notice.

In the event of termination of this Agreement, the Township shall be responsible only for costs pro-rated to the date of termination.

Otsego County and Otsego Lake Township.

Entered into this 28 day of June 2016 between Otsego County and Otsego Lake Township

Otsego County

John Burt, County Administrator

Susan DeFeyter, County Clerk

Otsego Lake Township

Thomas Wagar, Supervisor

Lorraine Markovich

Lorraine Markovich, Township Clerk

ATTACHMENT A

Funding

Based on numbers used in 2013-2014 Agreement.

Township	2017	2018
Bagley	$10,300	$10,300
Charlton	$ 6,180	$ 6,180
Chester	$ 4,120	$ 4,120
Corwith	$ 6,180	$ 6,180
Dover	$ 2,060	$ 2,060
Elmira	$ 6,180	$ 6,180
Hayes	$ 7,210	$ 7,210
Livingston	$ 8,755	$ 8,755
Otsego Lake	$ 7,210	$ 7,210
Total	$58,195	$58,195

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
BID 2016-04 Foreclosed Properties Demolition/Cleanup	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Administrator's Report, A.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

Otsego County occasionally received properties through the property tax foreclosure process. When the properties are received the County looks to see the condition of any homes and the land. Any unsafe homes are demolished, and any properties with junk are cleaned up. The County has two homes to demolish and several properties to clean up this year. Bids were sought (Bid 2106-04) with six bids (5 complete) being received. The list of bids can be seen on the following page. The lowest bidder is North Central Excavating with a total bid of $34,368.

RECOMMENDATION:

Staff requests the Board to award Bid 2016-04 to North Central Excavating along with the associated budget amendment.

Total costs of project: $42,500

- Bid 2016-04: $34,368
- Asbestos Surveys: $700
- Asbestos Removal: $900
- Underground Fuel Tank Removal: $4,500
- Approx. 5% Contingency: $2,032

OTSEGO COUNTY ADMINISTRATION
BID REGISTER LOG/PRELIMINARY TABULATION SHEET

BID NUMBER: 2016-04

DATE/TIME BIDS DUE: Thursday, July 7, 2016 @ Noon

TITLE: Foreclosed Properties Demolition

DATE/TIME OF BID OPENING: July 7, 2016 @ 1:30 p.m.

ADVERTISED: Yes

BID DEPOSIT REQUIRED: N/A

ADDENDUM/DATES: 7/3/16

BIDS/PROPOSAL RECEIVED

	COMPANY NAME	LOCATION	PRELIMINARY TOTAL BID	PRELIMINARY RANK
1.	Bowne Construction	Lowell, MI	$40,700.00	4
2.	Earthworks Ent.	Gaylord, MI	$37,655.00	2
3.	J&N Construction	Gaylord, MI	~~$25,500.00~~ (Incomplete)	
4.	North Central Excavating	Gaylord, MI	$34,368.00	1
5.	Tri-County Excavating	Harbor Springs, MI	$54,700.00	5
6.	Wcisel Construction	Gaylord, MI	$41,700 ($39,615 w 5% break)	3

Company	1. 611 Sharon	2. 11927 Fantasy	3. 9152 Shell	4. Pohutsky Tr	5. 3548 Birchdale Dr	6. 6499 Hickory St	Total
Bowne	$13,525	$13,800	$2,200	$4,125	$3,960	$3,090	$40,700
Earthworks	$13,325	$14,265	$3,225	$3,125	$2,115	$1,600	$37,655
J&N	$12,390	$13,110	NA	Na	NA	NA	~~$25,500~~
North Central	$13,087	$13,091	$2,336	$2,101	$1,845	$1,908	$34,368
Tri-County	$14,000	$16,500	$13,000	$4,000	$4,200	$3,000	$54,700
Wcisel	$15,000	$13,500	$3,800	$3,500	$3,500	$2,400	$41,700

Items 1 and 2 are demolitions, the others are cleanups.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Tax Foreclosure/Capital Improvements

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General ☐Special Revenue ☐Debt Service ☐Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
499-050-699.030 Other Source - Transfers	$	$42,500
617-050-400.001 Budget Use of Fund Balance	$	$42,500
- -	$	$
- -	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
617-999-999.000 Transfer Out	$42,500	$
499-901-970.030 Property Improvements: Foreclosure	$42,500	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	**$**	**$**

Department Head Signature **Date**

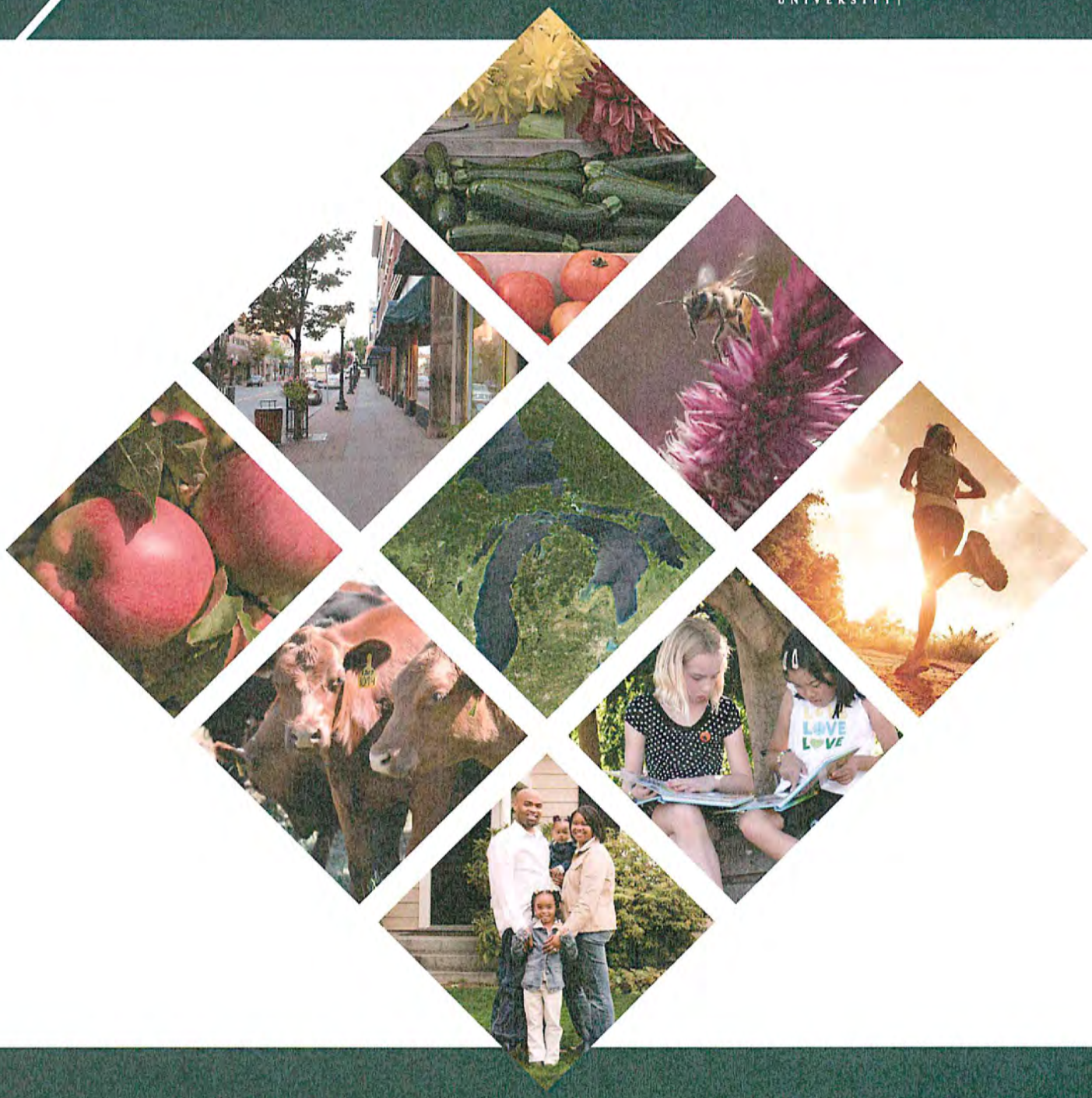
Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OCF-3 (10/14/05)

MICHIGAN STATE UNIVERSITY | Extension



Otsego County

2015–2016 ANNUAL REPORT

msue.msu.edu

MESSAGE FROM THE DISTRICT COORDINATOR

Hello from Michigan State University Extension (MSUE) District 14, which serves Alpena, Charlevoix, Cheboygan, Emmet, Montmorency, Otsego, and Presque Isle Counties. We want to thank Otsego County for another year of partnership. Together we bring dynamic and diverse educational events and programing to people right here in our communities.

MSUE is the outreach and engagement arm of Michigan State University and brings the latest research from campus directly to you. We believe education and innovative solutions can help address many of today's complex issues. We look forward to our continued service to Otsego County and the State.

We hope you enjoy reading through the Otsego County MSUE annual report for 2015-2016.

CONTACT US

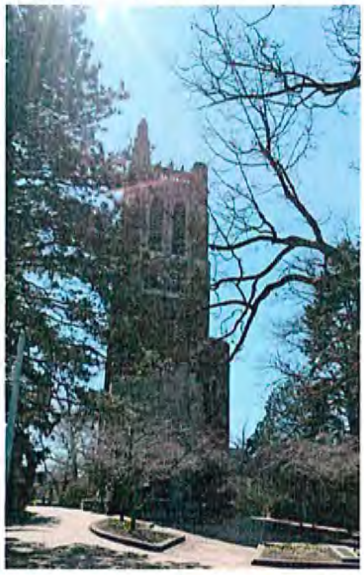
Michigan State University Extension
Otsego County
800 Livingston Blvd, Suite 4A-2
Gaylord, MI 49735
989 731-0272
Find our website: http://msue.anr.msu.edu/county/info/otsego

ISSUE IDENTIFICATION PROCESS

In 2015-16, MSUE conducted focus group sessions throughout the state to determine where the people we serve felt our efforts should be focused. In January of this year, District 14 conducted two such focus groups; one in Alpena and one in Gaylord. The top ten issues identified are summarized below. These areas of focus will be combined with our statewide focus group results and will be used to prioritize our future direction and long-term planning. We are currently conducting additional focus groups and surveys to ensure Michigan's diversity is represented. These results will also be combined with the statewide efforts. Thank you to those who participated in this process—your time is appreciated and your perspectives are important to us.

<u>Top Ten Issues Identified in District 14</u>

Youth Development/Education (4H)
Agriculture
Community Development
Citizenship
Water Quality Issues
Life Skills
Farm to School
Nutrition
Race Relations
Bovine Tuberculosis Research



DEVELOPING YOUTH AND COMMUNITIES

When you support MSU Extension 4-H programs, youth participants learn life skills that prepare them for the workforce – especially for highly sought after jobs in science, technology, engineering and mathematics (STEM). Extension programs help children develop early literacy skills that support school readiness. They learn leadership and decision-making skills in 4-H that increase their likelihood of becoming civically active.

4-H'ers also demonstrate reduced high-risk behaviors such as drug use, and learn to complete tasks, solve problems and seek any help they might need from peers and adults. 4-H involvement also helps participants avoid or reduce involvement with the court system. This helps ensure more young people succeed in school, attend college and contribute to their communities. More successful young people in communities results in greater tax revenues and consumer spending and increases the likelihood that young people will stay in, or return to, their communities.

When you support MSU Extension 4-H programs, youth participants learn life skills that prepare them for the workforce – especially for highly sought after jobs in science, technology, engineering and mathematics (STEM).

Supporting local youth while building relationships with community.

The Otsego County 4-H Council's Promotion and Community programming committee in 2015, offered a number of learning opportunities throughout the year. In April at the Family Fun Fair, youth participants learned how to plant a white pine sapling in a cup. They were able to take it home and replant it in their yards or fields. The 4-H teen leaders shared some fun facts about the white pine which is our state tree and shared resources one tree can provide. A total of 120 youth prepared a sapling to take home.

Another community program supported by 4-H Council is Spring Extravaganza. This program is held during our area's school's spring break. We offered a variety of classes and activities, most of which are free, for the families that will be staying in the area during this time and will have fun things to do. Our cooking class always fills up first! This year we had two separate classes. Youth learned about nutrition, and kitchen safety while cooking a delicious meal! These classes were taught by 4-H volunteers.

During Spring Extravaganza 4-H partnered with Otsego County Soil Conversation to hold a class which made terrariums. The kids were taught why plants grew in a terrarium and the different soils and materials needed.

From once-a-month family workshops and in-school science lessons to after-school technology training and classroom gardening, MSU Extension supplies Michigan schools and the families they serve with the support they need to be successful.

Another class taught by a 4-H volunteer was a class on how to make survivor bracelets. The kids learned how to tie different knots to make a bracelet that can be used for camping, hunting and emergency purposes when taken apart.

Other partners for Spring Extravaganza were Otsego County Parks and Recreation at Groen Park where students tracked animals, and made birdhouses; Home Depot sponsored wooden projects; Gaylord Bowling Center offered free bowling; and Gaylord Cinema West had movie discounts and refreshments.

We had approximately 80 local youth involved in all the crafts, and fun activities during Spring Extravaganza

In the U.S. today, many job openings for science, technology, engineering and mathematics (STEM) -related positions go unfilled due to a lack of qualified applicants.

Preparing children for academic success

The Otsego County 4-H Council grants college or vocational training scholarships to graduating 4-H members who meet criteria for those scholarships.

The 2015 recipients were Kelly Furget and Brooke Pollaski, both girls attended local colleges. Funding for these scholarships are raised by the council thru the Father/Daughter Dance and the Ice Cream booth sponsored by the 4-H council at the Otsego county fair.

Youth influencing community decisions with support from adults

The Otsego County 4-H Council has increased their total membership from nine adults and three youth to twelve adults and twelve youth. Our goal is to have a youth driven council supported by the adult council members. The council gives youth opportunities to chair committees, make decisions and engage in leadership within council and to extend those skills outside of the 4-H community. Each year an outstanding 4-H'er, 15 years and older, that has stood out amongst their peers are nominated by leaders . This year's 4-H'er of the year was Grace Davis. Grace is an active member in her 4-H club as well and a council teen leader.

Other successes 4-H experienced this year was an active Horse Committee within the 4-H Council. They sponsored the twilight shows that helps prepare equine 4-H members for the 2015 riding season.

The Proud Equestrian Program, which provides therapeutic riding for children with disabilities, ages 5 to 25 got off to a good start in the late fall of 2015. The therapeutic riding instructor began to recruit volunteers and their training to work with children with special needs. This is an area that is underserved outside of the formal educational setting. Funding for this special program was a gift from a local business several years ago. With promotional events in the Gaylord Herald Times, TV 9&10, and Eagles 101 we had enough volunteers to begin the youth recruitment for spring riding.

Otsego County 4-H Council, through a gift given by an anonymous donor, sent 5 youth to 4-H Summer camp at Ocqueoc Outdoor Center in Millersburg. This is a 5 county camp staffed by MSUE staff, 4-H teen leaders and local volunteers. This year's theme was fur, fins and feathers.

MSU Extension provides resources aligned with Michigan science education standards to teach confidence, leadership and responsibility related to STEM.

KEEPING PEOPLE HEALTHY

Fighting obesity through education

More than 1.7 million Michigan residents receive Supplemental Nutrition Assistance Program (SNAP) benefits. SNAP-Ed is a federal/state partnership that supports nutrition education for persons eligible for the Supplemental Nutrition Assistance Program (SNAP). State agencies that choose to conduct nutrition education through their Supplemental Nutrition Assistance Program are eligible to be reimbursed for up to one half of their SNAP-Ed costs. State and local funding comes primarily from land-grant institutions which contract with SNAP agencies to deliver SNAP-Ed. They reach intended audiences by coordinating with state and local partners and with other contractors.

⇒ About 48% of all SNAP participants are in working families (USDA Food and Nutrition Service, 2011), and 22% of those who receive SNAP Benefits in Michigan are adults living with children (USDA Food and Nutrition Service, 2011).

⇒ Michigan has the 10th highest prevalence of obesity in the United States (Michigan Department of Community Health, 2011).

In 2015, MSU Extension SNAP-Ed programs were presented to 191 adults and youth in Presque Isle County! MSU Extension's SNAP Education (SNAP-Ed) programs including Cooking Matters, Project Fresh, Jump Into Foods and Fitness, Healthy Harvest and Show Me Nutrition teach Bridge Card eligible adults and children how to make the most of their food dollars, by developing skills such as menu planning, understanding recipes, food preparation and keeping food safe.

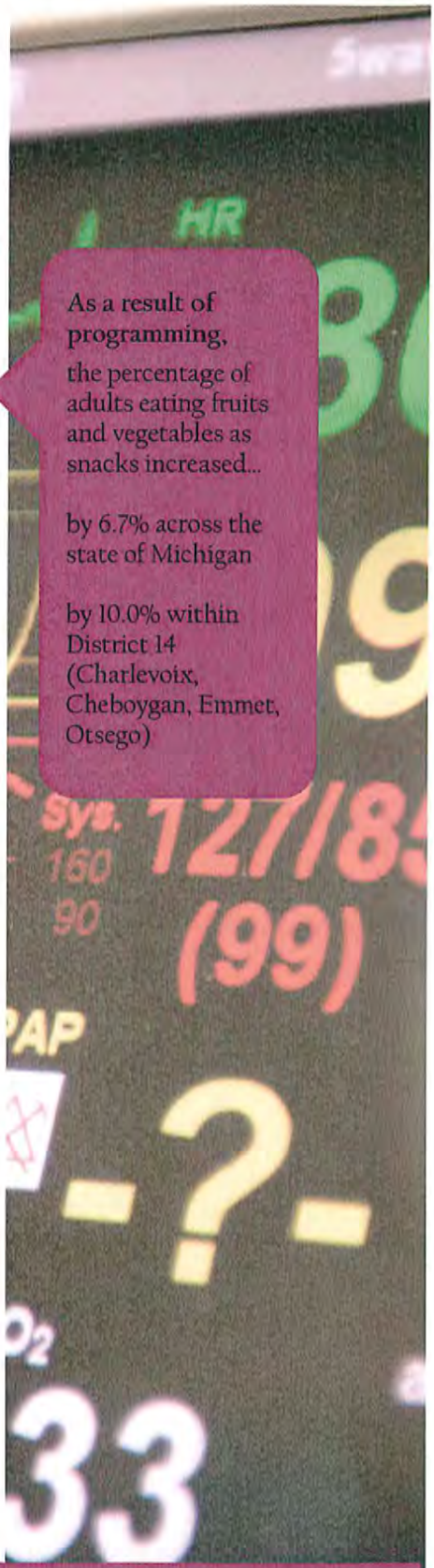
⇒ 324 adults attended 19 presentations and three 6-week series for a total of 372 contacts

⇒ 886 youth participated in a thirty-six 6-week series. Presentations reached 37 youth directly, and over 300 indirectly.

Teaching valuable healthy-eating skills

MSU Extension is serving 544 children and families weekly in the Tip of the Mitt area through a partnership with Food Bank of Eastern Michigan. As part of the backpack programs of food distributed for the weekends, children and families receive recipes, resources and information to make a healthier choice an easier choice.

Alpena County- 6 schools- 268 children
Otsego County- 1 school- 120 children
Montmorency County- 2 schools- 72 children
Presque Isle County- 1 school- 48 children
Cheboygan County- 2 schools- 96 children



As a result of programming, the percentage of adults eating fruits and vegetables as snacks increased...

by 6.7% across the state of Michigan

by 10.0% within District 14 (Charlevoix, Cheboygan, Emmet, Otsego)

MSU Extension reached more than 87,000 adults and young people across the state through programming. Nearly one-third of youth increased their level of physical activity and more than two-thirds of adults increased time spent being physically active, including three-quarters of older adults.

Nick Pung, MSU Extension Nutrition Instructor

Keeping People Healthy, continued

Show Me Nutrition (SMN)

Show Me Nutrition (SMN) is a research-based curriculum that features six sessions to help kids in grades K to 3 learn the importance of nutrition, increased physical activity and food safety. SMN invites kids to participate in fun new physical fitness and nutrition activities that promote a healthier lifestyle! Kids have fun while they try new foods, learn, and exercise! SMN was offered in Otsego Co. as a thirty– to forty-minute session kindergarten-3rd grade at North Ohio Elementary and South Maple Elementary schools.

Cooking Matters for Adults

Cooking Matters is a nutrition program where participants will learn how to eat healthy, cook and grocery shop on a limited budget. The program consists of six lessons, lasting approximately two hours each. With the help of an experienced chef and nutrition educator, participants gain the skills and confidence to make healthy, budget friendly meals for their family. Each week, participants receive take-home food, which they can use at home to practice a recipe they learned in class.

Class series are taught throughout the community, including but not limited to community centers, churches, schools and local MSU Extension offices. Group series are available and at least half of the group is Supplemental Nutrition Assistance Program (SNAP) eligible.

A veteran at Patriot Place lost 7 lbs throughout the course of our Cooking Matters class by only changing his diet and eating the recipes we made. He was also amazed at how much money he saved by following some of the tips from the class.

Working to improve social and emotional health

Reducing anger, bullying and stress through social and emotional health programs

MSU Extension's RELAX: Alternatives to Anger program offers techniques for calming down and de-stressing, problem solving, communicating and letting go of the past. The program reaches low-income and racially/ethnically diverse audiences. As a result of the program:

70% now work hard to be calm and talk things through
66% reported trying to end on a positive note

In an effort to promote prevention of child abuse and neglect, MSU Extension Educators have offered Nurturing Parenting series throughout the state. As a result of the 10 workshops involved in this program:

53% improved their adaptive skills and strategies to use in times of crisis.
41% of Nurturing Parenting participants improved their perceived informal support that helps provide for emotional needs.

"I learned some different ways to model self-control. I intend to take what we learned and apply it in my home."

RELAX Parent/Caregiver workshop participant

Denise Aungst, MSU Extension Educator

Through MSU Extension's Be SAFE: Safe, Affirming and Fair Environments initiative, young people and adults learn ways to reduce and prevent bullying and harassment behaviors. As a result of the education:

98% gained understanding about different types of bullying behaviors and how they can affect those involved.

Stress Less with Mindfulness introduces participants to the experience and practice of mindfulness to reduce stress. Mindfulness can be defined as paying attention in a particular way: on purpose, in the present moment, and non-judgmentally. As a result of the training, participants showed improvement on these key outcomes:

78% can describe how a mindfulness perspective changes reactions to daily stressors.

75% use mindful awareness when eating.

Helping Michiganders prevent diabetes

Dining with Diabetes

In 2015 there were two DWD classes offered: one took place at St Andrews Church in Gaylord and the 2nd one was at the Alpine Haus in Gaylord. There were a total of 12 Otsego county residence in both classes and they all participate the full five weeks.

Walmart of Gaylord was very generous and donated $25.00 of exercise weights and stretch bands to assure the Alpine Haus residence will keep up their exercise.

The MSU Extension Disease Prevention and Management Master Trainer Team in coordination with NEMSCA has hosted Leader training in PATH. Otsego County residence have been trained in Matter of Balance and PATH classes. The Otsego County community has more availability to programing.

In Gaylord the MSU Extension Disease Prevention and Management team has been active with the Gerad Meteyer Foundation. We are working on bringing Diabetes Education to the schools.

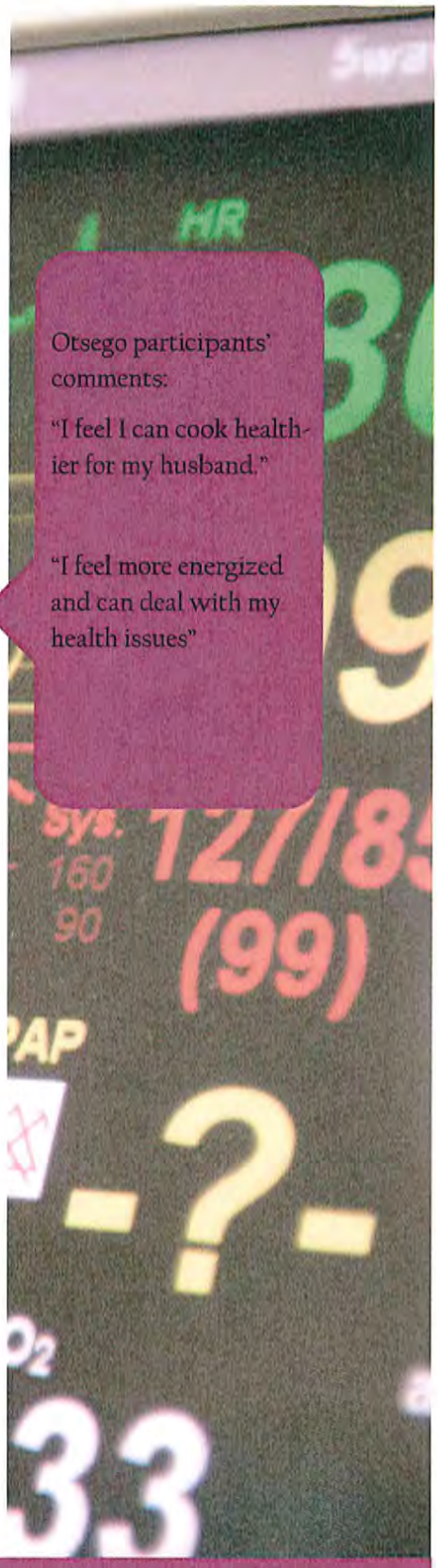
Additional Disease Prevention and Management programming and partnerships:

Chronic Disease PATH (Personal Action Toward Your Health)

MSU Extension hosted one class at Otsego Hospital. The program had six Otsego County residents participate.

Matter of Balance

MSU Extension hosted two classes (8 sessions each) at the Alpine Haus, in Gaylord, MI. There were a total of 8 residents that took the two classes. The group has continued to exercise as a group as MSU Extension goes to the home every month.



Otsego participants' comments:

"I feel I can cook healthier for my husband."

"I feel more energized and can deal with my health issues"

Throughout 2015, MSU Extension partnered with the Chronic Disease and Obesity Initiative led by Jane Sundmacher from North West Michigan Department of Health. Through the hospitals, schools, healthcare providers, and Health Department we wrote successful grants for community education and awareness. Due to the Initiative, residents in Otsego and surrounding counties are healthier and have more options for health education.

MAKING THE MOST OF OUR NATURAL ASSETS

When you support MSU Extension's natural resources education programs, participants learn about income-generating opportunities, ecological principles, natural resource issues and the role of natural resource professionals.

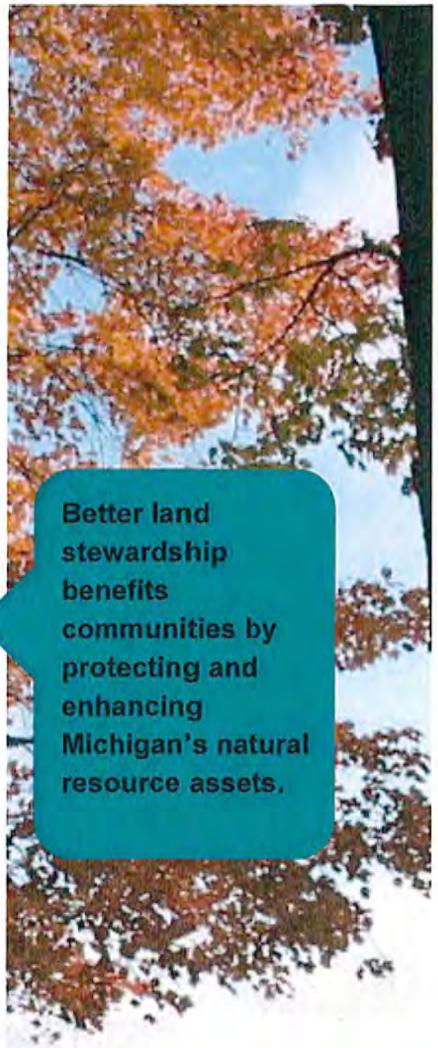
Northeast Michigan Great Lakes Stewardship Initiatives: Engaging Youth in Coastal Community Development through Place-based Education

Collectively, our Northeast Michigan Great Lakes Stewardship Initiative (NEMIGLSI) network, NOAA B-WET water education partnerships, and Center for Great Lakes Literacy trainings have invested in promoting Great Lakes Literacy and supporting a growing place-based education network and culture amoung our Northeast Michigan schools and communities. To date, in total, our network programming has now engaged 13,266 youth in place-based stewardship education opportunities!

Projects specific to Otsego County as a part of the NEMIGLSI network include: Gaylord High School, Otsego County watershed studies, Johannesburg-Lewiston school yard forest project, and the support of the Otsego Conservation District, Otsego Conservation Days for 7th and 8th graders. To date for 2015-2016, 819 youth are engaged in these projects in Otsego County. 6 Otsego County teachers are either participating in professional development or fielding place-based educational projects with their students.

Julie Crick, MSUE Natural Resources Educator also serves on the Advisory Committee of the Otsego County Conservation District Forester. MSUE also takes part in the National Geographic Bioblitz event organized by the University Center for the last two years. A Bioblitz is part festival, part educational event, and part scientific event in which teams of volunteer scientists, families, students, teachers, and community members of all ages work together to find and identify as many species of plants, animals, microbes, fungi, and other organisms as possible. Extension staff serve on the steering committee for the Bioblitz event, Julie Crick hosts the tree identification station, and Brandon Schroeder, MSUE Sea Grant educator, is key in organizing a professional development opportunity for educators. Bioblitz is scheduled for July 23rd, 2016 and held at Treetops Nature Area on Whitmarsh Road in Vanderbilt – bring your family and friends and enjoy with us! Thanks to the University Center for bringing this event to Otsego County.

The NEMIGLSI has also supported Huron Pines in securing a $90,000 grant from the Great Lakes Fishery Trust Great Lakes Stewardship Initiative Fund to expand place-based education efforts with inland schools. The projects titled, Woodlands and Waters – Three Tiers of Stakeholder Engagement in the Heart of the Great Lakes, seeks to engage 6 new inland schools as part of NEMIGLSI through 12 new place-based stewardship projects. This effort will reach 150+ students!



Better land stewardship benefits communities by protecting and enhancing Michigan's natural resource assets.

Michigan Sea Grant Extension offers expertise to coastal communities and partners interested in developing and enhancing water trails.

SUPPORTING FOOD AND AGRICULTURE

Michigan agriculture continues to be a diverse and thriving segment of the state's economy. When you support MSU Extension, you help producers develop efficient farming practices that optimize the use of inputs to enhance productivity while protecting soil and water resources. This education leads to better use of time, money and human capital, which helps retain and create agricultural jobs.

Aerial Cover Crop Interseeding

MSU Extension, in partnership with three Michigan Conservation Districts, the Natural Resource Conservation Service (NRCS) and local field crop producers received $29,810 in grant funds from the Sustainable Agriculture Research & Education (SARE) Partnership Grant Program to investigate and demonstrate cooperative aerial seeding as a method of timely cover crop establishment on Northeast MI corn and soybean acres.

Cover crops contribute to cash crop production through improvement of soil health and fertility, pest management and water availability. Keeping the soil covered can also reduce erosion and increase nutrient cycling on farmlands, thereby decreasing the soil and nutrient loads entering our waterways. However, timely cover crop establishment on local farms is frequently precluded by harvest operations that carry-on into November and poor late-season field conditions.

Alternative seeding technologies (aerial and high clearance ground equipment) are available to address this barrier by overseeding a cover crop prior to fall harvest of corn or soybeans. Our Northeast Michigan Aerial Cover Crop Seeding Demonstrations project used aerial overseeding to establish cereal rye, an oat-radish blend and winter wheat in 662 acres of corn and soybeans across Presque Isle, Montmorency, Alpena and Otsego Counties prior to harvest in 2015. 400 acres were managed as research and demonstration sites highlighted by a comprehensive outreach campaign and series of four extension events designed to educate producers on the potential benefits and challenges of aerial cover crop overseeding.

"This program gave us an opportunity to use a technology that we were interested in, but could not previously justify given our small acreage."

46% (n=13) of those responding to our evaluation survey reported that they increased their use of cover crops by an average of 22 acres each as a result of participating in our Aerial Seeding project.

Forty-seven gardeners are now certified MSUE Master Gardeners. They volunteer and spread gardening knowledge in our communities!

Supporting Food and Agriculture, continued

In December, 47 trainees completed their Master Gardener coursework. While the majority of the trainees were from Otsego County, seven other Northern Michigan counties were represented. Master Gardener trainees must successfully complete 45 hours of class time with a 14-session curriculum that covers horticulture training based on university research. Class topics include plant and soil science, integrated pest management, annuals and perennials, woody ornamentals, vegetables, small fruits and tree fruits and gardening practices to protect water quality.

To become a Certified Extension Master Gardener, trainees must also complete 40 hours of horticulturally-related volunteer service in their local commodities. Volunteer trainees will be offered science-based guidance for lawns and gardens, work closely with the Otsego Conservation District with its demonstration garden and community service projects, offer gardening workshops for adults and conduct outreach. Another program the trainees will work on is the Junior Master Gardener program which brings environmental education about growing food, flowers, recycling and composting to school-aged children.

While completing their 40 hours in the local and surrounding communities, these 47 trainees will volunteer a total of 1,880 hours, which holds over $40,000 in value. After initially being certified, each MSU Extension Master Gardener continues to give back to their community in subsequent years and re-certify by offering 15 hours of volunteer work and five hours of continued education annually.

How to Keep the Family Farm in the Family

In November, commercial agricultural producers from four counties met in Gaylord to take part in two workshops to teach them how to begin the process of transitioning the farm to a family successor(s) or a non – family successor, such as a key employee. One of the presenters was Curtis Talley, MSU Extension, Farm Business Management Educator.

Extension Educators Serving Otsego County

Staff Located in Otsego County Office:

Name	Role	Phone	Email
Lisa Anderson	District 14 Coordinator	989-731-0279	ande1874@msu.edu
Denise Aungst	Educator, Health & Nutrition Institute	989-731-0269	aungstd@msu.edu
Devora Davis	4-H Program Coordinator	989-731-0273	davisd72@msu.edu
Nick Pung	Nutrition Program Instructor	989-731-0265	pungnich@msu.edu
Cathy O'Connor	County Support Staff	989-731-0272	oconnor.cathy@msu.edu
Jeanne Freymuth	Master Gardener Program Coordinator	989-732-5348	freymut2@msu.edu

Additional MSU Extension Staff Serving Otsego County:

Name	Role	Phone	Email
James DeDecker	Educator, Ag & Agribusiness	989-734-2168	dedecke5@msu.edu
Scott Matteson	Educator, Financial Literacy	989-354-9879	mattes25@msu.edu
Curtis Talley	Educator, Farm Management	231-873-2129	talleycu@msu.edu
Gretchen Stelter	Educator, Health & Nutrition	989-344-3264	stelter@msu.edu
Julie Crick	Educator, Natural Resources	989-275-7179	crickjul@msu.edu
Karen Fifield	Educator, Food Safety	989-785-8016	fifield@msu.edu
Kylie Rymanowicz	Educator, Certified Family Life	231-627-8836	rymanow1@msu.edu

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Click to Reset

Otsego COUNTY MICHIGAN ESTABLISHED 1875

PRESENTATION REQUEST FOR BOARD OF COMMISSIONERS MEETINGS

ORGANIZATION/AGENCY Community Mediation Services

PRESENTER Paul Slough TITLE Board Chairperson

ADDRESS 114 East Main Street, Suite 1, Gaylord, MI 49735

MEETING DATE July 12, 2016 TIME 9:30am

PURPOSE To share information on the services Community Mediation Services provides throughout our county and ask for board and community support.

TYPE OF PRESENTATION verbal

EQUIPMENT REQUIRED none

APPROXIMATE LENGTH 20 minutes plus questions and answers

PASS OUT MATERIAL*

*Please have pass out material available for the Commissioners at the County Administrator's office the Thursday prior to the meeting.

EXPECTED DECISION BY THE COMMISSION

OTHER INTERESTED INDIVIDUALS TO BE PRESENT:

NAME Annette Wells TITLE Executive Director

NAME annette@mimediation.com TITLE

NAME 989-732-1576 TITLE

NAME TITLE

DATE OF REQUEST May 4, 2016

SIGNATURE Annette Wells

COMMITTEE REFERRAL

Return completed form to: Otsego County Administrator
225 West Main Street, Room 203
Gaylord, MI 49735
Fax#(989)731-7529

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
July 5, 2016 Warrant	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 1	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The July 5, 2016 Warrant in the amount of $78,957.34.

RECOMMENDATION:

Staff requests approval of the warrant as detailed above with a total amount of $78,957.34.

06/30/2016

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 07/05/2016 - 07/05/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/05/2016	AP	1481(E)	AVFUEL CORPORATION	SALES TAX	281-000-228.023	943.07
07/05/2016	AP	1481(E)	AVFUEL CORPORATION	AIRPLANE FUEL	281-537-930.664	31,100.28
						32,043.35
07/05/2016	AP	1482(E)	CONSUMERS ENERGY	CENTER ELECTRIC	208-752-930.620	353.62
07/05/2016	AP	1482(E)	CONSUMERS ENERGY	100060707310	212-430-930.620	1,063.39
07/05/2016	AP	1482(E)	CONSUMERS ENERGY	VANDERBILT RECYCLING LIGHTING	226-528-930.620-PROG000000	24.09
07/05/2016	AP	1482(E)	CONSUMERS ENERGY	ELECTRICITY	637-265-930.620-ALPCT00000	4,307.27
07/05/2016	AP	1482(E)	CONSUMERS ENERGY	ELECTRICITY	637-265-930.620-LNDUS00000	606.75
						6,355.12
07/05/2016	AP	1483(E)	ELAN	MAC REG. SUMMIT-GEHMAN POWI	101-101-704.400	50.00
07/05/2016	AP	1483(E)	ELAN	VACUUM CLEANER-COURTS	101-131-726.000	296.53
07/05/2016	AP	1483(E)	ELAN	GO DADDY COUNTY CERTIFICATE EN	101-228-726.000	149.99
07/05/2016	AP	1483(E)	ELAN	B. JOYNER FUND ACCOUNTING HOT	101-253-930.500	32.25
07/05/2016	AP	1483(E)	ELAN	PROSECUTOR-MONTHLY FAX	101-267-801.020	10.00
07/05/2016	AP	1483(E)	ELAN	416SRP PORTION/VEH WASH SUPPL	101-301-726.000	276.20
07/05/2016	AP	1483(E)	ELAN	RD PATROL PORTION/VEH WASH SL	101-301-726.050	40.84
07/05/2016	AP	1483(E)	ELAN	AGENCY REP/MACP AWARD BANQ/	101-301-930.500	45.00
07/05/2016	AP	1483(E)	ELAN	CIVIL DIV PORTION/GLC 31 SIG MAC	101-302-726.000	50.00
07/05/2016	AP	1483(E)	ELAN	CIVIL DIV PORTION/VEH WASH SUPI	101-302-726.050	10.20
07/05/2016	AP	1483(E)	ELAN	416SRP PORTION/GLC 31 SIG MAG	101-334-726.000	26.00
07/05/2016	AP	1483(E)	ELAN	CORRECTIONS PORTION/GLC 31 SIG	101-351-726.000	294.41
07/05/2016	AP	1483(E)	ELAN	TRANSPORT VAN/VEH WASH SUPPL	101-351-920.400	10.20
07/05/2016	AP	1483(E)	ELAN	WORK CAMP PORTION/GLC 31 SIG I	205-301-726.000	26.00

07/05/2016	AP	1483(E)	ELAN	FLEXSEAL FOR PARKS/REC	208-751-726.050	79.86
07/05/2016	AP	1483(E)	ELAN	PARTS FOR AIR HOCKEY TABLE	208-752-726.040	54.40
07/05/2016	AP	1483(E)	ELAN	SEMINAR-C. PRATT	212-430-704.400	299.00
07/05/2016	AP	1483(E)	ELAN	INTERNET-AIRPORT	281-537-920.410	515.70
07/05/2016	AP	1483(E)	ELAN	AIRSHOW-FRIDAY MEDIA TKTS.	282-537-930.300	891.78
07/05/2016	AP	1483(E)	ELAN	IMAGING UNIT	516-253-726.000	347.29
07/05/2016	AP	1483(E)	ELAN	B. JOYNER FUND ACCOUNTING HOT	516-253-930.500	32.24
07/05/2016	AP	1483(E)	ELAN	B. JOYNER FUND ACCOUNTING HOT	616-253-930.500	32.25
07/05/2016	AP	1483(E)	ELAN	FORECLOSURE SUPPLIES	617-253-726.000	51.92
07/05/2016	AP	1483(E)	ELAN	B. JOYNER FUND ACCOUNTING HOT	617-253-930.500	32.24
07/05/2016	AP	1483(E)	ELAN	SIGNS FOR FOUNTAIN AREA	637-265-726.050	155.22
07/05/2016	AP	1483(E)	ELAN	MAC REGIONAL SUMMIT-J. BURT	645-172-704.400	25.00
07/05/2016	AP	1483(E)	ELAN	FLAT RATE POSTAGE-FOIA	645-172-930.450	6.45
07/05/2016	AP	1483(E)	ELAN	DINNER-J. BURT	645-172-930.500	4.11
07/05/2017	AP	1483(E)	ELAN	MACAO-J. BURT	645-172-930.500	130.20
07/05/2016	AP	1483(E)	ELAN	MAC REGIONAL SUMMIT-R. FRISCH	645-201-704.400	25.00
07/05/2016	AP	1483(E)	ELAN	MACAO CONF.-R. FRISCH	645-201-930.500	301.05
07/05/2016	AP	1483(E)	ELAN	EMPLOYMENT APPS.	645-270-726.000	202.31
07/05/2016	AP	1483(E)	ELAN	POSTAGE-RETURN EMP. APPS.	645-270-930.450	6.45
						4,510.09
07/05/2016	AP	62217	7TH PROBATE FAMILY COURT	MAY 2016 PLACEMENTS	292-662-930.810	8,325.00
07/05/2016	AP	62218	CAPITAL TIRE INC	50112741 STOCK	588-699-726.050	174.44
07/05/2016	AP	62219	CATHERINE ISBELL	6/14/16 TRANSPORT - TRAVEL	101-134-930.500	318.60
07/05/2016	AP	62219	CATHERINE ISBELL	6/14/16 TRANSPORT	101-134-940.010	135.00
07/05/2016	AP	62219	CATHERINE ISBELL	6/14/16 TRANSPORT - TRAVEL	292-662-930.500	288.70
07/05/2016	AP	62219	CATHERINE ISBELL	6/14/16 TRANSPORT	292-662-930.830	135.00
						877.30

07/05/2016	AP	62220	CHRIS DECKROW	RESTITUTIONS PAYABLE	701-000-271.000	25.00
07/05/2016	AP	62221	CITY OF GAYLORD	WATER/SEWAGE	637-265-920.200-ALPCT00000	649.88
07/05/2016	AP	62221	CITY OF GAYLORD	WATER/SEWAGE	637-265-920.200-CRTHS00000	574.82
07/05/2016	AP	62221	CITY OF GAYLORD	WATER/SEWAGE	637-265-920.200-INFO CTR00	58.44
						1,283.14
07/05/2016	AP	62222	EXTREME POWER SPORTS	RESTITUTIONS PAYABLE	701-000-271.000	100.00
07/05/2016	AP	62223	FARM BUREAU INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	280.00
07/05/2016	AP	62224	FRONTIER	9897052645020712-5	212-430-930.210	75.87
07/05/2016	AP	62225	FRONTIER	JUNE 2016	101-131-930.210	76.73
07/05/2016	AP	62226	JOSEPH FRICK	RESTITUTIONS PAYABLE	701-000-271.000	58.78
07/05/2016	AP	62227	MGT OF AMERICA, INC	2ND QTR (APR-JUN 2016)	215-141-801.020	1,945.40
07/05/2016	AP	62228	MIDLAND COUNTY JUVENILE C	6/10/16 TO 6/21/16 PLACEMENT	292-662-930.810	1,705.00
07/05/2016	AP	62229	MIKE JAROSZ	6/24-25 SOO BRC	101-332-801.030	725.00

07/05/2016	AP	62230	PURCHASE POWER	2ND QTR (APR-JUN)	101-131-920.520	422.96
07/05/2016	AP	62230	PURCHASE POWER	2ND QTR (APR-JUN)	215-141-920.520	211.48
						634.44
07/05/2016	AP	62231	PURCHASE POWER	2ND QTR (APR-JUN)	101-131-920.520	211.48
07/05/2016	AP	62231	PURCHASE POWER	2ND QTR (APR-JUN)	101-131-940.111	211.48
07/05/2016	AP	62231	PURCHASE POWER	2ND QTR (APR-JUN)	101-267-930.450	211.48
						634.44
07/05/2016	AP	62232	STATE OF MICHIGAN	PISTOL PERMITS	701-000-228.016	2,956.00
07/05/2016	AP	62233	TELE-RAD	INVOICE 873196	261-901-970.435	486.50
07/05/2016	AP	62234	TONYA KLEE-JURCZYK	RESTITUTIONS PAYABLE	701-000-271.000	30.00
07/05/2016	AP	62235	ULTIMATE SPORTS SYSTEMS	PROPERTY - IMPROVEMENTS	499-901-970.300-TENNIS_CC_	14,000.00
07/05/2016	AP	62236	VISION SERVICE PLAN (VSP)		647-851-704.110	1,385.74
07/05/2016	AP	62237	WAYNE ISBELL	6/14/16 TRANSPORT	101-134-940.010	135.00
07/05/2016	AP	62237	WAYNE ISBELL	6/14/16 TRANSPORT	292-662-930.830	135.00
						270.00
			TOTAL - ALL FUNDS	TOTAL OF 24 CHECKS		78,957.34

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 07/05/2016 - 07/05/2016

Total for fund 101 GENERAL FUND	3,739.35
Total for fund 205 WORK CAMP	26.00
Total for fund 208 PARKS AND RECREATION	487.88
Total for fund 212 ANIMAL CONTROL	1,438.26
Total for fund 215 FRIEND OF THE COURT	2,156.88
Total for fund 226 RECYCLING FUND	24.09
Total for fund 261 911 SERVICE FUND	486.50
Total for fund 281 AIRPORT	32,559.05
Total for fund 282 AIRPORT SPECIAL EVENTS	891.78
Total for fund 292 CHILD CARE FUND	10,588.70
Total for fund 499 CAPITAL PROJECTS FUND	14,000.00
Total for fund 516 DELINQUENT TAX	379.53
Total for fund 588 TRANSPORTATION FUND	174.44
Total for fund 616 HOMESTEAD AUDIT FUND	32.25
Total for fund 617 TAX FORECLOSURE FUND	84.16
Total for fund 637 BUILDING AND GROUNDS	6,352.38
Total for fund 645 ADMINISTRATIVE SERVICES	700.57
Total for fund 647 HEALTH CARE FUND	1,385.74
Total for fund 701 GENERAL AGENCY	3,449.78
TOTAL - ALL FUNDS	78,957.34

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
July 12, 2016 Warrant	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 2	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The July 12, 2016 Warrant in the amount of $219,202.31.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of $219,202.31.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/12/2016	AP	1484(E)	CONSUMERS ENERGY	RECYCLING SOUTH ELECTRICITY	226-528-930.620-PROG000000	23.83
07/12/2016	AP	1485(E)	MUNICIPAL EMPLOYEES	JUNE RETIREMENT	704-000-231.700	51,375.53
07/12/2016	AP	62238	46TH CIRCUIT TRIAL COURT	REST PMT BY TRAVIS TRENT KIRBY 11-	701-000-271.148	125.00
07/12/2016	AP	62239	87-A DISTRICT COURT- IMPREST	PEOPLE V LARRY MICHAEL LEVERON	101-131-930.940	67.30
		62239		PEOPLE V KEITH KLEIN JURY TRIAL ON	101-145-930.930	431.90
						499.20
07/12/2016	AP	62240	ACCU-FACTS SERVICES	INV#2016183-027	209-751-726.000	92.05
07/12/2016	AP	62241	ACE HARDWARE	REST PMT BY ASHLEIGH RENA DUKES 16	701-000-271.130	200.00
07/12/2016	AP	62242	ADVANCE AUTO PARTS	3230 ; ***3284 SHERIFF #69-008	588-699-726.050	272.83
07/12/2016	AP	62243	ALPINE ANIMAL HOSPITAL	JUNE 2016	212-430-930.471	630.14
		62243		JUNE 2016	212-430-930.980	489.00
						1,119.14
07/12/2016	AP	62244	AMERICAN WASTE	1537012 JULY 2016	212-430-920.410	70.00
		62244		AIRPORT TRASH # 1524030 AIRSHOW	282-537-930.300	460.00
						530.00
07/12/2016	AP	62245	ANDREW SAMKOWIAK	JUNE 2016 WEEKENED DRUG TESTER:	101-133-940.010	160.00
07/12/2016	AP	62246	APT US&C	P. WRIGHT FALL CONFERENCE	101-253-704.400	27.20
		62246		D. AXFORD & P. WRIGHT MEMBERSHIP	101-253-930.600	142.50
		62246		P. WRIGHT FALL CONFERENCE	516-253-704.400	27.20
		62246		D. AXFORD & P. WRIGHT MEMBERSHIP	516-253-930.600	142.50
		62246		P. WRIGHT FALL CONFERENCE	616-253-704.400	27.20
		62246		P. WRIGHT FALL CONFERENCE	617-253-704.400	27.20
						393.80
07/12/2016	AP	62247	AUTO LAB OF GAYLORD	OVERPMT ON 2015 TAXES 103-155-000-	516-030-694.000	21.51
07/12/2016	AP	62248	BARBARA J GOWARD	GUARDIANSHIP REVIEW ON 6/28/16	101-131-930.500	4.56
		62248		GUARDIANSHIP REVIEW ON 6/28/16	101-131-930.830	30.00
						34.56
07/12/2016	AP	62249	BENJAMIN BUSHONG	6/12 GAYLORD RRC AND 6/25-26/16	101-332-801.030	216.00
07/12/2016	AP	62250	BJS RENTAL & CATERING	AIRSHOW TENTS VIP TENT TABLE	282-537-940.010	2,005.00
07/12/2016	AP	62251	BRADLEY J. BUTCHER	REST PMT BY CONNIE	701-000-271.130	100.00
07/12/2016	AP	62252	BRUCE TILLINGER	SERVICES THROUGH 06/23/16	249-371-801.027	1,430.00
07/12/2016	AP	62253	BURNHAM & FLOWER OF MICHIGAN	2016 SUMMER SHORT TERM BOND	101-253-930.100	5,015.00
07/12/2016	AP	62254	CDW GOVERNMENT INC	WIRELESS KEY BOARDS & MOUSE -	101-131-726.000	96.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		62254		CANON IMAGEFORMULA DR-C225 OFFICE	266-901-970.440	442.96
						538.96
07/12/2016	AP	62255	CHARLES HICKS	REST PMT BY RONALD DAVID BLEEDA 16	701-000-271.130	50.00
07/12/2016	AP	62256	CHARLES KLEE	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62256		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	6.00
						46.00
07/12/2016	AP	62257	CITY OF GAYLORD	WATER BILL	208-752-920.200	55.46
07/12/2016	AP	62258	COUNTY EQUALIZATION SERVICES	INV#00202016	101-257-801.025	5,000.00
07/12/2016	AP	62259	CRUISERS	SHERIFF PATROL VEHICLE OUTFITTING	266-901-970.420	12,218.00
07/12/2016	AP	62260	DATAMARS INC	505413/16 MICROCHIPS	212-430-726.000	916.89
07/12/2016	AP	62261	DENISE BABBITT	CERTIFICATION CLASS FOR DENISE	101-257-704.400	250.00
07/12/2016	AP	62262	DENISE LANDRIE	REIMBURSMENT FOR AIRSHOW FOOD	282-537-940.010	21.04
07/12/2016	AP	62263	DIANA M BOYD	GUARDIANSHIP REVIEW HEARING ON 6-	101-131-930.500	1.00
		62263		GUARDIANSHIP REVIEW HEARING ON 6-	101-131-930.830	30.00
						31.00
07/12/2016	AP	62264	DONNA KORONKA	REST PMT BY SAVANNA MARIE KORONKA	701-000-271.130	280.00
07/12/2016	AP	62265	DOUG KASSUBA	INV#201608	266-901-970.435-PHONE_____	750.00
07/12/2016	AP	62266	DOUGLAS HEMPENSTALL	ON-CALL	101-648-801.020	100.00
07/12/2016	AP	62267	DUNNS	JUNE 2016 COURT COPY FEES &	101-131-920.520	95.34
		62267		JUNE 2015 CIRCUIT COURT SECRETARY	101-131-940.111	31.65
		62267		INV# 829640-0 PACKING TAPE &	101-301-726.000	9.55
		62267		INV# 829640-0 PACKING TAPE &	101-302-726.000	2.15
		62267		INV# 829640-0 PACKING TAPE &	101-334-726.000	1.07
		62267		INV# 829640-0 PACKING TAPE &	101-351-726.000	11.71
		62267		INV# 829640-0 PACKING TAPE &	205-301-726.000	2.15
		62267		828929	212-430-726.000	23.92
		62267		JUNE 2016 FOC COPY FEES &	215-141-920.520	67.53
		62267		OFFICE SUPPLIES	249-371-726.000	395.13
		62267		STAMP	292-662-726.000	112.41
		62267		8255740 TIME CARDS; 8293790	588-699-726.000	99.98
		62267		8255740 TIME CARDS; 8293790	588-699-726.050	28.12
						880.71
07/12/2016	AP	62268	ELI ELECTRIC LLC	SERVICES THROUGH 06/23/16	249-371-801.026	1,250.00
07/12/2016	AP	62269	ELIZABETH STYLES	CAMPING REFUND	208-440-652.030	90.00
07/12/2016	AP	62270	EMMET COUNTY DPW	INV#701161	226-528-940.010-PROG000000	26,318.45

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/12/2016	AP	62271	FAMILY FARE	REST PMT BY NICHOLAS JOEL FLOWERS	701-000-271.130	13.58
07/12/2016	AP	62272	FEENY	INV# 6222839/1 VEH#698 WARRANTY	101-301-726.050	178.37
07/12/2016	AP	62273	FORWARD GAS STATION	REST PMT BY SHANE WILLIAM	701-000-271.130	75.00
07/12/2016	AP	62274	FRANCES NOWAK	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62274		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	7.50
						47.50
07/12/2016	AP	62275	FRANK ZAREMBA	112470 FIREWOOD	208-751-726.000	125.00
07/12/2016	AP	62276	FRONTIER	ACCT 231-164-4102-082208-5	261-427-930.210	633.74
07/12/2016	AP	62277	GASLIGHT MEDIA	INV#52402	101-228-801.020	50.00
07/12/2016	AP	62278	GAYLORD AREA CHAMBER OF	STATE OF THE COMMUNITY LUNCHEON	101-101-930.500	100.00
		62278		CHAMBER DUES AND GOOD	282-537-930.300	283.00
						383.00
07/12/2016	AP	62279	GAYLORD AREA CONVENTION &	2016 VISITORS GUIDE 1/4 PAGE	282-537-930.300	730.00
07/12/2016	AP	62280	GAYLORD CITY TREASURER	211D JUNE 2016 DISTRICT COURT	701-000-221.000	420.75
07/12/2016	AP	62281	GAYLORD VETERINARY SERVICES	MAY 2016	212-430-930.471	880.23
		62281		MAY 2016	212-430-930.980	566.00
						1,446.23
07/12/2016	AP	62282	GBS INC	INV#16-26787, VITAL RECORDS	101-215-726.000	385.80
		62282		INV#16-26708, AUGUST 2ND PRECINCT	101-262-726.000	530.06
						915.86
07/12/2016	AP	62283	GILL ROYS HARDWARE	977541	212-430-726.000	7.18
07/12/2016	AP	62284	GLOBALSTAR USA	INV#1000000007426387	261-427-940.010	1,592.95
07/12/2016	AP	62285	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	82.76
07/12/2016	AP	62286	HAILEY HUDSON	REST PMT BY ROBERT JOHN RIDER JR	701-000-271.130	125.00
07/12/2016	AP	62287	HALL VETERINARY CLINIC	JUNE 2016	212-430-726.035	171.60
		62287		JUNE 2016	212-430-930.471	105.00
		62287		JUNE 2016	212-430-930.980	785.00
						1,061.60
07/12/2016	AP	62288	HOLLY THRUSH	CAMPING REFUND 2 SITES	208-440-652.030	162.00
07/12/2016	AP	62289	HOME DEPOT CREDIT SERVICES	2493 2174	212-430-726.000	283.80
07/12/2016	AP	62290	HOSPITAL PURCHASING SERVICE	INV# LLC11748	101-301-920.410	111.19
		62290		INV# LLC11748	101-351-920.410	125.09

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		62290		INV# LLC11748	101-864-920.410	1,042.42
		62290		INV# LLC11748	205-301-920.410	111.19
						1,389.89
07/12/2016	AP	62291	HUIZAR MACHINES	REST PMT BY RONALD DAVID BLEEDA 16	701-000-271.130	70.00
07/12/2016	AP	62292	IMAGE FACTORY INC	INV# 41911 ID CARD FOR DEP J MYLER	101-301-726.000	14.50
07/12/2016	AP	62293	INSTITUTE OF CONTINUING LEGAL	MI FAMILY LAW 2016 UPDATE	215-141-726.200	133.50
07/12/2016	AP	62294	JASON CAVERSON	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62294		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	15.00
						55.00
07/12/2016	AP	62295	JEFFERY B PROUX	SERVICES THROUGH 06/23/16	101-721-801.020	120.00
		62295		SERVICES THROUGH 06/23/16	249-371-801.024	2,155.00
						2,275.00
07/12/2016	AP	62296	JEN GRZEBK	CAMPING REFUND	208-440-652.030	94.00
07/12/2016	AP	62297	JESSICA ROGERS	REST PMT BY DAVID CHRISTOPHER	701-000-271.130	19.20
07/12/2016	AP	62298	JIM WERNIG INC	18485 BUS #30; ***CM18485	588-699-726.050	896.65
		62298		REST PMT BY MICHAEL DEAN-FORSTER	701-000-271.130	300.00
						1,196.65
07/12/2016	AP	62299	JIM'S ALPINE AUTOMOTIVE	1-695832; ***1-696248 BUS #33	588-699-726.050	404.90
07/12/2016	AP	62300	JOHNSON OIL COMPANY	INV# 372860 OIL CHANGE VEH#693	101-301-726.050	33.95
		62300		INV# 159235 VEH#6902 (OLD #694	101-351-920.400	18.00
		62300		159276 TIRE REPAIR DODGE	212-430-726.050	18.00
						69.95
07/12/2016	AP	62301	JORDAN STILSON	REST PMT BY GERMINIE SHEILA-LADELL	701-000-271.148	10.00
07/12/2016	AP	62302	JOSEPH S KOPROWICZ	TWISTER JOE PERFORMANCE AT AIRSHOW	282-537-940.010	400.00
07/12/2016	AP	62303	JUDITH JARECKI	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62303		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	15.50
						55.50
07/12/2016	AP	62304	KATELYNN KUCHAREK	REST PMT BY JAZLYN RAIN-CARR WILDE	701-000-271.130	80.94
07/12/2016	AP	62305	KENNETH ARNDT	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62305		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	5.00
						45.00
07/12/2016	AP	62306	KEVAN D FLORY	SERVICES THROUGH 06/23/16	101-721-801.020	480.00
		62306		SERVICES THROUGH 06/23/16	249-371-801.024	3,545.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						4,025.00
07/12/2016	AP	62307	KOHLS CORPORATE LOSS	REST PMT BY DUSTIN ROBERT MAROTTA	701-000-271.130	72.50
07/12/2016	AP	62308	M BANK	REST PMT BY JOY MARIE MILLER 06-	701-000-271.130	30.00
07/12/2016	AP	62309	MAKE IT MINE DESIGN	4522 EMBROIDERY ON UNIFORM SHIRTS	212-430-726.046	56.00
07/12/2016	AP	62310	MARVIN CARLSON	PROF./MILEAGE/ON-CALL	101-648-801.020	425.00
		62310		PROF./MILEAGE/ON-CALL	101-648-930.500	20.00
						445.00
07/12/2016	AP	62311	MARY GOFF	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
07/12/2016	AP	62312	MATT BARRESI	REIMBURSMENT FOR GLR MAAE BOARD	281-537-940.010	123.65
		62312		REIMBURSEMENT FOR AIRSHOW	282-537-930.300	200.00
						323.65
07/12/2016	AP	62313	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID CHRISTOPHER	701-000-271.130	10.40
07/12/2016	AP	62314	MAXIMUM SECURITY	INV#10902	637-265-920.410	180.00
07/12/2016	AP	62315	MEGA POWER SPORTS LLC	INV# 38911 BATTERY & INSTALLATION	101-336-726.050	204.27
07/12/2016	AP	62316	MELANIE GEISTER	CAMPING REFUND	208-440-652.030	94.00
07/12/2016	AP	62317	MICHIGAN FESTIVALS & EVENTS	AIRSHOW ADVERT # 17797	282-537-930.300	160.00
07/12/2016	AP	62318	MICHIGAN STATE	LEIN L-GNET LINE 2ND QTR 4/1/16	101-132-930.240	1,765.00
07/12/2016	AP	62319	MID NORTH PRINTING INC	AIRSHOW GATE PROGRAM	282-537-940.010	4,429.30
07/12/2016	AP	62320	MIKE JAROSZ	5/23/16 RETURNING RIDER BRC SOO	101-332-801.030	232.00
07/12/2016	AP	62321	MUSIK HAUS	REST PMT BY MICHAEL DEAN-FORSTER	701-000-271.130	50.00
07/12/2016	AP	62322	MUTUAL OF OMAHA	JULY LIFE ADD AND DISABILITY	704-000-231.870	3,162.41
07/12/2016	AP	62323	NEW CENTURY SIGNS	INVOICE # 32600 AND 43297 AIRSHOW	282-537-930.300	2,786.40
07/12/2016	AP	62324	NORA HOLLY CORFIS	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62324		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	14.00
						54.00
07/12/2016	AP	62325	NORM KASUBOWSKI	CAMPING REFUND	208-440-652.030	65.00
07/12/2016	AP	62326	NORTH CENTRAL EXCAVATING INC.	COMMUNITY CENTER SEWER REPAIR	499-901-970.300-COMMCTR___	4,924.00
07/12/2016	AP	62327	OFFICE DEPOT INC	ACCT# 33676958 HOUSING/VA COPY	101-682-726.000	31.91
		62327		ACCT# 33676958 HOUSING/VA COPY	233-690-726.000	31.91
						63.82
07/12/2016	AP	62328	OMS COMPLIANCE SERVICES INC	INV#84057	101-301-726.000	83.75
		62328		PREEMPLOYMENT DRUG TEST	209-751-726.000	79.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						163.25
07/12/2016	AP	62329	OTSEGO CO FOC	RE: PATRICIA MOBLEY	701-000-265.000	40.00
07/12/2016	AP	62330	OTSEGO COUNTY BUS SYSTEM	TRUCK MAINTENANCE	101-257-920.400	28.00
		62330		INV# 0479 VEH#698 CHARGER/NEW	101-301-726.050	338.97
						366.97
07/12/2016	AP	62331	OTSEGO COUNTY FOC	FOC PERF BOND	701-000-265.000	600.00
07/12/2016	AP	62332	OTSEGO COUNTY ROAD COMMISSION	REST PMT BY ELIZABETH JOY NOBLISKI	701-000-271.148	18.28
07/12/2016	AP	62333	OTSEGO COUNTY TREASURER	JURY BOX REIMB	101-145-930.930	1,109.40
07/12/2016	AP	62334	PATRICK THOLL	CAMPING REFUND	208-440-652.030	165.00
07/12/2016	AP	62335	PAUL HARTMANN	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62335		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	10.00
						50.00
07/12/2016	AP	62336	PAULA WRIGHT	REIMBURSMENT FOR AIRSHOW FOOD	282-537-940.010	25.67
07/12/2016	AP	62337	PENGUIN MANAGEMENT INC	INV#40202	261-427-940.010	3,636.00
07/12/2016	AP	62338	PUMMILL BUSINESS FORMS	ENVELOPES FOR BILLING	101-257-726.000	963.21
07/12/2016	AP	62339	QUILL CORPORATION	TONER	101-131-726.000	384.67
		62339		COPY PAPER, TONER	215-141-726.000	221.94
						606.61
07/12/2016	AP	62340	RIGHTWAY REMEDIATION	ASBESTOS SURVEYS ON FORECLOSED	499-901-970.300-FORCL00000	700.00
07/12/2016	AP	62341	RONS WRECKER	127582 CHEVY AVEO TO WERNIG'S	588-699-940.010	50.00
07/12/2016	AP	62342	SHIRT WORKS	AIRSHOW AND MEIJER T-SHIRTS	282-537-930.300	5,050.00
07/12/2016	AP	62343	SPARTAN SEWER & SEPTIC TANK	AIRSHOW PORTABLE TOILETS	282-537-940.010	2,000.00
07/12/2016	AP	62344	SPECIALTIES INC	122134 CAT CARRIERS	212-430-726.000	357.47
07/12/2016	AP	62345	SPICY BOBS ITALIAN EXPRESS	INV#9 ($88.65) 07/28/15 REPLCS	101-301-726.000	29.55
		62345		INV#9 ($88.65) 07/28/15 REPLCS	101-351-930.700	50.95
		62345		INV#9 ($88.65) 07/28/15 REPLCS	205-301-726.000	29.55
						110.05
07/12/2016	AP	62346	STAPLES BUSINESS ADVANTAGE	INV#3306541606	101-000-106.000	154.12
		62346		CLASP ENVELOPES, TONER, PAPER CLIP	101-131-726.000	111.97
		62346		CLASP ENVELOPES, TONER, PAPER CLIP	101-131-940.111	348.56
		62346		CLASP ENVELOPES, WHITE OUT, PENS,	215-141-726.000	69.54
		62346		INV#3305920034	645-172-726.000	77.08
		62346		INV#3306541606	645-201-726.000	12.79

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						774.06
07/12/2016	AP	62347	STATE OF MICHIGAN	211D JUNE 2016	701-000-228.020	10.00
		62347		211D JUNE 2016	701-000-228.030	405.00
		62347		211D JUNE 2016	701-000-228.037	6,712.99
		62347		211D JUNE 2016	701-000-228.042	130.00
		62347		211D JUNE 2016	701-000-228.057	405.00
		62347		211D JUNE 2016	701-000-228.058	3,766.00
		62347		211D JUNE 2016	701-000-228.059	21,235.33
		62347		211D JUNE 2016	701-000-228.560	1,040.00
						33,704.32
07/12/2016	AP	62348	STATE OF MICHIGAN BUREAU OF	REST PMT BY HELENA LOU LEASK 04-	701-000-271.130	300.00
07/12/2016	AP	62349	STEPHEN PATRICK COBB	REST PMT BY ALAN BRIAN WARNER 16-	701-000-271.130	180.00
07/12/2016	AP	62350	SUNRISE CONSTRUCTION COMPANY	INV#116995	637-265-726.050	120.00
07/12/2016	AP	62351	SUPERWASH-TOM ROEN	REST PMT BY JOEY MICHAEL HAAS 14-	701-000-271.130	17.00
07/12/2016	AP	62352	SUSAN GEHRIS	CAMPING REFUND	208-440-652.030	68.00
07/12/2016	AP	62353	TELE-RAD	PATROL VEHICLE LAPTOP ACCESSORIES	261-901-970.435	5,426.42
07/12/2016	AP	62354	TELEPHONE SUPPORT SYSTEMS INC	41449 BASIC MAINTANCE AGREEMENT	588-699-940.010	546.58
07/12/2016	AP	62355	TERRANCE M COTTLE	JUNE 2016 MENTAL HEALTH COUNSELING	101-133-940.010	2,480.00
07/12/2016	AP	62356	THE CRIME VICTIM FOUNDATION	REST PMT BY DAVID CHRISTOPHER	701-000-271.130	20.00
07/12/2016	AP	62357	THE LAMAR COMPANIES	AIRSHOW BILLBOARD	282-537-930.300	4,460.00
07/12/2016	AP	62358	TIMOTHY BURKE	MAY 21-22 GAYLORD BASIC RIDER	101-332-801.030	1,160.00
07/12/2016	AP	62359	TIMOTHY MCPHERSON	6/26/16 BASIC RIDER	101-332-726.000	9.51
		62359		6/26/16 BASIC RIDER	101-332-801.020	423.50
		62359		6/26/16 BASIC RIDER	101-332-801.030	725.00
		62359		6/26/16 BASIC RIDER	101-332-920.400	35.27
						1,193.28
07/12/2016	AP	62360	TRI-STATE FOREST	REST PMT BY MOLLY RENE-SUE KILGORE	701-000-271.130	49.99
07/12/2016	AP	62361	UCMAN	2286	212-430-920.410	400.00
07/12/2016	AP	62362	UPS	INV#0000493AE4266	101-215-930.450	3.99
07/12/2016	AP	62363	VERIZON WIRELESS	9767440379 JUNE	588-699-930.210	6.16
07/12/2016	AP	62364	VERIZON WIRELESS	283104123-00001 JUNE 2016	101-131-930.210	24.13
07/12/2016	AP	62365	VISION SERVICE PLAN (VSP)	JULY RETIREE VISION	647-851-704.110	129.03
07/12/2016	AP	62366	WAL-MART STORES ASSET	REST PMT BY JEREMIAH ROBERT HARMAN	701-000-271.130	218.99

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/12/2016	AP	62367	WALMART COMMUNITY GEMB	0080 2117 A/C INVOICE 3575	212-430-726.000	121.18
07/12/2016	AP	62368	WASH N GO MANAGEMENT INC	INVOICE 10781 JUNE	212-430-920.410	13.00
07/12/2016	AP	62369	WAYNE BENTLEY	JULY 2016 WEEKEND DRUG TESTER:	101-133-940.010	40.00
07/12/2016	AP	62370	WILLARD L BROWN	PLANNING COMMISSION MEETING/JUNE	101-721-703.040	40.00
		62370		PLANNING COMMISSION MEETING/JUNE	101-721-930.500	20.00
						60.00
07/12/2016	AP	62371	WMJZ EAGLE 101.5	AIRSHOW RADIO ADVERT	282-537-930.300	1,000.00
07/12/2016	AP	62372	ZAREMBA EQUIPMENT INC	S 97610 STOCK	588-699-726.050	183.21
			TOTAL - ALL FUNDS	TOTAL OF 137 CHECKS		219,202.31

--- GL TOTALS ---

101-000-106.000	SUPPLIES INVENTORY	154.12
101-101-930.500	TRAVEL	100.00
101-131-726.000	SUPPLIES - GENERAL	592.64
101-131-920.520	RENTAL - EQUIP/VEHICLES	95.34
101-131-930.210	TELEPHONE	24.13
101-131-930.500	TRAVEL	5.56
101-131-930.830	SVCS OF CARE GIVER	60.00
101-131-930.940	WITNESS SERVICES	67.30
101-131-940.111	TRI COUNTY COURT EXPENSES	380.21
101-132-930.240	DATA/NETWORK SVCS	1,765.00
101-133-940.010	OUTSIDE CONTRACTED SERVICES	2,680.00
101-145-930.930	JUROR SERVICES	1,541.30
101-215-726.000	SUPPLIES - GENERAL	385.80
101-215-930.450	SHIPPING AND MAILING	3.99
101-228-801.020	PROFESSIONAL	50.00
101-253-704.400	EDUCATION AND TRAINING	27.20
101-253-930.100	INSURANCE AND BONDS	5,015.00
101-253-930.600	MEMBERSHIP AND DUES	142.50
101-257-704.400	EDUCATION AND TRAINING	250.00
101-257-726.000	SUPPLIES - GENERAL	963.21
101-257-801.025	PROFESSIONAL SVCS	5,000.00
101-257-920.400	REPAIRS AND MAINTENANCE SVCS	28.00
101-262-726.000	SUPPLIES - GENERAL	530.06
101-301-726.000	SUPPLIES - GENERAL	137.35
101-301-726.050	REPAIRS AND MAINT SUPLLIES	551.29
101-301-920.410	SERVICE CONTRACTS	111.19
101-302-726.000	SUPPLIES - GENERAL	2.15
101-332-726.000	SUPPLIES - GENERAL	9.51
101-332-801.020	PROFESSIONAL	423.50
101-332-801.030	TECHNICAL SVCS	2,333.00
101-332-920.400	REPAIRS AND MAINTENANCE SVCS	35.27

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-334-726.000				SUPPLIES - GENERAL		1.07
101-336-726.050				REPAIRS AND MAINT SUPPLIES		204.27
101-351-726.000				SUPPLIES - GENERAL		11.71
101-351-920.400				REPAIRS AND MAINTENANCE SVCS		18.00
101-351-920.410				SERVICE CONTRACTS		125.09
101-351-930.700				ROOM AND BOARD		50.95
101-648-801.020				PROFESSIONAL		525.00
101-648-930.500				TRAVEL		20.00
101-681-930.960				VETERANS BURIAL		300.00
101-682-726.000				SUPPLIES - GENERAL		31.91
101-721-703.040				PER DIEM		320.00
101-721-801.020				PROFESSIONAL		600.00
101-721-930.500				TRAVEL		93.00
101-864-920.410				SERVICE CONTRACTS		1,042.42
205-301-726.000				SUPPLIES - GENERAL		31.70
205-301-920.410				SERVICE CONTRACTS		111.19
208-440-652.030				ADMISSION - CAMPING FEE		738.00
208-751-726.000				SUPPLIES - GENERAL		125.00
208-752-920.200				WATER/SEWAGE		55.46
209-751-726.000				SUPPLIES - GENERAL		171.55
209-751-930.620				ELECTRICITY		82.76
212-430-726.000				SUPPLIES - GENERAL		1,710.44
212-430-726.035				SUPPLIES - MEDICAL/PHARMACY		171.60
212-430-726.046				SUPPLIES - UNIFORM/ACC		56.00
212-430-726.050				REPAIRS AND MAINT SUPLLIES		18.00
212-430-920.410				SERVICE CONTRACTS		483.00
212-430-930.471				MEDICAL		1,615.37
212-430-930.980				ANIMAL STERILIZATION		1,840.00
215-141-726.000				SUPPLIES - GENERAL		291.48
215-141-726.200				BOOKS AND PERIODICALS		133.50
215-141-920.520				RENTAL - EQUIP/VEHICLES		67.53
226-528-930.620-PROG000000				ELECTRICITY		23.83
226-528-940.010-PROG000000				OUTSIDE CONTRACTED SERVICES		26,318.45
233-690-726.000				SUPPLIES - GENERAL		31.91
249-371-726.000				SUPPLIES - GENERAL		395.13
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		5,700.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		1,250.00
249-371-801.027				PROFESSIONAL-PLUMB/MECH INSPECTIONS		1,430.00
261-427-930.210				TELEPHONE		633.74
261-427-940.010				OUTSIDE CONTRACTED SERVICES		5,228.95
261-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		5,426.42
266-901-970.420				PROPERTY - VEHICLES		12,218.00
266-901-970.435-PHONE_____				PROPERTY - MACHINERY & EQUIPMENT		750.00
266-901-970.440				PROPERTY - COMPUTER		442.96
281-537-940.010				OUTSIDE CONTRACTED SERVICES		123.65

Check Date Bank Check #	Payee	Description	GL #	Amount
282-537-930.300		ADVERTISING		15,129.40
282-537-940.010		OUTSIDE CONTRACTED SERVICES		8,881.01
292-662-726.000		SUPPLIES - GENERAL		112.41
499-901-970.300-COMMCTR___		PROPERTY - IMPROVEMENTS		4,924.00
499-901-970.300-FORCL00000		PROPERTY - IMPROVEMENTS		700.00
516-030-694.000		OTHER INCOME - OVER AND SHORT		21.51
516-253-704.400		EDUCATION AND TRAINING		27.20
516-253-930.600		MEMBERSHIP AND DUES		142.50
588-699-726.000		SUPPLIES - GENERAL		99.98
588-699-726.050		REPAIRS AND MAINT SUPLLIES		1,785.71
588-699-930.210		TELEPHONE		6.16
588-699-940.010		OUTSIDE CONTRACTED SERVICES		596.58
616-253-704.400		EDUCATION AND TRAINING		27.20
617-253-704.400		EDUCATION AND TRAINING		27.20
637-265-726.050		REPAIRS AND MAINT SUPLLIES		120.00
637-265-920.410		SERVICE CONTRACTS		180.00
645-172-726.000		SUPPLIES - GENERAL		77.08
645-201-726.000		SUPPLIES - GENERAL		12.79
647-851-704.110		HOSPITALIZATION		129.03
701-000-221.000		DUE CITIES		420.75
701-000-228.020		STATE CNSRVTN CSTS LQDTN DMG		10.00
701-000-228.030		DRIVERS LICENSE REINSTATEMENT		405.00
701-000-228.037		CRIME VICTIM RIGHTS FUNDS		6,712.99
701-000-228.042		STATE COURT FUND		130.00
701-000-228.057		JUROR COMPENSATION REIMBURSE		405.00
701-000-228.058		CIVIL FILING FEE FUND		3,766.00
701-000-228.059		JUSTICE SYSTEM FUND		21,235.33
701-000-228.560		ELECTRONIC FILING SYSTEM FEE		1,040.00
701-000-265.000		BONDS PAYABLE		640.00
701-000-271.130		RESTITUTIONS PAYALBE - DIST CT		2,262.60
701-000-271.148		RESITUTIONS PAYABLE-PRBT CT		153.28
704-000-231.700		RETIREMENT -MERS		51,375.53
704-000-231.870		INSURANCE -LIFE/DISABILITY		3,162.41

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 07/12/2016 - 07/12/2016

Total for fund 101 GENERAL FUND	26,808.04
Total for fund 205 WORK CAMP	142.89
Total for fund 208 PARKS AND RECREATION	918.46
Total for fund 209 GROEN NATURE PRESERVE FUND	254.31
Total for fund 212 ANIMAL CONTROL	5,894.41
Total for fund 215 FRIEND OF THE COURT	492.51
Total for fund 226 RECYCLING FUND	26,342.28
Total for fund 233 HUD GRANT FUND	31.91
Total for fund 249 BUILDING INSPECTION FUND	8,775.13
Total for fund 261 911 SERVICE FUND	11,289.11
Total for fund 266 EQUIPMENT FUND	13,410.96
Total for fund 281 AIRPORT	123.65
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	24,010.41
Total for fund 292 CHILD CARE FUND	112.41
Total for fund 499 CAPITAL PROJECTS FUND	5,624.00
Total for fund 516 DELINQUENT TAX REVOLVING	191.21
Total for fund 588 TRANSPORTATION FUND	2,488.43
Total for fund 616 HOMESTEAD AUDIT FUND	27.20
Total for fund 617 TAX FORECLOSURE FUND	27.20
Total for fund 637 BUILDING AND GROUNDS	300.00
Total for fund 645 ADMINISTRATIVE SERVICES	89.87
Total for fund 647 HEALTH CARE FUND	129.03
Total for fund 701 GENERAL AGENCY	37,180.95
Total for fund 704 PAYROLL IMPREST FUND	54,537.94
TOTAL - ALL FUNDS	219,202.31

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Sportsplex Skateboard Park	July 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County Board had previously approved a contribution of $1,000 to the Sportsplex Skate Park. An additional $200 is being sought to complete the concrete work for the project.

RECOMMENDATION:

Staff requests approval a budget amendment in the amount of $200 for the Sportsplex Skate Park.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☑ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION skate park at Sportsplex

REVENUE

Account Number	Decrease	Increase
499-050-699.030 Other Sources Transfers	$	$ 200.00
	$	$
	$	$
	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.010 Contingency General Fund	$	$ 200.00
101-972-999.000 Transfer Out Capital Prjcts	$ 200.00	$
499-901-970.300 Skate Pk	$ 200.00	$
	$	$
	$	$
	$	$
Total	**$**	**$**

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**