



**Otsego**  
**COUNTY**  
M I C H I G A N

## **Otsego County Housing Committee**

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

### **NOTICE OF MEETING**

**The Otsego County Housing Committee will hold a regular meeting on Thursday, August 18, 2011 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.**

#### **AGENDA #214**

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Minutes #213 – 7/21/2011
5. Projects
  - A. Bid Opening
    1. 24-2011
    2. RR-0812-73560
  - B. Specifications/Cost Estimate
    1. 28-2011
6. New Business
  - A. Director Updates
  - B. Activity & Financial Reports
7. Unfinished Business
8. Other Business
9. Public Comments
10. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING  
OPPORTUNITY

July 21, 2011 - Minutes #213

A meeting of the Otsego County Housing Committee was held in room 212 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, LaVerne Harden, John LaFave, Steve Riozzi, Jim Mathis,  
EXCUSED: Kenneth Glasser  
OTHERS: Marlene Hopp, Bruce Scott, Ed Marcenaro, Rebecca McVannel, Russell Suiter

Additions/deletions to agenda: Project #25-2011 removed from agenda.

Introductions were made.

MOTION: by Bates, approve minutes #212 of 6/16/2011 as presented.  
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaFave, approve Joe Wambold as housing member with term ending 7/21/2014.  
Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

Three bids opened and reviewed.

MOTION: by Bates, approve Access Unlimited \$13,222 bid of project #23-2011.  
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Mathis, approve project 24-2011 specifications/cost estimate and release to contractors to bid.  
Ayes: Unanimous. Nays: None. Motion Carried.

Two bids opened and reviewed.

MOTION: by LaFave, approve project 29-2011 specifications and cost estimate. Award bid to Earthworks in the amount of \$3,630. Project to be financed from CDBG program income funds.  
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Bates, approve RR-0812-73560 cost estimate, specifications and release to contractors to bid.  
Ayes: Unanimous. Nays: None. Motion Carried.

New Business – Director updates:

Director discussed 2012 budget reports, section 3 policy and rental rehabilitation to Committee.

Activity and financial reports reviewed.

Unfinished business: None

Other Business: None

Public Comments: None

Meeting adjourned at 10:15 a.m.

---

Marlene K. Hopp, Director  
Otsego County Housing Committee

---

Steven D. Riozzi, Chair  
Otsego County Housing Committee