



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, June 18, 2015 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #253

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes 252 – May 21, 2015
6. Re-Appointment – James Mathis
7. Projects
 - A. HO-0812-127438 Bid Opening
 - B. Mortgage Discharge
 1. Project #19-2005
 2. Project #RR-0812-39967
 3. Habitat #15
8. Reports
 - A. Director Updates
 - B. Inspector Updates
 - C. Activity & Financial Reports
9. New Business
 - A. Contractor Requirements Update
10. Other Business
11. Public Comments
12. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



May 21, 2015 - Minutes #252

A meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Tammy LaBouef, John LaFave, Steven Riozzi
EXCUSED: Kenneth R. Glasser, Jim Mathis, Joseph Wambold
OTHERS: Marlene Hopp, Kevan Flory, Erma Backenstose

The Pledge of Allegiance was led by Steven Riozzi.
Addition to agenda: None.

MOTION: by LaFave, approve minutes #251 of April 16, 2015, as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

MOTION: by LaBouef, approve bid specifications and costs estimate of project HO-0812-127800, as amended. Submit to contractors to bid
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Berlin, approve bid specifications and costs estimate of project HO-0812-127801, as amended. Submit to contractors to bid
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaBouef, approve to discharge mortgage #04-2000 from doubtful account due to foreclosure and death of homeowners.
Ayes: Unanimous. Nays: None. Motion Carried.

Project HO-0812-127438 owner requesting roof repairs instead of total rehabilitation. To be submitted to contractors to bid with roof revisions.

New Business – Director Updates:

Director reported housing audit, status of MSHDA rental development grant, recent mortgage payoff, contractor issues.

Inspector updates:

Inspector discussed additional inspections.

MOTION: by Berlin, approve to pay Inspector an additional \$100 for special inspections regarding conflicts, issues and amendments per project, as needed and directed by Director.

Ayes: Unanimous. Nays: None. Motion Carried.

Activity and financial reports were presented and reviewed.

Unfinished Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 10:12 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven Riozzi, Chairman
Otsego County Housing Committee