Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, January 26, 2016 beginning at 9:30 a.m., at the Alpine Center at 800 Livingston Blvd, Multi-purpose Room, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of January 12, 2016 w/attachments.

Consent Agenda

A. EMS Board Appointment (Bowen) - Motion to Approve

B. Budget & Finance Committee Recommendations

1. FY 2016 Budget Amendment (Health Care Increase) - Motion to Approve
2. FY 2016 Budget Amendment (Trailhead Grant) - Motion to Approve
3. FY 2016 Budget Amendment (Equipment) - Motion to Approve
4. FY 2016 Budget Amendment (Capital Projects) - Motion to Approve
5. FY 2016 Budget Amendment (Airport Capital Projects) - Motion to Approve
6. FY 2016 Budget Amendment (Emergency Management) - Motion to Approve

C. OCR 16-02 Elizabeth Haus Recognition - Motion to Adopt

D. OCR 16-03 MERS Hybrid Plan Adoption - Motion to Adopt

E. MERS Hybrid Plan Agreement - Motion to Approve

Administrator's Report

Department Head Report

A. Sheriff's Office Update - Undersheriff Matt Nowicki; Captain Brian Webber

B. Airport Update - Matt Barresi

City Liaison, Township & Village Representatives

Correspondence

A. November Financial Reports

New Business

A. Financials

1. January 19, 2016 Warrant
2. January 26, 2016 Warrant

B. Vanderbilt Trail Head Grant Match

C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (989-731-7520) at least twelve (12) hours prior to the scheduled start of the meeting.

January 12, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Roberta Tholl.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Erma Backenstose.

Motion by Commissioner Paul Liss, seconded by Commissioner Ken Glasser, to approve the Regular minutes of December 15, 2015 with attachments and the Regular minutes of January 5, 2016. A motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to amend the following motion: Motion by Commissioner Paul Beachnau, seconded by Commissioner Paul Liss, to approve a budget amendment for 2016 to ~~contribute~~ *provide matching funds of* $50,000 to the Village of Vanderbilt for grant match for the Vanderbilt Trailhead Project and to provide $5,000 to the Village of Vanderbilt for plan development costs. The $50,000 grant match to be returned by the Village in the event the project does not move forward. Vote on amendment-Unanimous. Vote on amended motion-Unanimous. Motion carried.

Commissioner Ken Glasser requests item E the Village of Vanderbilt Trailhead Project be removed from the consent agenda and placed under new business.

Consent Agenda:

Motion to approve FY 2016 9-1-1 Fund Budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to reappoint Mary Sanders to the Otsego County Emergency Medical Services Board with the term to expire 12-31-2018.

Motion to approve the EMS Component Unit Agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Sheriff Budget Amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Capital Projects Budget Amendment. Ayes: Unanimous. Motion carried. (see attached)

Committee Reports:

Motion by Commissioner Doug Johnson, seconded by Ken Glasser, to adopt Resolution OCR 16-01, Otsego County Community Recreation Plan 2012-2016 Amendment.
Roll Call Vote:
Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.
Nays: None.
Excused: Erma Backenstose.
Motion carried/Resolution adopted. (see attached)

Administrator's Report:
John Burt reported on the Courthouse Plaza project, stonework being done on the fountain and tables; EMS building almost complete; applied for a $30,000 grant for trailhead project; interviewed 4 people for the Parks and Recreation director.

Special Presentation:
Steve Rollins reported on the Northern Michigan Veterans Coalition.

City Liaison, Township and Village Representative:

Commissioner Julie Powers-Gehman reported on the City Council meeting, Marijuana Ordinance passed; Ordinance passed to allow chickens in the City limits; DDA appointments.

Robert Tholl reported on the Road Commission, public hearing was held to approve the amended 2015 budget and the 2016 budget; Reorganizational meeting held; moving to 1 meeting a month; inventory finished, less salt used; met with the Townships regarding projects they would like done

Correspondence: None.

New Business:
Motion by Commissioner Robert Harkness, seconded by Commissioner Doug Johnson, to approve the December 21, 2015 Special Warrant and the December 22, 2015 Warrant for a total amount of $467,801.58 Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers-Gehman, to approve the December 29, 2015 Special Warrant and the December 29, 2015 Warrant for a total amount of $168,497.47. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Paul Liss, to approve the January 5, 2016 Warrant for a total amount of $64,044.19. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to approve the January 12, 2016 Warrant for a total amount of $312,488.32. Ayes: Unanimous. Motion carried.

Motion to amend the motion previously adopted at the December 15, 2015 meeting to read "Move to approve a budget amendment for 2016 to contribute $50,000 to the Village of Vanderbilt for grant match for the Vanderbilt Trailhead Project and to provide $5,000 to Corwith Township for plan development costs. The $50,000 grants match to be returned by the Village in the event the project does not move forward." Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Doug Johnson, Ken Borton, Bruce Brown. Nays: Ken Glasser. Excused: Erma Backenstose. Motion carried. (see attached)

Commissioner Paul Beachnau introduced the Leadership of Otsego County program students in the audience.

Public Comment:
Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Liss had no report.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser attended the MSU extension visioning meeting; Bagley Township meeting, looking into disbanding their DDA.

Commissioner Paul Beachnau reported business after hours at the Airport 1-13-2016; Veteran's coffee gathering held at the airport.

Commissioner Julie Powers-Gehman had no report.

Commissioner Robert Harkness reported on the milfoil in Big Lake.

Commissioner Doug Johnson reported on the Parks and Recreation meeting, recreation plan was discussed, election of officers.

Commissioner Ken Borton attended the Bagley Township meeting, agreed to funding for the trailhead project, disbanding their DDA; Attended MAC environmental regulatory affairs meeting in Lansing.

Meeting adjourned at 10:13 a.m.

_____

Kenneth C. Borton Chairman

_____

Susan I. DeFeyter, Otsego County Clerk

Otsego COUNTY MICHIGAN
ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: 911 Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☑ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION To record equipment purchase (mobile laptops for patrol vehicles), $18,000 grant-funded, $3,060 funded by the 911 Fund

REVENUE

Account Number	Decrease	Increase
261-030-676.040 Reimbursement	$	$ 18,000
261-050-400.001 Budgeted Use of Fund Balance	$	$ 3,060
	$	$
	$	$
Total	$	$ 21,060

EXPENDITURE

Account Number	Increase	Decrease
261-901-970.440 Property-computers	$ 21,060	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$ 21,060	$ 21,060

Rachel Frisch — 12/18/15
Department Head Signature — Date

12/20/15
Administrator's Signature — Date

1/12/16
Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

Finance Department
Entered:
By:

AMENDED AND RESTATED
AGREEMENT FOR OPERATING AND MAINTAINING
AMBULANCE AND RESCUE SERVICE FOR OTSEGO COUNTY

THIS AGREEMENT effective as of this 22 day of DECEMBER, 2015, by and among the County of Otsego, Michigan (hereafter the "County" and the "Commissioners"), organized and existing under the constitution and laws of the State of Michigan, and Otsego County Ambulance Corps, Inc. /dba/ Otsego County Emergency Medical Services (hereafter OCEMS), a Michigan non-profit corporation.

In consideration of the mutual agreement contained herein, the parties agree as follows:

I. GENERAL AGREEMENT

Under the provisions of this Agreement, the County hereby contracts with the OCEMS to operate an ambulance service to provide advanced life support, ambulance and rescue service in and about Otsego County.

II. TERMS AND AMENDMENT

A. TERMS

This Agreement contains the entire understanding and Agreement of the parties regarding the subject matter contained herein.

B. DURATION

The terms of this Agreement shall be for five (5) years commencing with the date of execution.

C. EXTENSION

(i) Further, the terms of this Agreement shall be automatically extended, unless otherwise modified in accordance with the terms set forth herein, upon renewal of the OCEMS millage. This automatic extension shall be for the period of the millage renewal.

(ii) Further, this Agreement may be extended for such lengths or periods of time as the parties may mutually agree upon in writing.

D. AMENDMENT

Further, the terms and conditions of this Agreement, as provided herein, may be amended at any time during the above stated period with the express mutual written consent of the parties who are then bound by the terms hereof.

III. FINANCIAL GOVERNANCE

A. ANNUAL BUDGET

(i) OCEMS will present an annual budget to the Commissioners prior to October 1st of each year, unless additional time is given by the County, in the format required by the Finance Committee, along with any associated information requested, for the operations of OCEMS for the following year beginning January 1st.

(ii) Prior to December 31st of each year, the Commissioners shall consider for approval the final budget for the operation of the OCEMS.

(iii) BUDGET AMENDMENTS: Budget amendments must be approved by the OCEMS Board and then forwarded to the Otsego County Finance Department. OCEMS shall provide an updated copy of its annual budget to the Otsego County Finance Department each time

the OCEMS budget is amended, ensuring that the County has a current, updated budget at all times during the fiscal year.

B. FINANCIAL REPORTING

(i) Beginning with the quarter ended **December 2015**, OCEMS shall provide the following quarterly accounting reports to the Otsego County Finance Department:

(1) Balance Sheet – including all assets, liabilities, and fund equity

(2) Budget Report – including the amended budget and actual amounts for all revenues and expenditures.

(3) Quarterly reports must be submitted no later than the 15th day of the month following quarter-end.

(ii) Beginning with the month ended **November 2015**, OCEMS shall provide the following monthly accounting reports to the Otsego County Treasurer:

(1) Report reconciling the general ledger balances in the receiving fund to the balances in the operating fund.

(2) Monthly reports must be submitted no later than the 15th day of the next month.

(iii) OCEMS shall attest to the completeness and accuracy of all financial information. The County will rely on the reports to be complete and accurate upon submission.

(iv) All corporate and financial records of OCEMS shall be available to the County or its auditors upon reasonable request.

(v) AUDITS – OCEMS will be audited under the umbrella of the County, as a discretely presented component unit. The County may, at its discretion, engage the auditors to perform additional procedures. OCEMS and the County may find it desirable for OCEMS to be audited under separate cover (still included in the County's audit report as a discretely presented component unit). In such an instance, the County will choose the auditing firm.

C. CUSTODY OF CASH AND INVESTMENTS

(i) All OCEMS monies shall be deposited with a bank or trust company designated by the County and approved by OCEMS. The monies may be kept in one bank account, and shall be invested as practical by the Otsego County Treasurer as authorized by law.

(ii) All deposits must be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.

(iii) All transfers out for OCEMS disbursements must also be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.

(iv) OCEMS shall attest to the completeness and accuracy of the supporting documentation submitted for all deposits and disbursement transfers. The County will rely on the documents to be complete and accurate upon submission. OCEMS further attests that the deposits and disbursement transfers have been subject to the appropriate level of review before submission.

D. FUNDS

(i) Operating Fund

a. Any amount of operating funds, which are appropriated to OCEMS by the Commissioners from the OCEMS operating millage, shall be expended for daily operations or capital improvements.

b. Such expenditures shall only be completed if they are included in the budget or approved by a specific resolution of the Commissioners.

c. All revenues raised by rates and charges of OCEMS shall be used solely for the operation and maintenance of OCEMS.

d. The operating fund general ledger shall be maintained by OCEMS.

(ii) Capital Outlay Fund

a. If there are sufficient funds, there may be set aside, in a capital outlay fund, such sums, as OCEMS may deem advisable. All monies in the capital outlay fund shall be used solely for equipment (heavy rescue, ambulances and appropriate medical equipment), and repairs, replacements or improvements.

b. Any and all equipment required, by law, will be purchased by OCEMS in the name of the County to insure proper licensing and insuring of such equipment.

E. SURPLUS/DEFICIT

(i) Surplus

a. Any surplus realized by OCEMS will be retained by OCEMS. During the budget process, OCEMS and the County will discuss potential uses of surplus monies (e.g. used for capital purchases, retained to enhance fund balance level, etc.).

(ii) Deficits

a. Should any year's operations result in a deficit (other than a planned reduction of fund balance that has been previously approved by the Commissioners), OCEMS agrees to:

i. Immediately meet with the Otsego County Budget and Finance Committee to develop a satisfactory deficit correction plan, which may include increased fees or reduced expenses.

ii. Should this action prove to be insufficient to correct the deficit operations, OCEMS agrees to revise the plan, and further increase fee revenue or cut expenditures to ensure that the deficit will be repaid in the next three quarters.

iii. Failure to operate without a deficit may result in termination of this Agreement by the County.

F. ASSETS

(i) All assets of OCEMS are the property of the County.

(ii) Accordingly, OCEMS shall follow the Otsego County Capital Asset Disposal Policy.

(iii) OCEMS will provide an updated list of all Capital Assets to the Otsego County Finance Department annually, each January for the preceding year.

(iv) OCEMS will provide an updated list of all Vehicles to the Otsego County Bus System each time a vehicle is either added to or removed from service.

(v) The County shall provide property insurance, addressed in the PROPERTY INSURANCE section of this Agreement.

G. LONG-TERM DEBT

(i) All long-term debt incurred by OCEMS must first be approved by the Commissioners, along with a financial plan to satisfy all debt requirements, submitted by OCEMS.

(ii) In the event of default of payments of long-term debt, refer to the EVENTS AND REMEDIES OF DEFAULT section of this Agreement.

H. CAPITAL IMPROVEMENT PLAN

(i) OCEMS shall submit annually, along with its proposed budget, by October 1st, a five-year plan containing a list of planned building, equipment, and vehicle purchases and major repairs and maintenance on such items.

(ii) The plan and all such capital expenditures shall be approved by the Commissioners by December 31st, as part of the budget approval process.

I. OPERATING YEAR

(i) It is the expectation of the County to continue levying the full OCEMS millage permitted by law.

(ii) OCEMS shall have, as its operating year, one which shall coincide with the County's fiscal year which is the calendar year beginning in January. With the consent of the OCEMS, the County may levy less than the full millage.

IV. MAINTENANCE AND REPAIRS

A. REPAIRS - PREMISES

(i) OCEMS shall, at its own expense, at all times during the term of this Agreement, keep the equipment and premises in good condition and repair, and shall make all necessary and desirable repairs, restorations and replacements, both structural and nonstructural, foreseen or unforeseen, and shall use all reasonable precautions to prevent waste, damage or injury.

B. REPAIRS - EXTERNAL

(i) OCEMS shall, at its own expense, also maintain in good repair and free from dirt, snow, ice, rubbish and other obstructions or encumbrances, the sidewalks, parking areas, yards, plantings, gutters and curbs in front of and adjacent to the premises.

V. OPERATION AND MAINTENANCE

A. OPERATION AND MAINTENANCE

OCEMS shall, at its own expense, at all times during the term of this Agreement, operate and maintain the equipment and the premises.

VI. ALTERATIONS

A. ALTERATIONS TO THE PREMISES

OCEMS will make such alterations, changes, additions or improvements in or to the interior or exterior of the premises as it shall determine to be beneficial. OCEMS shall make any changes or alterations in, on or about the premises, which may be required by any applicable statute, charter, ordinance or governmental regulation or order.

B. COSTS AND EXPENSES OF ALTERATIONS

All alterations and improvements shall be at OCEMS's sole expense.

C. OWNERSHIP OF IMPROVEMENTS

All alterations and improvements shall be the property of the County.

VII. PROPERTY INSURANCE

A. COST OF INSURANCE

The County shall provide property insurance, which shall cover all real and personal property on the premises on a 100% replacement cost basis, as well as vehicles, at the County's expense. Premiums for insurance required to be carried upon or with respect to the premises or the use thereof shall be deemed operation and maintenance expenses of the OCEMS.

Insurance shall include motor vehicle liability coverage.

B. POLICY TYPE

Such policy shall be an all risks policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, without limitation, flood, theft, vandalism, wind, lightning, act of war or terrorism, and malicious mischief. Coverage shall also include the cost of extra expense, for a period of 12 months, incurred by reason of the total or partial loss or damage to the premises caused by an insured peril.

VIII. LIABILITY

A. COST OF INSURANCE

OCEMS, at its expense, shall provide comprehensive/commercial general liability insurance protecting OCEMS, the County and the Commissioners of the County, the members of the Ambulance Board and their respective agents, officers and employees.

Insurance shall include coverage for Hired Car and Non-Owned Auto.

B. POLICY TYPE

(i) Such insurance shall provide coverage for the defense of actions brought against OCEMS, its Board, Officers, and Employees for, including but not limited to, negligence, malfeasance, misfeasance, errors, omissions, neglect, damages, intentional acts, or other actions arising out of the operation, maintenance and activities of OCEMS.

(ii) Further, OCEMS agrees to maintain coverage, for malpractice or medical negligence to cover OCEMS, its Board, Officers, and Employees.

(iii) Such insurance shall be in limits of not less than $1,000,000 per occurrence for injury or death to any one person, not less than $3,000,000 per occurrence for injury or death to more than one person, and not less than $500,000 per occurrence for property damage.

C. NAMED INSUREDS

(i) OCEMS and the County shall all be named insureds on all insurance policies required hereunder and all insurance proceeds shall be payable to OCEMS and the County according to their respective interests.

(ii) Upon request, OCEMS shall provide the County with certified copies of the insurance policies or other evidence indicating that the insurance is in effect.

(iii) In addition, the County shall be notified in writing at least thirty (30) days prior to cancellation, non-renewal or any material reduction of the any coverage.

(iv) All insurance maintained pursuant to this Agreement shall contain a clause or endorsement under which the insurer waives all rights of subrogation against any and all of the parties to this Agreement and their respective officers, commissioners, agents, and employees, with respect to losses payable under the policy.

(v) The proceeds of any insurance shall be paid to the County, which shall deposit the funds in the capital improvement fund for the purpose of paying the cost of repair and restoration of the OCEMS premises and equipment.

(vi) All policy forms, limits and deductibles shall be subject to approval by the County and OCEMS.

IX. OPERATIONAL INTEGRITY

A. OPERATIONS

The County covenants and agrees with OCEMS, subject to the performance by OCEMS of all of the terms, covenants, and conditions of this Agreement to permit OCEMS to operate the service for the County. OCEMS may employ such persons in such capacities as it deems advisable and may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of OCEMS. Further, OCEMS, with the approval of the Ambulance Board, shall have the authority, power, and ability to obtain, lease, purchase, acquire or transfer, sell, or dispose of such equipment as is necessary to carry out its obligations to the citizens of Otsego County.

B. BOARD MEMBERSHIP

Recommendations for OCEMSS Board Membership shall be forwarded to the County Board for approval.

C. MUTUAL AID AGREEMENTS

The OCEMS and the Ambulance Board may enter into such mutual aid Agreements with townships or other political entities as it deems appropriate for the protection of health, safety, and welfare of the citizens of Otsego County.

C. CHARGES FOR SERVICES

The establishment of all charges for advanced life support, ambulance or rescue services shall be under the complete and exclusive control of OCEMS and the Ambulance Board. All bill processing for these services shall be the sole responsibility of OCEMS.

D. PERSONNEL

(i) All personnel staffing OCEMS equipment and premises, other than township personnel staffing rescue vehicles, first responders or personnel staffing fire equipment, shall be deemed to be employees of OCEMS.

(ii) The County Administrator (or designee(s) of the County Administrator) shall be on the hiring committee for the OCEMS Director position in the event of a vacancy. The Commissioners shall have the final approval on selecting the new Director.

(iii) If applicable, the County Administrator (or designee(s) of the County Administrator) shall take part in the union negotiation process. The Commissioners shall have final approval of all union contracts.

E. CONTRACTING

OCEMS, with the approval of the Ambulance Board, shall have the exclusive authority to enter into such transport, standby and special event contracts or other agreements or contracts for services as deemed necessary to carry out its obligations to the citizens of Otsego County.

X. INSPECTION

Without notice and at reasonable times of the day, the County, through its officers, employees or agents, may enter upon the premises at any time during the term of this Agreement for the purpose of inspecting the premises and determining whether OCEMS is complying with the covenants, Agreements, terms, and conditions of this Agreement.

XI. EVENTS AND REMEDIES OF DEFAULT

A. EACH OF THE FOLLOWING SHALL CONSTITUTE AN EVENT OF DEFAULT:

(i) OCEMS fails to submit and operate within the budget required by Section III.

(ii) Any representation or warranty made by OCEMS in this Agreement, or which is contained in any certificate or other document delivered at any time pursuant to this Agreement proves to have been false, incorrect or incomplete in any material respect when made or deemed to be made.

(iii) OCEMS fails to observe or perform any covenant or Agreement contained in this Agreement or in any certificate or other document delivered pursuant to this Agreement (other than those covered by clause (i) above) for thirty (30) days after written notice, as set forth herein, thereof shall have been given to OCEMS by the County.

(iv) OCEMS files a petition in bankruptcy, insolvency, dissolution or for reorganization or arrangement under the laws of the United States or of any state, or voluntarily takes advantage of any such law, or act, or is dissolved, (voluntarily or involuntarily) or makes an assignment for the benefit of creditors.

(v) If involuntary proceedings under any bankruptcy law or insolvency act or for the dissolution of a corporation are instituted against OCEMS, or if a receiver or trustee is appointed for all or substantially all of the property of OCEMS, and such proceedings are not dismissed or such receivership or trusteeship vacated within ninety days after such institution or appointment.

(vi) OCEMS ceases to operate or indicates its intention to do so.

(vii) OCEMS defaults on any long-term debt covenants or payments.

B. REMEDIES IN EVENT OF DEFAULT

If any event of default as defined in this Agreement shall occur and be continuing for a period of 90 days or more following written notice of default:

(i) The County shall have the right, but not the obligation, to take any of the following action:

(a) The County may terminate this Agreement.

(b) The County, through its Commissioners, officers, agents or employees, shall, at all times, have the right to enter the premises for inspection as set forth above, and to prevent waste, damage or destruction.

(c) In the event of financial insolvency, bankruptcy, or cessation of operations, all assets (including but not limited to: cash, investments, receivables, and capital assets), all liabilities (including long-term debt), and fund balances for all OCEMS funds shall revert to the County immediately.

(ii) The rights provided for in this Section cumulative and are not exclusive of any other right, privilege, or remedy provided by law or in equity.

XII. WAIVERS

A. FAILURE TO DELAY OR EXERCISE

No failure or delay on the part of the County or OCEMS in exercising any right, power, or remedy contained in this Agreement shall operate as a waiver of any right, duty, requirement, or obligation provided by this Agreement.

B. PARTIAL EXERCISE

No single or partial exercise by the County or OCEMS of any right or remedy shall preclude other or future exercise thereof or the exercise of any other right or remedy.

XIII. ASSIGNMENT

OCEMS and the County agree not to sell, assign, mortgage, pledge or in any way transfer this Agreement.

XIV. NOTICE

All notices, requests, and other communications to any party to this Agreement shall be in writing and shall be given to each party at its address set forth below or such other address as such party may hereafter specify, in writing:

If to OCEMS:

Otsego County Emergency Medical Services
P.O. Box 642
Gaylord, MI 49734
Attn: EMS Chief

If to the County: County of Otsego
225 West Main Street
Gaylord, MI 49735
Attn: Otsego County Administrator

XV. SEVERABILITY

If any one or more of the provisions contained in this Agreement or any document, instrument or Agreement required pursuant to this Agreement should be declared invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired. The document shall be read as if the provision or provisions are null, void, non-existent, and severed from the this Agreement.

XVI. GOVERNING LAW

This Agreement, and the rights and obligations of the parties under this Agreement, shall be governed by, construed, and interpreted in accordance with the laws of the State of Michigan.

XVII. CAPTIONS

The captions contained in this Agreement are for convenience, for reference only and shall not limit or define the provisions of this Agreement, or affect the interpretation or construction thereof.

XVIII. OTHER AGREEMENTS

This Agreement, once properly executed, supersedes, replaces and abrogates all prior agreements between the parties regarding this same subject matter.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered as of the day and year first above written.

OTSEGO COUNTY EMS

By: Mary M. Sanders
MARY M. SANDERS
Its: Chairman

COUNTY OF OTSEGO

By:_____
KENNETH BORTON
Chairman, Otsego County Board of Commissioners

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Sheriff

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ✓ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Amend 2016 budget to reflect new POLC union contract-page 1 of 2

REVENUE

Account Number	Decrease	Increase
101-050-400.001 Budgeted Use of Fund Balance	$	$ 17,809
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-301-703.030 Hourly wages	$ 7,817	$
101-301-704.800 Personal time buyout	$ 2,000	$
101-301-704.200 Payroll taxes	$ 667	$
101-301-704.600 Workers comp	$ 276	$
101-301-704.300 Retirement	$ 2,497	$
101-301-704.140 Life/disability	$ 61	$
Total	$	$

Rachel Frisch
Department Head Signature **Date**

Administrator's Signature 12/20/15 **Date**

Finance Department
Entered:
By:

1/12/16
Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Sheriff

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Amend 2016 budget to reflect new POLC union contract-page 2 of 2

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-334-703.030 Hourly wages	$ 1,166	$
101-334-704.800 Personal time buyout	$ 288	$
101-334-704.200 Payroll taxes	$ 148	$
101-334-704.600 Workers comp	$ 42	$
101-334-704.300 Retirement	$ 86	$
101-334-704.140 Life/disability	$ 9	$
Total	$ 17,809	$

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

1/12/16

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General ☐Special Revenue ☐Debt Service X Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE Medical Examiner Office Construction – Examination Tables

Account Number	Decrease	Increase
499-050-400.001 Use of Fund Balance	$	$6,500
- -	$	$
- -	$	$
- -	$	$
Total	**$**	**$6,500**

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Property Improvements Proj: MEDEXAM_	$6,500	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	**$6,500**	**$**

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OCF-3 (10/14/05)

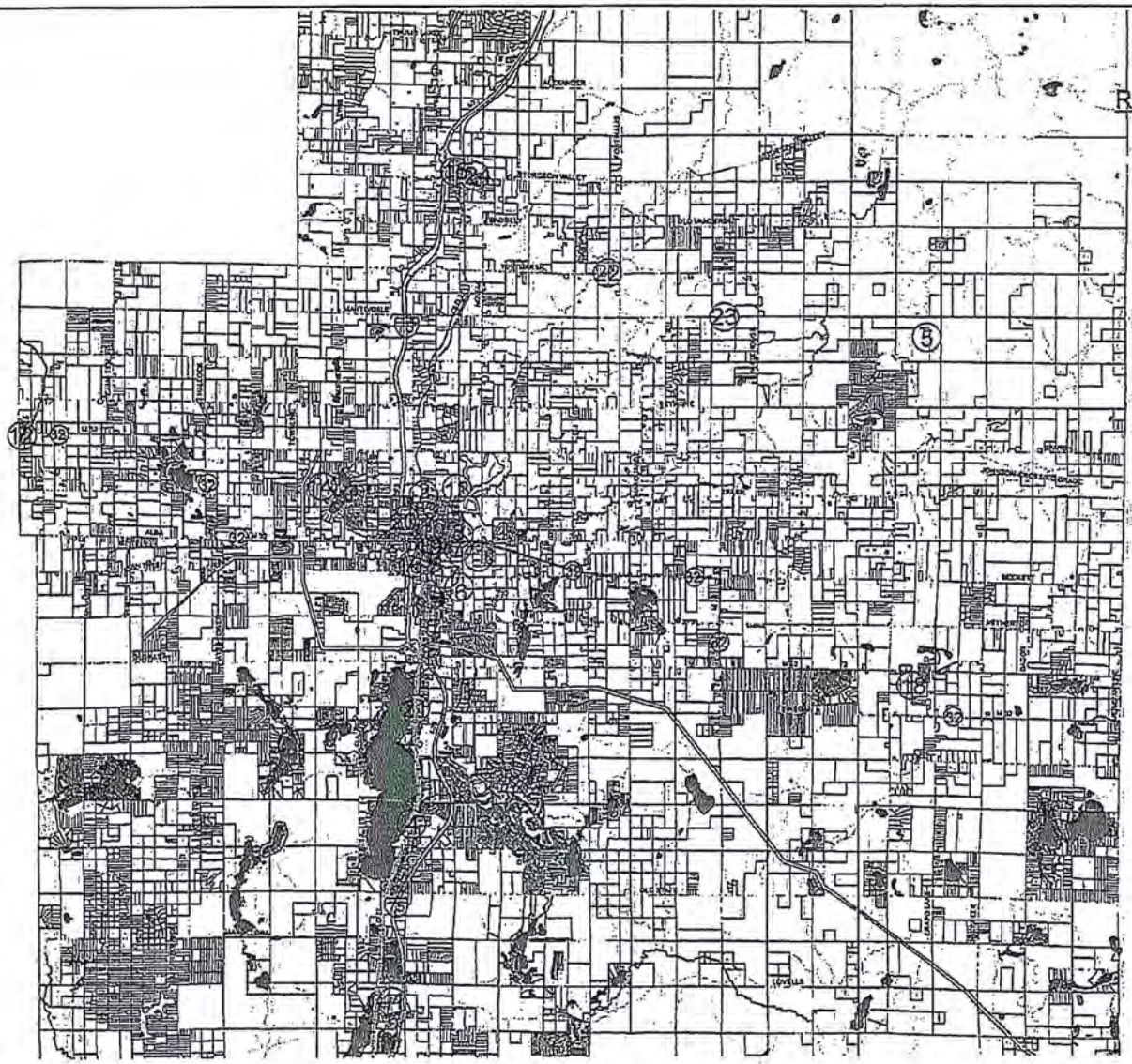
OCR 16-01
Otsego County Community Recreation Plan 2012-2016 Amendment
Resolution of Adoption
Otsego County Board of Commissioners
January 12, 2016

WHEREAS, the Otsego County Parks and Recreation Commission has undertaken the Otsego County Community Recreation Plan 2012-2016 Plan Amendment originally adopted in 2011 and indicated actions to be taken to improve and maintain recreation facilities during the same five year period; and

WHEREAS, a public hearing was held on December 14, 2015 at the Otsego County Parks and Recreation Commission regular meeting to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan Amendment; and

WHEREAS, following the public hearing, the Otsego County Parks and Recreation Commission voted to adopt said Otsego County Community Recreation Plan 2012-2016 Plan Amendment and recommended approval to the Otsego County Board of Commissioners; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners do approve and hereby adopt the Otsego County Community Recreation Plan 2012-2016 Plan Amendment as a guideline for improving recreation for the residents of the Otsego County community.



ADDITIONAL COUNTY WIDE RECREATIONAL PARKS & FACILITIES

1. - HUTCHINS LITTLE LEAGUE PARK
2. - GAYLORD SOCCER COMPLEX
3. - OTSEGO COUNTY FAIR GROUNDS
4. - OTSEGO LAKE STATE PARK
5. - PIGEON RIVER COUNTRY STATE FOREST
6. - ASPEN PARK
7. - GEORGE DOUMAS MEMORIAL PARK
8. - FREEL MEMORIAL PARK
9. - JOSEPH N. HALE MEMORIAL PARK
10. - CLAUDE SHANNON PARK
11. - REMI & EONA SCHOTTE MEMORIAL TOWNSHIP PARK
12. - ELMIRA TOWNSHIP PARK
13. - ALTERNATIVE LANDSCAPING GARDEN
14. - FIVE LAKES NATURAL AREA
15. - VANDERBILT MEMORIAL PARK
16. - GAYLORD RAMP PARK
17. - ELK VIEW PARK
18. - CHARLTON TOWNSHIP PARK
19. - OTSEGO COUNTY COURTHOUSE PLAZA
20. - OTSEGO COUNTY DOG PARK
21. - NORTH CENTRAL STATE TRAIL EXTENSION
22. - Sturgeon River Preserve
23. - Mt Wildlife and Forest Preserve
24. - Vanderbilt Trailhead

PROPOSED NORTH CENTRAL STATE TRAIL EXTENSION (SEE 21)

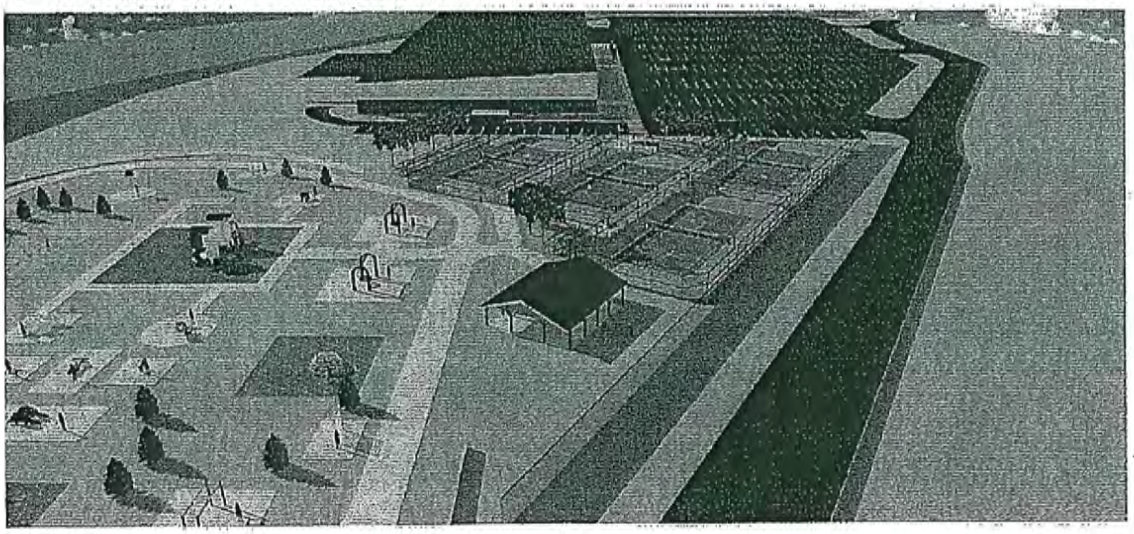
Otsego COUNTY

N W E S

Project – Construct outdoor tennis courts at the Otsego County Sportsplex

Description The Alpine Regional Tennis Association (ARTA) would like to help secure financing and construction of four adjacent outdoor tennis courts on the Sportsplex property to allow for growth and development of tennis programs in our county. Four outdoor courts would allow for increased access for people of all ages to learn and play tennis, thus contributing to physical fitness, reducing obesity and enhancing general well-being. A tennis facility would also allow for development of high school tennis teams and provide a site for tennis tournaments. Funds will be secured from various grants, including, but not limited to the Michigan DNR Passport and Trust Funds, United States Tennis Association and local fundraising. The Sportsplex will have a plan in place for maintenance of the facility prior to construction taking place.

Goals and Objectives met These improvements will respond to public demand for expanded outdoor recreational facilities (Objective 1A, 1B, 2C, 3C, 5A, and 5B).



Project –Construct indoor multi-purpose facility at the Otsego County Sportsplex

Description Construction of a multi-purpose facility at the Otsego County Sportsplex would allow for expanded recreational access for county residents, thereby improving the quality of life for residents and visitors alike. An indoor facility would provide a place to play and teach various sports including tennis, baseball, football, cheerleading, etc. during the winter months. The Sportsplex will have a plan in place for maintenance of the facility prior to construction taking place.

Goals and Objectives met Construction of a multi-purpose indoor facility would respond to public demand for expanded indoor recreational facilities (Objective 4A) and allow for multiple indoor events and activities simultaneously (Objective 4B). Having an indoor facility, where increased opportunities for recreational activity of various sorts, during the winter months, will meet other objectives. (Objectives 1A, 1B, 2C, 3C).

Project –Iron Belle Trail / North Central State Trail Expansion and Gaylord Trailhead

Description Otsego County has been working for several years with the Michigan Department of Natural Resources, as well as Bagley Township, Otsego Lake Township, the City of Gaylord, and the Gaylord Area Convention & Tourism Bureau on the establishment of a downtown Gaylord Trailhead for the Iron Belle Trail/North Central State Trail and expand the existing trail from its current terminus at Fairview Avenue in Gaylord south along the railroad to the south county border. The trail will be dual-purpose with snowmobiling in the winter and non-motorized activities during the other months. The County will have a maintenance plan in place prior to construction.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

Project –Iron Belle Trail / North Central State Trail Vanderbilt Trailhead

Description The Village of Vanderbilt and Corwith Township are developing a trailhead in downtown Vanderbilt for the North Central State Trail/Future Iron Belle Trail. Improvements may include parking, tennis courts, a pavilion, restroom, and various other features. The Village of Vanderbilt and Corwith Township will have a maintenance plan in place prior to construction.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

Project –Otsego County Sportsplex Skateboard Park

Description The City of Gaylord previously had a skateboard park. Once the site hosting the skateboard park was no longer available, the City began looking for an alternate location. The City and the Otsego County Sportsplex are planning on relocating the park to the Sportsplex property. The City would own the skateboard park equipment, and would have an agreement with the Sporstplex simply to provide a location. The City and Sporstplex plan on entering into an agreement defining responsibilities of maintenance.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Vanderbilt Trailhead	January 12, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, Item E.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

At its December 15, 2015 regular meeting, the County Board approved $5,000 to the Village of Vanderbilt for plan development costs for its trailhead along the North Central State Trail. The Village is working with Corwith Township on the project. Corwith Township is taking the lead for planning of the project. The motion should have been to provide the funds to the Township rather than the Village.

MOTION 1:

Move to rescind the motion from the December 15, 2015 meeting to approve $5,000 to the Village of Vanderbilt for plan development costs for the Vanderbilt Trailhead Project.

MOTION 2:

Move to provide $5,000 to Corwith Township for plan development costs for the Vanderbilt Trailhead Project.

Otsego
COUNTY
ESTABLISHED 1875 MICHIGAN

January 26, 2016
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
EMS Board Appointment (Bowen)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, Item A.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The Otsego County Emergency Management Services (OCEMS) Board currently has a vacancy. The OCEMS Board has requested that he be appointed for a term ending December 31, 2018.

RECOMMENDATION:

Staff requests that Brett Bowen be appointed to the Otsego County Emergency Medical Services Board to a term ending December 31, 2018

TERM EXPIRES ON: 12/31/2018

Otsego COUNTY MICHIGAN ESTABLISHED 1875

APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You *must* indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County EMS, Board Member

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Brett Bowen

Address: 521 W Main St (work) / 5571 Mohican Trail (residence) **Zip Code** 49735

Telephone: 989-295-3221 **Other:** 989-705-2935

Email address: brett.bowen@chemicalbankmi.com

Date available for appointment As needed

County Commission District _____

Are you a registered voter in Otsego County? ✔ Yes ____ No

If yes, which township, city or village? Bagley Township

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Commission on Aging - Board
Otsego County Economic Alliance - Board, Board Finance Committee
Veterans of Foreign Wars (VFW) Post 1518 - Gaylord, Member
Northern Michigan Veterans' Coalition - Region 3, County lead - Business
Leadership Otsego County (class of 2014-2015), Alumni
Rotary International - Gaylord, Member

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Education: Indiana Universtity Bloominigton (Spanish & Business, 1985 - 1989), Colorado State University (Accounting, 2013 - 2016, CPA Candidate), Brandman University (Treasury, 2010), Cannon Financial Institute (Wealth Advisor Training, 2006), NMLS License # 926196, Certified Treasury Professional ("CTP" Designation #308697), Defense Language Institute (1993-1994, Korean)
Employment: VP Commercial Banking, AVP Wealth Management & Private Banking, Investment Advisor, Fortune 500 International Treasury Operations Management & Leadership, US Army Military Intelligence

Have you ever worked for Otsego County? ____ Yes ✔ No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ____ Yes ✔ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

✔ Yes ____ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

During Leadership Otsego County, the tour of Otsego County EMS facilties made an impression upon me. I would like to contribute to their mission by sharing my years of experience in business, finance, and leadership.

I am a professional that works and resides in Otsego County. My clients are businesses, non-profits, and governmental units primarily within this county. I work in matters related to personal and business finance, consulting, treasury, wealth advisory (non-licensed), and trust.

The Otsego County EMS is an outstanding benefit to our county. I wish to contribute as they would see fit. Thank you.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Brett Bowen

Signature

January 14, 2016

Date

Mail or return your completed application to:

Otsego County
Attn: County Administration
225 West Main Street, Room 203
County/City Building
Gaylord, MI 49735

You may email your completed application to: ***spremo@otsegocountymi.gov***

Thank you very much for giving us the opportunity to consider you for appointment.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Health Care Increase)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 1.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

With the dissolution of Consumer's Mutual, the County's previous health care provider, the County has transitioned to Blue Cross Blue Shield of Michigan. The budget amendment is for the increased cost of the switch in health care providers. The budget amendment was recommended for approval by the Budget & Finance Committee at their January 20, 2016 regular meeting.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General, Internal service, & Special Revenue Fds.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☑ Special Revenue ☐ Debt Service ☐ Capital Project ☑ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Adjust 2016 Budget for updated healthcare Rates.

REVENUE

Account Number	Decrease	Increase
101·050·699·030 Tsf. In	$	$ 36,194
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

	Account Number	Increase	Decrease
Gen	101·101·704·110 Healthcare	$ 10,127	$
	101·215 " "	$ 3578	$
	101·253· " "	$ 4,040	$
	101·257· " "	$	$ 2,618
	101·267· " "	$ 1,879	$
	101·268· " "	$	$ 758
	Total	$	$

Rachel Frisch — 1/13/16
Department Head Signature — Date

1/13/16
Administrator's Signature — Date

1/27/16
Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

*cash Tsf

Finance Department
Entered:
By:

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:_____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101.301.704.110 healthcare	$ 15,319	$
101.334. " "	$	$ 895
101.351. " "	$ 13,941	$
101.682. " "	$ 548	$
101.721. " "	$ 5,538	$
101.301.999.990. TSF Out	$	$ 14,505
Total	$	$

Department Head Signature _____ **Date** _____

Administrator's Signature _____ **Date** _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ **Budget Adjustment #** _____ **Posting Number** _____

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:_____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION

REVENUE

Account Number	Decrease	Increase
205·050·699·030 TSF Svc	$ 14,505	$
208·050·400·001 Budgeted Use of	$	$ 1,236
212·050· " " " Fund·Bal.	$	$ 3,029
232·050 " " "	$	$ 1,609
Total	$	$

EXPENDITURE

	Account Number	Increase	Decrease
work camp	205·301·704·110 healthcare	$	$ 14,505
parks & rec	208·751· " "	$ 618	$
	208·752· " "	$ 618	$
n. ctrl.	212·430· " "	$ 3,029	$
Hous.	232·690· " "	$ 759	$
	232·690·704·700 Ants in lieu of insur.	$ 850	$
Total		$	$

_____ _____
Department Head Signature **Date**

_____ _____
Administrator's Signature **Date**

_____ _____ _____
Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

Finance Department
Entered:
By:

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT:_____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION

REVENUE

Account Number	Decrease	Increase
249.050.400.001 Budgeted Use of	$	$ 4461
281.050. " " " Fund Bal.	$	$ 6515
516.050 " " "	$	$ 3153
645.125.626.075 TSA. In	$	$ 4261
Total	$	$

EXPENDITURE

	Account Number	Increase	Decrease
Ld Use	249.371.704.110 healthcare	$ 4461	$
Airp	281.537. " " "	$ 6515	$
Delqtx	516.253. " " "	$ 3153	$
Admin	645.172 " " "	$ 2282	$
	645.201 " " "	$	$ 106
	645.270. " " "	$ 1894	$
	Total	$	$

Department Head Signature _____ **Date** _____

Administrator's Signature _____ **Date** _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ **Budget Adjustment #** _____ **Posting Number** _____

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:_____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION

REVENUE

Account Number	Decrease	Increase
617.050.400.001 Budgeted Use of Fund Bal.	$	$ 3153
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

	Account Number	Increase	Decrease
	645.202.704.110 healthcare	$ 191	$
TXFrd	617.253. " " "	$ 3153	$
		$	$
		$	$
		$	$
		$	$
Total		$	$

Department Head Signature _____ **Date** _____

Administrator's Signature _____ **Date** _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ **Budget Adjustment #** _____ **Posting Number** _____

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Trailhead Grant)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 2.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County had previously been awarded a grant of $20,000 by the State of Michigan for planning of the Gaylord Trailhead on the North Central State Trail. The funds were not all expended in 2015. This budget amendment simply moves the funds forward to 2016. No new funds are being committed.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY MICHIGAN ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☒ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION move remaining grant dollars into 2016

REVENUE (Trailhead Grant - State grant - $20,000 total, $8,000 spent in 2015)

Account Number	Decrease	Increase
499·050·539·000 State Grants	$	$ 12,000
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
499·901·970·300 TRAIL - property	$ 12,000	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$	$

Rachel Irisch — 1/13/16
Department Head Signature — Date

1/13/16
Administrator's Signature — Date

1/27/15
Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

Finance Department
Entered:
By:

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Equipment)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 3.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County had previously committed funds for design of a new website and for a new telephone system. The funds were not all expended in 2015. This budget amendment simply moves the funds forward to 2016 for completion of the projects. No new funds are being committed.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☒ Business-Type (Enterprise or Internal Svc)

DESCRIPTION To transfer residual 2015 Budget Dollars into 2016,

REVENUE for equipment purchases that were not completed by 12/31/15.

Account Number	Decrease	Increase
266·050·400·001 Budgeted	$	$ 62,220-
Use of Fund Balance	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
266·901·970·450 Website	$ 5450	$
" " 970·435 Phone System	$ 56,770-	$
	$	$
	$	$
	$	$
	$	$
Total	$ 62,220-	$

Rachel Frisch — 1/19/16
Department Head Signature — Date

1/19/16
Administrator's Signature — Date

1/26/16
Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

Finance Department
Entered:
By:

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Capital Projects)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County had previously committed funds for several projects including the repair of the Community Center; the Courthouse Plaza Project; the Medical Examiner's Office; the Wellness Room; the Administration Remodel; and Planning for the extension of the North Central State Trail. The funds were not all expended in 2015. This budget amendment simply moves the funds forward to 2016 for completion of the projects. No new funds are being committed.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☒ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION To transfer residual 2015 Budget Dollars into 2016, For projects that were not completed by 12/31/15.

REVENUE

Account Number	Decrease	Increase
499.050.400.001 Budgeted	$	$ 90,629-
Use of Fund.	$	$
Balance	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
499.901970.300 Community Center	$ 6764-	$
" " County Lawn	$ 59,861-	$
" " Medical Examiner Bldg.	$ 5004-	$
" " Wellness Room	$ 2500-	$
" " Admin Remodel	$ 3000-	$
" " Trail	$ 13,500	$
Total	$ 90,629-	$

Rachel Frisch — 1/19/16
Department Head Signature — Date

1/19/16
Administrator's Signature — Date

1/26/16
Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

Finance Department
Entered:
By:

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Airport Capital Projects)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 5.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The Airport regularly rents out conference rooms to various organizations for meetings. Furniture is needed for the west conference room to better accommodate these groups. The Budget Amendment would take $6,408 out of the Airport Capital Projects Fund for the purchase of 6 tables and 24 chairs.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY MICHIGAN
ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Airport Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☒ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION

REVENUE

Account Number	Decrease	Increase
481·050·400.001 Budgeted	$	$ 6408 -
Use of Fund Bal.	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
481·901·970.800 Property-Furn.	$ 6408 -	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$	$

Rachel Hirsch — 1/19/16
Department Head Signature — **Date**

1/20/16
Administrator's Signature — **Date**

1/26/16
Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

Finance Department
Entered:
By:

John M. Burt

From: Matthew Barresi
Sent: Monday, January 18, 2016 8:07 AM
To: John M. Burt
Subject: Airport West End Conference Room Furniture
Attachments: Airport West Conference Room Furniture.tif

Hi John,

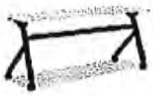
Since the conference rooms are in high demand and we are constantly reconfiguring the west conference room to fit the needs of the user we are looking at replacement furniture. I received this quote attached from Dunn's for $6,408. Heather said it was the same type as what EMS purchased from them.
It could be used to form (1) large Conference table or (6) classroom tables that seat (18) or fold tables up and do rows of seats to accommodate (24)
We would hold onto and use the old, very wide and heavy tables for airshow needs.

What are your thoughts
Thanks,
Matt

My List

My List allows you to keep track of products you have found on biggestbook.com. Print this list for your records or email the list to your local business products suppliers for pricing and/or order processing.

Note: Biggestbook.com is an informational only web site. Contact your local business products supplier to place an order.

Remove	Quantity		Description	Unit	List Price
	1		basyx®: Multipurpose Table Flip Base Table, 72w x 24d x 29 3/8h, Light Gray BSXBMPT7224PQ	EA	$668.00 450 ea
	1		basyx®: VL302 Series Mesh Back Nesting Chair, Black, 2/Carton BSXVL302MM10	CT	$583.00 309/CT 2 chairs per CT

6 @ 450 = 2700

12 @ 309 = 3708

$6,408

free assembly + delivery

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FY 2016 Budget Amendment (Emergency Management)	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B. Budget & Finance Committee, Item 6.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

EMS has been contracted to provide Emergency Management services for the County. The Emergency Management Coordinator, Jon Deming, along with other emergency personnel is routinely required to be at incidents for extended periods of time. The County is pursuing the purchase of a mobile command post trailer to help at the scene of emergency incidents to better coordinate response. The budget amendment, with funds to come from the 9-1-1 Fund, would purchase the post plus money to buy some associated equipment.

RECOMMENDATION:

Staff requests approval of the budget amendment.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: 911 Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☒ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Purchase of Emergency Management Command Center

REVENUE

Account Number	Decrease	Increase
261·050·400·001 Budgeted Use of Fund Bal.	$	$ 35,000-
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
261·901·970·435 Equipment	$ 35,000-	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$	$

Rachel Frisch — 1/15/16
Department Head Signature — **Date**

1/15/16
Administrator's Signature — **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) — **Budget Adjustment #** — **Posting Number**

Quotation

MILLENNIUM TRAILERS, INC.

12 FACTORIES LOCATED ACROSS THE U.S. TO SERVE YOU, CALL FOR YOUR NEAREST LOCATION
800/978-7223

Proposal ID: 170705

Buyer(s): Jon Demings	**ID:** A702 **Loc:** 001	**Telephone :** **Telephone :**
Address: 100 Mclouth Road Gaylord, MI 49735		**Salesperson:** Jeff Nelis **Date:** Friday, December 18, 2015 **Email Addr:**

Make: Millennium Silver Tag	**Model:** 28HTA3 **Stock #** W	**Type:** RT
Year:	**Color:** **Size:** 0 x 28	**Proposed Delivery Date:** 11/27/15

PROPOSED ITEM DETAIL

Qty	Item Description		Unit Price	Extended Price
1	Millennium Silver Tag	28HTA3		11,962.50

Features

1	102" Body Width	-Standard-
1	6'6" Interior Height	-Standard-
1	96" Interior Width	-Standard-
1	82" Between Wheel Wells	-Standard-
1	Bull Nose Front: Cast Alum. Corners, Bright Anodized Cap	-Standard-
1	Brite Anodized Radius Corners	-Standard-
1	1 Piece Aluminum Roof	-Standard-
1	.030 Aluminum Exterior	-Standard-
1	6" I-Beam	-Standard-
1	Wall Construction: 1" X 1 1/2" Steel Box Tube Sidewalls With Dust Shield	-Standard-
1	White Vinyl Walls & Ceiling	-Standard-
1	3/4" Plywood Floor W/ Darco Moisture Barrier	-Standard-
1	16" On Center Walls, Ceiling and Floor	-Standard-
1	All Wheel Electric Brakes	-Standard-
1	Dexter E-Z Lube Torsion Axles	-Standard-
1	15" Radial Tires W/ Silver Mod Wheels	-Standard-
1	Chrome Center Caps	-Standard-
1	48" Side Door W/ Flush Lock, Deadbolt & Piano Hinge (not Included With LQ Option)	-Standard-
1	Side Door Not Standard In Living Qtrs	-Standard-
1	Tear Drop Aluminum Fenders	-Standard-
1	Turn Signals Over Fenders	-Standard-
1	L.E.D.Tail Lights In Uprights	-Standard-
1	Painted Undercarriage - Z-Tech Undercoating	-Standard-
1	Spring Asst. Ramp Door With A.B.S. Spring Cover & 16" Flap	-Standard-
1	Cambars With 2 Grab Handles	-Standard-
1	Ramp Door Trimmed W/ Mill Finish Aluminum	-Standard-
1	4' Sculpted Beavertail	-Standard-

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Quotation

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Year:	**Color:** **Size:** 0 x 28	**Proposed Delivery Date:** 11/27/15

PROPOSED ITEM DETAIL

Qty	Item Description	Unit Price	Extended Price
	Features		
1	48" Triple Tube Tongue W/3rd Member		-Standard-
1	Breakaway Kit		-Standard-
1	4 D-Rings Loose		-Standard-
1	1 Non-Powered Roof Vent		-Standard-
1	2 - 12V Dome Lights W/ Switch		-Standard-
1	Three Year Factory Warranty		-Standard-
	Factory-Supplied Options		
1 TRUCK BED	Does Your Truck Have A Short Bed or Long Bed? (please Circle One)	0.00	0.00
1 HITCH	What Type of Hitch Set up Do You Have? A 5th Wheel (Kin Pin) or A Gooseneck (2 5/16" Ball) Please Circle One!	0.00	0.00
1 M-AU22.5	22.5 Down Degree Axles (per Axle)	133.00	133.00
1 M-SPMINI	8" Mini Spread Axle Tandem (Deletes brite anodized skirting if standard)	365.75	365.75
1 M-2812	12" Extra Height(28' Tag)	505.40	505.40
1 M-WAPW32D	Partition Wall W/ Door	365.75	365.75
1 M-WAPW1FH	12" Extra High Partition Wall	66.50	66.50
1 M-LQAC135R	13,500 BTU Coleman Air W/ Remote Thermostat	950.95	950.95
1 M-LQACREM	Remote Added To Air Conditioner	53.20	53.20
1 M-LQSTEREO	AM / FM Stereo W/ CD Player & 4 Speakers	345.80	345.80
1 M-LQBUNKS	Fold Down Bunk Beds	764.75	764.75
1 M-LQPTKTCH	Partial Kitchen: Refrigerator Microwave 53" Base Cabinet With Sink Overhead Cabinet	2,201.15	2,201.15
1 M-LQS&T	Sink & Toilet 48" X 45"(outside Dimensions). Includes: Vanity With Sink and Faucets, Marine Toilet 1-Non-Powered Roof Vent 1-12v Light W/switch 6 Gal. Electric Water Tank, Black & Gray Tanks, 30 Gallon Fresh Water Tank.	2,374.05	2,374.05

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Quotation

MILLENNIUM TRAILERS, INC.

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Make: Millennium Silver Tag	**Model:** 28HTA3 **Stock #** W	**Type:** RT
Year:	**Color:** **Size:** 0 x 28	**Proposed Delivery Date:** 11/27/15

PROPOSED ITEM DETAIL

Qty	Item Description	Unit Price	Extended Price
	Factory-Supplied Options		
1 M-LQSOFA	Jackknife Sofa	625.10	625.10
1 M-LQPED	Pedestal Table 18"X48"	332.50	332.50
1 M-EDLXREC	Deluxe Light Package 2 - 4' Defused Fluorescent Lights 2 - 500 Watt 110V Quartz Lights In Recessed Cast Aluminum Boxes 2 - 12V Loading Lights 2 - 110V Wall Switches 1 - 12V Wall Switch 30 Amp Panel W/life Line 3 - 110V Interior Receps 1- 12V Dome Light (additional)	791.35	791.35
28 M-FLBGM	Black & Gray Marble Vinyl Flooring (pmf)	23.94	670.32
1 M-FLATPF1F	A T P Ramp Door & Flap 7'6" High	417.62	417.62
1 M-G5.5FT	5.5 KW Onan Commercial Quiet Gasoline Generator W/ 25 Gallon In - Frame Fuel Tank, Battery, Box, Door & Charger, Exterior Fuel Fill, Fuel Gauge and Carbon Filter	7,175.35	7,175.35
2 M-D36RVDWS	36" RV Door W/window & Screen In Lieu of 48" Side Door	432.25	864.50
2 M-DGRAB	Large Grab Handle @ Side Door	99.75	199.50
1 M-RF8ATPPL	8' ATP Platform W/42" Rails and Recessed Aluminum Ladder	1,323.35	1,323.35
1 M-LARL	Recessed Ladder	239.40	239.40
4 M-WN3022RS	30"x22" Radius Slider Window	172.90	691.60
1 M-STD	2 - 5200# Axles	0.00	0.00
1 M-STD	Tires: 225/75r 15"	0.00	0.00
1	OPT: cabinet in the front an over-head	500.00	500.00
1	OPT: fold up table in the front of trailer in a U shape	850.00	850.00

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Quotation

MILLENNIUM TRAILERS, INC.

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Address: 100 Mclouth Road Gaylord, MI 49735		**Salesperson:** Jeff Nelis **Date:** Friday, December 18, 2015 **Email Addr:**

Make: Millennium Silver Tag	**Model:** 28HTA3 **Stock #** W	**Type:** RT
Year:	**Color:** **Size:** 0 x 28	**Proposed Delivery Date:** 11/27/15

PROPOSED ITEM DETAIL

Qty	Item Description	Unit Price	Extended Price

IMPORTANT NOTE:
Your custom trailer will be built with the above specified items only. Please carefully review before signing. Please note, any item not listed will not be included on your custom trailer order.
This proposal requires Management Approval before it is binding. All proposed prices are subject to change without notice.

Any changes in this order will require updated signed documents. Verbal changes will not be honored or processed. Changes will not be processed until new signed documents we send you are signed and returned.

Initial____

Base Price:	**$11,962.50**
Total Factory Options:	**$22,806.89**
Total Living Quarters:	**$0.00**
Total Dealer Options:	**$0.00**
Less Discount:	**$3,500.00**
Total Quotation:	**$31,269.39**

Jon Demings _____ Date _____

MILLENNIUM TRAILERS, INC. _____ Date _____

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Make: Millenium
Model: Command Post
Color: Champ Beige
Size: 28'

Cost: $31,269.39

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 16-02 Elizabeth Haus Recognition	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, C.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

Elizabeth Haus is resigning as the Vanderbilt Village Clerk/Manager. The Village requested a resolution be done by the County so that it can be presented at an upcoming meeting of the Village Council.

RECOMMENDATION:

Staff requests adoption of the resolution as submitted.

OCR 16-02
Elizabeth Haus
20 Year Service Recognition
Otsego County Board of Commissioners
January 26, 2016

WHEREAS, Elizabeth Haus has served the Village of Vanderbilt for over 20 years; and

WHEREAS, over the last 20 years Elizabeth has donned many hats in the Village as President; Treasurer; Clerk and Village Manager; and

WHEREAS, before settling in Vanderbilt, Elizabeth started her career working for the City of Pontiac in the Building & Safety department as an account clerk, then working in the City Treasurer's office as head cashier, and finally back as Supervisor in the Community Development Office, which oversees the Building & Safety department; and

WHEREAS, Elizabeth has been in a supervisory capacity for most of her work life which made her transition into the many offices held in the Village of Vanderbilt second nature; and

WHEREAS, Elizabeth and her husband Al have been married for over 55 years; and

WHEREAS, together they have worked in the planning and beautification of the Village and it's not uncommon to see them planting flowers in the several planters throughout the village during the spring and summer; and

WHEREAS, Elizabeth has taken a special interest in Village zoning, having created a zoning position for the community during her time as Village Administrator; and

WHEREAS, Elizabeth has announced resignation as Village Manager effective December 31, 2015; and

WHEREAS, Elizabeth has agreed to continue on the Village Planning Board helping to continue to guide the community well into the future; and

WHEREAS, together the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, hereby recognizes and honors the 20 years of commitment that Elizabeth Haus has made to the Village of Vanderbilt and the entire county by inspiring others with her dedication to the community.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 16-03 MERS Hybrid Plan Adoption	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, E.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County Board approved a new agreement with the POLC (Police Officers Labor Council) at their December 15, 2015 meeting. Part of that agreement was that new Sheriff's Deputies would be enrolled in the MERS (Municipal Employee's Retirement System) Hybrid retirement program. This agreement is required by MERS as part of that process.

RECOMMENDATION:

Staff requests approval of the agreement as included.

OCR 16-03

Resolution Adopting the MERS Hybrid Plan

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

WHEREAS, the participating entity desires to adopt the MERS Hybrid Plan for its designated employees;

WHEREAS, the participating entity has furnished MERS with required data regarding each eligible employee and retiree, and, for employees, MERS' actuary has computed the liabilities for benefits payable and which may become payable (on account of service already, and to be, rendered) with respect to the defined benefit portion of the MERS Hybrid Plan, and the participating entity has furnished MERS with required data regarding each eligible employee and retiree with respect to the defined contribution portion of the MERS Hybrid Plan;

WHEREAS, as a condition of MERS membership, and pursuant to the MERS Retirement Board's power as plan administrator and trustee under Plan Document Section 71 and MCL 38.1536, as each may be amended, it is appropriate and necessary to enter into a binding agreement providing for the administration of the Hybrid Plan, the reporting of wages, and the payment of the required contributions of a participating entity and withholding of employee contributions; now, therefore,

IT IS HEREBY RESOLVED:

1. On behalf of the participating entity, the governing body of Otsego County adopts the MERS Hybrid Plan in accordance with Plan Section 4 for its eligible employees as described in the MERS Hybrid Adoption Agreement, subject to the MERS Plan Document and as authorized by 1996 PA 220, as both may be amended;

2. The governing body agrees to the terms of and authorizes (title) Chair, Board of Commissioners to execute the initial MERS Hybrid Adoption Agreement, a copy of which is attached hereto and which is hereby incorporated by reference; and

I hereby certify that the above is a true copy of the Hybrid Resolution adopted at the official meeting held by the governing body of this municipality:

Dated: January 26, 20 16. _____
(Signature of Authorized Official)

This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution is filed with MERS, MERS determines that all necessary requirements under the Plan Document, the Adoption Agreement, and this Resolution have been met, and MERS certifies the Resolution below.

Received and Approved by the Municipal Employees' Retirement System of Michigan:

Dated: _____, 20____. _____
(Authorized MERS Signatory)

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
MERS Hybrid Plan Agreement	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, D.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County Board approved a new agreement with the POLC (Police Officers Labor Council) at their December 15, 2015 meeting. Part of that agreement was that new Sheriff's Deputies would be enrolled in the MERS (Municipal Employee's Retirement System) Hybrid retirement program. This resolution is required by MERS as part of that process.

RECOMMENDATION:

Staff requests adoption of the resolution as submitted.

MERS Hybrid Plan Adoption Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or participating court within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name Otsego County **Municipality #:** 6901

If new to MERS, please provide your municipality's fiscal year: _____ (Month) through _____ (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of January 1, 20 16.

- ☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):
  - ☐ Vesting credit from date of hire
  - ☐ No vesting credit
- ☐ This division is currently in the MERS Defined Benefit Plan or Defined Contribution Plan and meets the applicable funding level requirements to adopt MERS Hybrid, as set forth in Plan Document Section 46. Unless otherwise specified, the standard transfer/rehire rules will apply.
  - ☐ This division is for new hires, rehires, and transfers of current Defined Benefit division #_____ and/or current Defined Contribution division #_____
  - ☐ We elect to offer a one-time conversion from the existing plan into the new MERS Hybrid Plan (see attached MERS Hybrid Conversion Addendum incorporated herein by reference).

B. ☐ If this is an **amendment** of an existing Adoption Agreement (Hybrid division #_____), the effective date shall be the first day of _____, 20____. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is to **separate employees** from an existing Hybrid division

(existing division number(s) _____)

into a new Hybrid division, the effective date shall be the first day of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Hybrid Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

All Eligible Full Time POLC New Hires on or after 1/1/2016

(Name of Hybrid division – e.g. All Full Time Employees, or General after 7/10/13)

These employees are (check one or both):

- ☑ In a collective bargaining unit (attach cover page, retirement section, and signature page)
- ☐ Subject to the same personnel policy

To receive one month of service credit (check one):

- ☐ An employee shall work 10 _____ hour days
- ☑ An employee shall work 100 hours in a month

All employees classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

- ☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ month(s).

- ☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

  The temporary exclusion period will be _____ month(s).

IV. Provisions

Hybrid – Defined Benefit Component Provisions

The Defined Benefit Provisions, once adopted, are irrevocable and shall not be later changed except for definition of compensation.

Valuation Date: _____, 20____

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary or normal cost calculation created by MERS that sets contribution rates.

2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates for the Defined Benefit portion of Hybrid. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

3. Benefit Multiplier
   The multiplier shall be one of the following dependent upon the division's Social Security status:

Social Security Coverage	No Social Security Coverage
☐ 1.00%	☐ 1.00%
☐ 1.25%	☐ 1.25%
☒ 1.50%	☐ 1.50%
	☐ 1.75%
	☐ 2.00%

4. Final Average Compensation (FAC) shall be based on 3 years
5. Vesting shall be 6 years
6. The DB component shall be exclusively funded by the employer, with no member contributions permitted, unless the employer elects to cap annual employer contributions to a fixed percentage of compensation to the extent required to comply with a state statute that places restrictions on employer contributions to retirement plans.

   ☐ **Employer hereby elects to cap annual employer contributions to ____% of compensation**

7. Compensation, for the Defined Benefit portion of Hybrid, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

   ☐ Longevity pay
   ☐ Overtime pay
   ☐ Shift differentials
   ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
   ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
   ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
   ☐ Transcript fees paid to a court reporter
   ☐ A taxable car allowance
   ☒ Short term or long term disability payments
   ☐ Payments for achievement of established annual (or similar period) performance goals
   ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
   ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
   ☐ Other: _____
   ☐ Other 2: _____

8. Normal Retirement will be age 60 with 6 years of service

9. Early Normal Retirement with unreduced benefits
   ☐ F55/25

Hybrid – Defined Contribution Component Provisions

1. Vesting (Check one):
   ☐ Immediate
   ☐ Cliff Vesting (fully vested after below number years of service)
   ☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years
   ◉ Graded Vesting
   _____ % after 1 year of service
   _____ % after 2 years of service
   25 % after 3 years of service (min 25%)
   50 % after 4 years of service (min 50%)
   75 % after 5 years of service (min 75%)
   100 % after 6 years of service

In the event of disability or death, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____
If an employee is still employed with the municipality at the age specified here, their entire employer contribution will become 100% vested regardless of years of service.

2. Contributions
   a. Will be remitted
   ☐ Weekly ◉ Bi-Weekly ☐ Monthly
   b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

	Enter % or $ for contribution amounts						
Employee Contribution	1%	2%	3%				
Employer Contribution	1%	2%	3%				

   ☐ Direct mandatory employee contributions as pre-tax

   c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

3. Compensation *includable* wages, up to the 401(a)(17) limits published every year by the IRS are:
   - Wages as reported on box 5 of the employees W2. This includes bonuses, sick/vacation time payments, back pay, and compensation that would have been earned while an employee was in qualified military service, and contributions to plans like 457 deferred compensation plans.
   - Any amounts contributed to a 125 cafeteria plan, Health Care Savings Program, simplified employee pension, simple retirement account and a 457 deferred compensation plan.

   Note: Items *excluded* from compensation include items such as taxable meal reimbursements; taxable group term life; clothing, food, or gun allowances

4. **Loans:** ☐ shall be permitted ☒ shall not be permitted
   If Loans are elected, please complete and attach the *MERS Hybrid Loan Addendum*.

5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Hybrid Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Hybrid Plan, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and DB benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency;
4. The Employer acknowledges that the DB wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
5. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
6. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains for the Defined Contribution portion of Hybrid, pursuant to the Internal Revenue Code;
7. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended;

8. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the Hybrid Plan, to authorize the transfer of any assets to the Hybrid Plan, or to continue administration by MERS or any third-party administrator of the Hybrid Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Otsego County (Name of Approving Employer) on the 26 day of January, 2016.

Authorized signature: _____

Title: Chair, Otsego County Board of Commissioners

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - NOVEMBER 30, 2015

	GENERAL FUND	PUBLIC IMPROVEMENT	BUDGET STABILIZATION	LEGAL DEFENSE	EQUIPMENT FUND
ASSETS					
CASH	279,498.37	336,829.45	593,097.45	113,850.48	146,772.67
INVESTMENTS	3,765,663.15	800,000.00	202,650.49	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	228,380.21	-	-	-	-
ACCOUNTS RECEIVABLE	-	135,741.57	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	2,975.24	102,877.93	700,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	53,366.37	-	-	-
LONG TERM ADV TO EMS	-	358,170.63	-	-	-
POSTAGE INVENTORY	2,332.95	-	-	-	-
SUPPLIES INVENTORY	16,064.12	-	-	-	-
PREPAID EXPENSE	997.50	-	-	-	-
TOTAL ASSETS	4,306,726.54	1,786,985.95	1,495,747.94	113,850.48	146,772.67
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	700,000.00	-	-	-	-
DEFERRED REVENUE	23,880.21	-	-	-	-
TOTAL LIABILITIES	723,880.21	-	-	-	-
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	74,432.88	-	-	-	-
UNASSIGNED	3,508,413.45	1,786,985.95	1,495,747.94	113,850.48	146,772.67
TOTAL FUND BALANCE	3,582,846.33	1,786,985.95	1,495,747.94	113,850.48	146,772.67
TOTAL LIABS & FUND BALANCE	4,306,726.54	1,786,985.95	1,495,747.94	113,850.48	146,772.67

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - NOVEMBER 30, 2015

	REVENUE SHARING	CAPITAL PROJECTS	DEBT SERVICE	HEALTH CARE
ASSETS				
CASH	4,958.03	333,035.95	-	535,857.16
RESERVED CASH	-	150,000.00	-	
INVESTMENTS	-	100,000.00	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	795,000.00	1,052.68
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	-	8,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	4,958.03	591,035.95	795,000.00	538,909.84
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	795,000.00	-
TOTAL LIABILITIES	-	-	795,000.00	-
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	4,958.03	591,035.95	-	538,909.84
TOTAL FUND BALANCE	4,958.03	591,035.95	-	538,909.84
TOTAL LIABS & FUND BALANCE	4,958.03	591,035.95	795,000.00	538,909.84

OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS
BUDGET REPORT
YEAR TO DATE THROUGH NOVEMBER 30, 2015

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 101 - GENERAL FUND					
REVENUES					
010-PROPERTY TAXES	4,388,699.30	4,749,000.00	4,566,202.04	182,797.96	96.15
015-STATE UNRESTRICTED REVENUE	208,117.00	562,679.00	579,651.75	(16,972.75)	103.02
025-INTEREST EARNINGS	93,297.90	110,000.00	110,842.29	(842.29)	100.77
030-OTHER REVENUE	188,008.19	172,595.00	210,371.36	(37,776.36)	121.89
050-SPECIAL ITEMS/TRANSFERS	520,794.00	346,821.00	141,781.85	205,039.15	40.88
131-CIRCUIT COURT	173,910.00	217,900.00	166,174.09	51,725.91	76.26
132-LEIN FEES	7,155.50	11,800.00	7,225.50	4,574.50	61.23
133-DRUG COURT GRANT	59,021.39	138,514.00	77,971.17	60,542.83	56.29
134-RDSS TRANSPORT GRANT	3,189.72	15,000.00	5,543.81	9,456.19	36.96
135-MENTAL HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
136-DISTRICT COURT	451,150.14	482,784.00	457,590.40	25,193.60	94.78
141-FRIEND OF THE COURT	0.00	0.00	0.00	0.00	0.00
145-JURY COMMISSION	3,230.00	11,500.00	1,270.00	10,230.00	11.04
148-PROBATE COURT	145,251.88	183,000.00	154,599.33	28,400.67	84.48
166-FAMILY COUNSELING SERVICES	4,003.68	4,000.00	5,883.70	(1,883.70)	147.09
170-FEES, PENALTIES, ADMIN CHARGES	0.00	0.00	0.00	0.00	0.00
215-COUNTY CLERK/ROD	242,809.11	257,150.00	266,716.80	(9,566.80)	103.72
253-TREASURER	960.42	850.00	3,143.00	(2,293.00)	369.76
257-EQUALIZATION	13,688.20	36,700.00	19,386.75	17,313.25	52.82
261-COOPERATIVE EXTENSION	0.00	0.00	0.00	0.00	0.00
262-ELECTIONS	7,576.72	9,500.00	0.00	9,500.00	0.00
267-PROSECUTOR	40,853.66	48,350.00	42,428.23	5,921.77	87.75
268-CHILD SUPPORT SPECIALIST-PROS ATTY	20,419.58	40,773.00	15,736.31	25,036.69	38.59

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GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
280-OTSEGO CONSERVATION DISTRICT	0.00	0.00	0.00	0.00	0.00
301-SHERIFF	19,073.46	25,383.00	23,902.47	1,480.53	94.17
302-SHERIFF - CIVIL DIVISION	16,439.50	16,000.00	17,581.96	(1,581.96)	109.89
310-REMONUMENTATION	0.00	0.00	0.00	0.00	0.00
320-JUSTICE TRAINING	2,108.48	7,194.00	1,004.40	6,189.60	13.96
331-MARINE SAFETY	3,040.00	4,000.00	0.00	4,000.00	0.00
332-MOTORCYCLE SAFETY EDUCATION	44,326.66	75,500.00	42,078.99	33,421.01	55.73
333-SNOWMOBILE GRANT	1,613.54	19,217.00	11,375.00	7,842.00	59.19
334-SECONDARY ROAD PATROL	24,884.00	41,664.00	19,624.00	22,040.00	47.10
336-OFF-ROAD VEHICLE GRANT	16,199.00	20,178.00	1,278.32	18,899.68	6.34
351-JAIL	77,068.20	69,000.00	50,548.47	18,451.53	73.26
427-EMERGENCY SERVICES	(2,612.50)	10,000.00	6,193.05	3,806.95	61.93
450-REMONUMENTATION	20,187.60	47,433.00	18,973.20	28,459.80	40.00
601-DISTRICT HEALTH	0.00	0.00	175.00	(175.00)	100.00
682-VETERANS AFFAIRS	100.00	0.00	0.00	0.00	0.00
721-PLANNING / ZONING	85,121.00	74,735.00	94,424.00	(19,689.00)	126.35
TOTAL Revenues	**6,879,685.33**	**7,809,220.00**	**7,119,677.24**	**689,542.76**	**91.17**
EXPENDITURES					
101-COMMISSIONERS	162,938.13	177,925.00	158,020.37	19,904.63	88.81
105-OTHER LEGISLATIVE	21,223.56	21,242.00	21,223.56	18.44	99.91
131-CIRCUIT COURT	883,111.77	1,118,979.00	862,621.11	256,357.89	77.09
132-LEIN FEES	7,593.00	11,800.00	7,663.00	4,137.00	64.94
133-DRUG COURT GRANT	90,326.92	131,566.00	89,456.78	42,109.22	67.99
134-RDSS TRANSPORT GRANT	4,399.79	15,000.00	5,818.40	9,181.60	38.79
135-MENTAL HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
136-DISTRICT COURT	62,727.60	68,919.00	58,775.38	10,143.62	85.28
141-FRIEND OF THE COURT	0.00	0.00	0.00	0.00	0.00
145-JURY COMMISSION	17,065.27	26,850.00	22,644.70	4,205.30	84.34
148-PROBATE COURT	158,958.88	173,747.00	154,624.19	19,122.81	88.99
149-PROBATION/PAROLE	1,407.31	1,500.00	746.49	753.51	49.77

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
166-FAMILY COUNSELING SERVICES	2,445.00	4,000.00	1,948.00	2,052.00	48.70
172-COUNTY ADMINISTRATOR	129,139.00	133,285.00	100,440.00	32,845.00	75.36
201-FINANCE DEPARTMENT	86,653.00	86,521.00	64,891.00	21,630.00	75.00
215-COUNTY CLERK/ROD	218,242.96	284,406.00	245,391.41	39,014.59	86.28
223-EXTERNAL AUDIT	14,613.41	11,290.00	11,289.29	0.71	99.99
228-INFORMATION TECHNOLOGY	52,843.28	60,781.00	53,626.96	7,154.04	88.23
253-TREASURER	94,009.00	112,046.00	97,619.21	14,426.79	87.12
257-EQUALIZATION	219,056.34	261,138.00	226,769.29	34,368.71	86.84
261-COOPERATIVE EXTENSION	53,225.59	57,521.00	54,821.31	2,699.69	95.31
262-ELECTIONS	14,669.65	10,220.00	312.36	9,907.64	3.06
264-BUILDING AUTHORITY	0.00	0.00	0.00	0.00	0.00
265-BUILDING AND GROUNDS	367,392.00	305,000.00	230,000.00	75,000.00	75.41
267-PROSECUTOR	330,301.72	474,108.00	388,129.78	85,978.22	81.87
268-CHILD SUPPORT SPECIALIST-PROS ATTY	44,982.57	52,823.00	29,226.90	23,596.10	55.33
270-HUMAN RESOURCES	67,011.00	69,873.00	52,405.00	17,468.00	75.00
278-SURVEYOR	0.00	200.00	200.00	0.00	100.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	14,000.00	4,000.00	10,000.00	28.57
301-SHERIFF	663,034.90	892,735.00	616,201.20	276,533.80	69.02
302-SHERIFF - CIVIL DIVISION	35,094.75	36,125.00	33,775.77	2,349.23	93.50
306-SANE	10,000.00	20,000.00	20,000.00	0.00	100.00
320-JUSTICE TRAINING	1,191.56	4,694.00	3,195.00	1,499.00	68.07
331-MARINE SAFETY	7,735.50	9,434.00	1,561.30	7,872.70	16.55
332-MOTORCYCLE SAFETY EDUCATION	44,064.08	75,500.00	41,700.67	33,799.33	55.23
333-MARINE SAFETY	1,982.04	8,952.00	2,636.89	6,315.11	29.46
334-SECONDARY ROAD PATROL	65,949.91	74,504.00	66,875.12	7,628.88	89.76
336-OFF-ROAD VEHICLE GRANT	22,496.81	22,258.00	1,228.17	21,029.83	5.52
351-JAIL	815,790.94	1,042,185.00	863,987.80	178,197.20	82.90
427-EMERGENCY SERVICES	22,500.00	30,000.00	22,500.00	7,500.00	75.00
445-DRAINS	4,390.00	4,500.00	0.00	4,500.00	0.00
450-REMONUMENTATION	23,834.50	47,433.00	44,983.00	2,450.00	94.83
601-DISTRICT HEALTH	177,578.00	191,130.00	191,130.00	0.00	100.00

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	63,748.50	129,765.00	57,857.50	71,907.50	44.59
648-MEDICAL EXAMINER	66,681.86	80,650.00	79,913.24	736.76	99.09
649-MENTAL HEALTH	47,001.50	94,003.00	70,502.25	23,500.75	75.00
661-HOMELESS SHELTER	0.00	0.00	0.00	0.00	0.00
681-VETERANS BURIAL	5,022.50	8,450.00	4,164.94	4,285.06	49.29
682-VETERANS AFFAIRS	39,634.72	55,031.00	44,325.01	10,705.99	80.55
721-PLANNING / ZONING	61,186.66	64,213.00	51,020.32	13,192.68	79.45
729-CHAMBER OF COMMERCE	1,050.00	1,050.00	997.50	52.50	95.00
731-ECONOMIC ALLIANCE	10,000.00	10,000.00	10,000.00	0.00	100.00
732-MCCOY/MILBOCKER ROAD PROJECT	0.00	0.00	0.00	0.00	0.00
851-INSURANCE AND BONDS	183,993.50	263,408.00	107,367.00	156,041.00	40.76
853-HEALTH CARE RETIREES	71,190.35	85,000.00	80,606.24	4,393.76	94.83
864-DISTRIBUTIVE SERVICES	35,214.23	32,705.00	29,990.41	2,714.59	91.70
941-CONTINGENCY	0.00	26,674.00	0.00	26,674.00	0.00
961-APPROPRIATION - HUMAN SVCS	4,587.03	8,904.00	8,904.00	0.00	100.00
962-APPROPRIATION - LGL DFS FUND	50,000.00	50,000.00	37,500.00	12,500.00	75.00
966-APPROPRIATION - AIRPORT	214,431.00	214,281.00	160,710.00	53,571.00	75.00
967-APPROPRIATION - CHILD CARE	235,109.00	235,000.00	176,250.00	58,750.00	75.00
968-APPROPRIATION - FOC	142,445.00	159,296.00	122,197.00	37,099.00	76.71
969-APPROPRIATION - OTHER FUNDS	35,653.00	30,000.00	22,500.00	7,500.00	75.00
970-APPROPRIATION - EQUIP FUND	69,800.00	60,000.00	60,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	35,000.00	45,100.00	45,100.00	0.00	100.00
973-APPROPRIATION - BUDGET STABLIZ FUND	0.00	0.00	0.00	0.00	0.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	**6,387,228.59**	**7,809,220.00**	**6,033,844.82**	**1,775,375.18**	**77.27**
NET OF REVENUES & EXPENDITURES	**492,456.74**		**1,085,832.42**		
FUND BALANCE - JANUARY 1, 2015	**1,994,088.22**		**2,497,013.91**		
FUND BALANCE - NOVEMBER 30, 2015	**2,486,544.96**		**3,582,846.33**		

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 245 - PUBLIC IMPROVEMENT FUND					
REVENUES					
025-INTEREST EARNINGS	20,788.86	20,000.00	18,420.89	1,579.11	92.10
030-OTHER REVENUE	0.00	0.00	17,102.00	(17,102.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	0.00	0.00	0.00	0.00
215-RENT	2,983.34	0.00	0.00	0.00	0.00
TOTAL Revenues	**23,772.20**	**20,000.00**	**35,522.89**	**(15,522.89)**	**177.61**
EXPENDITURES					
901-CAPITAL OUTLAY	0.00	0.00	17,102.00	(17,102.00)	100.00
941-CONTINGENCY	0.00	20,000.00	0.00	20,000.00	0.00
999-TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**0.00**	**20,000.00**	**17,102.00**	**2,898.00**	**85.51**
NET OF REVENUES & EXPENDITURES	**23,772.20**		**18,420.89**		
FUND BALANCE - JANUARY 1, 2015	**1,738,434.37**		**1,768,565.06**		
FUND BALANCE - NOVEMBER 30, 2015	**1,762,206.57**		**1,786,985.95**		
Fund 257 - BUDGET STABLIZATION					
REVENUES					
025-INTEREST EARNINGS	7,786.50	7,500.00	10,560.80	(3,060.80)	140.81
050-SPECIAL ITEMS/TRANSFERS	100,000.00	0.00	0.00	0.00	0.00
TOTAL Revenues	**107,786.50**	**7,500.00**	**10,560.80**	**(3,060.80)**	**140.81**
EXPENDITURES					
941-CONTINGENCY	0.00	7,500.00	0.00	7,500.00	0.00
TOTAL Expenditures	**0.00**	**7,500.00**	**0.00**	**7,500.00**	**0.00**
NET OF REVENUES & EXPENDITURES	**107,786.50**		**10,560.80**		
FUND BALANCE - JANUARY 1, 2015	**1,375,682.73**		**1,485,187.14**		
FUND BALANCE - NOVEMBER 30, 2015	**1,483,469.23**		**1,495,747.94**		

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 260 - LEGAL DEFENSE FUND					
REVENUES					
025-INTEREST EARNINGS	252.49	0.00	223.72	(223.72)	100.00
050-SPECIAL ITEMS/TRANSFERS	50,000.00	50,000.00	37,500.00	12,500.00	75.00
TOTAL Revenues	**50,252.49**	**50,000.00**	**37,723.72**	**12,276.28**	**75.45**
EXPENDITURES					
130-46TH CIRCUIT TRIAL COURT	0.00	0.00	0.00	0.00	0.00
270-HUMAN RESOURCES	38,726.03	50,000.00	48,330.62	1,669.38	96.66
TOTAL Expenditures	**38,726.03**	**50,000.00**	**48,330.62**	**1,669.38**	**96.66**
NET OF REVENUES & EXPENDITURES	**11,526.46**		**(10,606.90)**		
FUND BALANCE - JANUARY 1, 2015	**153,160.61**		**124,457.38**		
FUND BALANCE - NOVEMBER 30, 2015	**164,687.07**		**113,850.48**		
Fund 266 - EQUIPMENT FUND					
REVENUES					
030-OTHER REVENUE	162.75	0.00	2,334.55	(2,334.55)	100.00
050-SPECIAL ITEMS/TRANSFERS	89,775.00	204,687.00	177,876.00	26,811.00	86.90
TOTAL Revenues	**89,937.75**	**204,687.00**	**180,210.55**	**24,476.45**	**88.04**
EXPENDITURES					
901-CAPITAL OUTLAY	149,367.26	204,687.00	108,098.70	96,588.30	52.81
941-CONTINGENCY	17,482.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**166,849.26**	**204,687.00**	**108,098.70**	**96,588.30**	**52.81**
NET OF REVENUES & EXPENDITURES	**(76,911.51)**		**72,111.85**		
FUND BALANCE - JANUARY 1, 2015	**151,365.50**		**74,660.82**		
FUND BALANCE - NOVEMBER 30, 2015	**74,453.99**		**146,772.67**		

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 285 - REVENUE SHARING RESERVE					
REVENUES					
010-PROPERTY TAXES	0.00	131,663.00	0.00	131,663.00	0.00
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	**0.00**	**131,663.00**	**0.00**	**131,663.00**	**0.00**
EXPENDITURES					
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	489,794.00	131,663.00	131,663.85	(0.85)	100.00
TOTAL Expenditures	**489,794.00**	**131,663.00**	**131,663.85**	**(0.85)**	**100.00**
NET OF REVENUES & EXPENDITURES	**(489,794.00)**		**(131,663.85)**		
FUND BALANCE - JANUARY 1, 2015	**621,457.85**		**136,621.88**		
FUND BALANCE - NOVEMBER 30, 2015	**131,663.85**		**4,958.03**		
Fund 499 - CAPITAL PROJECTS FUND					
REVENUES					
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
030-OTHER REVENUE	9,800.00	0.00	20,000.00	(20,000.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	35,000.00	877,760.00	668,900.00	208,860.00	76.21
TOTAL Revenues	**44,800.00**	**877,760.00**	**688,900.00**	**188,860.00**	**78.48**
EXPENDITURES					
901-CAPITAL OUTLAY	142,731.47	876,760.00	612,536.38	264,223.62	69.86
941-CONTINGENCY	0.00	1,000.00	1,000.00	0.00	100.00
999-TRANSFER OUT	15,000.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**157,731.47**	**877,760.00**	**613,536.38**	**264,223.62**	**69.90**
NET OF REVENUES & EXPENDITURES	**(112,931.47)**		**75,363.62**		
FUND BALANCE - JANUARY 1, 2015	**269,279.22**		**515,672.33**		
FUND BALANCE - NOVEMBER 30, 2015	**156,347.75**		**591,035.95**		

GL NUMBER	YTD BALANCE 11/30/2014	2015 AMENDED BUDGET	YTD BALANCE 11/30/2015	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 569 - DEBT SERVICE					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	302,187.50	325,388.00	325,162.50	225.50	99.93
215-RENT	59,766.30	0.00	0.00	0.00	0.00
TOTAL Revenues	**361,953.80**	**325,388.00**	**325,162.50**	**225.50**	**99.93**
EXPENDITURES					
906-DEBT SERVICE	366,192.50	325,388.00	325,162.50	225.50	99.93
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**366,192.50**	**325,388.00**	**325,162.50**	**225.50**	**99.93**
NET OF REVENUES & EXPENDITURES	**(4,238.70)**		**0.00**		
FUND BALANCE - JANUARY 1, 2015	**163,812.18**		**0.00**		
FUND BALANCE - NOVEMBER 30, 2015	**159,573.48**		**0.00**		
Fund 647 - HEALTH CARE FUND					
REVENUES					
025-INTEREST EARNINGS	342.03	0.00	276.92	(276.92)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	59,763.00	0.00	59,763.00	0.00
485-HEALTH CARE CONTRIBUTIONS	865,203.47	1,040,000.00	1,034,718.79	5,281.21	99.49
TOTAL Revenues	**865,545.50**	**1,099,763.00**	**1,034,995.71**	**64,767.29**	**94.11**
EXPENDITURES					
851-INSURANCE AND BONDS	996,946.47	1,040,000.00	996,085.87	43,914.13	95.78
999-TRANSFER OUT	0.00	59,763.00	0.00	59,763.00	0.00
TOTAL Expenditures	**996,946.47**	**1,099,763.00**	**996,085.87**	**103,677.13**	**90.57**
NET OF REVENUES & EXPENDITURES	**(131,400.97)**		**38,909.84**		
FUND BALANCE - JANUARY 1, 2015	**563,573.04**		**500,000.00**		
FUND BALANCE - NOVEMBER 30, 2015	**432,172.07**		**538,909.84**		

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
January 19, 2016 Warrant	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 1	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The January 14, 2016 Special Warrant: Totaling $152,581.82
The January 19, 2016 Warrant: Totaling $139,101.61.

The total of the two warrants is $291,682.43.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of $291,682.43.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60027 - 60028

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2016	AP	60027	BLUE CARE NETWORK	COUNTY HEALTH INSURANCE HMO 1-2016	647-851-704.110	3,624.82
01/14/2016	AP	60028	BLUE CROSS BLUE SHIELD OF	007041908 JANUARY AND FEBRUARY	647-851-704.110	148,957.00
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		152,581.82

--- GL TOTALS ---

647-851-704.110	HOSPITALIZATION	152,581.82

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60027 - 60028

Total for fund 647 HEALTH CARE FUND	152,581.82
	152,581.82

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 01/19/2016 - 01/19/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/19/2016	AP	1416(E)	CONSUMERS ENERGY	202605819083 DECEMBER	588-699-930.620	1,409.83
		1416(E)		100000278521	637-265-930.620-ALPCT00000	281.94
						1,691.77
01/19/2016	AP	1417(E)	MUNICIPAL EMPLOYEES	DECEMBER 2015 COURT MERS	704-000-231.700	11,400.08
01/19/2016	AP	1418(E)	MUNICIPAL EMPLOYEES	DECEMBER 2015 COURT MERS HYBRID	704-000-231.700	1,370.07
01/19/2016	AP	1419(E)	TITAN STRENGTH FITNESS	WELLNESS ROOM	499-901-970.300-WELLNESS__	8,721.50
01/19/2016	AP	60029	123NET	ACCOUNT 110735	637-265-930.210	1,304.22
01/19/2016	AP	60030	2-1-1 NORTHEAST MICHIGAN	APPROPRIATIONS	101-101-940.010	3,512.00
01/19/2016	AP	60031	46TH CIRCUIT TRIAL COURT	13-106-NA JUSTUS RESTITUTION	701-000-271.148	159.87
01/19/2016	AP	60032	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60033	AMERICAN WASTE	1322828 GARBAGE BILL	208-752-920.200	80.00
01/19/2016	AP	60034	ARNOLD RENKIEWICZ	REST PMT BY TYLER EYTH 15-32242-SM	701-000-271.130	5.00
01/19/2016	AP	60035	BERNARD SENSKE	14-73-DL LINDHOM RESTITUTION	701-000-271.148	100.00
01/19/2016	AP	60036	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60037	BLUE CARE NETWORK	BCN HMO FOR FEBRUARY GROUP	647-851-704.110	4,991.80
01/19/2016	AP	60038	BRADLEY J. BUTCHER	RESTITUTION PMT BY CONNIE JOSEPH	701-000-271.130	100.00
01/19/2016	AP	60039	CATHERINE ISBELL	11-33-DL I.DAY TRANSPORT ON	101-134-930.500	287.50
		60039		11-33-DL I.DAY TRANSPORT ON	101-134-940.010	120.00
		60039		11-33-DL I.DAY TRANSPORT ON	292-662-930.500	117.88
		60039		11-33-DL I.DAY TRANSPORT ON	292-662-930.830	60.00
						585.38
01/19/2016	AP	60040	CHARLES DONALD PERCHA	REST PMT BY VERONICA WALTER 15-	701-000-271.130	10.00
01/19/2016	AP	60041	CHARTER COMMUNICATIONS	INTERNET SERVICE AT PARK	208-751-726.000	69.98
01/19/2016	AP	60042	CHILD & FAMILY SERVICES OF NW	14-10-NA MOYER CHILDREN NOVEMBER	292-662-930.700	344.00
		60042		14-10-NA MOYER CHILDREN NOVEMBER	292-662-930.810	2,799.42
						3,143.42
01/19/2016	AP	60043	COLLEEN SAMKOWIAK	REST PMT BY SARAH BROWN 15-32355-	701-000-271.130	1,705.00
01/19/2016	AP	60044	CORWITH TOWNSHIP	TRAILHEAD PROJECT	499-901-970.300-TRAIL_____	5,000.00
01/19/2016	AP	60045	DARREL TASKEY	DECEMBER 2015 BOARD OF REVIEW	516-000-026.020	136.35
01/19/2016	AP	60046	DELTA DENTAL OF MICHIGAN	CLIENT#MI001780001	647-851-704.110	6,170.17
01/19/2016	AP	60047	DOLLAR GENERAL	REST PMT BY HEATHER SIMPSON 15-	701-000-271.130	22.50
01/19/2016	AP	60048	DTE ENERGY	456939000067 DEC 2015	212-430-930.610	514.59

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60048		463315100024 JANUARY	588-699-930.610	1,330.05
						1,844.64
01/19/2016	AP	60049	DUANE HARTMAN	REST PMT BY TREVOR PRUSAKIEWICA 15	701-000-271.130	160.00
01/19/2016	AP	60050	DUNNS	DECEMBER 2015 COURT COPY FEES &	101-131-920.520	85.50
		60050		DECEMBER 2015 CIRCUIT SECRETARY	101-131-940.111	28.20
		60050		SUPPLIES	208-752-726.000	409.03
		60050		DECEMBER 2015 FOC COPY FEES &	215-141-920.520	58.50
						581.23
01/19/2016	AP	60051	EAGLE VILLAGE	13-106-DL K.JUSTUS PLACEMENT	292-662-930.810	2,450.00
01/19/2016	AP	60052	EZ MART	REST PMT BY AMANDA ROBINSON 15-	701-000-271.130	4.38
01/19/2016	AP	60053	FAMILY FARE	REST PMT BY KYLE LANCASTER 15-	701-000-271.130	13.97
01/19/2016	AP	60054	FRANCES NOWAK	PLANNING COMMISSION	101-721-703.040	40.00
		60054		PLANNING COMMISSION	101-721-930.500	7.50
						47.50
01/19/2016	AP	60055	GARY HENDERSHOT	REPLACES CHECK #58260/PLANNING	101-721-703.040	80.00
		60055		REPLACES CHECK #58260/PLANNING	101-721-930.500	34.00
						114.00
01/19/2016	AP	60056	GAYLORD CITY TREASURER	211D DECEMBER 2015	701-000-221.000	379.50
01/19/2016	AP	60057	GAYLORD MACHINE & FABRICATION	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60058	HOME DEPOT # 2759	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60059	HOME DEPOT CREDIT SERVICES	2493 2174 DEC 2015	212-430-726.000	348.75
01/19/2016	AP	60060	HURON PINES RC&D INC	APPROPRIATIONS	101-105-930.603	300.00
01/19/2016	AP	60061	JEREMY & ROSE MARIE SAVOIE	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.020	123.62
01/19/2016	AP	60062	JERIANN AND JASON STEIGER	14-46-NA T.RAY PLACEMENT 12/01/15	292-662-930.700	689.44
01/19/2016	AP	60063	JIM HILGENDORF	PLANNING COMMISSION	101-721-703.040	40.00
		60063		PLANNING COMMISSION	101-721-930.500	20.00
						60.00
01/19/2016	AP	60064	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123	701-000-271.130	50.00
01/19/2016	AP	60065	JOHNSON OIL COMPANY	CL33180 FUEL	588-699-930.660	6,022.22
01/19/2016	AP	60066	JORDAN STILSON	14-56-DL OHMANN RESTITUTION	701-000-271.148	50.00
01/19/2016	AP	60067	JOSEPH S KOPROWICZ	2015 AIRSHOW CLOWN-REISSUE 57140	282-537-940.010	300.00
01/19/2016	AP	60068	JUDITH JARECKI	PLANNING COMMISSION	101-721-703.040	40.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60068		PLANNING COMMISSION	101-721-930.500	15.50
						55.50
01/19/2016	AP	60069	KENNETH ARNDT	PLANNING COMMISSION	101-721-703.040	40.00
		60069		PLANNING COMMISSION	101-721-930.500	5.00
						45.00
01/19/2016	AP	60070	KOHLS CORPORATE LOSS	REST PMT BY ROBBIN LARAWAY 08-	701-000-271.130	32.00
01/19/2016	AP	60071	LAW OFFICES OF FRED	MTT DECREASE IN TAXABLE VALUE FOR	516-000-026.020	5,061.03
01/19/2016	AP	60072	LOWES	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60073	MARK STRANGE	OVERPAYMENT 011-520-000-714-00	516-030-694.000	223.17
01/19/2016	AP	60074	MAXIMUM SECURITY	9966 FEB - APR 2016	212-430-920.410	89.97
01/19/2016	AP	60075	MCDONALDS	REST PMT BY AUSTIN MAY 15-32159-SM	701-000-271.130	1.06
01/19/2016	AP	60076	MICHAEL MANG	PLANNING COMMISSION	101-721-703.040	40.00
01/19/2016	AP	60077	MICHIGAN DEPARTMENT OF	SHERIFF BOOKING FEES 2015	701-000-228.061	1,282.33
01/19/2016	AP	60078	MICHIGAN HOMEOWNER ASSISTANCE	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.020	279.95
01/19/2016	AP	60079	MIDLAND COUNTY JUVENILE CARE	11-33-DL I.DAY PLACEMENT 11/6/15	292-662-930.810	310.00
01/19/2016	AP	60080	MMRMA	RESTITUTION PAID BY VERNE MERRITT	208-030-676.040	50.00
01/19/2016	AP	60081	MUSIK HAUS	REST PMT BY MICHAEL MARSH 15-32123	701-000-271.130	50.00
01/19/2016	AP	60082	NORA HOLLY CORFIS	PLANNING COMMISSION	101-721-703.040	40.00
		60082		PLANNING COMMISSION	101-721-930.500	14.00
						54.00
01/19/2016	AP	60083	NORMAN MUMA	REST PMT BY DAVID ROBERTS 15-32067	701-000-271.130	16.66
01/19/2016	AP	60084	NORTHWEST MICHIGAN COMMUNITY	APPROPRIATIONS	101-605-801.020	500.00
01/19/2016	AP	60085	NPI WIRELESS	REST PMT BY KENNEH MATHEWS 01-	701-000-271.130	10.00
01/19/2016	AP	60086	OMH MEDICAL GROUP & MEDCAR	ACCT#60162	588-699-940.010	123.00
01/19/2016	AP	60087	OMS COMPLIANCE SERVICES INC	INV#82349	281-537-726.000	79.50
		60087		INV#82251	588-699-940.010	75.75
						155.25
01/19/2016	AP	60088	OTSEGO CONSERVATION DISTRICT	APPROPRIATIONS	101-280-940.010	4,000.00
01/19/2016	AP	60089	OTSEGO COUNTY ECONOMIC	APPROPRIATIONS	101-731-940.010	10,000.00
01/19/2016	AP	60090	OTSEGO COUNTY HISTORICAL	APPROPRIATIONS	101-101-940.010	500.00
01/19/2016	AP	60091	OTSEGO COUNTY ROAD COMMISSION	REST PMT BY CHARLES HOLBORN 15-	701-000-271.130	42.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/19/2016	AP	60092	PAUL COON	REST PMT BY JACQULINE SEVERANCE 13	701-000-271.130	75.00
01/19/2016	AP	60093	PAUL HARTMANN	PLANNING COMMISSION	101-721-703.040	40.00
		60093		PLANNING COMMISSION	101-721-930.500	10.00
						50.00
01/19/2016	AP	60094	REDWOOD TOXICOLOGY LABORATORY	DECEMBER 2015 ADULT	101-131-940.010	310.24
		60094		DECEMBER 2015 JUVENILE COURT DRUG	292-662-801.030	288.15
						598.39
01/19/2016	AP	60095	SAGINAW VA MEDICAL CENTER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60096	SANE	APPROPRIATIONS	101-306-930.600	20,000.00
01/19/2016	AP	60097	SATELLITE TRACKING OF PEOPLE	DECEMBER 2015 TETHER	292-662-940.010	270.75
01/19/2016	AP	60098	SCOTT NAGY	REST PMT BY JAMES WILSON 08-21553-	701-000-271.130	5.10
01/19/2016	AP	60099	SHYLA MARIE DAY	REST PMT BY DAVID ROBERTS 15-32067	701-000-271.130	16.66
01/19/2016	AP	60100	SMITH BROKER	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60101	STATE OF MICHIGAN	211D DECEMBER 2015	701-000-228.020	60.00
		60101		211D DECEMBER 2015	701-000-228.030	195.00
		60101		211D DECEMBER 2015	701-000-228.037	5,247.50
		60101		211D DECEMBER 2015	701-000-228.042	70.00
		60101		211D DECEMBER 2015	701-000-228.057	195.00
		60101		211D DECEMBER 2015	701-000-228.058	2,450.00
		60101		211D DECEMBER 2015	701-000-228.059	13,285.88
						21,503.38
01/19/2016	AP	60102	SUBURBAN PROPANE	LAND USE 72365	637-265-930.610-LNDUS00000	1,050.05
01/19/2016	AP	60103	SUPERWASH-TOM ROEN	REST PMT BY JOEY HAAS 14-31060-SM-	701-000-271.130	13.60
01/19/2016	AP	60104	SWW ENTERPRISES LLC	REST PMT BY MARCUZ OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60105	TIMBERLINE LOGGING	12-83-DL DALZOTTO RESTITUTION	701-000-271.148	160.00
01/19/2016	AP	60106	TREETOPS	REST PMT BY DANIEL ORLEANS 15-	701-000-271.130	5,000.00
01/19/2016	AP	60107	UCMAN	2046	212-430-920.410	400.00
01/19/2016	AP	60108	VISION SERVICE PLAN (VSP)	ACCT#12 049684 0797 ($1,469.40) &	647-851-704.110	1,655.60
01/19/2016	AP	60109	WAL-MART STORES ASSET	REST PMT BY IMMA MIRACLE 15-31556-	701-000-271.130	379.77
01/19/2016	AP	60110	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60111	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60112	WAYNE ISBELL	11-33-DL I.DAY TRANSPORT ON	101-134-940.010	120.00
		60112		11-33-DL I.DAY TRANSPORT	292-662-930.830	60.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						180.00
01/19/2016	AP	60113	WEST PAYMENT CENTER	DECEMBER 2016 COURT SKIP TRACING	101-131-940.010	122.62
		60113		DECEMBER 2015 TRI-COUNTY WEST LAW	101-131-940.111	583.31
						705.93
01/19/2016	AP	60114	WILLARD L BROWN	PLANNING COMMISSION	101-721-703.040	40.00
		60114		PLANNING COMMISSION	101-721-930.500	20.00
						60.00
01/19/2016	AP	60115	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
01/19/2016	AP	60116	ZAREMBA EQUIPMENT INC	REST PMT BY MARCUS OROURKE 15-	701-000-271.130	19.80
			TOTAL - ALL FUNDS	TOTAL OF 92 CHECKS		139,101.61

--- GL TOTALS ---

101-101-940.010	OUTSIDE CONTRACTED SERVICES	4,012.00
101-105-930.603	HURON PINES	300.00
101-131-920.520	RENTAL - EQUIP/VEHICLES	85.50
101-131-940.010	OUTSIDE CONTRACTED SERVICES	432.86
101-131-940.111	TRI COUNTY COURT EXPENSES	611.51
101-134-930.500	TRAVEL	287.50
101-134-940.010	OUTSIDE CONTRACTED SERVICES	240.00
101-280-940.010	OUTSIDE CONTRACTED SERVICES	4,000.00
101-306-930.600	MEMBERSHIP AND DUES	20,000.00
101-605-801.020	PROFESSIONAL	500.00
101-721-703.040	PER DIEM	400.00
101-721-930.500	TRAVEL	126.00
101-731-940.010	OUTSIDE CONTRACTED SERVICES	10,000.00
208-030-676.040	REIMBURSEMENT - GENERAL	50.00
208-751-726.000	SUPPLIES - GENERAL	69.98
208-752-726.000	SUPPLIES - GENERAL	409.03
208-752-920.200	WATER/SEWAGE	80.00
212-430-726.000	SUPPLIES - GENERAL	348.75
212-430-920.410	SERVICE CONTRACTS	489.97
212-430-930.610	NATURAL GAS	514.59
215-141-920.520	RENTAL - EQUIP/VEHICLES	58.50
281-537-726.000	SUPPLIES - GENERAL	79.50
282-537-940.010	OUTSIDE CONTRACTED SERVICES	300.00
292-662-801.030	TECHNICAL SVCS	288.15
292-662-930.500	TRAVEL	117.88
292-662-930.700	ROOM AND BOARD	1,033.44
292-662-930.810	OTHER INSTITUTIONS	5,559.42
292-662-930.830	SVCS OF CARE GIVER	120.00
292-662-940.010	OUTSIDE CONTRACTED SERVICES	270.75
499-901-970.300-TRAIL_____	PROPERTY - IMPROVEMENTS	5,000.00

Check Date Bank Check #	Payee	Description	GL #	Amount
499-901-970.300-WELLNESS__	PROPERTY - IMPROVEMENTS			8,721.50
516-000-026.020	CHARGEBACK			5,600.95
516-030-694.000	OTHER INCOME - OVER AND SHORT			223.17
588-699-930.610	NATURAL GAS			1,330.05
588-699-930.620	ELECTRICITY			1,409.83
588-699-930.660	GASOLINE			6,022.22
588-699-940.010	OUTSIDE CONTRACTED SERVICES			198.75
637-265-930.210	TELEPHONE			1,304.22
637-265-930.610-LNDUS00000	NATURAL GAS			1,050.05
637-265-930.620-ALPCT00000	ELECTRICITY			281.94
647-851-704.110	HOSPITALIZATION			12,817.57
701-000-221.000	DUE CITIES			379.50
701-000-228.020	STATE CNSRVTN CSTS LQDTN DMG			60.00
701-000-228.030	DRIVERS LICENSE REINSTATEMENT			195.00
701-000-228.037	CRIME VICTIM RIGHTS FUNDS			5,247.50
701-000-228.042	STATE COURT FUND			70.00
701-000-228.057	JUROR COMPENSATION REIMBURSE			195.00
701-000-228.058	CIVIL FILING FEE FUND			2,450.00
701-000-228.059	JUSTICE SYSTEM FUND			13,285.88
701-000-228.061	LCL CRRCTNS OFFS TRAIN FUND			1,282.33
701-000-271.130	RESTITUTIONS PAYALBE - DIST CT			7,950.80
701-000-271.148	RESITUTIONS PAYABLE-PRBT CT			469.87
704-000-231.700	RETIREMENT -MERS			12,770.15

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 01/19/2016 - 01/19/2016

Total for fund 101 GENERAL FUND	40,995.37
Total for fund 208 PARKS AND RECREATION	609.01
Total for fund 212 ANIMAL CONTROL	1,353.31
Total for fund 215 FRIEND OF THE COURT	58.50
Total for fund 281 AIRPORT	79.50
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	300.00
Total for fund 292 CHILD CARE FUND	7,389.64
Total for fund 499 CAPITAL PROJECTS FUND	13,721.50
Total for fund 516 DELINQUENT TAX REVOLVING	5,824.12
Total for fund 588 TRANSPORTATION FUND	8,960.85
Total for fund 637 BUILDING AND GROUNDS	2,636.21
Total for fund 647 HEALTH CARE FUND	12,817.57
Total for fund 701 GENERAL AGENCY	31,585.88
Total for fund 704 PAYROLL IMPREST FUND	12,770.15
	139,101.61

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 59925

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59925	MEYER ACE	18655 MNT. JIMMY*SQUEEGE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 59865

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59865	G.T. RUBBER SUPPLY CO.	251719 WASH RACK/ JIMMY		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60026

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	60026	ZAREMBA EQUIPMENT INC	S 92397 BUS #6		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 57140

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/16/2015	AP	57140	JOSEPH S KOPROWICZ	2015 AIRSHOW CLOWN-REISSUE 57140		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
January 26, 2016 Warrant	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 2	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The January 26, 2016 Warrant: Totaling $339,975.88.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of $339,975.88.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 01/26/2016 - 01/26/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2016	AP	1420(E)	CONSUMERS ENERGY	100021190929	637-265-930.620-SILLI00000	56.99
01/26/2016	AP	1421(E)	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-301-930.660	1,309.05
		1421(E)		ACCOUNT 1001181575	101-302-930.660	141.82
		1421(E)		ACCOUNT 1001181575	101-351-930.660	19.07
		1421(E)		ACCOUNT 1001181575	101-648-930.660	31.08
		1421(E)		ACCOUNT 1001181575	101-721-930.660	80.57
		1421(E)		ACCOUNT 1001181575	205-301-930.660	186.14
		1421(E)		ACCOUNT 1001181575	208-752-930.660	73.26
		1421(E)		ACCOUNT 1001181575	209-751-930.660	40.00
		1421(E)		ACCOUNT 1001181575	210-651-700.000	3,106.90
		1421(E)		ACCOUNT 1001181575	212-430-930.660	294.31
		1421(E)		ACCOUNT 1001181575	249-371-930.660	26.87
		1421(E)		ACCOUNT 1001181575	281-537-930.660	97.74
		1421(E)		ACCOUNT 1001181575	645-172-930.660	42.86
						5,449.67
01/26/2016	AP	1422(E)	UNEMPLOYMENT INSURANCE	2015 REIMBURSING UNEMPLOYMENT	704-000-228.027	3,845.68
01/26/2016	AP	60117	44NORTH	JANUARY 2016 COBRA ADMIN FEES	101-131-704.110	11.66
		60117		JANUARY 2016 COBRA ADMIN FEES	101-133-704.110	0.95
		60117		JANUARY 2016 COBRA ADMIN FEES	101-136-704.110	0.95
		60117		JANUARY 2016 COBRA ADMIN FEES	101-148-704.110	0.95
		60117		JANUARY 2016 COBRA ADMIN FEES	215-141-704.110	5.70
		60117		JANUARY 2016 COBRA ADMIN FEES	292-662-704.110	2.59
						22.80
01/26/2016	AP	60118	44NORTH	JANUARY 2016 - 18 TELADOC	101-131-704.110	44.20
		60118		JANUARY 2016 - 18 TELADOC	101-136-704.110	6.50
		60118		JANUARY 2016 - 18 TELADOC	101-148-704.110	6.50
		60118		JANUARY 2016 - 18 TELADOC	215-141-704.110	39.00
		60118		JANUARY 2016 - 18 TELADOC	215-141-940.110	6.50
		60118		JANUARY 2016 - 18 TELADOC	292-662-704.110	14.30
						117.00
01/26/2016	AP	60119	87- A DISTRICT	DECEMBER 2015 CREDIT CARD FEES	101-131-930.150	770.56
01/26/2016	AP	60120	87-A DISTRICT COURT- IMPREST	PEOPLE V MCKENZIE WITNESS FEES FOR	101-131-930.940	20.40
01/26/2016	AP	60121	ABEL M CRUZ	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60121		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	1.70
						41.70
01/26/2016	AP	60122	ADVANCE ELECTRIC INC	355244 SHOP LIGHTS	588-699-726.025	1,059.25
01/26/2016	AP	60123	ADVANCED MARKETING PARTNERS,	LEIN PAPER DEC 2015 #214996	101-351-726.000	143.31
01/26/2016	AP	60124	ALPINE ANIMAL HOSPITAL	DEC 2015	212-430-930.471	658.99

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60124		DEC 2015	212-430-930.980	740.00
						1,398.99
01/26/2016	AP	60125	ALPINE LANDSCAPE & SNOW LLC	SNOWPLOWING 1/1/16 THRU 1/14/16	226-528-940.010-PROG000000	420.00
01/26/2016	AP	60126	AMERICAN FIDELITY ASSURANCE	JANUARY 2016 FLEX SPENDING ACCT	704-000-231.285	634.15
01/26/2016	AP	60127	AMERICAN FIDELITY ASSURANCE	JANUARY 2016	704-000-231.285	428.12
01/26/2016	AP	60128	AMERICAN MESSAGING	ACCOUNT Z1-417279	101-648-930.210	140.43
		60128		ACCOUNT Z1-417279	212-430-920.410	42.27
						182.70
01/26/2016	AP	60129	AMERICAN WASTE	1322821	212-430-920.410	70.00
		60129		1323487 JANUARY	588-699-940.010	100.00
		60129		GARBAGE PICK UP	637-265-920.410	370.00
						540.00
01/26/2016	AP	60130	AMY BRADFIELD	DHS DONATION ACCOUNT		** VOIDED **
01/26/2016	AP	60131	ANDREW SAMKOWIAK	JANUARY 2016 WEEKEND DRUG TESTER:	101-133-940.010	160.00
01/26/2016	AP	60132	ANDY'S HEATING & AIR	3509 #2 HEATERS IN GARAGE	588-699-726.025	2,433.08
01/26/2016	AP	60133	BARBARA J GOWARD	3 YEAR GUARDIANSHIP REVIEW ON	101-131-930.500	7.66
		60133		3 YEAR GUARDIANSHIP REVIEW ON	101-131-930.830	30.00
						37.66
01/26/2016	AP	60134	BENISTAR HARTFORD - 6795	INV#02012016 ACCT#06218 (COVERAGE	647-000-123.000	7,581.24
01/26/2016	AP	60135	BLUE CARE NETWORK	00182055-0001 2/1/16 TO 2/29/16	101-131-704.110	6,551.28
		60135		00182055-0001 2/1/16 TO 2/29/16	101-136-704.110	977.69
		60135		00182055-0001 2/1/16 TO 2/29/16	215-141-704.110	7,531.45
		60135		00182055-0001 2/1/16 TO 2/29/16	292-662-704.110	2,809.56
		60135		00182055-0001 2/1/16 TO 2/29/16	704-000-231.261	4,467.49
						22,337.47
01/26/2016	AP	60136	BRUCE TILLINGER	SERVICES THROUGH 01/19/2016	249-371-801.027	1,200.00
01/26/2016	AP	60137	BUNN REAL ESTATE HOLDINGS LLC	OVERPAYMENT 091-310-000-486-00	516-030-694.000	29.14
01/26/2016	AP	60138	C2AE	PROJECT#15-0032 &PROJECT#15-0121	499-901-970.300-LAWN_____	809.69
		60138		PROJECT#15-0032 &PROJECT#15-0121	499-901-970.300-TRAIL_____	3,000.00
						3,809.69
01/26/2016	AP	60139	CATHERINE ISBELL	15-59-DL NOBLISKI TRANSPORT ON	101-134-930.500	51.75
		60139		15-59-DL NOBLISKI TRANSPORT ON	101-134-940.010	21.00
		60139		15-59-DL NOBLISKI TRANSPORT ON	292-662-930.500	25.88
		60139		15-59-DL NOBLISKI TRANSPORT ON	292-662-930.830	12.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						110.63
01/26/2016	AP	60140	CENTURY LINK	ACCT#300451601	261-427-930.210	55.40
01/26/2016	AP	60141	CENTURYLINK	INV#1362604233	101-131-930.210	2.60
		60141		INV#1362604233	261-427-940.010	118.44
						121.04
01/26/2016	AP	60142	CHARTER COMMUNICATIONS	CABLE BILL	208-752-726.000	77.16
01/26/2016	AP	60143	CHRIS DECKROW	RESTITUTION	701-000-271.000	25.00
01/26/2016	AP	60144	CHUCKS ELECTRIC OF GAYLORD	AIRPORT SIGN LIGHTING	481-901-970.300	3,913.24
01/26/2016	AP	60145	CITIZENS INSURANCE	CLM# 14-00350931	701-000-271.000	40.00
01/26/2016	AP	60146	CORECOMM	115039078 - JANUARY	101-131-930.210	21.95
01/26/2016	AP	60147	COURTHOUSE TECHNOLOGIES LTD	JURY PROGRAM TRAINING TRAVEL ON	101-145-930.500	400.00
01/26/2016	AP	60148	CROSSROADS INDUSTRIES	RESTITUTION	701-000-271.000	75.00
01/26/2016	AP	60149	CRUISERS	ANTENNA	101-301-726.050	138.00
		60149		NEW PATROL VEHICLE	266-901-970.420	11,861.00
						11,999.00
01/26/2016	AP	60150	DAVE BARAGREY	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60150		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	1.60
						41.60
01/26/2016	AP	60151	DAVE DACY AIRSHOWS INC	DEPOSIT FOR 2016 WINGS OVER	282-537-940.010	1,250.00
01/26/2016	AP	60152	DAVID ZEILINGER	JAIL WASHER MOTOR REPLACEMENT	101-351-920.400	150.00
01/26/2016	AP	60153	DE LAGE LANDEN PUBLIC FINANCE	JANUARY 2016 COURT COPIER LEASE	101-131-920.520	104.77
		60153		ACCT 247393	101-864-920.410	709.90
		60153		ACCT 247393	212-430-920.410	100.42
		60153		JANUARY 2016 FOC COPIER LEASE	215-141-920.520	80.74
		60153		ACCT 247393	249-371-920.410	141.55
						1,137.38
01/26/2016	AP	60154	DEKETO	INV#OTSEGO 2015#12	101-215-920.410	388.67
		60154		INV#OTSEGO 2015#12	256-215-920.410	777.33
						1,166.00
01/26/2016	AP	60155	DELL MARKETING LP	EPORT REPLICATOR (QUOTE 721224320)	101-267-930.983	127.49
		60155		LATITUDE E6540 - QUOTE 722290280 -	212-901-970.440	1,361.98
						1,489.47
01/26/2016	AP	60156	DIANA M BOYD	GUARDIANSHIP REVIEW ON 1/7/16	101-131-930.500	6.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60156		GUARDIANSHIP REVIEW ON 1/7/16	101-131-930.830	30.00
						36.00
01/26/2016	AP	60157	DOUG KASSUBA	CONTRACT WORK:	101-131-920.400	375.00
01/26/2016	AP	60158	DR CHARLES IKNAYAN	ME DOCUMENTS	101-648-726.000	21.25
01/26/2016	AP	60159	DTE ENERGY	GAS BILL 463311600027	208-752-930.610	393.94
		60159		463311600043	637-265-930.610-ALPCT00000	4,519.76
		60159		460634600015	637-265-930.610-CRTHS00000	1,873.63
		60159		460634600049	637-265-930.610-INFO CTR00	131.45
		60159		463313300014	637-265-930.610-SILLI00000	212.99
						7,131.77
01/26/2016	AP	60160	DUNNS	TONER - CIRCUIT COURTROOM PRINTER	101-131-726.000	353.74
		60160		BINDERS	101-253-726.000	72.60
		60160		COPIER SERVICE	101-257-726.000	31.05
		60160		INV#818377-0 2 BOXES MANILA	101-301-726.000	8.03
		60160		INV#818377-0 2 BOXES MANILA	101-302-726.000	8.02
		60160		INV#818377-0 2 BOXES MANILA	101-351-726.000	8.03
		60160		ACCT #2647 COPIER CONTRACT, MONTH	101-682-920.410	25.25
		60160		DEC 2015 COPIES	101-864-726.000	984.35
		60160		817823	212-430-726.000	25.98
		60160		DEC 2015 COPIES	212-430-940.010	40.55
		60160		DATE STAMPER	215-141-726.000	42.20
		60160		ACCT #2647 COPIER CONTRACT, MONTH	232-690-920.410	25.25
		60160		ACT#247, REF#816053;816721,	256-215-726.000	140.78
		60160		CLASSIFICATION FOLDERS, FILE TABS	292-662-726.000	156.52
		60160		MEDICAL EXAMINER OFFICE FURNITURE	499-901-970.300-MEDEXAM___	2,090.00
		60160		BINDERS	516-253-726.000	72.60
		60160		8177940 CLIPS, DRY-LINE, STAPLER;	588-699-726.000	379.33
		60160		8177940 CLIPS, DRY-LINE, STAPLER;	588-699-726.025	151.37
		60160		BINDERS	616-253-726.000	72.60
		60160		BINDERS	617-253-726.000	72.60
						4,760.85
01/26/2016	AP	60161	VOID	** VOIDED **		** VOIDED **
01/26/2016	AP	60162	EARTHWORKS ENTERPRISES INC	INV#18488	226-528-940.010-PROG000000	60.00
01/26/2016	AP	60163	ECOLAB	0589694 FLOOR CLEANER	208-752-726.025	131.79
01/26/2016	AP	60164	EMPIRIC SOLUTIONS INC	FEBRUARY 2016 FOC COMPASS	215-141-801.020	379.00
01/26/2016	AP	60165	EXTREME POWER SPORTS	RESTITUTION	701-000-271.000	50.00
01/26/2016	AP	60166	FRONTIER	ACCT#989-732-9752-032210-5	261-427-930.210	60.17
		60166		ALPINE ELEVATOR	637-265-930.620-ALPCT00000	48.70

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						108.87
01/26/2016	AP	60167	GALLS INC AN ARAMARK CO	004649906 004625934	212-430-726.046	339.93
01/26/2016	AP	60168	GAYLORD DRY CLEANERS	2016 PARKING LOT RENTAL	101-301-920.410	89.00
		60168		2016 PARKING LOT RENTAL	101-302-920.410	117.00
		60168		2016 PARKING LOT RENTAL	101-334-920.410	27.00
		60168		2016 PARKING LOT RENTAL	101-351-920.410	117.00
		60168		2016 PARKING LOT RENTAL	637-265-920.410	350.00
						700.00
01/26/2016	AP	60169	GAYLORD POSTMASTER	AIRPORT POST OFFICE BOX #1396	281-537-920.410	136.00
01/26/2016	AP	60170	GAYLORD VETERINARY SERVICES	DEC 2015	212-430-930.471	1,144.64
		60170		DEC 2015	212-430-930.980	1,204.00
						2,348.64
01/26/2016	AP	60171	GORDON FOOD SERVICES	INMATE FOOD PURCHASE FOR DEC 2015	101-351-930.700	3,743.79
01/26/2016	AP	60172	GRAPHIC SCIENCES INC	INV#0139682-IN	256-215-726.000	136.99
01/26/2016	AP	60173	HALL VETERINARY CLINIC	SEPT 2015 & DEC 2015	212-430-930.471	68.84
		60173		SEPT 2015 & DEC 2015	212-430-930.980	2,628.53
						2,697.37
01/26/2016	AP	60174	HEALTH DEPT OF NORTHWEST MI	JAN-MAR 2016	101-601-940.010	48,977.25
01/26/2016	AP	60175	HOWARD L SHIFMAN PC	INV#12521	260-270-801.020	23.00
01/26/2016	AP	60176	ID NETWORKS	ID NETWORKS CRIMINAL LIVESCAN	266-901-970.435	15,495.00
01/26/2016	AP	60177	IMPREST CASH, OTSEGO COUNTY	1012 FILTERS, 1013 NAPKINS; 1014	588-699-726.000	59.97
		60177		1012 FILTERS, 1013 NAPKINS; 1014	588-699-726.025	36.61
						96.58
01/26/2016	AP	60178	INSTITUTE OF CONTINUING LEGAL	2016 ONLINE MI MODEL CIVIL JURY	269-145-726.210	270.00
01/26/2016	AP	60179	JEFFERY B PROUX	SERVICES THROUGH 01/19/2016	249-371-801.024	640.00
01/26/2016	AP	60180	JOHNSON OIL COMPANY	INV#368698 VEH#696 TAHOE LUBE-OIL-	101-301-726.050	68.95
01/26/2016	AP	60181	JOSEPH SEIFERT	SERVICES TRHOUGH 01/19/2016	249-371-801.026	1,280.00
01/26/2016	AP	60182	JUDITH JARECKI	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60182		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	17.00
						57.00
01/26/2016	AP	60183	KENNETH GLASSER	PER DIEM		** VOIDED **
		60183		PER DIEM		** VOIDED **

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60183		PER DIEM		** VOIDED **
		60183		PER DIEM		** VOIDED **
01/26/2016	AP	60184	KERRIE JO DAENZER	GUARDIANSHIP REVIEW ON 12/31/15	101-131-930.500	25.00
		60184		GUARDIANSHIP REVIEW ON 12/31/15	101-131-930.830	30.00
						55.00
01/26/2016	AP	60185	KEVIN KENNEDY	RESTITUTION	701-000-271.000	40.00
01/26/2016	AP	60186	KEVIN KING	FOC SMILE PROGRAM ON 1/4/16	101-166-940.010	175.00
01/26/2016	AP	60187	KIRTLAND COMMUNITY COLLEGE	DEC 2015 MILLAGE & DELQ PP	214-806-940.010	95,251.37
01/26/2016	AP	60188	LINCOLN FINANCIAL	ACCT#CICOTSEGO-BL-925664	704-000-231.870	24.72
01/26/2016	AP	60189	LINCOLN FINANCIAL	FEBRUARY 2016 CICOTSEGOC-BL-954784	101-131-704.140	422.32
		60189		FEBRUARY 2016 CICOTSEGOC-BL-954784	101-133-704.140	32.88
		60189		FEBRUARY 2016 CICOTSEGOC-BL-954784	215-141-704.140	165.23
		60189		FEBRUARY 2016 CICOTSEGOC-BL-954784	292-662-704.140	73.00
						693.43
01/26/2016	AP	60190	MAAE	2016 MAAE MEMBERSHIP DUES	281-537-930.600	70.00
01/26/2016	AP	60191	MEDTOX	WORK CAMP DRUG TESTS #465270	205-301-726.000	214.51
01/26/2016	AP	60192	MICHAEL LAMBLE	DEFERRAL HEARING ON	101-131-801.022	75.00
01/26/2016	AP	60193	MICHIGAN SHERIFFS ASSOCIATION	INV# 20150963 2016 MSA DUES FOR	101-301-930.600	685.00
01/26/2016	AP	60194	MID NORTH PRINTING INC	INV#84189 (SUMMER/WINTER	209-751-930.300	794.20
		60194		84175 RESERVATION CARDS	588-699-726.000	54.70
						848.90
01/26/2016	AP	60195	MIDWEST VETERINARY SUPPLY,	6816929	212-430-726.035	251.23
01/26/2016	AP	60196	MISTER T'S GLASS	F0033034 MIRROR ROOM 108	499-901-970.300-WELLNESS__	358.00
01/26/2016	AP	60197	MUTUAL OF OMAHA	GROUP ID# G000AYJX	704-000-231.870	3,049.13
01/26/2016	AP	60198	NELSON FUNERAL HOME	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/26/2016	AP	60199	NMJOA	JAMIE FITAK - 2016 MEMBERSHIP DUES	101-131-930.600	40.00
01/26/2016	AP	60200	NORTH EXCAVATING & ASPHALTING	INV#123115-1 (SNOW REMOVAL 12/19 &	226-528-940.010-PROG000000	90.00
01/26/2016	AP	60201	NORTHERN MICHIGAN REVIEW	ACCT#14120357 (ORDINANCE AMENDMENT	101-101-930.300	63.75
		60201		FORECLOSURE INSERTS	617-253-930.300	2,140.00
						2,203.75
01/26/2016	AP	60202	NORTHLAND SPORTSMENS CLUB	2016 ASSOCIATE MEMBERSHIP DUES FOR	101-301-930.600	72.20
		60202		2016 ASSOCIATE MEMBERSHIP DUES FOR	101-334-920.410	5.60
		60202		2016 ASSOCIATE MEMBERSHIP DUES FOR	101-351-920.410	61.10

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		60202		2016 ASSOCIATE MEMBERSHIP DUES FOR	205-301-726.000	11.10
						150.00
01/26/2016	AP	60203	OFFICE DEPOT INC	25' CABLE	516-253-726.000	36.79
01/26/2016	AP	60204	ORKIN PEST CONTROL	JAIL PEST CONTROL #106616344 DEC	101-351-920.400	81.50
01/26/2016	AP	60205	OTSEGO COUNTY BUS SYSTEM	INV#919 VEH#697 REPLACE FRT BRK	101-301-726.050	179.31
01/26/2016	AP	60206	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES	101-648-726.000	1,480.00
		60206		PROFESSIONAL SERVICES	101-648-930.460	3,303.00
						4,783.00
01/26/2016	AP	60207	OTSEGO COUNTY ROAD COMMISSION	MDEQ/DRAIN GUAGE	101-445-930.999	4,390.00
01/26/2016	AP	60208	OTSEGO COUNTY SENIOR CITIZEN	RESTITUTION	701-000-271.000	672.50
01/26/2016	AP	60209	OTSEGO COUNTY TREASURERS	2013 DELINQUENT PROPERTY TAXES	294-683-930.999	1,127.79
01/26/2016	AP	60210	OTSEGO MEMORIAL- LAB	LAB FEES - AUTOPSIES	101-648-930.920	1,297.00
01/26/2016	AP	60211	OTSEGO OUTDOOR MAINTENANCE	6502 SNOW PLOWING DECEMBER	208-752-920.320	74.00
01/26/2016	AP	60212	POWERHOUSE GYM	YOUTH FITNESS ACADEMY ROOM RENTAL	292-662-940.010	400.00
01/26/2016	AP	60213	PROTECTION ONE	1/28/16 TO 2/27/16	101-131-940.010	82.59
		60213		1/28/16 TO 2/27/16	101-267-920.410	27.53
		60213		1/28/16 TO 2/27/16	215-141-940.010	44.04
						154.16
01/26/2016	AP	60214	QUILL CORPORATION	CDR'S & DVD-R'S	101-131-726.000	128.92
		60214		COPY PAPER	215-141-726.000	124.95
						253.87
01/26/2016	AP	60215	RANDY STULTS	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60215		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	10.60
						50.60
01/26/2016	AP	60216	RESTAT	INMATE PHARMACY	101-351-726.035	3,956.70
01/26/2016	AP	60217	RICHARD CILWA	RESTITUTION	701-000-271.000	50.00
01/26/2016	AP	60218	ROBERT WHICKER	OVERPAYMENT 091-190-000-073-00	516-030-694.000	13.21
01/26/2016	AP	60219	RONALD KORONKA	INV#012916 (SNOWPLOWING 12/29/15)	226-528-940.010-PROG000000	84.00
01/26/2016	AP	60220	ROSCOMMON COUNTY	15-59-DL NOBLISKI PLACEMENT	292-662-930.810	1,848.00
01/26/2016	AP	60221	SCOTT COURTERIER	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60221		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	8.50
						48.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2016	AP	60222	SHARON D. JONES	MAACS COUNSEL APPT. PEOPLE V SCOTT	101-131-801.023	792.09
01/26/2016	AP	60223	SLEUTH FSG SYSTEMS	INV#MN1900324 2016 CONTRACT LEMS	101-301-920.410	2,985.03
		60223		INV#MN1900324 2016 CONTRACT LEMS	101-302-920.410	991.08
		60223		INV#MN1900324 2016 CONTRACT LEMS	101-334-920.410	497.51
		60223		INV#MN1900324 2016 CONTRACT LEMS	101-351-920.410	2,813.28
		60223		INV#MN1900324 2016 CONTRACT LEMS	205-301-726.000	148.06
						7,434.96
01/26/2016	AP	60224	STATE OF MICHIGAN	4TH QTR OCT-DEC 2015	701-000-228.040	6,473.42
01/26/2016	AP	60225	STATE OF MICHIGAN	DECEMBER 2015 M/E CIRCUIT COURT	701-000-228.037	965.72
		60225		DECEMBER 2015 M/E CIRCUIT COURT	701-000-228.042	210.00
		60225		DECEMBER 2015 M/E CIRCUIT COURT	701-000-228.057	100.00
		60225		DECEMBER 2015 M/E CIRCUIT COURT	701-000-228.058	1,428.00
		60225		DECEMBER 2015 M/E CIRCUIT COURT	701-000-228.059	474.32
						3,178.04
01/26/2016	AP	60226	STATE OF MICHIGAN	DECEMBER 2015 M/E PROBATE COURT	701-000-228.006	950.22
		60226		DECEMBER 2015 M/E PROBATE COURT	701-000-228.037	13.50
		60226		DECEMBER 2015 M/E PROBATE COURT	701-000-228.042	225.00
		60226		DECEMBER 2015 M/E PROBATE COURT	701-000-228.058	983.00
		60226		DECEMBER 2015 M/E PROBATE COURT	701-000-228.059	25.00
						2,196.72
01/26/2016	AP	60227	TELEPHONE SUPPORT SYSTEMS INC	NEW PHONE EQUIPMENT	266-901-970.435-PHONE_____	13,999.60
01/26/2016	AP	60228	THOMAS JOHNSON	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60228		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	17.00
						57.00
01/26/2016	AP	60229	TONYA KLEE-JURCZYK	RESTITUTION	701-000-271.000	60.00
01/26/2016	AP	60230	TOPCOMP COMPUTER	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
01/26/2016	AP	60231	TRACTOR SUPPLY CO-DEPT 30-	264400 UNIFORMS--JP	588-699-726.046	219.97
01/26/2016	AP	60232	TRAVERSE REPRODUCTION &	PRINTER	618-447-726.000	595.00
01/26/2016	AP	60233	TRINITY SERVICES GROUP INC	INMATE COMMISSARY #TOL520739-	595-351-726.000	556.72
01/26/2016	AP	60234	U.S. POST OFFICE	POSTAGE	101-000-103.000	1,500.00
01/26/2016	AP	60235	VERIZON WIRELESS	283104123-00001 - DECEMBER 2015	101-131-930.210	9.01
01/26/2016	AP	60236	WASH N GO MANAGEMENT INC	DEC 2015 INVOICE 10625	212-430-920.410	10.00
01/26/2016	AP	60237	WAYNE ISBELL	15-59-DL NOBLISKI TRANSPORT ON	101-134-940.010	21.00
		60237		15-59-DL NOBLISKI TRANSPORT ON	292-662-930.830	12.00
						33.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2016	AP	60238	WEST PAYMENT CENTER	DECEMBER 2015 FOC SKIP TRACING	215-141-940.010	132.83
01/26/2016	AP	60239	WILBER AUTOMOTIVE SUPPLY INC	994522 TRUCK #14; 995060 SHOP	588-699-726.050	33.93
01/26/2016	AP	60240	WILLIAM A. MILLER	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/26/2016	AP	60241	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	40.00
		60241		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	3.00
						43.00
01/26/2016	AP	60242	ZAREMBA EQUIPMENT INC	S 93252 ;***S 93298 BUS #11	588-699-726.050	107.95
01/26/2016	AP	60243	GARY GELOW	FEBRUARY 2016 CAA CONTRACT PAYMENT	101-131-801.021	11,940.67
01/26/2016	AP	60244	AMY BRADFIELD	DHS DONATION ACCOUNT	701-000-230.000	168.50
			TOTAL - ALL FUNDS	TOTAL OF 131 CHECKS (3 voided)		339,975.88

--- GL TOTALS ---

101-000-103.000	POSTAGE INVENTORY	1,500.00
101-101-930.300	ADVERTISING	63.75
101-131-704.110	HOSPITALIZATION	6,607.14
101-131-704.140	LIFE AND DISABILITY	422.32
101-131-726.000	SUPPLIES - GENERAL	482.66
101-131-801.021	COURT APPOINTED ATTORNEY FEES	11,940.67
101-131-801.022	PROBATE ATTORNEY FEES	75.00
101-131-801.023	APPELATE ATTORNEY FEES	792.09
101-131-920.400	REPAIRS AND MAINTENANCE SVCS	375.00
101-131-920.520	RENTAL - EQUIP/VEHICLES	104.77
101-131-930.150	SERVICE CHARGES	770.56
101-131-930.210	TELEPHONE	33.56
101-131-930.500	TRAVEL	38.66
101-131-930.600	MEMBERSHIP AND DUES	40.00
101-131-930.830	SVCS OF CARE GIVER	90.00
101-131-930.940	WITNESS SERVICES	20.40
101-131-940.010	OUTSIDE CONTRACTED SERVICES	82.59
101-133-704.110	HOSPITALIZATION	0.95
101-133-704.140	LIFE AND DISABILITY	32.88
101-133-940.010	OUTSIDE CONTRACTED SERVICES	160.00
101-134-930.500	TRAVEL	51.75
101-134-940.010	OUTSIDE CONTRACTED SERVICES	42.00
101-136-704.110	HOSPITALIZATION	985.14
101-145-930.500	TRAVEL	400.00
101-148-704.110	HOSPITALIZATION	7.45
101-166-940.010	OUTSIDE CONTRACTED SERVICES	175.00
101-215-920.410	SERVICE CONTRACTS	388.67
101-253-726.000	SUPPLIES - GENERAL	72.60
101-257-726.000	SUPPLIES - GENERAL	31.05
101-267-920.410	SERVICE CONTRACTS	27.53

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-267-930.983			VICTIMS RIGHTS SERVICES		127.49	
101-301-726.000			SUPPLIES - GENERAL		8.03	
101-301-726.050			REPAIRS AND MAINT SUPLLIES		386.26	
101-301-920.410			SERVICE CONTRACTS		3,074.03	
101-301-930.600			MEMBERSHIP AND DUES		757.20	
101-301-930.660			GASOLINE		1,309.05	
101-302-726.000			SUPPLIES - GENERAL		8.02	
101-302-920.410			SERVICE CONTRACTS		1,108.08	
101-302-930.660			GASOLINE		141.82	
101-334-920.410			SERVICE CONTRACTS		530.11	
101-351-726.000			SUPPLIES - GENERAL		151.34	
101-351-726.035			SUPPLIES - MEDICAL/PHARMACY		3,956.70	
101-351-920.400			REPAIRS AND MAINTENANCE SVCS		231.50	
101-351-920.410			SERVICE CONTRACTS		2,991.38	
101-351-930.660			GASOLINE		19.07	
101-351-930.700			ROOM AND BOARD		3,743.79	
101-445-930.999			MISC OTHER SERVICES		4,390.00	
101-601-940.010			OUTSIDE CONTRACTED SERVICES		48,977.25	
101-648-726.000			SUPPLIES - GENERAL		1,501.25	
101-648-930.210			TELEPHONE		140.43	
101-648-930.460			TRANSPORTING		3,303.00	
101-648-930.660			GASOLINE		31.08	
101-648-930.920			AUTOPSIES		1,297.00	
101-681-930.960			VETERANS BURIAL		600.00	
101-682-920.410			SERVICE CONTRACTS		25.25	
101-721-930.660			GASOLINE		80.57	
101-864-726.000			SUPPLIES - GENERAL		984.35	
101-864-920.410			SERVICE CONTRACTS		709.90	
205-301-726.000			SUPPLIES - GENERAL		373.67	
205-301-930.660			GASOLINE		186.14	
208-752-703.040			PER DIEM		280.00	
208-752-726.000			SUPPLIES - GENERAL		77.16	
208-752-726.025			SUPPLIES - JANITORIAL		131.79	
208-752-920.320			SNOW PLOWING		74.00	
208-752-930.500			TRAVEL		59.40	
208-752-930.610			NATURAL GAS		393.94	
208-752-930.660			GASOLINE		73.26	
209-751-930.300			ADVERTISING		794.20	
209-751-930.660			GASOLINE		40.00	
210-651-700.000			COMP UNIT EXPENSES		3,106.90	
212-430-726.000			SUPPLIES - GENERAL		25.98	
212-430-726.035			SUPPLIES - MEDICAL/PHARMACY		251.23	
212-430-726.046			SUPPLIES - UNIFORM/ACC		339.93	
212-430-920.410			SERVICE CONTRACTS		222.69	
212-430-930.471			MEDICAL		1,872.47	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
212-430-930.660			GASOLINE			294.31
212-430-930.980			ANIMAL STERILIZATION			4,572.53
212-430-940.010			OUTSIDE CONTRACTED SERVICES			40.55
212-901-970.440			PROPERTY - COMPUTER			1,361.98
214-806-940.010			OUTSIDE CONTRACTED SERVICES			95,251.37
215-141-704.110			HOSPITALIZATION			7,576.15
215-141-704.140			LIFE AND DISABILITY			165.23
215-141-726.000			SUPPLIES - GENERAL			167.15
215-141-801.020			PROFESSIONAL			379.00
215-141-920.520			RENTAL - EQUIP/VEHICLES			80.74
215-141-940.010			OUTSIDE CONTRACTED SERVICES			176.87
215-141-940.110			HOSPITALIZATION/DENTAL			6.50
226-528-940.010-PROG000000			OUTSIDE CONTRACTED SERVICES			654.00
232-690-920.410			SERVICE CONTRACTS			25.25
249-371-801.024			PROFESSIONAL-BUILDING INSPECTIONS			640.00
249-371-801.026			PROFESSIONAL-ELECTRICAL INSPECTIONS			1,280.00
249-371-801.027			PROFESSIONAL-PLUMB/MECH INSPECTIONS			1,200.00
249-371-920.410			SERVICE CONTRACTS			141.55
249-371-930.660			GASOLINE			26.87
256-215-726.000			SUPPLIES - GENERAL			277.77
256-215-920.410			SERVICE CONTRACTS			777.33
260-270-801.020			PROFESSIONAL			23.00
261-427-930.210			TELEPHONE			115.57
261-427-940.010			OUTSIDE CONTRACTED SERVICES			118.44
266-901-970.420			PROPERTY - VEHICLES			11,861.00
266-901-970.435			PROPERTY - MACHINERY & EQUIPMENT			15,495.00
266-901-970.435-PHONE_____			PROPERTY - MACHINERY & EQUIPMENT			13,999.60
269-145-726.210			ELECTRONIC SUBSCRIPTIONS			270.00
281-537-920.410			SERVICE CONTRACTS			136.00
281-537-930.600			MEMBERSHIP AND DUES			70.00
281-537-930.660			GASOLINE			97.74
282-537-940.010			OUTSIDE CONTRACTED SERVICES			1,250.00
292-662-704.110			HOSPITALIZATION			2,826.45
292-662-704.140			LIFE AND DISABILITY			73.00
292-662-726.000			SUPPLIES - GENERAL			156.52
292-662-930.500			TRAVEL			25.88
292-662-930.810			OTHER INSTITUTIONS			1,848.00
292-662-930.830			SVCS OF CARE GIVER			24.00
292-662-940.010			OUTSIDE CONTRACTED SERVICES			400.00
294-683-930.999			MISC OTHER SERVICES			1,127.79
481-901-970.300			PROPERTY - IMPROVEMENTS			3,913.24
499-901-970.300-LAWN_____			PROPERTY - IMPROVEMENTS			809.69
499-901-970.300-MEDEXAM___			PROPERTY - IMPROVEMENTS			2,090.00
499-901-970.300-TRAIL_____			PROPERTY - IMPROVEMENTS			3,000.00
499-901-970.300-WELLNESS__			PROPERTY - IMPROVEMENTS			358.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
516-030-694.000			OTHER INCOME - OVER AND SHORT		42.35	
516-253-726.000			SUPPLIES - GENERAL		109.39	
588-699-726.000			SUPPLIES - GENERAL		494.00	
588-699-726.025			SUPPLIES - JANITORIAL		3,680.31	
588-699-726.046			SUPPLIES - UNIFORM/ACC		219.97	
588-699-726.050			REPAIRS AND MAINT SUPLLIES		141.88	
588-699-940.010			OUTSIDE CONTRACTED SERVICES		100.00	
595-351-726.000			SUPPLIES - GENERAL		556.72	
616-253-726.000			SUPPLIES - GENERAL		72.60	
617-253-726.000			SUPPLIES - GENERAL		72.60	
617-253-930.300			ADVERTISING		2,140.00	
618-447-726.000			SUPPLIES - GENERAL		595.00	
618-447-920.410			SERVICE CONTRACTS		1,200.00	
637-265-920.410			SERVICE CONTRACTS		720.00	
637-265-930.610-ALPCT00000			NATURAL GAS		4,519.76	
637-265-930.610-CRTHS00000			NATURAL GAS		1,873.63	
637-265-930.610-INFO CTR00			NATURAL GAS		131.45	
637-265-930.610-SILLI00000			NATURAL GAS		212.99	
637-265-930.620-ALPCT00000			ELECTRICITY		48.70	
637-265-930.620-SILLI00000			ELECTRICITY		56.99	
645-172-930.660			GASOLINE		42.86	
647-000-123.000			PREPAID EXPENSE		7,581.24	
701-000-228.006			PROBATE COURT SHARED FEES		950.22	
701-000-228.037			CRIME VICTIM RIGHTS FUNDS		979.22	
701-000-228.040			STATE SURVEY AND REMON		6,473.42	
701-000-228.042			STATE COURT FUND		435.00	
701-000-228.057			JUROR COMPENSATION REIMBURSE		100.00	
701-000-228.058			CIVIL FILING FEE FUND		2,411.00	
701-000-228.059			JUSTICE SYSTEM FUND		499.32	
701-000-230.000			DHS DONATION ACCOUNT		168.50	
701-000-271.000			RESTITUTIONS PAYABLE		1,012.50	
704-000-228.027			UNEMPLOYMENT COMPENSATION		3,845.68	
704-000-231.261			HEALTH CARE CONTRIBS COURT		4,467.49	
704-000-231.285			COURT AFA SEC 125		1,062.27	
704-000-231.870			INSURANCE -LIFE/DISABILITY		3,073.85	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 01/26/2016 - 01/26/2016

Total for fund 101 GENERAL FUND	106,398.14
Total for fund 205 WORK CAMP	559.81
Total for fund 208 PARKS AND RECREATION	1,089.55
Total for fund 209 GROEN NATURE PRESERVE FUND	834.20
Total for fund 210 AMBULANCE SERVICES	3,106.90
Total for fund 212 ANIMAL CONTROL	8,981.67
Total for fund 214 M TEC	95,251.37
Total for fund 215 FRIEND OF THE COURT	8,551.64
Total for fund 226 RECYCLING FUND	654.00
Total for fund 232 HOUSING COMMISSION	25.25
Total for fund 249 BUILDING INSPECTION FUND	3,288.42
Total for fund 256 REGISTER OF DEEDS AUTOMATION	1,055.10
Total for fund 260 LEGAL DEFENSE FUND	23.00
Total for fund 261 911 SERVICE FUND	234.01
Total for fund 266 EQUIPMENT FUND	41,355.60
Total for fund 269 LAW LIBRARY	270.00
Total for fund 281 AIRPORT	303.74
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	1,250.00
Total for fund 292 CHILD CARE FUND	5,353.85
Total for fund 294 VETERANS' TRUST FUND	1,127.79
Total for fund 481 AIRPORT CAPITAL PROJECTS	3,913.24
Total for fund 499 CAPITAL PROJECTS FUND	6,257.69
Total for fund 516 DELINQUENT TAX REVOLVING	151.74
Total for fund 588 TRANSPORTATION FUND	4,636.16
Total for fund 595 JAIL COMMISSARY	556.72
Total for fund 616 HOMESTEAD AUDIT FUND	72.60
Total for fund 617 TAX FORECLOSURE FUND	2,212.60
Total for fund 618 GIS PROJECT AND AERIAL	1,795.00
Total for fund 637 BUILDING AND GROUNDS	7,563.52
Total for fund 645 ADMINISTRATIVE SERVICES	42.86
Total for fund 647 HEALTH CARE FUND	7,581.24
Total for fund 701 GENERAL AGENCY	13,029.18
Total for fund 704 PAYROLL IMPREST FUND	12,449.29
	339,975.88

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 59948

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59948	NORTH CENTRAL EXCAVATING INC.	INV#123115-1 (SNOW REMOVAL 12/19 &		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60130

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2016	AP	60130	AMY BRADFIELD	DHS DONATION ACCOUNT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 60183

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2016	AP	60183	KENNETH GLASSER	PER DIEM		** VOIDED **
		60183		PER DIEM		** VOIDED **
		60183		PER DIEM		** VOIDED **
		60183		PER DIEM		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Vanderbilt Trailhead Grant Match	January 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

At its December 15, 2015 regular meeting, the County Board approved $50,000 to the Village of Vanderbilt to provide matching funds for grants to create a trailhead along the North Central State Trail. The Village was initially thought to be the entity expected to submit grant applications. It has since been decided that Corwith Township will be the applicant. The County must now revise their motion to provide the funds to Corwith Township rather than the Village of Vanderbilt.

RECOMMENDATION:

Staff requests the Board amend their original motion to provide the funds to Corwith Township rather than the Village of Vanderbilt.