



320 W. Main Street, Gaylord, Michigan 49735

November 2, 2011

Service Agreement

This letter is to serve as a service agreement between the Otsego County Historical Society and the Otsego County Board of Commissioners.

The Otsego County Board of Commissioners agrees to pay \$1,000 to the Otsego County Historical Society in return for the services listed below. The payment shall be dispersed as follows:

- 50-percent (\$500) in January of 2012
- 50-percent (\$500) upon the completion of the following services provided by the Otsego County Historical Society

Services to include:

- Historical Society will search their records for any photos or information on the Groen property including the Johannesburg Manufacturing Company, and the Echo Valley Lodge. This must be done by March 2012.
- Also by March, the County Administrator must have access to the information and be allowed to remove for a very brief period (1 – 2 weeks) to reproduce the information.

Signed

Stacy Jo Schiller, President
Otsego County Historical Society

John M, Burt
Otsego County Administrator