



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, January 12, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of December 15, 2015 w/attachments and the Regular Minutes of January 5, 2016.

Consent Agenda

- A. Budget & Finance Committee Recommendations
  1. FY 2016 9-1-1 Fund Budget Amendment - Motion to Approve
- B. EMS Reappointment (Sanders) - Motion to Approve
- C. EMS Component Unit Agreement - Motion to Approve
- D. FY 2016 Sheriff Budget Amendment - Motion to Approve
- E. Village of Vanderbilt Trailhead Project - See Executive Summary for 2 motions
- F. FY 2016 Capital Projects Budget Amendment - Motion to Approve

Committee Reports

- A. Parks and Recreation Commission
  1. OCR 16-01 Parks Plan Amendment

Administrator's Report

Special Presentations

- A. Northern Michigan Veterans Coalition - Steve Rollins

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  1. December 22, 2015 Warrant
  2. December 29, 2015 Warrant
  3. January 5, 2016 Warrant
  4. January 12, 2016 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

December 15, 2015

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Suzy DeFeyer.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Ken Glasser,  
Doug Johnson, Ken Borton, Bruce Brown.

Excused: Erma Backenstose.

Motion by Commissioner Paul Liss, seconded by Commissioner Lee Olsen, to approve the Regular minutes of November 24, 2015 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to appoint Melanie Youngs to the Health and Human Services Board with the term to expire on 10-31-2018. Ayes: Unanimous. Motion carried.

Motion to reappoint George Mertz to the Commission on Aging Board with the term to expire on 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to reappoint Jeff Axford to the Emergency Medical Services Board with the term to expire on 12-31-18. Ayes: Unanimous. Motion carried.

Motion to reappoint David Baragrey to the Parks and Recreation Board with the term to expire on 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to reappoint Abel Cruz to the Parks and Recreation Board with the term to expire on 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to reappoint Paul Harmann to the Planning Commission Board with the term to expire on 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to appoint Roberta Tholl to the Planning Commission Board with the term to expire 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to appoint Michael Colosimo to the Zoning Board of Appeals with the term to expire 12-31-2018. Ayes: Unanimous. Motion carried.

Motion to grant authority to the County Administrator to amend all budgets up to \$10,000 per line item, with subsequent approval by the Otsego County Board of Commissioners at their January 12, 2016 regular board meeting. Ayes: Unanimous. Motion carried.

Motion to approve FY 2015 Court Budget Amendment. Ayes: Unanimous. Motion carried. (see attached)

Committee Reports:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Paul Liss, to approve a budget amendment for 2016 to contribute \$50,000 to the Village of Vanderbilt for grant match for the Vanderbilt Trailhead Project and to provide \$5,000 to the Village of Vanderbilt for plan development costs. The \$50,000 grant match to be returned by the Village in the event the project does not move forward. Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Doug Johnson, Ken Borton, Bruce Brown. Nays: Ken Glasser. Excused: Erma Backenstose. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Paul Liss, to adopt Resolution OCR 15-40, in opposition to House Bills 4947 through 4966.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Erma Backenstose.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Lee Olsen, seconded by Commissioner Doug Johnson, to adopt the proposed changes to the Otsego County Zoning Ordinance to Article 9 AR/Agricultural Resource, Article 17 Schedule of Dimensions, Article 21 Section 21.46, and Article 27 Township Participation in County Zoning, as presented. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported the County Commissioner District IV vacancy has received 8 applications, interviews to begin end of December; Courthouse plaza first café table has been installed; Land Use project completed; 26 applications received for the Parks and Recreation Director; Updating the Parks and Recreation plan.

City Liaison, Township and Village Representative:

Lou Ann Olsen reported Bonny Miller has been appointed and sworn in as Chester Township Supervisor effective January 1, 2016.

Commissioner Julie Powers-Gehman reported on the City Council meeting, Marijuana Ordinance passed, Audit was presented.

Correspondence:

Chairman Ken Borton received a letter from the Elmira Township Clerk regarding personal wireless cellular towers.

October financial reports were presented.

**New Business:**

Motion by Commissioner Ken Glasser, seconded by Commissioner Lee Olsen, to approve the November 20, 2015 Special Warrant and the December 1, 2015 Warrant for a total amount of \$50,777.62 Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to approve the December 3, 2015 Special Warrant and the December 8, 2015 Warrant for a total amount of \$176,136.55. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Ken Glasser, to approve the December 8, 2015 Special Warrant and the December 15, 2015 Warrant for a total amount of \$307, 272.10. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Doug Johnson, to approve the Sportsplex Component Unit Agreement as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Doug Johnson, to adopt resolution OCR 15-39 honoring Lee and Lou Ann Olsen.

**Roll Call Vote:**

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Erma Backenstose.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Ken Glasser, to appoint Randy Stults to the Parks and Recreation Commission with a term ending 12-31-2018. Ayes: Unanimous. Motion carried.

**Public Comment:**

Chairman Ken Borton opened up the meeting for public comment.

**Board Remarks:**

Commissioner Paul Liss reported on the transportation meeting, shop with a cop had 88 children this year; Casino in Vanderbilt is still in the process.

Commissioner Bruce Brown reported on the Sportsplex, hosted a hockey tournament this past weekend.

Commissioner Ken Glasser commended John for the work with the component units.

Commissioner Doug Johnson reported on the Parks and Recreation.

Commissioner Paul Beachnau had no report.

Commissioner Julie Powers-Gehman had no report.

Commissioner Lee Olsen had no report.

Commissioner Ken Borton had no report.

Motion by Commissioner Julie Powers Gehman, seconded by Commissioner Lee Olsen, to enter into closed session at the appropriate time to discuss settlement of pending litigation in accordance with the open meeting act, being MCL 15.268(c).--- (c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Lee Olsen, Ken Glasser,  
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Erma Backenstose.

Motion carried

Entered into closed session at 10:23 a.m.

Returned to open session at 10:30 a.m.

Motion by Commissioner Paul Liss, seconded by Commissioner Lee Olsen, to ratify the 2016-2017 Police Officers Labor Council Tentative Agreement, as discussed in the closed session.

Ayes: Unanimous. Motion carried.

Meeting adjourned at 10:31 a.m.

---

Kenneth C. Borton Chairman

---

Susan I. DeFeyter, Otsego County Clerk





**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: Delinquent Tax/Capital Projects**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE   Vanderbilt Trailhead Project - 2016**

Account Number	Decrease	Increase
516-050-400.001 Budgeted Use of Fund Balance	\$	\$55,000
499-050-699.030 Transfer In	\$	\$55,000
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
516-999-999.000 Transfer Out	\$55,000	\$
499-901-970.300 Property Improvements	\$55,000	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_

**OCR 15-40**  
**Opposition to Bills**

Otsego County Board of Commissioners  
December 15, 2015

**WHEREAS**, House Bills 4947 through 4966 would treat seventeen-year-olds as juveniles rather than adults; and

**WHEREAS**, By changing state statutes to define seventeen-year-old defendants as eligible for services in the juvenile justice system, this places pressure on an already under-funded court system and constitutes an unfunded mandate on counties; and

**WHEREAS**, According to the Michigan Department of Corrections, from 2003 to 2013, there were 19,118 seventeen year olds that went through the criminal court system; with additional offenders with lower level offenses not counted in those numbers; and

**WHEREAS**, Otsego County has concerns that the probate court system does not have the financial resources or capacity to handle a new population of offenders; and

**WHEREAS**, Without additional state funding, Otsego County could not absorb the costs of programming for this population in the juvenile system and services to younger offenders could be negatively affected; and

**BE IT RESOLVED THAT**, the Otsego County Board of Commissioners hereby urges the Governor and Michigan Legislature to not pass House Bills 4947 through 4966 as written; now, therefore, be it

**RESOLVED**, that a copy of this resolution is forwarded to Governor Snyder, Senator Stamas, Representative Cole, and the Michigan Association of Counties.

Committee Report

B. Planning Commission

1. Zoning Ordinance Amendments

**OTSEGO COUNTY ZONING ORDINANCE  
PROPOSED AMENDMENTS**

The following changes have been recommended by the Otsego County Planning Commission:

Article 9 AR/Agricultural Resource – amending language to reflect a Zoning Board of Appeals determination that Agricultural Equipment Auctions are a permitted use subject to special conditions.

Article 17 Schedule of Dimensions – amending ‘note g’ under to clarify that it applies to the HX/Highway Interchange zoning district.

Article 21, Section 21.46 – amending to update language referencing the Telecommunication Act (Act 104 of 1996 as amended) and the Michigan Zoning Enabling Act (Michigan Public Act 100 of 2006 as amended including Act 143 of 2012).

Article 27 Township Participation in County Zoning – amending to reflect that timeline extensions, per state law, for township response cannot be given for matters pertaining to items related to wireless communications towers.

\*The Otsego County Planning Commission is submitting a proposed amendment to ARTICLE 9 AR/Agricultural Resource zoning districts per the Zoning Board of Appeals decision on a comparable use:

**ZBA Motion:**

*The Zoning Board of Appeals makes the determination that Agricultural Equipment Auctions are a comparable use to Article 9.2.4 'Livestock Auction Yards' and therefore, under Article 9.2.24 and Article 18.44, Agricultural Equipment Auctions are a permitted use subject to special conditions and the conditions of Livestock Auction Yards in the Agricultural Resource District (AR).*

*Agricultural Equipment Auction Yards:*

**ARTICLE 9 AR AGRICULTURAL RESOURCE DISTRICT**

**SECTION 9.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

The following uses may be permitted, subject to the conditions herein imposed for each use, the review standards of Article 19 and only after the review and approval of the site plan by the Planning Commission. [See Article 21 for applicable Specific Requirements for Certain Uses, if any and Article 23 for Site Plan Requirements.]

***Current language:***

**9.2.4** Livestock auction yards with accessory buildings on a minimum forty (40) acres site with a minimum width of six hundred (600) feet, provided that there is no nuisance imposed upon the surrounding farms or dwellings.

***Proposed language:***

**9.2.4** *Auction yards for livestock and/or agricultural equipment* with accessory buildings on a minimum forty (40) acres site with a minimum width of six hundred (600) feet, provided that there is no nuisance imposed upon the surrounding farms or dwellings.

\* The Otsego County Planning Commission would like your input in reference to the Highway Interchange Zoning District and 'note g'. A detail was omitted when previously presented concerning 'note g' and the maximum building height. It was referenced in the chart below but was not clarified in 'note g' itself as to the possible percentage to exceed.

### ARTICLE 17 SCHEDULE OF DIMENSIONS

17.1 Table 1 - LIMITING HEIGHT, DENSITY, AND AREA BY ZONING DISTRICTS (See also Article 21.1 Accessory Buildings and Article 22 General Exceptions for Area, Height, and Use)

Zoning District	R1 & R2	R3	RR	FR & AR	Reserved for future use	Reserved for future use
Min. Lot Area (Sq. feet)	20,000 .46 acre	40,000 .92 acre	20,000 .46 acre	88,000 2.02 acre		
Min. Front Setback (b)(f)	25 ft	25 ft	25 ft	50 ft		
Max. Front Setback	NA	NA	NA	NA		
Min. Side Setback	10 ft	10 ft	10 ft	20 ft		
Min. Rear Setback	30 ft (a, h)	30 ft (a, h)	30 ft (a, h)	40 ft (a)		
Min. Lot width (k)	100 ft 150 ft Duplex	100 ft	100 ft	150 ft AR 300 ft Duplex		
Max. % lot coverage	25%	25%	25%	30%		
Max. Building height (l)	35 ft (g)	35 ft (g)	35 ft (g)	35 ft (g)		
Min. Ground Floor area of principal structure (Square feet)	720 (i)	720 (i)	720 (i)	720 (i)		
Min. Width of principal structure	20 ft (i)	11 ft (i)	20 ft (i)	11 ft (i)		

Zoning District	B1	B2	B3	I	HX	Reserved for future use
Min. Lot Area (Square feet)	10,000	10,000	20,000	40,000	10,000	
Min. Front Setback	30 ft (e)					
Max. Front Setback	NA	NA	NA	NA	NA	
Min. Side Setback	10 ft (e)					
Min. Rear Setback	20 ft (a, d, l)	20 ft (a, d, f)				
Min. Lot width (k)	100 ft	100 ft	100 ft	150 ft	150 ft	
Max. % lot coverage	NA	NA	NA	NA	NA	
Max. Building height (l)	35 ft (g)					
Min. Ground Floor area principal structure (Square feet)	NA	NA	NA	NA	NA	
Min. Width of principal structure	NA	NA	NA	NA	NA	

Minimum front, side and rear setbacks, and maximum lot coverage modifications of up to twenty-five percent (25%) may be approved by the Zoning Administrator for nonconforming lots, as described in Article 21.26.1 and 21.26.

Note a: Lots within five hundred (500) feet of lakes, ponds, flowages, rivers, streams: see Article 18, LOTS NEAR WATER.

Note b: Where the front yards of two (2) or more principal buildings in any block, or within five hundred (500) feet in existence at the time of the passage of this Ordinance (or amendment thereto), in the same zoned district or the same side of the road are less than the minimum front yard setback, then any principal building subsequently erected on the same side of the road shall not be required to provide a greater setback than the average for the existing two (2) or more principal buildings.

Note c: On the exterior side yard which borders on a residential district, there shall be provided a setback of not less than twenty (20) feet on the residential side in B1, B2, B3 and HX.

Note d: Loading and unloading space shall be provided in the rear yard in the ratio of at least ten (10) square feet per linear foot of front building wall. Loading space shall not be counted as required off-street parking. Loading zones may be located in other non-required yards if screened or obscured from view from public streets and residential districts.

Note e: Off-street parking may be permitted in the front yard, except that a ten (10) foot wide landscaped buffer is maintained between the front lot line (or right-of-way line) and the parking area.

Note f: No building shall be placed closer than forty (40) feet to the outer perimeter of such district or property line when said use abuts a residential district boundary.

Note g: Subject to approval by the Planning Commission, the maximum height of buildings may be permitted to exceed the maximum stated in the Schedule by up to fifty percent (50%) in R1, R2, R3, RR, B1, B2 and HX Districts; and up to one hundred percent (100%) in all other districts, provided that the applicant can demonstrate that no good purpose would be served by compliance with maximums stated, (as in the case of steep topography, a Planned Unit Development (PUD), or larger site); and further, there is no conflict with airport zoning height restrictions; fire safety is maintained subject to local fire authority approval; and the light, air and/or scenic views of adjoining property is not impaired. The Planning Commission and or Zoning Board of Appeals cannot allow a WTG height greater than allowed in Section 21.47 or a Wireless Telecommunication Towers and Facilities greater than the height allowed in the Zoning District PRINCIPAL USES PERMITTED or PERMITTED USES SUBJECT TO SPECIAL CONDITIONS. Also see Article 22 GENERAL EXCEPTIONS FOR AREA, HEIGHT AND USE.

Note h: Section 21.1 allows a rear setback of ten (10) feet for accessory buildings.

Note i: The foregoing standards shall not apply to a mobile home located in a licensed mobile home park except to the extent required by state or federal law or otherwise specifically required in this Ordinance.

Note j: In instances where the property is adjacent to a public right of way or ingress egress easement dedicated as permanent adequate access to one (1) or more lots, the setback shall be measured from that right of way or ingress egress easement.

Note k: Specific allowable uses have greater minimum lot widths as required in the Zoning District allowable use lists.

Note l: Specific allowable uses have greater allowable heights as stated in the Zoning District allowable use lists, Article 21 and Article 22, Section 22.3 Height Limits, of this ordinance.

\*The Otsego County Planning Commission is submitting proposed language to  
ARTICLE 21/SECTION 21.46 as an update to the section:

*Current language:*

**SECTION 21.46 WIRELESS COMMUNICATIONS:**

The Telecommunication Act of 1996, as amended February 8, 1996, sets forth provisions concerning placement, location and construction of towers and related facilities for wireless services. The purpose of this Section is to establish general guidelines for the siting of wireless communications towers and antennas. The goals of the section are to:

- (1) Protect residential zoning districts from potential adverse impacts of towers and antennas;
- (2) Encourage the location of towers in non-residential areas;
- (3) Minimize the total number of towers throughout the county;
- (4) Strongly encourage the joint use of new and existing tower sites as a primary option rather than construction of additional single-use towers;
- (5) Encourage users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on aesthetics in this tourism based county is minimal;
- (6) Encourage users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas through careful design, siting, landscape screening, and innovative camouflaging techniques;
- (7) Enhance the ability of providers of telecommunication services to provide such services to the county quickly, effectively, and efficiently;
- (8) Consider the public health and safety of communication towers; and
- (9) Avoid potential damage to adjacent properties from tower failure through engineering and careful siting of tower structures. In furtherance of these goals, due consideration shall be given to the Otsego County master plan, zoning map, existing land uses, and environmentally sensitive areas in approving sites for the location of towers and antennas.

Wireless and cellular phone service are specially determined to not be essential services, nor to be public utilities as such terms are used in this Ordinance.

It is not the intent to create "antennae farms" with a number of monopoles and antennae in a small area. Also, it is not the intent to regulate ham radio antennae under this section, or to regulate towers installed at single family dwellings for personal television reception.

*Proposed language:*

**SECTION 21.46 WIRELESS COMMUNICATIONS:**

Reference the Telecommunication Act (Act 104 of 1996 as amended) and the Michigan Zoning and Enabling Act (Act 110 of 2006 as amended including Act 143 of 2012). These set forth provisions concerning placement, location and construction of towers and related facilities for wireless services, provide rules for changes to existing towers and set time frames for municipality action. The purpose of this Section is to establish general guidelines for the siting of wireless communications towers and antennas. The goals of the section are to: ...

\*The Otsego County Planning Commission is submitting proposed language to ARTICLE 27/TOWNSHIP PARTICIPATION per Michigan Zoning and Enabling Act (Act 110 of 2006 as amended including Act 143 of 2012) referencing the timeframe of ninety days for wireless communication cases before an automatic approval:

*Current language:*

**ARTICLE 27 TOWNSHIP PARTICIPATION IN COUNTY ZONING**

It having been established that the Township units of government in Otsego County are desirous of actively participating in zoning amendment and zoning procedures; and Otsego County having determined that such participation is needed in the zoning process,

NOW, THEREFORE, IT IS HEREBY DECLARED to be the policy of Otsego County that no zoning decision (with respect to those matters hereinafter set forth) affecting any particular township shall be made without the direct participation of said township so affected in accordance with the following procedures:

27.1 When a Petition is filed with the Otsego County Planning Commission with respect to any of the four (4) types of requests listed below, and then the procedure specified in 27.2 shall be followed prior to a decision being rendered by the County Planning Commission or the County Zoning Board of Appeals:

27.1.1 Changes in zoning district boundaries;

27.1.2 The approval of Uses Subject to Special Conditions, Special Approval Uses, and Special Land Uses;

27.1.3 The approval of Planned Unit Developments, all condominium projects, and all subsequent phases of an approved phased development;

27.1.4 Any appeal of an administrative decision, Ordinance interpretation, or variance.

27.2 Prior to a hearing by the County Planning Commission, the Otsego County Zoning Administrator shall forward, by certified or first class mail, said written petition to the township clerk of the township within which the property associated with the petition is located and shall execute and file an Affidavit of Mailing such petition.

Upon the approval or disapproval of the petition by the affected township, said township's clerk shall notify, in writing, the petitioning party and the Otsego County Zoning Administrator of the Township Board's decision. The Petition shall then be acted upon, with due regard to the affected Township's decision, by the Otsego County Planning Commission in conformance with this Ordinance.

In like manner, and under the same conditions, authority, and rule of policy, the Otsego County Board of Appeals, shall make no rule, interpretation or determination on any matter pertaining to a zoning variance (Article 26.2) affecting any particular township, without the Otsego County Zoning Administrator first forwarding, by certified or first class mail, said written petition to the township clerk of the township to be affected by said petition; the Zoning Administrator shall execute and file an Affidavit of Mailing as to such petition.

Upon the approval or disapproval of the petition by the affected township, said township's clerk shall notify, in writing, the petitioning party and the Otsego County Zoning Administrator of the Township Board's decision. The petition shall then be acted upon with due regard to the affected Township's decision by the Otsego County Zoning Board of Appeals in conformance with this ordinance.

The affected township shall take some official action to notify the county Zoning Administrator of its decision within forty (40) days after having received the written petition. The township may take an additional thirty (30) days to study the matter and take action thereon; but it shall file written notice with the Zoning Administrator within the original forty (40) days of its intention to take the additional time. It shall be presumed that the township waives its right to act if no action is taken within the applicable time period(s).

***Proposed language:***

The affected township shall take some official action to notify the county Zoning Administrator of its decision within forty (40) days after having received the written petition. The township may take an additional thirty (30) days to study the matter and take action thereon; but it shall file written notice with the Zoning Administrator within the original forty (40) days of its intention to take the additional time. **Exception:** Due to state law time frames for wireless communication towers, an extension beyond the original forty (40) days shall not be permitted. It shall be presumed that the township waives its right to act if no action is taken within the applicable time period(s).

\*The Otsego County Planning Commission held a public hearing for the following on October 19, 2015:

***2016-2021 Otsego County Capital Improvement Plan***

Motion made by Mr. Hartmann to recommend adoption of the 2016-2021 Otsego County Capital Improvement Plan to the Otsego County Board of Commissioners; Seconded by Mr. Mang.

Motion approved unanimously.

**AMENDED AND RESTATED  
AGREEMENT FOR OPERATING AND MAINTAINING  
OTSEGO COUNTY RECREATIONAL AND SPORTS FACILITY**

THIS AGREEMENT is made on this 15<sup>th</sup> day of December, 2015, by and between the County of Otsego, whose address is 225 W. Main Street, Gaylord, Michigan 49735 (hereafter "County" and "Commissioners") and the Otsego County Sportsplex, a Michigan non-profit corporation, whose address is 1250 Gornick Ave, Gaylord, Michigan 49735 (hereafter "SPORTSPLEX")

In consideration of the mutual agreement contained herein, the parties agree as follows:

I. GENERAL AGREEMENT

The Otsego County SPORTSPLEX, a nonprofit corporation, was established to provide a recreational and sports facility in Otsego County. The complex was constructed in 1995 and opened in early 1996.

II. TERMS AND AMENDMENT

A. TERMS

This Agreement contains the entire understanding and Agreement of the parties regarding the subject matter contained herein.

B. DURATION

The terms of this Agreement shall be for five (5) years commencing with the date of execution.

C. EXTENSION

(i) Further, the terms of this Agreement shall be automatically extended, unless otherwise modified in accordance with the terms set forth herein, upon renewal of the SPORTSPLEX millage. This automatic extension shall be for the period of the millage renewal.

(ii) Further, this Agreement may be extended for such lengths or periods of time as the parties may mutually agree upon in writing.

D. AMENDMENT

Further, the terms and conditions of this Agreement, as provided herein, may be amended at any time during the above stated period with the express mutual written consent of the parties who are then bound by the terms hereof.

III. FINANCIAL GOVERNANCE

A. ANNUAL BUDGET

(i) SPORTSPLEX will present an annual budget to the Commissioners prior to October 1<sup>st</sup> of each year in the format required by the Finance Committee for the operations of SPORTSPLEX for the following year beginning January 1<sup>st</sup>.

(ii) Prior to December 31<sup>st</sup> of each year, the Commissioners shall consider for approval the final budget for the operation of the SPORTSPLEX.

(iii) BUDGET AMENDMENTS: Budget amendments must be approved by the SPORTSPLEX Board and then forwarded to the Otsego County Finance Department. SPORTSPLEX shall provide an updated copy of its annual budget to the Otsego County Finance

Department each time the SPORTSPLEX budget is amended, ensuring that the County has a current, updated budget at all times during the fiscal year.

**B. FINANCIAL REPORTING**

- (i) Beginning with the quarter ended December 2015, SPORTSPLEX shall provide the following quarterly accounting reports to the Otsego County Finance Department:
  - (1) Balance Sheet – including all assets, liabilities, and fund equity
  - (2) Budget Report – including the amended budget and actual amounts for all revenues and expenditures.
  - (3) Quarterly reports must be submitted no later than the 15<sup>th</sup> day of the month following quarter-end.
- (ii) Beginning with the month ended October 2015, SPORTSPLEX shall provide the following monthly accounting reports to the Otsego County Treasurer:
  - (1) Report reconciling the general ledger balances in the receiving fund to the balances in the operating fund.
  - (2) Monthly reports must be submitted no later than the 15<sup>th</sup> day of the next month.
- (iii) SPORTSPLEX shall attest to the completeness and accuracy of all financial information. The County will rely on the reports to be complete and accurate upon submission.
- (iv) All corporate and financial records of SPORTSPLEX shall be available to the County or its auditors upon reasonable request.
- (v) AUDITS – SPORTSPLEX will be audited under the umbrella of the County, as a discretely presented component unit. The County may, at its discretion, engage the auditors to perform additional procedures. SPORTSPLEX and the County may find it desirable for SPORTSPLEX to be audited under separate cover (still included in the County's audit report as a discretely presented component unit). In such an instance, the County will choose the auditing firm.

**C. CUSTODY OF CASH AND INVESTMENTS**

- (i) All SPORTSPLEX monies shall be deposited with a bank or trust company designated by the County and approved by SPORTSPLEX. The monies may be kept in one bank account, and shall be invested as practical by the Otsego County Treasurer as authorized by law.
- (ii) All deposits must be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
- (iii) All transfers out for SPORTSPLEX disbursements must also be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
- (iv) SPORTSPLEX shall attest to the completeness and accuracy of the supporting documentation submitted for all deposits and disbursement transfers. The County will rely on the documents to be complete and accurate upon submission. SPORTSPLEX further attests that the deposits and disbursement transfers have been subject to the appropriate level of review before submission.

**D. FUNDS**

- (i) Operating Fund
  - a. Any amount of operating funds, which are appropriated to SPORTSPLEX by the Commissioners from the SPORTSPLEX operating millage, shall be expended for daily operations or capital improvements.
  - b. Such expenditures shall only be completed if they are included in the budget or approved by a specific resolution of the Commissioners.
  - c. All revenues raised by rates and charges of SPORTSPLEX shall be used solely for the operation and maintenance of SPORTSPLEX.

- d. The operating fund general ledger shall be maintained by SPORTSPLEX.
- (ii) Capital Outlay Fund
  - a. Maintenance and Capital Improvements tax revenues shall be deposited in this Fund as follows:
    - (1) Prior to March 1<sup>st</sup>, and as soon as received by the County Treasurer such taxes as have been received by the County Treasurer shall be deposited in accordance with applicable Michigan Law, and
    - (2) On May 1<sup>st</sup>, or as soon thereafter as the County Treasurer receives such taxes from the delinquent tax revolving fund, the balance of such taxes.
  - b. Any and all equipment required, by law, will be purchased by SPORTSPLEX in the name of the Otsego County to insure proper licensing and insuring of such equipment.
- E. SURPLUS/DEFICIT
  - (i) Surplus
    - a. Any surplus realized by SPORTSPLEX will be retained by SPORTSPLEX. During the budget process, SPORTSPLEX and the County will discuss potential uses of surplus monies (e.g. used for capital purchases, retained to enhance fund balance level, etc.).
  - (ii) Deficits
    - a. Should any year's operations result in a deficit (other than a planned reduction of fund balance that has been previously approved by the Commissioners), SPORTSPLEX agrees to:
      - i. Immediately meet with the Otsego County Budget and Finance Committee to develop a satisfactory deficit correction plan, which may include increased fees or reduced expenses.
      - ii. Should this action prove to be insufficient to correct the deficit operations, SPORTSPLEX agrees to revise the plan, and further increase fee revenue or cut expenditures to ensure that the deficit will be repaid in the next three quarters.
      - iii. Failure to operate without a deficit may result in termination of this agreement by the County.
- F. FIXING AND REVISING RATES; RATE COVENANT
 

The SPORTSPLEX shall propose rates and charges to the COUNTY for the use of the Facility by residents of the County, and the general public. After approval of the County, rates shall be fixed and revised from time to time by the SPORTSPLEX to produce the foregoing amounts, and the SPORTSPLEX covenants and agrees to maintain at all times such rates for services furnished by the Facility as shall be sufficient to provide for the foregoing. The rates set for Otsego County residents shall be less than the rates set for non-resident visitors.
- G. ASSETS
  - (i) All assets of SPORTSPLEX are the property of the County.
  - (ii) Accordingly, SPORTSPLEX shall follow the Otsego County Capital Asset Disposal Policy.
  - (iii) SPORTSPLEX will provide an updated list of all Capital Assets to the Otsego County Finance Department annually, each January for the preceding year.
  - (iv) SPORTSPLEX will provide an updated list of all Vehicles to the Otsego County Bus System each time a change is made to the list.
  - (v) The County shall provide property insurance, addressed in the PROPERTY INSURANCE section of this document.
- H. LONG-TERM DEBT

- (i) All long-term debt incurred by SPORTSPLEX must first be approved by the Commissioners, along with a financial plan to satisfy all debt requirements, submitted by SPORTSPLEX.
    - (ii) In the event of default of payments of long-term debt, refer to the EVENTS AND REMEDIES OF DEFAULT section of this document.
  - I. CAPITAL IMPROVEMENT PLAN
    - (i) SPORTSPLEX shall submit annually, along with its proposed budget, by October 1<sup>st</sup>, a five-year plan containing a list of planned building, equipment, and vehicle purchases and major repairs and maintenance on such items.
    - (ii) The plan and all such capital expenditures shall be approved by the Commissioners by December 31<sup>st</sup>, as part of the budget approval process.
  - J. OPERATING YEAR
    - (i) It is the expectation of the County to levy the full SPORTSPLEX millage permitted by law.
    - (ii) SPORTSPLEX shall have, as its operating year, one which shall coincide with the County's fiscal year which is the calendar year beginning in January. With the consent of the SPORTSPLEX, the County may levy less than the full millage.
- IV. MAINTENANCE AND REPAIRS
  - A. REPAIRS - PREMISES
    - (i) SPORTSPLEX shall, at its own expense, at all times during the term of this Agreement, keep the equipment and premises in good condition and repair, and shall make all necessary and desirable repairs, restorations and replacements, both structural and nonstructural, foreseen or unforeseen, and shall use all reasonable precautions to prevent waste, damage or injury.
  - B. REPAIRS - EXTERNAL
    - (i) SPORTSPLEX shall, at its own expense, also maintain in good repair and free from dirt, snow, ice, rubbish and other obstructions or encumbrances, the sidewalks, parking areas, yards, plantings, gutters and curbs in front of and adjacent to the premises.
- V. OPERATION AND MAINTENANCE
  - A. OPERATION AND MAINTENANCE
 

SPORTSPLEX shall, at its own expense, at all times during the term of this Agreement, operate and maintain the equipment and the premises.
- VI. ALTERATIONS
  - A. ALTERATIONS TO THE PREMISES
 

SPORTSPLEX will make such alterations, changes, additions or improvements in or to the interior or exterior of the premises as it shall determine to be beneficial. SPORTSPLEX shall make any changes or alterations in, on or about the premises, which may be required by any applicable statute, charter, ordinance or governmental regulation or order.
  - B. COSTS AND EXPENSES OF ALTERATIONS
 

All alterations and improvements shall be at SPORTSPLEX's sole expense.
  - C. OWNERSHIP OF IMPROVEMENTS
 

All alterations and improvements shall be the property of the County.
- VII. PROPERTY INSURANCE
  - A. COST OF INSURANCE

The COUNTY shall provide property insurance, which shall cover all real and personal property on the premises on a 100% replacement cost basis. Premiums for insurance required to be carried upon or with respect to the premises or the use thereof shall be deemed operation and maintenance expenses of the SPORTSPLEX.

B. POLICY TYPE

Such policy shall be an all risks policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, without limitation, flood, theft, vandalism, wind, lightning, act of war or terrorism, and malicious mischief. Coverage shall also include the cost of extra expense, for a period of 12 months, incurred by reason of the total or partial loss or damage to the premises caused by an insured peril.

VIII. LIABILITY/VEHICLE INSURANCE

A. COST OF INSURANCE

SPORTSPLEX, at its expense, shall provide comprehensive/commercial general liability insurance protecting SPORTSPLEX, the County and the Commissioners of the County, the members of the Sportsplex Board and their respective agents, officers and employees.

Insurance shall include motor vehicle liability coverage for any Sportsplex/County-Owned vehicles.

Insurance shall include coverage for Hired Car and Non-Owned Auto.

B. POLICY TYPE

- (i) Such Insurance shall provide coverage for the defense of actions brought against SPORTSPLEX, its Board, Officers, and Employees for, including but not limited to, negligence, malfeasance, misfeasance, errors, omissions, neglect, damages, intentional acts, or other actions arising out of the operation, maintenance and activities of SPORTSPLEX.
- (ii) Further, SPORTSPLEX agrees to maintain coverage, for malpractice or medical negligence to cover SPORTSPLEX, its Board, Officers, and Employees.
- (iii) Such insurance shall be in limits of not less than \$1,000,000 per occurrence for injury or death to any one person, not less than \$3,000,000 per occurrence for injury or death to more than one person, and not less than \$500,000 per occurrence for property damage.

C. NAMED INSUREDS

- (i) SPORTSPLEX and the County shall all be named insureds on all Insurance policies required hereunder and all insurance proceeds shall be payable to SPORTSPLEX and the County according to their respective interests.
- (ii) Upon request, the County shall provide SPORTSPLEX or the SPORTSPLEX Board with certified copies of the insurance policies or other evidence indicating that the insurance is in effect.
- (iii) In addition, SPORTSPLEX or the SPORTSPLEX Board shall be notified in writing at least thirty (30) days prior to cancellation, non-renewal or any material reduction of the any coverage.
- (iv) All insurance maintained pursuant to this Agreement shall contain a clause or endorsement under which the insurer waives all rights of subrogation against any and all of the parties to this Agreement and their respective officers, commissioners, agents, and employees, with respect to losses payable under the policy.

- (v) Claims for loss due to damage to the premises under any policies maintained pursuant to this Agreement shall be adjusted with the insurance companies by the County after advice from SPORTSPLEX or the Sportsplex Board.
- (vi) The proceeds of any Insurance shall be paid to the County, which shall deposit the funds in the capital improvement fund for the purpose of paying the cost of repair and restoration of the SPORTSPLEX premises and equipment.
- (vi) All policy forms, limits and deductibles shall be subject to approval by the County and SPORTSPLEX.

IX. OPERATIONAL INTEGRITY

A. OPERATIONS

The County covenants and agrees with SPORTSPLEX, subject to the performance by SPORTSPLEX of all of the terms, covenants, and conditions of this Agreement to permit SPORTSPLEX to operate the service for the County. SPORTSPLEX may employ such persons in such capacities as it deems advisable and may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of SPORTSPLEX. Further, SPORTSPLEX, with the approval of the SPORTSPLEX Board, shall have the authority, power, and ability to obtain, lease, purchase, acquire or transfer, sell, or dispose of such equipment as is necessary to carry out its obligations to the citizens of Otsego County.

B. BOARD MEMBERSHIP

Recommendations for SPORTSPLEX Board Membership shall be forwarded to the County Board for approval.

C. PERSONNEL

- (i) All personnel staffing SPORTSPLEX equipment and premises, shall be deemed to be employees of SPORTSPLEX.
- (ii) The County Administrator (or designee(s) of the County Administrator) shall be on the hiring committee for the SPORTSPLEX Director position in the event of a vacancy. The Commissioners shall have the final approval on selecting the new Director.
- (iii) If applicable, the County Administrator (or designee(s) of the County Administrator) shall take part in the union negotiation process. The Commissioners shall have final approval of all union contracts.

C. CONTRACTING

SPORTSPLEX, with the approval of the SPORTSPLEX Board, shall have the exclusive authority to enter into such transport, standby and special event contracts or other agreements or contracts for services as deemed necessary to carry out its obligations to the citizens of Otsego County.

X. INSPECTION

Without notice and at reasonable times of the day, the County, through its officers, employees or agents, may enter upon the premises at any time during the term of this Agreement for the purpose of inspecting the premises and determining whether SPORTSPLEX is complying with the covenants, Agreements, terms, and conditions of this Agreement.

XI. EVENTS AND REMEDIES OF DEFAULT

A. EACH OF THE FOLLOWING SHALL CONSTITUTE AN EVENT OF DEFAULT:

- (i) SPORTSPLEX fails to submit and operate within the budget required by Section III.

- (ii) Any representation or warranty made by SPORTSPLEX in this Agreement, or which is contained in any certificate or other document delivered at any time pursuant to this Agreement proves to have been false, incorrect or incomplete in any material respect when made or deemed to be made.
- (iii) SPORTSPLEX fails to observe or perform any covenant or Agreement contained in this Agreement or in any certificate or other document delivered pursuant to this Agreement (other than those covered by clause (i) above) for thirty (30) days after written notice, as set forth herein, thereof shall have been given to SPORTSPLEX by the County.
- (iv) SPORTSPLEX files a petition in bankruptcy, insolvency, dissolution or for reorganization or arrangement under the laws of the United States or of any state, or voluntarily takes advantage of any such law, or act, or is dissolved, (voluntarily or involuntarily) or makes an assignment for the benefit of creditors.
- (v) If involuntary proceedings under any bankruptcy law or insolvency act or for the dissolution of a corporation are instituted against SPORTSPLEX, or if a receiver or trustee is appointed for all or substantially all of the property of SPORTSPLEX, and such proceedings are not dismissed or such receivership or trusteeship vacated within ninety days after such institution or appointment.
- (vi) SPORTSPLEX ceases to operate or indicates its intention to do so.
- (vii) SPORTSPLEX defaults on any long-term debt covenants or payments.

**B. REMEDIES IN EVENT OF DEFAULT**

If any event of default as defined in this Agreement shall occur and be continuing for a period of 90 days or more following written notice of default:

- (i) The County shall have the right, but not the obligation, to take any of the following action:
  - (a) The County may terminate this Agreement.
  - (b) The County, through its Commissioners, officers, agents or employees, shall, at all times, the have the right to enter the premises for inspection as set forth above, and to prevent waste, damage or destruction.
  - (c) In the event of financial insolvency, bankruptcy, or cessation of operations, all assets (including but not limited to: cash, investments, receivables, and capital assets), all liabilities (including long-term debt), and fund balances for all SPORTSPLEX funds shall revert to the County immediately.
- (ii) The rights provided for in this Section cumulative and are not exclusive of any other right, privilege, or remedy provided by law or in equity.

**XII. WAIVERS**

**A. FAILURE TO DELAY OR EXERCISE**

No failure or delay on the part of the County or SPORTSPLEX in exercising any right, power, or remedy contained in this Agreement shall operate as a waiver of any right, duty, requirement, or obligation provided by this Agreement.

**B. PARTIAL EXERCISE**

No single or partial exercise by the County or SPORTSPLEX of any right or remedy shall preclude other or future exercise thereof or the exercise of any other right or remedy.

**XIII. ASSIGNMENT**

SPORTSPLEX and the County agree not to sell, assign, mortgage, pledge or in any way transfer this Agreement.

XIV. NOTICE

All notices, requests, and other communications to any party to this Agreement shall be in writing and shall be given to each party at its address set forth below or such other address as such party may hereafter specify, in writing:

If to SPORTSPLEX:                   Otsego County Sportsplex  
1250 Gornick Ave  
Gaylord, MI 49735  
Attn: Director

If to the County:                   County of Otsego  
225 West Main Street  
Gaylord, MI 49735  
Attn: Otsego County Administrator

XV. SEVERABILITY

If any one or more of the provisions contained in this Agreement or any document, instrument or Agreement required pursuant to this Agreement should be declared invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired. The document shall be read as if the provision or provisions are null, void, non-existent, and severed from the this Agreement.

XVI. GOVERNING LAW

This Agreement, and the rights and obligations of the parties under this Agreement, shall be governed by, construed, and interpreted in accordance with the laws of the State of Michigan.

XVII. CAPTIONS

The captions contained in this Agreement are for convenience, for reference only and shall not limit or define the provisions of this Agreement, or affect the interpretation or construction thereof.

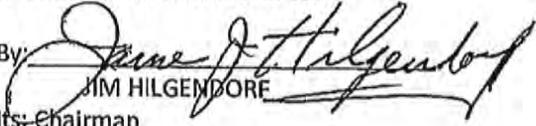
XVIII. OTHER AGREEMENTS

This Agreement, once properly executed, supersedes, replaces and abrogates all prior agreements between the parties regarding this same subject matter.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered as of the day and year first above written.

OTSEGO COUNTY SPORTSPLEX

By:

  
JIM HILGENDORE

Its: Chairman

COUNTY OF OTSEGO

By: \_\_\_\_\_

KENNETH BORTON

Chairman, Otsego County Board of Commissioners

**OCR 15-39**

**Recognition of Lee Olsen and Lou Ann Olsen**

Otsego County Board of Commissioners

December 15, 2015

**WHEREAS**, Lee Olsen has faithfully serving as a County Commissioner for over 15 years in District IV representing Chester and Charlton Townships; and

**WHEREAS**, Lee served as the Chairman of the Otsego County Board of Commissioners; and

**WHEREAS**, Lee received a B.S. in Health and Education from the University of Minnesota and a Masters in Health Education from Central Michigan University; and

**WHEREAS**, Lee was in military intelligence in the Army, having been stationed here in Gaylord at the courthouse in 1969/70; and

**WHEREAS**, Lee has devoted many years serving on various boards and committees in Otsego County including but not limited to the Budget & Finance Committee, Otsego County Planning Commission, the 9-1-1 Committee, the Local Emergency Planning Committee, the Commission on Aging, Huron Pines, the Northeast Michigan Council of Governments, the Northern Michigan Regional Entity, Straits Area Narcotics Enforcement, Township Officers Association liaison, the Groen Nature Preserve Visioning Committee, University Center Liaison, Otsego Conservation District, the County Infrastructure Committee, and the Parks and Recreation Commission; and

**WHEREAS**, Lou Ann served Chester Township in various roles for over 30 years including serving as its Supervisor; and

**WHEREAS**, Lee and Lou Ann both worked for Gaylord Community Schools; and

**WHEREAS**, Lee and Lou Ann have been married for over 45 years; and

**WHEREAS**, Lee and Lou Ann have a daughter Christine and son Brian, and have four wonderful grandchildren; and

**WHEREAS**, Lee and Lou Ann helped create stronger relationships between the County and the Townships; and

**WHEREAS**, Lee and Lou Ann have decided to enjoy their retirement by spending more time at their home in Arizona; and

**WHEREAS**, Lee and Lou Ann will both be missed in their respective rolls; now, therefore, be it

**RESOLVED**, that Lee and Lou Ann Olsen are remembered by their colleagues and the public for the giving of their time and talents to make Otsego County a better place to live and work; and be it further

**RESOLVED**, that the Otsego County Board of Commissioners commend and honor Lee and Lou Ann for their outstanding service to our community, and wish them to never have to pick up another snow shovel again.

January 5, 2016

The organizational meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Ken Glasser.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Ken Glasser,  
Doug Johnson, Ken Borton, Bruce Brown.

Excused: Erma Backenstose.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to appoint Doug Johnson as Vice-Chairperson for a 1 year term ending December 31, 2016. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Ken Glasser, to appoint Robert Harkness as District IV Commissioner. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Liss reported on the Village of Vanderbilt meeting, trailhead contribution.

Commissioner Bruce Brown reported on the EMS Building.

Commissioner Ken Glasser had no report.

Commissioner Doug Johnson had no report.

Commissioner Paul Beachnau had no report.

Commissioner Julie Powers-Gehman had no report.

Commissioner Ken Borton reported on the Committee assignment sheets to all of the Commissioners.

Meeting adjourned at 9:42 a.m.

---

Kenneth C. Borton Chairman

---

Lynn Branch, Chief Deputy Clerk



# January 12, 2016 Agenda

## **Agenda Questions**

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at [jburt@otsegocountymi.gov](mailto:jburt@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  FY 2016 9-1-1 Fund Budget Amendment	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, A. Budget & Finance Committee, Item 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County has received a Homeland Security Grant in the amount of \$18,000. The County wishes to purchase five mobile data terminals (MDTs) for patrol vehicles. The total cost of five MDTs is \$21,060. The County will fund the \$21,060 from its 9-1-1 Fund and will be reimbursed \$18,000 from the grant.

**RECOMMENDATION:**

Staff requests approval of the budget amendment as detailed above.



**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  EMS Reappointment (Sanders)	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item B.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The term for Mary Sanders on the Otsego County Emergency Medical Services (OCEMS) Board expired on December 31, 2015. The OCEMS Board has requested that she be reappointed for a term ending December 31, 2018.

**RECOMMENDATION:**

Staff requests that Mary Sanders be appointed to the Otsego County Emergency Medical Services Board to a term ending December 31, 2018

**Susan Premo**

**From:** Otsego County <news@otsegocountymi.gov>  
**Sent:** Monday, January 04, 2016 4:25 PM  
**To:** Susan Premo; John M. Burt  
**Subject:** Application For Appointment to Committees, Boards and Commissions



**Application For Appointment to Committees, Boards and Commissions**

**Submitted Information**

<b>Date Submitted</b>	01 / 04 / 2016
<b>To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.</b>	EMS/Ambulance Board
<b>Name</b>	Mary Sanders
<b>Address</b>	7200 Hayes Tower Rd
<b>City</b>	Gaylord
<b>State</b>	MI
<b>Zip</b>	49735
<b>Phone</b>	989 732 4206
<b>Date available for appointment</b>	1 / 1 / 2016
<b>County Commission District</b>	eight
<b>I am a registered voter in Otsego County</b>	Yes
<b>If yes, which township, city or village?</b>	Hayes
<b>List boards, commissions, committees or community service organizations that you</b>	Commission on Aging, University Center, Economic Alliance, EMS, several committees related to county agencies Serve on the Otsego

<b>are currently serving or have served upon, offices held and in what municipality or county</b>	Memorial Hospital board and foundation board Serve on the Munson Healthcare Board Hayes Township Supervisor/Assessor
<b>List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained</b>	I have been a member of this community for many years and have spent several years learning, doing, and being involved to improve our quality of life. I graduated from Alma College with a BA degree and have done graduate work at MSU. The networking and the energy I have committed to Otsego County is known. I currently am the chairperson for the EMS board and wish to continue to serve this organization.
<b>I have worked for Otsego County before</b>	Yes
<b>If yes, please list dates and name(s) of departments</b>	1988-1989 Acting Equalization Director
<b>I am aware of potential conflicts of interest</b>	No
<b>If yes, please indicate potential conflicts</b>	No conflicts
<b>Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek</b>	I have several years of experience on the EMS board and am very committed to this organization.
<b>Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone</b>	

Copyright © 2008 Gaslight Media, All Rights Reserved.

To guarantee receipt of our emails (and to ensure they aren't send to trash or junk folders), Please add [news@otsegocountymi.gov](mailto:news@otsegocountymi.gov) to your address book.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Emergency Medical Services Component Unit Agreement.	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  Yes

**BACKGROUND/DISCUSSION:**

The County has been working with the Component Units to contain language that better mirror one another. Agreements with the University Center and the Sportsplex have previously been approved. The Emergency Medical Services (EMS) Board approved the updated agreement at their last regular meeting.

**RECOMMENDATION:**

Staff requests approval of the EMS Agreement as proposed.

**AMENDED AND RESTATED  
AGREEMENT FOR OPERATING AND MAINTAINING  
AMBULANCE AND RESCUE SERVICE FOR OTSEGO COUNTY**

**THIS AGREEMENT** effective as of this 22 day of December, 2015, by and among the County of Otsego, Michigan (hereafter the "County" and the "Commissioners"), organized and existing under the constitution and laws of the State of Michigan, and Otsego County Ambulance Corps, Inc. /dba/ Otsego County Emergency Medical Services (hereafter OCEMS), a Michigan non-profit corporation.

In consideration of the mutual agreement contained herein, the parties agree as follows:

**I. GENERAL AGREEMENT**

Under the provisions of this Agreement, the County hereby contracts with the OCEMS to operate an ambulance service to provide advanced life support, ambulance and rescue service in and about Otsego County.

**II. TERMS AND AMENDMENT**

**A. TERMS**

This Agreement contains the entire understanding and Agreement of the parties regarding the subject matter contained herein.

**B. DURATION**

The terms of this Agreement shall be for five (5) years commencing with the date of execution.

**C. EXTENSION**

(i) Further, the terms of this Agreement shall be automatically extended, unless otherwise modified in accordance with the terms set forth herein, upon renewal of the OCEMS millage. This automatic extension shall be for the period of the millage renewal.

(ii) Further, this Agreement may be extended for such lengths or periods of time as the parties may mutually agree upon in writing.

**D. AMENDMENT**

Further, the terms and conditions of this Agreement, as provided herein, may be amended at any time during the above stated period with the express mutual written consent of the parties who are then bound by the terms hereof.

**III. FINANCIAL GOVERNANCE**

**A. ANNUAL BUDGET**

(i) OCEMS will present an annual budget to the Commissioners prior to October 1<sup>st</sup> of each year, unless additional time is given by the County, in the format required by the Finance Committee, along with any associated information requested, for the operations of OCEMS for the following year beginning January 1<sup>st</sup>.

(ii) Prior to December 31<sup>st</sup> of each year, the Commissioners shall consider for approval the final budget for the operation of the OCEMS.

(iii) **BUDGET AMENDMENTS:** Budget amendments must be approved by the OCEMS Board and then forwarded to the Otsego County Finance Department. OCEMS shall provide an updated copy of its annual budget to the Otsego County Finance Department each time

the OCEMS budget is amended, ensuring that the County has a current, updated budget at all times during the fiscal year.

**B. FINANCIAL REPORTING**

- (i) Beginning with the quarter ended December 2015, OCEMS shall provide the following quarterly accounting reports to the Otsego County Finance Department:
  - (1) Balance Sheet – including all assets, liabilities, and fund equity
  - (2) Budget Report – including the amended budget and actual amounts for all revenues and expenditures.
  - (3) Quarterly reports must be submitted no later than the 15<sup>th</sup> day of the month following quarter-end.
- (ii) Beginning with the month ended November 2015, OCEMS shall provide the following monthly accounting reports to the Otsego County Treasurer:
  - (1) Report reconciling the general ledger balances in the receiving fund to the balances in the operating fund.
  - (2) Monthly reports must be submitted no later than the 15<sup>th</sup> day of the next month.
- (iii) OCEMS shall attest to the completeness and accuracy of all financial information. The County will rely on the reports to be complete and accurate upon submission.
- (iv) All corporate and financial records of OCEMS shall be available to the County or its auditors upon reasonable request.
- (v) AUDITS – OCEMS will be audited under the umbrella of the County, as a discretely presented component unit. The County may, at its discretion, engage the auditors to perform additional procedures. OCEMS and the County may find it desirable for OCEMS to be audited under separate cover (still included in the County's audit report as a discretely presented component unit). In such an instance, the County will choose the auditing firm.

**C. CUSTODY OF CASH AND INVESTMENTS**

- (i) All OCEMS monies shall be deposited with a bank or trust company designated by the County and approved by OCEMS. The monies may be kept in one bank account, and shall be invested as practical by the Otsego County Treasurer as authorized by law.
- (ii) All deposits must be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
- (iii) All transfers out for OCEMS disbursements must also be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.
- (iv) OCEMS shall attest to the completeness and accuracy of the supporting documentation submitted for all deposits and disbursement transfers. The County will rely on the documents to be complete and accurate upon submission. OCEMS further attests that the deposits and disbursement transfers have been subject to the appropriate level of review before submission.

**D. FUNDS**

- (i) Operating Fund
  - a. Any amount of operating funds, which are appropriated to OCEMS by the Commissioners from the OCEMS operating millage, shall be expended for daily operations or capital improvements.
  - b. Such expenditures shall only be completed if they are included in the budget or approved by a specific resolution of the Commissioners.
  - c. All revenues raised by rates and charges of OCEMS shall be used solely for the operation and maintenance of OCEMS.
  - d. The operating fund general ledger shall be maintained by OCEMS.

- (ii) Capital Outlay Fund
  - a. If there are sufficient funds, there may be set aside, in a capital outlay fund, such sums, as OCEMS may deem advisable. All monies in the capital outlay fund shall be used solely for equipment (heavy rescue, ambulances and appropriate medical equipment), and repairs, replacements or improvements.
  - b. Any and all equipment required, by law, will be purchased by OCEMS in the name of the County to insure proper licensing and insuring of such equipment.
- E. SURPLUS/DEFICIT
  - (i) Surplus
    - a. Any surplus realized by OCEMS will be retained by OCEMS. During the budget process, OCEMS and the County will discuss potential uses of surplus monies (e.g. used for capital purchases, retained to enhance fund balance level, etc.).
  - (ii) Deficits
    - a. Should any year's operations result in a deficit (other than a planned reduction of fund balance that has been previously approved by the Commissioners), OCEMS agrees to:
      - i. Immediately meet with the Otsego County Budget and Finance Committee to develop a satisfactory deficit correction plan, which may include increased fees or reduced expenses.
      - ii. Should this action prove to be insufficient to correct the deficit operations, OCEMS agrees to revise the plan, and further increase fee revenue or cut expenditures to ensure that the deficit will be repaid in the next three quarters.
      - iii. Failure to operate without a deficit may result in termination of this Agreement by the County.
- F. ASSETS
  - (i) All assets of OCEMS are the property of the County.
  - (ii) Accordingly, OCEMS shall follow the Otsego County Capital Asset Disposal Policy.
  - (iii) OCEMS will provide an updated list of all Capital Assets to the Otsego County Finance Department annually, each January for the preceding year.
  - (iv) OCEMS will provide an updated list of all Vehicles to the Otsego County Bus System each time a vehicle is either added to or removed from service.
  - (v) The County shall provide property insurance, addressed in the PROPERTY INSURANCE section of this Agreement.
- G. LONG-TERM DEBT
  - (i) All long-term debt incurred by OCEMS must first be approved by the Commissioners, along with a financial plan to satisfy all debt requirements, submitted by OCEMS.
  - (ii) In the event of default of payments of long-term debt, refer to the EVENTS AND REMEDIES OF DEFAULT section of this Agreement.
- H. CAPITAL IMPROVEMENT PLAN
  - (i) OCEMS shall submit annually, along with its proposed budget, by October 1<sup>st</sup>, a five-year plan containing a list of planned building, equipment, and vehicle purchases and major repairs and maintenance on such items.
  - (ii) The plan and all such capital expenditures shall be approved by the Commissioners by December 31<sup>st</sup>, as part of the budget approval process.
- I. OPERATING YEAR
  - (i) It is the expectation of the County to continue levying the full OCEMS millage permitted by law.

- (ii) OCEMS shall have, as its operating year, one which shall coincide with the County's fiscal year which is the calendar year beginning in January. With the consent of the OCEMS, the County may levy less than the full millage.

IV. MAINTENANCE AND REPAIRS

A. REPAIRS - PREMISES

- (i) OCEMS shall, at its own expense, at all times during the term of this Agreement, keep the equipment and premises in good condition and repair, and shall make all necessary and desirable repairs, restorations and replacements, both structural and nonstructural, foreseen or unforeseen, and shall use all reasonable precautions to prevent waste, damage or injury.

B. REPAIRS - EXTERNAL

- (i) OCEMS shall, at its own expense, also maintain in good repair and free from dirt, snow, ice, rubbish and other obstructions or encumbrances, the sidewalks, parking areas, yards, plantings, gutters and curbs in front of and adjacent to the premises.

V. OPERATION AND MAINTENANCE

A. OPERATION AND MAINTENANCE

OCEMS shall, at its own expense, at all times during the term of this Agreement, operate and maintain the equipment and the premises.

VI. ALTERATIONS

A. ALTERATIONS TO THE PREMISES

OCEMS will make such alterations, changes, additions or improvements in or to the interior or exterior of the premises as it shall determine to be beneficial. OCEMS shall make any changes or alterations in, on or about the premises, which may be required by any applicable statute, charter, ordinance or governmental regulation or order.

B. COSTS AND EXPENSES OF ALTERATIONS

All alterations and improvements shall be at OCEMS's sole expense.

C. OWNERSHIP OF IMPROVEMENTS

All alterations and improvements shall be the property of the County.

VII. PROPERTY INSURANCE

A. COST OF INSURANCE

The County shall provide property insurance, which shall cover all real and personal property on the premises on a 100% replacement cost basis, as well as vehicles, at the County's expense. Premiums for insurance required to be carried upon or with respect to the premises or the use thereof shall be deemed operation and maintenance expenses of the OCEMS.

Insurance shall include motor vehicle liability coverage.

B. POLICY TYPE

Such policy shall be an all risks policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, without limitation, flood, theft, vandalism, wind, lightning, act of war or terrorism, and malicious mischief. Coverage shall also include the cost of extra expense, for a period of 12 months, incurred by reason of the total or partial loss or damage to the premises caused by an insured peril.

VIII. LIABILITY

A. COST OF INSURANCE

OCEMS, at its expense, shall provide comprehensive/commercial general liability insurance protecting OCEMS, the County and the Commissioners of the County, the members of the Ambulance Board and their respective agents, officers and employees.

Insurance shall include coverage for Hired Car and Non-Owned Auto.

B. POLICY TYPE

- (i) Such insurance shall provide coverage for the defense of actions brought against OCEMS, its Board, Officers, and Employees for, including but not limited to, negligence, malfeasance, misfeasance, errors, omissions, neglect, damages, intentional acts, or other actions arising out of the operation, maintenance and activities of OCEMS.
- (ii) Further, OCEMS agrees to maintain coverage, for malpractice or medical negligence to cover OCEMS, its Board, Officers, and Employees.
- (iii) Such insurance shall be in limits of not less than \$1,000,000 per occurrence for injury or death to any one person, not less than \$3,000,000 per occurrence for injury or death to more than one person, and not less than \$500,000 per occurrence for property damage.

C. NAMED INSUREDS

- (i) OCEMS and the County shall all be named insureds on all insurance policies required hereunder and all insurance proceeds shall be payable to OCEMS and the County according to their respective interests.
- (ii) Upon request, OCEMS shall provide the County with certified copies of the insurance policies or other evidence indicating that the insurance is in effect.
- (iii) In addition, the County shall be notified in writing at least thirty (30) days prior to cancellation, non-renewal or any material reduction of the any coverage.
- (iv) All insurance maintained pursuant to this Agreement shall contain a clause or endorsement under which the insurer waives all rights of subrogation against any and all of the parties to this Agreement and their respective officers, commissioners, agents, and employees, with respect to losses payable under the policy.
- (v) The proceeds of any insurance shall be paid to the County, which shall deposit the funds in the capital improvement fund for the purpose of paying the cost of repair and restoration of the OCEMS premises and equipment.
- (vi) All policy forms, limits and deductibles shall be subject to approval by the County and OCEMS.

IX. OPERATIONAL INTEGRITY

A. OPERATIONS

The County covenants and agrees with OCEMS, subject to the performance by OCEMS of all of the terms, covenants, and conditions of this Agreement to permit OCEMS to operate the service for the County. OCEMS may employ such persons in such capacities as it deems advisable and may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of OCEMS. Further, OCEMS, with the approval of the Ambulance Board, shall have the authority, power, and ability to obtain, lease, purchase, acquire or transfer, sell, or dispose of such equipment as is necessary to carry out its obligations to the citizens of Otsego County.

B. BOARD MEMBERSHIP

Recommendations for OCEMSS Board Membership shall be forwarded to the County Board for approval.

C. MUTUAL AID AGREEMENTS

The OCEMS and the Ambulance Board may enter into such mutual aid Agreements with townships or other political entities as it deems appropriate for the protection of health, safety, and welfare of the citizens of Otsego County.

C. CHARGES FOR SERVICES

The establishment of all charges for advanced life support, ambulance or rescue services shall be under the complete and exclusive control of OCEMS and the Ambulance Board. All bill processing for these services shall be the sole responsibility of OCEMS.

D. PERSONNEL

(i) All personnel staffing OCEMS equipment and premises, other than township personnel staffing rescue vehicles, first responders or personnel staffing fire equipment, shall be deemed to be employees of OCEMS.

(ii) The County Administrator (or designee(s) of the County Administrator) shall be on the hiring committee for the OCEMS Director position in the event of a vacancy. The Commissioners shall have the final approval on selecting the new Director.

(iii) If applicable, the County Administrator (or designee(s) of the County Administrator) shall take part in the union negotiation process. The Commissioners shall have final approval of all union contracts.

E. CONTRACTING

OCEMS, with the approval of the Ambulance Board, shall have the exclusive authority to enter into such transport, standby and special event contracts or other agreements or contracts for services as deemed necessary to carry out its obligations to the citizens of Otsego County.

X. INSPECTION

Without notice and at reasonable times of the day, the County, through its officers, employees or agents, may enter upon the premises at any time during the term of this Agreement for the purpose of inspecting the premises and determining whether OCEMS is complying with the covenants, Agreements, terms, and conditions of this Agreement.

XI. EVENTS AND REMEDIES OF DEFAULT

A. EACH OF THE FOLLOWING SHALL CONSTITUTE AN EVENT OF DEFAULT:

(i) OCEMS fails to submit and operate within the budget required by Section III.

(ii) Any representation or warranty made by OCEMS in this Agreement, or which is contained in any certificate or other document delivered at any time pursuant to this Agreement proves to have been false, incorrect or incomplete in any material respect when made or deemed to be made.

(iii) OCEMS fails to observe or perform any covenant or Agreement contained in this Agreement or in any certificate or other document delivered pursuant to this Agreement (other than those covered by clause (i) above) for thirty (30) days after written notice, as set forth herein, thereof shall have been given to OCEMS by the County.

(iv) OCEMS files a petition in bankruptcy, insolvency, dissolution or for reorganization or arrangement under the laws of the United States or of any state, or voluntarily takes advantage of any such law, or act, or is dissolved, (voluntarily or involuntarily) or makes an assignment for the benefit of creditors.

- (v) If involuntary proceedings under any bankruptcy law or insolvency act or for the dissolution of a corporation are instituted against OCEMS, or if a receiver or trustee is appointed for all or substantially all of the property of OCEMS, and such proceedings are not dismissed or such receivership or trusteeship vacated within ninety days after such institution or appointment.
  - (vi) OCEMS ceases to operate or indicates its intention to do so.
  - (vii) OCEMS defaults on any long-term debt covenants or payments.
- B. REMEDIES IN EVENT OF DEFAULT
- If any event of default as defined in this Agreement shall occur and be continuing for a period of 90 days or more following written notice of default:
- (i) The County shall have the right, but not the obligation, to take any of the following action:
    - (a) The County may terminate this Agreement.
    - (b) The County, through its Commissioners, officers, agents or employees, shall, at all times, have the right to enter the premises for inspection as set forth above, and to prevent waste, damage or destruction.
    - (c) In the event of financial insolvency, bankruptcy, or cessation of operations, all assets (including but not limited to: cash, investments, receivables, and capital assets), all liabilities (including long-term debt), and fund balances for all OCEMS funds shall revert to the County immediately.
  - (ii) The rights provided for in this Section cumulative and are not exclusive of any other right, privilege, or remedy provided by law or in equity.

XII. WAIVERS

A. FAILURE TO DELAY OR EXERCISE

No failure or delay on the part of the County or OCEMS in exercising any right, power, or remedy contained in this Agreement shall operate as a waiver of any right, duty, requirement, or obligation provided by this Agreement.

B. PARTIAL EXERCISE

No single or partial exercise by the County or OCEMS of any right or remedy shall preclude other or future exercise thereof or the exercise of any other right or remedy.

XIII. ASSIGNMENT

OCEMS and the County agree not to sell, assign, mortgage, pledge or in any way transfer this Agreement.

XIV. NOTICE

All notices, requests, and other communications to any party to this Agreement shall be in writing and shall be given to each party at its address set forth below or such other address as such party may hereafter specify, in writing:

If to OCEMS:	Otsego County Emergency Medical Services P.O. Box 642 Gaylord, MI 49734 Attn: EMS Chief
--------------	--

If to the County: County of Otsego  
225 West Main Street  
Gaylord, MI 49735  
Attn: Otsego County Administrator

XV. SEVERABILITY

If any one or more of the provisions contained in this Agreement or any document, instrument or Agreement required pursuant to this Agreement should be declared invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired. The document shall be read as if the provision or provisions are null, void, non-existent, and severed from the this Agreement.

XVI. GOVERNING LAW

This Agreement, and the rights and obligations of the parties under this Agreement, shall be governed by, construed, and interpreted in accordance with the laws of the State of Michigan.

XVII. CAPTIONS

The captions contained in this Agreement are for convenience, for reference only and shall not limit or define the provisions of this Agreement, or affect the interpretation or construction thereof.

XVIII. OTHER AGREEMENTS

This Agreement, once properly executed, supersedes, replaces and abrogates all prior agreements between the parties regarding this same subject matter.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed and delivered as of the day and year first above written.

OTSEGO COUNTY EMS

By: Mary M Sanders  
MARY M. SANDERS  
Its: Chairman

COUNTY OF OTSEGO

By: \_\_\_\_\_  
KENNETH BORTON  
Chairman, Otsego County Board of Commissioners

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  FY 2016 Sheriff Budget Amendment	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item D.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

This budget amendment, in the amount of \$17,809, to cover the payroll cost increases associated with the recently approved POLC (Police Officers Labor Council) agreement.

**RECOMMENDATION:**

Staff requests that the FY 2016 Sheriff Budget Amendment be approved as detailed above.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** General Fund/Sheriff

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Amend 2016 budget to reflect new POLC union contract-page 1 of 2

**REVENUE**

Account Number	Decrease	Increase
101-050-400.001 Budgeted Use of Fund Balance	\$	\$ 17,809
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-301-703.030 Hourly wages	\$ 7,817	\$
101-301-704.800 Personal time buyout	\$ 2,000	\$
101-301-704.200 Payroll taxes	\$ 667	\$
101-301-704.600 Workers comp	\$ 276	\$
101-301-704.300 Retirement	\$ 2,497	\$
101-301-704.140 Life/disability	\$ 61	\$
<b>Total</b>	\$	\$

Rachel Frisch  
 Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

[Signature]  
 Administrator's Signature \_\_\_\_\_ Date 12/20/15

<b>Finance Department</b>
Entered:
By:

1/12/16 Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** General Fund/Sheriff

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Amend 2016 budget to reflect new POLC union contract-page 2 of 2

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-334-703.030 Hourly wages	\$ 1,166	\$
101-334-704.800 Personal time buyout	\$ 288	\$
101-334-704.200 Payroll taxes	\$ 148	\$
101-334-704.600 Workers comp	\$ 42	\$
101-334-704.300 Retirement	\$ 86	\$
101-334-704.140 Life/disability	\$ 9	\$
<b>Total</b>	\$ 17,809	\$

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>
Entered:
By:

1/12/16

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Vanderbilt Trailhead	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item E.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

At its December 15, 2015 regular meeting, the County Board approved \$5,000 to the Village of Vanderbilt for plan development costs for its trailhead along the North Central State Trail. The Village is working with Corwith Township on the project. Corwith Township is taking the lead for planning of the project. The motion should have been to provide the funds to the Township rather than the Village.

**MOTION 1:**

Move to rescind the motion from the December 15, 2015 meeting to approve \$5,000 to the Village of Vanderbilt for plan development costs for the Vanderbilt Trailhead Project.

**MOTION 2:**

Move to provide \$5,000 to Corwith Township for plan development costs for the Vanderbilt Trailhead Project.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  FY 21016 Capital Projects Budget Amendment	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item F.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County is creating a Medical Examiner Office and Cooler at the EMS Building. This budget amendment is for the purchase of three examination tables for use in the cooler. The budget amendment is in the amount of \$6,500.

**RECOMMENDATION:**

Staff requests that the FY 2016 Capital Projects Budget Amendment be approved as detailed above.



**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-01 Parks Plan Amendment	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, A. Parks and Recreation Committee, Item 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

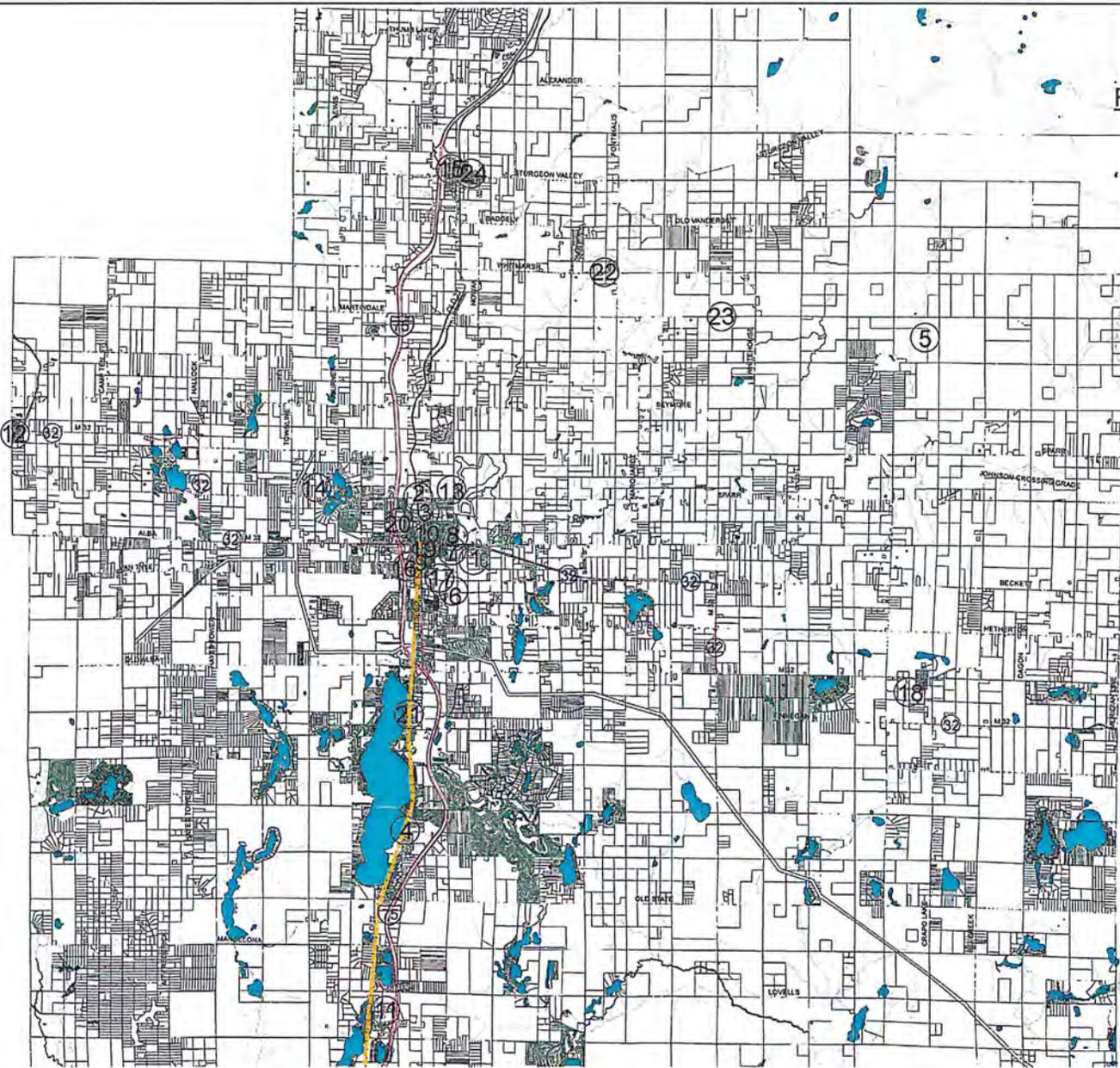
**BACKGROUND/DISCUSSION:**

The Parks and Recreation are holding a public hearing on amendments to the Otsego County Recreation Plan 2012-2016 at their January 11, 2016 regular meeting. Amendments include the addition of the extension of the North Central State Trail project, and tennis courts at the Otsego County Sportsplex. Amendments to the plan are required in order to apply for Michigan Department of Natural Resource Trust Fund Grant funds.

**MOTION:**

Move to adopt resolution OCR 16-01 as detailed above.

# ADDITIONAL COUNTY WIDE RECREATIONAL PARKS & FACILITIES



- ① - HUTCHINS LITTLE LEAGUE PARK
- ② - GAYLORD SOCCER COMPLEX
- ③ - OTSEGO COUNTY FAIR GROUNDS
- ④ - OTSEGO LAKE STATE PARK
- ⑤ - PIGEON RIVER COUNTRY STATE FOREST
- ⑥ - ASPEN PARK
- ⑦ - GEORGE DOUMAS MEMORIAL PARK
- ⑧ - FREEL MEMORIAL PARK
- ⑨ - JOSEPH N. HALE MEMORIAL PARK
- ⑩ - CLAUDE SHANNON PARK
- ⑪ - REMI & EDNA SCHOTTE MEMORIAL TOWNSHIP PARK
- ⑫ - ELMIRA TOWNSHIP PARK
- ⑬ - ALTERNATIVE LANDSCAPING GARDEN
- ⑭ - FIVE LAKES NATURAL AREA
- ⑮ - VANDERBILT MEMORIAL PARK
- ⑯ - GAYLORD RAMP PARK
- ⑰ - ELK VIEW PARK
- ⑱ - CHARLTON TOWNSHIP PARK
- ⑲ - OTSEGO COUNTY COURTHOUSE PLAZA
- ⑳ - OTSEGO COUNTY DOG PARK
- ㉑ - NORTH CENTRAL STATE TRAIL EXTENSION
- ㉒ - Sturgeon River Preserve
- ㉓ - MI Wildlife and Forest Preserve
- ㉔ - Vanderbilt Trailhead

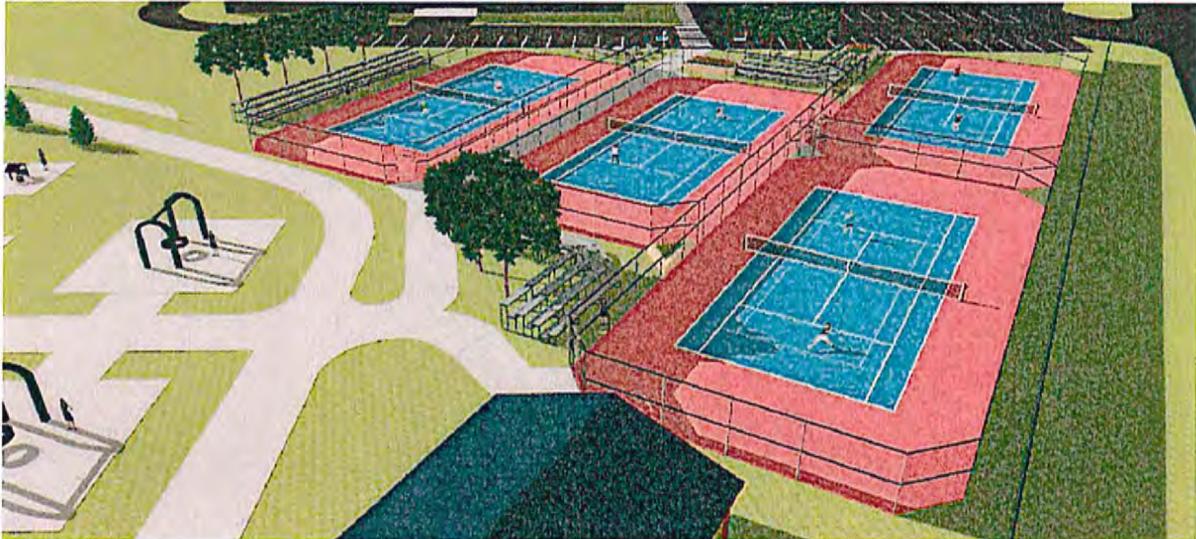
— — — — — PROPOSED NORTH CENTRAL STATE TRAIL EXTENSION  
(SEE 21)



**Project – Construct outdoor tennis courts at the Otsego County Sportsplex**

Description The Alpine Regional Tennis Association (ARTA) would like to help secure financing and construction of four adjacent outdoor tennis courts on the Sportsplex property to allow for growth and development of tennis programs in our county. Four outdoor courts would allow for increased access for people of all ages to learn and play tennis, thus contributing to physical fitness, reducing obesity and enhancing general well-being. A tennis facility would also allow for development of high school tennis teams and provide a site for tennis tournaments. Funds will be secured from various grants, including, but not limited to the Michigan DNR Passport and Trust Funds, United States Tennis Association and local fundraising.

Goals and Objectives met These improvements will respond to public demand for expanded outdoor recreational facilities (Objective 1A, 1B, 2C, 3C, 5A, and 5B).



**Project –Construct indoor multi-purpose facility at the Otsego County Sportsplex**

Description Construction of a multi-purpose facility at the Otsego County Sportsplex would allow for expanded recreational access for county residents, thereby improving the quality of life for residents and visitors alike. An indoor facility would provide a place to play and teach various sports including tennis, baseball, football, cheerleading, etc. during the winter months.

Goals and Objectives met Construction of a multi-purpose indoor facility would respond to public demand for expanded indoor recreational facilities (Objective 4A) and allow for multiple indoor events and activities simultaneously (Objective 4B). Having an indoor facility, where increased opportunities for recreational activity of various sorts, during the winter months, will meet other objectives. (Objectives 1A, 1B, 2C, 3C).

**Project –Iron Belle Trail / North Central State Trail Expansion and Gaylord Trailhead**

Description Otsego County has been working for several years with the Michigan Department of Natural Resources, as well as Bagley Township, Otsego Lake Township, the City of Gaylord, and the Gaylord Area Convention & Tourism Bureau on the establishment of a downtown Gaylord Trailhead for the Iron Belle Trail/North Central State Trail and expand the existing trail from its current terminus at Fairview Avenue in Gaylord south along the railroad to the south county border.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

**Project –Iron Belle Trail / North Central State Trail Vanderbilt Trailhead**

Description The Village of Vanderbilt and Corwith Township are developing a trailhead in downtown Vanderbilt for the North Central State Trail/Future Iron Belle Trail. Improvements may include parking, tennis courts, a pavilion, restroom, and various other features.

Goals and Objectives met The project will improve existing recreational offerings and facilities for recreation (Goal 2). The project will also expand outdoor recreational opportunities (Objective 5B).

## Susan Premo

---

**From:** Susan Premo  
**Sent:** Thursday, November 19, 2015 2:06 PM  
**To:** John M. Burt  
**Subject:** FW: County Commissioners Meeting Agenda for 12JAN2016  
**Attachments:** Northern Michigan Veterans Coalition.pptx

John,  
Steve Rollins would like to be placed on the January 12, 2016 agenda, if there's a problem let me know.  
Thanks!  
Susan

*Susan Premo*

Otsego County Administration  
Direct Phone Line: 989-731-7524  
[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)

Notice: This email and any files transmitted with it are privileged and confidential. This email is intended solely for the use of the individual(s) or entity to which it is addressed. If you are not the named addressee, then any dissemination, distribution, and copying is strictly prohibited. Please notify the sender immediately, by email or telephone (989)731-7520, if you have received this email in error - then delete the message from your system. The sender does not accept liability for any errors or omissions in the content of this message that arise as a result of email transmission.

---

**From:** Steve Rollins [<mailto:rollins@micounties.org>]  
**Sent:** Thursday, November 19, 2015 11:01 AM  
**To:** Susan Premo  
**Subject:** County Commissioners Meeting Agenda for 12JAN2016

Susan,

Thank you for your time this morning. I have attached the information I would like to present to the County Commissioners on 12JAN2016. I also wanted to share the MVAA Regional Coordinator Program and how we all collaborate together with your County Veterans Service Officer, Marlene Hopp. I will present pamphlets about the MVAA at the meeting. If you need additional information or if you have questions, please feel free to contact me with the info provide below.

Thanks again, Steve

Steven N. Rollins, USN (retired)  
Michigan Veterans Affairs Agency  
Northeast Regional Coordinator (Region 3)  
989-370-7197 (cell)  
[rollins@micounties.org](mailto:rollins@micounties.org)



# Northern Michigan Veterans Coalition



# INTRODUCTION

The Northern Michigan Veterans Coalition (NMVC) aims to institute a community-based Veterans Services System of Care by establishing broad-based coalitions of Veterans service organizations; health, employment, education and quality-of-life community services providers; and other stakeholders.

# Background

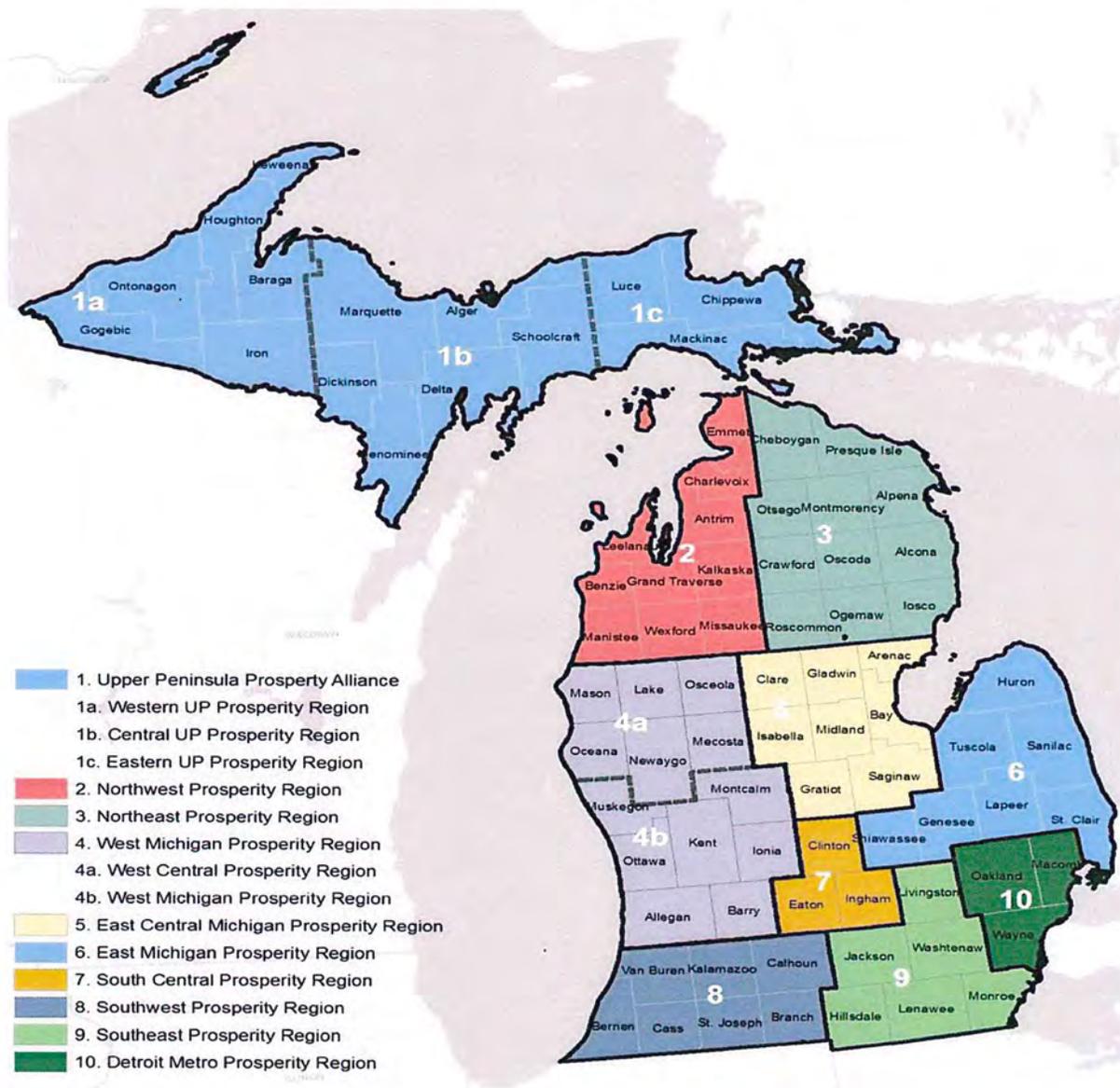
The Michigan Veterans Community Action Teams (MIVCAT) project is a collaborative community model created by Altarum (contractor) and introduced by the Michigan Veterans Affairs Agency to enhance the delivery of services from public, private, and nonprofit organizations to Veterans and their family members.

The Michigan Veterans Community Action Team (MIVCAT) project was introduced in Michigan in August 2013, with pilots in two of Michigan's ten Prosperity Regions – Detroit Metro Region 10, comprising Macomb, Oakland, and Wayne counties; and West Michigan Region 4, consisting of Allegan, Barry, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola, and Ottawa counties.

MVAA adopted the Prosperity Regions that are part of the Michigan Governor's initiative to standardize regions served by state agencies. This effort focuses on the unique needs of Veterans in various areas of the state to serve them better.

Since Nov 2015, all 10 Prosperity Regions in Michigan have been established.

# State of Michigan Prosperity Regions



# OUR STORY

- Since 2002, approximately 2.6 million service members have separated from the active military and the Reserve Component forces and transitioned to civilian life in their communities after serving in Operations Iraqi Freedom and Enduring Freedom.
- Here at home, Michigan boasts the 11th largest Veterans' population in the country with nearly 700,000 Veterans, comprising 7.1% of the state's population.
- Moreover, the first Congressional District of Michigan, which includes northern lower and all of upper Michigan, is ranked 15<sup>th</sup> in the nation in veteran population.
- Michigan ranks last in the amount of federal benefits received per Veteran and the state's Veterans' unemployment rate (11.2%) is higher than the national average (8.3%).
- On the immediate horizon, we expect 10,000–20,000 Veterans to return home to Michigan each year through 2016. These returning Veterans and the much larger existing population of aging Veterans have multifaceted needs, generally met by a number of independently administered services, including health care, vocational rehabilitation, employment and training, education, care giving, social services, housing, family support, and independent living assistance.
- Current public and private initiatives providing services to Veterans and their families have limited resources, not only to administer their programs but to integrate those services with other programs being offered in the community and to make Veterans aware of benefits they may be eligible for but do not know about.

# OUR POPULATION

<u>County</u>	<u>Population</u>	<u>Veterans</u>	<u>Percentage</u>
Otsego	24129	2179	9
Cheboygan	25726	2719	10.5
Crawford	13904	1611	11.5
Oscoda	8379	1095	13
Alcona	10578	1702	16
Iosco	25429	3474	13.7
Ogemaw	21234	2343	11
Roscommon	24014	3162	13
Alpena	29091	2800	9.6
Presque Isle	13052	1503	11.5
Montmorency	9350	1323	14
Totals	204886	23911	11.6

# OUR PURPOSE

- PLAN: To conduct community assessments and establish working partnerships among community leaders, organizations, and providers who deliver services or have missions to support Veterans.
- GOAL: Continue to expand our Veterans services system of care, characterized by a comprehensive network of service providers, empowered with knowledge, information, and tools and effectively ensuring that all Veterans and family members who these providers encounter are accurately and timely connected to the appropriate service providers and fully served.

# OUR STATEMENT

- **Purpose:** The purpose of the Northern Michigan Veterans Coalition (NMVC) is to serve the needs of the veterans and their families within the 11 counties in Northeast Lower Michigan. We intend to improve the collaboration and coordination among community service providers in all sectors (non-profit, county, state, federal, informal councils, veteran organizations and groups) so that delivery of services is more comprehensive and veteran family-centric.
- **Vision:** The vision of the NMVC is to honor and care for U.S. veterans and their families through a comprehensive and integrated system of community providers.
- **Mission:** The mission of the NMVC is to improve the support of veterans in NE Lower Michigan by:
  - a) Inspiring and encouraging collaboration and cooperation among service providers and veteran service organizations. (Collaboration Goal)
  - b) Advocating on behalf of veterans and their families for better integration of services. (Support Goal)
  - c) Improving communication between veterans and providers to disseminate information and determine needs. (Communication Goal)
  - d) Provide leadership and guidance that would affect local changes and serve as a model for other communities to emulate. (Leadership Goal)

# Accomplishments

- Develop NMVC charter and governance
- Established NMVC Board of Directors
- Created structure for 11 county inclusion; Healthcare, Education, Government, Community, Business, Employment, and Housing
- Formed independent Veteran's charitable 501c(3) organization
- Collaboration with Altarum and MVAA
- Accepted MVAA full-time Regional Coordinator
- Sought out and identified a county committee leader for each of the 11 counties
- Monthly NMVC Board Meetings with County Committees
- Established guidelines for fund-raising and receipt of donations for veterans and their family members in need
- 131 Coalition Partners
- Provided assistance/referrals to hundreds of veterans and/or family members within the 11 counties

# QUESTIONS AND COMMENTS

Presented By

Douglas W. Robinson  
Veterans Employment Services  
State of Michigan  
989-732-3886 ext 4234  
robinsond15@michigan.gov

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  December 22, 2015 Warrant	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

This warrant is larger than normal due to an insurance payment of \$157,548 and swamp tax payments to local taxing units in the total amount of \$156,142.56.

The December 21, 2015 Special Warrant: Totaling \$1,001.58.

The December 1, 2015 Warrant: Totaling \$466,800.00.

The total of the two warrants is \$467,801.58.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$467,801.58.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 12/22/2015 - 12/22/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2015	AP	1406 (E)	CONSUMERS ENERGY	MULTIPLE ACCOUNTS AIRPORT	281-537-930.620	2,860.50
		1406 (E)		202249812898 NOVEMBER	588-699-930.620	1,412.38
		1406 (E)		100000513331	637-265-930.620-CRTHS00000	4,034.31
		1406 (E)		100054288418	637-265-930.620-LNDUS00000	974.73
						9,281.92
12/22/2015	AP	1407 (E)	MUNICIPAL EMPLOYEES	COUNTY RETIREMENT FOR NOVEMBER	704-000-231.700	46,397.00
12/22/2015	AP	59648	123NET	ACCOUNT 110735	637-265-930.210	1,285.16
12/22/2015	AP	59649	44NORTH	INV.#15837 & TELA-DOC NOV. & COBRA	647-851-704.110	2,225.80
12/22/2015	AP	59650	ABEL M CRUZ	PER DIEM, TRAVEL	208-752-703.040	40.00
		59650		PER DIEM, TRAVEL	208-752-930.500	1.00
						41.00
12/22/2015	AP	59651	AMERICAN WASTE	1304201 DECEMBER	588-699-940.010	100.00
12/22/2015	AP	59652	ANDREW SAMKOWIAK	DECEMBER 2015 WEEKEND DRUG TESTER:	101-133-940.010	80.00
12/22/2015	AP	59653	BAGLEY TOWNSHIP TREASURER	2015 SWAMP TAX	701-000-274.003	3,138.64
12/22/2015	AP	59654	BONNY MILLER	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00
		59654		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	20.00
						60.00
12/22/2015	AP	59655	CATHERINE ISBELL	11-33-DL I.DAY TRANSPORT ON	101-134-930.500	294.27
		59655		11-33-DL I.DAY TRANSPORT ON	101-134-940.010	120.00
		59655		11-23-15 J.SANTOS & 14-104-DL	292-662-930.500	123.63
		59655		11-23-15 J.SANTOS & 14-104-DL	292-662-930.830	66.00
						603.90
12/22/2015	AP	59656	CHARLTON TOWNSHIP	2015 STATE PRE DENIAL INTEREST	701-000-226.030	67.78
12/22/2015	AP	59657	CHARLTON TOWNSHIP TREASURER	2015 SWAMP TAX	701-000-274.003	39,530.34
12/22/2015	AP	59658	CHARTER COMMUNICATIONS	CABLE BILL	208-752-726.000	77.16
12/22/2015	AP	59659	CHESTER TOWNSHIP TREASURER	2015 SWAMP TAX	701-000-274.003	29,325.34
12/22/2015	AP	59660	CITY OF GAYLORD	1254-0000-02 DECEMBER	588-699-920.200	69.84
12/22/2015	AP	59661	CORECOMM	115039078 - DECEMBER 2015 COURT	101-131-930.210	21.95
12/22/2015	AP	59662	CORWITH TWP TREAS	2015 SWAMP TAX	701-000-274.003	50,935.50
12/22/2015	AP	59663	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	35.00
		59663		SHREDDING SERVICES	101-215-726.000	25.00
		59663		SHREDDING SERVICES	101-267-920.410	35.00
		59663		SHREDDING SERVICES	101-301-920.410	35.00
		59663		SHREDDING SERVICES	101-681-726.000	6.75
						6.75

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						136.75
12/22/2015	AP	59664	DAVE BARAGREY	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00
		59664		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	1.00
						<u>41.00</u>
12/22/2015	AP	59665	DELTA DENTAL OF MICHIGAN		647-000-123.000	5,864.72
12/22/2015	AP	59666	DELTA DENTAL OF MICHIGAN	MI001160001 JANUARY 2016 COURT	101-131-704.110	557.42
		59666		MI001160001 JANUARY 2016 COURT	101-136-704.110	76.78
		59666		MI001160001 JANUARY 2016 COURT	101-148-704.110	97.31
		59666		MI001160001 JANUARY 2016 COURT	215-141-704.110	479.60
		59666		MI001160001 JANUARY 2016 COURT	292-662-704.110	214.09
		59666		MI001160001 JANUARY 2016 COURT	704-000-231.261	356.31
						<u>1,781.51</u>
12/22/2015	AP	59667	DOUG KASSUBA	201518 REROUTE NETWORK, TELEPHONE	208-752-726.000	250.00
12/22/2015	AP	59668	DOVER TOWNSHIP TREASURER	2015 SWAMP TAX	701-000-274.003	530.90
12/22/2015	AP	59669	DTE ENERGY	GAS BILL	208-752-930.610	190.85
		59669		463315100024 DECEMBER	588-699-930.610	8.21
		59669		463311600043	637-265-930.610-ALPCT00000	2,648.27
						<u>2,847.33</u>
12/22/2015	AP	59670	ELMIRA TWP TREASUER	2015 STATE PRE DENIAL INTEREST	701-000-226.030	18.60
12/22/2015	AP	59671	ELMIRA TWP TREASUER	2015 SWAMP TAX	701-000-274.003	6,309.22
12/22/2015	AP	59672	FIFTH THIRD BANK SAFE BOX	SAFETY DEPOSIT BOX	516-253-920.410	67.50
12/22/2015	AP	59673	FRONTIER	GROEN AND PARK PHONE BILLS	208-751-930.210	41.87
		59673		GROEN AND PARK PHONE BILLS	209-751-930.210	91.52
		59673		ACCT#989-732-9752-032210-5	261-427-930.210	52.20
						<u>185.59</u>
12/22/2015	AP	59674	GAYLORD COMMUNITY SCHOOLS	2015 STATE PRE DENIAL SCHOOL	701-000-228.001-PRE0000000	5,154.36
12/22/2015	AP	59675	GENESEE COUNTY MEDICAL	AUTOPSY	101-648-930.920	1,230.00
12/22/2015	AP	59676	HART WELL DRILLING &	EM WATER WELL PROJECT #HO-0812-	233-690-940.010	4,546.00
12/22/2015	AP	59677	HAYES TOWNSHIP TREASURER	2015 SWAMP TAX	701-000-274.003	13,444.34
12/22/2015	AP	59678	JAMES PLOE	15-67-NASANTOS INITIAL CLOTHING	292-662-930.810	500.00
12/22/2015	AP	59679	JAMMIE LYNN TRUAX	15-68-NA M.NEVES HOLIDAY ALLOWANCE	292-662-930.700	642.70
12/22/2015	AP	59680	JOHANNESBURG LEWISTON SCHOOLS	2015 STATE PRE DENIAL SCHOOL	701-000-228.001-PRE0000000	144.55
12/22/2015	AP	59681	JOHN & DALORES BURAU	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	249.18

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 12/22/2015 - 12/22/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2015	AP	59682	JUDITH JARECKI	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00
		59682		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	16.00
						56.00
12/22/2015	AP	59683	KEVAN D FLORY	FINAL INSPECTION 12/15/15 #HO-0812	233-690-703.040	40.00
		59683		FINAL INSPECTION 12/10/15 #HO-0812	233-690-940.010	400.00
						440.00
12/22/2015	AP	59684	KIM COOK	BEAR BB REFUND	208-442-626.030-BEAR_BBALL	15.00
12/22/2015	AP	59685	LIVINGSTON TOWNSHIP TREAS	2015 STATE PRE DENIAL INTEREST	701-000-226.030	67.20
12/22/2015	AP	59686	LIVINGSTON TOWNSHIP TREAS	2015 SWAMP TAX	701-000-274.003	112.00
12/22/2015	AP	59687	LUTHERAN CHILD & FAMILY	14-34-NA L.WEBSTER PLACEMENT	292-662-930.810	1,224.04
12/22/2015	AP	59688	MICHIGAN DEPARTMENT OF HUMAN	DFA-16-69001 1ST QUARTER (OCT-DEC)	292-662-801.020	10,870.00
12/22/2015	AP	59689	MMRMA	GENERAL FUND	101-851-930.100	157,548.00
12/22/2015	AP	59690	NICHOLAS JAMES ANTHONY	DECEMBER 2015 WEEKEND DRUG TESTER:	101-133-940.010	80.00
12/22/2015	AP	59691	NORTHERN MICHIGAN REGIONAL	SUBSTANCE ABUSE PORTION	101-631-940.010	28,091.50
12/22/2015	AP	59692	NORTHERN MICHIGAN REVIEW		209-751-726.000	218.00
12/22/2015	AP	59693	OMS COMPLIANCE SERVICES INC		209-751-726.000	79.50
12/22/2015	AP	59694	OTSEGO COUNTY ABSTRACT	INV# 69-33985 TITLE FEE PROJECT#HO	233-690-940.010	188.00
12/22/2015	AP	59695	OTSEGO COUNTY BUS SYSTEM	NOVEMBER 2015 YFA & ALT ED BUS	292-662-930.500	172.50
12/22/2015	AP	59696	OTSEGO COUNTY TREASURER	REISSUE CK 58046 TO US FOR 2014	516-030-694.000	7.12
12/22/2015	AP	59697	OTSEGO LAKE TWP TREAS	2015 SWAMP TAX	701-000-274.003	12,816.28
12/22/2015	AP	59698	PROTECTION ONE	12-28-15 TO 1-27-16 DC/FAMILY	101-131-940.010	82.59
		59698		12-28-15 TO 1-27-16 ADMIN/PA WING	101-267-920.410	27.53
		59698		12-28-15 TO 1-27-16 FOC WING	215-141-940.010	44.04
						154.16
12/22/2015	AP	59699	ROSCOMMON COUNTY	11-31-DL T. DAY PLACEMENT 11/24/15	292-662-930.810	840.00
12/22/2015	AP	59700	SATELLITE TRACKING OF PEOPLE	NOVEMBER 2015 TETHER	292-662-940.010	660.25
12/22/2015	AP	59701	SCOTT COURTERIER	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00
		59701		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	8.00
						48.00
12/22/2015	AP	59702	STATE OF MICHIGAN	MANUFACTURED TITLE LIEN HOLDER FEE	233-690-940.010	15.00
12/22/2015	AP	59703	STATE OF MICHIGAN	DISBURSE 2015 PRE INTEREST FOR	701-000-226.030	1,075.01
12/22/2015	AP	59704	THOMAS JOHNSON	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		59704		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	17.00
						57.00
12/22/2015	AP	59705	THOR CONTRACTING, INC	INVOICE #50 PROJECT #HO-0812-	233-690-940.010	11,810.00
12/22/2015	AP	59706	UCMAN	2010 DECEMBER	588-699-940.010	59.95
12/22/2015	AP	59707	VERIZON WIRELESS	283104123-00001 NOVEMBER 2015	101-131-930.210	15.06
12/22/2015	AP	59708	WAL-MART	SHOP WITH A COP	701-000-230.000	11,144.09
12/22/2015	AP	59709	WALMART COMMUNITY GEMB	OTSEGO CTY DONATED FUNDS	701-000-230.000	683.00
12/22/2015	AP	59710	WAYNE ISBELL	11-33-DL I.DAY TRANSPORT ON	101-134-940.010	120.00
		59710		11-23-DL J.SANTOS &	292-662-930.830	66.00
						186.00
12/22/2015	AP	59711	WEST PAYMENT CENTER	NOVEMBER 2015 COURT SKIP TRACING	101-131-940.010	122.62
		59711		NOVEMBER 2015 TRI-COUNTY WEST LAW	101-131-940.111	583.31
		59711		NOVEMBER 2015 FOC SKIP TRACING	215-141-940.010	132.83
						838.76
12/22/2015	AP	59712	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL DECEMBER MEETING	208-752-703.040	40.00
		59712		PER DIEM, TRAVEL DECEMBER MEETING	208-752-930.500	3.00
						43.00
			TOTAL - ALL FUNDS	TOTAL OF 67 CHECKS		466,800.00

--- GL TOTALS ---

101-101-726.000	SUPPLIES - GENERAL	35.00
101-131-704.110	HOSPITALIZATION	557.42
101-131-930.210	TELEPHONE	37.01
101-131-940.010	OUTSIDE CONTRACTED SERVICES	205.21
101-131-940.111	TRI COUNTY COURT EXPENSES	583.31
101-133-940.010	OUTSIDE CONTRACTED SERVICES	160.00
101-134-930.500	TRAVEL	294.27
101-134-940.010	OUTSIDE CONTRACTED SERVICES	240.00
101-136-704.110	HOSPITALIZATION	76.78
101-148-704.110	HOSPITALIZATION	97.31
101-215-726.000	SUPPLIES - GENERAL	25.00
101-267-920.410	SERVICE CONTRACTS	62.53
101-301-920.410	SERVICE CONTRACTS	35.00
101-631-940.010	OUTSIDE CONTRACTED SERVICES	28,091.50
101-648-930.920	AUTOPSIES	1,230.00
101-681-726.000	SUPPLIES - GENERAL	6.75
101-851-930.100	INSURANCE AND BONDS	157,548.00
208-442-626.030-BEAR_BBALL	SERVICE - CURRENT SERVICES	15.00
208-751-930.210	TELEPHONE	41.87

Check Date	Bank	Check #	Payee	Description	GL #	Amount
208-752-703.040				PER DIEM		280.00
208-752-726.000				SUPPLIES - GENERAL		327.16
208-752-930.500				TRAVEL		66.00
208-752-930.610				NATURAL GAS		190.85
209-751-726.000				SUPPLIES - GENERAL		297.50
209-751-930.210				TELEPHONE		91.52
215-141-704.110				HOSPITALIZATION		479.60
215-141-940.010				OUTSIDE CONTRACTED SERVICES		176.87
233-690-703.040				PER DIEM		40.00
233-690-940.010				OUTSIDE CONTRACTED SERVICES		16,959.00
261-427-930.210				TELEPHONE		52.20
281-537-930.620				ELECTRICITY		2,860.50
292-662-704.110				HOSPITALIZATION		214.09
292-662-801.020				PROFESSIONAL		10,870.00
292-662-930.500				TRAVEL		296.13
292-662-930.700				ROOM AND BOARD		642.70
292-662-930.810				OTHER INSTITUTIONS		2,564.04
292-662-930.830				SVCS OF CARE GIVER		132.00
292-662-940.010				OUTSIDE CONTRACTED SERVICES		660.25
516-000-026.022				CHARGEBACK 4		249.18
516-030-694.000				OTHER INCOME - OVER AND SHORT		7.12
516-253-920.410				SERVICE CONTRACTS		67.50
588-699-920.200				WATER/SEWAGE		69.84
588-699-930.610				NATURAL GAS		8.21
588-699-930.620				ELECTRICITY		1,412.38
588-699-940.010				OUTSIDE CONTRACTED SERVICES		159.95
637-265-930.210				TELEPHONE		1,285.16
637-265-930.610-ALPCT00000				NATURAL GAS		2,648.27
637-265-930.620-CRTHS00000				ELECTRICITY		4,034.31
637-265-930.620-LNDUS00000				ELECTRICITY		974.73
647-000-123.000				PREPAID EXPENSE		5,864.72
647-851-704.110				HOSPITALIZATION		2,225.80
701-000-226.030				DUE TO OTHERS		1,228.59
701-000-228.001-PRE0000000				STATE EDUCATION TAX		5,298.91
701-000-230.000				DHS DONATION ACCOUNT		11,827.09
701-000-274.003				UNDISTRIBUTED SWAMP TAX		156,142.56
704-000-231.261				HEALTH CARE CONTRIBS COURT		356.31
704-000-231.700				RETIREMENT -MERS		46,397.00

---

Total for fund 101 GENERAL FUND	189,285.09
Total for fund 208 PARKS AND RECREATION	920.88
Total for fund 209 GROEN NATURE PRESERVE FUND	389.02
Total for fund 215 FRIEND OF THE COURT	656.47
Total for fund 233 HUD GRANT FUND	16,999.00
Total for fund 261 911 SERVICE FUND	52.20
Total for fund 281 AIRPORT	2,860.50
Total for fund 292 CHILD CARE FUND	15,379.21
Total for fund 516 DELINQUENT TAX REVOLVING	323.80
Total for fund 588 TRANSPORTATION FUND	1,650.38
Total for fund 637 BUILDING AND GROUNDS	8,942.47
Total for fund 647 HEALTH CARE FUND	8,090.52
Total for fund 701 GENERAL AGENCY	174,497.15
Total for fund 704 PAYROLL IMPREST FUND	46,753.31
	466,800.00

12/21/2015 12:27 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58781

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/13/2015	AP	58781	SPICY BOBS ITALIAN EXPRESS	INV# 3 09/17/2015		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:26 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58333

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/08/2015	AP	58333	RONALD SHUMAKER	CAMPING REFUND - CANCELLATION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:26 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 57967

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/11/2015	AP	57967	SPICY BOBS ITALIAN EXPRESS	INV#9 07/28/15 LUNCH FOR		** VOIDED **
		57967		INV#9 07/28/15 LUNCH FOR		** VOIDED **
		57967		INV#9 07/28/15 LUNCH FOR		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:24 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58896

Pag 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/27/2015	AP	58896	BLAIR HUGHES	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:24 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58845

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/20/2015	AP	58845	INDEPENDENT BANK	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:23 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58192

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/01/2015	AP	58192	LUKE CALDWELL	CAMPING REFUND CANCELLATION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:21 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 57826

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2015	AP	57826	MAISIE DEVER	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

12/21/2015 12:17 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59646 - 59647

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/11/2015	AP	59646	FERRELLGAS	PROPANE ORDER #1088654907 MVTF,	294-683-930.999	743.69
12/18/2015	AP	59647	MUFFLER MAN	CAR REPAIRS, VETERAN SOLIDER &	293-689-930.999	257.89
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		1,001.58
--- GL TOTALS ---						
			293-689-930.999	MISC OTHER SERVICES	257.89	
			294-683-930.999	MISC OTHER SERVICES	743.69	

12/21/2015 12:17 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 59646 - 59647

Pag 1/1

---

Total for fund 293 SOLDIERS' RELIEF FUND	257.89
Total for fund 294 VETERANS' TRUST FUND	743.69
	1,001.58

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  December 29, 2015 Warrant	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The December 29, 2015 Warrant: Totaling \$168,497.47.

The total of the two warrants is \$168,497.47.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$168,497.47.

---

Total for fund 101 GENERAL FUND	34,022.77
Total for fund 205 WORK CAMP	646.99
Total for fund 208 PARKS AND RECREATION	1,435.13
Total for fund 209 GROEN NATURE PRESERVE FUND	221.91
Total for fund 210 AMBULANCE SERVICES	3,268.91
Total for fund 212 ANIMAL CONTROL	2,171.35
Total for fund 215 FRIEND OF THE COURT	11,532.35
Total for fund 226 RECYCLING FUND	25.43
Total for fund 233 HUD GRANT FUND	516.74
Total for fund 249 BUILDING INSPECTION FUND	7,110.38
Total for fund 261 911 SERVICE FUND	239.47
Total for fund 281 AIRPORT	12,028.25
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	55.34
Total for fund 290 SOCIAL WELFARE FUND	307.00
Total for fund 292 CHILD CARE FUND	16,510.57
Total for fund 499 CAPITAL PROJECTS FUND	133.41
Total for fund 516 DELINQUENT TAX REVOLVING	11,565.01
Total for fund 588 TRANSPORTATION FUND	75.75
Total for fund 637 BUILDING AND GROUNDS	14,170.71
Total for fund 645 ADMINISTRATIVE SERVICES	352.16
Total for fund 647 HEALTH CARE FUND	7,581.24
Total for fund 701 GENERAL AGENCY	300.00
Total for fund 704 PAYROLL IMPREST FUND	44,226.60
	168,497.47

12/29/2015 10:31 AM  
 User: dlandrie  
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 12/29/2015 - 12/29/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2015	AP	1408 (E)	CONSUMERS ENERGY	201359904350 CENTER ELECTRIC	208-752-930.620	540.46
		1408 (E)		100060707310 NOV 11-DEC 15 2015	212-430-930.620	1,185.64
		1408 (E)		ACCT# 1000 7019 9300	226-528-930.620-PROG000000	25.43
		1408 (E)		100006936593	637-265-930.620-ALPCT00000	5,369.47
		1408 (E)		100000163053	637-265-930.620-CRTHS00000	3,002.56
		1408 (E)		103015852710	637-265-930.620-INFO CTR00	105.48
		1408 (E)		100054288418	637-265-930.620-LNDUS00000	625.28
		1408 (E)		100021190929	637-265-930.620-SILLI00000	47.99
						10,902.31
12/29/2015	AP	1409 (E)	ELAN	11.13.2015-12.11.2015	101-101-930.500	188.40
		1409 (E)		11.13.2015-12.11.2015	101-131-726.000	70.00
		1409 (E)		11.13.2015-12.11.2015	101-131-930.500	315.00
		1409 (E)		11.13.2015-12.11.2015	101-215-930.500	157.50
		1409 (E)		11.13.2015-12.11.2015	101-267-726.000	147.28
		1409 (E)		11.13.2015-12.11.2015	101-267-801.020	10.00
		1409 (E)		ACTIVITY 11/14/15 THRU 12/14/15	101-268-726.000	304.21
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-301-726.000	68.42
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-301-726.006	1,260.84
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-302-726.006	520.33
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-334-726.006	209.33
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-351-726.000	14.04
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-351-726.006	2,080.80
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	101-351-930.700	184.09
		1409 (E)		DECEMBER CREDIT CARD STATEMENT	205-301-726.000	449.83
		1409 (E)		ACTIVITY 11/14/15 THRU 12/14/15	208-752-726.000	194.31
		1409 (E)		11.13.2015-12.11.2015	499-901-970.300-ADMIN_RMDL	133.41
		1409 (E)		ACTIVITY 11/14/15 THRU 12/14/15	516-253-726.000	565.09
		1409 (E)		11.13.2015-12.11.2015	637-265-726.000	323.84
		1409 (E)		11.13.2015-12.11.2015	637-265-726.050	3,502.53
		1409 (E)		11.13.2015-12.11.2015	645-172-726.000	27.81
		1409 (E)		11.13.2015-12.11.2015	645-172-930.450	40.40
		1409 (E)		11.13.2015-12.11.2015	645-201-930.500	216.20
						10,983.66
12/29/2015	AP	1410 (E)	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-301-930.660	1,521.98
		1410 (E)		ACCOUNT 1001181575	101-302-930.660	161.31
		1410 (E)		ACCOUNT 1001181575	101-648-930.660	31.63
		1410 (E)		ACCOUNT 1001181575	101-721-930.660	44.39
		1410 (E)		ACCOUNT 1001181575	205-301-930.660	197.16
		1410 (E)		ACCOUNT 1001181575	208-752-930.660	137.79
		1410 (E)		ACCOUNT 1001181575	209-751-930.660	41.04
		1410 (E)		ACCOUNT 1001181575	210-651-700.000	3,268.91
		1410 (E)		ACCOUNT 1001181575	212-430-930.660	343.86
		1410 (E)		ACCOUNT 1001181575	249-371-930.660	14.79

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 12/29/2015 - 12/29/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		1410 (E)		ACCOUNT 1001181575	281-537-930.660	182.99
		1410 (E)		ACCOUNT 1001181575	645-172-930.660	67.75
						6,013.60
12/29/2015	AP	1411 (A)	GARY GELOW	JANUARY 2016 CAA CONTRACT PAYMENT	101-131-801.021	11,940.67
12/29/2015	AP	59714	44NORTH	DECEMBER 2015 - 18 TELADOC	101-131-704.110	44.20
		59714		DECEMBER 2015 - 18 TELADOC	101-136-704.110	6.50
		59714		DECEMBER 2015 - 18 TELADOC	101-148-704.110	6.50
		59714		DECEMBER 2015 - 18 TELADOC	215-141-704.110	39.00
		59714		DECEMBER 2015 - 18 TELADOC	215-141-940.110	6.50
		59714		DECEMBER 2015 - 18 TELADOC	292-662-704.110	14.30
						117.00
12/29/2015	AP	59715	44NORTH	DECEMBER 2015 COBRA ADMIN FEES	101-131-704.110	11.66
		59715		DECEMBER 2015 COBRA ADMIN FEES	101-133-704.110	0.95
		59715		DECEMBER 2015 COBRA ADMIN FEES	101-136-704.110	0.95
		59715		DECEMBER 2015 COBRA ADMIN FEES	101-148-704.110	0.95
		59715		DECEMBER 2015 COBRA ADMIN FEES	215-141-704.110	5.70
		59715		DECEMBER 2015 COBRA ADMIN FEES	292-662-704.110	2.59
						22.80
12/29/2015	AP	59716	7TH PROBATE FAMILY COURT	15-67-NA J.SANTOS PLACEMENT 9/4/15	292-662-930.810	1,330.00
12/29/2015	AP	59717	AIRGAS USA LLC	CYLINDER RENTAL # 9932273545	281-537-920.410	32.30
12/29/2015	AP	59718	AMERICAN FIDELITY ASSURANCE	DECEMBER 2015 FLEX SPENDING ACCT.	704-000-231.285	634.15
12/29/2015	AP	59719	AMERICAN FIDELITY ASSURANCE	DECEMBER 2015	704-000-231.285	455.84
12/29/2015	AP	59720	BAGLEY TOWNSHIP TREASURER	011-765-000-004-01	516-030-694.000	64.24
12/29/2015	AP	59721	BENISTAR HARTFORD - 6795	INV#01012016 (RETIREE INSURANCE)	647-000-123.000	7,581.24
12/29/2015	AP	59722	BLUE CARE NETWORK	00182055-0001 - 01/01/2016 TO	101-131-704.110	6,018.13
		59722		00182055-0001 - 01/01/2016 TO	101-136-704.110	977.69
		59722		00182055-0001 - 01/01/2016 TO	101-148-704.110	1,277.07
		59722		00182055-0001 - 01/01/2016 TO	215-141-704.110	6,254.38
		59722		00182055-0001 - 01/01/2016 TO	292-662-704.110	2,809.56
		59722		00182055-0001 - 01/01/2016 TO	704-000-231.261	4,334.21
						21,671.04
12/29/2015	AP	59723	BRUCE TILLINGER	SERVICES THROUGH 12.22.15	249-371-801.027	945.00
12/29/2015	AP	59724	CATHERINE ISBELL	15-20-DL B.ANDERSON TRANSPORT ON	292-662-930.500	172.50
		59724		15-20-DL B.ANDERSON TRANSPORT ON	292-662-930.830	123.00
						295.50
12/29/2015	AP	59725	CATHOLIC HUMAN SERVICES INC	NOVEMBER 2015 MENTAL HEALTH	101-133-940.010	55.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2015	AP	59726	CENTURY LINK	ACCT#300451601	261-427-930.210	62.29
12/29/2015	AP	59727	CENTURYLINK	INV#1359724365 ACCT#63357762	101-131-930.210	4.93
		59727		INV#1359724365 ACCT#63357762	261-427-940.010	113.84
						118.77
12/29/2015	AP	59728	CHARLES BERLIN	12/17/15 HOUSING MEETING PER DIEM,	233-690-703.040	40.00
		59728		12/17/15 HOUSING MEETING PER DIEM,	233-690-930.500	2.85
						42.85
12/29/2015	AP	59729	CITY OF GAYLORD	WATER BILL	208-752-920.200	44.57
		59729		WATER/SEWAGE	637-265-920.200-ALPCT00000	641.13
		59729		WATER/SEWAGE	637-265-920.200-CRTHS00000	435.59
		59729		WATER/SEWAGE	637-265-920.200-INFO CTR00	34.36
		59729		WATER/SEWAGE	637-265-920.200-SILLI00000	33.90
						1,189.55
12/29/2015	AP	59730	CLASSIC PLUMBING	WINTERIZE SHOWER BUILDING AND	208-751-920.200	425.00
12/29/2015	AP	59731	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-149-726.000	45.00
12/29/2015	AP	59732	DAVID RIVARD	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	2,367.02
12/29/2015	AP	59733	DUNNS	815112-0	101-864-726.000	691.39
		59733		815112-0	212-430-726.000	69.87
		59733		OFFICE SUPPLIES	249-371-726.000	729.63
						1,490.89
12/29/2015	AP	59734	EAGLE VILLAGE	13-106-DL K.JUSTUS	292-662-930.810	1,050.00
12/29/2015	AP	59735	ELLIS-TARSNEY-BROUGHTON-BUTKA	DECEMBER BOARD OF REVIEW DECREASE	516-000-026.022	1,102.47
12/29/2015	AP	59736	FRONTIER	DEC 2015	212-430-930.210	74.12
		59736		ALPINE ELEVATOR	637-265-930.620-ALPCT00000	48.58
						122.70
12/29/2015	AP	59737	GASLIGHT MEDIA	DEC 2015 WEB SITE HOSTING	101-228-801.020	50.00
12/29/2015	AP	59738	GAWAIN MANDEVILLE-NELSON	REST PMT BY MICHAEL HARMER 14-	701-000-271.130	300.00
12/29/2015	AP	59739	GAYLORD ARFF INC	B/G CONTRACT	281-000-123.000	11,716.66
12/29/2015	AP	59740	GAYLORD HERALD TIMES	ACCT 20678 2016 RENEWAL	212-430-930.600	63.00
12/29/2015	AP	59741	GREAT LAKES ENERGY	ACCT#712070778-001 (GROEN NATURE	209-751-930.620	136.22
12/29/2015	AP	59742	HOLY CROSS CHILDRENS SERVICES	13-112-NA N.FUHST	292-662-930.810	3,801.21
12/29/2015	AP	59743	IMPREST CASH, OTSEGO COUNTY	MISCELLANEOUS RECIPTS	281-537-726.000	96.30
		59743		MISCELLANEOUS RECIPTS	282-537-930.300	55.34

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						151.64
12/29/2015	AP	59744	JEFFERY B PROUX	SERVICES THROUGH 12.22.15	249-371-801.024	1,155.00
12/29/2015	AP	59745	JOHN FACCHINETTI	12/17/15 VETERANS MEETING PER DIEM	101-682-703.040	40.00
		59745		12/17/15 VETERANS MEETING PER DIEM	101-682-930.500	9.09
						49.09
12/29/2015	AP	59746	JOHN LAFAVE	12/17/15 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		59746		12/17/15 HOUSING MEETING PER DIEM	233-690-930.500	6.27
						46.27
12/29/2015	AP	59747	JOHNSON OIL COMPANY	GASOLINE, FIX LEAK IN TIRE	208-752-726.050	18.00
		59747		GASOLINE, FIX LEAK IN TIRE	209-751-930.660	44.65
						62.65
12/29/2015	AP	59748	JOSEPH SEIFERT	SERVICES THROUGH 12.22.15	249-371-801.026	1,200.00
12/29/2015	AP	59749	JOSEPH WAMBOLD	12/17/15 HOUSING MEETING PER DIEM	233-690-703.040	40.00
12/29/2015	AP	59750	JOY VALLEY COUNSELING	15-20-DL B.ANDERSON PSYCH	292-662-940.010	650.00
12/29/2015	AP	59751	KEVAN D FLORY	SERVICES THROUGH 12.22.15	249-371-801.024	2,725.00
12/29/2015	AP	59752	LINCOLN FINANCIAL	ACCT#CICOTSEGO-BL-925664	704-000-231.870	24.72
12/29/2015	AP	59753	LINCOLN FINANCIAL	JANUARY 2016 CICOTSEGO-BL-954784	101-000-123.000	418.69
		59753		JANUARY 2016 CICOTSEGO-BL-954784	215-000-123.000	151.83
		59753		JANUARY 2016 CICOTSEGO-BL-954784	292-000-123.000	67.08
						637.60
12/29/2015	AP	59754	LUTHERAN CHILD & FAMILY	13-71-NA J.FERRANTI PLACEMENT	292-662-930.810	1,678.40
12/29/2015	AP	59755	MGT OF AMERICA, INC	DHS-286 BILLINGS & TIME LOGS: MAY,	215-141-801.020	3,303.46
12/29/2015	AP	59756	MI COUNTIES WORKERS	INV#10350 (WC 1ST QUARTER 2016)	704-000-231.270	38,717.00
12/29/2015	AP	59757	MICHIGAN MUNICIPAL LEAGUE	CLASSIFIED AD FOR P&R DIRECTOR	208-751-930.300	75.00
12/29/2015	AP	59758	MUTUAL OF OMAHA	GROUP ID - G000AYJX	704-000-231.870	60.68
12/29/2015	AP	59759	OMS COMPLIANCE SERVICES INC	FOLLOW-UP DRUG TEST	588-697-704.400	75.75
12/29/2015	AP	59760	OTSEGO COUNTY ABSTRACT	INV #69-34010 TITLE FEE PROJECT HO	233-690-940.010	304.00
12/29/2015	AP	59761	PATRICK KACZOR	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	537.29
12/29/2015	AP	59762	PITNEY BOWES INC-SUPPLIES	POSTAGE RENEWAL AND SUPPLIES	249-371-930.450	340.96
12/29/2015	AP	59763	PURCHASE POWER	1ST FLOOR MAIL EQUIPMENT LEASE -	101-131-920.520	634.44
		59763		3RD FLOOR MAIL EQUIPMENT LEASE -	101-131-940.111	211.48
		59763		3RD FLOOR MAIL EQUIPMENT LEASE -	101-267-930.450	211.48
		59763		1ST FLOOR MAIL EQUIPMENT LEASE -	215-141-920.520	211.48

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,268.88
12/29/2015	AP	59764	REDWOOD TOXICOLOGY LABORATORY	NOVEMBER 2015 ADULT COURT DRUG	101-131-940.010	361.85
		59764		NOVEMBER 2015 DRUG COURT DRUG	101-133-940.010	214.60
		59764		NOVEMBER 2015 JUVENILE DRUG	292-662-801.030	178.35
						754.80
12/29/2015	AP	59765	RENEE EDWARDS	DECEMBER 2015 ALTERNATIVE	292-662-940.010	960.00
12/29/2015	AP	59766	SCOTT SPALLA	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	2,004.89
12/29/2015	AP	59767	SCOTT T BEATTY	DECEMBER 2015 FOC REFEREE HEARINGS	215-141-940.010	1,560.00
12/29/2015	AP	59768	STEVE RIOZZI	12/17/15 HOUSING MEETING PER DIEM,	233-690-703.040	40.00
		59768		12/17/15 HOUSING MEETING PER DIEM,	233-690-930.500	3.62
						43.62
12/29/2015	AP	59769	SYLVIA BEAUDRY	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	2,327.32
12/29/2015	AP	59770	TAMARA NEWTON	DECEMBER BOARD OF REVIEW GRANTING	516-000-026.022	496.79
12/29/2015	AP	59771	TAMMY LABOUF	12/17/15 HOUSING MEETING PER DIEM	233-690-703.040	40.00
12/29/2015	AP	59772	TITLE CHECK LLC	DECEMBER ADMIN FEES	516-253-920.410	2,099.90
12/29/2015	AP	59773	TURNING POINT	13-11-DL B.OSBORNE PLACEMENT	292-662-930.810	3,550.58
12/29/2015	AP	59774	US POSTAL SERVICE	METER 41665563	101-000-103.000	3,500.00
12/29/2015	AP	59775	WAL-MART	11/17-12/11 2015 0080-2117	212-430-726.000	434.86
12/29/2015	AP	59776	WAYNE ISBELL	15-20-DL B.ANDERSON TRANSPORT ON	292-662-930.830	123.00
12/29/2015	AP	59777	WINN TELECOM	ACCT#9897326018	261-427-930.210	63.34
12/29/2015	AP	59778	CONNIE MURPHY	DHS BOARD MTG	290-670-703.040	40.00
		59778		DHS BOARD MTG	290-670-930.500	7.00
						47.00
12/29/2015	AP	59779	FAMILY FARE	EMERGENCY FOOD GIFT CARDS	290-670-930.999	200.00
12/29/2015	AP	59780	SHERRY S HUFF	DHS BOARD MTG	290-670-703.040	40.00
		59780		DHS BOARD MTG	290-670-930.500	20.00
						60.00
			TOTAL - ALL FUNDS	TOTAL OF 71 CHECKS		168,497.47
--- GL TOTALS ---						
101-000-103.000			POSTAGE INVENTORY			3,500.00
101-000-123.000			PREPAID EXPENSE			418.69
101-101-930.500			TRAVEL			188.40
101-131-704.110			HOSPITALIZATION			6,073.99

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-131-726.000				SUPPLIES - GENERAL		70.00
101-131-801.021				COURT APPOINTED ATTORNEY FEES		11,940.67
101-131-920.520				RENTAL - EQUIP/VEHICLES		634.44
101-131-930.210				TELEPHONE		4.93
101-131-930.500				TRAVEL		315.00
101-131-940.010				OUTSIDE CONTRACTED SERVICES		361.85
101-131-940.111				TRI COUNTY COURT EXPENSES		211.48
101-133-704.110				HOSPITALIZATION		0.95
101-133-940.010				OUTSIDE CONTRACTED SERVICES		269.60
101-136-704.110				HOSPITALIZATION		985.14
101-148-704.110				HOSPITALIZATION		1,284.52
101-149-726.000				SUPPLIES - GENERAL		45.00
101-215-930.500				TRAVEL		157.50
101-228-801.020				PROFESSIONAL		50.00
101-267-726.000				SUPPLIES - GENERAL		147.28
101-267-801.020				PROFESSIONAL		10.00
101-267-930.450				SHIPPING AND MAILING		211.48
101-268-726.000				SUPPLIES - GENERAL		304.21
101-301-726.000				SUPPLIES - GENERAL		68.42
101-301-726.006				RANGE SUPPLIES		1,260.84
101-301-930.660				GASOLINE		1,521.98
101-302-726.006				RANGE SUPPLIES		520.33
101-302-930.660				GASOLINE		161.31
101-334-726.006				RANGE SUPPLIES		209.33
101-351-726.000				SUPPLIES - GENERAL		14.04
101-351-726.006				RANGE SUPPLIES		2,080.80
101-351-930.700				ROOM AND BOARD		184.09
101-648-930.660				GASOLINE		31.63
101-682-703.040				PER DIEM		40.00
101-682-930.500				TRAVEL		9.09
101-721-930.660				GASOLINE		44.39
101-864-726.000				SUPPLIES - GENERAL		691.39
205-301-726.000				SUPPLIES - GENERAL		449.83
205-301-930.660				GASOLINE		197.16
208-751-920.200				WATER/SEWAGE		425.00
208-751-930.300				ADVERTISING		75.00
208-752-726.000				SUPPLIES - GENERAL		194.31
208-752-726.050				REPAIRS AND MAINT SUPPLIES		18.00
208-752-920.200				WATER/SEWAGE		44.57
208-752-930.620				ELECTRICITY		540.46
208-752-930.660				GASOLINE		137.79
209-751-930.620				ELECTRICITY		136.22
209-751-930.660				GASOLINE		85.69
210-651-700.000				COMP UNIT EXPENSES		3,268.91
212-430-726.000				SUPPLIES - GENERAL		504.73

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 12/29/2015 - 12/29/2015

Check Date	Bank	Check #	Payee	Description	GL #	Amount
212-430-930.210				TELEPHONE		74.12
212-430-930.600				MEMBERSHIP AND DUES		63.00
212-430-930.620				ELECTRICITY		1,185.64
212-430-930.660				GASOLINE		343.86
215-000-123.000				PREPAID EXPENSE		151.83
215-141-704.110				HOSPITALIZATION		6,299.08
215-141-801.020				PROFESSIONAL		3,303.46
215-141-920.520				RENTAL - EQUIP/VEHICLES		211.48
215-141-940.010				OUTSIDE CONTRACTED SERVICES		1,560.00
215-141-940.110				HOSPITALIZATION/DENTAL		6.50
226-528-930.620			PROG000000	ELECTRICITY		25.43
233-690-703.040				PER DIEM		200.00
233-690-930.500				TRAVEL		12.74
233-690-940.010				OUTSIDE CONTRACTED SERVICES		304.00
249-371-726.000				SUPPLIES - GENERAL		729.63
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		3,880.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		1,200.00
249-371-801.027				PROFESSIONAL-PLUMB/MECH INSPECTIONS		945.00
249-371-930.450				SHIPPING AND MAILING		340.96
249-371-930.660				GASOLINE		14.79
261-427-930.210				TELEPHONE		125.63
261-427-940.010				OUTSIDE CONTRACTED SERVICES		113.84
281-000-123.000				PREPAID EXPENSE		11,716.66
281-537-726.000				SUPPLIES - GENERAL		96.30
281-537-920.410				SERVICE CONTRACTS		32.30
281-537-930.660				GASOLINE		182.99
282-537-930.300				ADVERTISING		55.34
290-670-703.040				PER DIEM		80.00
290-670-930.500				TRAVEL		27.00
290-670-930.999				MISC OTHER SERVICES		200.00
292-000-123.000				PREPAID EXPENSE		67.08
292-662-704.110				HOSPITALIZATION		2,826.45
292-662-801.030				TECHNICAL SVCS		178.35
292-662-930.500				TRAVEL		172.50
292-662-930.810				OTHER INSTITUTIONS		11,410.19
292-662-930.830				SVCS OF CARE GIVER		246.00
292-662-940.010				OUTSIDE CONTRACTED SERVICES		1,610.00
499-901-970.300			ADMIN_RMDL	PROPERTY - IMPROVEMENTS		133.41
516-000-026.022				CHARGEBACK 4		8,835.78
516-030-694.000				OTHER INCOME - OVER AND SHORT		64.24
516-253-726.000				SUPPLIES - GENERAL		565.09
516-253-920.410				SERVICE CONTRACTS		2,099.90
588-697-704.400				EDUCATION AND TRAINING		75.75
637-265-726.000				SUPPLIES - GENERAL		323.84
637-265-726.050				REPAIRS AND MAINT SUPLLIIES		3,502.53

Check Date	Bank	Check #	Payee	Description	GL #	Amount
637-265-920.200		ALPCT00000		WATER/SEWAGE		641.13
637-265-920.200		CRTHS00000		WATER/SEWAGE		435.59
637-265-920.200		INFO CTR00		WATER/SEWAGE		34.36
637-265-920.200		SILLI00000		WATER/SEWAGE		33.90
637-265-930.620		ALPCT00000		ELECTRICITY		5,418.05
637-265-930.620		CRTHS00000		ELECTRICITY		3,002.56
637-265-930.620		INFO CTR00		ELECTRICITY		105.48
637-265-930.620		LNDUS00000		ELECTRICITY		625.28
637-265-930.620		SILLI00000		ELECTRICITY		47.99
645-172-726.000				SUPPLIES - GENERAL		27.81
645-172-930.450				SHIPPING AND MAILING		40.40
645-172-930.660				GASOLINE		67.75
645-201-930.500				TRAVEL		216.20
647-000-123.000				PREPAID EXPENSE		7,581.24
701-000-271.130				RESTITUTIONS PAYALBE - DIST CT		300.00
704-000-231.261				HEALTH CARE CONTRIBS COURT		4,334.21
704-000-231.270				WORKERS COMP PAYABLE		38,717.00
704-000-231.285				COURT AFA SEC 125		1,089.99
704-000-231.870				INSURANCE -LIFE/DISABILITY		85.40

12/29/2015 10:37 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 58260

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/08/2015	AP	58260	GARY HENDERSHOT	PLANNING COMMISSION MEETING/AUGUST		** VOIDED **
		58260		PLANNING COMMISSION MEETING/AUGUST		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---						

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  January 5, 2016 Warrant	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 3	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The January 5, 2016 Warrant: Totaling \$64,044.19.

**RECOMMENDATION:**

Staff requests approval of the warrant as detailed above with a total amount of \$64,044.19.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/05/2016 - 01/05/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/05/2016	AP	59781	AUTO OWNERS INSURANCE CO	CLAIM # 82-4263-08	701-000-271.000	100.00
01/05/2016	AP	59782	CHESTER TOWNSHIP TREASURER	2015 MILITARY LAND	701-000-226.030	39.42
01/05/2016	AP	59783	COP-ISD	2015 MILITARY LAND	701-000-225.000	76.54
01/05/2016	AP	59784	DANNY ROLL	RESTITUTION	701-000-271.000	58.75
01/05/2016	AP	59785	DARYL CHAPEL	RESTITUTION	701-000-271.000	50.00
01/05/2016	AP	59786	DOWKER'S MEAT MARKET	RESTITUTION	701-000-271.000	10.00
01/05/2016	AP	59787	EMPIRIC SOLUTIONS INC	JAN 2016	101-131-801.020	904.15
		59787		JAN 2016	101-228-801.030	2,345.85
						3,250.00
01/05/2016	AP	59788	GAYLORD ARFF INC	1ST QTR 2016	637-265-940.010	58,261.00
01/05/2016	AP	59789	GAYLORD COMMUNITY SCHOOLS	2015 MILITARY LAND	701-000-225.000	491.00
01/05/2016	AP	59790	JACK & KAY ROGGOW	OVERPMT ON 2014 TAXES 021-012-200-	516-030-694.000	366.08
01/05/2016	AP	59791	JAMES RUTKOWSKI	RESTITUTION	701-000-271.000	5.00
01/05/2016	AP	59792	JERRY & RUTH PHILLIPS	REFUND OF INTEREST ON STATE PRE	701-000-226.030	357.36
01/05/2016	AP	59793	NORTHERN MICHIGAN REVIEW	2016 BUDGET HEARING	101-101-930.300	90.00
01/05/2016	AP	59794	RICHARD CILWA	RESTITUTION	701-000-271.000	50.00
01/05/2016	AP	59795	SANE	RESTITUTION	701-000-271.000	42.04
01/05/2016	AP	59796	SANE	RESTITUTION	701-000-271.000	100.00
01/05/2016	AP	59797	STATE OF MICHIGAN - DHS	DHS CASE# 101978461	701-000-271.000	697.00
TOTAL - ALL FUNDS						64,044.19
--- GL TOTALS ---						
101-101-930.300			ADVERTISING		90.00	
101-131-801.020			PROFESSIONAL		904.15	
101-228-801.030			TECHNICAL SVCS		2,345.85	
516-030-694.000			OTHER INCOME - OVER AND SHORT		366.08	
637-265-940.010			OUTSIDE CONTRACTED SERVICES		58,261.00	
701-000-225.000			DUE TO SCHOOLS		567.54	
701-000-226.030			DUE TO OTHERS		396.78	
701-000-271.000			RESTITUTIONS PAYABLE		1,112.79	

01/05/2016 10:44 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 01/05/2016 - 01/05/2016

Pag 1/1

---

Total for fund 101 GENERAL FUND	3,340.00
Total for fund 516 DELINQUENT TAX REVOLVING	366.08
Total for fund 637 BUILDING AND GROUNDS	58,261.00
Total for fund 701 GENERAL AGENCY	2,077.11
	64,044.19

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  January 12, 2016 Warrant	<b>AGENDA DATE:</b>  January 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 4	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The January 12, 2016 Warrant: Totaling \$312,488.32.

**RECOMMENDATION:**

Staff requests approval of the warrant as detailed above with a total amount of \$312,488.32.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	1414 (E)	CONSUMERS ENERGY	ACCT#1000 7028 9754	226-528-930.620-PROG000000	24.80
01/12/2016	AP	1415 (E)	MUNICIPAL EMPLOYEES	INV#00053766-13	704-000-231.700	50,435.15
01/12/2016	AP	59798	7TH PROBATE FAMILY COURT	15-67-NA SANTOS 10-23	292-662-930.810	6,260.00
01/12/2016	AP	59799	87- A DISTRICT	NOVEMBER 2015 CREDIT CARD FEES	101-131-930.150	1,208.02
01/12/2016	AP	59800	87-A DISTRICT COURT- IMPREST	PETTY CASH REIMBURSEMENT:	101-131-726.000	59.38
		59800		PETTY CASH REIMBURSEMENT:	101-131-930.450	16.83
		59800		PETTY CASH REIMBURSEMENT:	101-133-726.000-DRUG000000	28.88
		59800		PETTY CASH REIMBURSEMENT:	101-145-726.000	4.08
						109.17
01/12/2016	AP	59801	87-A DISTRICT COURT- IMPREST	JURY REIMBURSEMENT - PEOPLE V	101-145-930.930	1,021.20
01/12/2016	AP	59802	87-A DISTRICT COURT- IMPREST	15-32299-SM PEOPLE V PEAK WITNESS	101-131-930.940	8.70
01/12/2016	AP	59803	ABMDI	ANNUAL MAINTENANCE FEE	101-648-930.600	50.00
01/12/2016	AP	59804	ADVANCE AUTO PARTS	INV#620553623502 ONE	101-301-726.050	24.99
01/12/2016	AP	59805	ADVANCE ELECTRIC INC	354584; 354591 GARAGE LIGHTS	588-699-726.025	230.65
01/12/2016	AP	59806	ALPINE LANDSCAPE & SNOW LLC	SNOWPLOWING 12/18,12/19, &	226-528-940.010-PROG000000	180.00
01/12/2016	AP	59807	ALPINE LOCKSMITH	INV#551259 (REPLACE LOCKS ON	499-901-970.300-ADMIN_RMDL	32.00
01/12/2016	AP	59808	ALPINE WEB	AIRSHOW WEB LOGO UPDATES	282-537-930.300	76.00
01/12/2016	AP	59809	ALYSSA ROSENBERG	15-31606-SM-3 PEOPLE V ARNDT -	101-131-930.940	29.00
01/12/2016	AP	59810	AMERICAN WASTE	AIRPORT TRASH PICK UP # 1303538	281-537-920.410	115.00
01/12/2016	AP	59811	ANDREW SAMKOWIAK	DECEMBER 2015 WEEKEND DRUG TESTER:	101-133-940.010	40.00
01/12/2016	AP	59812	ANDY'S HEATING & AIR	3479 HEATERS IN GARAGE #1	588-699-726.025	990.00
01/12/2016	AP	59813	APPLE TIME INC	INV# 20780 JR DEPUTY STICKERS	101-301-726.000	240.95
		59813		INV# 20780 JR DEPUTY STICKERS	101-351-726.000	240.94
						481.89
01/12/2016	AP	59814	AUTO VALUE GAYLORD	259-300018 STOCK/ SHERIFF	588-699-726.050	49.99
01/12/2016	AP	59815	BAGLEY TOWNSHIP TREASURER	OVERPAYMENT 011-130-009-028-00	516-030-694.000	336.37
01/12/2016	AP	59816	BELLROC TIRE SERVICES	48362 BUS #30	588-699-726.050	857.80
01/12/2016	AP	59817	BELLROC TIRE SERVICES	48363 STOCK	588-699-726.050	857.80
01/12/2016	AP	59818	BIG BEAR DELICATESSEN	MGT TEAM MTG,	701-000-232.004-TEAM000000	78.70
01/12/2016	AP	59819	BLUE TOOL SERVICE LLC	54499; 54705 SHOP TOOLS	588-699-726.050	280.31
01/12/2016	AP	59820	BRENDA LEE BOLINGER	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	31.20

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59821	BULLDOG PAINTING	PAINTING COURTHOUSE JURY ROOM,	497-901-970.300	1,252.00
01/12/2016	AP	59822	BURNHAM & FLOWER OF MICHIGAN	15-16 WINTER TAX BOND	516-253-930.100	3,204.00
01/12/2016	AP	59823	CCP INDUSTRIES INC	IN016014492 SHOP SAFETY GLOVES	588-699-726.046	177.68
01/12/2016	AP	59824	CDW GOVERNMENT INC	NATURAL ERGONOMIC KEYBOARD **QUOTE	101-267-726.000	38.00
01/12/2016	AP	59825	CDW GOVERNMENT INC	HP LJ M225DN PRINTER ** QUOTE	101-267-726.000	325.14
01/12/2016	AP	59826	CECIL MCNALLY	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	53.50
01/12/2016	AP	59827	CHOICE PUBLICATIONS	CENTER & GROEN ADS	208-752-930.300	118.80
		59827		CENTER & GROEN ADS	209-751-930.300	79.20
						198.00
01/12/2016	AP	59828	CHUCKS ELECTRIC OF GAYLORD	INV#569 (RELOCATE SWITCH AND	499-901-970.300-ADMIN_RMDL	196.30
01/12/2016	AP	59829	CINTAS CORPORATION	5004159807 FIRST AID SUPPLIES	588-699-726.025	84.95
01/12/2016	AP	59830	CITY OF GAYLORD	WATER BILL AIRPORT	281-537-920.200	234.70
01/12/2016	AP	59831	CUMMINGS, MCCLOREY, DAVIS &	LEGAL SERVICES	260-270-801.020	434.00
01/12/2016	AP	59832	CURTISS REPORTING CORP	13-4760-FC PEOPLE V MAKSYMOWSKI	101-131-801.030	51.00
01/12/2016	AP	59833	DE LAGE LANDEN PUBLIC FINANCE	ACCT 247393	101-864-920.410	709.90
		59833		ACCT 247393	212-430-920.410	100.42
		59833		ACCT 247393	249-371-920.410	141.55
						951.87
01/12/2016	AP	59834	DELL MARKETING LP	DELL 24 MONITOR / STAND **QUOTE	101-267-726.000	577.47
01/12/2016	AP	59835	DOUGLAS FRANCKOWIAK	INV#547	261-427-940.010	40.00
01/12/2016	AP	59836	DTE ENERGY	AIRPORT # 00048- #00014- #00055	281-537-930.610	610.16
01/12/2016	AP	59837	DUNNS	FOLDERS, TAPE DISPENSER, DIVIDERS,	101-131-726.000	82.66
		59837		FOLDERS, TAPE DISPENSER, DIVIDERS,	101-131-940.111	19.54
						102.20
01/12/2016	AP	59838	DUNNS	RUBBERBANDS, LEIN PAPER, BINDER,	101-131-726.000	239.48
		59838		RUBBERBANDS, LEIN PAPER, BINDER,	292-662-726.000	3.06
						242.54
01/12/2016	AP	59839	DUNNS	CASE FILES	292-662-726.000	179.90
01/12/2016	AP	59840	DUNNS	ENVELOPES, STENO BOOKS, BATTERIES	101-131-726.000	83.78
01/12/2016	AP	59841	DUNNS	2016 CALENDARS, HIGHLIGHTERS	101-131-726.000	13.20
		59841		2016 CALENDARS, HIGHLIGHTERS	292-662-726.000	43.96
						57.16

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59842	DUNNS	POST IT FLAGS, CORRECTION TAPE,	292-662-726.000	105.32
01/12/2016	AP	59843	DUNNS	BELL, MARKERS, 2016 CALENDARS	215-141-726.000	81.77
01/12/2016	AP	59844	DUNNS	LEXMARK PHOTO CONDUCTOR, STAPLES	215-141-726.000	54.52
01/12/2016	AP	59845	DUNNS	CIRCUIT COURTROOM	497-901-970.300	2,399.99
01/12/2016	AP	59846	DUNNS	DRY ERASE BOARD	497-901-970.300	177.00
01/12/2016	AP	59847	DUNNS	POST IT FLAGS, HIGHLIGHTERS, CLASP	215-141-726.000	72.26
01/12/2016	AP	59848	DUNNS	816825-0	101-149-726.000	66.47
01/12/2016	AP	59849	DUNNS	8150470 NOVEMBER COPIES; 8155080	588-699-726.000	153.57
		59849		8150470 NOVEMBER COPIES; 8155080	588-699-726.025	41.24
						<u>194.81</u>
01/12/2016	AP	59850	DUNNS	806795	212-430-726.000	266.86
01/12/2016	AP	59851	DUNNS	INVOICES# 816480-0 & 815344-0	499-901-970.300-ADMIN_RMDL	3,223.00
01/12/2016	AP	59852	DUNNS	8164070; CR8164070 P. TOWELS; DRY-	588-699-726.000	57.94
		59852		8164070; CR8164070 P. TOWELS; DRY-	588-699-726.025	27.75
						<u>85.69</u>
01/12/2016	AP	59853	EMERGENCY	INV#ECN-021592	261-427-940.010	9,000.00
01/12/2016	AP	59854	EMPIRIC SOLUTIONS INC	DEC 2015 IT CHARGES	101-131-940.010	50.00
		59854		DEC 2015 IT CHARGES	101-228-801.020	66.50
		59854		DEC 2015 IT CHARGES	101-301-801.020	167.00
						<u>283.50</u>
01/12/2016	AP	59855	EMPIRIC SOLUTIONS INC	FEB 2016 COMPASS MGMT FEE	101-131-801.020	904.15
		59855		FEB 2016 COMPASS MGMT FEE	101-228-801.030	2,345.85
						<u>3,250.00</u>
01/12/2016	AP	59856	ESPAR OF MICHIGAN	00024649 STOCK	588-699-726.050	73.64
01/12/2016	AP	59857	FARONICS	COURTROOM 101 LAPTOP	101-131-726.000	60.00
01/12/2016	AP	59858	FOC ASSOCIATION	MARIA COGER - FOC	215-141-704.400	200.00
01/12/2016	AP	59859	FRONTIER	989-732-5130-052208-5 DECEMBER	101-131-930.210	80.47
01/12/2016	AP	59860	FRONTIER	ACCT#231-189-0447-031698-5	261-427-930.210	364.39
01/12/2016	AP	59861	FRONTIER	231-164-4102-0825208-5	261-427-930.210	71.63
01/12/2016	AP	59862	FRONTIER	CENTER PHONE BILL	208-752-930.210	69.75
01/12/2016	AP	59863	FRONTIER	ACCT#269-161-8203-082208-5	261-427-930.210	63.67
01/12/2016	AP	59864	FRONTIER	PARK & GROEN PHONE BILLS	208-751-930.210	41.86

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		59864		PARK & GROEN PHONE BILLS	209-751-930.210	90.14
						<u>132.00</u>
01/12/2016	AP	59865	G.T. RUBBER SUPPLY CO.	251719 WASH RACK/ JIMMY	588-699-726.025	4.50
01/12/2016	AP	59866	GAYLORD COMMUNITY FUNERAL	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/12/2016	AP	59867	GAYLORD DRY CLEANERS	DECEMBER 2015 DRYCLEANING SERVICE	101-301-920.410	100.00
		59867		DECEMBER 2015 DRYCLEANING SERVICE	101-302-920.410	40.00
		59867		DECEMBER 2015 DRYCLEANING SERVICE	101-351-920.410	8.00
						<u>148.00</u>
01/12/2016	AP	59868	GAYLORD FORD	INV# 88115 VEH#695 STEERING REPAIR	101-301-726.050	422.57
01/12/2016	AP	59869	GERTA'S DRAPERIES, INC	ORDER#4694 (CORDLESS SHADE FOR PA	637-265-726.050	305.00
01/12/2016	AP	59870	GILL ROYS HARDWARE	SUPPLIES	208-752-726.000	146.26
		59870		SUPPLIES	208-752-726.025	6.97
						<u>153.23</u>
01/12/2016	AP	59871	GILL ROYS HARDWARE	AIRSHOW FLOAT PARTS	282-537-930.300	26.71
01/12/2016	AP	59872	GILL ROYS HARDWARE	SUPPLIES	208-752-726.000	78.94
01/12/2016	AP	59873	GILL ROYS HARDWARE	INV# 1512-783883 ONE	101-301-726.000	13.50
		59873		INV# 1512-783883 ONE	101-302-726.000	13.49
						<u>26.99</u>
01/12/2016	AP	59874	GRAINGER	SLEEVE BEARING # 9899395801	281-537-920.400	9.54
01/12/2016	AP	59875	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	105.48
01/12/2016	AP	59876	HICKERSON FLOOR & TILE HOUSE	INV#HI013633 (CARPET REPAIR &	499-901-970.300-ADMIN_RMDL	179.86
01/12/2016	AP	59877	HOEKSTRA TRANSPORTATION INC	X101008634:01 STOCK	588-699-726.050	54.85
01/12/2016	AP	59878	HOEKSTRA TRANSPORTATION INC	X101008795:01 STOCK	588-699-726.050	81.50
01/12/2016	AP	59879	HON. GEORGE J. MERTZ	JUDICIAL CONFERENCE - MACKINAC	101-131-940.111	631.72
01/12/2016	AP	59880	HON. GEORGE J. MERTZ	JUDICIAL CONFERENCE - GRAND RAPIDS	101-131-940.111	194.83
01/12/2016	AP	59881	HON. GEORGE J. MERTZ	JUDICIAL CONFERENCE - LANSING	101-131-940.111	277.25
01/12/2016	AP	59882	HRDIRECT	INV3182215 POSTER GUARD RENEWAL	588-699-726.000	69.99
01/12/2016	AP	59883	ICLE	MI DRUNK DRIVING LAW & PRACTICE	101-267-726.200	104.40
01/12/2016	AP	59884	ICLE	ID 86229; DATE 12-1-15;	101-267-726.200	595.00
01/12/2016	AP	59885	IMAGE FACTORY INC	BUSINESS CARDS - SUAREZ	101-131-726.000	73.40
01/12/2016	AP	59886	IMAGE FACTORY INC	PLEA PACKETS	101-131-726.000	150.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59887	IMAGE FACTORY INC	1000 TAX CERT LABELS	516-253-726.000	90.00
01/12/2016	AP	59888	IMPREST CASH - FRIEND OF THE	REIMBURSEMENT PETTY CASH - POSTAGE	215-141-726.000	110.68
		59888		REIMBURSEMENT PETTY CASH - POSTAGE	215-141-930.450	58.80
						<u>169.48</u>
01/12/2016	AP	59889	IMPREST CASH PARKS &	IMPREST CASH FOR PARK AND CENTER	208-751-726.000	6.25
		59889		IMPREST CASH FOR PARK AND CENTER	208-752-726.000	29.75
						<u>36.00</u>
01/12/2016	AP	59890	IMPREST CASH, OTSEGO COUNTY	DECEMBER 2015 IMPREST CASH	101-301-726.000	1.89
		59890		DECEMBER 2015 IMPREST CASH	101-301-930.450	0.71
		59890		DECEMBER 2015 IMPREST CASH	101-301-930.500	12.00
						<u>14.60</u>
01/12/2016	AP	59891	IMPREST CASH-ANIMAL CONTROL	STAMPS	212-430-930.450	49.00
01/12/2016	AP	59892	INSTITUTE OF CONTINUING LEGAL MI MODEL CIVIL JURY INSTRUCTIONS -		101-131-726.200	198.50
01/12/2016	AP	59893	INSTITUTE OF CONTINUING LEGAL MI COURTROOM EVIDENCE - 2015		101-131-726.200	103.50
01/12/2016	AP	59894	INSTITUTE OF CONTINUING LEGAL MI CRIMINAL JURY INSTRUCTIONS -		101-131-726.200	353.50
01/12/2016	AP	59895	INTEGRITY CONSTRUCTION	PROJECT 2506	499-901-970.300-LAWN	24,709.77
01/12/2016	AP	59896	INTERSTATE BATTERY SYSTEM OF	23391769 STOCK	588-699-726.050	107.95
01/12/2016	AP	59897	JAMIE FITAK	REIMBURSEMENT: IHC PROGRAM - BOOKS	292-662-726.000	135.97
01/12/2016	AP	59898	JASON MICHAEL WINOWIECKI	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	9.10
01/12/2016	AP	59899	JEFFERY B PROUX	SERVICES PERFORMED THROUGH	249-371-801.024	400.00
01/12/2016	AP	59900	JIM WERNIG INC	16890 BUS #30	588-699-726.050	449.51
01/12/2016	AP	59901	JIM WERNIG INC	17115 BUS #27	588-699-726.050	102.88
01/12/2016	AP	59902	JIM WERNIG INC	17163 VAN #13; 17176 STOCK	588-699-726.050	207.67
01/12/2016	AP	59903	JIM'S ALPINE AUTOMOTIVE	AIRPORT # 1-680578 SWITCHES	281-537-920.400	10.50
01/12/2016	AP	59904	JIM'S ALPINE AUTOMOTIVE	1-680765 STOCK; 1-681409 SHOP	588-699-726.050	10.24
01/12/2016	AP	59905	JIM'S ALPINE AUTOMOTIVE	1-681396 TAHOE #25	588-699-726.050	20.13
01/12/2016	AP	59906	JIM'S ALPINE AUTOMOTIVE	1-682285 STOCK	588-699-726.050	57.15
01/12/2016	AP	59907	JIM'S ALPINE AUTOMOTIVE	1-682445SHOP; 1-682595 STOCK	588-699-726.050	15.74
01/12/2016	AP	59908	JOHNSON OIL COMPANY	CL33013 FUEL	588-699-930.660	8,940.53
01/12/2016	AP	59909	JOHNSON OIL COMPANY	INV#368237 OIL CHANGE VEH#6912	101-301-726.050	33.95
		59909		INV#368237 OIL CHANGE VEH#6912	101-302-726.050	18.98
		59909		INV#368237 OIL CHANGE VEH#6912	101-333-726.050	18.97

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						71.90
01/12/2016	AP	59910	JOSEPH MURPHY	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	32.00
01/12/2016	AP	59911	JOSEPH SEIFERT	SERVICES PERFORMED THROUGH	249-371-801.026	520.00
01/12/2016	AP	59912	JUNE ELIZABETH GREVE	JANUARY 2016 COURT CLEANING FEES	101-131-726.025	150.00
01/12/2016	AP	59913	JUNE ELIZABETH GREVE	JANUARY 2016 FOC CLEANING FEES	215-141-726.025	150.00
01/12/2016	AP	59914	KATHLEEN MARY MAINE	10-27-15 DEFERRMENT HEARING	101-131-801.022	75.00
01/12/2016	AP	59915	KELLY PELACH	CO-ED VOLLEYBALL REF NOV-DEC 48	208-752-940.010-VOLLEYBALL	1,200.00
01/12/2016	AP	59916	KERRIE JO DAENZER	GUARDIAN AD LITEM REPORT ON	101-131-930.500	14.37
		59916		GUARDIAN AD LITEM REPORT ON	101-131-930.830	30.00
						<u>44.37</u>
01/12/2016	AP	59917	KEVAN D FLORY	SERVICES PERFORMED THROUGH	249-371-801.024	665.00
01/12/2016	AP	59918	KILPATRICK & ASSOCIATES PC	CASE NUMBER 14-22602-DOB	516-253-920.410	3,725.00
01/12/2016	AP	59919	KSS ENTERPRISES	957066 ROLL TOWEL	208-752-726.025	64.99
01/12/2016	AP	59920	MAIA LATUSZEK	SUPPLIES	101-149-726.000	40.12
01/12/2016	AP	59921	MASSTRANS	2015-35 FY 2015-16	588-699-930.600	2,608.82
01/12/2016	AP	59922	MAXIMUM SECURITY	9815 MONITOR VISITOR CENTER AND	209-751-726.000	209.94
01/12/2016	AP	59923	MEGA POWER SPORTS LLC	INV#32164 2014 ARTIC CAT TRAILCAT	101-336-726.050	103.99
01/12/2016	AP	59924	MEYER ACE	PAINT, ROLLERS	208-752-726.000	91.31
01/12/2016	AP	59925	MEYER ACE	18655 MNT. JIMMY*SQUEEGE	588-699-726.025	6.99
01/12/2016	AP	59926	MEYER ACE	18655 WASHER/ MNT./ 18770 BUS #6	588-699-726.025	6.99
		59926		18655 WASHER/ MNT./ 18770 BUS #6	588-699-726.050	18.00
						<u>24.99</u>
01/12/2016	AP	59927	MICHAEL TILLEY	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	48.00
01/12/2016	AP	59928	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-801.020	760.00
		59928		PROFESSIONAL SERVICES	101-648-930.460	300.00
		59928		PROFESSIONAL SERVICES	101-648-930.500	51.00
						<u>1,111.00</u>
01/12/2016	AP	59929	MICHIGAN ASSOC FOR FAMILY CRT	VICTORIA COURTERIER 2015/2016	101-131-930.600	150.00
01/12/2016	AP	59930	MICHIGAN ASSOCIATION OF	INV# M855 (2016 MEMBERSHIP DUES)	101-105-930.601	11,099.28
01/12/2016	AP	59931	MICHIGAN JUDGES ASSOCIATION	2016 MEMBERSHIP DUES - HON GEORGE	101-131-940.111	225.00
01/12/2016	AP	59932	MICHIGAN JUDGES ASSOCIATION	2016 MEMBERSHIP DUES	101-131-940.111	225.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59933	MICHIGAN STATE	INV#551-457305 SOR	701-000-228.018	90.00
01/12/2016	AP	59934	MID STATES BOLT & SCREW CO	AIRPORT INVOICE # 30674428	281-537-920.400	9.79
01/12/2016	AP	59935	MID STATES BOLT & SCREW CO	AIRCRAFT CABLE # 30696378	281-537-920.400	155.00
01/12/2016	AP	59936	MID STATES BOLT & SCREW CO	30692622 BUS #5	588-699-726.050	14.59
01/12/2016	AP	59937	MID STATES BOLT & SCREW CO	30697023; 30697163 BUS #6	588-699-726.050	45.24
01/12/2016	AP	59938	MILLENNIUM TRAILERS, INC	INV#4455	261-901-970.435	500.00
01/12/2016	AP	59939	MMTA	2016 MMTA DUES	516-253-930.600	150.00
01/12/2016	AP	59940	NANCY LENARTOWICZ	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/12/2016	AP	59941	NATIONAL ANIMAL CONTROL	MEMBERSHIP 2016	212-430-930.600	125.00
01/12/2016	AP	59942	NATIONAL ASSOCIATION OF	MEMBERSHIP DUES	101-105-930.604	483.00
01/12/2016	AP	59943	NEW CENTURY SIGNS	SIGN/DECALS	101-149-726.000	30.50
01/12/2016	AP	59944	NEW CENTURY SIGNS	SHERIFF VEHICLE GRAPHICS	266-901-970.435	457.93
01/12/2016	AP	59945	NEW CENTURY SIGNS	NEW BANNERS FOR AIRSHOW FLOAT	282-537-930.300	304.00
01/12/2016	AP	59946	NICHOLAS JAMES ANTHONY	DECEMBER 2015 WEEKEND DRUG TESTER:	101-133-940.010	240.00
01/12/2016	AP	59947	NICHOLAS JAMES ANTHONY	JANUARY 2016 WEEKEND DRUG TESTER:	101-133-940.010	120.00
01/12/2016	AP	59948	NORTH CENTRAL EXCAVATING INC.	INV#123115-1 (SNOW REMOVAL 12/19 &	226-528-940.010-PROG000000	90.00
01/12/2016	AP	59949	NORTH COUNTRY COMMUNITY	4TH QTR 2015 APPROPRIATION	101-649-940.010	23,500.75
01/12/2016	AP	59950	NORTHERN FIRE & SAFETY	277590 FIRE SERVICE & TESTING	588-699-940.010	429.00
01/12/2016	AP	59951	NORTHERN MICHIGAN REVIEW	00437852-07172141 PRIME TIMES	588-699-930.300	57.60
01/12/2016	AP	59952	NORTHERN MICHIGAN REVIEW	00437852 PRIME TIMES	588-699-930.300	57.60
01/12/2016	AP	59953	ODS THE DOOR SPECIALIST	14624 DOOR #2	588-699-726.025	108.00
01/12/2016	AP	59954	OFFICE DEPOT INC	WEBCAM	101-228-726.000	99.99
01/12/2016	AP	59955	OFFICE DEPOT INC	ACCT #33676958, HOUSING/VETERANS	101-681-930.960	26.89
		59955		ACCT #33676958, HOUSING/VETERANS	233-690-726.000	36.85
						63.74
01/12/2016	AP	59956	OTSEGO COUNTY BUS SYSTEM	INV# 917 VEH#695 INSTALL WINTER	101-301-726.050	470.45
01/12/2016	AP	59957	OTSEGO COUNTY FIRE BOARD	PAY OTSEGO COUNTY FIRE DEPT.	516-000-026.000-OCFD000000	422.66
01/12/2016	AP	59958	PENELOPE SHEPHERD	14-30792-FY PEOPLE V MAXWELL JAMES	101-131-801.030	72.22
01/12/2016	AP	59959	PENELOPE SHEPHERD	TRANSCRIPT OF PRELIM 9-24-2015,	101-267-726.000	10.20
01/12/2016	AP	59960	PENELOPE SHEPHERD	PRELIM, CC ARRAIGNM'T TRANSCRIPT,	101-267-726.200	12.60

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59961	PREMIER MARKETING INC	AIRPORT ADVERT FOR GAYLORD MAP	282-537-930.664	285.00
01/12/2016	AP	59962	PRO-BUILD	COIN HOLDER AND AIRSHOW FLOAT	282-537-930.300	388.87
01/12/2016	AP	59963	PUMMILL BUSINESS FORMS	PP TAX STATEMENTS	101-257-726.000	509.74
01/12/2016	AP	59964	QUILL CORPORATION	TONER	101-131-726.000	187.98
01/12/2016	AP	59965	QUILL CORPORATION	CLEANING SUPPLIES	101-131-726.000	24.75
		59965		CLEANING SUPPLIES	101-131-726.025	27.06
		59965		CLEANING SUPPLIES	215-141-726.025	42.35
						<u>94.16</u>
01/12/2016	AP	59966	QUILL CORPORATION	TONER, COPY PAPER	101-131-726.000	348.94
01/12/2016	AP	59967	QUILL CORPORATION	COPY PAPER, 2016 CALENDAR	101-131-726.000	106.23
		59967		COPY PAPER, 2016 CALENDAR	292-662-726.000	22.71
						<u>128.94</u>
01/12/2016	AP	59968	QUILL CORPORATION	TONER	215-141-726.000	199.98
01/12/2016	AP	59969	QUILL CORPORATION	SUPPLIES	101-000-106.000	149.95
01/12/2016	AP	59970	REDWOOD BIOTECH	DRUG TEST CUPS	101-131-726.000	4,500.00
		59970		DRUG TEST CUPS	101-133-726.000	3,000.00
						<u>7,500.00</u>
01/12/2016	AP	59971	RESERVE ACCOUNT	4TH QTR 2015 METER FILLS 1ST & 3RD	101-131-930.450	2,930.32
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	101-131-940.111	1,460.56
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	101-267-930.450	50.59
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	101-267-930.983	153.34
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	101-268-930.450	219.11
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	215-141-930.450	1,664.51
		59971		4TH QTR 2015 METER FILLS 1ST & 3RD	292-662-930.450	417.58
						<u>6,896.01</u>
01/12/2016	AP	59972	ROSE MARTIN	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	40.00
01/12/2016	AP	59973	SAFETY KLEEN	68673006 SHOP CLEANER	588-699-726.025	199.00
01/12/2016	AP	59974	SARA SCHMIDT	CALENDAR, BATTARIES, 1-2-2016	101-267-726.000	25.94
01/12/2016	AP	59975	SARAH JOY PARDEE	15-31606-SM-3 PEOPLE V ARNDT	101-131-930.940	23.90
01/12/2016	AP	59976	SCIENTIFIC BRAKE & EQUIPMENT	AIRPORT SMI # 2253340060	281-537-920.400	19.27
01/12/2016	AP	59977	SPARTAN SEWER & SEPTIC TANK	99169 RENTAL AT GROEN	209-751-726.025	90.00
01/12/2016	AP	59978	SPARTAN SEWER & SEPTIC TANK	PORTABLE TOILET RENTAL	209-751-726.000	90.00
01/12/2016	AP	59979	SPECIALTIES INC	120076 CAT CARRIERS	212-430-726.000	346.09

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	59980	STANDARD ELECTRIC COMPANY	9505253-01 SHOP FIXTURES	588-699-726.025	994.98
01/12/2016	AP	59981	STANDARD ELECTRIC COMPANY	9505329-01 GARAGE LIGHTS	588-699-726.025	314.34
01/12/2016	AP	59982	STANDARD ELECTRIC COMPANY	9505351-00; 9505356-00; 9505452-00	588-699-726.025	88.24
01/12/2016	AP	59983	STANDARD ELECTRIC COMPANY	9505786-01; 9505786-02 GARAGE	588-699-726.025	285.86
01/12/2016	AP	59984	STANDARD SIGNS INC	INVOICE # 43697 GRAY BASE BULB	281-537-920.400	64.06
01/12/2016	AP	59985	STAPLES BUSINESS ADVANTAGE	LEGAL PADS	101-131-726.000	17.32
01/12/2016	AP	59986	STAPLES BUSINESS ADVANTAGE	SUPPLIES	645-201-726.000	58.78
01/12/2016	AP	59987	STAPLES BUSINESS ADVANTAGE	SUPPLIES	645-201-726.000	59.98
01/12/2016	AP	59988	STAPLES BUSINESS ADVANTAGE	SUPPLIES	101-000-106.000	116.97
01/12/2016	AP	59989	STAPLES BUSINESS ADVANTAGE	SUPPLIES	101-000-106.000	77.98
01/12/2016	AP	59990	STAPLES BUSINESS ADVANTAGE	SUPPLIES	645-201-726.000	39.98
01/12/2016	AP	59991	STAPLES BUSINESS ADVANTAGE	INV#8036844426	101-215-726.000	306.96
01/12/2016	AP	59992	STAPLES BUSINESS ADVANTAGE	INV#3286941857 (LOGITECH WIRELESS	645-172-726.000	42.89
01/12/2016	AP	59993	STATE OF MICHIGAN	INVE551-456420	701-000-228.016	448.00
01/12/2016	AP	59994	STATE OF MICHIGAN	LOAN PAYMENT 2009-1119	243-906-990.100-ELMERS0000	41,147.16
		59994		LOAN PAYMENT 2009-1119	243-906-990.200-ELMERS0000	5,900.09
						47,047.25
01/12/2016	AP	59995	SUNRISE CONSTRUCTION COMPANY	INV#115926	637-265-726.050	2,190.00
01/12/2016	AP	59996	SUSAN M WILDS	13-4748-FH PEOPLE V JOHNNY RAY	101-131-801.030	49.35
01/12/2016	AP	59997	TARGET INFORMATION MANAGEMENT	CIVIL FORMS: DC845, DC100A, DC100C	101-131-726.000	156.49
01/12/2016	AP	59998	TEACHING FAMILY HOMES OF	06-168-NA K.NOVAK PLACEMENT	292-662-930.810	7,546.80
01/12/2016	AP	59999	TELE-RAD	INV#869789	261-901-970.435	150.00
01/12/2016	AP	60000	TELE-RAD	INV#869317 JOB TKT#256182	261-901-970.435	300.00
01/12/2016	AP	60001	TELE-RAD	INV#869440	261-901-970.435	850.00
01/12/2016	AP	60002	TELE-RAD	CONTRACT #2399-02 (ANNUAL BILLING)	261-427-920.410	34,139.78
01/12/2016	AP	60003	THE LAMAR COMPANIES	AIRSHOW HIGHWAY SIGN	282-537-930.300	220.00
01/12/2016	AP	60004	THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-801.020	816.67
		60004		PROFESSIONAL SERVICES	101-648-930.210	40.00
		60004		PROFESSIONAL SERVICES	101-648-930.500	30.00
						886.67
01/12/2016	AP	60005	THRIFTY PRINT OF GAYLORD	#10 WINDOW ENVELOPES	516-253-726.000	275.10

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	60006	TITLE CHECK LLC	DECEMBER CERTIFIED MAILINGS	516-253-920.410	4,682.59
01/12/2016	AP	60007	TRACTOR SUPPLY CO-DEPT 30-	402440 UNIFORMS (JEFF); SHOP	588-699-726.046	161.97
		60007		402440 UNIFORMS (JEFF); SHOP	588-699-726.050	17.97
						179.94
01/12/2016	AP	60008	UCMAN	PORT FEE AIRPORT # 2007	281-537-920.410	16.00
01/12/2016	AP	60009	UCMAN	JAN 2016 ALPINE CTR/CRTHS	101-864-930.240	800.00
01/12/2016	AP	60010	UCMAN	INV#2043	261-427-920.410	200.00
01/12/2016	AP	60011	UCMAN	2052 WIRELESS CONNECTION	208-752-726.000	59.95
01/12/2016	AP	60012	UCMAN	2048 JANUARY	588-699-940.010	59.95
01/12/2016	AP	60013	VERIZON WIRELESS	9757602323	101-301-930.230	141.57
		60013		9757602323	101-351-930.230	59.68
		60013		9757602323	205-301-930.210	119.36
		60013		9757602323	208-752-930.230	111.12
		60013		9757602323	261-427-930.230	38.01
		60013		9757602323	281-537-930.230	59.68
		60013		9757602323	645-172-930.230	61.81
						591.23
01/12/2016	AP	60014	VERIZON WIRELESS	9757610164 NOVEMBER	588-699-930.210	73.69
01/12/2016	AP	60015	VILLAGE OF VANDERBILT	2015 DECEMBER VILLAGE OF	516-000-026.000-TAX2015000	347.69
		60015		2015 DECEMBER VILLAGE OF	516-170-445.100-TAX2015000	13.91
						361.60
01/12/2016	AP	60016	WAGAR MOTOR SALES INC	AIRPORT TAHOE #GCCS143123 & 143227	281-537-920.400	673.69
01/12/2016	AP	60017	WEST PAYMENT CENTER	INV.833007481; DATE 12-1-15; ACCT	101-268-726.200	183.86
01/12/2016	AP	60018	WEST PAYMENT CENTER	INV 833116270; ACCT 1000715367;	101-267-726.200	312.00
01/12/2016	AP	60019	WESTERN INDUSTRIAL EQUIP INC	FORKLIFT PARTS AND PIECES AIRPORT	281-537-920.400	769.42
01/12/2016	AP	60020	WILBER AUTOMOTIVE SUPPLY INC	992102; 993193 STOCK	588-699-726.025	235.08
01/12/2016	AP	60021	WILBER AUTOMOTIVE SUPPLY INC	994417 VAN #13; TRUCK #14	588-699-726.050	595.75
01/12/2016	AP	60022	WINN TELECOM	989-705-1786 DECEMBER	588-699-930.210	261.79
01/12/2016	AP	60023	ZAREMBA EQUIPMENT INC	W 54775 BUS #3	588-699-726.050	2,456.29
		60023		W 54775 BUS #3	588-699-920.400	350.00
						2,806.29
01/12/2016	AP	60024	ZAREMBA EQUIPMENT INC	S 92397 BUS #6	588-699-726.050	387.98
01/12/2016	AP	60025	ZAREMBA EQUIPMENT INC	S 92764 STOCK	588-699-726.050	70.11

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/12/2016	AP	60026	ZAREMBA EQUIPMENT INC	S 92397 BUS #6	588-699-726.050	387.98
			TOTAL - ALL FUNDS	TOTAL OF 231 CHECKS		312,488.32
--- GL TOTALS ---						
101-000-106.000			SUPPLIES INVENTORY		344.90	
101-105-930.601			MAC		11,099.28	
101-105-930.604			NACO		483.00	
101-131-726.000			SUPPLIES - GENERAL		6,103.61	
101-131-726.025			SUPPLIES - JANITORIAL		177.06	
101-131-726.200			BOOKS AND PERIODICALS		655.50	
101-131-801.020			PROFESSIONAL		904.15	
101-131-801.022			PROBATE ATTORNEY FEES		75.00	
101-131-801.030			TECHNICAL SVCS		172.57	
101-131-930.150			SERVICE CHARGES		1,208.02	
101-131-930.210			TELEPHONE		80.47	
101-131-930.450			SHIPPING AND MAILING		2,947.15	
101-131-930.500			TRAVEL		14.37	
101-131-930.600			MEMBERSHIP AND DUES		150.00	
101-131-930.830			SVCS OF CARE GIVER		30.00	
101-131-930.940			WITNESS SERVICES		275.40	
101-131-940.010			OUTSIDE CONTRACTED SERVICES		50.00	
101-131-940.111			TRI COUNTY COURT EXPENSES		3,033.90	
101-133-726.000			SUPPLIES - GENERAL		3,000.00	
101-133-726.000-DRUG000000			SUPPLIES - GENERAL		28.88	
101-133-940.010			OUTSIDE CONTRACTED SERVICES		400.00	
101-145-726.000			SUPPLIES - GENERAL		4.08	
101-145-930.930			JUROR SERVICES		1,021.20	
101-149-726.000			SUPPLIES - GENERAL		137.09	
101-215-726.000			SUPPLIES - GENERAL		306.96	
101-228-726.000			SUPPLIES - GENERAL		99.99	
101-228-801.020			PROFESSIONAL		66.50	
101-228-801.030			TECHNICAL SVCS		2,345.85	
101-257-726.000			SUPPLIES - GENERAL		509.74	
101-267-726.000			SUPPLIES - GENERAL		976.75	
101-267-726.200			BOOKS AND PERIODICALS		1,024.00	
101-267-930.450			SHIPPING AND MAILING		50.59	
101-267-930.983			VICTIMS RIGHTS SERVICES		153.34	
101-268-726.200			BOOKS AND PERIODICALS		183.86	
101-268-930.450			SHIPPING AND MAILING		219.11	
101-301-726.000			SUPPLIES - GENERAL		256.34	
101-301-726.050			REPAIRS AND MAINT SUPLIES		951.96	
101-301-801.020			PROFESSIONAL		167.00	
101-301-920.410			SERVICE CONTRACTS		100.00	
101-301-930.230			CELLULAR		141.57	
101-301-930.450			SHIPPING AND MAILING		0.71	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-301-930.500				TRAVEL		12.00
101-302-726.000				SUPPLIES - GENERAL		13.49
101-302-726.050				REPAIRS AND MAINT SUPPLIES		18.98
101-302-920.410				SERVICE CONTRACTS		40.00
101-333-726.050				REPAIRS AND MAINT SUPPLIES		18.97
101-336-726.050				REPAIRS AND MAINT SUPPLIES		103.99
101-351-726.000				SUPPLIES - GENERAL		240.94
101-351-920.410				SERVICE CONTRACTS		8.00
101-351-930.230				CELLULAR		59.68
101-648-801.020				PROFESSIONAL		1,576.67
101-648-930.210				TELEPHONE		40.00
101-648-930.460				TRANSPORTING		300.00
101-648-930.500				TRAVEL		81.00
101-648-930.600				MEMBERSHIP AND DUES		50.00
101-649-940.010				OUTSIDE CONTRACTED SERVICES		23,500.75
101-681-930.960				VETERANS BURIAL		626.89
101-864-920.410				SERVICE CONTRACTS		709.90
101-864-930.240				DATA/NETWORK SVCS		800.00
205-301-930.210				TELEPHONE		119.36
208-751-726.000				SUPPLIES - GENERAL		6.25
208-751-930.210				TELEPHONE		41.86
208-752-726.000				SUPPLIES - GENERAL		406.21
208-752-726.025				SUPPLIES - JANITORIAL		71.96
208-752-930.210				TELEPHONE		69.75
208-752-930.230				CELLULAR		111.12
208-752-930.300				ADVERTISING		118.80
208-752-940.010-VOLLEYBALL				OUTSIDE CONTRACTED SERVICES		1,200.00
209-751-726.000				SUPPLIES - GENERAL		299.94
209-751-726.025				SUPPLIES - JANITORIAL		90.00
209-751-930.210				TELEPHONE		90.14
209-751-930.300				ADVERTISING		79.20
209-751-930.620				ELECTRICITY		105.48
212-430-726.000				SUPPLIES - GENERAL		612.95
212-430-920.410				SERVICE CONTRACTS		100.42
212-430-930.450				SHIPPING AND MAILING		49.00
212-430-930.600				MEMBERSHIP AND DUES		125.00
215-141-704.400				EDUCATION AND TRAINING		200.00
215-141-726.000				SUPPLIES - GENERAL		519.21
215-141-726.025				SUPPLIES - JANITORIAL		192.35
215-141-930.450				SHIPPING AND MAILING		1,723.31
226-528-930.620-PROG000000				ELECTRICITY		24.80
226-528-940.010-PROG000000				OUTSIDE CONTRACTED SERVICES		270.00
233-690-726.000				SUPPLIES - GENERAL		36.85
243-906-990.100-ELMERS0000				PRINCIPAL PAYMENT		41,147.16
243-906-990.200-ELMERS0000				INTEREST PAYMENT		5,900.09

Check Date	Bank	Check #	Payee	Description	GL #	Amount
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		1,065.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		520.00
249-371-920.410				SERVICE CONTRACTS		141.55
260-270-801.020				PROFESSIONAL		434.00
261-427-920.410				SERVICE CONTRACTS		34,339.78
261-427-930.210				TELEPHONE		499.69
261-427-930.230				CELLULAR		38.01
261-427-940.010				OUTSIDE CONTRACTED SERVICES		9,040.00
261-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		1,800.00
266-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		457.93
281-537-920.200				WATER/SEWAGE		234.70
281-537-920.400				REPAIRS AND MAINTENANCE SVCS		1,711.27
281-537-920.410				SERVICE CONTRACTS		131.00
281-537-930.230				CELLULAR		59.68
281-537-930.610				NATURAL GAS		610.16
282-537-930.300				ADVERTISING		1,015.58
282-537-930.664				AIRPLANE FUEL		285.00
292-662-726.000				SUPPLIES - GENERAL		490.92
292-662-930.450				SHIPPING AND MAILING		417.58
292-662-930.810				OTHER INSTITUTIONS		13,806.80
497-901-970.300				PROPERTY - IMPROVEMENTS		3,828.99
499-901-970.300-ADMIN_RMDL				PROPERTY - IMPROVEMENTS		3,631.16
499-901-970.300-LAWN				PROPERTY - IMPROVEMENTS		24,709.77
516-000-026.000-OCFD000000				TAXES REC - REAL - DELQ		422.66
516-000-026.000-TAX2015000				TAXES REC - REAL - DELQ		347.69
516-030-694.000				OTHER INCOME - OVER AND SHORT		336.37
516-170-445.100-TAX2015000				PENALTY & INTEREST/TAXES		13.91
516-253-726.000				SUPPLIES - GENERAL		365.10
516-253-920.410				SERVICE CONTRACTS		8,407.59
516-253-930.100				INSURANCE AND BONDS		3,204.00
516-253-930.600				MEMBERSHIP AND DUES		150.00
588-699-726.000				SUPPLIES - GENERAL		281.50
588-699-726.025				SUPPLIES - JANITORIAL		3,618.57
588-699-726.046				SUPPLIES - UNIFORM/ACC		339.65
588-699-726.050				REPAIRS AND MAINT SUPPLIES		7,221.07
588-699-920.400				REPAIRS AND MAINTENANCE SVCS		350.00
588-699-930.210				TELEPHONE		335.48
588-699-930.300				ADVERTISING		115.20
588-699-930.600				MEMBERSHIP AND DUES		2,608.82
588-699-930.660				GASOLINE		8,940.53
588-699-940.010				OUTSIDE CONTRACTED SERVICES		488.95
637-265-726.050				REPAIRS AND MAINT SUPPLIES		2,495.00
645-172-726.000				SUPPLIES - GENERAL		42.89
645-172-930.230				CELLULAR		61.81
645-201-726.000				SUPPLIES - GENERAL		158.74

01/07/2016 10:07 AM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 01/12/2016 - 01/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
701-000-228.016				PISTOL PERMITS		448.00
701-000-228.018				SEX OFFENDER REGISTRATION		90.00
701-000-232.004-TEAM000000				STAFF DEVELOPMENT		78.70
704-000-231.700				RETIREMENT -MERS		50,435.15

---

Total for fund 101 GENERAL FUND	68,151.16
Total for fund 205 WORK CAMP	119.36
Total for fund 208 PARKS AND RECREATION	2,025.95
Total for fund 209 GROEN NATURE PRESERVE FUND	664.76
Total for fund 212 ANIMAL CONTROL	887.37
Total for fund 215 FRIEND OF THE COURT	2,634.87
Total for fund 226 RECYCLING FUND	294.80
Total for fund 233 HUD GRANT FUND	36.85
Total for fund 243 BROWNFIELD REDEVELOPMENT	47,047.25
Total for fund 249 BUILDING INSPECTION FUND	1,726.55
Total for fund 260 LEGAL DEFENSE FUND	434.00
Total for fund 261 911 SERVICE FUND	45,717.48
Total for fund 266 EQUIPMENT FUND	457.93
Total for fund 281 AIRPORT	2,746.81
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	1,300.58
Total for fund 292 CHILD CARE FUND	14,715.30
Total for fund 497 COURTHOUSE RESTORATION	3,828.99
Total for fund 499 CAPITAL PROJECTS FUND	28,340.93
Total for fund 516 DELINQUENT TAX REVOLVING	13,247.32
Total for fund 588 TRANSPORTATION FUND	24,299.77
Total for fund 637 BUILDING AND GROUNDS	2,495.00
Total for fund 645 ADMINISTRATIVE SERVICES	263.44
Total for fund 701 GENERAL AGENCY	616.70
Total for fund 704 PAYROLL IMPREST FUND	50,435.15
	312,488.32