



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, July 16, 2015 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #254

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes 253 – June 18, 2015
6. Projects
 - A. HO-0812-127800 Bid Opening
 - B. HO-0812-127801 Bid Opening
 - C. HO-0812-127933 Initial Inspection report
 - D. HO-0812-127934 Initial Inspection report
7. Reports
 - A. Director Updates
 - B. Inspector Updates
 1. Inspection Comparisons
 - C. Activity & Financial Reports
8. New Business
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING OPPORTUNITY

June 18, 2015 - Minutes #253

A meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Kenneth R. Glasser, Tammy LaBouef, John LaFave, Jim Mathis, Steven Riozzi, Joseph Wambold
EXCUSED: Charles Berlin
OTHERS: Marlene Hopp, Kevan Flory

The Pledge of Allegiance was led by Steven Riozzi.

Addition to agenda: None.

MOTION: by LaFave, approve minutes #252 of May 21, 2015, as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Wambold, reappoint James Mathis to the Housing Committee, term to expire 6/30/2018.
Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

MOTION: by Glasser, approve revised bid specifications and cost estimate of project HO-0812-127438. Award bid of \$7,885 to Alpine Roofing Inc. Owner can upgrade and pay difference of bids if chooses.
Ayes: Unanimous. Nays: None. Motion Carried.

Reviewed results of paid mortgage projects #19-2005, Habitat #15 and forgivable rental development project #RR-0812-39967.

MOTION: by Glasser, recommend and approve mortgage discharges of projects #19-2005, RR-0812-39967 and Habitat #15 to Board of Commissioners.
Ayes: Unanimous. Nays: None. Motion Carried.

New Business – Director Updates:

- MSHDA HRF-2014-0812-02 rental development grant application for eight rental units in downtown Gaylord. County Administrator recently submitted revised grant amount of \$320,000, per MSHDA recommendations.
- Discussed four pending projects, program income funds and project marketing.
- Lack of bidding contractors. This is an issue throughout MI housing programs. Clerk submitted marketing letter to list of contractors.
- MSHDA requested list of completed rental projects in downtown for government representative visit.

Inspector updates:

- Inspector requested increase of contractual pay based on new uniform physical condition standards (UPCS) inspections. Committee recommended to contact other counties and review at next meeting.
- Inspector will be attending the lead-based paint renovation, repair and painting (RRP) training July 7, 2015, an eight hour class at Clinton Township, MI.

Activity and financial reports were presented and reviewed.

New Business:

Director reviewed contractor requirements recommendations.

MOTION: by LaBouef, approve contractor requirement revisions as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Other Business:

LaBouef recommended to submit a summary of what each of our mortgage discharges are representing for BOC meetings and the public. Director will submit to Administrator.

Public Comments: None

Meeting adjourned at 10:40 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven Riozzi, Chairman
Otsego County Housing Committee